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## CITY COUNCIL AGENDA

Tuesday, October 18, 2011  
7:00 p.m.

1. CALL TO ORDER
    - A. Roll Call
    - B. Invocation
    - C. Pledge of Allegiance
  2. MAYOR AND COUNCIL REPORTS
  3. STAFF REPORTS
    - A. City Attorney Report
    - B. City Administrator Report
  5. PUBLIC COMMENT
    - A. Richard Carrico – City Lime Pits
    - B. L. Tiemann – Roadside Park
    - C. Bonnie Steiner – Roadside Park
    - D. Sharon Treaster – Roadside Park
    - E. David Porter
    - F. Jim Bell
  6. CONSENT AGENDA
    - A. 10/4/2011 City Council Meeting Minutes
    - B. Appropriations 10B
  7. ORDINANCES
    - A. Ordinance 2101
  8. RESOLUTIONS
    - A. None
  9. FORMAL ACTIONS
    - A. Appointment for Vacant Council Seat
    - B. Appointment for Vacant Beloit Public Building Commission Seat
    - C. Vacant Police Department Position
  - D. Notice of Public Hearing – KDHE Loan
  - E. Waterline Bid
  - F. Armory Building Roof Bid
  10. CLOSED SESSION
    - A. None
  11. ADJOURNMENT
- ### **WORK SESSION AGENDA**
1. CORRESPONDENCE AND STAFF REPORTS
    - A. City Attorney Report
    - B. City Administrator Report
  2. DISCUSSION ITEMS
    - A. Walking Trail Committee
    - B. Cold Weather Rule
    - C. Residency Policy
    - D. Power Plant Project
  3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**

BELOIT CITY COUNCIL MEETING MINUTES  
October 4, 2011

The Beloit City Council met in regular session on October 4, 2011 in the Council Chambers. Mayor Koster called the meeting to order at 7:00 p.m. City Council members in attendance were Denis Shumate, Tom Naasz, Rick Brown, Frank Delka, Bob Richard, Matt Otte, and Pat Struble. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Mike Haeffele, Kendal Francis, Ron Sporleder, Brenon Odle, Lynn Miller, and Chris Jones.

Mayor Koster gave the invocation and the Pledge of Allegiance was recited.

Mayor Koster wanted to say thanks and farewell to Councilor James Crowley. Mayor Koster also reminded council that the annual League Conference was this weekend in Wichita. Councilor Naasz asked if anything was being done to sell the North Campus House. Councilor Otte thanked the city crew for completing Mill Street, and congratulated the high school football team for doing a good job this year. Councilor Brown would like to make a cold weather rule for utility non-pays, and would like the residency policy for the employees to be revised. Councilor Richard wanted to recognize James Crowley for his good work to the community. Councilor Struble complimented on the fall decorations that are up downtown. Councilor Struble thanked the city crew for their hard work completing Mill Street. Councilor Shumate passed along that Gary Allen put mums downtown and would like people to water them so they don't die.

Employee of the Quarter was awarded to Bob Holway, Warren Jermark, and Ryan Stocker. City Administrator Rodden presented plaques to Bob Holway, Warren Jermark, and Amy Stocker accepted Ryan Stocker's plaque.

Public Comment: David Chase announced that he was seeking the empty council seat and wanted to thank James Crowley for his work on the council. Mr. Chase also wanted to thank council for having public comment.

Lisa Thompson wanted to let Council know that Roadside Park was used and if the park was removed she would like a park nearby.

Gayle Lowery wanted to let Council know that she was interested in keeping Roadside Park right where it is at.

The Consent Agenda consisted of September 20, 2011 Council Meeting Minutes, September 26, 2011 Special Meeting Minutes, and appropriations 10A. A motion was made by Councilor Delka and seconded by Councilor Brown to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Shumate, Delka, Naasz, Richard, Brown, Struble, and Otte. Nays: None.

Resolution 8-2011 Amending and Supplementing the 2011 Fee Schedule was presented for Council approval. Resolution 8-2011 has the rental registration fees for landlords to carry out the minimum housing standards. A motion was made by Councilor Otte and seconded by Councilor Shumate to table Resolution 8-2011 until next Council meeting to discuss on the work session. Motion carried 7-0. Nays: None.

Bob Severence with the Isle of Lights Committee announced that the annual 2011 Isle of Lights would be cancelled and come back in 2012. Bob Severence said the main reasons were because of the electrical issues related to the pool construction, and the bank erosion in the park. The Isle of Lights Committee felt the volunteer's margin of safety would be greatly reduced to cancel this year and come back bigger and better in 2012. The Isle of Lights Committee requested to lease the Thierolf Park for \$1.00 to display some lights. A motion was made by Councilor Naasz and seconded by Councilor Struble to approve the lease of Thierolf Park for the amount of \$1.00 to the Isle of Lights Committee. Motion Carried 7-0. Nays: None.

Staff is requesting Council approval for an EPA Emission Testing Bid from Burns and McDonnell for the amount of \$12,950.00. The EPA emission test is for engine #7 at the Power Plant to renew the operating permit for engine #7. A motion was made by Councilor Delka and seconded by Councilor Naasz to approve the EPA Emission Testing Bid from Burns and McDonnell for the amount of \$12,950.00. Motion carried 7-0. Nays: None.

Staff is requesting Council approval for a Relay Bid from Mid-States for the amount of \$8,330.00. The Power Plant would like to replace some relays on the Sunflower Tie Panel. A motion was made by Councilor Struble and seconded by Councilor Richard to approve the Relay Bid from Mid-States for the amount of \$8,330.00. Motion carried 7-0. Nays: None.

The Cemetery Endowment Fund board is requesting that Council allow the board to invest the funds with Edward Jones office. A motion was made by Councilor Naasz and seconded by Councilor Brown Motion carried 7-0. Nays: None.

Staff is requesting Council approval to search for a new police officer. Jay Davis recently resigned from the Beloit Police Department. A motion was made by Councilor Brown and seconded by Councilor Struble to approve the search for a new police officer. Motion carried 7-0. Nays: None.

A motion was made by Councilor Naasz and seconded by Councilor Struble to Adjourn the Council Meeting. Motion passed 7-0. The meeting ended at 7:44 p.m.

The work session began at 7:48 p.m. City Council members in attendance were City Council members in attendance were Denis Shumate, Tom Naasz, Rick Brown, Frank Delka, Bob Richard, Matt Otte, and Pat Struble. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Mike Haeffele, Kendal Francis, Ron Sporleder, Brenon Odle, Lynn Miller, and Chris Jones.

City Administrator Rodden reported on the following items: 1. Wilson and Company did not recommend combining the cooling tower and catalytic converter projects together at the Power Plant. The cooling towers bids should go out this fall and have a completion date in the spring of 2012. 2. The Library received 3 bids that were close together and went under the engineers estimated cost. The Library project is scheduled to start in November with 240 days estimated completion date. 3. The pool project is on schedule with the demolition of the old pool. 4. The sales tax increase did not make the October 1, 2011 deadline and will be in effect January 1, 2012. 5. Mill Street is open but still working on touch up work. 6. Crown Homes are building 9 homes at the Ackerman Addition. 7. The Law Enforcement Center is almost ready but has some touch up work and electrical issues that need to be finished. 8. The waterline bid is due October 12, 2011 and has 180 day estimated completion for that project. 9. The Planning Commission will have a meeting next week to discuss the platting and re-zoning of the North Campus.

John Devine with The Leadership Firm discussed the progress on the goals the Council set this summer. John Devine asked each council member how they felt the goals that were set were coming along.

Council discussed the process of filling the vacant 4<sup>th</sup> Ward Council seat; they received 3 formal applications and 1 verbal. The Council set a special meeting scheduled for October 11, 2011 at 7:00 p.m. in the Council Chambers so the interested applicants could give a 5 minute presentation of why they want to fill the vacant council seat.

Council discussed the process of filling the vacant Beloit Public Building Commission seat. A nomination should be made next meeting.

Staff is requesting to go through a bid process to fix the roof at the Armory. The roof has leaked for years and needs repaired.

City Administrator Rodden talked to Council about plans for replacing the city's current meter reading system with an automated meter reading system. City Administrator Rodden explained that our current system is outdated and obsolete. Funding is available with KDHE loan and right now they have 40% loan forgiveness on the water side.

Council thanked Murray McGee for his September Community Development Report.

Work Session ended 9:00 p.m.

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REBECCA KOSTER, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

BELOIT CITY COUNCIL SPECIAL MEETING MINUTES  
October 11, 2011

The Beloit City Council met in a special session on Tuesday, October 11, 2011 for the purpose of the vacant council seat. Mayor Koster called the meeting to order at 7:00 p.m. City Council members in attendance were Denis Shumate, Tom Naasz, Frank Delka, Bob Richard, Matt Otte, and Rick Brown. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and Director of Finance/City Clerk Amanda Lomax. Councilor Struble was absent from the meeting.

There were four interested applicants that were interested in filling the 4<sup>th</sup> ward vacant council seat; the four applicants were David Chase, Craig Cousland, Derik Fobes, and Kent Miller. The four applicants were asked to attend the meeting and give a five minute presentation to the Council on why they are interested in filling the vacant seat.

A motion to adjourn the Council meeting was made by Councilor Naasz and seconded by Councilor Shumate. Motion passed 6-0. The meeting ended at 7:21 p.m.

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REBECCA KOSTER, Mayor

ATTEST:

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AMANDA LOMAX, Director of Finance/City Clerk

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>6 ABRAM READY-MIX, INC</b>								
47801	10/20/2011	10/20/2011	11,816.97		9/22/2011	8158		Posted
	30-00-6150			7566 pavement			10,255.77	0.00
	30-00-6150			7589 pavement			482.90	0.00
	30-00-6150			7649 pavement & flowable			526.42	0.00
	30-00-6150			7676 pavement			551.88	0.00
							<u>11,816.97</u>	<u>0.00</u>
47931	10/20/2011	10/20/2011	390.92		9/23/2011	8165		Posted
	30-00-6150			#7732 pavement			183.96	0.00
	30-00-6150			#7738 pavement			91.98	0.00
	30-00-6150			#7743 pavement			114.98	0.00
							<u>390.92</u>	<u>0.00</u>
<b>8 ACE HARDWARE</b>								
47802	10/20/2011	10/20/2011	70.30		9/8/2011	8156		Posted
	25-00-7450			402699 toilet seat			8.49	0.00
	25-00-7450			402991 bit holders			27.86	0.00
	25-00-7450			403336 silicone caulk			8.97	0.00
	25-00-7450			403887 cleaners			10.99	0.00
	25-00-7450			403785 pole saw blade			13.99	0.00
							<u>70.30</u>	<u>0.00</u>
47926	10/20/2011	10/20/2011	13.99	401478	8/17/2011	8606		Posted
	10-11-6000			bulletin boards			13.99	0.00
47945	10/20/2011	10/20/2011	95.20		10/1/2011	8407		Posted
	10-18-6000			404419 cut off blade			17.98	0.00
	10-18-6000			404196 pumice, lubricant			17.98	0.00
	10-18-6000			404165 adapter			1.49	0.00
	10-18-6000			404026 valve repair			25.98	0.00
	10-18-6000			404016 wax ring			2.79	0.00
	10-18-6000			403996 closet flange			28.98	0.00
							<u>95.20</u>	<u>0.00</u>
<b>9 ACKERMAN SUPPLY</b>								
47803	10/20/2011	10/20/2011	21.73		9/15/2011	8155		Posted
	10-15-7440			#208398 bolts			3.75	0.00
	10-15-7440			#208667 chemical gloves			17.98	0.00
							<u>21.73</u>	<u>0.00</u>
47853	10/20/2011	10/20/2011	29.99	208875	10/6/2011	9038		Posted
	53-41-6000			1 gal green paint for oil pipes			29.99	0.00
47925	10/20/2011	10/20/2011	(13.99)	401478	8/17/2011	8605		Posted
	10-11-6000			Paid invoice to wrong vendor-Correction			0.00	13.99
<b>11 ADVANCE INSURANCE COMPANY</b>								
47792	10/20/2011	10/20/2011	670.10		10/4/2011	9476		Posted
	21-00-2100			October 2011 Life Insurance Premiums			670.10	0.00
<b>767 AIRGAS MID SOUTH INC</b>								
47933	10/20/2011	10/20/2011	176.38		10/13/2011	9047		Posted
	53-41-6230			#106920404 bottle rental at Power Plant			89.44	0.00
	53-41-6230			#106982825 bottle rental at Power Plant			86.94	0.00
							<u>176.38</u>	<u>0.00</u>
<b>21 ALCO-DUCKWALL STORES INC</b>								
47842	10/20/2011	10/20/2011	93.81		9/30/2011	7930		Posted
	10-13-6000			#221-07201 armor all			17.38	0.00
	10-13-6000			#221-07213 halloween candy & supplies			76.43	0.00
							<u>93.81</u>	<u>0.00</u>
47917	10/20/2011	10/20/2011	43.25	221-07237	10/12/2011	8602		Posted
	10-11-6000			Supplies for Kepers meeting			43.25	0.00
47941	10/20/2011	10/20/2011	4.50	22107232	10/14/2011	8409		Posted
	10-18-6000			light bulbs for stage			4.50	0.00
<b>813 AMERIPRIDE LINEN SERVICES</b>								
47800	10/20/2011	10/20/2011	67.47	2300076476	9/30/2011	9572		Posted
	51-43-3000			mops, mats & rag service			22.26	0.00
	52-43-3000			mops, mats & rag service			22.26	0.00
	53-43-3000			mops, mats & rag service			22.95	0.00
							<u>67.47</u>	<u>0.00</u>

