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CITY COUNCIL AGENDA

**Tuesday, April 5, 2011
7:00 p.m.**

1. CALL TO ORDER
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance
2. MAYOR AND COUNCIL REPORTS
3. STAFF REPORTS
 - A. City Attorney Report
 - B. City Administrator Report
4. PUBLIC COMMENT
5. CONSENT AGENDA
 - A. 3/15/2011 City Council Meeting Minutes
 - B. Appropriations 4A
6. ORDINANCES
 - A. Ordinance 2087 Sales Tax
7. RESOLUTIONS
 - A. None.
8. FORMAL ACTIONS
 - A. Asphalt Bid
 - B. Uniform Bid
 - C. Mower Bid
 - D. Fire Truck Bid
 - E. Steering Committee Master Plan
 - F. Utility GIS Proposal
9. CLOSED SESSION
 - A. None.

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS
 - A. City Attorney Report
 - B. City Administrator Report
 - C. Community Development Report
2. DISCUSSION ITEMS
 - A. Pool Committee-Update
 - B. Utility Rates
 - C. Property Maintenance Code
3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES
March 15, 2011

The Beloit City Council met in regular session on March 15, 2011 in the Council Chambers. Mayor Rebecca Koster called the meeting to order at 7:00 p.m. City Council members in attendance were Pat Struble, Matt Otte, Dennis Shumate, Rick Brown, Tom Naasz, James Crowley, Bob Richard, and Frank Delka. Also present were, City Administrator Glenn Rodden, City Attorney Brenon Odle, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Lynn Miller, Chris Jones, and Llyod Littrell.

Mayor Koster gave the invocation and the Pledge of Allegiance was recited.

Mayor Koster announced that the Annual League Conference will start on a Saturday and end on a Monday. The Conference will be held in Wichita October 8-10, 2011. Councilor Naasz asked how the unfit structures on Lincoln Street were coming along. City Administrator Rodden responded that there was no response from the owner at the present time. Councilor Otte said citizens get out of their government what they put in it and would like to see vacant spots on committees be filled.

City Administrator Rodden reported on the following items: 1. Mill Street Project, there will be a public meeting March 22, 2011 at the Municipal Building explaining the project. 2. The Steering Committee met last week and are pushing to get the master plan completed by next Council Meeting in April. City Administrator Rodden said the Law Enforcement Center is set to be opened by July 1, 2011. 3. The waterline project, City Administrator Rodden is working with Schwab-Eaton to work on funding this project. 4. The New Pool, the pool design is a final design and will be constructed on the existing site were the present pool is at in the Chautauqua Park. The Pool Committee is making t-shirts to sell to pay for marketing of the new pool. June is the possible date to vote on the new pool.

Public Comment from David Chase; Mr. Chase wanted to remind people that the school board election was in three weeks and wanted to encourage people to get out and vote.

The Consent Agenda consisted of March 1, 2011 Council Meeting Minutes, and Appropriations 3B. A motion was made by Councilor Crowley and seconded by Councilor Otte to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Brown, Shumate, Otte, Struble, Naasz, Delka, Crowley, and Richard. Nays: None.

Staff is recommending Council approve the Gym Floor Tiles from Mats Inc for \$13,433.00. The floor tiles will replace the old tarps that are laid down for community gatherings in the gym. Some of the funds will be donated by Farmway Coop and other organizations that use the gym for their events. A motion was made by Councilor Shumate and seconded by Councilor Brown to approve the Gym Floor Tiles from Mats Inc for \$13,433.00. Motion carried 8-0. Nays: None.

Staff is recommending Council approve an engineering proposal for the replacement of the power plant cooling towers from Wilson and Company for \$90,200.00. The replacement of the cooling towers is needed in order to for the power plant to operate at full capacity. A motion was made by Councilor Crowley and seconded by Councilor Struble to approve the engineering proposal from Wilson and Company for \$90,200.00. Motion carried 8-0. Nays: None.

A motion was made by Councilor Richard seconded by Councilor Struble for a Closed Session for preliminary consideration of non-elected personal consisting of the Governing Body, City Administrator Glenn Rodden, and City Attorney Brenon Odle, for a period of 30 minutes. Motion passed 8-0. Starting time began at 7:28 p.m. ended at 7:58 p.m. No motions or decisions were made.

A motion was made by Councilor Naasz seconded by Councilor Crowley for a Closed Session for preliminary consideration of non-elected personal consisting of the Governing Body, City Administrator Glenn Rodden, and City Attorney Brenon Odle, for a period of 30 minutes. Motion passed 8-0. Starting time began at 8:01 p.m. ended at 8:31 p.m. No motions or decisions were made.

A motion was made by Councilor Richard and seconded by Councilor Delka to approve Ronnie Sporleder as Director of Electric Operations. Motion carried 8-0. Nays: None.

A motion was made by Councilor Richard and seconded by Councilor Struble to approve Kendal Francis as Director of Water and Waste-Water Operations. Motion carried 7-1. Nays: Councilor Otte who strongly opposed motion.

A motion was made by Councilor Struble seconded by Councilor Brown for a Closed Session for Attorney-Client Privileged Information consisting of the Governing Body, City Administrator Glenn Rodden, and City Attorney Brenon Odle, for a period of 10 minutes. Motion passed 8-0. Starting time began at 8:37 p.m. ended at 8:47 p.m. No motions or decisions were made.

A motion was made by Councilor Crowley and seconded by Councilor Richard to adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 8:48 p.m.

The work session began at 8:50 p.m. Present were Councilors Brown, Delka, Struble, Richard, Crowley, Naasz, Otte, and Shumate. Also present were City Administrator Rodden, City Attorney Brenon Odle, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Lynn Miller, and Chris Jones.

Rick Ensz, the City's financial advisor, discussed the specific language that the City will use to place a sales tax question on the ballot for the new pool this summer. An ordinance will be brought back next Council meeting for approval.

Code Enforcement Officer, Chris Jones, was present to talk to the Council about direction on how to go about a property maintenance code. Mr. Jones and City Attorney Brenon Odle were working on an Ordinance on this code together and found a property maintenance code from the League and are bringing it back for discussion next Council meeting.

Work Session Ended 9:50 p.m.

REBECCA KOSTER, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

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767	AIRGAS MID SOUTH INC									
45641		4/7/2011	4/7/2011	81.94	106970053	3/30/2011	7277			Posted
		53-41-6230			bottle rental				81.94	0.00
21	ALCO-DUCKWALL STORES INC									
45614		4/7/2011	4/7/2011	4.48	221-06620	3/23/2011	7484			Posted
		10-11-6000			window clings & push pins				4.48	0.00
45615		4/7/2011	4/7/2011	10.49	221-06584	3/10/2011	6660			Posted
		10-15-6000			Charmin & Ajax				10.49	0.00
45663		4/7/2011	4/7/2011	1.99	221-06642	3/25/2011	5745			Posted
		10-13-6000			mounting tape				1.99	0.00
813	AMERIPRIDE LINEN SERVICES									
45520		4/7/2011	4/7/2011	46.15	T776291	3/11/2011	5847			Posted
		53-43-3000			dust mops & mats				46.15	0.00
45529		4/7/2011	4/7/2011	52.17	T776284	3/11/2011	6657			Posted
		10-15-6000			red rags, mats				52.17	0.00
45597		4/7/2011	4/7/2011	113.61		3/25/2011	5827			Posted
		53-43-3000			mats, mops & rag service #2300004637				46.14	0.00
		53-43-3000			mats, mops & rag service #235005607				67.47	0.00
									113.61	0.00
1124	APAC-KANSAS INC									
45528		4/7/2011	4/7/2011	603.89	8001111454	3/15/2011	6658			Posted
		25-00-6160			1/2" chips				603.89	0.00
1348	BARNES DISTRIBUTION									
45640		4/7/2011	4/7/2011	174.25	2938993001	2/21/2011	7276			Posted
		53-41-4360			surface conditioning disc & carb cleaner				174.25	0.00
85	JERRY BLASS									
45598		4/7/2011	4/7/2011	35.00		3/25/2011	5830			Posted
		53-43-3000			reimbursement for CDL license				35.00	0.00
91	BOETTCHER SUPPLY INC									
45648		4/7/2011	4/7/2011	95.48		3/4/2011	7286			Posted
		53-41-6000			#670500-1 brass coupling				11.78	0.00
		53-41-6000			#671306-1 lithium battery				38.48	0.00
		53-41-6000			#670658-1 fan speed control				45.22	0.00
									95.48	0.00
2310	CAMERON COMPRESSION SYSTEMS									
45661		4/7/2011	4/7/2011	456.59	912490118	3/14/2011	7265			Posted
		53-41-4360			pickup assy-mag- tach for turbo on engine				456.59	0.00
124	CARRICO IMPLEMENT									
45610		4/7/2011	4/7/2011	311.70		2/1/2011	7476			Posted
		51-43-4330			IA56159 injectors, plug & packings				231.61	0.00
		51-43-4330			IA56139 injector & air filter				98.09	0.00
		51-43-4330			IA56178 injector core credit				0.00	18.00
									329.70	18.00
45616		4/7/2011	4/7/2011	208.81		3/15/2011	5818			Posted
		52-43-4310			IA58818 hyd hose				28.19	0.00
		52-43-4310			IA58979 hyd hose				180.62	0.00
									208.81	0.00
45646		4/7/2011	4/7/2011	66.37		3/4/2011	7282			Posted
		53-41-6000			IA58058 hyd fittings				7.74	0.00
		53-41-6000			IA59032 hyd hose				32.59	0.00
		53-41-6000			IA59023 hyd hose				26.04	0.00
									66.37	0.00
1601	COLE PALMER INSTRUMENT CO									
45531		4/7/2011	4/7/2011	70.03	7737698	3/4/2011	7114			Posted
		51-41-6000			2 cases of 600 ml beakers				70.03	0.00
158	COMPUTER SOLUTIONS INC									
45561		4/7/2011	4/7/2011	107.00	134570	3/22/2011	5732			Posted
		10-13-6110			Kyocera ink toner				107.00	0.00
45650		4/7/2011	4/7/2011	159.00	134679	3/25/2011	7288			Posted
		53-41-6110			Seagate external USB hard drive				159.00	0.00

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1685	CREATIVE PRODUCT SOURCING INC DARE (continued)									
45569		10-13-3842		4/7/2011	671.00	35728 DARE Star tee's	3/3/2011	5735	671.00	Posted 0.00
1913	CROP PRODUCTION SERVICES									
45539		10-20-6170		4/7/2011	132.90	214739 Weed spray for cemetery	2/4/2011	6887	132.90	Posted 0.00
2303	JAY DAVIS									
45577		10-13-5800		4/7/2011	145.00	Meal per diem for Active Shooter class	3/15/2011	7497	145.00	Posted 0.00
2312	RON ELLENZ									
45664		10-18-7310		4/7/2011	100.00	PINE WILT TREE REMOVAL	3/31/2011	6897	100.00	Posted 0.00
556	FARMERS AND MERCHANTS BANK									
45587		53-41-6220		4/7/2011	23,912.31	WAPA-BL-11-03 Wapa Hydro power supply, March 2011	3/10/2011	7270	23,912.31	Posted 0.00
1838	FINNEY MACHINE INC									
45644		53-41-4360		4/7/2011	900.00	008236 Retrofit gears to the fuel doors on eng #6	3/14/2011	7280	900.00	Posted 0.00
387	FLEX ONE-AFLAC									
45557		10-11-3000		4/7/2011	110.00	613602ER Aflac Plan/Flex Benefits	3/15/2011	7493	110.00	Posted 0.00
236	FOUTS INSURANCE AGENCY INC.									
45653		10-22-5240		4/7/2011	2,650.00	12062 Airport General Liability	3/25/2011	5953	2,650.00	Posted 0.00
243	FRASIER AND JOHNSON LLC									
45525		10-12-3000		4/7/2011	497.88	Case #201000040	3/18/2011	6763	72.44	Posted 0.00
		10-12-3000				Case #201000290			265.44	0.00
		10-12-3000				Case #201000142			160.00	0.00
									497.88	0.00
1281	GEOCORP INDUSTRIAL CONTROLS									
45656		53-41-4360		4/7/2011	500.28	00143202 Lincoln meter charts, Honeywell Meter cha	3/1/2011	7292	500.28	Posted 0.00
1908	GRAYBAR									
45518		53-43-6070		4/7/2011	1,707.50	952842800 50) 8' crossarms	3/9/2011	5845	1,707.50	Posted 0.00
45638		53-43-8300		4/7/2011	168.96	953085815 15KV 200 amp elbows	3/23/2011	5860	168.96	Posted 0.00
2111	HOMMAN ELECTRONICS									
45566		10-13-4310		4/7/2011	2,295.86	#3939 light bar on Durango	3/17/2011	5738	2,123.86	Posted 0.00
		10-13-4310				#3942 repair radio in Ford Expedition			104.00	0.00
		10-13-6000				#3949 mag light flashlight bulbs			18.00	0.00
		10-13-4340				#3940 program portable radios			50.00	0.00
									2,295.86	0.00
312	WAYNE HUGGINS									
45666		10-18-7000		4/7/2011	76.50	769618 Sports Complex re-key, extra keys	3/24/2011	6896	76.50	Posted 0.00
1922	JNT COMPANY LLC									
45541		10-11-3000		4/7/2011	250.00	278 Web hosting fee for sites	3/15/2011	7478	250.00	Posted 0.00
1467	JOHN FRANCIS LLC									
45669		10-13-4300		4/7/2011	20.02	4091 refrigeration copper	3/29/2011	5750	20.02	Posted 0.00
357	KANSAS DEPARTMENT OF REVENUE-WPF									
45620		51-00-2075		4/7/2011	2,075.52	Quarterly Water Protection Fee	3/31/2011	5937	1,071.24	Posted 0.00
		51-41-5995				Quarterly Water Protection Fee			1,004.28	0.00
									2,075.52	0.00

