

City of Beloit
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



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Jason M. Rabe
City Manager
jrabe@beloitks.org

May 20th, 2020 City of Beloit Council Meeting Instructions

You are invited to a Zoom webinar.

When: May 20, 2020 07:00 PM Central Time (US and Canada)

Topic: City of Beloit Council Meeting- 05/20/2020

Please use the link below to join the webinar:

<https://us02web.zoom.us/j/84647776349>

Password: 107753

Or by Telephone:

+1 312 626 6799

Webinar ID: 846 4777 6349

Password: 107753



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P.O. Box 567
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CITY COUNCIL AGENDA

Wednesday, May 20, 2020
7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report
 - a. COVID-19 Phase 1.5 Update
 - b. Chautauqua Pool Opening Plan
 - c. Sports Complex Opening Plan
 - d. TTHM 2nd Quarter Update
 - e. WTP Plant Update
 - f. 8th St. Project Update
 - g. Special Meeting May 21st at 5:30 PM
- C. Economic Development Director Report
 - a. CDBG-CV Grant Application
- D. Police Chief Report

4. PUBLIC HEARING

- A. None

5. CONSENT AGENDA

- A. 5/5/2020 City Council Meeting Minutes
- B. Appropriations 5B

6. ORDINANCES

- A. Ordinance 2271 Rezoning Property
Located at 617 Reiter Lane
- B. Ordinance 2272 Fireworks

7. RESOLUTIONS

- A. NONE

8. FORMAL ACTIONS

- A. Coptrax Revised Quote- Police Department
- B. FAA CARES Act Grant Agreement

9. CLOSED SESSION

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report

2. DISCUSSION ITEMS

- A. Mitchell County Rural Water District #1 Water Contract
- B. Mitchell County Rural Water District #3 Water Contract
- C. Animal Control Amendment Ordinance Review
- D. Wards and Council Change
- E. Drainage Study Review

3. ADJOURNMENT

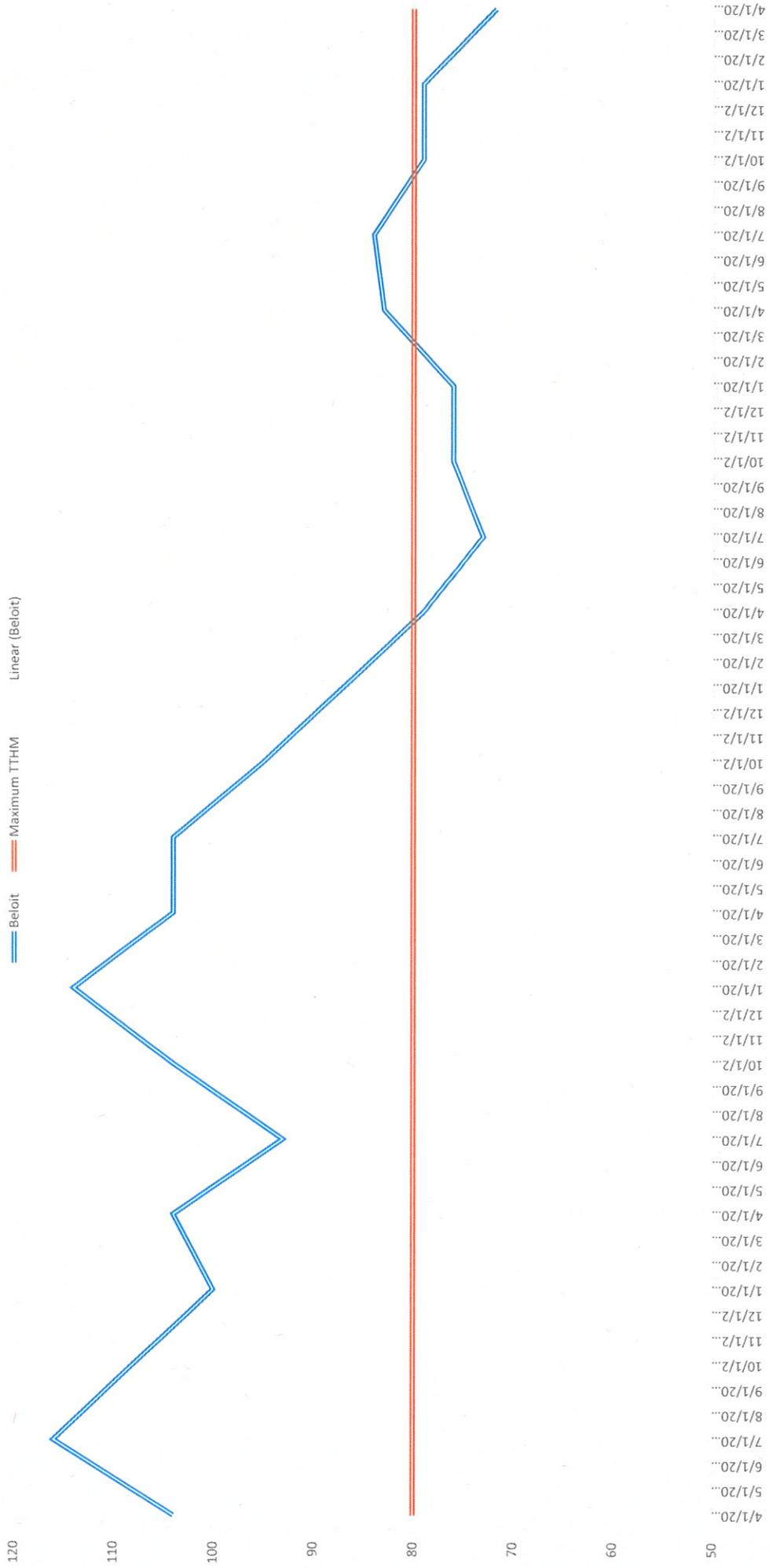
NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

Account #	System Name	Plant Name
B-7500-MC5	City of Beloit	Water Treatment Plant

Reporting Period:	Data Collected:			
Quarter	Sample Date(s)	Location 1 (ug/L)	Location 4 (ug/L) (MRT)	Quarterly Average (ug/L)
1st Quarter 2020	January 6th, 2020	703 N Hersey	58.8	59.4
	January 13th, 2020	703 N Hersey	65.7	
	January 20th, 2020	703 N Hersey	59.6	
	January 27th, 2020	703 N Hersey	56.6	
	January 6th, 2020	810 Asherville	52	
	January 13th, 2020	810 Asherville	68	
	January 20th, 2020	810 Asherville	61.4	
	January 27th, 2020	810 Asherville	53.1	
2nd Quarter 2020	April 6th, 2020	703 N Hersey	49.4	56.35
	April 13th, 2020	703 N Hersey	58.1	
	April 20th, 2020	703 N Hersey	49	
	April 27th, 2020	703 N Hersey	60.9	
	April 6th, 2020	810 Asherville	55.7	
	April 13th, 2020	810 Asherville	61	
	April 20th, 2020	810 Asherville	55.1	
	April 27th, 2020	810 Asherville	61.6	
3rd Quarter 2019	July 1st, 2019	703 N Hersey	87.4	94.7
	July 8th, 2019	703 N Hersey	91	
	July 15th, 2019	703 N Hersey	103	
	July 22nd, 2019	703 N Hersey	100	
	July 1st, 2019	810 Asherville	84.9	
	July 8th, 2019	810 Asherville	92.1	
	July 15th, 2019	810 Asherville	100	
	July 22nd, 2019	810 Asherville	99.2	
4th Quarter 2019	October 7th, 2019	703 N Hersey	76.3	76.5125
	October 14th, 2019	703 N Hersey	63.8	
	October 21st, 2019	703 N Hersey	83.9	
	October 28th, 2019	703 N Hersey	76.6	
	October 7th, 2019	810 Asherville	63.1	
	October, 14th, 2019	810 Asherville	79.7	
	October 21st, 2019	810 Asherville	84.5	
	October 28th, 2019	810 Asherville	84.2	
Running Annual Average (RAA) Average of four(4) quarterly averages				71.740625

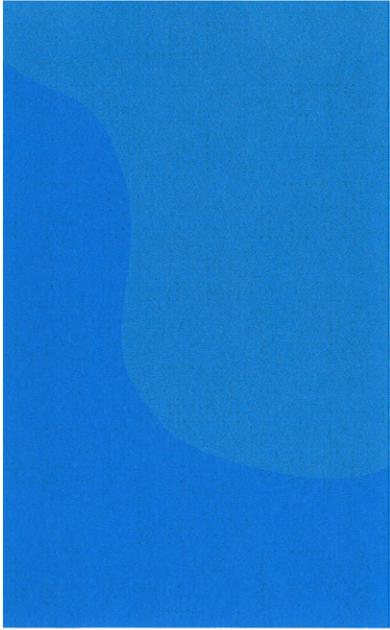
TTHM RUNNING AVG.





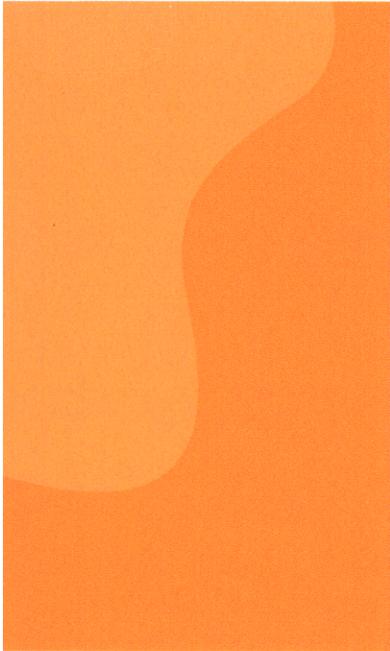
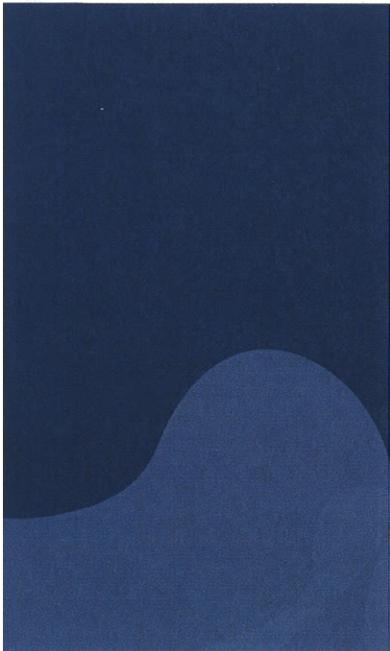
CDBG-CV OVERVIEW





CDBG-CV OVERVIEW

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ALL REGULAR CDBG PROGRAM REQUIREMENTS APPLY UNLESS OTHERWISE STATED IN THESE GUIDELINES.

The State of Kansas, Community Development Block Grant – CV (CDBG-CV) program has been awarded \$9,029,815 from the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Awards will be made for issues triggered by the COVID-19 virus and when no other funds are available.

