



119 North Hersey Avenue
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www.beloitks.org

CITY COUNCIL AGENDA

Wednesday, September 16, 2020
7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report
 - a. USDA WTP Update
 - b. CDBG Housing Rehab/Demo Status
 - c. Sports Complex Land Acquisition
 - d. LEC HVAC
- C. Economic Development Director Update
- D. Police Chief
- E. Audit Review with SS&C, Inc.

4. PUBLIC HEARING

- A. None

5. CONSENT AGENDA

- A. 9/2/2020 City Council Meeting Minutes
- B. Appropriations 9B

6. ORDINANCES

- A. Ordinance 2280 Garage Assessment
- B. Ordinance 2281 Pedestrian Crosswalk

7. RESOLUTIONS

- A. None

8. CLOSED SESSION

- A. Pursuant to K.S.A. 75-4319 an executive session to discuss personnel matters and evaluate non-elected personnel. The regular public meeting will resume at a time set by council.

9. FORMAL ACTIONS

- A. Schwab Eaton SRTS 2D Engineering Agreement
- B. Schwab Eaton CCLIP Engineering Agreement

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Manager Report

2. DISCUSSION ITEMS

- A. Solar Farm Update
- B. CIP Review

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting. The full agenda packet is available at www.beloitks.org under Agendas.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES
September 2, 2020

The Beloit City Council met in regular session on September 2, 2020 in the Sutter Room in the Municipal Building Basement. Mayor Tom Naasz called the meeting to order at 7:00 p.m. Council Members in attendance were Todd Adolph, Lee McMillan, Jamie Meier, Matt Otte, Tony Gengler, and Andrew Grabon. Also present was City Attorney Katie Schroeder, City Manager Jason Rabe, and City Clerk Amanda Lomax.

Department heads in attendance was Heather Hartman.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Gengler thanked the Beloit Police Department for all they had to do Sunday's activities.

City Attorney Katie Schroeder updated Council on Padgett Properties – Received the deed for 400 N Mill and 523 N Hersey was sold and assessments will be paid in full. Junk vehicles were also removed from the property. Katie has been working on utility collections and ordinance for crosswalk at 8th Street.

City Manager Jason Rabe discussed the following:

1. USDA Update – Hoping for letter of condition to lock in interest rates by the end of September.
2. Showed sales tax receipts.
3. Airport construction will start in early spring.
4. LEC HVAC update – pre-construction meeting will be September 8th.
5. North Campus HVAC is substantially completed.
6. Solar project update – Should have proposal by September 16th.
7. Fairgrounds/Sports Complex update – waiting on property survey.

Director of Community Development Heather Hartman discussed Virtual Boot Camp that 6 businesses are participating in for 3 days. Mitchell County Strong is over with, but the website is still up and was asked by LKM to give a presentation.

Public Comment: Terry Bailey discussed the Proclamation Declaring September as Recovery Month.

A motion was made by Councilor McMillan and seconded by Councilor Meier to approve the August 19, 2020 Council Meeting Minutes, and Appropriations 9A in its entirety. Motion carried 6-0. Nays: None.

A motion was made by Councilor Grabon and seconded by Councilor Gengler to approve the appointment of Marty Hernandez to the Beloit Fire Department. Motion carried 6-0. Nays: None.

A motion was made by Councilor Grabon and seconded by Councilor McMillan to approve an Engineering Agreement with Schwab-Eaton for the Water Treatment Plant and Pipeline. Motion carried 6-0. Nays: None.

A motion was made by Councilor Gengler and seconded by Councilor Adolph to approve the Special Request Chautauqua Park closure for Boost Ministries for October 25th, 2020. Motion carried 6-0. Nays: None.

A motion was made by Councilor McMillan and seconded by Councilor Adolph to adjourn the meeting. Motion carried 6-0. Nays: None. The meeting ended at 7:23 p.m.

Work Session began at 7:23 p.m. Council Members in attendance were Council Members in attendance were Todd Adolph, Lee McMillan, Jamie Meier, Matt Otte, Tony Gengler, and Andrew Grabon. Also present was City Attorney Katie Schroeder, City Manager Jason Rabe, and City Clerk Amanda Lomax.

Department heads in attendance was Heather Hartman.

City Manager Jason Rabe reviewed the City's CIP list and updated on the 8th Street crosswalk.

Work Session Ended: 7:53 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
6 ABRAM READY-MIX, INC								
81085	9/18/2020	9/18/2020	4,966.74					Posted
	30-00-8100			38011-ROCK			408.66 ✓	0.00
	30-00-8100			38099-ROCK			723.01 ✓	0.00
	30-00-6150			37971-ROCK			1,571.75 ✓	0.00
	30-00-6150			37970-ROCK			440.09 ✓	0.00
	30-00-6150			38031-ROCK			502.96 ✓	0.00
	30-00-6150			38048-ROCK			188.61 ✓	0.00
	30-00-6150			38067-ROCK			440.09 ✓	0.00
	30-00-6150			38100-ROCK			691.57 ✓	0.00
							4,966.74 ✓	0.00
8 ACE HARDWARE								
80997	9/18/2020	9/18/2020	15.18	556292				Posted
	10-11-6000			BATTERIES			15.18 ✓	0.00
81034	9/18/2020	9/18/2020	19.99	555051				Posted
	10-14-6000			TOILET PAPER			19.99 ✓	0.00
81038	9/18/2020	9/18/2020	32.98	556415				Posted
	10-13-6000			SURGE PROTECTOR & EXT. CORD			32.98 ✓	0.00
81052	9/18/2020	9/18/2020	33.00					Posted
	10-18-7400			556388-FUSE			4.99 ✓	0.00
	10-17-7400			556011-NIPPLE, ELBOW, ADAPTER, BUS			28.01 ✓	0.00
							33.00 ✓	0.00
81064	9/18/2020	9/18/2020	45.98	555454				Posted
	53-43-7450			GAS CANS			45.98 ✓	0.00
81087	9/18/2020	9/18/2020	148.93					Posted
	10-15-6000			555905-PAINT			78.97 ✓	0.00
	10-15-6000			555923-PAINT			53.98 ✓	0.00
	10-15-6000			555941-NOZZLE			15.98 ✓	0.00
							148.93 ✓	0.00
81111	9/18/2020	9/18/2020	53.35					Posted
	51-41-6000			556020-TOILET PLUNGER			15.99 ✓	0.00
	51-41-6000			556257-RUBBER BANDS, ZIPLOCK BAGS			6.38 ✓	0.00
	51-41-6000			556226-BATTERY & FILM			30.98 ✓	0.00
							53.35 ✓	0.00
9 ACKERMAN SUPPLY								
81083	9/18/2020	9/18/2020	19.99	305680				Posted
	10-15-6000			SHOVEL HANDLE			19.99 ✓	0.00
11 ADVANCE INSURANCE COMPANY								
80998	9/18/2020	9/18/2020	732.08					Posted
	21-00-2100			SEPTEMBER 2020 LIFE INS. PREMIUMS			732.08 ✓	0.00
767 AIRGAS USA, LLC								
81065	9/18/2020	9/18/2020	61.48	9973513513				Posted
	53-41-6230			CYLINDER RENTAL			61.48 ✓	0.00
2534 ASPHALT & FUEL SUPPLY								
81088	9/18/2020	9/18/2020	11,663.94	72678				Posted
	30-00-6150			MC-800			11,663.94 ✓	0.00
2032 AT&T								
81039	9/18/2020	9/18/2020	128.40	08900759485827				Posted
	10-13-5310			PD INTERNET			128.40 ✓	0.00
81040	9/18/2020	9/18/2020	418.25	78573838216789				Posted
	51-43-5310			SEWER			418.25 ✓	0.00
3253 AT&T MOBILITY								
81041	9/18/2020	9/18/2020	360.08	287289769859X08				Posted
	10-13-5310			PD PHONES			360.08 ✓	0.00
4000 BECKER AUTOS								
80967	9/18/2020	9/18/2020	5,506.00					Ck# 82109 Printed
	34-00-7200			CARPORT			5,506.00 ✓	0.00
80 BELOIT TYPEWRITER EXCHANGE								
81037	9/18/2020	9/18/2020	4.99	020079				Posted
	10-12-6110			NOTEBOOK			4.99 ✓	0.00
81050	9/18/2020	9/18/2020	26.19	020084				Posted
	10-20-6110			INDEX PAPER & ENVELOPES			26.19 ✓	0.00

