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CITY COUNCIL AGENDA

**Tuesday, May 17, 2011
7:00 p.m.**

1. CALL TO ORDER
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance
2. MAYOR AND COUNCIL REPORTS
3. STAFF REPORTS
 - A. City Attorney Report
 - B. City Administrator Report
4. PUBLIC COMMENT
5. CONSENT AGENDA
 - A. 5/3/2011 City Council Meeting Minutes
 - B. Appropriations 5B
 - C. Fire Department Officers
 - D. Fire Department Resignations
6. ORDINANCES
 - A. Ordinance 2028 Bassford Alley Vacation
7. RESOLUTIONS
 - A.
8. FORMAL ACTIONS
 - A. Chautauqua Isle of Lights Agreement
 - B. North Campus Roof Bid
 - C. Annual City Audit
 - D. COLA Raises/Pay Plan
 - E. KMGD Director Appointment
 - F. Unfit Structures (Amerine Properties)
 - G. Special Event License
 - H. Stop Sign at 10th St and N Pine St
- I. Speed Limit Change (2nd St to 4th St on N Hersey)
9. CLOSED SESSION

None
10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS
 - A. Library Board Minutes
 - B. Police Reports
 - C. City Attorney Report
 - D. City Administrator Report
2. DISCUSSION ITEMS
 - A. Rick Ensz – Waterline Financing
 - B. Council Retreat
3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES
May 3, 2011

The Beloit City Council met in regular session on May 3, 2011 in the Council Chambers. Mayor Rebecca Koster called the meeting to order at 7:00 p.m. City Council members in attendance were Bob Richard, Denis Shumate, Frank Delka, James Crowley, Pat Struble, and Matt Otte. Also present were, City Administrator Glenn Rodden, City Attorney Brenon Odle, and City Clerk Amanda Lomax. City Council members Tom Naasz, and Rick Brown was absent from the meeting.

Department heads in attendance were Murray McGee, Lynn Miller, Kendal Francis, Mike Haeffele, Ronnie Sporleder, Ryan Stocker, and Chris Jones.

Mayor Koster gave the invocation and the Pledge of Allegiance was recited.

Mayor Koster reported that a person asked her if Beloit would be interested in an air show once the airport got revamped. Mayor Koster and City Administrator Rodden have discussed taking public comment off the Council meeting agenda and that a person who wanted to have public comment contact City Administrator Rodden to be put on the agenda. Mayor Koster also wanted to remind people that school will be letting out for the summer soon and to watch out for kids. Councilor Struble wanted to remind people about the prayer date on May 5, 2011 starting at 6:30 am with Dr. Willis. Councilor Crowley thought it was great the Beloit Relays and the City Wide garage sales were on the same weekend and thought it was great for the community to have everybody out. Councilor Crowley thought it was great that the water crew got the water line up to 12th Street already. Councilor Otte had the opportunity to go to the Janis Lee reception and showed her pictures of the North Campus. Councilor Otte was happy to see a complaint dealt with in regards to a scoreboard going up. Councilor Otte was disappointed that he did not receive a balance sheet like the department heads get in his packet like he requested.

City Administrator Rodden reported on the following items: 1. Mill Street project the sewer crew is making progress and Transportation is taking off bricks on Mill Street; the project is moving along and have not had weather delays. 2. Manske Project, City Administrator Rodden said they would have plans to him by the end of the week. 3. Power Plant Cooling towers have not heard any updates from Wilson and Company recently. 4. The Law Enforcement Project needs drainage tubing and that was not part of the contract agreement with the contractors; the Transportation Department will be putting in the drainage tubing. The next Council Meeting Chief Stocker will have a report on the Police Department's new computer system and a report about a stop sign. 5. K-14 Project, John Cashatt with Schwab-Eaton is working on the engineering for the project coming up this summer.

Public Comment: David Chase commented that the hospital construction was cleaned up and it was discussed before about putting in a side walk at 10th Street to Catlins and thought maybe it could be discussed next year about possibly getting that done. David Chase also wanted to ask if public comment got taken away if the Mayor and Council would allow people

to make comments on various sections on the agenda. Mayor Koster responded if people raise their hands.

The Consent Agenda consisted of April 19, 2011 Council Meeting Minutes, and Appropriations 5A. Councilor Crowley noted some revisions on the minutes, and Councilor Richard seen a typo. A motion was made by Councilor Struble and seconded by Councilor Shumate to approve the Consent Agenda in its entirety. Roll call vote: Yeas: Struble, Richard, Shumate, Otte, Delka, and Crowley. Nays: None.

A motion was made by Councilor Otte and seconded by Councilor Struble to proclaim May 2011 as Mental Health Month in the City of Beloit. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve the City's Insurance coverage with Fouts Insurance for \$279,055.00. The insurance is for the City's annual premiums for property, vehicle, and liability coverage. A motion was made by Councilor Shumate and seconded by Councilor Richard to approve insurance coverage with Fouts Insurance for \$279,055.00. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve a meter bid tester from Power Metrix for \$33,845.00. The meter tester equipment will be used to test electrical lines to help reduce line loss. A motion was made by Councilor Crowley and seconded by Councilor Richard. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve hiring summer employees for the Parks and Recreation Department. A motion was made by Councilor Otte and seconded by Councilor Crowley to approve the hiring of summer employees for the Parks and Recreation Department. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve a contract with Schwab-Eaton for engineering services for \$128,200.00. The engineering service with Schwab-Eaton is for the waterline project. A motion was made by Councilor Crowley and seconded by Councilor Shumate to approve the engineering contract with Schwab-Eaton for \$128,200.00. Motion carried 6-0. Nays: None.

Staff is recommending that Council deny the property owner of unfit structures located at 316 and 320 W 3rd Street a 60 day extension that was requested last meeting. A motion was made by Councilor Crowley and seconded by Councilor Shumate to table the unfit structure action until next Council meeting May 17, 2011 until an actual cost for abatement was quoted to make the structures secure. Motion carried 6-0. Nays: None.