ELIGIBLE APPLICANTS

The CARES Act funds will be available for a City or County in the State of Kansas, which are defined as “general purpose units of government.” The entitlement Cities and Counties ineligible include Kansas City, Wichita, Topeka, Lawrence, Leavenworth, Manhattan, Overland Park and all of Johnson County.

APPLICATION SUBMISSION REQUIREMENTS

Applications will be submitted online on a first come, first served basis until money is exhausted.

FUNDING AMOUNT

Maximum funding per county or city is \$300,000 for Economic Development grants and \$100,000 for meal programs.

REIMBURSABLES

Cost can be reimbursed from March 1, 2020 or used for future expenses.

PROCEDURAL CHANGES

Procedural changes with CARES Act funds include, the processing of the grantee’s Grant Agreements, Request for Release of Funds and Certification (HUD-7015.15), and Grant Close-out agreements. Based on HUD guidance from April 13, 2020, the grantee can use electronic signatures, scans or fax. These amendments would only be applied to awarded CARES Act funds. All other CDBG requirements apply.

OTHER REQUIREMENTS

The other requirements of the CDBG-CV are not fully described in this application. However, they still apply and include: National Objective Requirements, Pre-selection of Professional Services, Administrative Requirements for the Program, Citizen Participation Requirements (Public Hearings), Applicable Laws and Regulations - Federal Laws and Regulations, State Law Requirements, State Laws which may be available or applicable, Grant Definition, and Environmental Review Process. Details of these requirements can be found in the 2019 CDBG General Application Guidelines.

APPLICATION RATING CRITERIA

Applications will be awarded on a first come-first serve basis until funds are all distributed. Should any document be missing, incorrect or otherwise have deficiencies we will contact the applicant for corrections. Due to the first come-first serve nature of these grants the date received will start once all items are submitted correct-y.

THRESHOLD REQUIREMENTS

There are no threshold requirements.

ELIGIBLE ACTIVITIES FOR CDBG-CV

1. Micro-Grant funds to Cities or Counties
 - a. The use of funds is for businesses to purchase needed inventory to reopen. This is considered working capital making the environmental level of review as Categorically Excluded not Subject to (CENST).

- b. All awards are distributed as grants
 - c. The National Objective is Job Retention and over 51 percent of employees must meet LMI
 - d. Inventory purchases for 60 days after allowed to reopen to regular services
 - e. \$25,000 maximum per job retained for businesses under 5 FTE employees, including owner, for a maximum grant of \$30,000 per company
 - f. For profit businesses only
2. Economic Development
- a. For businesses to purchase needed inventory to reopen. This is considered working capital making the environmental level of review as CENST.
 - b. All awards are distributed as grants
 - c. The National Objective is Job Retention and over 51 percent of employees must meet LMI
 - d. Inventory purchases for 60 days after allowed to reopen to regular services
 - e. \$35,000 maximum per job retained for businesses with 6-50 FTE employees for a maximum grant of \$50,000 per company
 - f. For profit businesses only
- NOTE: Larger companies should look at CDBG Economic Development funds*
3. Support for Meals on Wheels, replenishment of Food Banks and Food Pantries, or aid to lunch programs for kids to provide extra support through this stay home order. This is a Public Service activity and the City must meet LMI.

STATE COMPLIANCE CRITERIA

The following administrative and financial guidelines apply to the Kansas Small Cities CDBG-CV program:

1. **Timeliness:** Grantees will have a signed contract with the state within 30 days of award announcement. Project implementation will be initiated within 60 days of the award announcement. All projects must be scheduled to be completed within 12 months of the project award date. If you have CDBG Local Revolv-ing Loan Funds, you will have 90 days from award to reduce your balance to under \$10,000 or lose the new business grant money.
2. **Administration Allowance:** For the purpose of budgeting, applicants may not propose more than \$15,000 or 10 percent, whichever is less. CDBG-CV will not replace any existing employee's salaries for administration.
 NOTE: No city or county employee, elected or employed, can separately contract with the grantee to perform any portion of the grant either through an outside firm or directly.
 Commerce will release 25 percent administration funds after receipt of the grantee's signed state grant agreement, 50 percent after first drawdown of funds, 75 percent after 50 percent has been drawn and 90 percent administrative costs prior to receipt of close-out paperwork and clearance of monitoring findings. For grantees providing administration funds out of local monies, a five percent retainage will be held on the total grant monies until the final paperwork is received and all monitoring findings are cleared.
3. **Professional Assistance:** The use of professional services is governed by the provision of OMB Circular A-87 and applicable state, federal and local laws. The selection of services must be done according to CDBG procurement regulations if grant funds will be used for payment. Written agreements shall be

executed between the parties detailing the responsibilities, standards and fees.

4. Environmental Impact: All CDBG-CV projects are subject to the Federal Environmental Regulations.
5. CDBG-CV Policy when Applicant Discovers Error after Award Announcement:
 - a. In the CDBG-CV application process, unless the State has made a calculation or procedural error, there is no provision to correct applicant error after grant award announcements. The State would be in violation of its own Program Requirements if any application were reconsidered.
 - b. In all cases, it is the applicant's responsibility to proofread and double-check the accuracy of the information submitted in the application.
 - c. The mayor/county commission chairman (chief elected official) accepts the responsibility that the information in the application is correct by signing the grant application submitted.
6. Kansas Small Cities CDBG-CV Administrative Procedure for Request for Information:
 - a. Kansas Open Records Law
 - (1) All requests for information from the Small Cities (CDBG-R) program will be subject to the Kansas Open Records Law (K.S.A. 1983 Supp. 45-206 et. seq.). The Kansas law requires that all records of a public agency be open to inspection. Kansas Small Cities (CDBG-CV) applications are, as defined by K.S.A. 1983 Supp. 45-207, public records and as such are open for inspection, except as otherwise provided by the Act. All requests must be specifically made in writing.
 - (2) Copies of file information will not be made due to cost of copying, staff time and constraints.
 - (3) File information, such as grant applications, may be reviewed in the office during normal working hours.
 - (4) File information, such as grant applications, may be obtained for private off-site photocopying by use of a "sign out" sheet during normal working hours. Master copy applications may not be "signed out" and must be reviewed only in the office.
 - (5) Consensus rating information will be made available under the above procedures. Individual staff notes are not a part of the body of "public information" and, therefore, will not be made available [K.S.A. 45-211(a)(20)].

TECHNICAL ASSISTANCE

Communities can request technical assistance from Debbie Beck at debbie.beck@ks.gov or Linda Hunsicker at linda.hunsicker@ks.gov.

APPLICATION CHECKLIST FOR CDBG – CV ACT APPLICATION

- _____ Applications must be submitted in the following order:
- _____ Application Summary
- _____ Community Needs Form
- _____ Project Budget Form
- _____ CDBG-CV Narrative
- _____ Resolution of Governing Body to File Application
- _____ Statement of Assurances and Certification
- _____ Disclosure Report
- _____ Anti-displacement Plan
- _____ Affidavit of Public Hearing Notice
- _____ Copy of Survey Instrument, if applicable
- _____ Copy of Survey Tabulation, if applicable w/description of variance, if applicable
- _____ Survey Methodology
- _____ Letter of approved survey if completed 2019 or before
- _____ Determination of Level of Review - For Meal Programs, ONLY (Business grants will submit when that business is funded)

NOTE: Do not include letters of support in the application.

BELOIT CITY COUNCIL MEETING MINUTES
May 6, 2020

The Beloit City Council met in regular session on May 6, 2020 via GoToMeeting. Mayor Tom Naasz called the meeting to order at 7:08 p.m. Council Members in attendance were Jamie Meier, Lee McMillan, Tony Gengler, Matt Otte, Todd Adolph, and Andrew Grabon. Also present was City Attorney Katie Schroeder, City Manager Jason Rabe, and City Clerk Amanda Lomax.

Department heads in attendance was Heather Hartman.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Adolph gave a shout out to Mitchell County Strong for all work they have done supporting local businesses.

City Manager Jason Rabe discussed the following:

1. COVID-19 – Have been tabulating COVID-19 costs that have been incurred in case future funding becomes available. Have been working on opening the pool pending approved phases coming from the state.
2. Health Insurance renewal – Received the renewal quote from BCBS and it is up 23%. HUB said they are price checking and are confident of getting a renewal with a 10% increase.
3. Showed updated sales tax received.
4. 8th Street Road project had an issue at Poplar and cost some delays.
5. Elm Street Truck route needs to be adjusted.
6. Water Treatment Plant update – USDA is supposed to be working on this to lock in our rates.
7. TTHM looks good this quarter and has been in the low 70's.
8. North Campus Building – created a holding cell for an inmate who showed flu-like symptoms.

Director of Community Development Heather Hartman gave updates on the COVID-19 paycheck protection program and unemployment numbers. Heather also updated on the growing success of Mitchell County Strong and so far they have raised well over \$59,000.00 from their online auction.

A motion was made by Councilor Adolph and seconded by Councilor Meier to approve the April 15, 2020 Council Meeting Minutes, and Appropriations 5A in its entirety. Motion carried 6-0. Nays: None.

A motion was made by Councilor Grabon and seconded by Councilor Otte to approve the purchase of three Coptrax System car cameras from Applied Concepts in the amount of \$17,715.50. Motion carried 6-0. Nays: None.

A motion was made by Councilor Otte and seconded by Councilor Grabon to approve the purchase of an Infrared Camera from Stanion Wholesale Electric for the amount of \$9,693.51. Motion carried 6-0. Nays: None.

A motion was made by Councilor Adolph and seconded by Councilor Meier to approve the Fairground purchase in the amount of \$250,000.00. Motion carried 6-0. Nays: None.

A motion was made by Councilor McMillan and seconded by Councilor Otte to adjourn the meeting. Motion carried 6-0. Nays: None. The meeting ended at 7:47 p.m.

Work Session began at 7:47 p.m. Council Members in attendance were Council Members in attendance Jamie Meier, Lee McMillan, Tony Gengler, Matt Otte, Todd Adolph, and Andrew Grabon. Also present was City Attorney Katie Schroeder, City Manager Jason Rabe, and City Clerk Amanda Lomax.

Department heads in attendance was Heather Hartman.

City Manager Jason Rabe discussed the draft contracts with Rural Water District #1 and #3.

Work session was cut short due to technical difficulties.

