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## CITY COUNCIL AGENDA

**Tuesday, February 1, 2011  
7:00 p.m.**

1. CALL TO ORDER
  - A. Roll Call
  - B. Invocation
  - C. Pledge of Allegiance
2. MAYOR AND COUNCIL REPORTS
3. STAFF REPORTS
  - A. City Attorney Report
  - B. City Administrator Report
4. PUBLIC COMMENT
5. CONSENT AGENDA
  - A. 1/18/11 City Council Meeting Minutes
  - B. Appropriations 2A
6. ORDINANCES
  - A. None
7. RESOLUTIONS
  - A. None
8. FORMAL ACTIONS
  - A. Educational Assistance Program
9. CLOSED SESSION
  - A. None

### 10. ADJOURNMENT

## ***WORK SESSION AGENDA***

1. CORRESPONDENCE AND STAFF REPORTS
  - A. 2010 4<sup>TH</sup> Quarter Treasurer's Report
  - B. City Attorney Report
  - C. City Administrator Report
2. DISCUSSION ITEMS
  - A. Trudy Collins Property Maintenance
  - B. Charles Krull with BCBS
3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**

BELOIT CITY COUNCIL MEETING MINUTES  
January 18, 2011

The Beloit City Council met in regular session on January 18, 2011 in the Council Chambers. Mayor Rebecca Koster called the meeting to order at 7:00 p.m. City Council members in attendance were Tom Naasz, Pat Struble, Matt Otte, Rick Brown, Denis Shumate, Frank Delka, and James Crowley. Also present were, City Administrator Glenn Rodden, City Attorney Brenon Odle and City Clerk Amanda Lomax.

Department heads in attendance were Lynn Miller, Murray McGee, Chris Jones, and Lloyd Littrell.

Mayor Koster gave the invocation and the Pledge of Allegiance was recited.

Mayor Koster thanked the City crews for the snow removal. Matt Otte wanted to encourage people to visit the [beloitpool.com](http://beloitpool.com).

City Administrator Rodden reported on the following items: 1. North Campus Steering Committee met last week and will meet next week working on zoning issues. 2. Power plant cooling tower have not heard anything from Wilson & Company. 3. New city pool project has had 392 surveys online right now. The pool committee scheduled another public information meeting for February 13, 2011. 4. Deputy City Clerk interviews are scheduled Wednesday the 19<sup>th</sup> and Thursday the 20<sup>th</sup>. 5. Police Chief Ryan Stocker will be working on a part time basis starting Monday the 24<sup>th</sup>. 6. City Administrator Rodden asked for volunteers from the council to be apart of the search committee for the new Department head positions for the Electric and Water-waste water departments. Volunteers were Councilor Rick Brown, Bob Richard, and James Crowley. City Administrator Rodden will be on the search committee as well. 7. Water projects with Rural Water District #3; City Administrator Rodden has been talking with Rural Water District #3 to see if it was possible for the City to supply water for Rural Water District #3. They use approximately 100 million gallons per year.

A public hearing was held for unfit structures located at 316 & 320 W 3<sup>rd</sup> starting at 7:15 p.m. Local resident, Rodger Budke, lives nearby the structures and expressed his safety concerns to the council. Mr. Budke said that he has lived by the property for over 30 years and there has been little to no maintenance done to those properties, the sidewalks are terrible, siding is coming lose, roof looks to be in terrible shape. The doors are not locked and kids go inside these structures to play. Code Enforcement Officer Chris Jones said that he regretted that the property owner was not in attendance to assist the council in resolving the issue. He explained to Council that he had not gotten a response from the property owner and asked Council if to consider Resolution 3-2011 tonight ordering the property owner to either remove or repair properties. Jones was asked if the length of time to be given to the property owner could be shortened from 60 days to 30 days. Jones explained that it would take nearly 60 days to coordinate the demolition or restoration of the properties

with contractors. Jones explained to council that the process of addressing unfit or dangerous structures by the city was guided by state statutes and was giving the property owner legal due process. When asked what the cost of demolition would be Jones said that his estimate was approximately \$15,000.00 per building or about \$30,000 for the property. Jones said that the cost of demolition to the city would be assessed to the property owner who would have 30 days to pay the bill. If the assessment is not paid in that time the costs would be certified to the property taxes on that property.