A motion was made by Councilor Struble seconded by Councilor Otte for a Closed Session for preliminary consideration of non-elected personal consisting of the Governing Body, City Administrator Glenn Rodden, City Attorney Brenon Odle, and Director of Electric Operations Ronnie Sporleder for a period of 15 minutes. Motion passed 6-0. Starting time began at 7:55 p.m. ended at 8:10 p.m. No motions or decisions were made.

A motion was made by Councilor Richard and seconded by Councilor Shumate to adjourn the Council Meeting. Motion passed 6-0. The meeting ended at 8:13 p.m.

The work session began at 8:13 p.m. Present were Councilors Delka, Struble, Richard, Crowley, and Otte. Also present were City Administrator Rodden, City Attorney Brenon Odle, and City Clerk Amanda Lomax. Denis Shumate was absent from the meeting.

Department heads in attendance were Murray McGee, Chris Jones, and Mike Haeffele.

Verlin Kolman was present to discuss with Council the progress of the new Library. Mr. Kolman said it would be six weeks before working prints of the new Library would be sent to the Library Board and that the Library was applying for a tax credit grant with a deadline of May 6, 2011.

Code Enforcement Officer Chris Jones and City Attorney Brenon Odle presented Council with revisions of the property maintenance code. Language about private properties was removed and City Attorney Odle will change the section 5 of the code to specify landlords. The property maintenance code will be for the purpose of rental properties and an ordinance will be brought back next meeting for approval.

City Administrator Glenn Rodden presented to Council utility rates from other second class cities for comparison of Beloit's utility rates. City Administrator Rodden is recommending that the franchise fee get passed on to the utility customer. City Administrator Rodden is also recommending that the franchise fees get passed on when utility rates get evaluated when final cost figures for the waterline and cooling tower projects come in.

City Administrator Rodden brought up the Council Retreat for this summer. City Administrator Rodden did not have a set date and was going to meet with John Devine next week about possible dates.

City Administrator Rodden presented Council with the many employees that are topped out and employees who are about topped out on the pay scale. City Administrator Rodden is recommending that wages get re-evaluated every three years in lieu of COLA raises; the next evaluation would be next year. The COLA raises will be presented next Council meeting for approval.

The 2011 1st Quarterly Treasures report was given to council for review and also the April Community Development report.