# Accounts Payable Detail Listing

City of Beloit

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>813 AMERIPRIDE LINEN SERVICES (continued)</b>								
47848	10/20/2011	10/20/2011	47.93	2300079115	10/7/2011	9504		Posted
	51-43-3000			mops, mats & rag services			15.81	0.00
	52-43-3000			mops, mats & rag services			15.81	0.00
	53-43-3000			mops, mats & rag services			16.31	0.00
							<u>47.93</u>	<u>0.00</u>
<b>1994 ANDERSON EQUIPMENT LLC</b>								
47804	10/20/2011	10/20/2011	319.99	4575	9/27/2011	8157		Posted
	10-15-4330			24V starter			319.99	0.00
47867	10/20/2011	10/20/2011	84.20	4590	10/10/2011	8164		Posted
	10-15-4310			Exhaust flare & clamp			84.20	0.00
<b>1890 AT&amp;T</b>								
47913	10/20/2011	10/20/2011	42.66	7857383099835	9/27/2011	8604		Posted
	53-43-5310			Electric systems phone service			42.66	0.00
47914	10/20/2011	10/20/2011	633.88	7857382619678	9/27/2011	8603		Posted
	10-11-5310			Admin phone service			495.89	0.00
	10-20-5310			Cemetery phone service			34.14	0.00
	52-41-5310			Sewer phone service			50.09	0.00
	52-41-5310			Changes to Sewer service fees			53.76	0.00
							<u>633.88</u>	<u>0.00</u>
47916	10/20/2011	10/20/2011	74.02	78573820471921	9/27/2011	8596		Posted
	10-19-5310			North Campus phone bill			74.02	0.00
<b>77 BELOIT READY MIX</b>								
47847	10/20/2011	10/20/2011	2,592.00	724899	10/7/2011	9505		Posted
	53-43-6150			54 yds flowable			2,592.00	0.00
47868	10/20/2011	10/20/2011	1,631.50	243851	10/4/2011	8163		Posted
	25-00-8400			concrete			1,631.50	0.00
<b>80 BELOIT TYPEWRITER EXCHANGE</b>								
47839	10/20/2011	10/20/2011	245.47			7785		Posted
	51-41-7460			#622664 printer ink			40.52	0.00
	51-41-4320			#622691 computer repair			204.95	0.00
							<u>245.47</u>	<u>0.00</u>
47849	10/20/2011	10/20/2011	4.95	622350	10/4/2011	9503		Posted
	53-43-6110			4 boxes paper clips			4.95	0.00
47873	10/20/2011	10/20/2011	138.94		10/3/2011	8578		Posted
	10-11-6110			#622335 (3) binders			30.37	0.00
	10-11-6110			#622344 lamination sheets, mouse, Post-it			108.57	0.00
							<u>138.94</u>	<u>0.00</u>
<b>669 BLADE-EMPIRE PUBLISHING</b>								
47855	10/20/2011	10/20/2011	411.90		9/30/2011	8584		Posted
	10-11-5400			#102608 Ordinance 2098			45.60	0.00
	10-11-5400			#102609 Ordinance 2099			68.40	0.00
	10-11-5400			#102133 Ordinance 2095			74.10	0.00
	10-11-5400			#102132 Ordinance 2097			51.30	0.00
	10-11-5400			#102752 Ordinance 2100			62.70	0.00
	10-11-5400			#102410 Council Agenda			79.80	0.00
	10-11-5400			#102394 Fall Sports City Ad			30.00	0.00
							<u>411.90</u>	<u>0.00</u>
47856	10/20/2011	10/20/2011	80.00	47144	9/19/2011	9025		Posted
	53-41-6110			H Eilert Business Cards			80.00	0.00
<b>88 BLUE CROSS &amp; BLUE SHIELD INSURANCE</b>								
47793	10/20/2011	10/20/2011	60,362.26		10/4/2011	7535		Posted
	21-00-2100			Oct 2011 Health Insurance Premiums			60,362.26	0.00
<b>91 BOETTCHER SUPPLY INC</b>								
47797	10/20/2011	10/20/2011	26.53	709572-1	9/30/2011	9501		Posted
	53-43-4390			150 watt lamp			26.53	0.00
47805	10/20/2011	10/20/2011	87.84	705651-1	9/7/2011	8154		Posted
	10-15-6140			mower tire			87.84	0.00

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City of Beloit

<b>Vend# Vendor Name</b>									
<b>Pay#</b>	<b>Post Date</b>	<b>Due Date</b>	<b>Amount</b>	<b>Invoice</b>	<b>Date</b>	<b>PO#</b>	<b>Date</b>	<b>Status</b>	
	<b>Account#</b>	<b>Work Order</b>		<b>Description</b>			<b>Debit</b>	<b>Credit</b>	
<b>91 BOETTCHER SUPPLY INC (continued)</b>									
47815	10/20/2011	10/20/2011	(32.56)		9/1/2011	9461			Posted
	53-43-8300			#701279-1 Return credit from 699793			0.00	45.30	
	53-43-8300			#703004-1 freight for parts from 697505			12.74	0.00	
	53-43-8300			#699841-1 30A Sq Breaker GFI			189.00	0.00	
	53-43-8300			#700026-1 Return GFI Sq Breakers			0.00	189.00	
							201.74	234.30	
47816	10/20/2011	10/20/2011	43.50		8/11/2011	9459			Posted
	10-14-6000			#698698-1 UPS freight to return item			8.30	0.00	
	10-14-6000			#700715-1 AA batteries			35.20	0.00	
							43.50	0.00	
47845	10/20/2011	10/20/2011	59.97		10/6/2011	9507			Posted
	53-43-6000			710321-1 flashlight			52.50	0.00	
	53-43-6000			710248-1 elbows			7.47	0.00	
							59.97	0.00	
<b>1322 BOEVE'S INTERIOR DESIGN</b>									
47821	10/20/2011	10/20/2011	28.98	5559	10/5/2011	8571			Posted
	10-14-6000			Host carpet cleaner			28.98	0.00	
<b>256 BRENNTAG SOUTHWEST INC</b>									
47881	10/20/2011	10/20/2011	1,975.14	BSW281339	10/5/2011	7778			Posted
	51-41-6170			2408 lbs WC2045 Ploymer & 800 lbs Carb			1,975.14	0.00	
<b>1514 RAYMOND BUDKE</b>									
47837	10/20/2011	10/20/2011	119.99		10/7/2011	8159			Posted
	10-15-2911			employee boot reimbursement			90.00	0.00	
	10-15-2911			employee coat reimbursement			29.99	0.00	
							119.99	0.00	
<b>1091 CARD SERVICES</b>									
47870	10/20/2011	10/20/2011	1,092.30	5981	9/29/2011	8589			Posted
	10-11-5800			Frontier Airlines			40.00	0.00	
	10-11-5800			Hilton Hotel, Milwaukee			1,052.30	0.00	
							1,092.30	0.00	
47871	10/20/2011	10/20/2011	183.41	5232	9/29/2011	8588			Posted
	10-18-3000			9) KanPay background checks			180.00	0.00	
	51-41-5320			USPS			3.41	0.00	
							183.41	0.00	
47888	10/20/2011	10/20/2011	498.93	5251	9/29/2011	8591			Posted
	52-43-5800			Capital Plaza Hotel-2) rooms			432.20	0.00	
	51-41-5320			USPS			2.39	0.00	
	51-41-5320			USPS			10.34	0.00	
	51-41-5800			Short Stop, Manhattan-fuel			10.00	0.00	
	52-41-6260			Primetime, Salina-fuel			44.00	0.00	
							498.93	0.00	
47889	10/20/2011	10/20/2011	184.81	8803	9/29/2011	8590			Posted
	10-13-5800			Hong Kong Buffett			16.51	0.00	
	10-13-6000			Oriental Trading Co-Halloween supplies			93.99	0.00	
	10-13-6000			El Puertos-Dept Meeting			65.88	0.00	
	10-13-5320			USPS			8.43	0.00	
							184.81	0.00	
<b>124 CARRICO IMPLEMENT</b>									
47808	10/20/2011	10/20/2011	45.89		9/19/2011	8151			Posted
	10-15-4330			IA83973 washer			4.08	0.00	
	10-15-4330			IA83872 hose fittings			41.81	0.00	
							45.89	0.00	
<b>126 CATLIN'S FRIENDLY IGA</b>									
47835	10/20/2011	10/20/2011	139.56	2688	9/12/2011	7784			Posted
	51-41-6000			cleaning supplies			139.56	0.00	
47919	10/20/2011	10/20/2011	29.49	5582	10/12/2011	8600			Posted
	10-11-6000			Supplies for Keper's meeting			29.49	0.00	
<b>142 CHAMBER OF COMMERCE</b>									
47946	10/20/2011	10/20/2011	50.00	1357	10/13/2011	9475			Posted
	10-13-3000			Stocker employee of Qtr			50.00	0.00	



# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>427 FOLEY EQUIPMENT INC (continued)</b>								
47930	10/20/2011	10/20/2011	1,835.25		10/11/2011	8166		Posted
	30-00-4330			PCSL0980339 switch assy			67.20	0.00
	30-00-4330			SVW00395206 seals, orings & semi labor			1,768.05	0.00
							<u>1,835.25</u>	<u>0.00</u>
<b>236 FOUTS INSURANCE AGENCY INC.</b>								
47786	10/20/2011	10/20/2011	138.00	12422	9/29/2011	9462		Ck# 66322 Printed
	10-21-5210			GL Audit term			138.00	0.00
47787	10/20/2011	10/20/2011	4,393.00	12421	9/29/2011	9463		Ck# 66322 Printed
	21-00-2500			WC Audit term			4,393.00	0.00
<b>241 KENDAL FRANCIS</b>								
47879	10/20/2011	10/20/2011	58.00		10/11/2011	7789		Posted
	51-41-5800			2 day meal per diem			58.00	0.00
<b>243 FRASIER AND JOHNSON LLC</b>								
47794	10/20/2011	10/20/2011	568.88		9/26/2011	7959		Posted
	10-12-3000			Case #201100043			368.44	0.00
	10-12-3000			Case #201100184			200.44	0.00
							<u>568.88</u>	<u>0.00</u>
<b>262 GRAINGER CO</b>								
47814	10/20/2011	10/20/2011	2,570.40	9645608978	9/27/2011	7782		Posted
	52-41-7490			heat tape for sewer main			2,570.40	0.00
<b>305 HISEROTE TRASH SERVICE</b>								
47924	10/20/2011	10/20/2011	515.00		9/30/2011	8597		Posted
	10-18-4300			TRASH REMOVAL			240.00	0.00
	25-00-7490			TRASH REMOVAL			85.00	0.00
	51-41-3000			TRASH REMOVAL			35.00	0.00
	53-43-4300			TRASH REMOVAL			40.00	0.00
	10-11-3000			TRASH REMOVAL			55.00	0.00
	10-13-3000			TRASH REMOVAL			25.00	0.00
	10-20-3000			TRASH REMOVAL			35.00	0.00
							<u>515.00</u>	<u>0.00</u>
<b>2401 EDITH HULETT</b>								
47887	10/20/2011	10/20/2011	420.04		10/5/2011	7960		Posted
	10-12-5800			2 night hotel @ Marriott w/ Brianne			216.24	0.00
	10-12-5800			mileage roundtrip to Wichita, 312 miles			159.04	0.00
	10-12-5800			Dinner meal 9/29-On the Border			33.74	0.00
	10-12-5800			Lunch Meal 9/30-Freddy's			11.02	0.00
							<u>420.04</u>	<u>0.00</u>
<b>2406 KELDAN HYMAN</b>								
47952	10/20/2011	10/20/2011	56.00		10/3/2011	8402		Posted
	10-17-6800			Flag Football Ref for 8 games			56.00	0.00
<b>321 IKON FINANCIAL SERVICES</b>								
47836	10/20/2011	10/20/2011	1,158.00	85652558	9/30/2011	8576		Posted
	10-11-3000			lease agreement on copier			1,158.00	0.00
<b>2359 KANSAS CORPORATION COMMISSION</b>								
47866	10/20/2011	10/20/2011	64.40		10/1/2011	8585		Posted
	10-11-3000			Katie Cheney, 1409 N Bell			64.40	0.00
<b>251 KANSAS GAS SERVICE</b>								
47818	10/20/2011	10/20/2011	270.94	100270100	9/30/2011	8574		Posted
	10-11-6210			ADMIN			30.22	0.00
	10-22-6210			AIRPORT			36.31	0.00
	10-18-6210			PARKS DEPT			26.73	0.00
	53-41-6210			POWERPLANT			60.68	0.00
	10-15-6210			TRANSPORTATION			39.80	0.00
	51-43-6210			SYSTEMS			17.66	0.00
	52-43-6210			SYSTEMS			7.58	0.00
	53-43-6210			SYSTEMS			25.23	0.00
	51-41-6210			WATER DEPT			26.73	0.00
							<u>270.94</u>	<u>0.00</u>

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<b>251 KANSAS GAS SERVICE (continued)</b>										
47822	10/20/2011	10/20/2011	36.31	121850373	9/28/2011	8570				Posted
	53-43-6210			416 E 12th - Systems				18.15		0.00
	51-43-6210			416 E 12th - Systems				12.70		0.00
	52-43-6210			416 E 12th - Systems				5.46		0.00
								36.31		0.00
47823	10/20/2011	10/20/2011	60.13	200774227	9/28/2011	8569				Posted
	53-43-6210			502 E 12th - BldgB Gene				60.13		0.00
47825	10/20/2011	10/20/2011	28.87	169801291	9/29/2011	8568				Posted
	51-41-6210			215B S Chestnut - Water plant				28.87		0.00
47826	10/20/2011	10/20/2011	29.34	162672864	9/29/2011	8567				Posted
	10-14-6210			601 N Mill - Fire Dept				29.34		0.00
47920	10/20/2011	10/20/2011	238.61	156296173	10/26/2011	8601				Posted
	53-41-6210			215 S Chestnut, Powerplant				238.61		0.00
47921	10/20/2011	10/20/2011	238.61	121984891	10/10/2011	8599				Posted
	10-19-6210			1720 N Hersey gas service				238.61		0.00
<b>367 KANSAS MUNICIPAL UTILITIES</b>										
47819	10/20/2011	10/20/2011	2,432.00	11029	10/5/2011	8573				Posted
	53-43-2400			KMU group 1, 4th Qtr dues 2011				2,432.00		0.00
<b>370 KANSAS ONE CALL SYSTEM INC</b>										
47858	10/20/2011	10/20/2011	54.60	1090157	9/30/2011	8583				Posted
	53-43-3000			39 locates for Sept 2011				18.20		0.00
	51-43-3000			39 locates for Sept 2011				18.20		0.00
	52-43-3000			39 locates for Sept 2011				18.20		0.00
								54.60		0.00
<b>7116 KELLY JIM</b>										
47788	10/20/2011	10/20/2011	39.40		10/4/2011	7831				Posted
	52-41-2400			Meal reimbursment for schooling-2 days				39.40		0.00
<b>1172 KEY EQUIPMENT AND SUPPLY COMPANY</b>										
47918	10/20/2011	10/20/2011	249.42	217187	9/20/2011	8480				Posted
	52-43-4310			3-way high pressure valve				249.42		0.00
<b>2042 KMEA EMP2 OPERATING ACCOUNT</b>										
47850	10/20/2011	10/20/2011	93,884.97	EMP2-BE-2011-09	10/7/2011	9041				Ck# 66326 Printed
	53-41-6220			Energy management project #2 Sept 2011				93,884.97		0.00
<b>1887 KMEA GRDA OPERATING FUND</b>										
47934	10/20/2011	10/20/2011	57,273.05	GRDA-BE-11-11	10/11/2011	9048				Posted
	53-41-6220			Power supply project billing for Nov 2011				57,273.05		0.00
<b>556 KMEA WAPA OPERATING FUND</b>										
47935	10/20/2011	10/20/2011	22,785.13	WAPA-BL-11-10	10/10/2011	9049				Posted
	53-41-6220			Hydro power supply billing for Oct 2011				22,785.13		0.00
<b>394 KRIERS' AUTO PARTS</b>										
47791	10/20/2011	10/20/2011	24.30	89455	9/29/2011	7830				Posted
	52-41-4310			vacuum advance				24.30		0.00
47810	10/20/2011	10/20/2011	217.18	88369	9/15/2011	8150				Posted
	10-15-4330			mounted brg & freight				217.18		0.00
47840	10/20/2011	10/20/2011	17.60	88605	9/19/2011	7783				Posted
	51-41-4360			chlorine feeder water hose				17.60		0.00
47857	10/20/2011	10/20/2011	683.05	89721	10/3/2011	8580				Posted
	10-14-4310			5) batteries for truck #1 & #2				683.05		0.00
47922	10/20/2011	10/20/2011	10.99	90044	10/12/2011	7933				Posted
	10-13-4310			Capsule standard				10.99		0.00
<b>805 KRONE'S SERVICE CENTER</b>										
47864	10/20/2011	10/20/2011	67.50		10/3/2011	8148				Posted
	10-15-7440			9 pair gloves				67.50		0.00
<b>2289 PAT KRUSE</b>										
47838	10/20/2011	10/20/2011	42.91		10/7/2011	8160				Posted
	10-15-2911			employee coat reimbursement				42.91		0.00
<b>188 LAWSON PRODUCTS INC</b>										
47869	10/20/2011	10/20/2011	87.11	9300160025	10/10/2011	8162				Posted
	10-15-6000			Brake cleaner & hardware				87.11		0.00

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<b>188 LAWSON PRODUCTS INC (continued)</b>								
47876	10/20/2011	10/20/2011	227.91	9300160026	9/28/2011	9512		Posted
	53-43-6000			brake cleaner, caution tape, saw blades			227.91	0.00
47938	10/20/2011	10/20/2011	132.93	9300179421	10/5/2011	9513		Posted
	53-43-6000			marking flags			132.93	0.00
<b>2403 REBECCA LAWSON</b>								
47885	10/20/2011	10/20/2011	32.87		10/7/2011	9042		Posted
	53-41-2911			employee boot reimbursement			32.87	0.00
<b>405 LEAGUE OF KS MUNICIPALITIES</b>								
47861	10/20/2011	10/20/2011	75.00	11-1549	8/23/2011	8579		Posted
	10-11-2400			City Clerk Fundamentals			75.00	0.00
47929	10/20/2011	10/20/2011	650.00		9/29/2011	8609		Posted
	10-11-2400			#11-2530 City Atty Conf - Cheney			100.00	0.00
	10-11-2400			#11-2591 MLA Conf session			75.00	0.00
	10-11-2400			#11-2364 LKM 2011 B Koster			200.00	0.00
	10-11-2400			#11-2365 LKM 2011 P Struble			275.00	0.00
							<u>650.00</u>	<u>0.00</u>
<b>424 MCHENRY ELECTRIC &amp; SUPPLY</b>								
47811	10/20/2011	10/20/2011	261.70		9/1/2011	8147		Posted
	10-15-4330			#4294 solenoid			215.00	0.00
	10-15-4330			#4298 cable			24.20	0.00
	10-15-4330			#4467 rebuild starter			22.50	0.00
							<u>261.70</u>	<u>0.00</u>
<b>462 MITCHELL COUNTY CLERK</b>								
47950	10/20/2011	10/20/2011	195.00	1970	9/2/2011	8611		Posted
	10-13-4330			50% of Propane for backup gen. at LEC			195.00	0.00
47951	10/20/2011	10/20/2011	40.17		9/29/2011	8610		Posted
	10-13-6210			City share of gas bill for jail			40.17	0.00
<b>465 MITCHELL COUNTY HEALTH DEPARTMENT</b>								
47820	10/20/2011	10/20/2011	45.00		10/4/2011	8572		Posted
	52-41-3000			Employee HepB vaccination			45.00	0.00
<b>470 MITCHELL COUNTY SOLID WASTE</b>								
47785	10/20/2011	10/20/2011	21,109.83		10/5/2011	7534		Ck# 66323 Printed
	54-41-3000			Trash collection			21,109.83	0.00
<b>474 ALLEN MONG</b>								
47872	10/20/2011	10/20/2011	90.00		10/11/2011	9509		Posted
	53-43-2911			employee boot reimbursement			90.00	0.00
<b>2400 SHARON MORRISON</b>								
47883	10/20/2011	10/20/2011	131.04		10/3/2011	7958		Posted
	10-12-3000			Over-paymnet of court fines #201000185			131.04	0.00
<b>476 JOHN ADAM MOSHER</b>								
47943	10/20/2011	10/20/2011	64.00		10/3/2011	8401		Posted
	10-17-6800			Flag Football Ref for 8 games			64.00	0.00
<b>827 NETWORKS PLUS</b>								
47875	10/20/2011	10/20/2011	76.00		9/30/2011	8592		Posted
	10-11-3360			#93021 Monthly spam filtering			16.00	0.00
	10-11-3360			#92913 Mozy-Pro backup for Sept 2011			60.00	0.00
							<u>76.00</u>	<u>0.00</u>
<b>517 PDQ EMERGENCY PRODUCTS</b>								
47841	10/20/2011	10/20/2011	728.53		9/14/2011	7932		Posted
	10-13-2911			#15472 uniforms & equipment			157.73	0.00
	10-13-2911			#15429 uniform jacket			119.99	0.00
	10-13-2911			#15384 uniforms, holster & boots			450.81	0.00
							<u>728.53</u>	<u>0.00</u>
<b>527 PIERCE ELECTRONICS</b>								
47915	10/20/2011	10/20/2011	79.73	25784	10/4/2011	8594		Posted
	10-14-4340			Replace ribbon cable & tested radio			79.73	0.00
<b>1155 PLUM CREEK RESTAURANT, LLC</b>								
47824	10/20/2011	10/20/2011	50.00		10/7/2011	8575		Ck# 66327 Printed
	51-43-3000			W Jermark gift card for Employee of Qtr			50.00	0.00