Work Session Ended: 8:10 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount Invoice	Date	PO#	Date	Status
	Account#		Work Order		Description			Debit	Credit
1721 A-B BUILDERS									
80011	5/22/2020	5/22/2020		709.56	992118				Posted
	25-00-6160				129.01 TON 1/2 CHIPS			709.56 ✓	0.00
80082	5/22/2020	5/22/2020		284.68	992117				Posted
	51-43-6150				GRAVEL			284.68 ✓	0.00
6 ABRAM READY-MIX, INC									
80085	5/22/2020	5/22/2020		59.89	36567				Posted
	51-43-6150				FLOWABLE			59.89 ✓	0.00
8 ACE HARDWARE									
79973	5/22/2020	5/22/2020		81.31					Posted
	24-00-7200				551522-ANGLED GALVANIZED PIPE			7.18 ✓	0.00
	24-00-7200				550896-SAND PAPER & SAND SCREENS			11.97 ✓	0.00
	10-11-6000				550568-BATT, FILTERS, ADAPTER			62.16 ✓	0.00
								81.31 ✓	0.00
80050	5/22/2020	5/22/2020		13.98	550990				Posted
	10-18-6000				BULBS			13.98 ✓	0.00
80058	5/22/2020	5/22/2020		286.96					Posted
	53-43-6000				550311-BATTERY			19.99 ✓	0.00
	53-41-6000				550596-PLUG & CORD			33.58 ✓	0.00
	53-41-6000				550597-CORD & PLUG			8.53 ✓	0.00
	53-41-6000				550599-ELECTRICAL CORDS			69.50 ✓	0.00
	53-43-7450				550994-PAINT			131.00 ✓	0.00
	53-43-7450				551006-PAINT			7.18 ✓	0.00
	53-43-7450				551019-PAINT			17.18 ✓	0.00
								286.96 ✓	0.00
80086	5/22/2020	5/22/2020		40.54					Posted
	51-41-6170				550813-PVC CEMENT			5.99 ✓	0.00
	52-41-6000				551013-TAPE			5.56 ✓	0.00
	52-43-6000				551589-EPOXY			57.98 ✓	0.00
	52-43-6000				551595-CREDIT FROM 551589			0.00	28.99 ✓
								69.53 ✓	28.99 ✓
9 ACKERMAN SUPPLY									
80010	5/22/2020	5/22/2020		14.17					Posted
	10-15-6000				301184-BOLTS & FASTNERS			12.17 ✓	0.00
	10-15-6000				301195-BOLTS & FASTNERS			2.00 ✓	0.00
								14.17 ✓	0.00
80055	5/22/2020	5/22/2020		116.82	301449				Posted
	53-43-4390				BRUSH, PRIMER, LINER			116.82 ✓	0.00
80072	5/22/2020	5/22/2020		8.91	301568				Posted
	53-43-4390				PAINT BRUSHES			8.91 ✓	0.00
27 ALSOP SAND CO., INC									
80087	5/22/2020	5/22/2020		476.19					Posted
	51-43-6150				8641-SAND			240.76 ✓	0.00
	51-43-6150				8869-SAND			235.43 ✓	0.00
								476.19 ✓	0.00
2032 AT&T									
79974	5/22/2020	5/22/2020		128.40	08900759485827				Posted
	10-13-5310				PD INTERNET			128.40 ✓	0.00
79975	5/22/2020	5/22/2020		308.24	78573838216789				Posted
	51-43-5310				SEWER			308.24 ✓	0.00
2809 BELOIT CAR WASH LLC									
80002	5/22/2020	5/22/2020		367.41					Posted
	10-13-4310				APRIL WASHES			367.41 ✓	0.00
80 BELOIT TYPEWRITER EXCHANGE									
79972	5/22/2020	5/22/2020		39.98	063250				Posted
	10-11-6110				ADD MACHINE TAPE			39.98 ✓	0.00
80026	5/22/2020	5/22/2020		8.19	099241				Posted
	10-17-6800				ENVELOPES & BINDER CLIPS			8.19 ✓	0.00
80059	5/22/2020	5/22/2020		220.62	099245				Posted
	53-41-6110				PRINTER CARTRIDGES			220.62 ✓	0.00
80079	5/22/2020	5/22/2020		35.00	063220				Posted
	52-41-6000				USB DRIVE			35.00 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>				
669 BLADE-EMPIRE PUBLISHING (continued)								
79976	5/22/2020	5/22/2020	470.00					Posted
	53-43-5400			211816-PHOTOVOLTAIC SOLAR SYSTEI	52.20		✓	0.00
	10-11-5400			211598-CHURCH DIRECTORY	7.50		✓	0.00
	10-11-5400			211499-CHURCH DIRECTORY	7.50		✓	0.00
	10-11-5400			211282-CHURCH DIRECTORY	7.50		✓	0.00
	10-11-5400			211402-CHURCH DIRECTORY	7.50		✓	0.00
	10-11-5400			211440-COUNCIL AGENDA	124.00		✓	0.00
	10-11-5400			211375-BC EASTER	25.00		✓	0.00
	10-11-5400			211252-BC WINTER SPORTS	30.00		✓	0.00
	10-11-5400			211483-PUBLIC HEARING	69.60		✓	0.00
	10-11-5400			211296-PUBLIC NOTICE	87.00		✓	0.00
	10-11-5400			211817-PUBLIC HEARING NO.450	52.20		✓	0.00
					<u>470.00</u>		✓	0.00
91 BOETTCHER SUPPLY INC								
79977	5/22/2020	5/22/2020	5.39	1130032-1				Posted
	24-00-7200			BRACKETS & RINGS	5.39		✓	0.00
80053	5/22/2020	5/22/2020	59.54	1133002-1				Posted
	24-00-7200			COVERS, CONDUIT, CONNECTORS, ETI	59.54		✓	0.00
80060	5/22/2020	5/22/2020	104.87					Posted
	53-43-6000			1130057-1-SLIP CAP	8.31		✓	0.00
	53-43-7450			1132720-1-INFRAED TEMP GUN	96.56		✓	0.00
					<u>104.87</u>		✓	0.00
80088	5/22/2020	5/22/2020	137.90					Posted
	52-41-6000			1132068-1-PRIMER, CEMENT, COUPLIN	19.56		✓	0.00
	53-41-6000			1130753-1-SOCKET	96.12		✓	0.00
	53-43-6000			1131272-1-ELBOW & CAP	22.22		✓	0.00
					<u>137.90</u>		✓	0.00
256 BRENNTAG SOUTHWEST INC								
80089	5/22/2020	5/22/2020	3,480.00	BSW203289				Posted
	51-41-6170			AMMONIUM SULFATE	3,480.00		✓	0.00
1514 RAYMOND BUDKE								
80008	5/22/2020	5/22/2020	150.00					Posted
	10-15-2911			BOOT REIMBURSEMENT	150.00		✓	0.00
1258 BUMPER TO BUMPER AUTO PARTS								
80003	5/22/2020	5/22/2020	250.97					Posted
	10-13-4310			792537-BULB	4.38		✓	0.00
	10-13-4310			794542-BRAKE ROTOR/AIR FILTER	168.98		✓	0.00
	10-13-4310			794491-BRAKE PAD/BULB	57.36		✓	0.00
	10-13-4310			794511-CABIN FILTER	20.25		✓	0.00
					<u>250.97</u>		✓	0.00
80015	5/22/2020	5/22/2020	24.85	794227				Posted
	10-15-4330			GASKET, SEALER, CARB CLEANER	24.85		✓	0.00
80051	5/22/2020	5/22/2020	1.95	793641				Posted
	10-20-4310			BYPASS CAP, HOSE CLAMP	1.95		✓	0.00
80061	5/22/2020	5/22/2020	39.90	793774				Posted
	53-41-6000			LITHIUM GREASE	39.90		✓	0.00
80090	5/22/2020	5/22/2020	11.83	794329				Posted
	52-41-4360			BELT	11.83		✓	0.00
1091 CARD SERVICES								
80067	5/22/2020	5/22/2020	16.26	6378				Posted
	26-00-3000			ADOBE	16.26		✓	0.00
80068	5/22/2020	5/22/2020	4,169.54	0835				Posted
	10-11-3000			ZOOM MTG	65.27		✓	0.00
	10-11-3000			ZOOM MTG	22.97		✓	0.00
	24-00-7200			OFFICE WINDOW	1,625.00		✓	0.00
	10-11-6000			60 CLOTH MASKS	497.70		✓	0.00
	10-11-6000			THERMOMETERS	159.00		✓	0.00
	24-00-7200			CEILING TILES	1,799.60		✓	0.00
					<u>4,169.54</u>		✓	0.00

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1091	CARD SERVICES (continued)							
80069	5/22/2020	5/22/2020	406.18	1033				Posted
	10-13-6000			COFFEE & WATER			15.14✓	0.00
	10-13-6000			COFFEE & WATER			9.61✓	0.00
	10-13-6000			CHLOROX			8.22✓	0.00
	10-13-6000			CANDY			13.67✓	0.00
	10-13-6000			TP & LYSOL			20.83✓	0.00
	10-13-6000			WRISTBANDS			116.98✓	0.00
	10-13-7440			FACE MASKS			201.93✓	0.00
	10-13-6000			WATER			19.80✓	0.00
							406.18✓	0.00
80070	5/22/2020	5/22/2020	549.24	3920				Posted
	10-11-5320			STAMPS.COM MEMBER FEE			17.99✓	0.00
	10-11-5320			STAMPS			400.00✓	0.00
	10-11-3000			ADOBE			16.26✓	0.00
	10-18-7310			GIFT CERTIFICATES			100.00✓	0.00
	10-11-6000			SUPPLIES			14.99✓	0.00
							549.24✓	0.00
80071	5/22/2020	5/22/2020	365.17	8199				Posted
	51-41-5410			AWWA MEMBER FEE			318.00✓	0.00
	52-41-3000			AMAZON PRIME MEMBERSHIP			12.99✓	0.00
	52-41-5320			POSTAGE			34.18✓	0.00
							365.17✓	0.00
124	CARRICO IMPLEMENT							
80014	5/22/2020	5/22/2020	25.96					Posted
	25-00-6000			IA43434-OIL			21.15✓	0.00
	10-22-6000			IA41694-PARTS			4.81✓	0.00
							25.96✓	0.00
80027	5/22/2020	5/22/2020	73.14	IA43480				Posted
	10-20-4330			V-BELT			73.14✓	0.00
80080	5/22/2020	5/22/2020	328.06					Posted
	52-41-4360			IA44255-SCREWS			3.06✓	0.00
	51-43-7450			IA42881-SKID STEER RENT-APRIL			325.00✓	0.00
							328.06✓	0.00
80083	5/22/2020	5/22/2020	317.38	IA44534				Posted
	52-41-6000			4X2 GATO			317.38✓	0.00
2992	CENTRAL OFFICE SERVICE AND SUPPLY							
79978	5/22/2020	5/22/2020	5,841.23	251144-0				Posted
	24-00-7200			ADMIN OFFICE DESKS			5,841.23✓	0.00
1200	CHEMQUEST, INC.							
80062	5/22/2020	5/22/2020	1,787.50	1011				Posted
	53-41-6170			VER-DATE			1,787.50✓	0.00
3149	COMPLIANCE ONE							
79979	5/22/2020	5/22/2020	411.00					Posted
	10-11-3000			267711-ADMIN FEE			181.50✓	0.00
	10-11-3000			267711-EAP FEE			72.00✓	0.00
	10-11-3000			267710-ADMIN FEE			115.50✓	0.00
	10-11-3000			267710-EAP FEE			42.00✓	0.00
							411.00✓	0.00
3137	CVA AREA 3 BELOIT OFFICE							
80013	5/22/2020	5/22/2020	193.55					Posted
	10-15-6270			3840-DIESEL			65.43✓	0.00
	10-15-6270			3840-DIESEL			93.73✓	0.00
	10-14-6260			4510-DIESEL			16.49✓	0.00
	10-14-6260			4510-DIESEL			17.90✓	0.00
							193.55✓	0.00
2842	DIG IT							
80091	5/22/2020	5/22/2020	250.00	768				Posted
	51-43-3000			LINE FREEZING			250.00✓	0.00
237	FINN-KOOL INC							
80016	5/22/2020	5/22/2020	114.00	22681				Posted
	10-15-4310			CRR 2" 1018X10'			114.00✓	0.00