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>		<u>Vendor Name</u>		<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>						<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1721	A-B BUILDERS											
46157	30-00-8200		1,352.66	753569	4/30/2011	6190		Sand & road gravel			1,352.66	0.00
												Posted
6	ABRAM READY-MIX											
46088	30-00-8200		2,759.40		4/26/2011	7324		5919 flowable fill			1,149.75	0.00
	30-00-8200							5921 flowable fill			505.89	0.00
	30-00-8200							5936 flowable fill			367.92	0.00
	30-00-8200							5942 flowable fill			735.84	0.00
											2,759.40	0.00
												Posted
46118	30-00-8100		574.88		5/2/2011	6189		#5997 concrete			298.94	0.00
	30-00-8200							#5997 concrete			183.96	0.00
	30-00-8200							#5998 concrete			91.98	0.00
											574.88	0.00
												Posted
8	ACE HARDWARE											
46073	53-41-6000		50.46	394421	4/29/2011	6021		tubing cutters			50.46	0.00
												Posted
46085	51-41-6000		125.22		4/1/2011	7320		393463 AA batteries			15.49	0.00
	51-41-6000							393528 ball valve			11.28	0.00
	51-41-6000							394232 sprayer, weed be gone			52.48	0.00
	51-41-6000							394308 bulb & ballast			45.97	0.00
											125.22	0.00
												Posted
46087	53-41-6000		82.90		4/11/2011	6014		393966 parts box			18.99	0.00
	53-41-6000							393382 brass coupler			17.97	0.00
	53-41-6000							393376 brass couplers			23.96	0.00
	53-41-6000							393294 flex couplers			21.98	0.00
											82.90	0.00
												Posted
46089	10-11-6000		4.29	394799	5/6/2011	6385		hooks to hang posters in office			4.29	0.00
												Posted
46092	52-41-6000		22.96		4/1/2011	6160		#392714 coupler & bushing			7.98	0.00
	52-41-6000							#393947 bug fogger			14.98	0.00
											22.96	0.00
												Posted
46093	10-18-6000		57.75		4/19/2011	6114		#393804 vacuum bag & belt for muni			28.78	0.00
	10-18-6000							#393990 register return			8.99	0.00
	10-19-6000							#393828 baracade tape			19.98	0.00
											57.75	0.00
												Posted
46094	10-15-6000		160.76		4/1/2011	6696		#392873 pipe fittings			14.45	0.00
	10-15-6000							#393141 staples			4.29	0.00
	10-15-6000							#393350 hardware			1.80	0.00
	10-15-6000							#393355 pipe fittings			20.94	0.00
	10-15-6000							#393550 hardware			0.88	0.00
	10-15-6000							#394116 bar clamp			41.98	0.00
	10-15-6000							#394142 paint			36.98	0.00
	10-15-6000							#394145 liquid sander & brush			17.48	0.00
	10-15-6000							#394171 propane cyl			8.97	0.00
	10-15-6000							#394181 mirror			12.99	0.00
											160.76	0.00
												Posted
46151	10-21-4300		114.90		4/27/2011	6121		395029 adapter & pipe fittings			17.75	0.00
	10-18-6000							394433 toilet repair kit			13.49	0.00
	10-18-6000							394714 plug for sewer			8.99	0.00
	10-18-6000							394989 mouse proof			15.98	0.00
	10-18-6000							394838 mouse proof			7.99	0.00
	10-18-6000							394423 elbow & coupling			24.97	0.00
	10-18-6000							394711 brass polish			15.16	0.00
	10-18-6000							394332 scrub brush			4.99	0.00
	10-18-6000							394237 drop cloth			5.58	0.00
											114.90	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order			Description				Debit	Credit
9 ACKERMAN SUPPLY (continued)										
46060	52-43-6000		5/19/2011	5/19/2011	1.45	204632	4/27/2011	6251		Posted
						3/8" hose for lift station			1.45	0.00
11 ADVANCE INSURANCE COMPANY										
46047	21-00-2100		5/19/2011	5/19/2011	627.13		5/3/2011	6452		Posted
						May 2011 Life Insurance Premiums			627.13	0.00
774 AIR AND FIRE SYSTEMS INC										
46167	10-20-3000		5/19/2011	5/19/2011	480.41		4/12/2011	6135		Posted
	10-18-3000					Annual fire extinguisher inspection, #2751			41.50	0.00
	10-18-3000					Annual fire extinguisher inspection, #2751			91.58	0.00
	10-18-3000					Annual fire extinguisher inspection, #2751			143.38	0.00
	10-18-3000					Annual fire extinguisher inspection, #2751			7.50	0.00
	10-18-3000					Annual fire extinguisher inspection, #2751			22.50	0.00
	10-18-3000					Annual fire extinguisher inspection, #2751			140.95	0.00
	10-18-3000					Annual fire extinguisher inspection, #2751			33.00	0.00
									<u>480.41</u>	<u>0.00</u>
767 AIRGAS MID SOUTH INC										
46214	53-41-6230		5/19/2011	5/19/2011	86.94	106929171	4/30/2011	6034		Posted
						Bottle rental at powerplant			86.94	0.00
21 ALCO-DUCKWALL STORES INC										
46144	10-13-6000		5/19/2011	5/19/2011	1.99	221-06709	4/18/2011	5772		Posted
						super glue			1.99	0.00
2137 ALERT										
46140	10-13-4340		5/19/2011	5/19/2011	175.00	4651	4/19/2011	5776		Posted
						4) ACI Stalker, 1) Decatur Genesis			175.00	0.00
27 ALSOP SAND AND GRAVEL										
46068	30-00-8200		5/19/2011	5/19/2011	741.72		4/22/2011	6187		Posted
						Gravel			741.72	0.00
813 AMERIPRIDE LINEN SERVICES										
46063	53-43-3000		5/19/2011	5/19/2011	46.41	2300018203	4/29/2011	5896		Posted
						Shop rags, mats & mop service			46.41	0.00
46113	53-43-3000		5/19/2011	5/19/2011	46.41	2300021068	5/6/2011	5904		Posted
						mops, mats & rags			46.41	0.00
2032 AT&T										
46130	10-19-5310		5/19/2011	5/19/2011	647.59	78573857351921	5/26/2011	6399		Posted
						North Campus phone bill, April & May			647.59	0.00
46203	10-11-5310		5/19/2011	5/19/2011	548.69	78573826196787	4/27/2011	6423		Posted
	10-20-5310					Admin/Cemetary/Sewer Phone bill			524.19	0.00
	52-41-5310					Admin/Cemetary/Sewer Phone bill			12.25	0.00
						Admin/Cemetary/Sewer Phone bill			12.25	0.00
									<u>548.69</u>	<u>0.00</u>
46204	53-43-5310		5/19/2011	5/19/2011	41.15	78573830998350	4/27/2011	6422		Posted
						Electric Systems phone bill			41.15	0.00
64 BELOIT AUTO AND TRUCK PLAZA										
46150	10-13-4310		5/19/2011	5/19/2011	99.05	117687	4/8/2011	5779		Posted
						motor, potentiometer, links			99.05	0.00
80 BELOIT TYPEWRITER EXCHANGE										
46045	10-11-6000		5/19/2011	5/19/2011	52.02	718646	5/3/2011	6381		Posted
						Trays, folders, canned air & cleaner			52.02	0.00
46127	10-11-6000		5/19/2011	5/19/2011	140.37		5/9/2011	6402		Posted
	10-11-6000					#718687 name plates			30.75	0.00
	10-11-6000					#718689 box of file folders			109.62	0.00
									<u>140.37</u>	<u>0.00</u>
46185	10-11-6110		5/19/2011	5/19/2011	3.25	718712	5/11/2011	6408		Posted
						rubber bands			3.25	0.00
669 BLADE-EMPIRE PUBLISHING										
46091	10-11-6400		5/19/2011	5/19/2011	89.94		5/6/2011	6387		Ck# 65670 Printed
						subscription renewal for the Municipal bldg			89.94	0.00
46107	53-41-6000		5/19/2011	5/19/2011	33.60	45475	4/4/2011	6012		Posted
						case of copy paper			33.60	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
669 BLADE-EMPIRE PUBLISHING (continued)								
46208	5/19/2011	5/19/2011	(175.00)		4/29/2011	6429		Posted
	10-11-5400			Discount on Publishing			0.00	87.97
	10-18-5400			Discount on Publishing			0.00	4.53
	10-19-3000			Discount on Publishing			0.00	4.53
	10-20-5400			Discount on Publishing			0.00	11.79
	51-43-5400			Discount on Publishing			0.00	16.32
	53-43-5400			Discount on Publishing			0.00	26.29
	10-15-5400			Discount on Publishing			0.00	23.57
							<u>0.00</u>	<u>175.00</u>
46209	5/19/2011	5/19/2011	553.05		4/30/2011	6428		Posted
	10-11-5400			#21388 Treasurer Report			76.95	0.00
	10-11-5400			#21046 Official Notice			39.90	0.00
	10-11-5400			#21045 Official Notice			39.90	0.00
	10-11-5400			#20837 Ordinance			91.20	0.00
	10-11-5400			#20709 Official Notice			39.90	0.00
	10-11-5400			#20708 Official Notice			39.90	0.00
	10-11-5400			#21092 Council Agenda			79.80	0.00
	10-11-5400			#21011 Fishing Guide			60.00	0.00
	10-11-5400			#20700 Council Agenda			85.50	0.00
							<u>553.05</u>	<u>0.00</u>
46210	5/19/2011	5/19/2011	131.10		4/27/2011	6427		Posted
	10-18-5400			#20800 Summer Help			28.50	0.00
	10-19-3000			#21051 Roof bid			28.50	0.00
	10-20-5400			#20843 summer help			28.50	0.00
	10-20-5400			#20701 Cemetary Notice			22.80	0.00
	10-20-5400			#20622 Cemetary Notice			22.80	0.00
							<u>131.10</u>	<u>0.00</u>
46211	5/19/2011	5/19/2011	165.30		4/27/2011	6426		Posted
	53-43-5400			#20699 summer help			28.50	0.00
	53-43-5400			#21395 lineman ad			22.80	0.00
	53-43-5400			#21338 lineman ad			22.80	0.00
	53-43-5400			#21211 lineman ad			22.80	0.00
	53-43-5400			#21098 lineman ad			22.80	0.00
	53-43-5400			#21056 lineman ad			22.80	0.00
	53-43-5400			#21961 lineman ad			22.80	0.00
							<u>165.30</u>	<u>0.00</u>
46212	5/19/2011	5/19/2011	148.20		4/27/2011	6425		Posted
	10-15-5400			20952 summer help			28.50	0.00
	10-15-5400			20881 summer help			28.50	0.00
	10-15-5400			21399 bridge repair			45.60	0.00
	10-15-5400			21104 bridge repair			45.60	0.00
							<u>148.20</u>	<u>0.00</u>
46213	5/19/2011	5/19/2011	102.60		4/27/2024	6424		Posted
	51-43-5400			#21570 flushing water lines			34.20	0.00
	51-43-5400			#21401 flushing water lines			34.20	0.00
	51-43-5400			#21341 flushing water lines			34.20	0.00
							<u>102.60</u>	<u>0.00</u>
88 BLUE CROSS & BLUE SHIELD INSURANCE								
46057	5/19/2011	5/19/2011	10,790.12		5/2/2011	6450		Posted
	21-00-2100			April/May 2011 Heath Insurance Premium			10,790.12	0.00
91 BOETTCHER SUPPLY INC								
46061	5/19/2011	5/19/2011	28.22	680523-1	4/29/2011	6248		Posted
	30-00-8200			4" DWV 221/2' degree elbow			28.22	0.00
46075	5/19/2011	5/19/2011	90.57		4/11/2011	6023		Posted
	53-41-4360			#680432-1 rubber cord			50.61	0.00
	53-41-4360			#676355-1 pipe & cap			39.96	0.00
							<u>90.57</u>	<u>0.00</u>
46097	5/19/2011	5/19/2011	69.61		4/27/2011	6697		Posted
	10-15-4330			680326-1 mower blade			35.46	0.00
	10-15-4330			680434-1 trimmer line			34.15	0.00
							<u>69.61</u>	<u>0.00</u>