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1263	<b>PRAIRE FIRE COFFEE ROASTERS (continued)</b>							
47937	10/20/2011	10/20/2011	43.09	355078	10/13/2011	9514		Posted
	51-43-6110			coffee			14.21	0.00
	52-43-6000			coffee			14.21	0.00
	53-43-6110			coffee			14.67	0.00
							<u>43.09</u>	<u>0.00</u>
2279	<b>RAMADA CONVENTION CENTER</b>							
47928	10/20/2011	10/20/2011	257.58		9/30/2011	7791		Posted
	51-41-5800			#313 Hotel stay			85.86	0.00
	52-41-5800			#560 Hotel stay			171.72	0.00
							<u>257.58</u>	<u>0.00</u>
2398	<b>ROBERT ULLOM TRUCK &amp; TRAILER PARTS</b>							
47878	10/20/2011	10/20/2011	600.00	3177	10/6/2011	8161		Posted
	25-00-4330			6) injectors			600.00	0.00
94	<b>SCHENDEL PEST CONTROL</b>							
47846	10/20/2011	10/20/2011	50.00	4935.03	10/5/2011	9506		Posted
	51-43-3000			pest control			16.50	0.00
	52-43-3000			pest control			16.50	0.00
	53-43-3000			pest control			17.00	0.00
							<u>50.00</u>	<u>0.00</u>
47939	10/20/2011	10/20/2011	335.00	4935.01	10/14/2011	8412		Posted
	10-18-3000			Muni Building Sentricon monitoring fee			335.00	0.00
600	<b>SELLERS EQUIPMENT INC</b>							
47812	10/20/2011	10/20/2011	839.16	IC122373	9/27/2011	8146		Posted
	25-00-7450			brooms for street sweeper			839.16	0.00
603	<b>SEWELL'S MACHINE SHOP</b>							
47844	10/20/2011	10/20/2011	63.18	012825	10/6/2011	9508		Posted
	53-43-6000			steel			63.18	0.00
2287	<b>SFS ARCHITECTURE, INC</b>							
47932	10/20/2011	10/20/2011	17,826.77	9805	10/10/2011	8608		Posted
	41-00-8410			Phase 2 Construction costs			17,826.77	0.00
607	<b>SHAMBURG OIL COMPANY</b>							
47807	10/20/2011	10/20/2011	140.95		9/16/2011	8149		Posted
	10-15-6140			#289996 tire repair			15.00	0.00
	10-15-6140			#288323 batteries			125.95	0.00
							<u>140.95</u>	<u>0.00</u>
47936	10/20/2011	10/20/2011	333.50		10/1/2011	9515		Posted
	53-43-6270			#291661 diesel			117.02	0.00
	53-43-6270			#292103 diesel			89.58	0.00
	53-43-6270			#291662 diesel			126.90	0.00
							<u>333.50</u>	<u>0.00</u>
626	<b>SOLOMON VALLEY HOME CENTER</b>							
47796	10/20/2011	10/20/2011	22.50		10/3/2011	9502		Posted
	53-43-6150			10265040 sakrete			9.00	0.00
	53-43-6150			10264819 sakrete			13.50	0.00
							<u>22.50</u>	<u>0.00</u>
47813	10/20/2011	10/20/2011	348.98		9/1/2011	8145		Posted
	30-00-6130			#10262915 lumber			22.66	0.00
	30-00-6130			#10263352 dewalt battery			135.98	0.00
	30-00-6130			#10263835 sakrete			36.00	0.00
	30-00-6130			#10264412 concrete block			12.15	0.00
	30-00-6130			#10264558 buckets of screws			85.28	0.00
	30-00-6130			#10264634 lumber			13.96	0.00
	30-00-6130			#10264785 plywood			42.95	0.00
							<u>348.98</u>	<u>0.00</u>
47940	10/20/2011	10/20/2011	92.32		10/14/2011	8411		Posted
	10-19-6000			10265112 landscape fabric			24.99	0.00
	10-18-6000			10265063 sakrete mix			67.33	0.00
							<u>92.32</u>	<u>0.00</u>

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<b>643 STANION WHSE ELECTRIC COMPANY (continued)</b>										
47877	10/20/2011	10/20/2011	14.91	3021744-01	9/29/2011	9511				Posted
	53-43-6000			aluminum plate					14.91	0.00
<b>2402 STATE HYGIENIC LAB-ACCOUNTS RECEIVABLE</b>										
47884	10/20/2011	10/20/2011	704.00	538631	10/1/2011	7786				Posted
	51-41-3000			Asbestos Lab Testing					704.00	0.00
<b>2227 PAT STRUBLE</b>										
47923	10/20/2011	10/20/2011	262.86		10/8/2011	8598				Posted
	10-11-5800			League Conf Hotel stay reimbursement					262.86	0.00
<b>1163 THE CONSORTIUM INC</b>										
47859	10/20/2011	10/20/2011	164.50	155583	10/1/2011	8582				Posted
	10-13-3000			Pre-employment testing					70.00	0.00
	10-11-3000			EAP & Admin fee's					94.50	0.00
									164.50	0.00
47865	10/20/2011	10/20/2011	213.75	155584	10/1/2011	8587				Posted
	10-11-3000			EAP Participant & Admin fee's					213.75	0.00
<b>1842 THE LEADERSHIP FIRM</b>										
47860	10/20/2011	10/20/2011	134.00	0100502011A	10/5/2011	8581				Posted
	10-11-3000			Round trip mileage from Salina					134.00	0.00
<b>673 THOMPSON OK TIRE COMPANY</b>										
47948	10/20/2011	10/20/2011	602.60	1-41087	10/11/2011	7934				Posted
	10-13-4310			new set of tires					602.60	0.00
<b>1533 ULTRA CLEAN CAR WASH</b>										
47843	10/20/2011	10/20/2011	107.28		9/30/2011	7931				Posted
	10-13-4310			Sept 2011 Car washes					107.28	0.00
<b>704 UNIVAR USA INC</b>										
47880	10/20/2011	10/20/2011	420.00	WI596909	9/29/2011	7777				Posted
	51-41-6170			1000 lbs ammonium sulfate					420.00	0.00
<b>2067 VERIZON WIRELESS</b>										
47927	10/20/2011	10/20/2011	44.71	2637840018	10/3/2011	8607				Posted
	10-18-5310			Parks & Rec Wireless phone					44.71	0.00
<b>706 VERMEER GREAT PLAINS, INC</b>										
47949	10/20/2011	10/20/2011	2,534.30	02027600	9/16/2011	8208				Posted
	53-43-4330			trencher repair					2,534.30	0.00
<b>734 WESCO RECEIVABLES CORP</b>										
47795	10/20/2011	10/20/2011	3,288.60			7375				Posted
	53-43-8300			#006215 ABB-Pin					77.76	0.00
	53-43-8300			#008849 ratchet cable cutter (2)					537.84	0.00
	53-43-8300			#008839 ABB capasters (3)					2,673.00	0.00
									3,288.60	0.00
<b>758 ZEP INC.</b>										
47854	10/20/2011	10/20/2011	178.00	50721334	9/26/2011	9039				Posted
	53-41-6000			2 cases window cleaner					178.00	0.00
			<b>335,060.28</b>	<b>141 Non-voided payables listed.</b>						

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 10/20/2011  
 Ending: 10/20/2011  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
October 18, 2011	ORDINANCE 2101 AMENDING AND SUPPLEMENTING ORDINANCE 2055
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>
Administration	<input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve Ordinance 2101 which amends Ordinance 2055.

### FISCAL NOTE:

- There is no direct cost associated with approval of this item. There will be an indirect cost for publishing this ordinance.

### DISCUSSION:

Passing this ordinance raises the base water rate from the current \$10.55 per month to 19.78 per month. This increase was approved by the city council to pay for the cost of the waterline replacement project in July 2011.

Respectfully submitted,

Glenn Rodden  
City Administrator

**ORDINANCE NO. 2101**

AN ORDINANCE AMENDING CHAPTER 17, ARTICLE 1. WATER, AND ARTICLE 4. SEWERS, OF THE CODE OF THE CITY OF BELOIT, KANSAS, AND AMENDS ORDINANCE NO. 2055.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Chapter 17, Article 1. Water, Section 17-122 of the Code of the City of Beloit, Kansas, is hereby amended to read as follows:

- 17-122 MONTHLY RATES. (a) All water shall be sold on a separate metered basis.
- (b) The monthly rate to be charged for retail water sold to customers located within the City limits and outside the City limits shall be as follows:
- (1) a base rate of \$19.78; and
  - (2) \$4.00 per 1,000 gallons used
- (c) The rate to be charged for wholesale water sold to Rural Water District No. 1, Mitchell County, Kansas, shall be as follows: \$0.00193 per gallon.
- (d) Cost Factor Adjustment. The rates, set forth in this schedule are based upon a cost factor to the customer of \$1.60 per 1,000 gallons produced. If it is determined that the cost factor at time of customer's monthly billing is greater than this amount, the monthly billing shall be adjusted to account for the actual cost of production.
- (e) All future water utility rate changes shall be set by resolution of the governing body of the City and shall be reviewed on a yearly basis.

Section 2: Chapter 17, Article 4. Sewers, Section 17-425 of the Code of the City of Beloit, Kansas, is hereby amended to read as follows:

- 17-425 SEWER SERVICE CHARGES. (a) Each user shall pay for the services provided by the city based on his use of the treatment works as determined by water meter(s) acceptable to the city.
- (b) For residential users, monthly charges will be based on the average monthly water usage during the months of January, February, March of each year. If a residential user has not established a January, February and March average, the monthly user charge shall be the average charge of all other residential users.
- (1) For users located within the City limits:
    - (i) a base charge of \$15.69; and
    - (ii) an additional \$4.15 per 1,000 gallons used.
  - (2) For users located outside the City limits but served by the City utility:
    - (i) a base charge of \$16.69; and
    - (ii) an additional \$4.65 per 1,000 gallons used.
- (c) For commercial and industrial users, monthly charges shall be based upon water metered during the current month.
- (1) For users located within the City limits:
    - (i) a minimum charge of \$15.69; and
    - (ii) an additional \$4.15 per 1,000 gallons used.
  - (2) For users located outside the City limits but served by the City utility:
    - (i) a minimum charge of \$16.69; and
    - (ii) an additional \$4.65 per 1,000 gallons used.
- (d) If a user has a consumptive use of water, or in some manner uses water which is not returned to the wastewater collection system, the user charge for that user may be based upon a wastewater meter(s) or separate water meter(s) installed and maintained at the user's expense, and in a manner acceptable to the City. Said meter(s) shall be open and available for inspection and reading by an authorized City representative.
- (e) Cost Factor Adjustment. The rates set forth in this section are based upon a cost factor to the customer of \$1.05 per 1,000 gallons treated. If it is determined that the cost factor at time of customer's monthly billing is greater than this amount, the monthly billing shall be adjusted to account for the actual cost of treatment.
- (f) All future sewer utility rate changes shall be set by resolution of the governing body of the city and shall be reviewed on a yearly basis.

Section 3: Chapter 17, Article 4. Sewers, Section 17-430 of the Code of the City of Beloit, Kansas, is hereby amended to read as follows:

- 17-430        **BILLS:** (a) Bills shall be rendered monthly as provided in Section 17-114 and shall be collected as a combined utility bill.
- (b) Any person at the time of beginning or terminating service who receives service for a period of less than 17 consecutive days shall be billed at no less than one-half of the regular minimum monthly rate. For service of 17 consecutive days or more the charge shall be not less than full regular minimum monthly rate.

Section 4: Ordinance No. 2055 is hereby amended.

Section 5: This Ordinance shall take effect after the reading of meters for the October utility billing cycle and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 18th day of October, 2011.

\_\_\_\_\_  
Rebecca J. Koster, Mayor

ATTEST:

\_\_\_\_\_  
Amanda Lomax, City Clerk

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
October 18, 2011	Vacant Council Position
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>
Administration	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council appoint a new council member to fill the vacant position in the 4<sup>th</sup> Ward.

### FISCAL NOTE:

- There is no direct cost for this action.

### DISCUSSION:

The council will vote to fill the 4<sup>th</sup> Ward council seat left vacant by James Crowley.

Respectfully submitted,

Glenn Rodden  
City Administrator

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
October 18, 2011	Vacant Beloit Public Building Commission
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>
Administration	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council appoint a new commissioner to the Beloit Public Building Commission.

### FISCAL NOTE:

- There is no direct cost for this action.

### DISCUSSION:

The city council needs to appoint a member to the seat on the PBC left vacant by James Crowley. Currently, Denis Shumate and Tom Naasz currently serve on the PBC.

Respectfully submitted,

Glenn Rodden  
City Administrator

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>		
October 18, 2011	Vacant Position		
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>	<input type="checkbox"/> <b>ORDINANCE</b>	<input type="checkbox"/> <b>RESOLUTION</b>
POLICE DEPARTMENT		<input checked="" type="checkbox"/> <b>FORMAL ACTION</b>	<input type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the Council approve a search for a new police officer.