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80 BELOIT TYPEWRITER EXCHANGE (continued)									
81060	9/18/2020	9/18/2020	69.19	019777				Posted	
	53-43-6110			SHEET PROTECTORS & PAPER			69.19✓		0.00
81097	9/18/2020	9/18/2020	63.82					Posted	
	51-41-6110			020093-CALCULATOR & NOTEBOOKS			24.23✓		0.00
	51-41-6110			920026-CALCULATOR & POST ITS			39.59✓		0.00
							63.82✓		0.00
669 BLADE-EMPIRE PUBLISHING									
80999	9/18/2020	9/18/2020	1,708.95					Posted	
	10-11-5400			215216-COUNCIL AGENDA			139.50✓		0.00
	10-11-5400			214412-COUNCIL AGENDA			124.00✓		0.00
	10-11-5400			214524-CHURCH DIRECTORY			7.50✓		0.00
	10-11-5400			214656-CHURCH DIRECTORY			7.50✓		0.00
	10-11-5400			214847-CHURCH DIRECTORY			7.50✓		0.00
	10-11-5400			215152-CHURCH DIRECTORY			7.50✓		0.00
	10-11-5400			214692-COUNCIL AGENDA			139.50✓		0.00
	10-11-5400			214490-BC SUMMER SPORTS			30.00✓		0.00
	10-11-5400			214581-NOTICE CASE NO. C-454			69.60✓		0.00
	10-11-5400			214530-RES. 2020-17			104.40✓		0.00
	10-11-5400			214529-IRD, BI 2278			17.40✓		0.00
	10-11-5400			214528-NOTICE OF BUDGET HEARING			208.80✓		0.00
	10-11-5400			214694-CASE NO. 455			69.60✓		0.00
	10-11-5400			214864-DEPT. OF AG			156.60✓		0.00
	10-11-5400			215163-DEPT. OF AG			156.60✓		0.00
	10-11-5400			214865-ORDINANCE 2279 SUMMARY			39.15✓		0.00
	10-11-5400			214863-CHARTER ORDINANCE 19			139.20✓		0.00
	10-11-5400			215164-CHARTER ORDINANCE 19			139.20✓		0.00
	10-11-5400			214801-ENVIRO ASSESSMENT			174.00✓		0.00
	10-11-5400			215236-DISCOUNT			0.00		28.60✓
							1,737.55✓		28.60✓
91 BOETTCHER SUPPLY INC									
81001	9/18/2020	9/18/2020	526.17					Posted	
	10-11-4300			1142611-1-WALLPACKS			509.04✓		0.00
	10-11-4300			1142763-1-LENS			17.13✓		0.00
							526.17✓		0.00
81053	9/18/2020	9/18/2020	93.72					Posted	
	10-20-4330			1143046-1-TRIMMER LINE			46.16✓		0.00
	10-19-4300			1144773-1-RING, TEE, ADAPTER			47.56✓		0.00
							93.72✓		0.00
81066	9/18/2020	9/18/2020	532.11					Posted	
	53-43-6000			1144227-1-SPLICE KIT			26.30✓		0.00
	53-43-6000			1145543-1-DUCT TAPE & FOLDING KNIF			30.94✓		0.00
	53-43-6000			1145259-1-CONDUIT & STRAP			276.34✓		0.00
	53-41-6000			1143532-1-BLACK & BRASS NIPPLES			12.11✓		0.00
	53-43-4390			1142870-1-CABLE			21.02✓		0.00
	53-43-6000			1143917-1-ELBOW, COUPLING, ADAPTE			26.00✓		0.00
	53-43-7450			1143828-1-SEARCH LIGHT			99.00✓		0.00
	53-41-6000			1143618-1-LIQUID FILLED GAUGES			19.60✓		0.00
	53-43-6000			1145811-1-CONNECTOR & COVER			7.63✓		0.00
	53-41-6000			1145947-1-RINGS			5.36✓		0.00
	53-41-6000			1145935-1-LIQUIDTITE			7.81✓		0.00
							532.11✓		0.00
81089	9/18/2020	9/18/2020	9.75	1144549-1				Posted	
	10-15-6000			TRIMMER LINE			9.75✓		0.00

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91 BOETTCHER SUPPLY INC (continued)									
81101	9/18/2020	9/18/2020	101.62					Posted	
	52-41-4360			1143757-1-MALE ADAPTER			14.51✓		0.00
	52-43-6000			1143311-1-BATTERY			27.34✓		0.00
	51-43-6150			1143684-1-COUPILING, PIPE, ELBOW, BL			12.22✓		0.00
	51-43-6150			1143882-1-TEE & RAIN-R-SHINE			12.81✓		0.00
	51-43-6000			1143915-1-ELBOW & BUSHING			5.15✓		0.00
	51-43-6000			1143920-1-COUPILING			1.32✓		0.00
	51-43-6000			1143965-1-COUPILING			3.24✓		0.00
	51-43-6000			1143261-1-CAP & NIPPLE			3.70✓		0.00
	51-43-6080			1145027-1-INSERT STIFFENER			21.33✓		0.00
							101.62✓		0.00
3378 KALEY BROECKELMAN									
81042	9/18/2020	9/18/2020	60.00	664810				Posted	
	10-13-3510			LARGE DOG GROOMING			60.00✓		0.00
1258 BUMPER TO BUMPER AUTO PARTS									
81054	9/18/2020	9/18/2020	674.91					Posted	
	10-18-4310			800049-SOCKET, BRAKE DISC PAD, BAL			236.43✓		0.00
	10-18-4310			800139-TIE ROD END & SWAY BAR LINK			121.46✓		0.00
	10-18-4310			800051-SHOCK ABSORBER & BALL JOIN			317.02✓		0.00
							674.91✓		0.00
81067	9/18/2020	9/18/2020	67.72					Posted	
	53-41-6000			799682-WASHER FLUID, GLUE, BRAKE I			44.32✓		0.00
	53-41-6000			799540-BRAKE CLEANER			23.40✓		0.00
							67.72✓		0.00
81090	9/18/2020	9/18/2020	209.17					Posted	
	10-15-4310			799426-WASHER FLUID & OIL FILTER			9.11✓		0.00
	10-15-4330			797980-CONDENSER KIT			24.11✓		0.00
	10-15-4310			799022-ANTIFREEZE & DISCONNECT TC			54.02✓		0.00
	10-15-4310			799044-RADIATOR			121.93✓		0.00
							209.17✓		0.00
81102	9/18/2020	9/18/2020	60.28	798757				Posted	
	51-43-6000			FILTER, GREASE, WIRE BOOT			60.28✓		0.00
1091 CARD SERVICES									
81105	9/18/2020	9/18/2020	108.66	0835				Posted	
	10-21-6000			POOL SOFTWARE			49.00✓		0.00
	10-11-3000			ZOOM MTG			59.66✓		0.00
							108.66✓		0.00
81106	9/18/2020	9/18/2020	362.54	6378				Posted	
	26-00-3000			ADOBE			16.26✓		0.00
	10-13-5320			USPS			4.40✓		0.00
	10-11-5320			USPS			6.95✓		0.00
	53-41-2400			SMOKE SCHOOL			153.25✓		0.00
	53-41-5800			HOTEL			139.71✓		0.00
	53-41-2400			MEAL			21.20✓		0.00
	53-41-2400			MEAL			20.77✓		0.00
							362.54✓		0.00
81107	9/18/2020	9/18/2020	340.26	8199				Posted	
	52-41-3000			PRIME MEMBERSHIP CREDIT			0.00		1.30✓
	51-41-5320			USPS			8.70✓		0.00
	51-41-5320			USPS			23.28✓		0.00
	51-41-5320			USPS			13.30✓		0.00
	51-41-5320			USPS			8.25✓		0.00
	52-41-6000			EXTERNAL HARD DRIVE			52.07✓		0.00
	52-43-5800			HOTEL			45.99✓		0.00
	52-43-5800			MEAL			9.95✓		0.00
	52-43-5800			MEAL			10.89✓		0.00
	51-41-3000			ADOBE RENEWAL			169.13✓		0.00
							341.56✓		1.30✓