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
91 BOETTCHER SUPPLY INC (continued)								
46152	5/19/2011	5/19/2011	8.45		5/3/2011	6122		Posted
	10-18-6000			Material for #4 scoreboard #681258-1			2.72	0.00
	10-18-6000			Material for #4 scoreboard #681253.1			5.73	0.00
							<u>8.45</u>	<u>0.00</u>
1258 BUMPER TO BUMPER AUTO PARTS								
46066	5/19/2011	5/19/2011	44.26	549394	4/26/2011	5899		Posted
	53-43-4310			turn signal switch			44.26	0.00
46076	5/19/2011	5/19/2011	14.90	547990	4/7/2011	6024		Posted
	53-41-7450			air blow gun			14.90	0.00
46084	5/19/2011	5/19/2011	6.29		4/21/2011	6161		Posted
	52-41-4360			549142 oil filter			1.47	0.00
	52-41-4360			549136 oil filter			4.82	0.00
							<u>6.29</u>	<u>0.00</u>
46098	5/19/2011	5/19/2011	506.15		5/3/2011	6698		Posted
	10-15-4310			547588 carb kit			41.53	0.00
	10-15-4310			547603 battery			88.82	0.00
	10-15-4310			548320 oil filter			5.12	0.00
	10-15-4310			548385 fuel psi tester, air lines			40.46	0.00
	10-15-4310			548547 power steering pump			116.14	0.00
	10-15-4310			548652 oil & fuel filter			32.31	0.00
	10-15-4310			548583 brake fluid			20.54	0.00
	10-15-4310			548903 oil filter			10.02	0.00
	10-15-4310			548988 motor oil			8.13	0.00
	10-15-4310			549165 sockets			11.75	0.00
	10-15-4310			549398 hand cleaner			14.88	0.00
	10-15-4310			549501 fuel line hose			41.75	0.00
	10-15-4310			549637 oil filter			13.12	0.00
	10-15-4310			549648 air & oil filters			50.27	0.00
	10-15-4310			549649 trans additive			11.31	0.00
							<u>506.15</u>	<u>0.00</u>
46109	5/19/2011	5/19/2011	99.93		4/6/2011	5780		Posted
	10-13-4310			549749 trans filter			22.16	0.00
	10-13-4310			547894 brake disc pad			60.62	0.00
	10-13-4310			547858 oil filters			12.22	0.00
	10-13-4310			550166 oil filters			4.93	0.00
							<u>99.93</u>	<u>0.00</u>
46161	5/19/2011	5/19/2011	46.34		4/29/2011	6123		Posted
	10-20-4310			#549818 distributor rotor			9.39	0.00
	10-18-4310			#550293 door handle			17.96	0.00
	10-18-4310			#550294 window handle			6.63	0.00
	10-18-4310			#550273 fuel filter & heater hose			11.27	0.00
	10-18-4310			#550266 gskt			1.09	0.00
							<u>46.34</u>	<u>0.00</u>
46202	5/19/2011	5/19/2011	68.98		5/11/2011	6420		Posted
	10-11-4310			#550952 oil filter			5.12	0.00
	10-11-4310			#550929 switch			63.86	0.00
							<u>68.98</u>	<u>0.00</u>
1091 CARD SERVICES								
46198	5/19/2011	5/19/2011	57.52	5240	4/28/2011	6416		Posted
	51-41-6400			Norton Antivirus renewal- K Francis			48.58	0.00
	51-41-5320			USPS			8.94	0.00
							<u>57.52</u>	<u>0.00</u>
46199	5/19/2011	5/19/2011	1,129.89	5232	4/28/2011	6415		Posted
	10-11-6110			Office Depotscanner & supplies			331.84	0.00
	53-43-5800			Legends Restaurant, Wichita			16.31	0.00
	53-43-5800			Hilton Hotel, Wichita			226.60	0.00
	51-41-5320			USPS			18.14	0.00
	10-11-6000			50 shipping tubes-Yazoo Mills for map roo			266.00	0.00
	10-21-2911			American Lifeguard Products			271.00	0.00
							<u>1,129.89</u>	<u>0.00</u>
46206	5/19/2011	5/19/2011	405.80	5981	4/28/2011	6414		Posted
	10-11-5800			Frontier Airline tickets			405.80	0.00