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3351 FORTE PAYMENT SYSTEMS (continued)								
79981	5/22/2020	5/22/2020	539.90	006999351				Posted
	53-43-3000			CARD COMPANY FEES			269.95 ✓	0.00
	52-43-3000			CARD COMPANY FEES			134.98 ✓	0.00
	51-43-3000			CARD COMPANY FEES			134.97 ✓	0.00
							<u>539.90 ✓</u>	<u>0.00</u>
3297 FRASIER, JOHNSON & MARTIN, LLC								
80075	5/22/2020	5/22/2020	208.00					Posted
	10-12-3000			69575-ATTY FEES			24.00 ✓	0.00
	10-12-3000			69491-ATTY FEES			16.00 ✓	0.00
	10-12-3000			69578-ATTY FEES			168.00 ✓	0.00
							<u>208.00 ✓</u>	<u>0.00</u>
271 GUARANTY ST BANK & TRUST CO								
79990	5/22/2020	5/22/2020	5,463.27	6-1-2020				Posted
	53-45-4726			ALTEC DIGGER DERRICK #8212 LOAN F			4,753.40 ✓	0.00
	53-45-4727			ALTEC DIGGER DERRICK #8212 LOAN F			709.87 ✓	0.00
							<u>5,463.27 ✓</u>	<u>0.00</u>
297 HARRISON & DEMEL LAW OFFICE LLC								
80004	5/22/2020	5/22/2020	55.00	194				Posted
	10-12-3000			SPECIAL PROSECUTOR			55.00 ✓	0.00
2659 HAWKINS								
80092	5/22/2020	5/22/2020	145.10	4704558				Posted
	51-41-6170			AQUA HAWK			145.10 ✓	0.00
3246 HILL'S PET NUTRITION SALES, INC								
80005	5/22/2020	5/22/2020	81.78	0235420923				Posted
	10-13-3510			DOG FOOD			81.78 ✓	0.00
2517 HQH2O INC.								
79980	5/22/2020	5/22/2020	23.00					Posted
	10-13-6000			304607-WATER			11.50 ✓	0.00
	10-13-6000			304791-WATER			11.50 ✓	0.00
							<u>23.00 ✓</u>	<u>0.00</u>
1440 JCI INDUSTRIES, INC								
80093	5/22/2020	5/22/2020	454.88	8195144				Posted
	51-41-4330			PARTS			454.88 ✓	0.00
251 KANSAS GAS SERVICE								
79982	5/22/2020	5/22/2020	60.76	200774227				Posted
	53-43-6210			502 E 12TH BLDG B-GENE			60.76 ✓	0.00
79983	5/22/2020	5/22/2020	134.51	121850373				Posted
	53-43-6210			SYSTEMS			33.63 ✓	0.00
	52-43-6210			SYSTEMS			33.63 ✓	0.00
	51-43-6210			SYSTEMS			33.63 ✓	0.00
	10-13-6210			SYSTEMS			33.62 ✓	0.00
							<u>134.51 ✓</u>	<u>0.00</u>
79984	5/22/2020	5/22/2020	156.63	162672864				Posted
	10-14-6210			601 N MILL			156.63 ✓	0.00
79985	5/22/2020	5/22/2020	99.37	169801291				Posted
	51-41-6210			215B S CHESTNUT			99.37 ✓	0.00
79986	5/22/2020	5/22/2020	1,904.25	100270100				Posted
	10-15-6210			STREET & ALLEY			129.01 ✓	0.00
	51-41-6210			WATER			94.02 ✓	0.00
	53-41-6210			POWER PLANT			214.05 ✓	0.00
	10-18-6210			PARKS & REC			153.03 ✓	0.00
	10-22-6210			AIRPORT			38.68 ✓	0.00
	53-43-6210			SYSTEMS			226.67 ✓	0.00
	52-43-6210			SYSTEMS			226.67 ✓	0.00
	51-43-6210			SYSTEMS			226.67 ✓	0.00
	52-43-6210			818 E SOUTH ST			35.37 ✓	0.00
	10-11-6210			ADMIN			523.41 ✓	0.00
	52-43-6210			219 INDEPENDENCE GEN			36.67 ✓	0.00
							<u>1,904.25 ✓</u>	<u>0.00</u>
79987	5/22/2020	5/22/2020	81.04	156296173				Posted
	53-41-6210			215 S CHESTNUT			81.04 ✓	0.00

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251 KANSAS GAS SERVICE (continued)									
79988	5/22/2020	5/22/2020	1,098.98	121984891				Posted	
	10-19-6210			1720 N HERSEY	1,098.98			0.00	
370 KANSAS ONE CALL SYSTEM INC									
79991	5/22/2020	5/22/2020	70.80	0040153				Posted	
	53-43-3000			LOCATES	23.60			0.00	
	51-43-3000			LOCATES	23.60			0.00	
	52-43-3000			LOCATES	23.60			0.00	
					<u>70.80</u>			<u>0.00</u>	
394 KRIERS AUTO PARTS									
80001	5/22/2020	5/22/2020	13.47	4925-319960				Posted	
	10-13-4310			AIR FILTER	13.47			0.00	
80012	5/22/2020	5/22/2020	132.12					Posted	
	10-15-4330			4925-319581-REFRIGERANT	81.48			0.00	
	10-15-4330			4925-319592-STOP LEAK	26.16			0.00	
	10-15-4330			4925-320099-BEARING	24.48			0.00	
					<u>132.12</u>			<u>0.00</u>	
80057	5/22/2020	5/22/2020	85.20	4925-318843				Posted	
	53-41-4360			SURFACE PLATES	85.20			0.00	
80084	5/22/2020	5/22/2020	257.62					Posted	
	51-43-6000			4925-318497-BELT	13.23			0.00	
	51-41-4360			4925-319021-MOTOR	244.39			0.00	
					<u>257.62</u>			<u>0.00</u>	
3170 KRIZ-DAVIS/BORDER STATES ELECTRIC SUPPLY									
80063	5/22/2020	5/22/2020	144.00	919927276				Posted	
	53-43-6110			HAND SANITIZER	48.00			0.00	
	52-43-6110			HAND SANITIZER	48.00			0.00	
	51-43-6110			HAND SANITIZER	48.00			0.00	
					<u>144.00</u>			<u>0.00</u>	
405 LEAGUE OF KS MUNICIPALITIES									
79992	5/22/2020	5/22/2020	51.20	20-1236				Posted	
	10-12-6110			2020 CONSTITUTIONAL HOME RULE	51.20			0.00	
3156 LOCKIT TECHNOLOGIES LLC									
80006	5/22/2020	5/22/2020	2,549.00					Posted	
	10-13-7460			5625-SERVICE CONTRACT	1,291.00			0.00	
	10-13-7460			5543-THINK PADS	1,258.00			0.00	
					<u>2,549.00</u>			<u>0.00</u>	
467 MITCHELL CO HIGHWAY DEPT									
80017	5/22/2020	5/22/2020	541.44	14451				Posted	
	25-00-6090			TACK OIL	541.44			0.00	
471 MITCHELL COUNTY NOXIOUS WEED DEPT									
80018	5/22/2020	5/22/2020	182.56					Posted	
	10-15-6170			2020039-FIELD BINDWEED	158.18			0.00	
	10-15-6170			2020043-SUFUNCTANT	24.38			0.00	
					<u>182.56</u>			<u>0.00</u>	
470 MITCHELL COUNTY SOLID WASTE									
79993	5/22/2020	5/22/2020	20.40					Posted	
	24-00-7200			015596A-LUMBER	10.40			0.00	
	24-00-7200			015601A-LUMBER	10.00			0.00	
					<u>20.40</u>			<u>0.00</u>	
2196 MUNICIPAL CHEMICAL SUPPLY, LLC									
80094	5/22/2020	5/22/2020	1,080.00	1565				Posted	
	52-43-6000			LIQUID LIVE	1,080.00			0.00	
342 MUNICIPAL SUPPLY INC. OF NEBRASKA									
80095	5/22/2020	5/22/2020	222.19	0761427-IN				Posted	
	51-43-6080			BEND	222.19			0.00	
2839 NEXTRUST INC.									
79994	5/22/2020	5/22/2020	1,161.41	272795				Posted	
	10-11-5320			UTILITY BILLS	1,161.41			0.00	