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1091 CARD SERVICES (continued)								
81108	9/18/2020	9/18/2020	967.39	1033				Posted
	10-13-2400			MEAL			64.96✓	0.00
	10-13-2400			MEAL			30.35✓	0.00
	10-13-2400			MEAL			18.77✓	0.00
	10-13-2400			MEAL			32.25✓	0.00
	10-13-2400			MEAL			28.14✓	0.00
	10-13-3510			DOG TOYS			137.75✓	0.00
	10-13-3510			ODOR ELIMINATOR			52.35✓	0.00
	10-13-4310			BOLT, CAP, INSTALLATION KIT			561.72✓	0.00
	10-13-2400			MEAL			21.50✓	0.00
	10-13-2400			MEAL			19.60✓	0.00
							967.39✓	0.00
81109	9/18/2020	9/18/2020	794.29	3920				Posted
	10-11-5320			USPS			7.85✓	0.00
	10-18-6110			LAMINATING POUCHES			76.06✓	0.00
	10-11-3000			BACKGROUND CHECK			168.00✓	0.00
	10-11-5320			POSTAGE SUPPLIES			104.14✓	0.00
	10-11-5320			POSTAGE			337.50✓	0.00
	10-13-5320			POSTAGE			62.50✓	0.00
	10-11-5320			STAMPS.COM MEMBER FEE			17.99✓	0.00
	10-11-3000			ADOBE			16.26✓	0.00
	10-11-3360			PRIME VIDEO			3.99✓	0.00
							794.29✓	0.00
124 CARRICO IMPLEMENT								
81051	9/18/2020	9/18/2020	1,029.82					Posted
	10-18-6140			IA56022-RIM & WHEEL			280.82✓	0.00
	10-20-7450			IA55388-MOWER			749.00✓	0.00
							1,029.82✓	0.00
81062	9/18/2020	9/18/2020	31.04					Posted
	53-43-4330			IA57171-OIL			14.64✓	0.00
	53-43-4330			IA57073-SEAL			16.20✓	0.00
	53-43-4330			IA57402-O RING			0.20✓	0.00
							31.04✓	0.00
81084	9/18/2020	9/18/2020	262.50					Posted
	25-00-4330			IA57391-SWITCH			67.65✓	0.00
	25-00-4330			IA55458-TAIL LAMP			48.09✓	0.00
	25-00-4330			IA54944-WIPER BLADE			32.28✓	0.00
	25-00-4330			IA55511-GREASE			114.48✓	0.00
							262.50✓	0.00
81098	9/18/2020	9/18/2020	325.00	IA55088				Posted
	51-43-7450			SKID STEER RENT-AUGUST			325.00✓	0.00
81099	9/18/2020	9/18/2020	3,169.00	PO#07343998				Posted
	10-13-6600			MOWER			3,169.00✓	0.00
1200 CHEMQUEST, INC.								
81068	9/18/2020	9/18/2020	2,033.50					Posted
	53-41-6170			1197-MT-20 GAL			1,677.50✓	0.00
	53-41-6170			1183-ALKALINITY BUILDER			356.00✓	0.00
							2,033.50✓	0.00
3149 COMPLIANCE ONE								
81002	9/18/2020	9/18/2020	411.00					Posted
	10-11-3000			271769-ADMIN FEE			181.50✓	0.00
	10-11-3000			271769-EAP FEE			72.00✓	0.00
	10-11-3000			271768-ADMIN FEE			115.50✓	0.00
	10-11-3000			271768-EAP FEE			42.00✓	0.00
							411.00✓	0.00
3364 COUGHLIN COMPANY I, INC.								
81003	9/18/2020	9/18/2020	23,108.26	22708				Posted
	30-00-3000			PROJECT 30308 REPAIR-SOILS-HWY 9			23,108.26✓	0.00
1358 CUNNINGHAM TELEPHONE & CABLE CO								
81004	9/18/2020	9/18/2020	83.49	03362				Posted
	10-15-5310			STREET DEPT			83.49✓	0.00

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>						
1358 CUNNINGHAM TELEPHONE & CABLE CO (continued)										
81005	9/18/2020	9/18/2020	84.27	10210				Posted		
	10-15-5310			COMM DEV			84.27✓		0.00	
81006	9/18/2020	9/18/2020	329.29	11854				Posted		
	10-11-5310			ADMIN			329.29✓		0.00	
81007	9/18/2020	9/18/2020	77.12	12334				Posted		
	10-14-5310			FD			77.12✓		0.00	
81008	9/18/2020	9/18/2020	114.19	13609				Posted		
	53-43-5310			SYSTEMS			38.07✓		0.00	
	52-43-5310			SYSTEMS			38.06✓		0.00	
	51-43-5310			SYSTEMS			38.06✓		0.00	
							114.19✓		0.00	
81009	9/18/2020	9/18/2020	224.40	13610				Posted		
	10-22-5310			AIRPORT			224.40✓		0.00	
81010	9/18/2020	9/18/2020	198.28	13094				Posted		
	10-18-5310			PARKS & REC			148.33✓		0.00	
	10-19-5310			PARKS & REC			49.95✓		0.00	
							198.28✓		0.00	
81011	9/18/2020	9/18/2020	134.89	11856				Posted		
	10-13-5310			PD			134.89✓		0.00	
81012	9/18/2020	9/18/2020	292.98	12754				Posted		
	51-41-5310			WATER PLANT			80.78✓		0.00	
	53-41-5310			POWER PLANT			212.20✓		0.00	
							292.98✓		0.00	
3137 CVA AREA 3 BELOIT OFFICE										
81081	9/18/2020	9/18/2020	173.43					Posted		
	10-15-6270			3840-DIESEL			40.48✓		0.00	
	10-15-6270			3840-DIESEL			63.14✓		0.00	
	10-15-6270			3840-DIESEL			17.63✓		0.00	
	10-15-6270			3840-DIESEL			36.85✓		0.00	
	10-14-6260			4510-DIESEL			15.33✓		0.00	
							173.43✓		0.00	
193 DOLLAR GENERAL STORE-MSC-410526										
80996	9/18/2020	9/18/2020	14.80	1001003043				Posted		
	10-11-6000			KLEENEX			14.80✓		0.00	
3351 FORTE PAYMENT SYSTEMS										
81013	9/18/2020	9/18/2020	576.65	007216138				Posted		
	53-43-3000			CARD COMPANY FEES			288.33✓		0.00	
	52-43-3000			CARD COMPANY FEES			144.16✓		0.00	
	51-43-3000			CARD COMPANY FEES			144.16✓		0.00	
							576.65✓		0.00	
243 FRASIER, JOHNSON, & MARTIN, LLC										
81043	9/18/2020	9/18/2020	128.50					Posted		
	10-12-3000			71042-ATTY FEES-JAY RODRIGUEZ-201			88.50✓		0.00	
	10-12-3000			71006-ATTY FEES-BRADON WATTS-202			40.00✓		0.00	
							128.50✓		0.00	
271 GUARANTY ST BANK & TRUST CO										
81014	9/18/2020	9/18/2020	5,463.27	10-1-2020				Posted		
	53-45-4726			ALTEC DIGGER DERRICK #8212 LOAN F			4,753.40✓		0.00	
	53-45-4727			ALTEC DIGGER DERRICK #8212 LOAN F			709.87✓		0.00	
							5,463.27✓		0.00	
661 HAMPEL OIL DISTRIBUTORS INC										
81069	9/18/2020	9/18/2020	1,303.10	91338289				Posted		
	53-41-6180			MOBIL PEGASUS 505			1,303.10✓		0.00	
297 HARRISON & DEMEL LAW OFFICE LLC										
81044	9/18/2020	9/18/2020	30.00	363				Posted		
	10-12-3000			SPECIAL PROSECUTOR			30.00✓		0.00	
3078 HISEROTE TRASH SERVICE										
80993	9/18/2020	9/18/2020	17,592.12					Ck# 82149 Printed		
	54-41-3000			TRASH COLLECTION			17,592.12✓		0.00	