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	Account#	Work Order			Description				Debit	Credit	
1091	CARD SERVICES (continued)										
46218	10-13-6260		5/19/2011	5/19/2011	1,590.61	6884	4/28/2011	6418		Posted	
	10-13-2400								46.01	0.00	
	10-13-2400								504.20	0.00	
	10-13-2400								10.58	0.00	
	10-13-2400								442.15	0.00	
	10-13-5310								129.59	0.00	
	10-13-5410								60.00	0.00	
	10-13-2400								87.43	0.00	
	10-13-2400								87.43	0.00	
	10-13-2400								23.90	0.00	
	10-13-2400								59.00	0.00	
	10-13-2400								11.92	0.00	
	10-13-6260								44.03	0.00	
	10-13-2400								76.79	0.00	
	10-13-2400								7.58	0.00	
									<u>1,590.61</u>	<u>0.00</u>	
124	CARRICO IMPLEMENT										
46074	53-41-6000		5/19/2011	5/19/2011	16.69	IA63730	4/28/2011	6022		Posted	
									16.69	0.00	
46081	52-41-4360		5/19/2011	5/19/2011	34.87	IA63568	4/27/2011	6162		Posted	
									34.87	0.00	
46099	25-00-7450		5/19/2011	5/19/2011	1,510.96		4/6/2011	6695		Posted	
	25-00-7450								1,300.00	0.00	
	25-00-7450								16.89	0.00	
	25-00-7450								118.56	0.00	
	25-00-7450								19.71	0.00	
	25-00-7450								10.80	0.00	
	25-00-7450								45.00	0.00	
									<u>1,510.96</u>	<u>0.00</u>	
46115	51-43-4330		5/19/2011	5/19/2011	9.94	IA64922	5/6/2011	6255		Posted	
									9.94	0.00	
46155	51-41-4330		5/19/2011	5/19/2011	30.01	IA65123	5/9/2011	6192		Posted	
									30.01	0.00	
126	CATLIN'S FRIENDLY APPLE MARKET										
46069	10-11-6000		5/19/2011	5/19/2011	39.30	1113	5/6/2011	6384		Posted	
									39.30	0.00	
2332	FRED CHAPMAN										
46163	10-18-7310		5/19/2011	5/19/2011	100.00		5/10/2011	6127		Posted	
									100.00	0.00	
158	COMPUTER SOLUTIONS INC										
46090	53-43-6110		5/19/2011	5/19/2011	38.00	135862	5/2/2011	5902		Posted	
									38.00	0.00	
46116	51-43-6110		5/19/2011	5/19/2011	38.00	709880	4/29/2011	6252		Posted	
									38.00	0.00	
431	CONTINENTAL ANALYTICAL SERVICE										
46067	52-41-3000		5/19/2011	5/19/2011	890.00	134105	4/29/2011	6165		Posted	
									890.00	0.00	
46192	52-41-3000		5/19/2011	5/19/2011	405.00	134213	5/5/2011	6167		Posted	
									405.00	0.00	
1913	CROP PRODUCTION SERVICES										
46170	10-18-6170		5/19/2011	5/19/2011	268.87	216184	4/23/2011	6134		Posted	
									268.87	0.00	
1358	CUNNINGHAM TELEPHONE & CABLE CO										
46048	10-21-5310		5/19/2011	5/19/2011	31.73	13611	5/1/2011	6379		Posted	
									31.73	0.00	
46049	10-22-5310		5/19/2011	5/19/2011	168.00	13610	5/1/2011	6377		Posted	
									168.00	0.00	