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409	LIGHT & WATER UTILITIES (continued)									
45624		4/7/2011	4/7/2011	27,716.36			3/28/2011	5951		Posted
		10-11-6220				CITY UTILITIES			2,378.20	0.00
		10-11-6220				CITY UTILITIES			44.39	0.00
		10-13-6220				CITY UTILITIES			44.38	0.00
		51-41-6220				CITY UTILITIES			44.38	0.00
		10-14-6220				CITY UTILITIES			198.27	0.00
		10-15-6220				CITY UTILITIES			535.23	0.00
		10-18-6220				CITY UTILITIES			2,022.08	0.00
		10-20-6220				CITY UTILITIES			427.70	0.00
		10-21-6220				CITY UTILITIES			10.55	0.00
		10-22-6220				CITY UTILITIES			253.96	0.00
		51-41-6220				CITY UTILITIES			7,349.82	0.00
		52-41-6220				CITY UTILITIES			9,305.43	0.00
		53-41-6220				CITY UTILITIES			8.36	0.00
		51-43-6220				CITY UTILITIES			94.64	0.00
		53-43-6220				CITY UTILITIES			618.72	0.00
		52-43-6220				CITY UTILITIES			10.55	0.00
		53-43-6220				CITY UTILITIES			37.44	0.00
		10-19-6220				CITY UTILITIES			4,332.26	0.00
									27,716.36	0.00
2112	LINDE LLC CHARLOTTE NC									
45605		4/7/2011	4/7/2011	398.40	43275534		3/16/2011	7130		Posted
		51-41-6170				8300 lbs of CO2			398.40	0.00
2308	MATS INCORPORATED									
45603		4/7/2011	4/7/2011	13,433.00	20093080		3/24/2011	6894		Posted
		10-18-7200				Floor tiles for gym floor activities			13,433.00	0.00
824	MCMASTER CARR COMPANY									
45658		4/7/2011	4/7/2011	556.02	79552845		3/8/2011	7293		Posted
		53-41-4360				air operated hyd pump			556.02	0.00
2311	MID CONTINENT TESTING LABS									
45660		4/7/2011	4/7/2011	240.00	58175		3/9/2011	7290		Posted
		53-41-4360				OIL TEST SAMPLE BOTTLES & TEST			240.00	0.00
1160	MID STATES ENERGY WORKS INC									
45645		4/7/2011	4/7/2011	43.20	3145		3/29/2011	7281		Posted
		53-41-4360				Deltrol clapper relay			43.20	0.00
459	MISSISSIPPI LIME CO									
45544		4/7/2011	4/7/2011	4,130.71	951098		3/11/2011	7112		Posted
		51-41-6170				25 ton of 1/2" pebble lime			4,130.71	0.00
462	MITCHELL COUNTY CLERK									
45556		4/7/2011	4/7/2011	14,325.01			3/8/2011	7494		Posted
		30-00-3000				1/2 DMA Architects			1,000.00	0.00
		30-00-3000				19% of Harbine Construction			13,325.01	0.00
									14,325.01	0.00
470	MITCHELL COUNTY SOLID WASTE									
45606		4/7/2011	4/7/2011	141.00	015611		3/22/2011	7329		Posted
		52-41-3000				landfill charge for screenings			141.00	0.00
45619		4/7/2011	4/7/2011	21,254.85			3/31/2011	5938		Ck# 65491 Printed
		54-41-3000				Trash removal			21,254.85	0.00
469	MITCHELL COUNTY TREASURER									
45551		4/7/2011	4/7/2011	852.00			4/1/2011	7486		Posted
		53-43-5600				Systems vehicle tags, 4 registrations			852.00	0.00
475	MUNICIPAL EMERGENCY SERVICES									
45546		4/7/2011	4/7/2011	2,380.00	00211326SNV		1/10/2011	7480		Posted
		10-14-2911				2 Coats & pants for fireman			2,380.00	0.00
342	MUNICIPAL SUPPLY OF NEBRASKA									
45553		4/7/2011	4/7/2011	229.51	0465887-IN		3/17/2011	5825		Posted
		51-43-7450				1.5 Mueller Tapper			229.51	0.00
2210	NATIONAL ANIMAL CONTROL ASSOCIATION									
45533		4/7/2011	4/7/2011	525.00			3/17/2011	5934		Posted
		10-11-2400				Registration for NACA Level II training			525.00	0.00

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607	SHAMBURG OIL COMPANY (continued)									
45527		4/7/2011	4/7/2011		1,503.76		3/15/2011	6661		Posted
		25-00-6180				258998 bulk gear lube			175.76	0.00
		25-00-6180				259151 bulk hyd oil, 15W40, AT fluid			1,328.00	0.00
									<u>1,503.76</u>	<u>0.00</u>
45608		4/7/2011	4/7/2011		90.00	260578	3/25/2011	5834		Posted
		51-43-6270				Clear Diesel			90.00	0.00
45612		4/7/2011	4/7/2011		(34.75)	169073	2/28/2011	7473		Posted
		53-43-6270				diesel excise tax credit			0.00	17.37
		51-43-6270				diesel excise tax credit			0.00	17.38
									<u>0.00</u>	<u>34.75</u>
2018	GRANT SNEATH									
45673		4/7/2011	4/7/2011		3,010.00		4/1/2011	7297		Posted
		53-41-2400				Organized structure & behavior			1,290.00	0.00
		53-41-2400				Principles of Economics			1,720.00	0.00
									<u>3,010.00</u>	<u>0.00</u>
626	SOLOMON VALLEY HOME CENTER									
45521		4/7/2011	4/7/2011		657.20		3/1/2011	6890		Posted
		10-20-6130				10250760 plywood			348.75	0.00
		10-18-6000				10249849 picnic table repair			99.22	0.00
		10-18-6000				10248775 paint for gate			15.87	0.00
		10-18-6000				10249366 ice machien repair			46.28	0.00
		10-18-6000				10248832 yard stick			3.79	0.00
		10-18-6000				10249716 picnic table repair			134.71	0.00
		10-18-6000				10250283 air grille return			8.58	0.00
									<u>657.20</u>	<u>0.00</u>
45522		4/7/2011	4/7/2011		752.28		3/1/2011	6885		Posted
		10-18-6000				10248761 spray paint			18.36	0.00
		10-18-7200				10248440 breaker fot ot water heater			35.85	0.00
		10-18-7200				10247636 paint & trim			172.20	0.00
		10-18-7200				10248580 trim covers, tapcon			19.07	0.00
		10-18-7200				10249095 paint			89.97	0.00
		10-18-7200				10248358 hot water heater fittings			416.83	0.00
									<u>752.28</u>	<u>0.00</u>
45523		4/7/2011	4/7/2011		1,125.64		3/16/2011	6891		Posted
		10-18-7200				10248515 windows for office			851.96	0.00
		10-18-7200				10249929 caulk, wood			28.16	0.00
		10-18-7200				10249878 blinds			82.97	0.00
		10-18-7200				10249757 lumber			35.08	0.00
		10-18-7200				10249750 caulk & paint supplies			16.23	0.00
		10-18-7200				10250018 paint thinner & covers			11.98	0.00
		10-18-7200				10248215 connector & covers			19.96	0.00
		10-18-7200				10248148 toilet bowls set			13.05	0.00
		10-18-7200				10248534 coupling, caulk, hinge,elbow			56.27	0.00
		10-18-7200				10248554 paint			9.98	0.00
									<u>1,125.64</u>	<u>0.00</u>
45554		4/7/2011	4/7/2011		325.98		3/16/2011	7487		Posted
		10-11-6000				#10249804 screen door			279.00	0.00
		10-11-6000				#10250847 lumber			10.95	0.00
		10-11-6000				#10250842 lumber, stain & brush			17.04	0.00
		10-11-6000				#10250815 lumber			18.99	0.00
									<u>325.98</u>	<u>0.00</u>
45609		4/7/2011	4/7/2011		73.72	10251713	3/28/2011	7133		Posted
		51-41-6130				supplies to rebuild front step			73.72	0.00
45611		4/7/2011	4/7/2011		73.71		2/22/2011	5815		Posted
		52-43-4360				10249383 test plug, union			15.78	0.00
		52-43-4360				10250910 galvanized pipe			54.99	0.00
		52-43-4360				10250442 poly brush			2.94	0.00
									<u>73.71</u>	<u>0.00</u>
45613		4/7/2011	4/7/2011		78.24		3/11/2011	5846		Posted
		53-43-6000				10250484 plywood			69.75	0.00
		53-43-6000				10250298 black enamel			8.49	0.00
									<u>78.24</u>	<u>0.00</u>

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order			Description				Debit	Credit
626	SOLOMON VALLEY HOME CENTER (continued)									
45617	4/7/2011	4/7/2011	54.99	10251606	3/25/2011	5833				Posted
	51-43-7450			pinch point bar				54.99		0.00
45618	4/7/2011	4/7/2011	3.99	10251228	3/21/2011	5950				Posted
	10-11-6000			Door stop for new Admin door in Muni				3.99		0.00
45639	4/7/2011	4/7/2011	10.56	10250922	3/17/2011	7275				Posted
	53-41-6000			male connectors				10.56		0.00
45654	4/7/2011	4/7/2011	21.15	10251863	3/30/2011	7333				Posted
	52-41-6000			reflective decals & contractor bags for scre				21.15		0.00
45662	4/7/2011	4/7/2011	13.99	10251504	3/24/2011	5744				Posted
	10-13-4300			50 washers & a 5/16 nut setter				13.99		0.00
45672	4/7/2011	4/7/2011	190.09		3/31/2011	7296				Posted
	53-41-6000			10251929 corner iron				8.58		0.00
	53-41-6000			10251913 masking tape, roller covers, pai				181.51		0.00
								190.09		0.00
643	STANION WHSE ELECTRIC COMPANY									
45524	4/7/2011	4/7/2011	363.88	2879932	2/24/2011	7041				Posted
	53-43-6000			Cold shrink terminal				363.88		0.00
45596	4/7/2011	4/7/2011	352.65	2896922-00	3/10/2011	5829				Posted
	53-43-6000			bulbs for street lights				352.65		0.00
45622	4/7/2011	4/7/2011	168.29	2871918-01	3/17/2011	5836				Posted
	53-43-6000			terminal socket				168.29		0.00
812	RYAN STOCKER									
45625	4/7/2011	4/7/2011	160.00		3/30/2011	5741				Posted
	10-13-2400			Meal per diem for SANE/SART training				160.00		0.00
2299	TONYA STROEDE									
45665	4/7/2011	4/7/2011	60.00		3/31/2011	6895				Posted
	10-17-6800			Sub Zumba Instructor				60.00		0.00
186	KENNETH TATRO									
45543	4/7/2011	4/7/2011	5.00		3/17/2011	6655				Posted
	10-15-5800			reimbursement for turn pike fees				5.00		0.00
1373	TEE'S PLUS									
45567	4/7/2011	4/7/2011	244.16	346714	3/15/2011	5737				Posted
	10-13-3842			DARE certificates, tee's & sweatshirts				244.16		0.00
673	THOMPSON OK TIRE COMPANY									
45568	4/7/2011	4/7/2011	36.00		2/22/2011	5736				Posted
	10-13-6140			#1-29613 Unit3 flat tire repair				24.00		0.00
	10-13-6140			#1-29999 Unit3 flat tire repair				12.00		0.00
								36.00		0.00
45607	4/7/2011	4/7/2011	611.52	1-30248	3/11/2011	7330				Posted
	52-41-6140			4) New 10-165/8 Titan tires & disposal cha				611.52		0.00
45670	4/7/2011	4/7/2011	18.00	1-30811	3/24/2011	5748				Posted
	10-13-4310			tire repair				18.00		0.00
674	THOMPSON SUBSCRIPTION SERVICE GROUP									
45550	4/7/2011	4/7/2011	399.00		3/17/2011	7485				Posted
	10-11-6400			ADA Compliance guide				399.00		0.00
1533	ULTRA CLEAN CAR WASH									
45563	4/7/2011	4/7/2011	82.79		2/28/2011	6753				Posted
	10-13-4310			Car washes				82.79		0.00
1887	UMB BANK-KMEA GRDA FUND									
45588	4/7/2011	4/7/2011	38,916.12	GRDA-GN-11-04	3/11/2011	7271				Posted
	53-41-6220			GRDA power supply project, April 2011				38,916.12		0.00
410	UTILITIES									
45594	4/7/2011	4/7/2011	438.83	7346/2467	3/28/2011	5943				Posted
	10-13-6220			#7346 City share of Jail Utilities				14.02		0.00
	10-13-6220			#2467 City share of Jail Utilities				424.81		0.00
								438.83		0.00
2067	VERIZON WIRELESS									