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3200 NUTRIEN AG SOLUTIONS (continued)								
80019	5/22/2020	5/22/2020	46.48	41815577			46.48 ✓	Posted 0.00
	10-15-6170			LANDMASTER				
2946 PACE ANALYTICAL SERVICES, INC.								
80096	5/22/2020	5/22/2020	2,428.00					Posted
	51-41-3000			2060102566-LAB TESTING			450.00 ✓	0.00
	52-41-3000			2060104058-LAB TESTING			523.00 ✓	0.00
	51-41-3000			2060103242-LAB TESTING			485.00 ✓	0.00
	51-41-3000			2060104176-LAB TESTING			485.00 ✓	0.00
	51-41-3000			2060104751-LAB TESTING			485.00 ✓	0.00
							<u>2,428.00 ✓</u>	<u>0.00</u>
3063 PORTER HOUSE APTS								
79989	5/22/2020	5/22/2020	250.00				250.00 ✓	Posted 0.00
	26-00-3000			OFFICE RENT-JUNE				
3357 RYAN POWELL								
79995	5/22/2020	5/22/2020	130.00					Posted
	53-43-7500			CREDIT FOR TEMP METER FEE			100.00 ✓	0.00
	10-11-3000			CREDIT FOR STREET CLOSURE			30.00 ✓	0.00
							<u>130.00 ✓</u>	<u>0.00</u>
3305 PRIORITY POWER MANAGEMENT, LLC								
80064	5/22/2020	5/22/2020	1,240.00	16687			1,240.00 ✓	Posted 0.00
	53-41-3000			CONSULTING AGREEMENT-APRIL				
2593 PROFESSIONAL FIRE EQUIPMENT CO., LLC								
80074	5/22/2020	5/22/2020	183.00	48537			183.00 ✓	Posted 0.00
	10-14-4330			FIRE EXTINGUISHER MAINTENANCE				
41 QLT CONSUMER LEASE SERVICES INC								
80020	5/22/2020	5/22/2020	8.03				8.03 ✓	Posted 0.00
	10-15-3000			INDOOR GONG				
2979 RAY'S APPLE MARKET								
79971	5/22/2020	5/22/2020	25.47	8433			25.47 ✓	Posted 0.00
	10-11-6000			WATER & CREAMER				
80025	5/22/2020	5/22/2020	16.47	9627			16.47 ✓	Posted 0.00
	10-21-6190			SANITIZER & BLEACH				
80056	5/22/2020	5/22/2020	14.94	5114			14.94 ✓	Posted 0.00
	53-43-6000			BATTERIES				
80073	5/22/2020	5/22/2020	208.32	9742			69.44 ✓	Posted 0.00
	53-43-6000			WATER			69.44 ✓	0.00
	52-43-6000			WATER			69.44 ✓	0.00
	51-43-6000			WATER			69.44 ✓	0.00
							<u>208.32 ✓</u>	<u>0.00</u>
80078	5/22/2020	5/22/2020	36.83	7190			36.83 ✓	Posted 0.00
	10-11-6000			WATER & COFFEE				
80081	5/22/2020	5/22/2020	79.61	7142			79.61 ✓	Posted 0.00
	51-41-6110			BOUNTY & LYSOL				
1494 RICOH USA, INC								
79996	5/22/2020	5/22/2020	71.29	5059453008			71.29 ✓	Posted 0.00
	10-11-3360			COPY MACHINE				
3358 RON EBERLE CONST. LLC								
80098	5/22/2020	5/22/2020	597.00					Posted
	52-41-3000			554048-WORK ON OVERHEAD DOOR			417.00 ✓	0.00
	52-41-3000			701901-HINGES & SPRINGS ON DOOR			180.00 ✓	0.00
							<u>597.00 ✓</u>	<u>0.00</u>
1948 ROTARY INTERNATIONAL BELOIT								
79997	5/22/2020	5/22/2020	66.50	2998				Posted
	10-11-5410			ROTARY DUES JAN. - MAR 2020			30.00 ✓	0.00
	10-11-5410			MEETING FEES			21.00 ✓	0.00
	10-11-5410			MEALS			15.50 ✓	0.00
							<u>66.50 ✓</u>	<u>0.00</u>
580 SALINA JOURNAL								
79970	5/22/2020	5/22/2020	1,005.72	2007387054			1,005.72 ✓	Posted 0.00
	30-00-3000			AIRPORT BID-PROJECT NO.3-20-0008-1				

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94	SCHENDEL PEST CONTROL (continued)							
80065	5/22/2020	5/22/2020	50.00	83568				Posted
	53-43-3000			PEST CONTROL-ARMORY			12.50 ✓	0.00
	52-43-3000			PEST CONTROL-ARMORY			12.50 ✓	0.00
	51-43-3000			PEST CONTROL-ARMORY			12.50 ✓	0.00
	10-13-3000			PEST CONTROL-ARMORY			12.50 ✓	0.00
							<u>50.00 ✓</u>	<u>0.00</u>
607	SHAMBURG OIL COMPANY							
80009	5/22/2020	5/22/2020	39.95	722116				Posted
	10-15-6000			PROPANE			39.95 ✓	0.00
80054	5/22/2020	5/22/2020	32.82	721354				Posted
	53-43-6270			DIESEL			44.00 ✓	0.00
	53-43-6270			EXCISE TAX CREDIT-APRIL			0.00	11.18 ✓
							<u>44.00 ✓</u>	<u>11.18 ✓</u>
80077	5/22/2020	5/22/2020	52.74	721599				Posted
	51-43-6270			DIESEL			52.74 ✓	0.00
626	SOLOMON VALLEY HOME CENTER							
80021	5/22/2020	5/22/2020	35.70	INV0510427				Posted
	10-15-6130			SAKRETE MIX			35.70 ✓	0.00
80052	5/22/2020	5/22/2020	174.02					Posted
	10-20-7000			INV0510856-PAINT REMOVER			7.29 ✓	0.00
	10-18-4300			INV0511462-SAFETY HASP			8.79 ✓	0.00
	23-00-6000			INV0511595-2X12 ACQ			121.16 ✓	0.00
	10-18-6000			INV0511178-16" EDGER & 2X4			36.78 ✓	0.00
							<u>174.02 ✓</u>	<u>0.00</u>
80066	5/22/2020	5/22/2020	60.35	INV0511261				Posted
	53-43-7450			PINE			60.35 ✓	0.00
80076	5/22/2020	5/22/2020	1,353.92					Posted
	24-00-7200			INV0510052-2X8 & ROPE			52.75 ✓	0.00
	24-00-7200			INV0510235-4X6X12 ACQ			146.25 ✓	0.00
	24-00-7200			INV0510253-JOINT COMPOUND			16.79 ✓	0.00
	24-00-7200			INV0509915-SHEET ROCK, TAPE, ETC.			127.07 ✓	0.00
	24-00-7200			INV0509984-SPONGES			14.47 ✓	0.00
	24-00-7200			INV0510168-DRYWALL SCREEN			10.17 ✓	0.00
	24-00-7200			INV0510339-ELBOW			5.56 ✓	0.00
	24-00-7200			INV0512202-PAINT			37.99 ✓	0.00
	24-00-7200			INV0511664-2X6, ADHESIVE, SEALANT			80.35 ✓	0.00
	24-00-7200			INV0511742-SHEETROCK, DRYWALL, SI			157.21 ✓	0.00
	24-00-7200			INV0511957-RUNNER, MOULDING, TEE			111.70 ✓	0.00
	24-00-7200			INV0512085-SHEETROCK & PINE			41.34 ✓	0.00
	24-00-7200			INV0512116-SAKRETE			6.99 ✓	0.00
	24-00-7200			INV0511131-JOINT COMPOUND			16.79 ✓	0.00
	24-00-7200			INV0512243-PAINT, BRUSH, COVER			103.78 ✓	0.00
	24-00-7200			INV0511705-HEX SCREW & SEALANT			54.96 ✓	0.00
	24-00-7200			INV0511784-PAINT			37.99 ✓	0.00
	24-00-7200			INV0512158-PAINT			110.91 ✓	0.00
	24-00-7200			INV0512323-PAINT			81.98 ✓	0.00
	24-00-7200			INV0512664-TAPE, PAINT, BRUSH			41.93 ✓	0.00
	24-00-7200			INV0511993-PAINT & CLOTH			96.94 ✓	0.00
							<u>1,353.92 ✓</u>	<u>0.00</u>
80097	5/22/2020	5/22/2020	407.13					Posted
	52-41-4360			INV0511463-TORSION SPRING, DRUMS,			364.24 ✓	0.00
	52-41-4360			INV0512864-BRACKET			42.89 ✓	0.00
							<u>407.13 ✓</u>	<u>0.00</u>
2830	SUNSHINE INDUSTRIAL INC							
80022	5/22/2020	5/22/2020	261.25	40632				Posted
	25-00-7450			BLADES			261.25 ✓	0.00
201	THYSSENKRUPP ELEVATOR							
79998	5/22/2020	5/22/2020	369.53	3005221809				Posted
	10-11-3000			SERVICE DATE 5/1/2020-7/31/2020			369.53 ✓	0.00
3073	U.S. BANK EQUIPMENT FINANCE							
79999	5/22/2020	5/22/2020	443.70	413521147				Posted
	10-11-3360			INV. 413521147-ADMIN COPIER			443.70 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>				
410	UTILITIES (continued)							
80007	5/22/2020	5/22/2020	672.88	7346				Posted
	10-13-6220	CITY SHARE OF JAIL UTILITIES	672.88 ✓					0.00
2067	VERIZON WIRELESS SERVICES, LLC							
80000	5/22/2020	5/22/2020	47.42	9853844785				Posted
	10-18-5310	PARKS & REC ON CALL PHONE	47.42 ✓					0.00
758	ZEP INC.							
80023	5/22/2020	5/22/2020	177.99	9005143606				Posted
	10-15-6000	PAPER TOWELS	177.99 ✓					0.00
			50,391.20	106 Non-voided payables listed.				

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 5/22/2020
 Ending: 5/22/2020
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

REQUEST FOR COUNCIL ACTION

DATE: 5/20/2020

TITLE: Ordinance 2271 Re-Zoning

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:



ORDINANCE



RESOLUTION



FORMAL ACTION



OTHER

RECOMMENDATION:

I recommend Council approve Ordinance 2271 Re-Zoning property located at 617 Reiter Lane from "C-2" Commercial Zoning to "I-2" Heavy Industrial Zoning District based on the Beloit Planning Commission recommendation.

BACKGROUND:

FINANCIAL IMPACT:

There is no direct cost associated with this agenda item.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager

ORDINANCE NO. 2271 SUMMARY

On May 20, 2020 the City of Beloit, Kansas adopted Ordinance No. 2271, which changes the zoning classification for the property located at 617 Reiter Lane in Beloit, Kansas from “C-2” – Commercial Zoning District to “I-2” – Heavy Industrial Zoning District. A complete copy of this ordinance is available at www.beloitks.org or at City Hall, 119 S. Hersey St. This summary certified by Katie J. Schroeder, Beloit City Attorney.

ORDINANCE NO. 2271

AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF CERTAIN LAND LOCATED IN THE CITY OF BELOIT, KANSAS, UNDER THE AUTHORITY GRANTED UNDER ORDINANCE NOS. 2188 AND 2268, AS AMENDED AND SUPPLEMENTED, AND THE LAWS OF THE STATE OF KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

SECTION 1: That having received a recommendation from the planning commission in Case No. C-448, and proper notice having been given and public hearing held as provided by law and under authority and subject to the provisions of Ordinance Nos. 2188 and 2268 of the City of Beloit, Kansas, the zoning classification of property legally described is hereby changed as follows:

A tract of land in the Southeast Quarter (SE ¼) of Section Thirty-three (33), Township Six (6) South, Range Seven (7) West of the Sixth P.M. Mitchell County, Kansas more particularly described as follows: Commencing at the South Line of the Southeast Quarter (SE ¼) of Section Thirty-three (33), Township Six South, Range Seven West (T6S-R7W) at a point 871.9 feet East of the Southwest Corner of said Southeast Quarter (SE ¼); thence northerly at a right angle to said South line, 39.92 feet to the POINT OF BEGINNING, said Point being the Northerly Right-of-Way (ROW) Line of K-9; thence northerly on a projection of last course a distance of 298.00 feet; thence westerly at a right angle to the previous course a distance of 500.4 feet; thence northerly at a right angle to the previous course a distance of 288.4 feet; thence easterly at a right angle to the previous course a distance of 673.5 feet; thence southerly at a right angle to the previous course a distance of 584.9 feet; thence westerly at a right angle to the previous course a distance of 173.1 feet to the Point of Beginning, containing 5.72 acres.

Changed from "C-2" to "I-2".