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		<u>Account#</u>	<u>Work Order</u>		<u>Description</u>				<u>Debit</u>	<u>Credit</u>
1358	CUNNINGHAM TELEPHONE & CABLE CO (continued)									
46050	5/19/2011 5/19/2011	53-43-5310		97.29	13609	5/1/2011	6376			Posted
		51-43-5310			Systems phone bill			48.64		0.00
		52-43-5310			Systems phone bill			34.05		0.00
					Systems phone bill			14.60		0.00
								97.29		0.00
46051	5/19/2011 5/19/2011	10-18-5310		205.80	13094	5/1/2011	6375			Posted
					Parks & Rec phone bill			205.80		0.00
46052	5/19/2011 5/19/2011	53-41-5310		203.41	12754	5/1/2011	6374			Posted
		51-41-5310			Power Plant phone bill			122.04		0.00
					Power Plant phone bill			81.37		0.00
								203.41		0.00
46053	5/19/2011 5/19/2011	10-14-5310		59.93	12334	5/1/2011	6373			Posted
					Fire dept phone bill			59.93		0.00
46054	5/19/2011 5/19/2011	10-11-5310		323.64	11854	5/1/2011	6372			Posted
					Admin office phone bill			323.64		0.00
46055	5/19/2011 5/19/2011	10-15-5310		58.12	3362	5/1/2011	6371			Posted
					Transportation phone bill			58.12		0.00
46056	5/19/2011 5/19/2011	10-13-5310		201.25	11856	5/1/2011	6370			Posted
					Police dept phone bill			201.25		0.00
193	DOLLAR GENERAL STORE-MSC-410526									
46164	5/19/2011 5/19/2011	10-18-7310		13.00	1570086	4/28/2011	6128			Posted
					Arbor Day Celebration Supplies			13.00		0.00
2053	EMG									
46219	5/19/2011 5/19/2011	53-41-3000		930.00	2511	5/9/2011	6431			Posted
					Consulting agreement, add'l hrs & travel			930.00		0.00
556	FARMERS AND MERCHANTS BANK									
46195	5/19/2011 5/19/2011	53-41-6220		26,038.10	WAPA-BL-11-05	5/11/2011	6029			Posted
					WAPA Hydro power billing for April 2011			26,038.10		0.00
222	FARMWAY COOP									
46086	5/19/2011 5/19/2011	25-00-6260		(10.37)	024301	3/31/2011	6353			Posted
					excise tax credit for diesel fuel			0.00		10.37
46100	5/19/2011 5/19/2011	25-00-6260		301.55		4/1/2011	6699			Posted
		25-00-6260			#111-027856 clear diesel			131.53		0.00
		25-00-6260			#111-027913 clear diesel			170.02		0.00
								301.55		0.00
46123	5/19/2011 5/19/2011	25-00-6260		(18.17)	025499	4/30/2011	6406			Posted
					Diesel Excise Tax Credit			0.00		18.17
233	FIRST NATIONAL BANK									
46042	5/19/2011 5/19/2011	10-11-6000		0.00		5/5/2011	6383			**VOID**
					Movie passes for Customer Appreciation C			32.50		0.00
242	FORD MOTOR CREDIT COMPANY									
46039	5/19/2011 5/19/2011	10-13-7420		8,623.97		5/2/2011	6378			Ck# 65617 Printed
					2011 Dodge Charger, 1st payment			8,623.97		0.00
236	FOUTS INSURANCE AGENCY INC.									
46041	5/19/2011 5/19/2011	53-41-5240		280,063.00	5/2/2011		6453			Ck# 65667 Printed
		10-22-5240			CITY INSURANCE/JE WILL BE MADE			279,055.00		0.00
					CITY INSURANCE			1,008.00		0.00
								280,063.00		0.00
46194	5/19/2011 5/19/2011	10-13-5220		352.00	12133	5/12/2011	6413			Posted
					2011 Dodge charger insurance			352.00		0.00
1858	SCHAEFER FRALEY									
46146	5/19/2011 5/19/2011	10-13-5800		56.49		5/6/2011	5768			Posted
					reimbursement for gas charges on 4/22/11			56.49		0.00
979	GENIE INDUSTRIES									
46070	5/19/2011 5/19/2011	53-43-4310		152.60	3227802	4/25/2011	5900			Posted
					manual pin assy			152.60		0.00
2330	JUDGE BRIAN GRACE									
46148	5/19/2011 5/19/2011	10-12-3000		100.00		5/3/2011	6775			Posted
					APPOINTED JUDGE PRO TEM FOR 5/2/11			100.00		0.00

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	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>						
265	GREAT PLAINS LANDSCAPE (continued)											
46162	10-18-7310		5/19/2011	5/19/2011	2,265.00	7247 Tree City USA Trees	5/5/2011	6126		Posted	2,265.00	0.00
2329	BARBARA GWIN											
46147	10-12-3320		5/19/2011	5/19/2011	140.00	BOND REFUND, CASE #201000142	4/27/2011	6772		Posted	140.00	0.00
1382	BRIANNE HEIMAN											
46079	10-13-5800		5/19/2011	5/19/2011	163.20	Mileage to Andover KS, Justice Software ti	4/29/2011	6774		Posted	163.20	0.00
305	HISEROTE TRASH SERVICE											
46207	10-18-4300		5/19/2011	5/19/2011	515.00	TRASH REMOVAL	4/30/2011	6430		Posted	240.00	0.00
	25-00-7490					TRASH REMOVAL					85.00	0.00
	51-41-3000					TRASH REMOVAL					35.00	0.00
	53-43-4300					TRASH REMOVAL					40.00	0.00
	10-11-3000					TRASH REMOVAL					55.00	0.00
	10-13-3000					TRASH REMOVAL					25.00	0.00
	10-20-3000					TRASH REMOVAL					35.00	0.00
											<u>515.00</u>	<u>0.00</u>
2111	HOMMAN ELECTRONICS											
46120	10-13-7440		5/19/2011	5/19/2011	2,396.00	3960 siren & lgiht bar for Dodge Charger	3/31/2011	5777		Posted	2,396.00	0.00
312	WAYNE HUGGINS											
46166	10-18-6000		5/19/2011	5/19/2011	17.00	7694649 2 keys for rotary	5/3/2011	6133		Posted	17.00	0.00
321	IKON FINANCIAL SERVICES											
46136	10-11-3000		5/19/2011	5/19/2011	1,161.07	84701034 lease agreement on copier	4/30/2011	6392		Posted	1,161.07	0.00
1467	JOHN FRANCIS LLC											
46193	51-41-4360		5/19/2011	5/19/2011	115.00	4154 service call to repair a/c at water plant	5/10/2011	6193		Posted	115.00	0.00
251	KANSAS GAS SERVICE											
46096	10-11-6210		5/19/2011	5/19/2011	1,567.43	100270100 Admin	5/3/2011	6386		Posted	437.63	0.00
	10-22-6210					Airport					38.19	0.00
	10-18-6210					Parks & Rec					36.80	0.00
	10-18-6210					Parks & Rec					84.03	0.00
	53-41-6210					Powerplant					234.63	0.00
	10-15-6210					Transportation					174.88	0.00
	53-43-6210					Systems					267.27	0.00
	51-43-6210					Systems					187.08	0.00
	52-43-6210					Systems					80.19	0.00
	51-41-6210					Water Dept.					26.73	0.00
											<u>1,567.43</u>	<u>0.00</u>
46128	10-14-6210		5/19/2011	5/19/2011	146.24	162672864 601 N Mill, Fire Dept	5/2/2011	6401		Posted	146.24	0.00
46129	53-41-6210		5/19/2011	5/19/2011	28.87	169801291 215B S Chestnut	5/2/2011	6400		Posted	28.87	0.00
46131	53-43-6210		5/19/2011	5/19/2011	179.79	121850373 416 E 12th St.	4/29/2011	6397		Posted	89.89	0.00
	51-43-6210					416 E 12th St.					62.92	0.00
	52-43-6210					416 E 12th St.					26.98	0.00
											<u>179.79</u>	<u>0.00</u>
46132	53-43-6210		5/19/2011	5/19/2011	60.01	200774227 502 E 12th Bldg B-Gene	4/29/2011	6396		Posted	60.01	0.00
46188	53-41-6210		5/19/2011	5/19/2011	268.68	156296173 215 S CHestnut, Powerplant Gas bill	5/9/2011	6411		Posted	268.68	0.00
46189	10-19-6210		5/19/2011	5/19/2011	832.67	121984891 1720 N Hersey, North Campus Gas Bill	5/9/2011	6412		Posted	832.67	0.00
364	KANSAS JUDICIAL COUNCIL											
46108	10-13-6400		5/19/2011	5/19/2011	55.00	27531 Pattern Instructions for KS Criminal 3d 201	4/12/2011	5781		Posted	55.00	0.00