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2517	HQH2O INC. (continued)											
81045	9/18/2020	9/18/2020			11.50					Posted		
	10-13-6000					312048-WATER			5.75✓		0.00	
	10-13-6000					312268-WATER			5.75✓		0.00	
									<u>11.50✓</u>		<u>0.00</u>	
312	WAYNE HUGGINS											
81061	9/18/2020	9/18/2020			25.00	167591				Posted		
	53-41-4300					REPAIR LOCK			25.00✓		0.00	
328	IIMC											
81016	9/18/2020	9/18/2020			195.00					Posted		
	10-11-5410					M. LOMAX MEMBERSHIP DUES			195.00✓		0.00	
3161	IMAGE QUEST											
81017	9/18/2020	9/18/2020			21.25	IN370134				Posted		
	10-11-3360					CONTRACT-ADMIN			21.25✓		0.00	
334	WARREN JERMARK											
81096	9/18/2020	9/18/2020			150.00					Posted		
	51-43-2911					BOOT REIMBURSEMENT			150.00✓		0.00	
251	KANSAS GAS SERVICE											
81018	9/18/2020	9/18/2020			65.84	121850373				Posted		
	53-43-6210					SYSTEMS			16.46✓		0.00	
	52-43-6210					SYSTEMS			16.46✓		0.00	
	51-43-6210					SYSTEMS			16.46✓		0.00	
	10-13-6210					SYSTEMS			16.46✓		0.00	
									<u>65.84✓</u>		<u>0.00</u>	
81019	9/18/2020	9/18/2020			61.27	200774227				Posted		
	53-43-6210					502 E 12TH BLDG B-GENE			61.27✓		0.00	
81020	9/18/2020	9/18/2020			51.25	162672864				Posted		
	10-14-6210					601 N MILL			51.25✓		0.00	
81021	9/18/2020	9/18/2020			33.38	169801291				Posted		
	51-41-6210					215B S CHESTNUT			33.38✓		0.00	
81022	9/18/2020	9/18/2020			407.05	100270100				Posted		
	10-15-6210					STREET & ALLEY			55.91✓		0.00	
	51-41-6210					WATER			36.51✓		0.00	
	53-41-6210					POWER PLANT			56.50✓		0.00	
	10-18-6210					PARKS & REC			30.76✓		0.00	
	10-22-6210					AIRPORT			37.15✓		0.00	
	53-43-6210					SYSTEMS			20.86✓		0.00	
	52-43-6210					SYSTEMS			20.86✓		0.00	
	51-43-6210					SYSTEMS			20.86✓		0.00	
	52-43-6210					818 E SOUTH ST			35.46✓		0.00	
	10-11-6210					ADMIN			55.34✓		0.00	
	52-43-6210					219 INDEPENDENCE GEN			36.84✓		0.00	
									<u>407.05✓</u>		<u>0.00</u>	
367	KANSAS MUNICIPAL UTILITIES											
81070	9/18/2020	9/18/2020			25.00	200005062				Posted		
	53-43-5400					LINEMAN JOB AD			25.00✓		0.00	
370	KANSAS ONE CALL SYSTEM INC											
81071	9/18/2020	9/18/2020			44.40	0080154				Posted		
	53-43-3000					LOCATES			14.80✓		0.00	
	51-43-3000					LOCATES			14.80✓		0.00	
	52-43-3000					LOCATES			14.80✓		0.00	
									<u>44.40✓</u>		<u>0.00</u>	
486	KDHE-BUREAU OF WATER											
81112	9/18/2020	9/18/2020			20.00					Posted		
	51-41-3000					T. GARDNER-CERTIFICATE RENEWAL			20.00✓		0.00	
2042	KMEA EMP2 OPERATING ACCOUNT											
81117	9/18/2020	9/18/2020			123,150.43	EMP2-BE-2020-08				Posted		
	53-41-6220					AUGUST SERVICE			123,150.43✓		0.00	
394	KRIERS AUTO PARTS											
81033	9/18/2020	9/18/2020			22.31	4925-329323				Posted		
	10-14-4310					TUBING & EXHAUST CLAMP			22.31✓		0.00	

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394 KRIERS AUTO PARTS (continued)								
81063	9/18/2020	9/18/2020	26.56					Posted
	53-43-4310			4925-327902-CAP			7.36✓	0.00
	53-43-7450			4925-327718-ALLIGATOR CLIP			5.25✓	0.00
	53-43-6000			4925-327742-CLAY OIL ABSORBENT			4.65✓	0.00
	52-43-6000			4925-327742-CLAY OIL ABSORBENT			4.65✓	0.00
	51-43-6000			4925-327742-CLAY OIL ABSORBENT			4.65✓	0.00
							26.56✓	0.00
81086	9/18/2020	9/18/2020	3.22	4925-327779				Posted
	10-15-6000			STARTING FLUID			3.22✓	0.00
81100	9/18/2020	9/18/2020	445.70					Posted
	51-43-6000			4925-328797-SEAT COVER			243.96✓	0.00
	51-43-6000			4925-328368-FLOORLINER			201.74✓	0.00
							445.70✓	0.00
408 LIBERAL GASKET MANUFACTURING CO								
81072	9/18/2020	9/18/2020	1,403.01	140021				Posted
	53-41-4360			GASKET MATERIAL			1,403.01✓	0.00
3156 LOCKIT TECHNOLOGIES LLC								
81046	9/18/2020	9/18/2020	1,291.00	6375				Posted
	10-13-7460			SERVICE CONTRACT			1,291.00✓	0.00
426 CRAIG MARCOTTE								
81036	9/18/2020	9/18/2020	505.00	27985236				Posted
	10-13-6600			MOWING-511 W COURT-8/2 & 8/20			100.00✓	0.00
	10-13-6600			MOWING-421 N MILL-8/2 & 8/20			100.00✓	0.00
	10-13-6600			MOWING-411 E SOUTH-8/11 & 8/20			60.00✓	0.00
	10-13-6600			MOWING-208 S WASHINGTON			35.00✓	0.00
	10-13-6600			MOWING-422 N KANSAS			50.00✓	0.00
	10-13-6600			MOWING-523 N HERSEY			40.00✓	0.00
	10-13-6600			MOWING-519 N HERSEY			40.00✓	0.00
	10-13-6600			MOWING-400 N MILL			40.00✓	0.00
	10-13-6600			MOWING-414 N MILL			40.00✓	0.00
							505.00✓	0.00
298 MID CONTINENT MANUFACTURING								
81073	9/18/2020	9/18/2020	926.20	30813				Posted
	53-41-4360			RELAY, PNEUMATIC BOOSTER			926.20✓	0.00
1776 MISSOURI TURF PAINT								
81055	9/18/2020	9/18/2020	699.86	INV102653				Posted
	10-17-6800			FIELD MARKING PAINT			699.86✓	0.00
498 NATIONAL SIGN COMPANY								
81091	9/18/2020	9/18/2020	286.22	IN-194497				Posted
	25-00-6000			SCHOOL SPEED LIMIT SIGNS			286.22✓	0.00
2839 NEXTRUST INC.								
81023	9/18/2020	9/18/2020	1,148.52	281553				Posted
	10-11-5320			UTILITY BILLS			1,148.52✓	0.00
3376 NKC TIRE								
81047	9/18/2020	9/18/2020	2,442.32	4524				Posted
	10-13-6140			TIRES			2,442.32✓	0.00
750 NORTH CENTRAL AIR, INC								
81056	9/18/2020	9/18/2020	449.00	6-8-88911				Posted
	10-20-7450			COMPRESSOR			449.00✓	0.00
3200 NUTRIEN AG SOLUTIONS								
81074	9/18/2020	9/18/2020	46.48	43411429				Posted
	53-41-6000			LANDMASTER			46.48✓	0.00
81092	9/18/2020	9/18/2020	92.96	43441817				Posted
	10-15-6170			LANDMASTER			92.96✓	0.00
2380 OFFICE OF THE STATE TREASURER								
80964	9/18/2020	9/18/2020	235,475.01					Ck# 82107 Printed
	41-00-5120			POOL REVENUE BOND			165,000.00✓	0.00
	41-00-5121			POOL REVENUE BOND			45,000.00✓	0.00
	30-00-4190			POOL REVENUE BOND			25,475.01✓	0.00
							235,475.01✓	0.00