Ralph and Diane Pahls also live near the structures and they too expressed their concern of safety to the council. Mr. Pahls told Council that he has chased kids off the landing of one buildings looked like it is about to fall down. Diane Pahls expressed her concerns of kids encountering wild animals that have made homes in these buildings and placing unnecessary liability to the city if somebody got hurt. City Attorney Odle said the building owner would be liable if someone was to get hurt on those properties. David Chase addressed the Council and asked them if there was any way to block off the buildings to the public. Jones explained that any physical act by the city to make the properties more compliant could invite liability. Public hearing ended at 7:34 p.m.

The Consent Agenda consisted of January 4<sup>th</sup>, 2011 Council Meeting Minutes and Appropriations 1B. A motion was made by Councilor Struble and seconded by Councilor Delka to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Brown, Shumate, Naasz, Struble, Otte, Delka, Richard, and Crowley. Nays: None.

Resolution 3-2011 Unfit Structures 316 & 320 West 3rd was presented to Council for approval. This resolution directs the owner of the property to either repair or remove the structures located on that property. A motion was made by Councilor Crowley and seconded by Councilor Otte to approve Resolution 3-2011 Unit Structures 316 & 320 West 3<sup>rd</sup>. Roll call vote: Yeas: Crowley, Brown, Naasz, Struble, Delka, Richard, Otte, and Shumate. Nays: None.

Staff is recommending Council approve the Library Lease Agreement for the North Campus Cafeteria. A motion was made by Councilor Crowley seconded by Councilor Struble to approve the Library Lease Agreement for the North Campus Cafeteria. Motion carried 8-0. Nays: None.

A motion was made by Councilor Naasz and seconded by Councilor Brown to adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 7:41 p.m.

The work session began at 7:41 p.m. Present were Councilors Brown, Delka, Struble, Richard, Crowley, Naasz, Otte, and Shumate. Also present were City Administrator Rodden, City Attorney Brenon Odle and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee and Lynn Miller.

John Devine was present to discuss with Council about goal setting. Mr. Devine was happy to see the Library Lease on this agenda. The Council feels that the North Campus is

progressing and has a thirteen member Steering Committee that is going to have a strategic plan by April. Mr. Devine suggested that the Council let the Steering Committee know that the plans should have specific goals and time frames on the report. Other topics Mr. Devine discussed with Council were replacement of water lines, reserves for utility funds, utility rates, and affordable housing.

Rick Ensz was present to discuss with Council the steps that need to be taken to place the new pool on the ballot for a vote this summer. He included a schedule in Council packets with dates and explained what sunset and not sunset meant regarding sales tax.

Educational Assistance Program that is in the personal policy manual was discussed and is to be brought back to Council next meeting to have a cap of \$5,250.00 for each employee to pay for tuition and books.

The Educational Assistance Program that is in the personnel policy manual was discussed and is to be brought back to the next Council meeting to have a cap of \$5,250.00 for each employee to pay for tuition and books.

Work Session Ended 8:22 p.m.

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REBECCA KOSTER, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

## Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1060	<b>ACCURATE LABS</b>									
44955	02/03/2011	02/03/2011		251.95	SU13276	01/13/2011	5659			Posted
	51-41-7450				Invoice for ph probe			251.95		0.00
44979	02/03/2011	02/03/2011		736.56	SU13312	01/20/2011	5670			Posted
	51-41-6170				lab reagents			736.56		0.00
767	<b>AIRGAS MID SOUTH INC</b>									
45006	02/03/2011	02/03/2011		120.81	106466514	01/18/2011	7032			Posted
	51-43-6000				3 clys of nitrogen			120.81		0.00
813	<b>AMERIPRIDE LINEN SERVICES</b>									
44960	02/03/2011	02/03/2011		50.40	T752879	01/13/2011	6616			Posted
	10-15-3000				Shop rags & rugs			50.40		0.00
45012	02/03/2011	02/03/2011		158.05		01/13/2011	7013			Posted
	53-43-6110				T758325 rags, mops & mats			46.15		0.00
	53-43-6110				T752886 rags, mops & mats			46.15		0.00
	53-43-6110				T755606 rags, mops & mats			65.75		0.00
								158.05		0.00
2276	<b>ASSOCIATED INSULATION, INC</b>									
44989	02/03/2011	02/03/2011		55.00	15694	01/14/2011	6839			Posted
	10-19-4300				Asbestos sample collection & lab analysis			55.00		0.00
2032	<b>AT&amp;T</b>									
44956	02/03/2011	02/03/2011		40.51	78573830998350	12/27/2010	6991			Posted
	53-43-5310				Systems phone service			20.25		0.00
	51-43-5310				Systems phone service			14.17		0.00
	52-43-5310				Systems phone service			6.09		0.00
								40.51		0.00
44957	02/03/2011	02/03/2011		512.81	78573826196787	12/27/2010	6992			Posted
	10-11-5310				Admin phone sevice			488.31		0.00
	10-20-5310				Admin phone sevice			12.25		0.00
	52-41-5310				Admin phone sevice			12.25		0.00
								512.81		0.00
511	<b>BELOIT LIONS CLUB</b>									
44981	02/03/2011	02/03/2011		120.00		01/11/2011	7007			Posted
	10-11-5410				CHRIS JONES MEMBERSHIP			60.00		0.00
	10-15-5410				MIKE HAEFFLE MEMBERSHIP			60.00		0.00
								120.00		0.00
75	<b>BELOIT MOTOR COMPANY</b>									
45007	02/03/2011	02/03/2011		64.78	40231	01/21/2011	7029			Posted
	53-43-4310				fuel filter			64.78		0.00
256	<b>BRENNTAG SOUTHWEST INC</b>									
44980	02/03/2011	02/03/2011		1,015.14	BSW236480	01/19/2011	5660			Posted
	51-41-6170				2 drums of liquid alum/20 bags carbon			1,015.14		0.00
1200	<b>CHEMQUEST INC</b>									
44986	02/03/2011	02/03/2011		1,457.50	1843	01/20/2011	5694			Posted
	53-41-6170				55 gal barrel of Ver-Date water treatment			1,457.50		0.00
1771	<b>CIVICPLUS</b>									
44982	02/03/2011	02/03/2011		875.25	86932	02/01/2011	7005			Posted
	26-00-3360				Quarterly fees for Economic Dev.			875.25		0.00
1488	<b>EUGENE CLAPP</b>									
44959	02/03/2011	02/03/2011		36.00		01/24/2011	6615			Posted
	10-15-2400				Reimbursement for CDL			36.00		0.00
158	<b>COMPUTER SOLUTIONS INC</b>									
45010	02/03/2011	02/03/2011		33.00	132752	01/19/2011	7025			Posted
	51-43-6110				black ink cartridge			33.00		0.00
1913	<b>CROP PRODUCTION SERVICES</b>									
44966	02/03/2011	02/03/2011		103.90	509633	01/04/2011	6835			Posted
	10-20-6170				Low Vol 2.4-0			103.90		0.00
193	<b>DOLLAR GENERAL STORE-MSC-410526</b>									
45008	02/03/2011	02/03/2011		9.00	1477974	01/20/2011	7027			Posted
	53-43-6110				gal storage bags			9.00		0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
<b>700 EMC INSURANCE COMPANY (continued)</b>								
44993	02/03/2011	02/03/2011	307.01	9H50219	01/14/2011	7081		Ck# 65287 Printed
	53-43-3000			Work comp deductible			225.00	0.00
	52-43-3000			Work comp deductible			82.01	0.00
							307.01	0.00
<b>2277 ENVIROMENTAL SYSTEMS RESEARCH INST.</b>								
44988	02/03/2011	02/03/2011	400.00	92285407	01/20/2011	6997		Posted
	10-11-3360			GIS maintenance contract			400.00	0.00
<b>387 FLEX ONE-AFLAC</b>								
45003	02/03/2011	02/03/2011	110.00	525889ER	01/18/2011	7087		Posted
	10-11-3000			Aflac plan maintenance			110.00	0.00
<b>427 FOLEY EQUIPMENT INC</b>								
45011	02/03/2011	02/03/2011	335.57	PCSL0888764	01/21/2011	7022		Posted
	52-43-4310			Filters			335.57	0.00
<b>2280 JEFF GOODAKER</b>								
44996	02/03/2011	02/03/2011	882.79		01/26/2011	6757		Posted
	10-12-3320			Restitution from case #201000383			882.79	0.00
<b>1908 GRAYBAR</b>								
44997	02/03/2011	02/03/2011	13,732.62		01/07/2011	5035		Posted
	53-43-6070			951902209- 3 pads & 4 poles			7,261.04	0.00
	53-43-6070			952115678- 3ph padmount			6,471.58	0.00
							13,732.62	0.00
<b>1922 JNT COMPANY LLC</b>								
44983	02/03/2011	02/03/2011	250.00	236	01/15/2011	7004		Posted
	10-11-3000			website hosting fee			250.00	0.00
<b>805 KRONE'S SERVICE CENTER</b>								
45013	02/03/2011	02/03/2011	139.09		01/27/2011	5507		Posted
	53-43-6000			gloves			90.00	0.00
	53-43-6000			T oxygen			49.09	0.00
							139.09	0.00
<b>1037 LATTIN AVIATION-TRAVIS LATTIN</b>								
44992	02/03/2011	02/03/2011	1,000.00		02/01/2011	7011		Posted
	10-22-3000			Feb 2011 service contract			1,000.00	0.00
<b>188 LAWSON PRODUCTS INC</b>								
44985	02/03/2011	02/03/2011	500.37	9969158	01/13/2011	5713		Posted
	53-41-4360			Drill bits & windshield cleaner			500.37	0.00
<b>409 LIGHT &amp; WATER UTILITIES</b>								
45014	02/03/2011	02/03/2011	32,464.10		01/26/2011	7088		Posted
	10-11-6220			ADMIN			3,780.04	0.00
	10-11-6220			ADMIN			54.62	0.00
	10-14-6220			LIGHTS & WATER			263.29	0.00
	10-15-6220			LIGHTS & WATER			652.20	0.00
	10-18-6220			LIGHTS & WATER			2,749.68	0.00
	10-20-6220			LIGHTS & WATER			605.62	0.00
	10-21-6220			LIGHTS & WATER			10.55	0.00
	10-22-6220			LIGHTS & WATER			404.37	0.00
	51-41-6220			LIGHTS & WATER			7,329.12	0.00
	52-41-6220			LIGHTS & WATER			11,320.85	0.00
	53-41-6220			LIGHTS & WATER			8.36	0.00
	53-43-6220			LIGHTS & WATER			51.34	0.00
	53-43-6220			LIGHTS & WATER			614.15	0.00
	51-43-6220			LIGHTS & WATER			100.52	0.00
	51-43-6220			LIGHTS & WATER			12.09	0.00
	52-43-6220			LIGHTS & WATER			10.55	0.00
	10-13-6220			LIGHTS & WATER			54.62	0.00
	51-41-6220			LIGHTS & WATER			54.63	0.00
	10-19-6220			LIGHTS & WATER			4,387.50	0.00
							32,464.10	0.00
<b>2112 LINDE LLC CHARLOTTE NC</b>								
44962	02/03/2011	02/03/2011	384.00	42992189	01/12/2011	5671		Posted
	51-41-6170			8000 lbs of bulk C02			384.00	0.00