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		<u>Account#</u>	<u>Work Order</u>			<u>Description</u>			<u>Debit</u>	<u>Credit</u>
370	KANSAS ONE CALL SYSTEM INC (continued)									
46124		519/2011	519/2011	110.40	1040154		4/30/2011	6405		Posted
		53-43-3000				APRIL LOCATES			36.80	0.00
		51-43-3000				APRIL LOCATES			36.80	0.00
		52-43-3000				APRIL LOCATES			36.80	0.00
									<u>110.40</u>	<u>0.00</u>
374	KANSAS RURAL WATER ASSOCIATION									
46110		519/2011	519/2011	600.00			5/9/2011	6388		Ck# 65671 Printed
		51-41-3000				Applcation fee to add Rural Wate District #			600.00	0.00
375	KANSAS STATE TREASURER									
46080		519/2011	519/2011	1,020.00			4/28/2011	6773		Posted
		10-12-3000				15 collections for Jan 2011			300.00	0.00
		10-12-3000				15 collections for Feb 2011			300.00	0.00
		10-12-3000				21 collections for March 2011			420.00	0.00
									<u>1,020.00</u>	<u>0.00</u>
2042	KMEA-EMP2 OPERATING ACCOUNT									
46197		519/2011	519/2011	107,794.37	EMP2-BE-2011-04		5/9/2011	6031		Posted
		53-41-6220				Energy managment project #2 billing for A			107,794.37	0.00
394	KRIERS' AUTO PARTS									
46065		519/2011	519/2011	11.10	76792		4/26/2011	5898		Posted
		53-43-4310				heavy duty flasher			11.10	0.00
46101		519/2011	519/2011	115.22			4/1/2011	6694		Posted
		25-00-4330				74959 mirror			25.24	0.00
		25-00-4330				75687 disconnect tool			4.95	0.00
		25-00-4330				75889 oil filter			7.86	0.00
		25-00-4330				76410 oil filter			31.70	0.00
		25-00-4330				76441 air filter			45.47	0.00
									<u>115.22</u>	<u>0.00</u>
46119		519/2011	519/2011	240.31	76128		5/6/2011	5778		Posted
		10-13-6000				tool sets & chest			240.31	0.00
46153		519/2011	519/2011	70.03	77091		4/29/2011	6124		Posted
		10-20-4310				ignition control			70.03	0.00
46191		519/2011	519/2011	106.65	77869		5/10/2011	6166		Posted
		52-41-4360				air regulator			106.65	0.00
2331	KRISTI ORBIN, KACM TREASURER									
46149		519/2011	519/2011	100.00			5/6/2011	6776		Posted
		10-12-5410				membership dues			100.00	0.00
805	KRONE'S SERVICE CENTER									
46114		519/2011	519/2011	52.52	5102		5/4/2011	6256		Posted
		51-43-4330				Argon			52.52	0.00
409	LIGHT & WATER UTILITIES									
46186		519/2011	519/2011	30,907.29			4/30/2011	6409		Posted
		10-11-6220				ADMIN			2,596.06	0.00
		10-11-6220				ADMIN			37.98	0.00
		10-13-6220				LIGHTS & WATER			37.98	0.00
		51-41-6220				LIGHTS & WATER			37.98	0.00
		10-14-6220				LIGHTS & WATER			230.81	0.00
		10-15-6220				LIGHTS & WATER			583.82	0.00
		10-18-6220				LIGHTS & WATER			3,427.36	0.00
		10-20-6220				LIGHTS & WATER			263.58	0.00
		10-21-6220				LIGHTS & WATER			10.55	0.00
		10-22-6220				LIGHTS & WATER			260.19	0.00
		51-41-6220				LIGHTS & WATER			6,952.00	0.00
		52-41-6220				LIGHTS & WATER			10,330.05	0.00
		53-41-6220				LIGHTS & WATER			8.38	0.00
		51-43-6220				LIGHTS & WATER			110.03	0.00
		53-43-6220				LIGHTS & WATER			711.92	0.00
		52-43-6220				LIGHTS & WATER			10.55	0.00
		53-43-6220				LIGHTS & WATER			42.17	0.00
		10-19-6220				LIGHTS & WATER			5,255.88	0.00
									<u>30,907.29</u>	<u>0.00</u>