SECTION 2: Upon the taking effect of this Ordinance the above zoning changes shall be entered and shown on the official zoning map previously adopted by reference and said official zoning map is hereby reincorporated as part of the zoning ordinance as amended.

SECTION 3: This ordinance shall take effect and be in full force from and after its adoption in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 20th day of May, 2020.

Tom Naasz, Mayor

Attest:

Amanda Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE: 5/20/2020

TITLE: Ordinance 2272 to Amend Fireworks Code

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:



ORDINANCE



RESOLUTION



FORMAL ACTION



OTHER

RECOMMENDATION:

I recommend Council approve Ordinance 2272 Amending the Fireworks Code.

*Amending the fireworks code to its previous dates since July 4th falls on a Saturday this year.

BACKGROUND:

From last year: The council discussed in work session whether or not to modify our existing ordinance regarding fireworks sale and fireworks use. Our current code allows the sale of fireworks from July 1st through July 4th. Our current code allows the use of fireworks from July 1st through July 5th. With the 4th falling on a Thursday and the first falling on a Monday, citizens would miss a weekend. Additionally, the Lakefest event is being held on July 6th, which is our area fireworks display and 4th of July celebration. Attached are two ordinances for the council to consider. Once adjust the dates for sale and use to July 1st through 5th and July 1st through 6th. The logic being that we only have to educate the public on one date by leaving the start date the same. The second option would be July 2 through the 5th and July 2nd through the 6th, this would make it the same number of days as currently in our code.

FINANCIAL IMPACT:

There is no financial impact with this item.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager

ORDINANCE NO. 2272 SUMMARY

On May 20, 2020 the City of Beloit, Kansas adopted Ordinance No. 2272, which amends Sections 6-402 and 6-403 concerning the dates for the sale and use of fireworks within the City of Beloit. A complete copy of this ordinance is available at www.beloitks.org or at City Hall, 119 S. Hersey St. This summary certified by Katie J. Schroeder, Beloit City Attorney.

ORDINANCE NO. 2272

AN ORDINANCE AMENDING CHAPTER 6, ARTICLE 4, FIREWORKS, OF THE CODE OF THE CITY OF BELOIT; AMENDING SECTIONS 6-402 AND 6-403 CONCERNING THE DATES FOR USE AND SALE OF FIREWORKS IN THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1. Chapter 6, Article 4, Fireworks, Section 6-402 of the Code of the City of Beloit, Kansas, is hereby amended and restated as follows:

6-402. Same; sales restricted.

(a) No person, firm or corporation shall offer any fireworks for sale to any individual at retail before the 1st day of July nor after the 4th day of July in any year; provided, however, that this section shall not be construed as granting the right to sell at any time any of the types, kinds or classes of fireworks which are prohibited from sale in Kansas by the State Fire Marshall's Department; and provided, further, that fireworks may be sold only with the written permission of the City Fire Chief and written application for permission to sell fireworks inside the city limits of the City of Beloit must be made to the City Clerk on or before June 1st of each year in which the applicant proposes to sell fireworks.

(b) No person, firm, corporation or association, either as principal, or agent, or employee, shall conduct, pursue, carry on or operate within the city, a place of business for the purpose of offering fireworks for sale until the person shall have first secured the approval of the fire chief as to the safety of the premises as a site for the sales of fireworks and, further, until a license tax of \$50 for each such place of business shall have first been paid to the city clerk and the city clerk shall have executed a license therefor, which license shall be prominently displayed in the applicant's place of business. No minor shall be eligible for the license nor be permitted to operate such place of business.

Section 2. Chapter 6, Article 4, Fireworks, Section 6-403 of the Code of the City of Beloit, Kansas, is hereby amended and restated as follows:

6-403. Same; use restricted.

(a) It shall be unlawful for any person in the city to set off, discharge or explode, or to knowingly permit any other person on premises owned or controlled by him, including any street adjacent to such premises, to set off, discharge or explode any fireworks, except on the 1st, 2nd, 3rd, 4th, and the 5th days of July, and during those days the discharge of fireworks are unlawful between the hours of 12:00 a.m. and 8:00 a.m. Further articles of fireworks which are permitted to be sold in Kansas by the laws of the State of Kansas are all that is permitted by this article to be discharged or exploded in the city limits. Upon written permission of the Fire Chief of the City, fireworks to be used for exhibition purposes at fairs and celebrations may be sold and fired which otherwise are prohibited from sales to individuals provided the individuals in charge of the same are experienced in the handling of fireworks and the public attending such exhibition is kept at a safe distance.

(b) It shall be unlawful for any person in the city to throw or threaten to throw any article of fireworks so as to cause it to explode or discharge in or under any automobile, bicycle, motorcycle, carriage or other vehicle or conveyance, or to throw or threaten to throw any such article in such a manner as to permit it to explode near enough to any person to injure such person or cause damage to his or her clothing, or to throw such article in such a manner as to permit it to explode within 20 feet of any animal.

Section 3. This ordinance shall take effect and be in force from and after its passage and publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 20th day of May, 2020.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE: 5/20/2020

TITLE: Coptrax System Purchase

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that Council approve 3 Coptrax System purchases from Applied Concepts in the amount of \$20,239.50.

The council previously approved a \$17,750 purchase amount at their 5/6/2020 meeting. There was a misunderstanding of the install amount per camera system, therefore only one installation total was included instead of three. We are still working with Coptrax to see if this amount can be lowered, but this would be the worst case revised amount.

BACKGROUND:

In 2019, the Beloit Police Department purchased three in car cameras to replace their previous systems. Along with this they purchased the underlying infrastructure (server, software), to support the addition of three additional systems to be purchased in 2020. This system provides many needed upgrades, record retention improvement, and time savings as detailed in the letter provided in 2019 (see attached). Much like body cams, this also provides several management tools that help us better coach and improve our staff, while also providing needed information in the face of a complaint or intense situation review. This request is for the purchase of three additional in car camera systems to fully outfit our force. The BPD will also forgo the purchase of a vehicle for 2020 as all vehicles are currently in fine operating condition. Brief history, the BPD purchased a new Charger in 2016, a new Charger in 2018, and a used Tahoe in 2019.

FINANCIAL IMPACT:

This will be funded from the 10-13-3360 Technical Services budget line with a remaining budget authority of \$17,500. The remainder will come from the Safety Equipment budget line.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager



QUOTE
2038809

applied concepts, inc.

855 E. Collins Blvd
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Inside Sales Partner: Dan Trout
972-801-4888
dan@a-concepts.com

Reg Sales Mgr: Chad Mirr
214-399-0430
chad@stalkerradar.com

Page 1 of 2

Date: 05/07/20

Effective From : 04/30/2020

Valid Through: 07/29/2020

Lead Time: 26 working days

Bill To: Beloit Police Department 1716 N Hersey Ave Beloit, KS 67420-1800	Customer ID: 674201 Daugherty	Ship To: Beloit Police Department 1716 N Hersey Ave Beloit, KS 67420-1800	<i>UPS Ground</i> Doug Langham
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Grp	Qty	Package	Description	Wrnty/Mo	Price	Ext Price
1	3	820-0013-00	CopTrax II w/7" Monitor & 5X Digital Zoom Camera	0	\$5,355.00	\$16,065.00
Ln	Qty	Part Number	Description		Price	Ext Price
1	3	200-1094-01*	CopTrax II In-car Video System, 3 USB Ports			\$0.00
2	3	005-0223-00	Customer Provided Storage			\$0.00
3	3	015-0221-01	CopTrax II Software License			\$0.00
4	3	200-1098-00	CopTrax II DVR Mounting Bracket Kit			\$0.00
5	3	200-1144-00	CopTrax II Wiring Kit, 6' Trigger Cable			\$0.00
6	3	200-1347-00	7" Resistive Touchscreen Monitor			\$0.00
7	3	200-1186-03	Console Mount for 7" Monitor, CopTrax			\$0.00
8	3	015-0365-01	CopTrax II IR Back Seat Camera			\$0.00
9	3	200-0961-01	CopTrax 5X Digital Zoom Front Camera			\$0.00
10	3	200-1200-00	CopTrax 2.4 GHz Mic/Car Charging Cradle, 10' cable			\$0.00
11	3	200-1200-10	CopTrax 2 GHz Wireless Microphone Transmitter			\$0.00
12	3	200-1200-20	CopTrax 2GHz Wireless Docking Station			\$0.00
13	3	015-0599-00	CopTrax Titan GPS IP67 Antenna,1575.42 Mhz			\$0.00
14	3	015-0254-02	CopTrax USB Extension Cable, 6 ft (2 M)			\$0.00
15	3	026-0039-15	Ethernet Cable, 15 feet Black			\$0.00
16	3	015-0319-12	3.5mm M/M Stereo Audio Cable, 12'			\$0.00
17	3	155-2528-25	CopTrax II Push Button Start/Stop Button,-01 Unit			\$0.00
18	3	062-0124-00	CopTrax II Universal Software Load - 01 DVR			\$0.00
19	3	155-2430-15	CopTrax II Radar Interface Cable, 15'			\$0.00
20	3	200-0623-00	VSS Cable Kit W/Serial Port			\$0.00
21	3	200-1143-01	CopTrax II Operators Manual, Thumb Drive,(01-unit)			\$0.00
22	3	035-0388-00	CopTrax Shipping Box Kit			\$0.00
23	3	063-0011-00	CopTrax Software Svc Level Agreemt-12 Mos			\$0.00
24	3	063-0011-00	CopTrax Software Svc Level Agreemt-12 Mos			\$0.00
25	3	155-2430-15	CopTrax II Radar Interface Cable, 15'		\$93.00	\$279.00
26	3	063-0021-12	CopTrax II Hardware Extended Warranty-Year 3		\$309.00	\$927.00
27	3	063-0011-24	CopTrax Software-24 Mo Extended Service Agreemt		\$360.00	\$1,080.00
28	3	600-0000-00	CopTrax Vehicle Installation		\$400.00	\$1,200.00
29	3	600-0000-01	Removal Fee of In-Car Video Unit		\$100.00	\$300.00
30	3	155-2283-71	CAN/VSS Cable w/Voltage Detection, Serial		\$112.00	\$336.00
Group Total						\$20,187.00

** Continued on Next Page **



QUOTE # 2038809

applied concepts, inc.

855 E. Collins Blvd
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

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chad@stalkerradar.com

Page 2 of 2

Date: 05/07/20

Effective From : 04/30/2020

Valid Through: 07/29/2020

Lead Time: 26 working days

Bill To: Beloit Police Department 1716 N Hersey Ave Beloit, KS 67420-1800	Customer ID: 674201 Daugherty	Ship To: Beloit Police Department 1716 N Hersey Ave Beloit, KS 67420-1800	<i>UPS Ground</i> Doug Langham
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Product	\$20,187.00	Sub-Total:	\$20,187.00
Discount	\$0.00	Sales Tax 0%	\$0.00
Payment Terms: Net 30 days		Shipping & Handling:	\$52.50
		Total: USD	\$20,239.50

Vehicle Information:
2014 Dodge Charger
2019 Dodge Charger
2011 Chevrolet Tahoe SUV

001

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these Terms and Conditions carefully before proceeding.