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		<u>Account#</u>	<u>Work Order</u>				<u>Description</u>		<u>Debit</u>	<u>Credit</u>
1688	<b>MIDWAY MOTORS (continued)</b>									
45005		02/03/2011	02/03/2011	249.80	143082	01/26/2011	7030			Posted
		53-43-4310			filter assy & latch assy			249.80		0.00
470	<b>MITCHELL COUNTY SOLID WASTE</b>									
44964		02/03/2011	02/03/2011	38.10		01/05/2011	6832			Posted
		10-19-4300			#015283 Disposal of library demo			22.80		0.00
		10-19-4300			#015263 Disposal of library demo			15.30		0.00
								38.10		0.00
469	<b>MITCHELL COUNTY TREASURER</b>									
44998		02/03/2011	02/03/2011	3,150.00		01/27/2011	5635			Ck# 65288 Printed
		53-43-5600			systems elec tags			3,134.50		0.00
		10-15-5600			transportation- Dakota tags			15.50		0.00
								3,150.00		0.00
342	<b>MUNICIPAL SUPPLY OF NEBRASKA</b>									
45004		02/03/2011	02/03/2011	376.22		01/13/2011	7031			Posted
		51-43-6000			0462836-IN tappers			250.49		0.00
		51-43-6000			0462188-IN flap assy			125.73		0.00
								376.22		0.00
499	<b>NCKTC</b>									
44976		02/03/2011	02/03/2011	300.00	1562	01/06/2011	6996			Posted
		51-41-2400			Facebook training class			140.00		0.00
		52-41-2400			Facebook training class			20.00		0.00
		10-17-2400			Facebook training class			40.00		0.00
		10-11-2400			Facebook training class			60.00		0.00
		10-15-2400			Facebook training class			40.00		0.00
								300.00		0.00
496	<b>NORTH CENTRAL REGIONAL PLANNING</b>									
44977		02/03/2011	02/03/2011	500.00		01/17/2011	6998			Posted
		10-11-5410			2011 membership dues			500.00		0.00
2208	<b>PITNEY BOWES</b>									
44984		02/03/2011	02/03/2011	1,462.00	3848488-JA11	01/13/2011	7002			Posted
		10-11-3000			rental charges for postage equipment			1,462.00		0.00
534	<b>PORT LIBRARY</b>									
44963		02/03/2011	02/03/2011	85,018.52		01/19/2011	5642			Posted
		22-00-3200			tax distribution			85,018.52		0.00
536	<b>POST MASTER</b>									
44994		02/03/2011	02/03/2011	790.33		01/27/2011	5306			Ck# 65286 Printed
		10-11-5320			Utility billing postage			790.33		0.00
1263	<b>PRAIRE FIRE COFFEE ROASTERS</b>									
44961		02/03/2011	02/03/2011	68.80	265449	01/24/2011	6617			Posted
		10-15-6000			coffee			68.80		0.00
2279	<b>RAMADA CONVENTION CENTER</b>									
44995		02/03/2011	02/03/2011	83.74	227661	01/19/2011	5673			Posted
		51-41-5800			ACCT# 1082, K FRANCIS			83.74		0.00
586	<b>S &amp; S DRUG STORE</b>									
44965		02/03/2011	02/03/2011	17.31	01085245	01/05/2011	6834			Posted
		10-17-6800			First Aid Supplies			17.31		0.00
639	<b>RON SPORLEDER</b>									
45009		02/03/2011	02/03/2011	18.95	9651	01/26/2011	7026			Posted
		53-43-4360			filter reimbursment from Sears			18.95		0.00
84	<b>ST JOHN'S SCHOOL - CROSSWALK GUARD</b>									
44990		02/03/2011	02/03/2011	95.00		02/01/2011	7003			Posted
		10-13-3000			Crosswalks for Jan 2011			95.00		0.00
1842	<b>THE LEADERSHIP FIRM</b>									
44978		02/03/2011	02/03/2011	68.00	010192011A	01/19/2011	7000			Posted
		10-11-3000			Round trip mileage from Salina			68.00		0.00
697	<b>USD 273</b>									
44991		02/03/2011	02/03/2011	331.50		02/01/2011	7010			Posted
		10-13-3000			Crosswalks for Jan 2011			331.50		0.00