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
		<u>Account#</u>	<u>Work Order</u>			<u>Description</u>			<u>Debit</u>	<u>Credit</u>
2067	VERIZON WIRELESS (continued)									
45589		53-43-5310		4/7/2011	107.33	2545630127	3/16/2011	5949		Posted
		51-43-5310				Systems wireless bill			69.24	0.00
		52-43-5310				Systems wireless bill			26.66	0.00
						Systems wireless bill			11.43	0.00
									<u>107.33</u>	<u>0.00</u>
45590		52-41-5310		4/7/2011	41.58	2545716773	3/16/2011	5948		Posted
						Sewer wireless bill			41.58	0.00
45591		10-11-5310		4/7/2011	129.94	2545293456	3/16/2011	5946		Posted
		10-18-5310				Admin & Parks/Rec wireless phone			100.49	0.00
						Admin & Parks/Rec wireless phone			29.45	0.00
									<u>129.94</u>	<u>0.00</u>
45657		26-00-5310		4/7/2011	107.74	2548436370	4/16/2011	5952		Posted
						Economic Development Wireless			107.74	0.00
2309	WACONDA BOATS & MOTORS, LLC									
45623		53-43-4330		4/7/2011	33.34	10983	3/28/2011	5837		Posted
						MANIVTEX, FIBERGLASS PUTTY			33.34	0.00
712	WACONDA TRADER									
45560		10-11-6110		4/7/2011	90.00	18973	3/22/2011	7496		Posted
						Business cards for Admin office			90.00	0.00
45652		51-41-6000		4/7/2011	8.00	19009	3/29/2011	7136		Posted
						Business cards			8.00	0.00
721	WATER PRODUCTS OF OKLAHOMA									
45519		30-00-8200		4/7/2011	551.86	0848794-IN	3/2/2011	5814		Posted
						elbows, saddle, spigot & gskts			551.86	0.00
45559		30-00-8100		4/7/2011	16,537.80	0850396-IN	3/4/2011	5821		Posted
		30-00-8200				6" PVC Pipe -51'			15,198.00	0.00
						8" PVC Sewer Pipe-406			1,339.80	0.00
									<u>16,537.80</u>	<u>0.00</u>
728	WEIS FIRE & SAFETY EQUIPMENT CO. INC.									
45565		10-13-4310		4/7/2011	390.13	113139	3/23/2011	5739		Posted
						6) ABC w/vehicle brkt & trip charge			390.13	0.00
734	WESCO RECEIVABLES CORP									
45532		53-43-3000		4/7/2011	297.00	000491	2/9/2011	5822		Posted
						Alpha/Program meter			297.00	0.00
1035	BRUCE WILSON									
45545		10-11-3000		4/7/2011	75.00		3/17/2011	7479		Posted
						Bank reconciliation for Jan 2011			75.00	0.00
45593		10-11-3000		4/7/2011	75.00		3/28/2011	5944		Posted
						Bank reconciliation for Feb 2011			75.00	0.00
1925	MICHEL WILSON									
45570		10-13-5800		4/7/2011	145.00		3/15/2011	6754		Posted
						Meal per diem for Active Shooter class			145.00	0.00

218,164.29 128 Non-voided payables listed.

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 4/7/2011
 Ending: 4/7/2011
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

ORDINANCE NO. ²⁰2087 _____

AN ORDINANCE TO SUBMIT TO THE QUALIFIED ELECTORS OF THE CITY OF BELOIT, KANSAS, THE PROPOSITION OF LEVYING A THREE-TENTHS OF ONE PERCENT (.3%) RETAILERS' SALES TAX IN THE CITY.

WHEREAS, K.S.A. 12-187 *et seq.*, authorizes the governing body of the City of Beloit, Kansas (the "City") to submit to the qualified electors of the City the question of levying a retailers' sales tax in the City and pledging the revenue received from the tax to certain purposes of the City with the tax to be collected by the Kansas Department of Revenue and returned to the City; and

WHEREAS, the governing body of the City has determined it is necessary to authorize the levy of a .3% retailers' sales tax, to begin on October 1, 2011, with revenue received from the tax to be used for governmental purposes as described in the ballot question approved by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1. A special question election is called to be conducted on June 7, 2011, for the purpose of submitting to the qualified electors of the City the question of levying a retailers' sales tax in the City in the amount of three-tenths of one percent (.3%), with such tax to take effect on October 1, 2011, if approved by a majority of the electors voting on the question. The election shall be conducted in the manner prescribed by applicable laws of the State of Kansas.

Section 2. If approved by a majority of the electors voting on the question, the retailers' sales tax will be subject to all applicable state laws and administrative rules and regulations of the Kansas Department of Revenue. The services of the Kansas Department of Revenue shall be utilized to administer, enforce and collect such tax.

Section 3. The proposition to be voted on shall appear on the ballot as follows:

Shall the following be adopted?

Shall a retailers' sales tax in the amount of three-tenths of one percent (.3%) be levied in the City of Beloit, Kansas (the "City"), to take effect October 1, 2011, with revenue from such tax to be used for general governmental purposes of the

City, including providing funds to construct, equip, operate and maintain a public swimming pool and to provide funds to operate and maintain other city facilities, all pursuant to K.S.A. 12-187, *et seq.*, as amended?

Section 4. The Mitchell County Clerk is authorized to and shall give notice of the bond election by publishing a notice of election (in substantially the form attached to this Ordinance as **Exhibit A**) once each week for two consecutive weeks in a newspaper of general circulation in the City, as provided in K.S.A. 12-187 *et seq.*, and K.S.A. 10-120, with the first publication to be not less than twenty-one (21) days prior to the date of the election. The vote at the election shall be by ballot and the proposition approved by this Ordinance shall be printed on the ballot with the voting instructions required by law.

Section 5. This Ordinance shall take effect from and after its adoption by the Governing Body of the City and publication one time in the official city newspaper.

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**ADOPTED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF
BELOIT, KANSAS, ON APRIL 5, 2011.**

CITY OF BELOIT, KANSAS

[Seal]

Rebecca Koster, Mayor

ATTEST:

Amanda Lomax, City Clerk

Exhibit A

To Ordinance No. 2087

NOTICE OF SPECIAL QUESTION ELECTION

TO ALL OF THE QUALIFIED ELECTORS OF THE CITY OF BELOIT, KANSAS:

Notice is given by the Governing Body of the City of Beloit, Kansas, and the County Election Officer of Mitchell County, Kansas, that a special question election will be held in the City of Beloit on June 7, 2011, for the purpose of voting on the question of levying a city retailers' sales tax in the amount of three-tenths of one percent (.3%) on retail sales consummated within the City of Beloit, Kansas, according to the provisions of K.S.A. 12-187 *et seq.* If approved, the retailers' sales tax will begin on October 1, 2011 and the revenue received by the City will be used for public purposes as described in the ballot question. If approved by a majority of the electors voting such tax shall be collected by the Kansas Department of Revenue, and the revenue returned to the City of Beloit.

The polls will be open for voting between 7:00 a.m. and 7:00 p.m. on June 7, 2011, at the following places:

[To be supplied by the county clerk/election officer]

The proposition to be voted on shall appear on the ballot as follows:

Shall the following be adopted?

Shall a retailers' sales tax in the amount of three-tenths of one percent (.3%) be levied in the City of Beloit, Kansas (the "City"), to take effect October 1, 2011, with revenue from such tax to be used for general governmental purposes of the

City, including providing funds to construct, equip, operate and maintain a public swimming pool and to provide funds to operate and maintain other city facilities, all pursuant to K.S.A. 12-187, *et seq.*, as amended?

Yes

No

To vote in favor of any question submitted upon this ballot, make a cross or check mark in the square to the right of the word "Yes"; to vote against it, make a cross or check mark in the square to the right of the word "No".

Dated April 5, 2011.

By _____
Chris Treaster
Mitchell County Clerk/Election Officer

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
April 5, 2011	ASPHALT BID
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Transportation	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the bid for asphalt from Ergon Aspalt and Emulsion.

FISCAL NOTE:

- The approximate cost of this item is \$31,980.00.
- The remaining cost of this item would come from line item 25-00-6090 (Special Highway Fund).

BIDS RECEIVED:

<u>COMPANY</u>	<u>PRICE</u>
Ergon Asphalt and Emulsion	\$31,980.00
Vance Brothers, Inc	\$35,340.00
Aspalt & Fuel Supply, LLC	\$37,200.00
Coastal Energy Corp	\$39,066.00

DISCUSSION:

Staff recommends that we accept the lowest bid for asphalt.

Respectfully submitted,

Glenn Rodden
City Administrator

Transportation Department
312 South Pine
Beloit, Kansas. 67420



Tel No (785) 738-3633
Fax No. (785)-738-2517
mhaeffele@nckcn.com

***DEPARTMENT OF TRANSPORTATION
MEMORANDUM***

To: Glenn Rodden, City Administrator
From: Mike Haeffele, Director of Transportation
RE: MC-800 Bid
Date: March 23, 2011

Glenn,

The Transportation Department recently requested bids for MC-800. This is the asphalt that we use when we chip seal streets as part of our street maintenance program.

Unlike last year, I was able to obtain 4 bids this year, the highest bid came in at \$39,065, or \$3.25 per gallon, the second highest bid is \$37,200, or \$2.95 per gallon, and the lowest bid is \$31,980, or \$2.502 per gallon.

I recommend that we except the lowest bid from Ergon Asphalt and Emulsion, in the amount not to exceed \$31,980.00. Funds for this purchase were included in the budget this year in the Special Highway Fund line item 25-00-6090 in the amount of \$40,000.

Attached are the submitted bid sheets for your review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mike Haeffele", written over a white background.

Mike Haeffele

MUST USE THIS FORM FOR BID

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

SECTION 1

Minimum Specifications:

(1) 12,000 gallons of MC-800
(per gallon price)

(2) Freight (per gallon)

(3) Pump Charge (\$60 per load)

SECTION 2

Bidder Proposal

\$ 2.502

\$ 0.153

\$ 120.00

PROPOSAL

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (Asphalt Oil, MC-800) for a total purchase price of

\$ 31,980.00. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm):

Ergon Asphalt + Emulsion

Authorized Signature:

Doug Francis

Telephone Number:

785-577-2615

Date:

3-18-11

MUST USE THIS FORM FOR BID

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

<u>SECTION 1</u>	<u>SECTION 2</u>
Minimum Specifications:	Bidder Proposal
(1) 12,000 gallons of MC-800 (per gallon price)	\$ <u>2.75</u>
(2) Freight	\$ <u>0.195</u>
(3) Pump Charge	\$ <u>75.00</u>

PROPOSAL

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (**Asphalt Oil, MC-800**) for a total purchase price of \$ 2.945/gallon. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm): Asphalt & Fuel Supply, LLC
Authorized Signature: Tom McDonnell
Telephone Number: 913-338-0340
Date: March 10, 2011

MUST USE THIS FORM FOR BID

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

SECTION 1

SECTION 2

Minimum Specifications:

Bidder Proposal

(1) 12,000 gallons of MC-800
(per gallon price)

\$ 2.95/gallon

(2) Freight

\$ 0.15/gallon

(3) Pump Charge

\$ 65.00

All prices will expire July 31, 2011

PROPOSAL

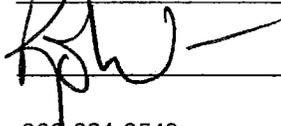
I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (**Asphalt Oil, MC-800**) for a total purchase price of \$ 37,200.00. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm):

Vance Brothers, Inc

Authorized Signature:



Telephone Number:

800-821-8549

Date:

3-21-11

MUST USE THIS FORM FOR BID

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

SECTION 1

SECTION 2

Minimum Specifications:

Bidder Proposal

(1) 12,000 gallons of MC-800
(per gallon price)

\$ 3.25

(2) Freight

\$ NA

(3) Pump Charge

\$ 65

PROPOSAL

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (**Asphalt Oil, MC-800**) for a total purchase price of \$ 39,065.00. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm): Coastal Energy Corp.

Authorized Signature: Chad Odle

Telephone Number: 417-469 2777

Date: 3-21-11

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 5, 2011	UNIFORM BID		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the uniform bid from James Clothing.

FISCAL NOTE:

- The approximate cost of this item is \$10,809.50.
- Funding for this type of item is available in various funds (line item -2911) in the 2011 budget.