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2946 PACE ANALYTICAL SERVICES, INC. (continued)									
81113	9/18/2020	9/18/2020	450.00	2060113457			450.00✓	Posted	0.00
	51-41-3000			LAB TESTING					
2684 PALMER STACEY									
81093	9/18/2020	9/18/2020	38.12				38.12✓	Posted	0.00
	10-15-2911			REIMBURSEMENT FOR KNEE PADS					
527 PIERCE ELECTRONICS									
81035	9/18/2020	9/18/2020	1,780.00	30630			1,780.00✓	Posted	0.00
	10-14-6000			HANDHELD RADIOS					
3063 PORTER HOUSE APTS									
81015	9/18/2020	9/18/2020	250.00				250.00✓	Posted	0.00
	26-00-3000			OFFICE RENT-OCTOBER					
3305 PRIORITY POWER MANAGEMENT, LLC									
81075	9/18/2020	9/18/2020	1,330.00	17393			1,330.00✓	Posted	0.00
	53-41-3000			CONSULTING AGREEMENT-AUGUST					
2979 RAY'S APPLE MARKET									
80995	9/18/2020	9/18/2020	38.45	7731			38.45✓	Posted	0.00
	10-11-6000			COFFEE, WATER, CREAMER					
81059	9/18/2020	9/18/2020	208.32	7068			69.44✓	Posted	0.00
	53-43-6000			WATER			69.44✓		0.00
	52-43-6000			WATER			69.44✓		0.00
	51-43-6000			WATER			69.44✓		0.00
							208.32✓		0.00
81110	9/18/2020	9/18/2020	137.95	7930			137.95✓	Posted	0.00
	51-41-6110			BOUNTY, KLEENEX, LYSOL, COFFEE, TI					
1494 RICOH USA, INC									
81024	9/18/2020	9/18/2020	52.81	5060355138			52.81✓	Posted	0.00
	10-11-3360			COPY MACHINE					
582 SALINA SUPPLY COMPANY									
81114	9/18/2020	9/18/2020	1,284.85					Posted	
	51-41-4360			S100176449.001-CHECK VALVE DISC KI			447.76✓		0.00
	51-41-4360			S100177726.001-FLANGE CHECK VALVE			837.09✓		0.00
							1,284.85✓		0.00
2418 SCHROEDER LAW OFFICE, LLC									
81025	9/18/2020	9/18/2020	24.55	3988			24.55✓	Posted	0.00
	10-11-6110			OFFICE EXPENSES-AUGUST					
488 SCHWAB EATON BELOIT									
81026	9/18/2020	9/18/2020	4,545.75					Posted	
	51-41-3000			18.095-12-WATER TREATMENT IMPROV			3,201.75✓		0.00
	30-00-3000			19.043-9-SAFE ROUTES TO SCHOOL			1,344.00✓		0.00
							4,545.75✓		0.00
607 SHAMBURG OIL COMPANY									
80994	9/18/2020	9/18/2020	54.00	734772			54.00✓	Posted	0.00
	10-11-6000			PROPANE					
81032	9/18/2020	9/18/2020	319.90	735877			319.90✓	Posted	0.00
	10-14-6000			OIL					
81058	9/18/2020	9/18/2020	212.30				66.45✓	Posted	0.00
	53-43-6270			736234-DIESEL			67.71✓		0.00
	53-43-6270			736238-DIESEL			78.14✓		0.00
	53-43-6270			733750-DIESEL			78.14✓		0.00
							212.30✓		0.00
81082	9/18/2020	9/18/2020	570.28				46.61✓	Posted	0.00
	10-15-6000			735586-PROPANE			558.25✓		0.00
	25-00-6180			733957-TOTE HYDRAULIC			0.00		34.58✓
	53-43-6270			EXCISE TAX CREDIT-AUGUST			604.86✓		34.58✓
81095	9/18/2020	9/18/2020	86.46				37.63✓	Posted	0.00
	51-43-6270			736239-DIESEL			48.83✓		0.00
	51-43-6270			735304-DIESEL			86.46✓		0.00

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2771	SIDENER ENVIRONMENTAL SERVICES (continued)										
81115	9/18/2020	9/18/2020	2,711.67	524722						Posted	
	51-41-4360			TURBIDIMETER					2,711.67✓	0.00	
626	SOLOMON VALLEY HOME CENTER										
81027	9/18/2020	9/18/2020	11,764.13							Posted	
	30-00-6000			INV0526792-PAINT, SILICONE, CLEANER					11,687.00✓	0.00	
	24-00-7200			INV0524523-MAPLE & 2X2					63.15✓	0.00	
	24-00-7200			INV0524497-CAULK					13.98✓	0.00	
									11,764.13✓	0.00	
81057	9/18/2020	9/18/2020	78.70							Posted	
	10-18-6000			INV0527273-WIRE, BUSHING, PLUG					24.40✓	0.00	
	10-19-4300			INV0525282-COUPILING, TUBE CAP					24.78✓	0.00	
	10-17-7400			INV0526601-CLEANER, PVC CEMENT, E					29.52✓	0.00	
									78.70✓	0.00	
81076	9/18/2020	9/18/2020	20.97							Posted	
	53-43-6150			INV0525772-SAKRETE					13.98✓	0.00	
	53-43-6000			INV0526316-SAKRETE					6.99✓	0.00	
									20.97✓	0.00	
81103	9/18/2020	9/18/2020	24.65	INV0526179						Posted	
	51-43-6000			4X4-8 ACQ					24.65✓	0.00	
628	SOLOMON VALLEY VET HOSPITAL PA										
81048	9/18/2020	9/18/2020	24.46	317565						Posted	
	10-13-3500			ANIMAL BOARDING-JUNE-AUG					24.46✓	0.00	
643	STANION WHSE ELECTRIC COMPANY										
81077	9/18/2020	9/18/2020	772.35							Posted	
	53-43-6000			4974454-02-WIRE					579.94✓	0.00	
	53-43-6000			4990724-00-HUB KITS					192.41✓	0.00	
									772.35✓	0.00	
2013	STROBEL DOOR & REPAIR INC										
81078	9/18/2020	9/18/2020	919.00	23967						Posted	
	53-43-4300			GARAGE DOOR REPAIR					306.34✓	0.00	
	52-43-4360			GARAGE DOOR REPAIR					306.33✓	0.00	
	51-43-4360			GARAGE DOOR REPAIR					306.33✓	0.00	
									919.00✓	0.00	
673	THOMPSON'S OK TIRE, INC										
81028	9/18/2020	9/18/2020	10.00	54231						Posted	
	10-11-3000			TIRE MOUNT/DISMOUNT					10.00✓	0.00	
81049	9/18/2020	9/18/2020	264.00							Posted	
	10-13-6140			53497-TIRES					88.00✓	0.00	
	10-13-6140			53583-TIRES					88.00✓	0.00	
	10-13-6140			53584-TIRES					88.00✓	0.00	
									264.00✓	0.00	
81079	9/18/2020	9/18/2020	34.00	54199						Posted	
	53-43-4310			FLAT REPAIR					34.00✓	0.00	
81094	9/18/2020	9/18/2020	36.00	54748						Posted	
	10-15-6140			FLAT REPAIR					36.00✓	0.00	
81104	9/18/2020	9/18/2020	81.00	53541						Posted	
	51-43-4330			FLAT REPAIR					81.00✓	0.00	
3073	U.S. BANK EQUIPMENT FINANCE										
80966	9/18/2020	9/18/2020	194.92	421415126						Ck# 82108 Printed	
	10-13-7460			INV. 421415126-PD COPIER					194.92✓	0.00	
81029	9/18/2020	9/18/2020	443.70	423074442						Posted	
	10-11-3360			INV. 423074442-ADMIN COPIER					443.70✓	0.00	
704	UNIVAR USA INC										
81116	9/18/2020	9/18/2020	14,484.85	WI626520						Posted	
	51-41-6170			SODA ASH					14,484.85✓	0.00	
410	UTILITIES										
81080	9/18/2020	9/18/2020	640.13	7346						Posted	
	10-13-6220			CITY SHARE OF JAIL UTILITIES					640.13✓	0.00	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>				
3377 VISION CARE DIRECT (continued)								
81030	9/18/2020	9/18/2020	1,327.52	63991				Posted
	21-00-2100	VISION INS					1,327.52✓	0.00
722 WATTS AND SON								
81031	9/18/2020	9/18/2020	51.90	6089				Posted
	10-11-4300	RUN CAPACITOR					51.90✓	0.00
			502,971.43	127 Non-voided payables listed.				