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
<b>410 UTILITIES (continued)</b>									
45002	02/03/2011	02/03/2011	612.63	7346/2467	01/26/2011	7086		Posted	
	10-13-6220			#7346 city portion of utilities			8.23	0.00	
	10-13-6220			#2467 city portion of utilities			604.40	0.00	
							<u>612.63</u>	<u>0.00</u>	
<b>2067 VERIZON WIRELESS</b>									
44999	02/03/2011	02/03/2011	107.68	2517320569	01/16/2011	7085		Posted	
	53-43-5310			Systems wireless bill			69.47	0.00	
	51-43-5310			Systems wireless bill			26.74	0.00	
	52-43-5310			Systems wireless bill			11.47	0.00	
							<u>107.68</u>	<u>0.00</u>	
45000	02/03/2011	02/03/2011	130.18	2516989141	01/16/2011	7084		Posted	
	10-11-5310			Admin/Parks & Rec wireless			100.66	0.00	
	10-18-5310			Admin/Parks & Rec wireless			29.52	0.00	
							<u>130.18</u>	<u>0.00</u>	
45001	02/03/2011	02/03/2011	41.70	2517406166	01/16/2011	7083		Posted	
	52-41-5310			sewer wireless			41.70	0.00	
<b>2278 WEBQA INC</b>									
44987	02/03/2011	02/03/2011	4,250.00	488-101201	12/01/2010	7006		Posted	
	10-11-3360			web based filing system for code enforcerr			4,250.00	0.00	
<b>1035 BRUCE WILSON</b>									
44967	02/03/2011	02/03/2011	60.00		11/06/2011	6943		Posted	
	10-11-3000			Bank reconciliation for Nov 2010			60.00	0.00	
44975	02/03/2011	02/03/2011	120.00		01/25/2011	6995		Posted	
	10-11-3000			bank reconciliation & payroll entries			120.00	0.00	
<b>758 ZEP SALES AND SERVICE</b>									
44958	02/03/2011	02/03/2011	180.16	50697458	01/03/2011	6618		Posted	
	10-15-6000			Center pull towels			180.16	0.00	
			<u>154,216.83</u>	53 Non-voided payables listed.					