BIDS RECEIVED:

<u>COMPANY</u>	<u>PRICE</u>
James Clothing	\$10,809.50

DISCUSSION:

Attached is this year's bid tabulation for employee uniforms. After advertising for bids twice with no other bids received the first time, we received a response from one vendor from the second bid advertisement. The cost of uniforms will be split between four departments, including Transportation, Parks and Recreation, Plant Operations, and Systems Operations. The Police Department buys their uniforms on an as needed basis and staff from the City Administrator's Office receives a small yearly clothing allowance.

James Clothing was the only bid received and in addition to providing all the sizes we require. Although I estimate a total cost of approximately \$10,809.50, the actual total cost will be different from the estimate because sizes and quantities will vary. Therefore, I recommend that the Council approve the uniform bid from James Clothing in the amount of \$10,809.50.

Respectfully submitted,

Glenn Rodden
City Administrator

Short Sleeve Uniform Shirts (approximately 55)	James Clothing	
L-XL	21.00	\$630.00
2XL	21.00	\$315.00
3XL	23.10	\$115.50
4XL	23.10	\$115.50
Long Sleeve Uniform Shirts (approximately 45)		
L-XL:	23.50	\$470.00
2XL	23.50	\$352.50
3XL	26.00	\$130.00
4XL:	26.00	\$115.50
Short Sleeve T-Shirts (approximately 115)		
L-XL:	6.00	\$300.00
2XL:	8.50	\$340.00
3XL:	8.50	\$212.50
4XL:	8.50	\$42.50
Long Sleeve T-Shirts (approximately 100)		
L-XL:	9.50	\$427.50
2XL:	12.50	\$375.00
3XL:	12.50	\$250.00
Men's Jeans (approximately 200)		
30-42	26.50	\$5,300.00
44-50	29.15	\$583.00
24-46		
47-50		
48-56		
46+		
Women's Jeans (approximately 15)		
4-18	29.50	\$295.00
20-24		
44-46		
Polo Shirts (approximately 20)		
M-XL:	22.00	\$440.00
Long Sleeve Denim Shirts (approximately 20)		
M-XL:		\$0.00
Approximate Total:		\$10,809.50

NOTE: Emblem fees - James Clothing charges \$3.50/shirt for City Logo
Action T's does not charge setup on shirts for Emblem.

BID SHEET

This form must be completed for bid to be valid. If minimum requirements cannot be met or sheet is not completed, bid will not be considered. Bids must include all items requested. Attach a description to indicate any deviation from the specifications as long as item still meets minimum requirements. Please bid one price per item.

EE GE	<u>ITEM</u>	<u>MINIMUM SPECIFICATIONS</u>	<u>PRICE</u>
K1	Short Sleeve Uniform Shirts (approximately 55)	65/35 or 50/50 Polyester-cotton, snaps or buttons, Light Blue	L: <u>21⁰⁰</u> XL: <u>21⁰⁰</u> 2XL: <u>21⁰⁰</u> 3XL: <u>23¹⁰</u> 4XL: <u>23¹⁰</u> TALLS 10% EXTRA
K2	Long Sleeve Uniform Shirts (approximately 45)	65/35 or 50/50 Polyester-cotton, snaps or buttons, Light Blue	L: <u>23⁵⁰</u> XL: <u>23⁵⁰</u> 2XL: <u>23⁵⁰</u> 3XL: <u>26⁰⁰</u> 4XL: <u>26⁰⁰</u> TALLS 10% EXTRA
*3	Short Sleeve T-Shirts (approximately 200)	Light gray, heavy duty, durable t-shirt with a pocket	L: <u>6⁰⁰</u> XL: <u>6⁰⁰</u> 2XL: <u>8⁵⁰</u> 3XL: <u>8⁵⁰</u> 4XL: <u>8⁵⁰</u> No pocket
*4	Long Sleeve T-Shirts (approximately 100)	Light gray, heavy duty, durable t-shirt with a pocket	L: <u>9⁵⁰</u> XL: <u>9⁵⁰</u> 2XL: <u>12⁵⁰</u> 3XL: <u>12⁵⁰</u> 4XL: _____
K5	Men's Jeans (approx. 200) Brand: <u>LEE</u> Brand: _____	Boot cut, regular fit, relaxed fit, 100% cotton, pre-washed Lee or Key Brand	Size: <u>29 to 42</u> Price: <u>26⁵⁰</u> Size: <u>44 up</u> Price: <u>29.15</u> Size: _____ Price: _____ Size: _____ Price: _____
*6	Women's Jeans (approx. 15) Brand: <u>LEE</u> Brand: _____	Boot cut, regular fit, relaxed fit, 100% cotton, pre-washed Lee or Key Brand	Size: <u>4-16</u> Price: <u>29⁵⁰</u> Size: _____ Price: _____ Size: _____ Price: _____ Size: _____ Price: _____
K7	Polo Shirts (approximately 20)	Cotton, multi-color choices, pocket	M: <u>22⁰⁰</u> L: <u>22⁰⁰</u> XL: <u>22⁰⁰</u>
K8	Long Sleeve Denim Shirts (approximately 20)	100% cotton, pocket	M: <u>23⁰⁰</u> L: <u>23⁰⁰</u> XL: <u>23⁰⁰</u>

Delivery Date (after measurements have been taken): 30 DAYS SUBJECT TO AVAILABILITY

Warranty (if any): GUARANTEED AGAINST DEFECTS

Return Policy: FAIR & REASONABLE FOR BOTH PARTIES TRY TO GET RIGHT 1ST TIME

Logo Fee (for silkscreen imprint on t-shirts if not included in price and embroidery on polo and denim shirts.) 350 EACH

Logo Fee (embroidery on polo & uniform shirts.)

Sorting Fee (if any): NONE IF HAVE GOOD LIST TO SORT FROM

Measurements' Fee (if any): NO

Miscellaneous Fee (if any):

- * 1 COTTON POLY BLEND NO LONGER AVAILABLE HOWEVER NEW ALL COTTONS WASH FAIRLY WELL
- * 2 " " " " " "

* #1 thru 8 COTTON PRICES AT RAPID RATE OF INCREASE
PRICE OF LEE JEANS, HAS GONE UP 3 TIMES
IN 2011 ALREADY.

COMPANIES NO LONGER KEEP LARGE INVENTORIES
AS IN PAST. ALL ITEMS MAY NOT BE AVAILABLE
AT ONCE.

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 5, 2011	MOWER BID		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Parks and Recreation		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the bid from Carrico Implement.

FISCAL NOTE:

- The cost of this item is \$9,000.00
- Funding for this type of item is available in line item 10-18-7400 (General Fund-Grounds Division) in the 2011 budget.

BIDS RECEIVED:

<u>COMPANY</u>	<u>PRICE</u>
Carrico Implement	\$9,000.00
KanEquip Inc	\$9,617.30

DISCUSSION:

We received only two bids for this item.

Respectfully submitted,

Glenn Rodden
City Administrator

Lynn Miller
Director of Parks and Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517

DEPARTMENT OF PARKS AND RECREATION MEMORANDUM

TO: Glenn Rodden
City Administrator

FROM: Lynn Miller
Director of Parks and Recreation

RE: Mower

DATE: March 29, 2010

I received the following closed bids for a mower on May 28, 2010:

Carrico Implement	John Deere ZTrak	\$9000.00
KanEquip	Kubota ZD3331LP-72	\$9617.30

This mower will be utilized at Chautauqua Park and will replace a mower that will be transferred to the Transportation Department. The bid includes a trade-in from the Transportation Department which is a 925 JD mower. The Parks and Recreation Department budgets and trades in one of our mowers each year in order to rotate the oldest or one with the most hours.

I recommend purchasing the John Deere ZTrak mower from Carrico Implement due to meeting or exceeding the bid specifications and the lowest bid price. Funded in the 2011 budget – line item 10-18-7400.

Thank you for your consideration on this matter.
Lynn Miller, Director of Parks and Recreation

Lynn Miller
Director of Parks & Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2270
Fax No (785) 738-2517
Email millerparks@nckcn.com

Bid Form

Bidder shall complete bid form, indicate with a check mark items being bid exactly as specified or a description to indicate any deviation from the specifications.

Minimum Specifications:

<i>Mid Mount Mower</i>	<u>✓</u>
<i>Hydrostatic Transmission</i>	<u>✓</u>
<i>Folding ROPS</i>	<u>✓</u>
<i>72" side discharge deck</i>	<u>✓</u>
<i>Water-cooled diesel engine (minimum 30 HP)</i>	<u>31 HP</u>
<i>Hydraulic or electric deck lift</i>	<u>✓</u>
<i>Hour meter/ Fuel gauge</i>	<u>✓</u>
<i>10 gallon fuel capacity or more</i>	<u>12 GALLON</u>
<i>PTO driven deck</i>	<u>✓</u>
<i>1 year warranty</i>	<u>2 YEAR</u>

Trade In:

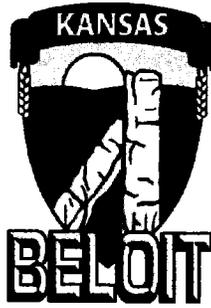
925 John Deere mower with a 60 inch rear discharge deck ✓

I propose to supply the City of Beloit, Kansas with a Mower package, including trade-in, meeting the above specifications for a total purchase price of \$ \$9000.00 this is FOB, Beloit, Kansas.

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (name of company): CARRICO IMPLEMENT
Authorized signature: Craig Ellery
Telephone number: 785-738-5744
Date: 3-21-11

Lynn Miller
Director of Parks & Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2270
Fax No (785) 738-2517
Email millerparks@nckcn.com

Bid Form

Bidder shall complete bid form, indicate with a check mark items being bid exactly as specified or a description to indicate any deviation from the specifications.

Minimum Specifications:

<i>Mid Mount Mower</i>	<u>✓</u>
<i>Hydrostatic Transmission</i>	<u>✓</u>
<i>Folding ROPS</i>	<u>✓</u>
<i>72" side discharge deck</i>	<u>✓</u>
<i>Water-cooled diesel engine (minimum 30 HP)</i>	<u>✓</u>
<i>Hydraulic or electric deck lift</i>	<u>✓</u>
<i>Hour meter/ Fuel gauge</i>	<u>✓</u>
<i>10 gallon fuel capacity or more</i>	<u>✓</u>
<i>PTO driven deck</i>	<u>✓</u>
<i>1 year warranty</i>	<u>✓</u>

Trade In:

925 John Deere mower with a 60 inch rear discharge deck 4000⁰⁰

I propose to supply the City of Beloit, Kansas with a Mower package, including trade-in, meeting the above specifications for a total purchase price of \$ 9617.30 this is FOB, Beloit, Kansas.

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (name of company): KAN Equip Inc
Authorized signature: Rex Keister
Telephone number: 785-632-3441
Date: 3-18-2011

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 5, 2011	FIRE TRUCK BID		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Fire Department		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the bid from Emergency Fire Equipment.

FISCAL NOTE:

- The cost of this item is \$241,638.00.
- Funding for this type of item is available in line item 24-00-7481 (Equipment Reserve Fund) in the 2011 budget.

BIDS RECEIVED:

<u>COMPANY</u>	<u>PRICE</u>
Emergency Fire Equipment	\$241,638.00
Hays Fire Equipment	\$273,493.00

DISCUSSION:

In March, the fire department sent out offers to bid to four vendors and received two bids for this fire truck. Emergency Fire Equipment offered the lowest bid and is also offering an early payment incentive \$5,164.00. This truck would replace an old equipment truck that is badly out-of-date.

Respectfully submitted,

Glenn Rodden
City Administrator

Beloit Fire Department

(Since 1886)

Beloit City Council
119 N. Hersey
Beloit, Kansas

March 31, 2011

Dear Council,

The Fire Department has completed the specifications on the new equipment van.

The van was put out for bids to 4 vendors on March 1, on March 25 the bids were opened with 2 vendors responding. The bids were from Emergency Fire Equipment for \$ 241,638.00 with 240 days to build and Hays Fire Equipment for \$273,493.00 with 330 days to build.

The department has reviewed the specifications from Emergency Fire Equipment, and have found them to be correct to our bid specifications.

We are asking for your approval so we can move forward with this project.

In the information for the bids you will find that Crimson Fire is offering a early pay incentive.

Steve Rugg
Fire Chief

EMERGENCY FIRE EQUIPMENT INC.

100 West North St
Mayfield, KS. 67103

800-544-6038 620-434-5440 620-434-5404 FAX

March 25, 2011

**Beloit Fire Department
119 North Hersey
Beloit, KS. 67420**

Department members:

It is my pleasure to submit to the Beloit Fire Department , the following proposal for a new Crimson -- Equipment/Rescue Apparatus. The unit will be a 2012 Crimson Series body on a 2012 International 7400 two door chassis. This unit will be built with an aluminum body to furnish you a unit that will serve your community for many years and with very minimal maintenance to the body

Crimson Fire And Emergency Fire Equipment Co. agree to furnish to Beloit Fire Department one (1) Crimson Fire Unit to meet the enclosed specifications for the amount of

Two Hundred Forty One Thousand Six Hundred Thirty Eight and 00/100 dollars. (\$241,638.00).