### FISCAL NOTE:

- There is no direct cost for this action. There will be indirect costs for advertising this position in the local and state media.

### DISCUSSION:

Michel Wilson recently resigned from the Beloit Police Department and the chief would like to search for a replacement as soon as possible.

Respectfully submitted,

Glenn Rodden  
City Administrator

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>		
October 18, 2011	Notice of a Public Hearing		
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>	<input type="checkbox"/> <b>ORDINANCE</b>	<input type="checkbox"/> <b>RESOLUTION</b>
Administration		<input checked="" type="checkbox"/> <b>FORMAL ACTION</b>	<input type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the council set a notice of a Public Hearing for a KDHE Loan application.

### FISCAL NOTE:

- There is no direct cost for this action.

### DISCUSSION:

Approving this action will set a date for the public hearing for the application for a KDHE low interest loan for the purpose of replacing our current meter reading system with an automated reading system.

Respectfully submitted,

Glenn Rodden  
City Administrator

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council, (the "Governing Body") of the City of Beloit, Kansas (the "City") will conduct a public hearing on Tuesday November 22, 2011 at 7:00 p.m. at the following location:

City Council Chambers  
Beloit Municipal Building  
119 North Hersey  
Beloit, Kansas 67420

Regarding a proposed loan in an amount not to exceed \$515,000.00 (the "Loan") to be taken by the City from the Kansas Public Water Supply Loan Fund (the "Fund") administered by the Kansas Department of Health and Environment ("KDHE") pursuant to K.S.A. 65-163c et seq. The City has made preliminary modifications and improvements (the "Project") to the City's water supply and distribution system (the "System"), to pay Loan origination costs and interest during construction of the Project. Further information regarding the nature and scope of the Project, the source of revenues pledged to secure the Loan, the City's financial information, the City's water conservation plan, environmental impact information which could qualify for a categorical exclusion, the proposed Loan documents, and the schedule of rates proposed by the Governing Body to enable the City to meet its financial obligations for the Loan are available for public inspection and copying at any time during normal business hours at the address set forth below.

The Governing Body will not adopt a resolution authorizing the completion of the Loan application and the execution and delivery of the Loan document until after the conclusion of the public hearing described in this Notice.

All persons having an interest in the matter will be given an opportunity to be heard at the time and place herein specified.

Dated: October 19, 2011

### **Loan and Project information is available at:**

City Office  
119 North Hersey  
Beloit, Kansas 67420

**CITY OF BELOIT, KANSAS**

**X**

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Amanda Lomax  
City Clerk

**\*\*\* NOTE: To be published at least 30 days prior to Tuesday November 22, 2011**

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>		
October 18, 2011	WATERLINE BID		
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>	<input type="checkbox"/> <b>ORDINANCE</b>	<input type="checkbox"/> <b>RESOLUTION</b>
SYSTEM OPERATION – WATER		<input checked="" type="checkbox"/> <b>FORMAL ACTION</b>	<input type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the Council approve the bid for Waterline Bid from Larson Construction Inc.

### FISCAL NOTE:

- The cost of this item is \$781,537.50
- Funding for this type of item is available from the General Obligation Bonds that were issued in September 2011.

### DISCUSSION:

We received 8 bids for this project and the bid from Larson Construction was substantially under the engineer's estimate. The engineer has verified that the bid is accurate and he recommends that we award the project to Larson Construction. If the council awards this project to Larson, a notice to proceed will be issued and the contractor will start this project at the end of 2011 or early in 2012.

Respectfully submitted,

Glenn Rodden  
City Administrator

# Schwab-Eaton, P.A.

CIVIL ENGINEERS • LAND SURVEYORS • LANDSCAPE ARCHITECTS

October 14, 2011

City of Beloit  
119 N. Hersey  
P.O. Box 567  
Beloit, KS 67420

Re: 2011 Water Distribution System  
Improvements

Dear Mayor and City Council Members:

As you are very well aware, bids for the above referenced project were received at 2:00 p.m. on October 12, 2011 at City Hall and attached herewith is a bid tabulation for the project. Larson Construction Inc. of Manhattan, Kansas is the low bidder with a Total Bid price of \$781,537.50. We are recommending that they be awarded the construction contract for this project upon successful completion of the contract documents. If you have any questions, please feel free to call me.

Sincerely,

SCHWAB-EATON, P.A.



Stuart Porter, P.E.

sp/akl



101 S. Mill  
 Beloit, KS 67420  
 785-738-2725

ITEMIZED BID TABULATION  
 2011 WATER SYSTEM IMPROVEMENTS  
 CITY OF BELOIT, KANSAS

Date: October 12, 2011  
 Bids Taken At: City Hall  
 Tabulated By: Stuart Porter

#	NAME OF BIDDER	Est Qty	Unit	Larson Construction Unit Price	APAC - Kansas Unit Price	J&K Contracting Unit Price	Ditch Diggers Unit Price	Nowak Construction Unit Price	Midlands Contracting Unit Price	Carlson Utility, LLC Unit Price	VanKirk Bros Contracting Unit Price	Engineer's Estimate Unit Price
1	Mobilization	1	LS	21,000.00	121,431.00	75,000.00	20,000.00	69,575.00	10,400.00	10,000.00	173,500.00	25,000.00
2	4" DR 18 C900 PVC	40	LF	15.00	14.00	18.00	11.87	27.75	20.00	27.00	28.00	20.00
3	6" DR 18 C900 PVC	3,950	LF	23.00	20.00	20.00	22.54	29.00	33.00	25.00	36.00	24.00
4	8" DR 18 C900 PVC	9,285	LF	26.00	25.00	25.00	33.07	38.00	39.00	32.00	37.00	32.00
5	10" DR 18 C900 PVC	120	LF	30.00	30.00	28.00	45.34	53.00	93.00	40.00	42.00	38.00
6	Dir. Bore 6" DR 18 C900 RJ PVC	220	LF	25.00	*35.00	30.00	22.83	33.50	33.00	31.00	34.00	34.00
7	Dir. Bore 8" DR 18 C900 RJ PVC	1,895	LF	30.00	35.00	40.55	34.00	43.50	39.00	36.00	47.00	40.00
8	Tracer Wire	15,510	LF	0.25	0.20	0.30	0.42	0.25	0.10	1.00	0.50	0.35
9	4" Gate Valve	4	EA	600.00	577.00	540.00	930.00	600.00	740.00	475.00	600.00	550.00
10	6" Gate Valve	25	EA	750.00	789.00	670.00	1,180.00	800.00	940.00	580.00	700.00	800.00
11	8" Gate Valve	22	EA	900.00	1,100.00	950.00	1,550.00	1,100.00	1,200.00	850.00	1,000.00	1,000.00
12	10" Gate Valve	3	EA	1,400.00	1,574.00	1,400.00	1,800.00	1,600.00	1,700.00	1,275.00	1,850	1,400.00
13	Connect to Existing 4" Water Line	9	EA	1,000.00	1,451.00	1,200.00	800.00	1,100.00	1,200.00	1,500.00	500.00	800.00
14	Connect to Existing 6" Water Line	34	EA	1,500.00	1,105.00	1,200.00	1,080.00	1,600.00	1,270.00	1,800.00	500.00	1,000.00
15	Connect to Existing 8" Water Line	13	EA	1,500.00	1,453.00	1,300.00	1,550.00	2,200.00	1,350.00	2,100.00	500.00	1,200.00
16	Connect to Existing 10" Water Line	7	EA	1,500.00	1,622.00	1,500.00	1,850.00	2,200.00	1,550.00	2,700.00	500.00	1,400.00
17	Reconnect Existing Fire Hydrant	3	EA	500.00	1,313.00	1,100.00	1,600.00	800.00	460.00	700.00	350.00	1,200.00
18	Install 3-Way Fire Hydrant	12	EA	3,500.00	2,700.00	2,450.00	3,225.00	2,900.00	3,000.00	3,000.00	2,500.00	3,500.00
19	Remove Existing Fire Hydrant	12	EA	200.00	169.00	20.00	300.00	380.00	270.00	500.00	300.00	400.00
20	Reconnect 3/4" or 1" Water Service	149	EA	250.00	477.00	380.00	375.00	635.00	1,000.00	350.00	680.00	500.00
21	Reconnect 1 1/2" or 2" Water Service	8	EA	600.00	432.00	565.00	990.00	1,500.00	2,400.00	500.00	1,090.00	700.00
22	Remove/Replace Asphalt Pavement	1,450	LF	35.00	19.00	33.00	33.00	0.01	1.00	50.00	42.00	30.00
23	Remove/Replace Concrete Pavement	1,150	LF	30.00	27.00	36.50	29.00	0.01	1.00	50.00	45.00	40.00
24	Remove & Reinstall Brick Pavement	1,650	LF	30.00	15.00	73.00	43.00	0.01	1.00	60.00	45.00	50.00
<b>TOTAL BID PRICE (1-24)</b>				<b>\$781,537.50</b>	<b>*\$841,916.00</b>	<b>\$905,585.25</b>	<b>\$910,075.35</b>	<b>\$946,222.50</b>	<b>\$950,951.00</b>	<b>\$991,375.00</b>	<b>\$1,180,245.00</b>	<b>\$928,488.50</b>

\*Denotes error on Bid Proposal

215 S. Chestnut  
P O Box 567  
Beloit, Kansas 67420



Tel No (785) 738-2275  
Fax No (785) 738-6401  
beloitplants@nckcn.com

**TO:** Glenn Rodden, City Administrator

**FROM:** Kendal Francis, Director of Water / Wastewater Operations  
Ronnie Sporeleder, Director of Electric Operations  
Brenon Odle, Chief of Police

**RE:** Armory Roof

**DATE:** October 14, 2011

---

We recently requested bids for the purchase and installation of a thermoplastic polyolefin (TPO) roofing system for the former armory building. We received the following bids.

Contacted Bidders:

1. All Things Exterior – No Bid
2. J.B. Turner & Sons - \$32,648.00
3. Geisler Roofing & Home Improvement - \$24,165.00
4. S & S Contracting – No Bid
5. Dan Knoll - \$36,000.00

We request that you accept the bid from Geisler Roofing & Home Improvement, in the amount of \$24,165.00. The cost will be split evenly between the departments that utilize the building; Water/Wastewater Distribution, Electric Distribution and the Police Department. We have funds available for this in the following project lines. We have included the current fund balances in parenthesis.

52-41-7200 (\$100,000), 53-43-7200 (\$40,000), and 10-13-7460 (\$8,055)

Thank you for your consideration of this matter.



**BID NOTICE**

The city of Beloit, Kansas, 119 North Hersey, Beloit, Kansas, will be accepting bids at the office of the City Clerk until:

TIME: 3:30 p.m.

DATE: Friday October 14, 2011

for the purchase of the following item(s)/material(s):

**Provide and install approximately 5850 square feet of thermoplastic polyolefin (TPO) roofing. The project shall include:**

- 1. Removal and disposal of existing roofing and insulation down to the wood deck.**
- 2. Installation of 1.5" ISO board (R-9) over the existing wood deck.**
- 3. Installation of 45 mil, white, mechanically attached TPO roofing system.**
- 4. Installation of approximately 312' of 24 gauge, pre-finished metal drip edge.**

**The finished project shall be backed by no less than a 2 year contractor warranty and a 15 year manufacturer's warranty.**

**All item(s)/material(s) are to be bid F.O.B., Beloit, Kansas.**

All bids are to be submitted in a sealed envelope prominently marked  
"Sealed Bid: Armory Roof"

All bids received by the closing date and time will be publicly opened and read aloud at:  
3:30 p.m. in the office of the City Clerk, 119 N. Hersey, Beloit, Kansas.

The City of Beloit, Kansas, reserves the right to select the lowest and best bid, waive formalities, and reject any/all bids.

For additional information or the results of the bid opening, contact the office of the City Clerk, (785) 738-3551.

Amanda Lomax  
City Clerk

**City of Beloit Bid Sheet**

**Bids Must Be Submitted On This Sheet**

I propose to perform the services and provide the materials according to the specifications:

All item(s)/material(s) are to be bid F.O.B., Beloit, Ks.