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 9/18/2020
 Ending: 9/18/2020
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

REQUEST FOR COUNCIL ACTION

DATE: 9/16/2020

TITLE: Ordinance 2280 Special Assessments

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:



ORDINANCE



RESOLUTION



FORMAL ACTION



OTHER

RECOMMENDATION:

I recommend that Council approve Ordinance 2280 Special Assessment located at 1111 N Hersey Ave.

BACKGROUND:

Code Officer Doug Langham identified a garage that needed to be demolished in short order due to its condition and structural integrity. In discussing this with me, we made the call to get this completed which is within his authority. As with other demolitions, this will be assessed to the property.

FINANCIAL IMPACT:

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager

ORDINANCE NO. 2280 SUMMARY

On September 16, 2020 the City of Beloit, Kansas adopted Ordinance No. 2280, which levies a special assessment for the abatement of an unsafe structure at 1111 N. Hersey, City of Beloit. A complete copy of this ordinance is available at www.beloitks.org or at City Hall, 119 S. Hersey St. This summary certified by Katie J. Schroeder, Beloit City Attorney.

ORDINANCE NO. 2280

AN ORDINANCE LEVYING A SPECIAL ASSESSMENT UPON CERTAIN REAL PROPERTY, HEREINAFTER DESCRIBED, FOR COSTS INCURRED IN THE ABATEMENT OF AN UNSAFE STRUCTURE AT 1111 N. HERSEY.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: The sum set out opposite the following lot and parcel of land should be, and the same are hereby, levied as a special assessment upon such lot and parcel to pay the costs incurred by the City for abatement of an unsafe structure found to exist thereon:

Legal Description:	Assessment:
Lot 42 on Hersey Avenue, Elmwood Park Addition, City of Beloit Address: 1111 N. Hersey, Beloit Parcel ID: 062-092-04-0-30-21-017.00-0	\$2,780.40

Section 2: This ordinance shall take effect and be in force from and after its publication as provided by law and shall also be filed of record in the office of the Register of Deeds of Mitchell County, Kansas.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 16th day of September, 2020.

Tom Naasz, Mayor

Attest:

Amanda Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE: 9/16/2020

TITLE: Ordinance 2281 Amending Crosswalks

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:



ORDINANCE



RESOLUTION



FORMAL ACTION



OTHER

RECOMMENDATION:

I recommend that Council approve Ordinance 2281 Amending Pedestrian and School Crosswalks in the City of Beloit.

BACKGROUND:

The City of Beloit Council has been working to improve several of the crosswalks in town, with the initial focus being on 8th St/Hwy 14. As part of this, City Attorney Katie Schroeder has audited our existing crosswalks to identify ordinance changes and physical changes to the crosswalks that need to be made. This ordinance is the culmination of this work, it upgrades the 8th St/Hwy 14 crosswalk to be a pedestrian and school crosswalk, and it matches up the language in our code to the remaining physical crosswalks in town.

FINANCIAL IMPACT:

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager

ORDINANCE NO. 2281 SUMMARY

On September 16, 2020 the City of Beloit, Kansas adopted Ordinance No. 2281, which amends the list of Pedestrian Crosswalks and School Crosswalks in the City of Beloit. A complete copy of this ordinance is available at www.beloitks.org or at City Hall, 119 S. Hersey St. This summary certified by Katie J. Schroeder, Beloit City Attorney.

ORDINANCE NO. 2281

AN ORDINANCE AMENDING SECTION 16-204 AND SECTION 16-205 OF THE BELOIT CITY CODE, AMENDING PEDESTRIAN CROSSWALKS AND SCHOOL CROSSWALKS IN THE CITY OF BELOIT.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Section 16-204 of the Beloit City Code is hereby amended as follows:

16-204. Pedestrian Crosswalks.

The following Pedestrian Crosswalks have been established in the city and all traffic and pedestrians shall obey all laws as set forth in the latest edition of the Standard Traffic Ordinance for Kansas Cities adopted by the city.

	<u>Location</u>	<u>Intersection Side</u>
AA1.	S. Hersey at E. Court	NSEW
AA2.	N./S. Hersey at E. Main	NSEW
AA3.	N. Hersey at E. 2nd	NSEW
AA4.	S. Mill at E./W. Court	NSEW
AA5.	N./S. Mill at E./W. Main	NSEW
AA6.	N. Mill at E./W. 2nd	NSEW
AA7.	N. Mill at E./W. 4th	SN
AA8.	N. Bell at W. 8 th	W

Section 2: Section 16-205 of the Beloit City Code is hereby amended as follows:

16-205. School Crosswalks.

The following School Crosswalks have been established in the city and all traffic and pedestrians shall obey all laws as set forth in the latest edition of the Standard Traffic Ordinance for Kansas Cities adopted by the city.

	<u>Location</u>	<u>Intersection Side</u>
BB1.	E. Court at S. Cherry	SE
BB2.	700 block E. Main (415 ft. W. of N./S. Baldwin)	n/a
BB3.	N. Hersey at W. 10 th	S
BB4.	N. Hersey at E. 12th	NS
BB5.	N. Mill at E./W. 12th	N
BB6.	N. Bell at W. 8th	W
BB7.	N. Bell at W. 10th	W
BB8.	1100 block N. Bell (155 ft. S. of W. 12th)	n/a
BB9.	N. Bell at W. 12th	NS
BB10.	300 block W. 10th (110 ft. W. of Northwood Drive)	n/a
BB11.	N. Lincoln (West Entrance of Beloit Elementary)	n/a
BB12.	N. Walnut at E. 17th	N
BB13.	E. South at S. Cherry	E
BB14.	800 block E. South (145 ft. E of S. Cherry)	n/a
BB15.	S. Cherry (West Entrance of St. John's High)	n/a

Section 3: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 16th day of September, 2020.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

COUNCIL MEMO

DATE: 9/16/2020

SUBJECT: Solar Plant Update

ORIGINATING DEPARTMENT: Electric Department

DISCUSSION:

Mayor and Council:

Rick Borry and Scott Shreve are working hard on finalizing this project and the details that go into it. They are definitely charting some new territory that will not only serve our community but neighboring communities as well. They will be on Zoom at our meeting to go in depth about their current status. Priority One Power has solicited the services of an accounting firm that has asked the IRS for a ruling on the preferred funding method to use for the solar farm, we should know the result of this in short order. Rick is also finalizing numbers from the final and best bid proposals for the solar farm itself. I was hoping that Rick and Scott would have a final proposal prepared for initial review by the packet deadline, however, despite the colossal lift that they are doing- it just hasn't come together that quickly. However, they will be present at our meeting and we can dive deeper into the project and how the final proposal is coming together.

Respectfully submitted,
Jason Rabe
City Manager

COUNCIL MEMO

DATE: 9/16/2020

SUBJECT: CIP Review

ORIGINATING DEPARTMENT: Electric Department

DISCUSSION:

Mayor and Council:

We will have an updated CIP sheet based on department feedback, we will go through those items plus any items that you have produced from your thoughts the last two weeks. We will discuss these in our meeting in case they spark any additional project requests. After this meeting I will use a Google Form for the council to vote on priorities which will be a part of the scoring mechanism for the final 2021 CIP document.