Unit can be delivered with-in 240 days after receipt of contract.

The price includes delivery to and training at Beloit, Kansas.
Unit shall be manufactured to the enclosed specifications.

Respectively submitted,



Dick Goodrum
President



CRIMSON FIRE
A Spartan Company

Prepayment Discount Calculations

Dealer:

Emergency Fire Equipment

Department:

Beloit FD

Interest Rate	3.25%
Max Quoted Delivery Time from Signed Contract	240

CONTRACT PREPAYS	Discount	Payment Amount	Selected
100% Contract Prepay, Contract Signing	4,303	237,334	N
80% Contract Prepay, Contract Signing	3,443	193,310	N
50% Contract Prepay, Contract Signing	2,152	120,819	N

CHASSIS PREPAYS	Discount	Payment Amount	Selected
100% Chassis Prepay, Contract Signing	1,433	80,481	N
50% Chassis Prepay, Contract Signing	717	40,241	N
100% Chassis Prepay, Arrival at Plant	671	80,481	N

AERIAL PREPAYS	Discount	Payment Amount	Selected
100% Aerial Prepay, Contract Signing	-	-	N
100% Aerial Prepay, Arrival at Plant	-	-	N

CONTRACT PREPAY NOT LISTED ABOVE	Discount	Payment Amount	Selected
Enter Amount to be prepaid at Contract Signing	-		N



109 EAST BROADWAY • ALEXIS, ILLINOIS 61412 • P 800.322.2284 • F 309.482.6127 • SALES@ALEXISFIRE.COM

March 22, 2011

City of Beloit
Beloit, KS

Gentlemen:

We hereby propose to furnish, after your acceptance, approval, and proper execution of the accompanying contract, the fire apparatus as follows:

One (1) Alexis Walk-In Rescue

As per specifications attached herewith.

TOTAL APPARATUS.....\$ 273,496.00*

* Does not include any applicable taxes. Any local or state tax, if applicable, must be added to the above price.

Shipment of completed apparatus shall be made within 330 calendar days after our approval of properly signed contract, subject to causes beyond our control. This proposal is made subject to your acceptance within thirty (30) days from date of same. If acceptance is delayed beyond that period, we will, upon request, advise you of any increase in said amount which may be occasioned by causes beyond our control.

Respectfully submitted,
ALEXIS FIRE EQUIPMENT COMPANY

By: Kelly Meyers
Kelly Meyers, Hays Fire and Rescue

"QUALITY HAS NO SUBSTITUTE"

119 North Hersey Avenue
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517

To: Emergency Fire Equipment

From: The City of Beloit, Kansas

Subject: Fire Rescue Truck Bid

Dear Bidder:

The City of Beloit, Kansas is requesting bids for the purchase and or lease of a new fire rescue truck. Sealed bids will be opened on Friday March 25, 2011 at 4:00 p.m. at city hall. Please note that only an International Truck with the specifications set forth in the Fire Apparatus Specifications of the packet will be an acceptable bid. Bids received after said date and time will not be accepted. No faxed bids will be accepted. The City of Beloit, Kansas specifically reserves the right to refuse any and all bids.

A bid bond in the amount of ten percent (10%) of the total amount of the bid shall be furnished at the time of the bid opening. The successful bidder must provide the City of Beloit, Kansas with a performance bond of one-hundred percent (100%) of the bidder's proposal as a guarantee that the equipment furnished is in full compliance with the City's specifications.

Please direct all inquiries about bidding to Steve Rugg, Fire Chief at (785) 738-5366.

Sincerely,

A handwritten signature in black ink, appearing to read "Glenn Rodden".

Glenn Rodden
City Administrator
City of Beloit, Kansas

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
April 5, 2011	MASTER PLAN PROPOSAL
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the City Council approve the Master Plan presented by the Community Development Director.

FISCAL NOTE:

- There is no direct cost for adopting this plan.

DISCUSSION:

The North Campus Steering Committee has approved a plan for moving forward with the development of a master plan for the North Campus. The purpose of this plan is to provide a road map for developing the ground that the city acquired from the State of Kansas last year. The plan shows a mixture of land uses that will guide the long-term development of this property.

Respectfully submitted,

Glenn Rodden
City Administrator

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 5, 2011	Utility GIS Proposal		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the proposal from Midland GIS Solutions.

FISCAL NOTE:

- The cost of this item is \$17,482.00. However, the Kansas Municipal Energy Association (KMEA) has secured a grant from the Federal Emergency Management Administration (FEMA) which will reimburse 69% of the cost of this project for all of its members. Therefore, the City of Beloit's cost will be approximately \$6,700.00.
- Funding for this type of item is available in line item 51-41-3000 (Water Fund), 52-41-3000 (Waste Water Fund), and Electric Fund (53-41-3000) in the 2011 budget.

DISCUSSION:

The enclosed proposal would provide a complete turn-key system for mapping all city utilities. The completed project would give the city utility departments a way to record a tremendous amount of information. This information will be used for maintaining and planning for the future growth of our utility systems. This information will also be valuable in emergency situations.

Respectfully submitted,

Glenn Rodden
City Administrator



**MIDLAND
GIS Solutions**

March 18, 2011

City of Beloit, KS



Utility GIS Proposal

Submitted by:

Midland GIS Solutions

March 18th, 2011

Glen Rodden
City Administrator
119 N Hersey Ave.
Beloit, KS 67420

Dear Glen:

Midland GIS Solutions respectfully submits our qualifications to Beloit, Kansas, to provide professional GIS consulting services. Our consulting services will support the City's effort to successfully implement a comprehensive GIS mapping program. Midland GIS Solutions will provide Beloit with the best possible combination of compatibility, experience, and technical expertise. Our team will work with Beloit staff members to create an environment that is technically excellent, cost effective, and provides the best value solutions. The cooperative efforts of our team toward a successful conclusion to your project will ultimately provide Beloit with an accurate and user-friendly Geographic Information System.

The primary strength of Midland GIS Solutions lies in our commitment to professional standards, our experience with the respective fields required for this project and a forward thinking perspective unique in this industry. Our knowledge and professionalism with this technology has been recognized by leaders in the GIS industry.

The following are unique points that separate Midland GIS Solutions from other GIS firms:

- **Midland GIS has successfully completed more GIS projects in the region than all other GIS firms combined giving us the experience and understanding to successfully partner with the City of Beloit for this project.**
- **Midland GIS will dedicate a unique project team of Professional Land Surveyors, GIS specialists, GIS Analysts, GIS Technicians, Programmers, GIS Field Staff, and ArcServer developers to ensure a successful outcome to the City of Beloit's GIS project.**
- **Kirk Larson, Vice President will personally manage the GIS project, thus eliminating potential long distance communication issues between marketing and project development.**

Thank you for this opportunity to present our Company for this very important project for Beloit. Our team of professionals has the expertise, experience, and enthusiasm necessary to make your program successful and stands ready to form a partnership with Beloit in that success.

Respectfully Submitted,

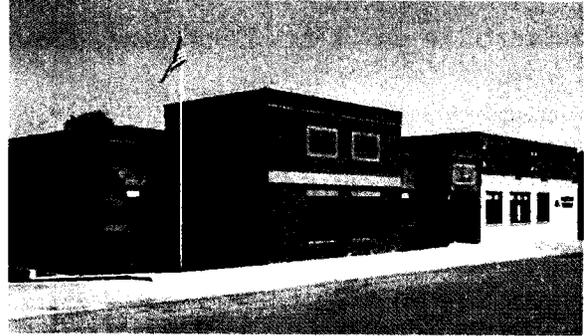


Kirk Larson
Vice President

Company Profile

Midland GIS Solutions Midland GIS Solutions is an industry-leader in providing exceptional GIS and data development services. We offer a wide-range of comprehensive GIS and GPS services to counties, municipalities, utility companies, and private organizations throughout the Midwest.

Midland GIS Solutions provides exceptional data development and conversion services, training and consulting, and Web GIS services to provide you with the necessary tools to increase efficiency in maintenance, workflow and overall productivity.



We offer our clients a distinct commitment to high-quality, professional standards, and a forward-thinking perspective we believe is unique in this industry.

History of Firm

Owned and operated by Professional Land Surveyors, Midland GIS Solutions was established in 2000 under the corporate structure of Midland Engineering, Inc., which existed as a highly-respected mapping, surveying and engineering company in the Midwest for nearly 30 years. Today, that company includes Midland GIS Solutions and Midland Surveying, Inc. With over 36 years of mapping experience, Midland GIS Solutions is the most qualified and diverse GIS development Company in the Midwest.

With headquarters in Maryville, MO, Midland GIS today employs over two dozen highly qualified GIS personnel. In 2007, the company expanded to a new 7,000 square foot building dedicated solely to GIS program production.

Corporate Office Address: *Midland GIS Solutions
501 N. Market Street
Maryville, Missouri 64468
Phone: 660.562.0050
Facsimile: 660.582.7173*

Ownership: *Midland GIS Solutions is a Missouri based
Corporation owned by John Teale PLS,
Troy Hayes PLS, Matt Sorensen and Kirk Larson*

Contact for Proposal: *Kirk Larson
Phone: 660.562.0050
Email: klarson@midlandgis.com*

Office Locations: *Maryville MO, St. Joseph MO and Kansas City MO*

“We offer our clients a distinct commitment to high-quality, professional standards, and a forward-thinking perspective we believe is unique in this industry.”

Technical Work Plan

(The following are products and services to be provided to the City of Beloit by Midland GIS Solutions)

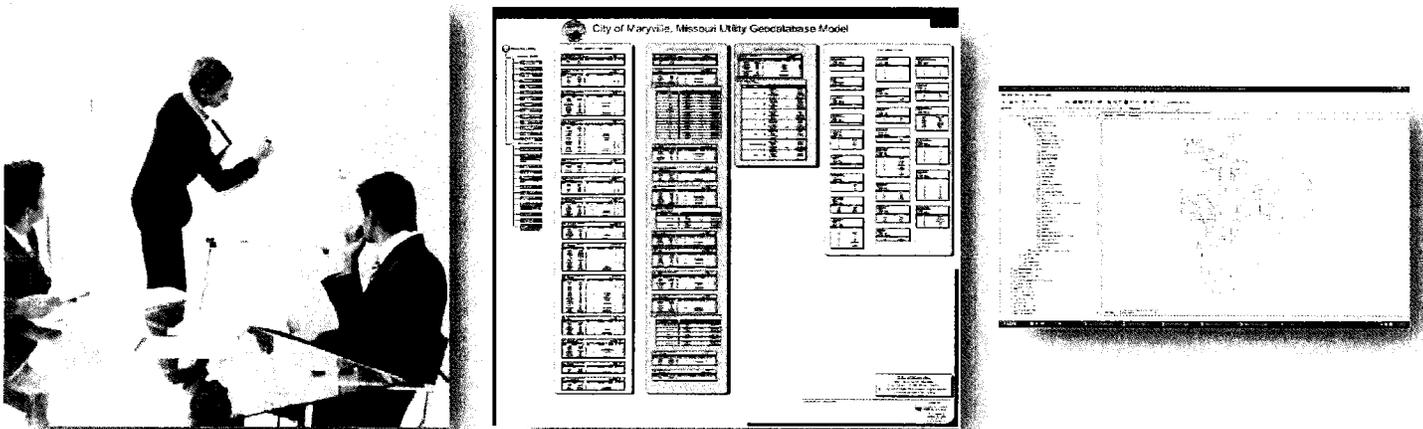
Geodatabase and Data Dictionary Development

This step represents the physical design step of the MGIS GIS methodology and will involve the development of a physical utility Geodatabase design and structure for the City. It will be based on MGIS previous models, the published ESRI utility model, City/KMEA requirements and future needs identified by the City. All required elements of a Geodatabase will be defined and prototyped including:

- Geodatabase feature types and classes
- Geodatabase relationship classes and topological enforcement rules
- Primary/foreign key fields and their relationships
- Validation rules and value domains
- Proposed underlying relational database schema(s) including table structures and field types and formats

MGIS will collect and develop the project in a personnel Geodatabase format for internal efficiency and accuracy purposes. As required, MGIS will deliver the data in Geodatabase format to the City.