REQUEST FOR COUNCIL ACTION

DATE: 5/20/2020

TITLE: CARES Act Grant for the Airport

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend Council approve the CARES Act Grant offer from FAA for operating expenses for the Moritz Memorial Airport.

BACKGROUND:

FINANCIAL IMPACT:

The financial impact is receiving grant money for airport operating expenses up to \$30,000.00.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager



U.S. Department
of Transportation
**Federal Aviation
Administration**

Airports Division
Central Region
Iowa, Kansas, Missouri, Nebraska

FAA ACE-600
901 Locust
Kansas City, MO 64106

May 1, 2020

Mr. Jason Rabe
City Manager.
Moritz Memorial Airport
119 N Hersey
Beloit, KS 67420

Dear Mr. Rabe:

Please find the following electronic CARES Act Grant Offer, Grant No. 3-20-0008-014-2020 for Moritz Memorial Airport. This letter outlines expectations for success. Please read and follow the instructions carefully.

To properly enter into this agreement, you must do the following:

- a. The governing body must provide authority to execute the grant to the individual signing the grant; i.e. the sponsor's authorized representative.
- b. The sponsor's authorized representative must execute the grant, followed by the attorney's certification, **no later than June 1st**, in order for the grant to be valid.
- c. You may not make any modification to the text, terms or conditions of the grant offer.
- d. The grant offer must be digitally signed by the sponsor's legal signatory authority and then the grant offer will be automatically routed via email to the sponsor's attorney. Once the attorney has digitally attested to the grant, the FAA will email a copy of the executed grant to all parties.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System. The terms and conditions of this agreement require you drawdown and expend these funds within four years.

An airport sponsor may use these funds for any purpose for which airport revenues may be lawfully used. CARES grant recipients should follow the FAA's Policy and Procedures Concerning the Use of Airport Revenues ("Revenue Use Policy"), 64 Federal Register 7696 (64 FR 7696), as amended by 78 Federal Register 55330 (78 FR 55330). The Revenue Use Policy defines permitted uses of airport revenue. In addition to the detailed guidance in the Revenue Use Policy, the CARES Act states the funds may not be used for any purpose not related to the airport.

With each payment request you are required to upload directly to Delphi:

- An invoice summary, even if you only paid a single invoice, and
- The documentation in support of each invoice covered in the payment request.

For the final payment request, in addition to the requirement listed above for all payment requests, you are required to upload directly to Delphi:

- A final financial report summarizing all of the costs incurred and reimbursed, and
- An SF-425, and
- A narrative report.

The narrative report will summarize the expenses covered by the CARES Act funds and state that all expenses were in accordance with the FAA's Policy and Procedures Concerning the Use of Airport Revenues and incurred after January 20, 2020.

As a condition of receiving Federal assistance under this award, you must comply with audit requirements as established under 2 CFR part 200. Subpart F requires non-Federal entities that expend \$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

Once you have drawn down all funds and uploaded the required documents to Delphi, please email me to close the grant. I am readily available to assist you and your designated representative with the requirements stated herein. We sincerely value your cooperation in these efforts.

Sincerely,

Jason Knipp
Kansas State Planner



U.S. Department
of Transportation
Federal Aviation
Administration

CARES ACT AIRPORT GRANT AGREEMENT

PART I – OFFER

Federal Award Offer Date	_____
Airport/Planning Area	<u>Moritz Memorial</u>
CARES Grant Number	<u>3-20-0008-014-2020</u>
Unique Entity Identifier	<u>073330011</u>
TO:	<u>City of Beloit</u>
	(herein called the "Sponsor")

FROM: **The United States of America** (acting through the Federal Aviation Administration, herein called the "FAA")

WHEREAS, the Sponsor has submitted to the FAA a Coronavirus Aid, Relief, and Economic Security Act (CARES Act or "the Act") Airports Grants Application (herein called the "Grant") dated **April 22, 2020**, for a grant of Federal funds at or associated with the **Moritz Memorial Airport**, which is included as part of this Grant Agreement; and

WHEREAS, the Sponsor has accepted the terms of FAA's Grant offer;

WHEREAS, in consideration of the promises, representations and assurances provided by the Sponsor, the FAA has approved the Grant Application for the **Moritz Memorial Airport** (herein called the "Grant") consisting of the following:

This Grant is provided in accordance with the CARES Act, as described below, to provide eligible Sponsors with funding to help offset a decline in revenues arising from diminished airport operations and activities as a result of the COVID-19 Public Health Emergency. CARES Act Airport Grants amounts to specific airports are derived by legislative formula.

The purpose of this Grant is to maintain safe and efficient airport operations. Funds provided under this Grant Agreement must only be used for purposes directly related to the airport. Such purposes can include the reimbursement of an airport's operational and maintenance expenses or debt service payments. CARES Act Airport Grants may be used to reimburse airport operational and maintenance expenses directly related to **Moritz Memorial** incurred no earlier than January 20, 2020. CARES Act Airport Grants also may be used to reimburse a Sponsor's payment of debt service where such payments occur on or after April 14, 2020. Funds provided under the Grant will be governed by the same principles that govern "airport revenue." New airport development projects may not be funded with this Grant, unless and until the Grant Agreement is amended or superseded by a subsequent agreement that addresses and authorizes the use of funds for the airport development project.

NOW THEREFORE, in accordance with the applicable provisions of the CARES Act, Public Law Number 116-136, the representations contained in the Grant Application, and in consideration of, (a) the Sponsor's acceptance of this Offer; and, (b) the benefits to accrue to the United States and the public

from the accomplishment of the Grant and in compliance with the conditions as herein provided,
THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay 100% percent of the allowable costs incurred as a result of and in accordance with this Grant Agreement.

Assistance Listings Number (Formerly CFDA Number): 20.106

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation.** The maximum obligation of the United States payable under this Offer is **\$30,000.00.**
2. **Period of Performance.** The period of performance shall commence on the date the Sponsor formally accepts this agreement. The end date of the period of performance is 4 years (1,460 calendar days) from the date of acceptance.

The Sponsor may only charge allowable costs for obligations incurred prior to the end date of the period of performance (2 CFR § 200.309). Unless the FAA authorizes a written extension, the Sponsor must submit all Grant closeout documentation and liquidate (pay-off) all obligations incurred under this award no later than 90 calendar days after the end date of the period of performance (2 CFR § 200.343).

The period of performance end date shall not affect, relieve or reduce Sponsor obligations and assurances that extend beyond the closeout of this Grant Agreement.
3. **Unallowable Costs.** The Sponsor shall not seek reimbursement for any costs that the FAA has determined to be unallowable under the CARES Act.
4. **Indirect Costs - Sponsor.** The Sponsor may charge indirect costs under this award by applying the indirect cost rate identified in the Grant Application as accepted by the FAA, to allowable costs for Sponsor direct salaries and wages only.
5. **Final Federal Share of Costs.** The United States' share of allowable Grant costs is 100%.
6. **Completing the Grant without Delay and in Conformance with Requirements.** The Sponsor must carry out and complete the Grant without undue delays and in accordance with this Grant Agreement, the CARES Act, and the regulations, policies, standards and procedures of the Secretary of Transportation ("Secretary"). Pursuant to 2 CFR § 200.308, the Sponsor agrees to report to the FAA any disengagement from funding eligible expenses under the Grant that exceeds three months and request prior approval from FAA. The report must include a reason for the stoppage. The Sponsor agrees to comply with the attached assurances, which are part of this agreement and any addendum that may be attached hereto at a later date by mutual consent.
7. **Amendments or Withdrawals before Grant Acceptance.** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
8. **Offer Expiration Date.** This offer will expire and the United States will not be obligated to pay any part of the costs unless this offer has been accepted by the Sponsor on or before **June 1st, 2020**, or such subsequent date as may be prescribed in writing by the FAA.
9. **Improper Use of Federal Funds.** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner, including uses that violate this Grant Agreement, the CARES Act or

other provision of applicable law. For the purposes of this Grant Agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor, that were originally paid pursuant to this or any other Federal grant agreement(s). The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.

10. **United States Not Liable for Damage or Injury.** The United States is not responsible or liable for damage to property or injury to persons which may arise from, or relate to this Grant Agreement, including, but not limited to, any action taken by a Sponsor related to or arising from, directly or indirectly, this Grant Agreement.
11. **System for Award Management (SAM) Registration And Universal Identifier** Unless the Sponsor is exempted from this requirement under 2 CFR § 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this Grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).
12. **Electronic Grant Payment(s).** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi eInvoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
13. **Financial Reporting and Payment Requirements.** The Sponsor will comply with all Federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
14. **Buy American.** Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any expense which funds are provided under this Grant. The Sponsor will include a provision implementing applicable Buy American statutory and regulatory requirements in all contracts related to this Grant Agreement.
15. **Audits for Private Sponsors.** When the period of performance has ended, the Sponsor must provide a copy of an audit of this Grant prepared in accordance with accepted standard audit practices, such audit to be submitted to the applicable Airports District Office.
16. **Audits for Public Sponsors.** The Sponsor must provide for a Single Audit or program-specific audit in accordance with 2 CFR Part 200. The Sponsor must submit the audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/> . Upon request of the FAA, the Sponsor shall provide one copy of the completed audit to the FAA.
17. **Suspension or Debarment.** When entering into a "covered transaction" as defined by 2 CFR § 180.200, the Sponsor must:
 - A. Verify the non-federal entity is eligible to participate in this Federal program by:
 1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if the non-federal entity is excluded or disqualified; or
 2. Collecting a certification statement from the non-federal entity attesting the entity is not excluded or disqualified from participating; or

3. Adding a clause or condition to covered transactions attesting the individual or firm is not excluded or disqualified from participating.
- B. Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. sub-contracts).
- C. Immediately disclose to the FAA whenever the Sponsor (1) learns the Sponsor has entered into a covered transaction with an ineligible entity, or (2) suspends or debar a contractor, person, or entity.

18. Ban on Texting While Driving.

- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to this Grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.
- B. The Sponsor must insert the substance of this clause on banning texting while driving in all subgrants, contracts and subcontracts.

19. Trafficking in Persons.

- A. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not —
 1. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 2. Procure a commercial sex act during the period of time that the award is in effect; or
 3. Use forced labor in the performance of the award or subawards under the award.
- B. The FAA as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
 1. Is determined to have violated a prohibition in paragraph A of this award term; or
 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph A.1 of this award term through conduct that is either—
 - a. Associated with performance under this award; or
 - b. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR Part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," as implemented by the FAA at 2 CFR Part 1200.
3. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph A during this award term.

4. Our right to terminate unilaterally that is described in paragraph A of this section:
 - a. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
 - b. Is in addition to all other remedies for noncompliance that are available to the FAA under this award.