This bid is guaranteed for no less than thirty (30) days from the date of the bid opening.

Bid Amount: \$28,500<sup>00</sup> /xx (sales tax not incl.)  
Submitted By: Steve Geisler Pres.  
Printed Name: Steve Geisler Pres.  
Company Name: Geisler Roofing, Inc.  
Date: 10-13-11

Alternate:  
Bid. Omit Tear-off of roofing - Deduct \$4,335<sup>00</sup> /xx  
(Total Bid \$24,165)

**City of Beloit Bid Sheet**

**Bids Must Be Submitted On This Sheet**

I propose to perform the services and provide the materials according to the specifications:

All item(s)/material(s) are to be bid F.O.B., Beloit, Ks.

This bid is guaranteed for no less than thirty (30) days from the date of the bid opening.

Bid Amount: \$32,648

Submitted By: Randy Wilson

Printed Name: Randy Wilson

Company Name: J B Turner And Sons Roofing And Sheet Metal

Date: 10-11-11



**BID NOTICE**

The city of Beloit, Kansas, 119 North Hersey, Beloit, Kansas, will be accepting bids at the office of the City Clerk until:

TIME: 3:30 p.m.

DATE: Friday October 14, 2011

for the purchase of the following item(s)/material(s):

**Provide and install approximately 5850 square feet of thermoplastic polyolefin (TPO) roofing. The project shall include:**

- 1. Removal and disposal of existing roofing and insulation down to the wood deck.**
- 2. Installation of 1.5" ISO board (R-9) over the existing wood deck.**
- 3. Installation of 45 mil, white, mechanically attached TPO roofing system.**
- 4. Installation of approximately 312' of 24 gauge, pre-finished metal drip edge.**

**The finished project shall be backed by no less than a 2 year contractor warranty and a 15 year manufacturer's warranty.**

**All item(s)/material(s) are to be bid F.O.B., Beloit, Kansas.**

All bids are to be submitted in a sealed envelope prominently marked  
"Sealed Bid: Armory Roof"

All bids received by the closing date and time will be publicly opened and read aloud at:  
3:30 p.m. in the office of the City Clerk, 119 N. Hersey, Beloit, Kansas.

The City of Beloit, Kansas, reserves the right to select the lowest and best bid, waive formalities, and reject any/all bids.

For additional information or the results of the bid opening, contact the office of the City Clerk, (785) 738-3551.

Amanda Lomax  
City Clerk

# Proposal

Date 10-13-11

This is a contract between City of Beloit Beloit, Kansas  
and Knoll Building Maintenance, Inc. Ph 785-346-5657 Armory Bldg.  
Cell 346-6302

I, the undersigned, hereinafter designated as the CONTRACTOR, propose the following:

- (1) Remove & dispose of Old roofing & insulation down to  
wood
  - (2) Install 1.5" F 50 Board (R-9) over existing wood deck
  - (3) Install 168 mil Sovepa Uni Shield Membrane Single-Ply  
heat applied CapSheet (New Roof Application) System
  - (4) Installation of approximately 3 1/2" of pre-finished drip  
edge.
- Warranty of Southwestern Petroleum Corp. Uni Shield  
20 yrs. 3 yr contractor warranty.

for the sum of \$ 36,000.00

1. The CONTRACTOR agrees to do said work in a prompt, dilligent and workmanlike manner and guarantees his workmanship for a period of ~~6~~ year from and after the completion of the work here contracted for.
2. The CONTRACTOR shall not be responsible for damages or delay resulting from acts of God, riots, civil commotions or disorders, delays or defaults by carriers or inherent defects in premises on which work is to be done, strikes, fires, accidents, storms or other causes beyond the reasonable control of CONTRACTOR.

This is a contract solely between CONTRACTOR AND OWNER. No other person, firm or corporation is a party to this contract and understanding are contained in this contract, and that no verbal or other understanding shall be binding upon the CONTRACTOR, unless agreed to between the parties, in writing.

(a) All modifications to this agreement or any change orders must be in writing and duly signed and dated by all parties to this agreement.

(b) This agreement shall be binding upon the heirs, executors, administrators and assigns of the parties hereto.

The undersigned OWNER (S) of the above-described premises hereby approves the foregoing contract, and agrees to be bound thereby.

Harvey Knoll  
Knoll Building Maintenance, Inc.  
Name of Contractor

Date \_\_\_\_\_

Owner

# Proposal

Date 10-13-11

This is a contract between City of Beloit Beloit, Kansas  
and Knoll Building Maintenance, Inc. Ph. 785-346-5657 Armory Building  
Cell 785-346-6302

I, the undersigned, hereinafter designated as the CONTRACTOR, propose the following:

- (1) Remove & dispose of old roofing & insulation down  
to wood deck
- (2) Install 1.5" T&G Board (R-9) over existing wood deck
- (3) Install 45 mil Duro-Fast mechanically attached TPO  
Roofing system.
- (4) Install 3 1/2' of 24 ga. metal roof edge pre-finished.  
Warranty 15 yrs. Duro-Fast White  
5850 sq. ft. of roof.

for the sum of \$ 38,000<sup>00</sup>

1. The CONTRACTOR agrees to do said work in a prompt, dilligent and workmanlike manner and guarantees his workmanship for a period of ~~one~~ year from and after the completion of the work here contracted for.

2. The CONTRACTOR shall not be responsible for damages or delay resulting from acts of God, riots, civil commotions or disorders, delays or defaults by carriers or inherent defects in premises on which work is to be done, strikes, fires, accidents, storms or other causes beyond the reasonable control of CONTRACTOR.

This is a contract solely between CONTRACTOR AND OWNER. No other person, firm or corporation is a party to this contract and understanding are contained in this contract, and that no verbal or other understanding shall be binding upon the CONTRACTOR, unless agreed to between the parties, in writing.

(a) All modifications to this agreement or any change orders must be in writing and duly signed and dated by all parties to this agreement.

(b) This agreement shall be binding upon the heirs, executors, administrators and assigns of the parties hereto.

The undersigned OWNER (S) of the above-described premises hereby approves the foregoing contract, and agrees to be bound thereby.

Harvey Knoll  
Knoll Building Maintenance, Inc.  
Name of Contractor

Date \_\_\_\_\_

Owner



# Proposal

Date 10-13-11

This is a contract between City of Beloit Beloit, Kansas  
and Knoll Building Maintenance, Inc. Ph. 785-346-5657  
Cell 785-346-6302  
Armory Building

I, the undersigned, hereinafter designated as the CONTRACTOR, propose the following:

- (1) Remove & dispose of old roofing & insulation down  
to wood deck
- (2) Install 1.5" T&G Board (R-9) over existing wood deck
- (3) Install 45 mil Duro-Fast mechanically attached TPO  
Roofing system.
- (4) Install 3 1/2' of 24 ga. Metal roof edge pre-finished.  
Warranty 15 yrs. Duro-Fast White  
5850 sq ft. of roof.

for the sum of \$ 38,000<sup>00</sup>

- 1. The CONTRACTOR agrees to do said work in a prompt, dilligent and workmanlike manner and guarantees his workmanship for a period of ~~one~~ year from and after the completion of the work here contracted for.
- 2. The CONTRACTOR shall not be responsible for damages or delay resulting from acts of God, riots, civil commotions or disorders, delays or defaults by carriers or inherent defects in premises on which work is to be done, strikes, fires, accidents, storms or other causes beyond the reasonable control of CONTRACTOR.

This is a contract solely between CONTRACTOR AND OWNER. No other person, firm or corporation is a party to this contract and understanding are contained in this contract, and that no verbal or other understanding shall be binding upon the CONTRACTOR, unless agreed to between the parties, in writing.

- (a) All modifications to this agreement or any change orders must be in writing and duly signed and dated by all parties to this agreement.
- (b) This agreement shall be binding upon the heirs, executors, administrators and assigns of the parties hereto.

The undersigned OWNER (S) of the above-described premises hereby approves the foregoing contract, and agrees to be bound thereby.

Harvey Knoll Jr.  
Knoll Building Maintenance, Inc  
Name of Contractor

Date \_\_\_\_\_

Owner

## ITEMS FOR COUNCIL DISCUSSION

**DATE:**

October 18, 2011

**TITLE:**

WORK SESSION DISCUSSION

### DISCUSSION:

Items for discussion at your October 18th, 2011 Work Session will include the following:

1. Walking/Biking Trail Committee. Mandy Ficham will attend the next meeting to update the council on a grant application for this project.
2. Residency Policy: Current city policy requires department heads and the city administrator to establish residency within the city limits of Beloit within thirty (30) days following the completion of probation. A copy of the current policy is enclosed.
3. Cold Weather Rule: The city of Beloit currently does not have a cold weather rule that controls when the city may disconnect utility services for non-payment. The Kansas Corporation Commission regulates private utilities and prohibits the termination of electric and gas utility services when the outside temperature falls below 35 degrees from November 1<sup>st</sup> through March 31st. A copy of the rule is enclosed. The city of Beloit follows a similar policy of allowing customers to pay utility bills on the installment plan.
4. Power Plant Projects. Attached is a letter from Doug Mull that gives us a cost estimate for this project. You will notice that the engineer's estimate has doubled since 2005. Also included is cost estimate from Olsson and Associates for installation of catalytic converters for the power plant that are required by the Environmental Protection Agency. Both of these projects can be financed together. I have contacted the city's financial adviser, Rick Ensz, to run a debt scheduled based on these cost estimates. Finally, the city power plant has been running 24/7 since Tuesday because of a mechanical failure with the electrical transmission. The estimated time for replacing this part is 2 to 6 weeks. A maintenance report from Solomon Corporation is enclosed.

Respectfully submitted,

Glenn Rodden  
City Administrator

SUBJECT: RESIDENCY

PURPOSE:

To establish a residency policy.

STATEMENT OF POLICY:

The City of Beloit has an expectation that our employees live in the community that they serve. The City of Beloit recognizes that our community is much broader than the corporate limits of our City. Therefore, every City employee shall establish residency according to the requirements listed below within thirty (30) days following the completion of probation. Residency, once established, shall be maintained during the period of employment or appointment.

City Administrator	Department Head Requirement	All Other Employees
City Limits	City Limits	15 Minute Legal Drive from City Limits

Seasonal laborers and part-time employees shall be exempt from the provisions of this section.

The following employees must establish and maintain residency within the city limits of the City of Beloit:

- City Administrator
- Assistant to the City Administrator
- Administrative Services Director
- Chief of Police
- Director of Plant Operations
- Director of System Operations
- Director of Transportation
- Director of Parks and Recreation
- City Clerk

*(Approved by City Council Formal Action 11-20-07)*

## Cold Weather Rule

November 1 thru March 31

### WARM HOMES

#### What the Cold Weather Rule means for you

The Rule ensures you will have electric and gas service for your home during the winter. You must make pay arrangements with your utility to use the Rule.

#### How do you sign up?

- If you can't pay your entire bill, call your utility company to make pay arrangements:
  - Agree to pay 1/12 of the overdue amount of your bill, plus 1/12 of your current bill, all disconnection and connection fees, and agree to pay the remainder in equal payments over the next 11 months; or
  - Negotiate a payment plan to pay the overdue amount off quicker than 12 months.
- Remember, you must also pay your full bills for new service you use while paying off the overdue amount.
- Apply for federal, state, local or special funds for which you are eligible.
- If you are behind in a previous payment plan and cannot catch up, you need to make a new payment agreement with the utility.
- If you have illegally used service, you must pay for the value of the illegally used service.

#### What will the utility company do?

- Utilities must inform you of the Cold Weather Rule payment plan as well as other payment plans available to you. Remember, under the Cold Weather Rule payment plans, you always have the option of spreading your payment over a total of 12 months.

- Utilities must send written notice to customers 10 days before disconnection, plus make a phone call or personal contact the day before.
- Utilities must tell customers about agencies that have funds to help pay utility bills.