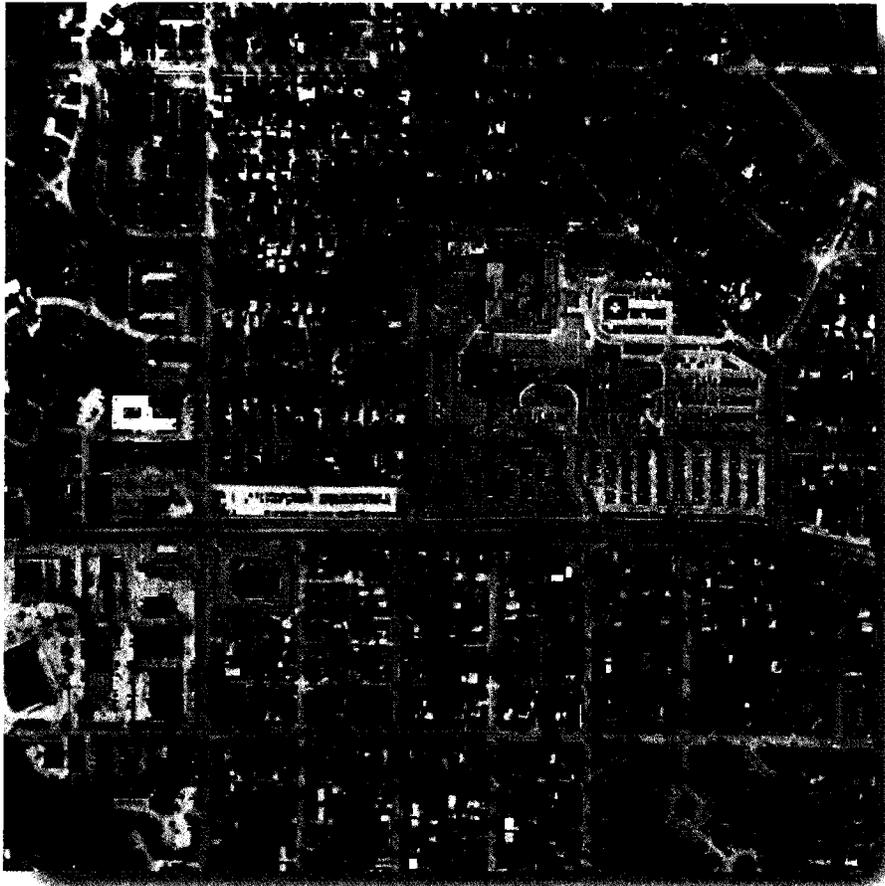
THIS UPFRONT DESIGN PROCESS WILL ENABLE MGIS FIELD PERSONNEL TO COLLECT DATA IN A RULE BASED ENVIRONMENT. THIS WILL MINIMIZE FIELD CODING ERRORS BY PRE-DEFINED THE ATTRIBUTE TABLES THAT WILL BE USED IN THE FIELD AND ALSO KEEP A CONSISTENT PROCESS.



Digital Aerial Photography Integration

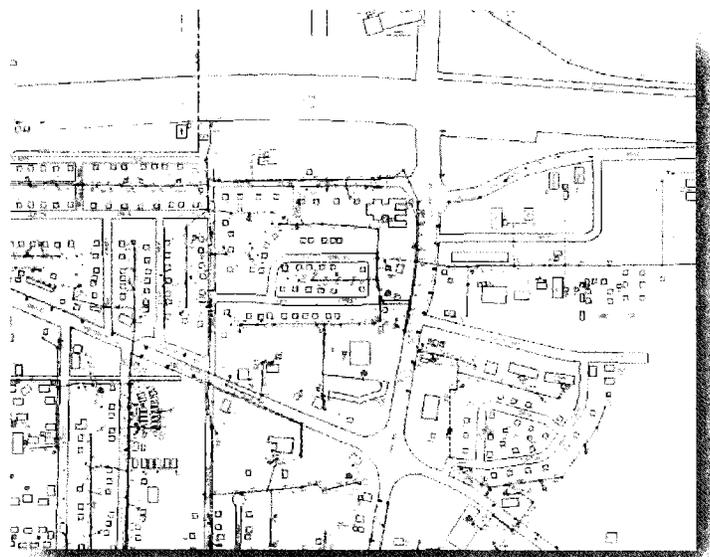
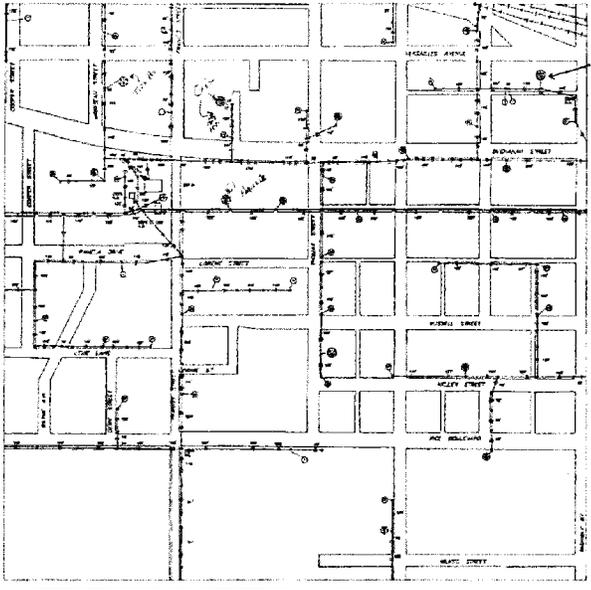
Midland GIS Solutions will integrate the City's digital aerial photography provided by State of Kansas into the GIS program. The digital aerial photography tiles will be stored as raster datasets that are separated out by 400 scale photography. The raster datasets created will be a continuous single image across the entire City. After the datasets are created the aerial photography will be adjusted for color and contrast to meet the specification of the City of Beloit.

Midland GIS Solutions will provide QA/QC on the delivered aerial photography. The QA/QC process will involve 'heads-up' on-screen visual inspection of the photography by trained GIS Specialists. Midland GIS Solutions will immediately notify the City if any visual banding, warping, gaps, or distortions are discovered within the aerial photography. Unless otherwise requested by the City, Midland GIS Solutions will not be performing any additional field ground control checks in relation to the spatial accuracy of the aerial photography.



Research Document Acquisition

Midland GIS Solutions will acquire copies of available relevant hard copy utility maps, as-built information, and historical utility drawings from the City of Beloit for use as reference during the project. It will be the responsibility of the City to furnish Midland GIS with copies. Midland GIS (at a time and materials fee) can scan all of the city's existing hard copy electric plans. The scanned plans will be hyperlinked to the corresponding GIS features for easy retrieval.



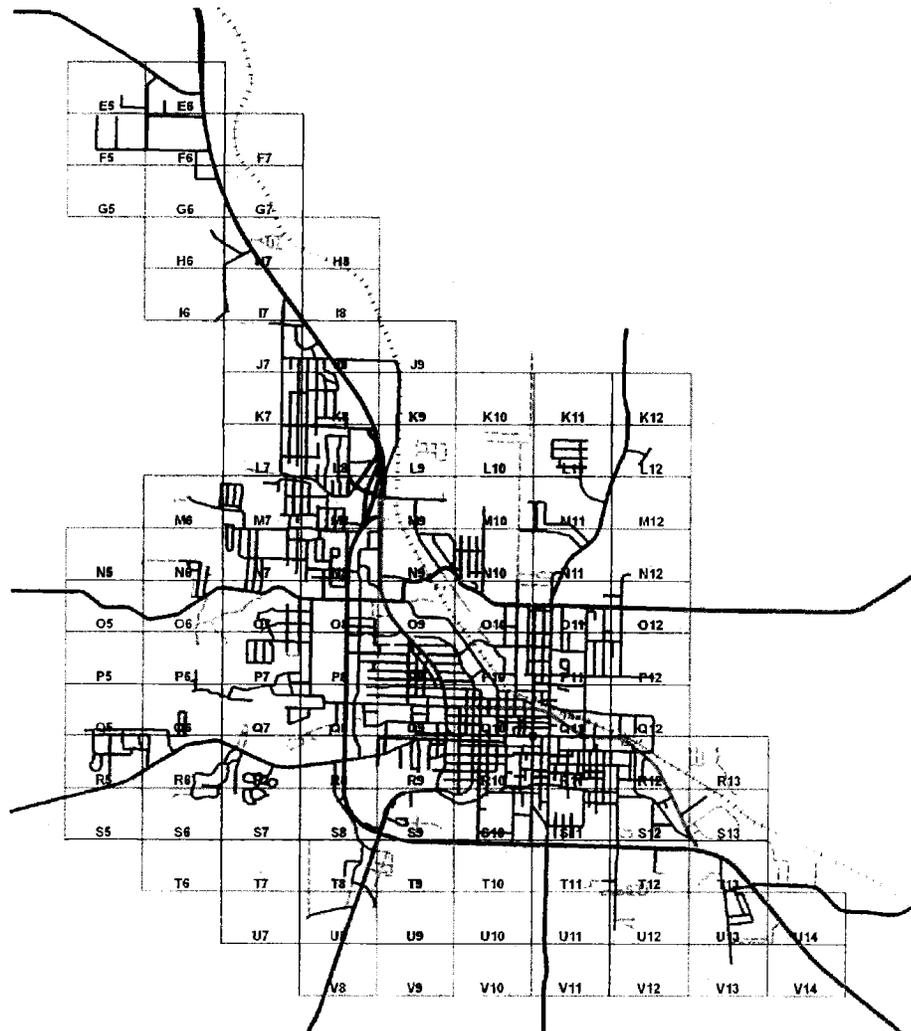
Mission Planning

MGIS will employ its in-house mission planning for the City of Beloit project. Mission planning for GPS surveys shall perform evaluation of satellite ephemeris data for the best satellite coverage. This will ensure the highest quality GPS solutions during the project and also minimize down time.

Project Sector Definition

MGIS will work with the City staff to finalize the planning for the project sectors and the order of areas to collect data. MGIS has taken its long history of survey data collection and transferred this knowledge to the GIS data collection process. This step can determine the efficiency and timeliness at which the data is collected and decide the success of the project.

Midland GIS field crews will GPS features inside each sector completely before advancing. This will ensure completeness of the data collection and allow City staff to know where and when the field staff is working for scheduling and safety purposes. Areas of more dense urban population will have sub-sectors created within the main sector.



Electric Network Feature Collection

Midland GIS Solutions will utilize the City's existing electrical network maps to photo-identify, adjust, and develop the approximate location of the City's electrical utility network. Midland GIS will GPS locate pole locations where locations are not photo identifiable or obstructed. As these lines are sometimes located above each other, some of the placement utilized on the City's current electrical utility maps could be kept. Midland GIS Solutions will develop a personal Geodatabase for the electrical utility features that are photo identified and prepare it for incorporation into the City's GIS mapping program. Unique identification numbers will be assigned to each feature where appropriate and existing identification or digital attribute data incorporated. Relevant symbolization will be assigned and one (1) set of 36"x36" review maps, at a scale of 1"=100', will be presented to the City. The review maps will allow the City to evaluate the correctness of the mapped features and line segment locations. Midland GIS Solutions will incorporate marked changes submitted by the City on the review maps and incorporate the changes into the GIS mapping program.

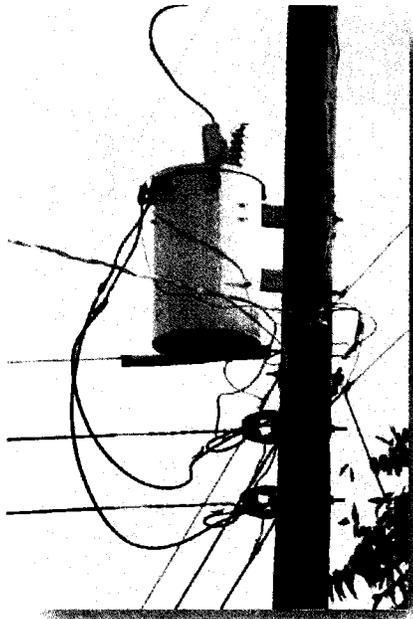
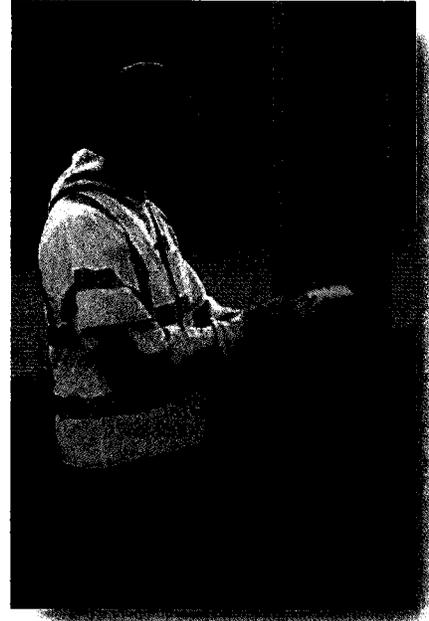


Electric Network GPS Feature Collection

MGIS will locate, through mapping grade GPS methods, the electric network contained within the defined project limits that are not represented on the existing maps provided by the City or not photo identifiable. Captured features through GPS surveys will include all features designated by the City during the planning phase of the project. It is required that City staff successful approach for MGIS on past projects of similar scale. This will allow MGIS to collect features in a quicker and more efficient method translating to cost saving for the City.

GPS surveys will be referenced to the existing Kansas state plane coordinate system to allow for direct insertion into the City's GIS. Horizontal (x,y) coordinates will be obtained in the field for the electric facilities. Features will be collected at a horizontal accuracy of +/- two (2) feet.