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 02/03/2011  
 Ending: 02/03/2011  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 1, 2011	Educational Assistance Program		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve the attached Educational Assistance Program.

### FISCAL NOTE:

There are no direct costs associated with this item.

### DISCUSSION:

Adopting this revision would cap the program at the IRS re-imbusement rate.

Respectfully submitted,

Glenn Rodden  
City Administrator

**SUBJECT: OFF-DUTY TUITION REIMBURSEMENT**

**PURPOSE:**

To promote and facilitate training and career education which meets the dynamic needs of the City.

**STATEMENT OF POLICY:**

Employees are encouraged to continue their formal education through participation in off-duty/non-working hours educational programs. Reimbursement for educational expenses incurred by such participation may be granted for job related courses with prior approval of the City Administrator, provided funds have been budgeted for such reimbursement.

Consideration of employee requests for tuition reimbursement is dependent upon budgetary constraints and the recommendation of that employee's Department Head. Time spent in attendance at these courses shall be considered the employee's personal time and is not counted as time worked.

**PROCEDURES:**

Any reimbursement shall only be after successful completion of the course/program. Successful completion shall be defined as receipt of a certificate of satisfactory completion or a grade of C (2.0 grade point) or better in the case of academically rated courses (or attainment of pass in a pass/fail grading system). Tuition reimbursement is for the course only; no reimbursement will be allowed for books, lab fees, travel expenses or material costs. Approval for tuition reimbursement shall only be allowed for courses offered by accredited colleges, universities or vocational training institutes. The City will reimburse to a maximum of \$5,250.00 per year.

Request for reimbursement must be made within 30 days following the completion of the course of study.

Upon separation, employees will reimburse the City for all tuition reimbursement received in the prior 12 months.

Any dispute regarding eligibility or the level of reimbursement may be appealed to the City Administrator for resolution.

Employees who acquire training on their own time and expense are encouraged to notify the City Clerk so the information can be noted in the employee's personnel file.