#### Can you be disconnected during the Cold Weather Rule?

- A utility can't disconnect you when the temperature is forecasted to drop below 35 degrees or be in the mid to low 30s in the next 24 hours.
- To keep from getting disconnected when it is 35 degrees or above, or to get reconnected regardless of temperature, you must make pay arrangements with your utility.
- A utility may start final notification and disconnection process if there is a 48 hour forecast of temperatures above 35 degrees.
- On the day before disconnection, a utility must attempt to contact you by phone. If that fails, they must go to the home and notify you or leave a message on the door. Some utilities have a third party notification plan.
- If the 48 hour forecast changes before the period ends and there is a forecast of below 35 degrees, the utility cannot disconnect until there is another Cold Weather Rule 48 hour forecast of temperatures above 35 degrees.

**Questions? 1.800.662.0027**

**Para usar estas líneas llame al 1.800.662.0027**

#### Everyone Benefits:

**The Kansas Corporation Commission wants Kansans to have the electric and gas service needed to keep their homes warm during the winter. The KCC also recognizes the customer's responsibility to make arrangements to pay for that service. The Cold Weather Rule was designed in 1983 to ensure that both goals are met.**

**WILSON  
& COMPANY**

1700 East Iron Ave.  
Salina, KS 67401  
785-827-0433 phone  
785-827-5949 fax

Arizona  
California  
Colorado  
Kansas  
Missouri  
Nebraska  
New Mexico  
Oklahoma  
Texas  
Utah

October 11, 2011

Glenn Rodden  
City Administrator  
City of Beloit  
119 North Hersey Ave.  
Beloit, Kansas 67420-2310

Re: Beloit Power Plant Cooling Tower Replacement  
Estimate of Construction Costs  
File: 10-400-11100

Dear Glenn:

We have completed our initial development of the construction cost estimates for the cooling tower replacement for the power plant. There may be some minor revisions to the estimate, but since these are significantly different than the original 1995 estimate, we thought it best to get this to you as soon as possible. Attached are three estimates.

The first is the original 1995 estimate which totals \$1,207,115. This estimate was based on quotations for equipment at the time and a staged construction sequence which retained two of the existing radiators in service until the new cooling tower was operational.

The second estimate reflects the update of the 1995 estimate to current pricing and allowed for taking the power plant completely out of service by removing all of the radiators to simplify the new equipment installation. This update is also based on vendor quotes and current estimating guides. This estimate totals \$2,251,513.

The third estimate reflects the scope of work included in the second estimate, plus the cost of removing the existing cooling tower and increasing the capacity of the new cooling tower to carry the additional load. The existing cooling tower provides cooling for the intercoolers on four of the engines and adds approximately 1.5 million BTUH to the load. Our design approach is to remove the existing cooling tower and basin and install the existing cooling tower pumps in the new cooling tower basin. The intercooler water return piping will be extended to cooling tower basin and the cooling water supply will be extended from the pumps to the existing piping in the pipe tunnel.

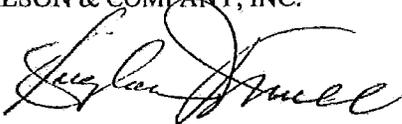
In order to accommodate the additional load, the cooling tower fans will increase to 30 HP and the flow rate over each tower cell will increase from 700 gpm to 1,000 gpm. The cooling tower, heat exchangers and separators were increased in capacity to handle the additional flow. The increased power requirements for this equipment also required improvements to the electrical distribution equipment to serve these loads. The total cost of for these improvements is \$2,544,592. If the scope of this project is still feasible, Wilson & Company's recommendation is to increase the capacity of the cooling tower to include the intercooler load. This will eliminate one separate, ageing cooling tower and simplify chemical treatment and operations.

During the course of our investigations it was pointed out that the existing water jacket pumps and cooling tower pumps no longer have pressure output they had originally, and may be in need of repair or replacement. However, the cost of replacing these pumps was not included in the cost of these estimates. If the City wishes to include replacement of this equipment we can readily determine the additional cost needed to cover that work and provide an updated estimate.

If you would like to schedule a meeting to discuss this estimate or any other issues, please contact us. We intend to move forward to complete the design as soon as possible.

Thank you,

WILSON & COMPANY, INC.



Douglas J. Mull, P.E.  
Project Manager

DJM:djm

Attachment: 1995 Estimate  
2011 Estimate – Jacket Water Cooling Only  
2011 Estimate – Jacket Water plus Intercooler Cooling

August 23, 2011

Mr. Henry Eilert  
Power Plant Superintendent  
119 N. Hersey  
P.O. Box 567  
Beloit, Kansas 67420

Re: RICE NESHAP Data Gathering  
Beloit, Kansas  
Olsson Project No. 011-0828

Dear Henry:

In late February 2010 the Environmental Protection Agency (EPA) released its final rule, a National Emission Standard for Hazardous Air Pollutants for Reciprocating Internal Combustion Engines. The rule, known informally as RICE NESHAP, became official March 3, 2010 with compliance required by May 3, 2013.

It is a complex collection of rules that requires many previously unregulated internal combustion engines to meet new standards for emissions and/or control requirements. The EPA's process for these new requirements began in June of 2004 and culminated with the publication of the final rule on March 3, 2010 in 40 CFR63.

The criteria requiring compliance with RICE NESHAP that touch almost every municipal utility with internal combustion generation are as follows:

- The plant qualifies as an Area Source
- They have existing Compression Ignition (CI) engines
- They are currently classified as Non Emergency
- The prime movers are all greater than 500 Hp

Compliance requirements for existing CI, non emergency, reciprocating, internal combustion engines greater than 500 Hp operating non emergency generation at an Area Source are:

- Limit idle and start up to less than 30 minutes
- Reduce CO emissions a minimum of 70%
- Close crankcase ventilation or add filtration
- Use ultra low sulfur diesel fuel

Compliance with the RICE NESHAP regulations must be by May 3, 2013 or all units in a plant must be declared for emergency use only. Emergency use only is currently defined as:

- Operation for emergencies, required testing and maintenance
- 50 Hr/yr maximum for non emergencies – no sellable power
- Does not include peak shaving units
- 15 Hr/yr maximum in an emergency demand response program

RICE NESHAP Data Gathering  
Beloit, Kansas  
August 23, 2011  
Page Two

The decision to comply with the RICE NESHAP regulations or not for a municipal generating community is driven by the probable cost of compliance versus the lost revenue and generating flexibility for non compliance.

In order to provide municipal generating utilities and their governing bodies with the best available data to make the compliance/non compliance decision, Olsson Associates and Midstates Erectors developed a process to acquire the most accurate opinions of probable construction costs associated with compliance.

On July 28, 2011 Ken Fairchild and Bill Hilger visited the Beloit Municipal Power Plant and began preparations for gathering data on certain engine generator operating characteristics. We also went through the engine O & M books and other related technical material.

The specific data gathered for each engine generator unit was as follows:

- Back pressure in the exhaust system at full load on diesel
- Temperature of the exhaust flow at full load on diesel
- Configuration of the crankcase ventilation system
- Nameplate data
- Circumference of exhaust piping (used to calculate diameter)
- Maximum design flow rate for the engine exhaust
- Maximum allowed backpressure for the exhaust system
- Multiple dimensions relating to the exhaust piping and the silencer including inlet height above grade
- Type of engine "keep warm" system

The main drivers in sizing a diesel oxidation catalyst (DOC) for a given engine are exhaust flow rate and temperature of the exhaust entering the DOC.

The exhaust temperature recorded for the engines in Beloit was taken at the inlet to the silencer on diesel fuel operation. This was done in order to have the lowest temperature that a DOC would see for that engine. Exhaust temperatures are higher near the engine and much higher overall on natural gas.

The maximum design exhaust flow rate for the engines is a required parameter critical to the design of a DOC. If this information was not available at the plant, it became one of the challenges to the process. For the engines at Beloit finding this data was not an issue.

The attachment to this letter titled BELOIT RICE NESHAP documents the data gathered during the plant visit. This information along with the sketch of the plant (also attached) was sent to three companies that manufacturer in-line and combination catalyst/silencer equipment. The three manufacturers are DCL-International, Universal and Maxim. The only response was received from DCL-International. The DCL quotes were complete and used for Beloit as the pricing was consistent with previous quotes received from this vendor.

RICE NESHAP Data Gathering  
Beloit, Kansas  
August 23, 2011  
Page Three

We also received opinions of probable costs for the installation of the DOC equipment on the engines at the plant. These were provided by Midstates Erectors.

The attachment to this letter titled "Beloit Compliance Options" details the probable costs for RICE NESHAP compliance. All units will require combination catalyst/silencers. All units will require crankcase ventilation demist systems.

The compliance options probable cost are summarized below:

Unit No. 1	FM-DLA	\$ 90,490
Unit No. 2	FM-DLA	\$ 90,490
Unit No. 3	Cooper Bessemer	\$ 76,219
Unit No. 4	Cooper Bessemer	\$ 84,744
Unit No. 6	Cooper Bessemer	\$ 99,561
Unit No. 7	Cooper Bessemer	<u>\$100,162</u>
	Beloit Compliance	\$541,666
	Engineering and Compliance Testing	<u>\$ 54,000</u>
		\$595,666

Not included in the above costs are Kansas Sales Tax and tail pipe section as it varies so greatly from engine to engine.

For 18,600 kW capacity the cost per kW = \$32.03

With the "Keep Warm" system in place at the plant and the compliance modifications in this letter report, Beloit will be in compliance with RICE NESHAP 4Z.

Sincerely,

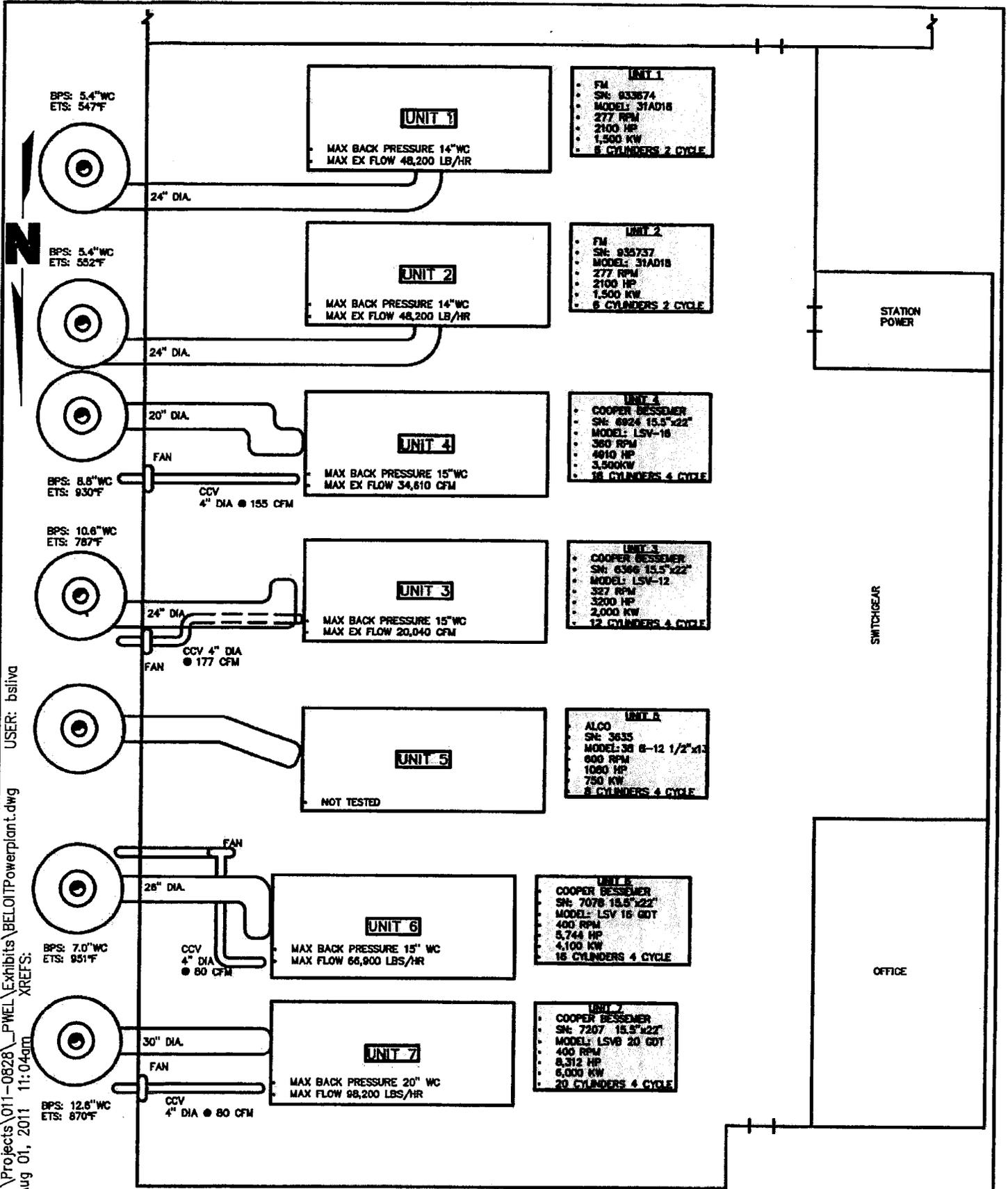
Ken Fairchild

Encl.