- Midland GIS Solutions will GPS field locate the above ground utility features for the electric network within the project limits (the exact project boundary will be agreed upon before commencement of the project).
- The electric GPS field data will be collected using mapping grade GPS methods. The GPS unit has a horizontal accuracy level of +/- 2 feet.
- Midland GIS will collect electric attribute data with the assistance of City staff during this phase of the project. Any features that require further assistance in locating will be noted and MGIS will work with City staff to gain access to the identified features. (Any features that are inaccessible are the responsibility of the City)
- Midland GIS Solutions will download and post-process the GPS field data to prepare the data for proper insertion into the GIS mapping program.



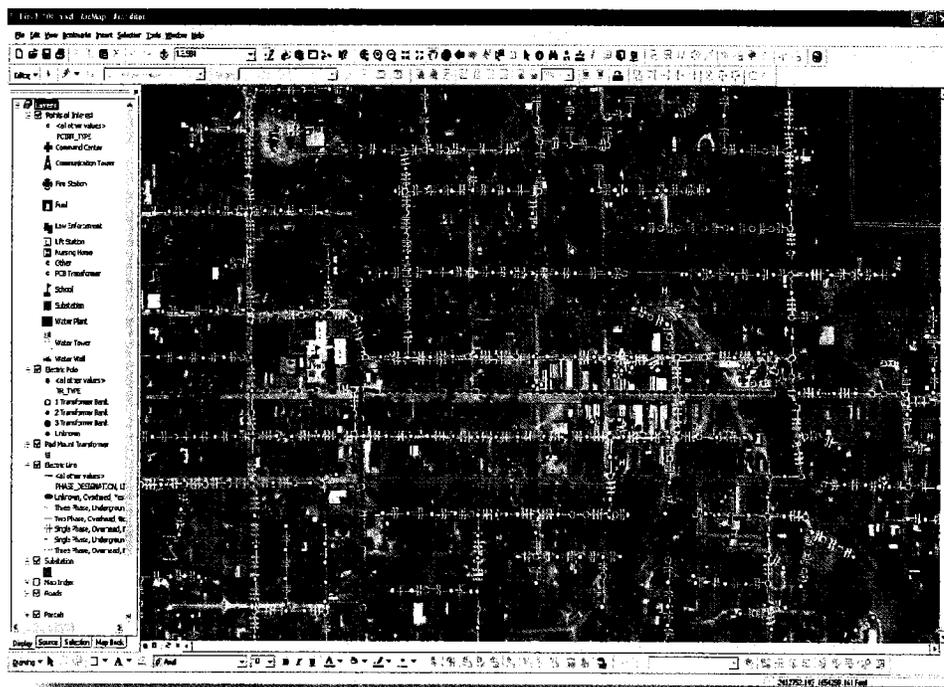
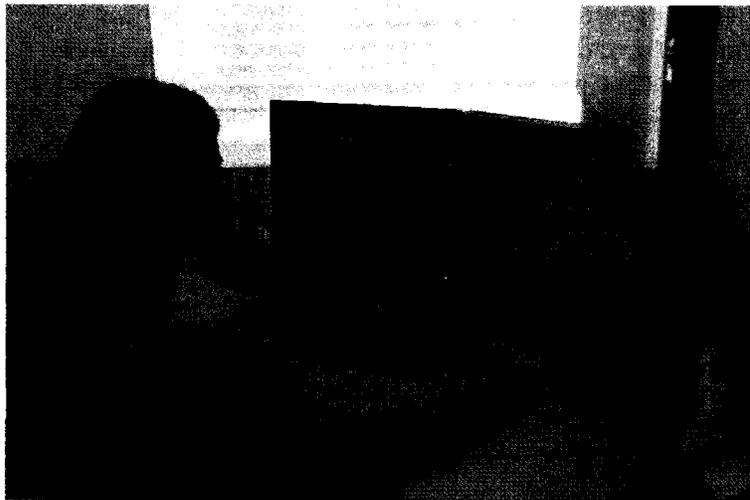
GIS Feature Creation

Midland GIS Solutions will develop an ESRI ArcGIS Geodatabase file for the electric network data layer. Unique feature class data layers will be created for the layers that are defined during the Geodatabase design portion of the project.

GPS field data will be incorporated into the GIS program and relevant symbolization will be assigned within the GIS mapping program for the utility network features. Midland GIS will work with City staff to finalize symbolization and color schemes for symbols.

Existing City of Beloit scanned hardcopy map information and will be utilized to define the approximate location of the utility line segments within the City. The utility line segments will be digitized in the GIS by connecting the segments to the GPS field located electric features (It is the responsibility of the City to provide MGIS with scanned copies of the existing map information).

Midland GIS Solutions will develop the initial GIS database for the electric network. Database fields will be setup in the GIS program to allow Midland GIS staff to enter information for specific data features in the GIS.



Map & Map Book Creation

Midland GIS Solutions will provide the City with one (1) set of 36"x36" review maps for the electric network at a scale of 1"=100'. The review maps will allow the City to evaluate the correctness of the mapped electric network features and line segment locations. Midland GIS Solutions will incorporate marked changes, submitted by the City, on the review maps into the GIS mapping program.

All cartographic values, (line widths, colors etc.), will conform to established values and/or have pleasing and functional aesthetic values adhering to the City's desires. Annotation will likewise be functional, aesthetically pleasing, and meet the desires of the City.

Midland GIS Solutions will also incorporate a "Map Book" application in the GIS program which will allow for enhanced hardcopy map plotting capability. Map document (.mxd) files will be developed for plotting full size maps at the following scales: 1"=100' and also the individual 11"x17" map sheets.



Fee Schedule

Electric Network

\$17,482.00

Map Document Set Up
GPS Data Collection
GIS Mapping
QA/QC
Printing
Geodatabase Design
Project Set Up
Project Management
Per Diem

TOTAL PROPOSED FEE _____ \$17,482.00

**Fee estimate is based on the feature count that was provided to Midland GIS Solutions by the City of Beloit. Any features collected above the amounts provided to Midland GIS Solutions will be billed at a time and materials basis.*

APPROVED BY: CITY OF BELOIT, KANSAS

By: _____

City of Beloit, Kansas

Date: _____

APPROVED BY: MIDLAND GIS SOLUTIONS, L.L.C.

By: _____

*Kirk Larson
Vice President*

Date: _____ 3-18-11 _____

Community Development Report

March 2011

North Campus Facility- The North Campus Development Steering Committee has met almost every two weeks since January and conducted three public meetings. They are now fine tuning their recommendations that will be presented to the Beloit City Council on April 5th.

This project has attracted some outside interests. I have been contacted by several companies outside our region and Kansas. (2 retail, 3 housing) Harbin construction continues to work on the new law enforcement center.

City Crews have completed demolition work inside the cafeteria to prepare it for construction for the library. We have given several groups tours of the administration building. We are meeting with one group for the 4th or 5th time later this month.

Housing- Manske & Associates are opening bids for construction of the Beloit Crown Homes on March 17th. They have also been in contact with the city of Beloit to discuss their need for street improvements in Zimmer Addition. ** The North Campus Development Steering Committee has identified 15 acres of land for housing developing in an R-2 Zoning area. Additional housing can be added in a mixed use zoning area. ***We have been contacted by 3 outside developers interested in looking at our housing information to determine if they would like to build multi-family or senior housing here.

Prospective business expansions-

1. **Project Polish-** On February 28 I was contacted by a local business person who is interested in expanding their business and has interest in a specific building in downtown Beloit. On **March 9**, I made contact with the person responsible for the building downtown and I have been able to get each party contact information for the other person. On **March 16** I checked back in and the business person who wants to expand has not made contact with the building owner.
2. **USDA Office-**the USDA has issued a request for proposals for office space in Beloit. The plan to tour several potential locations in March with a decision to follow soon afterward.
March Update-USDA Representatives were in Beloit on March 2nd to consider their options. The administration building on the North Campus is NOT what they are looking for at this time. We have not heard anything back on any other options at this time.

Prospective new business developments-

1. **Project Mustard-**On March 1, I was contacted by a local person who is interested in starting a new business. They have their eye on a specific location. They have identified their product. They are working on developing a business plan so they may seek financial assistance.
2. **Project Liquid-** On February 11 I was contacted by a person interested in starting a new retail business in Beloit. This is a retail liquidators/close outs type business. They have locations in Lawrence, Baldwin and Overland Park. On February, 14 I was contacted again. They are currently looking at several locations in Beloit.
On March 14, I visited with the owner of the building they are considering for this business. They are both looking at the idea of doing the business but start up financing is an issue.

3. **Project Casper-** On February 3 I was contacted by a local person interested in purchasing a lot in the business park. They were provided with the information they requested. **March Update-** This person is looking at purchasing a “half lot” in the business park. Curt and I have discussed pricing for a half lot and I have relayed that information back to the interested party.
4. **Project Cart-**Our initial conversation began in December 2010. They picked up in January. This is an existing retail business with multiple locations in north central Kansas. They are considering opening a location in Beloit. As recently as February 11th they have indicated their continuing interest in possibly opening a business in Beloit. (This is the grocery store owner from Belleville, Concordia and Mankato. Dale Twaddell has kept in contact with them and brought them back to the table) **March Update-**I have made several calls to continue this discussion. They have expressed “some” interest in Beloit.
5. **Project Shop-** On January 4 I was contacted by a site selector specializing in retail/service business leases. He was asking for information on two specific properties from our Location One property list. I was able to provide all the information he requested for his client. (They were not specific but I believe this is someone looking for a grocery store location) **February-**Nothing new to report. **March update-**Nothing new to report.
6. **Project Corner-**On January 10 I received a request from a site selector looking for an available property on Highway 24. We were able to provide him with photographs, property details and other information. He visited Beloit and took his own pictures of the property and added it to a list for his client. (The site selector was looking at the former County Seat Bar & Grill owned by Beckers) **February-**Nothing new to report **March Update-**Nothing new to report.
7. **Project Corn 2011-** In late January we were contacted by a representative from the Dept. of commerce to submit a proposal for a new business. We have two buildings that meet their requirements and information was submitted for both properties. **On February 8,** we were informed one of the buildings we submitted is still being considered. This business would create 50-100 jobs. (Service Center---Admin. Building on the North Campus) **March Update-** On March 16, I was notified by the state that we are no longer in consideration for this business.
8. **Project Racer-**On November 15, I was contacted by a person who had expressed interest in putting a new business in the Solomon Valley Business Park. They first contacted me with this project in Sept. 2008 **NOVEMBER-** I sent them a map of the business park with their lot marked along with a copy of the Business Park zoning regulations. I asked them to get back with me to discuss their intentions.
December 8, 2010-I made a follow up call. **December 16-** I heard back and they are still interested.
(He has been very excited and very interested several times lately but he never follows through with a meeting to discuss details)
January/February-Forwarded information to Curt Frasier to work on a contract for a lot in the business park.
March Update-We have a signed contract for purchasing a lot in the business park. Closing will be on or before March 25.

9. **Project Volt-** I was first contacted on **September 1**, by a local person who was aware of a business in our region that had expressed interest in relocating to Beloit. I followed up on the information and confirmed the business does have interest in relocating to Beloit.
- October-** I have been working on providing additional information on our area.
- November-** We are still working on getting them information. This project will take some time to complete.
- December 15-**A new packet of information was forwarded and we are working on setting up a schedule to meet to discuss potential locations for this business.
- January-**Nothing new that I can report. More information will be available in March. We have been told this could create approximately 30 jobs.
- March Update-** **We have been told more information will be available in April.**

Other Business Activity:

- I have met with our new state Senator Allen Schmidt to discuss economic development initiatives
- I have discussed with the county commissioners the Rural Opportunity Zone bills SB 198 and HB2331 (**This morning 3/17 I found that SB198 passed out of the House Taxation Committee and has been recommended for House approval**)
- I did presentations on the North Campus Development for a Juvenile Justice Authority committee in Topeka and the Leadership Mitchell County Class at their meeting in Downs.

Businesses/Organizations requested information or assistance.

	Current Month	Current YTD	'10 YTD	'09 YTD
Expansion Plans	1	1	4	4
Tax Assistance	0	0	0	0
Marketing/Planning Assistance	0	0	0	0
Employment Assistance	0	0	1	1
New Business Prospect	1	9	8	4

ITEMS FOR COUNCIL DISCUSSION

DATE:	TITLE:
April 5, 2011	WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your April 5, 2011 Work Session will include the following:

POOL COMMITTEE UPDATE: Heather Johnson will update the council on the various activities that the pool committee has planned for the next three months.

UTILITY RATES: The City Administrator will provide an overview of the city's utility rates and make recommendations for managing the city's utility funds.

PROPERTY MAINTENANCE CODE: City Code Enforcement Officer Chris Jones will present a draft of a new city property maintenance code.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2055

AN ORDINANCE AMENDING CHAPTER 17, ARTICLE 1. WATER, AND ARTICLE 4. SEWERS, OF THE CODE OF THE CITY OF BELOIT, KANSAS, AND REPEALING ORDINANCE NO. 1837.