Respectfully submitted,
Jason Rabe
City Manager

REQUEST FOR COUNCIL ACTION

DATE: 9/16/2020

TITLE: Schwab Eaton SRTS 2D Engineering Agreement

ORIGINATING DEPARTMENT:

Administration



TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that Council approve the engineering agreement with Schwab Eaton for Safe Routes to School 2D Project.

BACKGROUND:

This is the fourth phase of the successful SRTS project which will be located along the 8th St Corridor between Hersey and Independence. The first two phases are complete and the third phase is going out for bid in October.

FINANCIAL IMPACT:

This grant is funded 80% by KDOT through federal dollars. The remaining 20% plus engineering, and construction inspection is funded by the City of Beloit through the CIP fund. The engineering and construction inspection component is \$49,000. The overall project is estimated at \$555,000.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager

AGREEMENT

Between

SCHWAB-EATON, P.A., CONSULTING ENGINEERS

and

BELOIT, KANSAS

This AGREEMENT, made and entered into by and between Schwab-Eaton, P.A., Consulting Engineers, Manhattan, Kansas, party of the first part (hereinafter called the Engineer) and the City of Beloit, Kansas, party of the second part (hereinafter called the City):

WITNESSETH:

WHEREAS, the City is authorized and empowered to contract with the Engineers for the purpose of obtaining detailed plans and specifications and other professional engineering services for the following improvements:

KDOT Project 62 U-2330-03 (SRTS Phase 2D)
Safe Routes to Schools
Beloit, Kansas

WHEREAS, the Engineers are licensed in accordance with the law of the State of Kansas and are qualified to perform the professional engineering desired by the City, now, therefore,

IT IS AGREED by and between the two parties aforesaid as follows:

SECTION I - DEFINITION AND SCOPE OF PROJECT

The engineering services to be performed under this section are as follows:

1. Meet with the City and KDOT as necessary to discuss project pre-design issues, schedule, cost estimates and other related special areas of interest.
2. Design of sidewalk improvements along 8th and Independence Streets in Beloit, Kansas including horizontal and vertical alignment of sidewalks, ADA sidewalk ramps, retaining walls at key project locations, seeding, erosion control and traffic control improvements as required for KDOT Project 62 U-2330-03.
3. Identify right of way required to complete the project and review with the City and KDOT. It is anticipated that the project can be completed on existing City ROW although existing obstacles such as trees, utility poles, existing grades, etc. may impact the ability to construct sidewalks within the existing ROW. There may be the need for temporary construction easements, but the extent of those will be determined as design of the project progresses.
4. Prepare construction plans, special provisions (as necessary) and cost estimates for the improvements.

5. Submit detailed plans and cost estimates to the City and KDOT for review and approval at the various deadlines identified in KDOT's Project Authorization Schedule.

SECTION II - RESPONSIBILITY OF THE CITY

The City shall provide information, assistance and compensation as follows:

1. Place at the disposal of the Engineer all records, reports, maps, plans and other data pertinent to the services required under this Agreement.
2. Reimburse the Engineer for the design of the project including preparation of plans, specifications, cost estimates and related work on an hourly basis. The Engineer shall be paid the actual payroll costs charged to the work multiplied by a factor of 3.0 which shall represent just and full compensation for the work. Such fee shall be paid in monthly payments and the total cost will not exceed \$49,000.00 without prior authorization from the City.
3. Payment shall be made as follows:
 - a. Payment for the work will be invoiced incrementally as the work progresses on a monthly basis. Payment is due within 30 days of receipt of the invoice.

The City agrees that this Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the present governing body of said City and their successors, in conformity with the applicable sections of current statutes of the State of Kansas.

SECTION III - MUTUAL AGREEMENTS

It is mutually agreed by the parties hereto:

1. That the services to be performed by the Engineer are personal and cannot be assigned, sublet or transferred without the written consent of the City.
2. That the right is reserved by the City to terminate this Agreement at any time, upon written notice, in the event the improvement is to be abandoned or indefinitely postponed or because of the Engineer's disability or death, or because the services of the Engineer are unsatisfactory, or failure by the Engineer to prosecute the work with due diligence or to complete the work within the time limits specified in this Agreement; provided however, that in any case the Engineer shall be paid the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this Agreement.
3. That an adjustment of the Engineer's fee as stipulated in this Agreement may be made if, for any reason, the scope of the work as set forth herein is materially changed. For such additional work the Engineer will be paid actual payroll costs incurred multiplied by a factor of 3.0 to account for overhead and profit.
4. The Engineer may use City provided road maps, data, records and other pertinent information as necessary to complete the work and is entitled to rely upon the accuracy and completeness thereof.

5. The fees set forth in Section II are based on the scope of work defined by KDOT Project 62 U-2330-03. If the project substantially increases in size or scope, the Engineer shall be justified to seek additional compensation to account for the increase in project size or scope.
6. In providing services under this Agreement, the Engineer will endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon notice to the Engineer and by mutual agreement between the parties, Engineer will without additional compensation correct those services not meeting such a standard.
7. Additional Services: Work which is not contained in this proposal, but may be added upon request, includes:
 - a. Attendance at planning board or City council meetings other than to present preliminary and final design plans.
 - b. Final infrastructure design beyond the scope of the improvements to 8th and Independence Streets sidewalk and pedestrian improvements as defined by KDOT Project 62 U-2330-03.
 - c. Design of utilities.
 - d. "As-built" surveys.
 - e. Traffic studies.
 - f. Boundary surveys.
 - g. Legal descriptions for right of way acquisition other than those required for the improvements as outlined herein.
 - h. Staking of right of way to be acquired.
 - i. Floodplain/floodway studies or permitting.
 - j. Permitting costs. Any costs associated with permitting the project will be billed directly to the City.
 - k. Construction observation.
 - l. Construction staking.

IN WITNESS WHEREOF: said parties have caused this Agreement to be signed by their duly authorized officers this _____ day of _____.

SCHWAB-EATON, P.A.
 CONSULTING ENGINEERS
 MANHATTAN, KANSAS

ATTEST:

 Jesse Benedick, ALA

APPROVED:

ATTEST:

 Jason Rabe, Beloit City Manager

REQUEST FOR COUNCIL ACTION

DATE: 9/16/2020

TITLE: Schwab Eaton SRTS 2D Engineering Agreement

ORIGINATING DEPARTMENT:

Administration



TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that Council approve the engineering agreement with Schwab Eaton for Safe Routes to School 2D Project.

BACKGROUND:

This is the fourth phase of the successful SRTS project which will be located along the 8th St Corridor between Hersey and Independence. The first two phases are complete and the third phase is going out for bid in October.

FINANCIAL IMPACT:

This grant is funded 80% by KDOT through federal dollars. The remaining 20% plus engineering, and construction inspection is funded by the City of Beloit through the CIP fund. The engineering and construction inspection component is \$49,000. The overall project is estimated at \$555,000.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager

REQUEST FOR COUNCIL ACTION

DATE: 9/16/2020

TITLE: Schwab Eaton CCLIP Engineering Agreement

ORIGINATING DEPARTMENT:

Administration



TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that Council approve the engineering agreement with Schwab Eaton for CCLIP Project.

BACKGROUND:

This project will be for the mill and fill on South Highway 14 (between the Solomon River and city limits) which is funded 95% by KDOT.

FINANCIAL IMPACT:

The cost of the engineering, bidding, and inspection is \$29,000. This is fully funded by the City of Beloit, plus 5% of the project cost. The total project cost is \$291,670.