20. Employee Protection from Reprisal.

A. Prohibition of Reprisals –

1. In accordance with 41 U.S.C. § 4712, an employee of a grantee or subgrantee may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in sub-paragraph (A)(2), information that the employee reasonably believes is evidence of:
 - a. Gross mismanagement of a Federal grant;
 - b. Gross waste of Federal funds;
 - c. An abuse of authority relating to implementation or use of Federal funds;
 - d. A substantial and specific danger to public health or safety; or
 - e. A violation of law, rule, or regulation related to a Federal grant.
2. Persons and bodies covered: The persons and bodies to which a disclosure by an employee is covered are as follows:
 - a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Federal office or employee responsible for oversight of a grant program;
 - e. A court or grand jury;
 - f. A management office of the grantee or subgrantee; or
 - g. A Federal or State regulatory enforcement agency.
3. Submission of Complaint – A person who believes that they have been subjected to a reprisal prohibited by paragraph A of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General (OIG) for the U.S. Department of Transportation.
4. Time Limitation for Submittal of a Complaint - A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.
5. Required Actions of the Inspector General – Actions, limitations, and exceptions of the Inspector General's office are established under 41 U.S.C. § 4712(b).
6. Assumption of Rights to Civil Remedy - Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. § 4712(c).

- 21. Limitations.** Nothing provided herein shall be construed to limit, cancel, annul, or modify the terms of any Federal grant agreement(s), including all terms and assurances related thereto, that have been entered into by the Sponsor and the FAA prior to the date of this Grant Agreement.

SPECIAL CONDITIONS

- 22. ARFF and SRE Equipment and Vehicles.** The Sponsor agrees that it will:
- A. House and maintain the equipment in a state of operational readiness on and for the airport;
 - B. Provide the necessary staffing and training to maintain and operate the vehicle and equipment;
 - C. Restrict the vehicle to on-airport use only;
 - D. Restrict the vehicle to the use for which it was intended; and
 - E. Amend the Airport Emergency Plan and/or Snow and Ice Control Plan to reflect the acquisition of a vehicle and equipment.
- 23. Equipment or Vehicle Replacement.** The Sponsor agrees that it will treat the proceeds from the trade-in or sale of equipment being replaced with these funds as airport revenue.
- 24. Off-Airport Storage of ARFF Vehicle.** The Sponsor agrees that it will:
- A. House and maintain the vehicle in a state of operational readiness for the airport;
 - B. Provide the necessary staffing and training to maintain and operate the vehicle;
 - C. Restrict the vehicle to airport use only;
 - D. Amend the Airport Emergency Plan to reflect the acquisition of the vehicle;
 - E. Within 60 days, execute an agreement with local government including the above provisions and a provision that violation of said agreement could require repayment of Grant funding; and
 - F. Submit a copy of the executed agreement to the FAA.
- 25. Equipment Acquisition.** The Sponsor agrees that it will maintain Sponsor-owned and -operated equipment and use for purposes directly related to the airport.
- 26. Utilities Proration.** For purposes of computing the United States' share of the allowable airport operations and maintenance costs, the allowable cost of utilities incurred by the Sponsor to operate and maintain airport(s) included in the Grant must not exceed the percent attributable to the capital or operating costs of the airport.
- 27. Utility Relocation in Grant.** The Sponsor understands and agrees that:
- A. The United States will not participate in the cost of any utility relocation unless and until the Sponsor has submitted evidence satisfactory to the FAA that the Sponsor is legally responsible for payment of such costs;
 - B. FAA participation is limited to those utilities located on-airport or off-airport only where the Sponsor has an easement for the utility; and
 - C. The utilities must serve a purpose directly related to the Airport.

The Sponsor's acceptance of this Offer and ratification and adoption of the Grant Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the CARES Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Grant and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

**UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION**

(Signature)

Jim A. Johnson

(Typed Name)

Director, Central Region Airports Division

(Title of FAA Official)

PART II - ACCEPTANCE

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants, and agreements contained in the Grant Application and incorporated materials referred to in the foregoing Offer under Part II of this Agreement, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Grant Application.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

I declare under penalty of perjury that the foregoing is true and correct.

Dated _____

City of Beloit

(Name of Sponsor)

(Signature of Sponsor's Authorized Official)

By:

(Typed Name of Sponsor's Authorized Official)

Title:

(Title of Sponsor's Authorized Official)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Kansas. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the CARES Act. The Sponsor understands funding made available under this Grant Agreement may only be used to reimburse for airport operational and maintenance expenses, and debt service payments. The Sponsor further understands it may submit a separate request to use funds for new airport/project development purposes, subject to additional terms, conditions, and assurances. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Please read the following information: By signing this document, you are agreeing that you have reviewed the following consumer disclosure information and consent to transact business using electronic

communications, to receive notices and disclosures electronically, and to utilize electronic signatures in lieu of using paper documents. You are not required to receive notices and disclosures or sign documents electronically. If you prefer not to do so, you may request to receive paper copies and withdraw your consent at any time.

Dated _____

By: _____
(Signature of Sponsor's Attorney)

CARES ACT ASSURANCES

AIRPORT SPONSORS

A. General.

1. These assurances are required to be submitted as part of the application by sponsors requesting funds under the provisions of the Coronavirus Aid, Relief, and Economic Security Act of 2020 (CARES Act or "the Act"), Public Law Number, Public Law 116-136. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
2. Upon acceptance of this Grant offer by the sponsor, these assurances are incorporated into and become part of this Grant Agreement.

B. Sponsor Certification.

The sponsor hereby assures and certifies, with respect to this Grant that:

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance, and use of Federal funds for this Grant including but not limited to the following:

FEDERAL LEGISLATION

- a. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- b. Hatch Act – 5 U.S.C. 1501, et seq.
- c. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.
- d. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).
- e. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.
- f. Native Americans Grave Repatriation Act - 25 U.S.C. Section 3001, et seq.
- g. Clean Air Act, P.L. 90-148, as amended.
- h. Coastal Zone Management Act, P.L. 93-205, as amended.
- i. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.
- j. Title 49, U.S.C., Section 303, (formerly known as Section 4(f)).
- k. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- l. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin).
- m. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- n. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- o. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- p. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.
- q. Power plant and Industrial Fuel Use Act of 1978 - Section 403- 2 U.S.C. 8373.

- r. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.
- s. Copeland Anti-kickback Act - 18 U.S.C. 874.1.
- t. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.
- u. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- v. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.
- w. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.
- x. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

EXECUTIVE ORDERS

- a. Executive Order 11246 - Equal Employment Opportunity
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 - Intergovernmental Review of Federal Programs
- e. Executive Order 12699 - Seismic Safety of Federal and Federally Assisted New Building Construction
- f. Executive Order 12898 - Environmental Justice
- g. Executive Order 13788 - Buy American and Hire American
- h. Executive Order 13858 - Strengthening Buy-American Preferences for Infrastructure Projects

FEDERAL REGULATIONS

- a. 2 CFR Part 180 - OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- c. 2 CFR Part 1200 - Nonprocurement Suspension and Debarment.
- d. 28 CFR Part 35 - Discrimination on the Basis of Disability in State and Local Government Services.
- e. 28 CFR § 50.3 - U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- f. 29 CFR Part 1 - Procedures for predetermination of wage rates.
- g. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.
- h. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering Federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).
- i. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and Federally assisted contracting requirements).
- j. 49 CFR Part 20 - New restrictions on lobbying.

- k. 49 CFR Part 21 - Nondiscrimination in Federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- l. 49 CFR Part 26 - Participation by Disadvantaged Business Enterprises in Department of Transportation Program .49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.
- m. 49 CFR Part 28 - Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- n. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- o. 49 CFR Part 32 - Government-wide Requirements for Drug-Free Workplace (Financial Assistance).
- p. 49 CFR Part 37 - Transportation Services for Individuals with Disabilities (ADA).
- q. 49 CFR Part 41 - Seismic safety of Federal and Federally assisted or regulated new building construction.

SPECIFIC ASSURANCES

Specific assurances required to be included in grant agreements by any of the above laws, regulations, or circulars are incorporated by reference in this Grant Agreement.

1. Purpose Directly Related to the Airport

It certifies that the reimbursement sought is for a purpose directly related to the airport.

2. Responsibility and Authority of the Sponsor.

a. Public Agency Sponsor:

It has legal authority to apply for this Grant, and to finance and carry out the proposed grant; that an official decision has been made by the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

b. Private Sponsor:

It has legal authority to apply for this Grant and to finance and carry out the proposed Grant and comply with all terms, conditions, and assurances of this Grant Agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Good Title.

It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.

4. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this Grant

Agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish, or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with this Grant Agreement.
- c. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations, and the terms and conditions of this Grant Agreement.

5. Accounting System, Audit, and Record Keeping Requirements.

- a. It shall keep all Grant accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this Grant, the total cost of the Grant in connection with which this Grant is given or used, and the amount or nature of that portion of the cost of the Grant supplied by other sources, and such other financial records pertinent to the Grant. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this Grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a Grant or relating to the Grant in connection with which this Grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

6. Exclusive Rights.

The sponsor shall not grant an exclusive right to use an air navigation facility on which this Grant has been expended. However, providing services at an airport by only one fixed-based operator is not an exclusive right if—

- a. it is unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide the services; and
- b. allowing more than one fixed-based operator to provide the services requires a reduction in space leased under an agreement existing on September 3, 1982, between the operator and the airport.

7. Airport Revenues.

This Grant shall be available for any purpose for which airport revenues may lawfully be used. CARES Act Grant funds provided under this Grant Agreement will only be expended for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned

or operated by the owner or operator of the airport(s) subject to this agreement and all applicable addendums.

8. Reports and Inspections.

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 1. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 2. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

9. Civil Rights.

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this Grant.

- a. Using the definitions of activity, facility, and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR Part 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by or pursuant to these assurances.
- b. Applicability
 1. Programs and Activities. If the sponsor has received a grant (or other Federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
 2. Facilities. Where it receives a grant or other Federal financial assistance to construct, expand, renovate, remodel, alter, or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 3. Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.
- c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

1. So long as the airport is used as an airport, or for another purpose involving the

provision of similar services or benefits; or

2. So long as the sponsor retains ownership or possession of the property.

Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under this Grant and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

d. Required Contract Provisions.

1. It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
2. It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
3. It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
4. It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:
 - a. For the subsequent transfer of real property acquired or improved under the applicable activity, grant, or program; and
 - b. For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, grant, or program.
- e. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- f. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

10. Foreign Market Restrictions.

It will not allow funds provided under this Grant to be used to fund any activity that uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

11. Acquisition Thresholds.

The FAA deems equipment to mean tangible personal property having a useful life greater than one year and a per-unit acquisition cost equal to or greater than \$5,000. Procurements by micro-purchase means the acquisition of goods or services for which the aggregate dollar amount does not exceed \$10,000. Procurement by small purchase procedures means those relatively simple and informal procurement methods for securing goods or services that do not exceed the \$250,000 threshold for simplified acquisitions.