BEIT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Chapter 17, Article 1. Water, Section 17-122 of the Code of the City of Beloit, Kansas, is hereby amended to read as follows:

- 17-122 MONTHLY RATES. (a) All water shall be sold on a separate metered basis.
- (b) The monthly rate to be charged for retail water sold to customers located within the City limits and outside the City limits shall be as follows:
- (1) a base rate of \$10.55; and
 - (2) \$4.00 per 1,000 gallons used
- (c) The rate to be charged for wholesale water sold to Rural Water District No. 1, Mitchell County, Kansas, shall be as follows: \$0.00193 per gallon.
- (d) Cost Factor Adjustment. The rates set forth in this schedule are based upon a cost factor to the customer of \$1.60 per 1,000 gallons produced. If it is determined that the cost factor at time of customer's monthly billing is greater than this amount, the monthly billing shall be adjusted to account for the actual cost of production.
- (e) All future water utility rate changes shall be set by resolution of the governing body of the City and shall be reviewed on a yearly basis.

Section 2: Chapter 17, Article 4. Sewers, Section 17-425 of the Code of the City of Beloit, Kansas, is hereby amended to read as follows:

- 17-425 SEWER SERVICE CHARGES. (a) Each user shall pay for the services provided by the city based on his use of the treatment works as determined by water meter(s) acceptable to the city.
- (b) For residential users, monthly charges will be based on the average monthly water usage during the months of January, February, March of each year. If a residential user has not established a January, February and March average, the monthly user charge shall be the average charge of all other residential users.
- (1) For users located within the City limits:
 - (i) a base charge of \$15.69; and
 - (ii) an additional \$4.15 per 1,000 gallons used.
 - (2) For users located outside the City limits but served by the City utility:
 - (i) a base charge of \$16.69; and
 - (ii) an additional \$4.65 per 1,000 gallons used.
- (c) For commercial and industrial users, monthly charges shall be based upon water metered during the current month.
- (1) For users located within the City limits:
 - (i) a minimum charge of \$15.69; and
 - (ii) an additional \$4.15 per 1,000 gallons used.
 - (2) For users located outside the City limits but served by the City utility:
 - (i) a minimum charge of \$16.69; and
 - (ii) an additional \$4.65 per 1,000 gallons used.
- (d) If a user has a consumptive use of water, or in some manner uses water which is not returned to the wastewater collection system, the user charge for that user may be based upon a wastewater meter(s) or separate water meter(s) installed and maintained at the user's expense, and in a manner acceptable to the City. Said meter(s) shall be open and available for inspection and reading by an authorized City representative.
- (e) Cost Factor Adjustment. The rates set forth in this section are based upon a cost factor to the customer of \$1.05 per 1,000 gallons treated. If it is determined that the cost factor at time of customer's monthly billing is greater than this amount, the monthly billing shall be adjusted to account for the actual cost of treatment.
- (f) All future sewer utility rate changes shall be set by resolution of the governing body of the city and shall be reviewed on a yearly basis.

Section 3: Chapter 17, Article 4. Sewers, Section 17-430 of the Code of the City of Beloit, Kansas, is hereby amended to read as follows:

17-430 BILLS: (a) Bills shall be rendered monthly as provided in Section 17-114 and shall be collected as a combined utility bill.

(b) Any person at the time of beginning or terminating service who receives service for a period of less than 17 consecutive days shall be billed at no less than one-half of the regular minimum monthly rate. For service of 17 consecutive days or more the charge shall be not less than full regular minimum monthly rate.

Section 4: Ordinance No. 1858 is hereby repealed.

Section 5: This Ordinance shall take effect after the reading of meters for the November utility billing cycle and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 16th day of September, 2008.



Rebecca J. Koster, Mayor

ATTEST:



Kerry Benson, City Clerk

ORDINANCE NO. 2056

AN ORDINANCE AMENDING CHAPTER 17, ARTICLE 2. ELECTRICITY, OF THE CODE OF THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Chapter 17, Article 2. Electricity of the Code of the City of Beloit, Kansas, Sections 17-201, 17-206, 17-211, and 17-214, are hereby amended to read as follows:

ARTICLE 2. ELECTRICITY

17-201. **DIRECTOR.** The Director of Plant Operations and Director of Systems Operations shall have full charge of the city's electrical properties.

17-206. **BILLS:** (a) Bills shall be rendered monthly as provided in Section 17-114 and shall be collected as a combined utility bill.

(b) Any person at the time of beginning or terminating service who receives service for a period of less than 17 consecutive days shall be billed at no less than one-half of the regular minimum monthly rate. For service of 17 consecutive days or more the charge shall be not less than full regular minimum monthly rate.

17-211. **MONTHLY RATES.** The monthly rates to be charged and collected by the city for the sale of electricity and electrical service shall be as follows, to-wit:

(a) Residential Urban metered use:

First 20 kWh/month or less	For	\$3.80 minimum charge
Next 80 kWh/month	@	12¢/kWh
Next 400 kWh/month	@	7.5¢/kWh
Next 1500 kWh/month	@	\$7.2¢/kWh
Over 2000 kWh/month	@	6.6¢/kWh

Plus Energy Cost Adjustment Charge, as applicable. Minimum monthly charge: \$3.80.

Application: To all urban domestic consumers. Each dwelling unit (apartment, duplex, trailer, etc.) is to be metered separately unless the user (apartment house, duplex, trailer court, etc.) elects to be billed as a business user. Rooming houses with more than five units available for rent shall be considered business and be under one meter. If the user elects to be billed as a business user and desires private metering in addition to the one meter furnished by the utility it shall be at the expense of the user.

Service: Such phase and voltage as the utility has immediately available to the site shall be determined by the Director of Systems Operations.

(b) Residential Rural metered use:

First 20 kWh/month or less	For	\$4.40 minimum charge
Next 80 kWh/month	@	13¢/kWh
Next 400 kWh/month	@	7.6¢/kWh
Next 1500 kWh/month	@	\$7.3¢/kWh
Over 2000 kWh/month	@	6.7¢/kWh

Plus Energy Cost Adjustment Charge, as applicable. Minimum monthly charge: \$4.40.

Application: To all rural domestic consumers. To any farm consumer, for domestic plus customary farm uses, where consumption does not exceed 10,000 kwh per month in any months after June 16 and before October 15 in any year. Each dwelling unit (apartment, duplex, trailer, etc.) is to be metered separately unless the user (apartment house, duplex, trailer court, etc.) elects to be billed as a rural business user. Rooming houses with more than five units available for rent shall be considered rural business and be under one meter. If the user elects to be billed as

a rural business user and desires private metering in addition to the one meter furnished by the utility it shall be at the expense of the user.

Service: Such phase and voltage as the utility has immediately available to the site shall be determined by the Director of Systems Operations.

(c) Small Business Urban metered use:

First 25 kWh/month or less	For	\$8.25 minimum charge
Next 75 kWh/month	@	9.4¢/kWh
Next 900 kWh/month	@	8.8¢/kWh
Next 4000 kWh/month	@	\$7.9¢/kWh
Next 15,000 kWh/month	@	7.7¢/kWh
Over 20,000 kWh/month	@	7.5¢/kWh

Plus Energy Cost Adjustment Charge, as applicable. Minimum monthly charge: \$8.25.

Application: To all urban business and institutional users, unless classified as residential or large business. Residential use may be included where business operated in the home, on the same meter as the household. Each meter is to be considered a separate customer.

Service: Such phase and voltage as the utility has immediately available to the site shall be determined by the Director of Systems Operations.

(d) Small Business Rural metered use:

First 25 kWh/month or less	For	\$9.00 minimum charge
Next 75 kWh/month	@	9.5¢/kWh
Next 900 kWh/month	@	8.9¢/kWh
Next 4000 kWh/month	@	\$8.0¢/kWh
Next 15,000 kWh/month	@	7.8¢/kWh
Over 20,000 kWh/month	@	7.6¢/kWh

Plus Energy Cost Adjustment Charge, as applicable. Minimum monthly charge: \$9.00.

Application: To all rural farm business and institutional users, unless classified as rural residential or rural large business. Residential use may be included where business is operated in the home on the same meter as the household. Each meter is to be considered a separate customer.

Service: Such phase and voltage as the utility has immediately available to the site shall be determined by the Director of Systems Operations.

(e) Large Business Urban metered use:

Demand Charges:

First 25 kWh demand	For	\$100.00 minimum charge
Next 75 kWh demand	@	\$5.50/kWh
Over 100 kWh demand	@	\$6.50/kWh

Energy Charge:

First 2000 kWh/month	For	\$115.00 minimum charge
Next 18,000 kWh/month	@	5.5¢/kWh
Over 20,000 kWh/month	@	5.0¢/kWh

Plus Energy Cost Adjustment Charge, as applicable. Total Minimum Monthly charge: \$215.00

Power Factor Adjustment: The rates set by governing body of the city are based on the maintenance by the customer of a power factor of not less than 80%, at all times. If it is determined, by measurement, that the power factor at time of customer's monthly peak load is less than 80% the demand shall be increased by the ratio of 80% to the customer's power factor, expressed as a percentage.

Application: (1) To all urban business and institutional users which elect, by signed request, to be served hereunder. Commitment shall be not less than 12 months duration, renewable automatically and indefinitely.

(2) To such other business or institutional users as are assigned to this classification at the sole discretion of the utility. Criteria for such assignment are.

(i) Whenever the customer's metered demand exceeds 50 kw in any monthly period of time after June 16 and before October 15 each year, or the normal reading cycle closest thereto; or

(ii) Whenever the customer's average monthly use in any calendar year exceeds 20,000 kwh; or

(iii) Whenever the average power factor during the period of customer's annual peak demand is measured as less than 75%; or

(iv) Whenever, in the judgement and sole discretion of the utility, the customer requests or exhibits any abnormal service conditions, capacities, or voltage requirements.

Service: Such phase and voltage as the utility has immediately available to the site shall be determined by the Director of Systems Operations.

(f) Large Business Rural metered use:

Demand Charges:

First 25 kWh demand	For	\$102.50 minimum charge
Next 75 kWh demand	@	\$5.60/kWh
Over 100 kWh demand	@	\$6.60/kWh

Energy Charge:

First 2000 kWh/month	For	\$117.00 minimum charge
Next 18,000 kWh/month	@	5.6¢/kWh
Over 20,000 kWh/month	@	5.1¢/kWh

Plus Energy Cost Adjustment Charge, as applicable. Total Minimum Monthly charge: \$219.50

Power Factor Adjustment: The rates set by the governing body of the city are based on the maintenance by the customer of a power factor of not less than 80%, at all times. If it is determined, by measurement, that the power factor at time of customer's monthly peak load is less than 80% the demand shall be increased by the ratio of 80% to the customer's power factor, expressed as a percentage.

Application: (1) To all urban business and institutional users which elect, by signed request, to be served hereunder.

Commitment shall be not less than 12 months duration, renewable automatically and indefinitely.

(2) To such other business or institutional users as are assigned to this classification at the sole discretion of the utility. Criteria for such assignment are:

(i) Whenever the customer's metered demand exceeds 50 kw in any monthly period of time after June 16 and before October 15 each year, or the normal reading cycle closest thereto; or

(ii) Whenever the customer's average monthly use in any calendar year exceeds 20,000 kwh; or

(iii) Whenever the average power factor during the period of customer's annual peak demand is measured as less than 75%, or

(iv) Whenever, in the judgement and sole discretion of the utility, the customer requests or exhibits any abnormal service conditions, capacities, or voltage requirements.

Service: Such phase and voltage as the utility has immediately available to the site shall be determined by the Director of Systems Operations.

(g) Municipal Use: Same as applicable business rate.

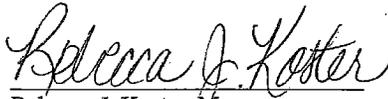
(h) All future monthly rate changes to be charged and collected by the city for the sale of electricity and electrical service shall be set by resolution of the governing body of the city and shall be reviewed on a yearly basis.

ENERGY COST ADJUSTMENT. (a) Whenever the monthly cost of energy production and purchased electrical energy exceeds 30 mills (3 cents) per kWh sold, a charge shall be added to each customer's next monthly electric service bill in the

amount of 0.1 mill per kWh for each 0.1 mill, or major fraction thereof, by which said average cost exceeds 30 mills. (b) This energy cost adjustment shall be applied to all users to whom bills are rendered and from whom money is normally collected (or transfers credited); likewise, all and only the energy sold to such users shall be the basis for the determination of the monthly cost. Cost of energy produced shall include fuel gas, fuel oil, lubricants, water and chemicals in the treatment of cooling water. Cost of purchased electrical energy shall include all cost incurred under any and all Municipal Interconnection Contracts and addendum's thereto (plus the WAPA and GRDA agreement, taxes and surcharges).

Section 2: This Ordinance shall take effect after the reading of meters for the November utility billing cycle and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 7th day of October, 2008.


Rebecca J. Koster, Mayor

ATTEST:


Kerry Benson, City Clerk