**BELOIT RICE NESHAP**

City	Engine Name	Engine Make	Engine Model	Engine Type	KW	Horse Power	RPM	Fuel	Cylinders	Cycle	Exhaust Inlet Diameter	Exhaust Flow (cfm)	Exhaust Temp. @ Sil. (°F)	Back Pres. @ Sil.	Max Back Pres.	CCV Estimated CFM	Compliance Options	Drawing No.
BELOIT	UNIT 1	FM	31AD18	CI	1500	2,100	277	DF	6	2	24"	48,200 LBS/HR	547	5.4" WC	14" WC	100	AB	6
	UNIT 2	FM	31AD18	CI	1500	2,100	277	DF	6	2	24"	48,200 LBS/HR	55	5.9" WC	14" WC	100	AB	6
	UNIT 3	COOPER BESSEMER	LSV-12	CI	2000	3,200	327	DF	12	4	24"	20,040	787	8.8" WC	15" WC	155	AB	6
	UNIT 4	COOPER BESSEMER	LSV-16	CI	3500	4,910	360	DF	16	4	20"	34,610	930	10.6" WC	15" WC	177	AB	6
	UNIT 5	ALCO	38 8-12 1/2"x13	CI	750	1,080	600	DF	8	4	-	NO TEST	-	-	-	-	-	6
	UNIT 6	COOPER BESSEMER	LSV 16 GDT	CI	4100	5,744	400	DF	16	4	26"	1115 LBS/HR	951	7.0" WC	15" WC	80	AB	6
	UNIT 7	COOPER BESSEMER	LSV8 20 GDT	CI	6000	8,312	400	DF	20	4	30"	98,200 LBS/HR	870	12.6" WC	20" WC	80	AB	6
A= SILENCER COMBINATION B= IN-LINE CATALYST																		

DWG: F:\Projects\011-0828\_PWEL\Exhibits\BELOITPowerplant.dwg  
 DATE: Aug 01, 2011 11:04am  
 USER: bsiva  
 XREFS:



PROJECT NO:	011-0828
DRAWN BY:	BTS
DATE:	6/22/11

**POWER PLANT  
 BELOIT, KS**



1111 Lincoln Mall, Suite 111  
 P.O. Box 84608  
 Lincoln, NE 68501-4608  
 TEL 402.474.6311  
 FAX 402.474.5160

BELOIT - Compliance Options										
City	Engine Name	Engine Make	Engine Model	Compliance Option A		Compliance Option B		Labor	CCV Labor	Compliance OPC A
				DCL Exhaust	Solberg Crankcase	DCL Exhaust	Solberg Crankcase			
Beloit	UNIT 1	FM	31AD18	\$ 37,762.00	\$ 6,100.00	-	-	\$ 36,548.00	\$ 10,080.00	
	UNIT 2	FM	31AD18	\$ 37,762.00	\$ 6,100.00	-	-	\$ 36,548.00	\$ 10,080.00	
	UNIT 3	COOPER-BESSEMER	LSV-12	\$ 19,551.00	\$ 9,000.00	-	-	\$ 37,588.00	\$ 10,080.00	
	UNIT 4	COOPER-BESSEMER	LSV-16	\$ 25,276.00	\$ 9,000.00	-	-	\$ 40,388.00	\$ 10,080.00	
	UNIT 5	ALCO	38 8-12 1/2"x13	N/A	NA	-	-	NA	NA	
	UNIT 6	COOPER-BESSEMER	LSV 16 GDT	\$ 41,571.00	\$ 6,100.00	-	-	\$ 41,810.00	\$ 10,080.00	
	UNIT 7	COOPER-BESSEMER	LSVB-20 GDT	\$ 50,588.00	\$ 6,100.00	-	-	\$ 33,394.00	\$ 10,080.00	
A= SILENCER COMBINATION										
B= INLINE CATALYST										
								Kansas Compliance	\$	541,666.00
								Engineering/Testing	\$	54,000.00
								TOTAL:	\$	595,666.00
								TOTAL KW:		18,600
								PRICE PER KW	\$	32.03

F:\Projects\011-0020\Data\Compliance Options Costs\BELOIT\KANSAS.xlsx With DCL & Low Crank

1. For Units 4 & 6 existing structural support must be reviewed and modifications may be needed.



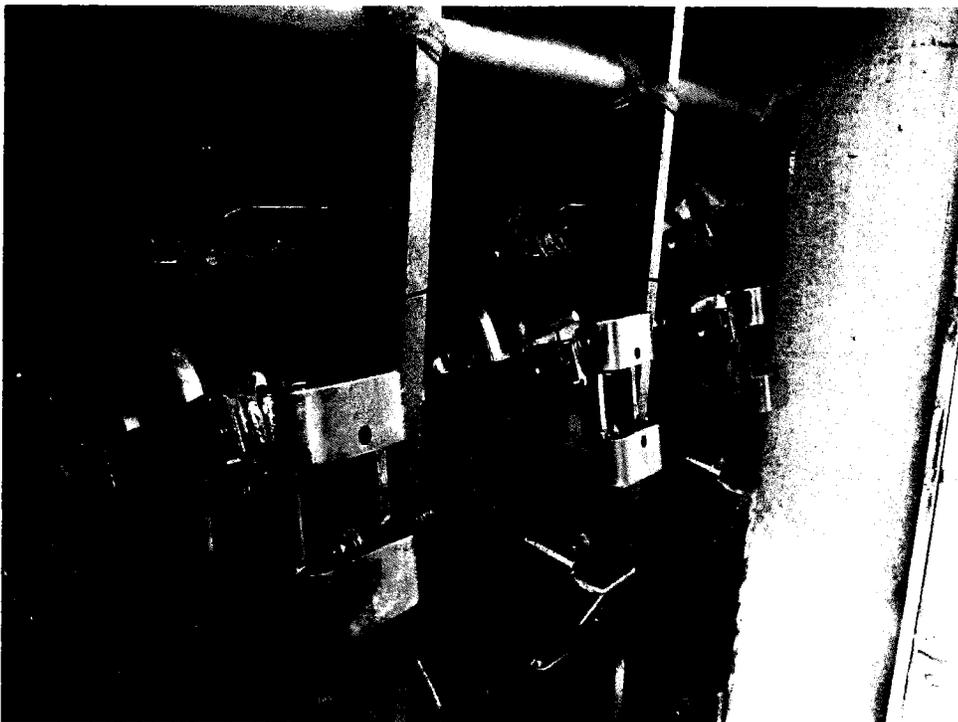
# SOLOMON CORPORATION

*Powerful Transformer Solutions*

*Established 1971*  
*[www.solomoncorp.com](http://www.solomoncorp.com)*

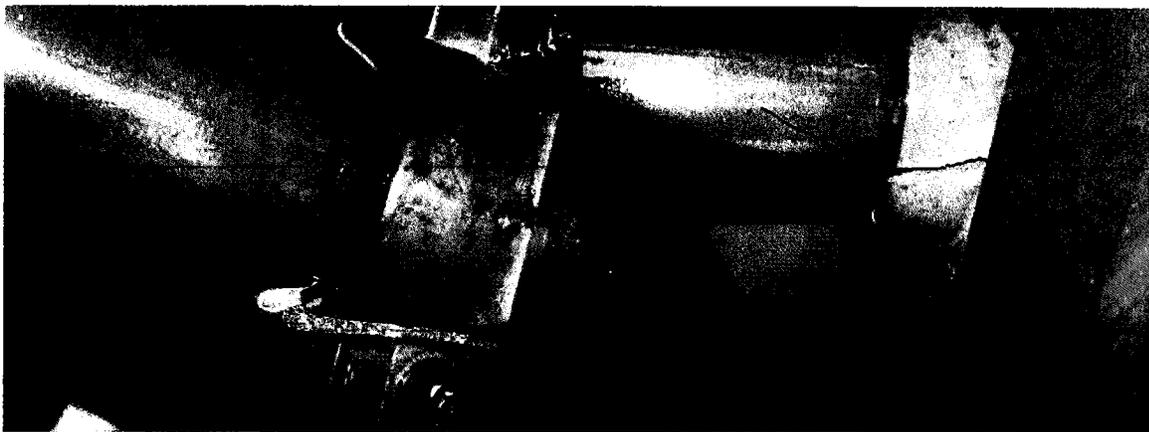


The broken collars caused misaligned contacts and damaged the slip rings.

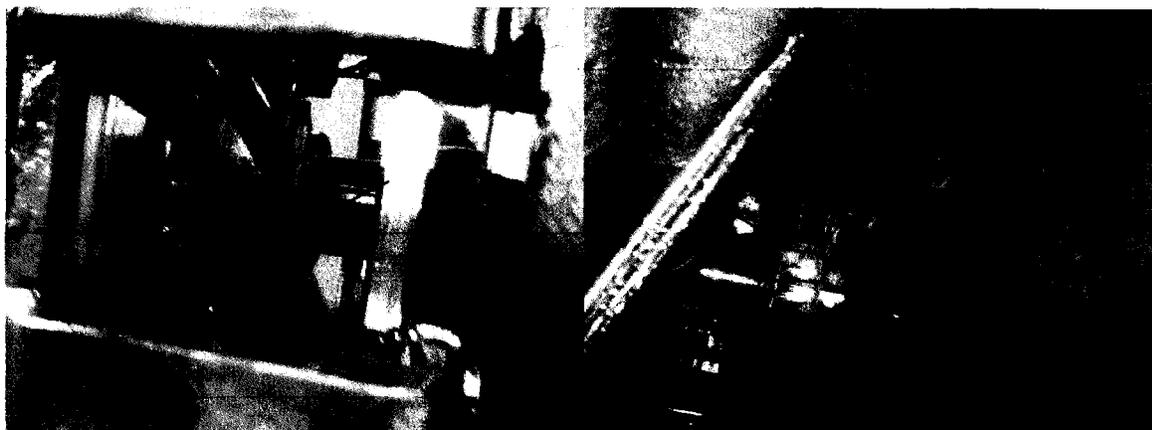


It also caused the movable contacts fail because they were out of time with the stationary contacts

Unit is not repairable.



All three main shaft rotor couplers were broke.





*Powerful Transformer Solutions*

*Established 1971  
www.solomoncorp.com*

## **FIELD SERVICE REPORT**

Beloit, KS GE 3750KVA Sub, Serial# H-879790,GE LRT-72 LTC



# SOLOMON CORPORATION

*Powerful Transformer Solutions*

*Established 1971*  
*[www.solomoncorp.com](http://www.solomoncorp.com)*

It is recommended with this style of LTC to the following inspections:

After 1 year of service regardless of counts

Drain unit and inspect mechanicals for wear and make any needed adjustments.

After the 1 year inspection the unit needs drained and inspected every 150,000 operations or 3-5 years which ever comes first.

It is also helpful to pull yearly DGA samples on this unit.

If you have any questions feel free to call me.

Thanks,

*Eric Carlson*

Substation Maintenance Supervisor

Solomon Corporation

800-234-2867 ext. 313

785-577-1892 cell

[ecarlson@solomoncorp.com](mailto:ecarlson@solomoncorp.com)

[www.solomoncorp.com](http://www.solomoncorp.com)