## City of Beloit - 2010 4th Quarter Treasurers Report

Fund	Beginning Balance	Revenue	Expense	Ending Balance
General	251,804.02	2,052,315.25	2,302,151.69	1,967.58
Employee Benefit	74,640.00	1,075,096.03	1,141,039.40	8,696.63
Library	33,571.81	155,381.90	155,774.38	33,179.33
Special Parks and Recreation	18,671.68	10,823.84		29,495.52
Equipment Reserve	336,833.95	25,000.08	11,448.82	350,385.21
Special Highway	73,714.49	103,456.20	137,120.17	40,050.52
Economic Development	7,844.19	79,567.70	86,351.78	1,060.11
Capital Improvement Fund	222,550.68	1,105,517.48	1,140,991.41	187,076.75
Law Enforcement Trust Fund	4,674.28	13.33	2,790.00	1,897.61
Police Department Capital Reserve Fund	26,149.91	35,550.00	5,000.00	56,699.91
CDBG Grant				
Sports Complex Grant Fund				
Fire Department Capital Reserve Fund	87,699.99	57,677.00	54,541.00	90,835.99
Neighborhood Revitalization	166.74			166.74
Water Fund	37,796.21	1,158,921.15	1,086,402.92	110,314.44
Water Pollution Treatment	150,090.49	907,803.48	864,184.92	193,709.05
Electric Utility	570,266.13	5,499,483.38	5,208,442.67	861,306.84
Refuse	50,728.87	278,268.60	274,253.74	54,743.73
Elec Plant & Equip Replacement				
Water Plant/Equip Replacement				
WPC Plant & Equipment Replacement	38,339.44	20,000.04		58,339.48
Cable	4,396.91	6.15		4,403.06
Cemetery Endowment	36,751.08	1,339.89	654.00	37,436.97
<b>TOTALS</b>	<b>2,026,690.87</b>	<b>12,566,221.50</b>	<b>12,471,146.90</b>	<b>2,121,765.47</b>

Outstanding Debt:

Sewer Plant Loan

1,012,134.26

## ITEMS FOR COUNCIL DISCUSSION

DATE:

February 1, 2011

TITLE:

WORK SESSION DISCUSSION

### DISCUSSION:

Items for discussion at your February 1st, 2011 Work Session will include the following:

1. **Property Maintenance** Trudy Collins would like to speak to the city council about adopting a property maintenance code for the city. The City of Beloit does not currently have such a code.
  
2. **Blue Cross Blue Shield** Charles Krull will discuss the city health insurance policy with the city council. According to Mr. Krull, if the city stayed on its current benefit plan we would see an increase in our premium by 20 percent from 2010 to 2011. Attached is a spreadsheet that shows the impact of the increase in dollars per month and per year.

Respectfully submitted,

Glenn Rodden  
City Administrator

# BCBS

	<b>2010 Premiums (Actuals)</b>	<b>2011 Premiums</b>
<b>January</b>	\$ 45,964.59	\$ 50,261.14
<b>February</b>	\$ 45,964.59	\$ 50,261.14
<b>March</b>	\$ 47,111.64	\$ 50,261.14
<b>April</b>	\$ 50,200.50	\$ 60,313.37
<b>May</b>	\$ 50,200.45	\$ 60,313.37
<b>June</b>	\$ 50,719.00	\$ 60,313.37
<b>July</b>	\$ 55,118.98	\$ 60,313.37
<b>August</b>	\$ 52,185.66	\$ 60,313.37
<b>September</b>	\$ 51,394.58	\$ 60,313.37
<b>October</b>	\$ 52,608.80	\$ 60,313.37
<b>November</b>	\$ 49,663.64	\$ 60,313.37
<b>December</b>	\$ 52,001.26	\$ 60,313.37
<b>Total</b>	<u>\$ 603,133.69</u>	<u>\$ 693,603.75</u>
<b>Average Premium / month</b>	\$ 50,261.14	
2011 20% increase per month	\$ 10,052.23	