OPTIONS:

DISCUSSION:

Respectfully submitted,
Jason Rabe
City Manager

AGREEMENT

Between

SCHWAB-EATON, P.A., CONSULTING ENGINEERS

and

BELOIT, KANSAS

This AGREEMENT, made and entered into by and between Schwab-Eaton, P.A., Consulting Engineers, Manhattan, Kansas, party of the first part (hereinafter called the Engineer) and the City of Beloit, Kansas, party of the second part (hereinafter called the City):

WITNESSETH:

WHEREAS, the City is authorized and empowered to contract with the Engineers for the purpose of obtaining detailed plans and specifications and other professional engineering services for the following improvements:

KDOT CCLIP Project South K-14
Beloit, Kansas

WHEREAS, the Engineers are licensed in accordance with the law of the State of Kansas and are qualified to perform the professional engineering desired by the City, now, therefore,

IT IS AGREED by and between the two parties aforesaid as follows:

SECTION I – SERVICES AND RESPONSIBILITIES OF THE ENGINEER

PART A – DETAILED PLANS AND SPECIFICATIONS

The engineering services to be performed under this section are as follows:

1. Meet with the City to discuss project pre-design issues, schedule, cost estimates and other related special areas of interest.
2. Design of asphalt mill and overlay improvements to the sections of K-14 as defined in KDOT CCLIP Project South K-14.
3. Prepare construction plans, specifications and estimates for the improvements.
4. Submit plans, specifications and estimates to the City and KDOT for review and approval.
5. Release plans and specifications to prospective bidders and advertise the project for bids.
6. Conduct the bid opening, analyze bids and recommend award of contract to the City and KDOT.

7. Meet with the City to discuss project pre-construction issues, schedule and other related special areas of interest.
8. Provide part-time construction observation during the non-critical portions of the project and full-time construction observation during the critical periods of construction to ensure the specifications and plans are followed.
9. Perform contract administration duties to include the preparation of contracts, notice to proceed, and change orders as well as pay estimates and submittal drawing review.
10. Attend and participate in a pre-construction meeting and final inspection with the City, contractor and other interested parties.
11. Furnish the City with an original set of as-built plans.

PART B – BIDDING

1. Coordinate bid letting date, time and place with Owner, and prepare final Invitations to Bid.
2. Assist and advise Owner in placing the advertisements of the Invitations to Bid.
3. Identify potential Contractors and suppliers and distribute copies of Invitations to Bid. Maintain a record of prospective bidders and suppliers to whom contract documents have been issued.
4. Distribute construction contract documents to prospective bidders.
5. Interpret construction contract documents during the bidding periods. Prepare and issue addenda to the construction contract documents when required.
6. Assist Owner during bid opening. Answer questions during bid opening, make preliminary tabulation of bids, and review questionnaires and bids for completeness.
7. Prepare and distribute formal bid tabulation sheets, evaluate bids, and make written recommendations to Owner concerning contract award.

PART C – CONTRACT ADMINISTRATION AND CONSTRUCTION INSPECTION

The Engineer will perform contract administration and construction services as authorized by the Owner during the construction phase of the project. By performing these services, the Engineer shall not have authority or responsibility to supervise, direct or control Contractor's work or have authority or responsibility for safety precautions and programs incident to Contractor's work or for any failure of Contractor to comply with laws, regulations, rules, ordinances, codes or orders applicable to Contractor furnishing and performing the work. Specific services to be performed by Engineer are as follows:

1. Prepare and distribute conforming copies of the construction contract documents. Included shall be a review of the Contractor's bonds and insurance certificates and

furnishing the Contractor unsigned construction contract documents.

2. Submit five (5) sets of construction contract documents to the Owner's legal counsel for review and to the Owner for signature and distribution.
3. At dates and times selected by the Owner and at a facility provided by the Owner, attend the preconstruction conference for the project and assist Owner during the conference.
4. Review and comment on the Contractor's initial and updated construction schedules and advise Owner as to acceptability.
5. Review drawings and other data submitted by Contractor as required by the construction contract documents. Engineer's review shall be for general conformity to the construction contract drawings and specifications for the project and shall not relieve the Contractor of any contractual responsibilities. Such reviews shall not extend to means, methods, techniques, sequences, or procedures of construction, or to safety precautions and programs incident thereto.
6. Interpret construction contract drawings when requested by the Owner or Contractor. If authorized by the Contractor, Engineer may interpret construction contract drawings and specifications upon request by subcontractors and suppliers.
7. Provide on-site observation during construction to verify that the Contractor's work is progressing in general conformance with the design criteria. Such on-site observation may either consist of a part-time or full time representative of Schwab-Eaton assisting the Owner's staff as requested by the Owner. The Schwab-Eaton representative will be available at appropriate intervals to check major items of the work.
8. Prepare or review change orders and monthly estimates of completed construction as a basis for interim progress payments to the Contractor.
9. Assist in final inspection of the project and preparation of final contract documents.
10. Upon completion of the project, revise the construction contract drawings to conform to the construction records provided by the Resident Inspector and Contractor. Submit final set of "Record Drawing" plans to the Owner.

PART D – SUPPLEMENTAL SERVICES

Supplemental services are defined as work that may be requested but is not included in the above tasks. These services may include but are not limited to:

1. Redesigns issued after final plans have been accepted.
2. Assistance with bid protests and rebidding.
3. Boundary/property surveys and legal descriptions.
4. Preparation for litigation, arbitration, or other legal or administrative proceedings and appearances in court or at arbitration sessions, in connection with bid protests, change

orders, or construction incidents.

5. Engineering assistance in easement or property negotiation meetings and condemnation proceedings.
6. Preparation of environmental assessments or impact statements.

SECTION II – RESPONSIBILITY OF THE OWNER

The Owner shall provide information, assistance and compensation as follows:

1. The Owner shall furnish, at the Owner's expense, all information, requirements, reports, data, and instructions required by this Agreement. The Engineer may use such information, requirements, reports, data, and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof.
2. Furnish authorization to commence the work as outlined in Section I above for the services required under this Agreement.
3. Reimburse the Engineer as follows:
 - a. For the services set forth in Section I - Parts A and B, a total lump sum amount of \$15,000. Such fee shall be paid upon completion of the bidding process or award of the construction contract.
 - b. For the services set forth in Section I – Parts C and D above, the Engineer shall be paid the actual payroll costs charged to work multiplied by a factor of 3.0 which shall represent just and full compensation for the work. Such fee shall be paid in monthly payments and for Part C – Contract Administration and Construction Observation, the total cost is not anticipated to exceed \$14,000. Payment of all fees set forth above shall be made within 30 days of the date of the receipt of proper billing.
4. To the extent permitted by current State Statutes, including but not limited to municipal budget and cash basis, the Owner further agrees that this Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the present governing body and their successor..

SECTION III - MUTUAL AGREEMENTS

It is mutually agreed by the parties hereto:

1. That the services to be performed by the Engineer are personal and cannot be assigned, sublet or transferred without the written consent of the City.
2. That the right is reserved by the City to terminate this Agreement at any time, upon written notice, in the event the improvement is to be abandoned or indefinitely postponed or because of the Engineer's disability or death, or because the services of the Engineer are unsatisfactory, or failure by the Engineer to prosecute the work with due diligence or to complete the work within the time limits specified in this Agreement; provided however, that in any case the Engineer shall be paid the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this

Agreement.

3. That an adjustment of the Engineer's fee as stipulated in this Agreement may be made if, for any reason, the scope of the work as set forth herein is materially changed. For such additional work the Engineer will be paid actual payroll costs incurred multiplied by a factor of 3.0 to account for overhead and profit.
4. That the City will furnish the Engineer with City road maps, data, records and other pertinent information necessary to complete the work. The Engineer may use said items in performing its services and is entitled to rely upon the accuracy and completeness thereof.
5. The fees set forth in Section II are based on the scope of work defined by KDOT CCLIP Project South K-14. If the project substantially increases in size or scope, the Engineer shall be justified to seek additional compensation to account for the increase project size or scope.
6. Additional Services: Work which is not contained in this proposal, but may be added upon request, includes:
 - a. Attendance at planning board or City council meetings other than to present final design plans and specifications.
 - b. Horizontal or vertical alignment changes
 - c. Design of utilities.
 - d. "As-built" surveys.
 - e. Traffic studies.
 - f. Legal descriptions for right of way acquisition.
 - g. Construction staking.
 - h. Floodplain/floodway studies or permitting.
 - i. Permitting costs. Any costs associated with permitting the project will be billed directly to the City.

IN WITNESS WHEREOF: said parties have caused this Agreement to be signed by their duly authorized officers this _____ day of _____.

SCHWAB-EATON, P.A.
CONSULTING ENGINEERS
MANHATTAN, KANSAS

ATTEST:

Jesse Benedick, ALA

APPROVED:

ATTEST:

Jason Rabe, Beloit City Administrator