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424 MCHENRY ELECTRIC & SUPPLY (continued)								
46071	5/19/2011	5/19/2011	54.08	3348	5/2/2011	5894		Posted
	53-43-4330				84" saw chains		54.08	0.00
46117	5/19/2011	5/19/2011	59.41	3346	4/29/2011	6253		Posted
	51-43-4330				hand guard		59.41	0.00
46141	5/19/2011	5/19/2011	56.90	3340	5/6/2011	5775		Posted
	10-13-4310				clutch pulley & installation		56.90	0.00
438 MCPHERSON CONCRETE PRODUCTS INC								
46059	5/19/2011	5/19/2011	1,404.07		4/21/2011	6250		Posted
	30-00-8200				#10025246 manhole covers		1,067.07	0.00
	30-00-8200				#10025326 sealant & manhole		337.00	0.00
							<u>1,404.07</u>	<u>0.00</u>
1160 MID STATES ENERGY WORKS INC								
46216	5/19/2011	5/19/2011	540.00	3161	5/9/2011	6035		Posted
	53-41-4360				GE watt hour meter		540.00	0.00
46217	5/19/2011	5/19/2011	21.60	3159	5/3/2011	6036		Posted
	53-41-4360				GE kilowatt hour resistor & nameplate		21.60	0.00
462 MITCHELL COUNTY CLERK								
46137	5/19/2011	5/19/2011	145.24	121859545	5/2/2011	6391		Posted
	10-13-6210				City share of gas bill for Jail		145.24	0.00
46139	5/19/2011	5/19/2011	15,522.05		5/9/2011	6389		Posted
	30-00-3000				50% DMA Architects #12064		750.00	0.00
	30-00-3000				50% File Safe Security Systems #17633		2,700.00	0.00
	30-00-3000				19% Harbine COnstruction		12,072.05	0.00
							<u>15,522.05</u>	<u>0.00</u>
470 MITCHELL COUNTY SOLID WASTE								
46040	5/19/2011	5/19/2011	20,108.91		5/1/2011	6451		Ck# 65618 Printed
	54-41-3000				Trash removal for April 2011		20,108.91	0.00
46165	5/19/2011	5/19/2011	7.80	015873	5/2/2011	6129		Posted
	10-18-7200				lumber & pallets		7.80	0.00
46171	5/19/2011	5/19/2011	207.20		4/1/2011	6700		Posted
	25-00-6000				#15680 dump fees		38.40	0.00
	25-00-6000				#15682 dump fees		19.20	0.00
	25-00-6000				#15683 dump fees		36.90	0.00
	25-00-6000				#15685 dump fees		27.90	0.00
	25-00-6000				#15687 dump fees		41.70	0.00
	25-00-6000				#15688 dump fees		9.30	0.00
	25-00-6000				#15689 dump fees		28.80	0.00
	25-00-6000				#15691 dump fees		5.00	0.00
							<u>207.20</u>	<u>0.00</u>
469 MITCHELL COUNTY TREASURER								
46043	5/19/2011	5/19/2011	0.00		5/5/2011	6382		**VOID**
	10-13-5600				Tags for 2011 Dodge Charger		25.50	0.00
46121	5/19/2011	5/19/2011	27.00		5/9/2011	6382		Ck# 65674 Printed
	10-13-5600				Tags for 2011 Dodge Charger		27.00	0.00
475 MUNICIPAL EMERGENCY SERVICES								
46122	5/19/2011	5/19/2011	57.17	00235677	4/29/2011	6398		Posted
	10-14-4330				red thread saver caps		57.17	0.00
827 NETWORKS PLUS								
46072	5/19/2011	5/19/2011	4,700.00		3/31/2011	6368		Posted
	10-11-3360				#88470 server/networ technical service		4,375.00	0.00
	10-11-3360				#88720 service contract		265.00	0.00
	10-11-3360				#88901 April 2011 Backup		60.00	0.00
							<u>4,700.00</u>	<u>0.00</u>
46135	5/19/2011	5/19/2011	16.00	89234	4/30/2011	6393		Posted
	10-11-3360				April spam filtering service		16.00	0.00
46142	5/19/2011	5/19/2011	265.00	88719	4/27/2011	5774		Posted
	10-13-3360				service agreement		265.00	0.00
46205	5/19/2011	5/19/2011	816.00	89132	4/30/2011	6421		Posted
	10-11-3360				Service call for server & network		816.00	0.00

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
		<u>Account#</u>	<u>Work Order</u>			<u>Description</u>			<u>Debit</u>	<u>Credit</u>
2181	CLINT OFFUTT (continued)									
46154		5/19/2011	5/19/2011	180.00		5/10/2011	6407			Ck# 65675 Printed
		10-13-4310				2011 DODGE CHARGER WINDOW TINT			180.00	0.00
2089	POST ROCK HUMANE SOCIETY									
46078		5/19/2011	5/19/2011	75.00		4/27/2011	6771			Posted
		10-12-3320				Restitution for case #201000185			75.00	0.00
1263	PRAIRE FIRE COFFEE ROASTERS									
46064		5/19/2011	5/19/2011	80.78	301921	5/2/2011	5897			Posted
		53-43-3000				coffee			26.94	0.00
		52-43-3000				coffee			26.92	0.00
		51-43-3000				coffee			26.92	0.00
									80.78	0.00
46102		5/19/2011	5/19/2011	74.80	301927	5/3/2011	6693			Posted
		10-15-6000				coffee			74.80	0.00
1335	PUR O ZONE									
46158		5/19/2011	5/19/2011	198.13	532384	4/18/2011	6139			Posted
		10-18-6000				cleaning supplies			198.13	0.00
46159		5/19/2011	5/19/2011	1,625.57	531676	4/11/2011	6138			Posted
		10-21-6000				cleaning supplies			247.84	0.00
		10-18-6000				cleaning supplies			1,377.73	0.00
									1,625.57	0.00
41	QLT									
46103		5/19/2011	5/19/2011	8.00		4/25/2011	6701			Posted
		10-15-5310				indoor gong			8.00	0.00
94	SCHENDEL PEST CONTROL									
46112		5/19/2011	5/19/2011	50.00	4935.06	5/1/2011	5905			Posted
		51-43-3000				pest control			16.67	0.00
		52-43-3000				pest control			16.66	0.00
		53-43-3000				pest control			16.67	0.00
									50.00	0.00
593	SCHNELL & PESTINGER									
46184		5/19/2011	5/19/2011	888.00	62555	4/6/2011	5770			Posted
		34-00-6110				refrigerator & microwave			888.00	0.00
2333	CONNIE SENTERS									
46201		5/19/2011	5/19/2011	50.00		4/1/2011	5955			Posted
		10-00-3630				REFEND RENTAL FEE FOR WHITE BLDG			50.00	0.00
603	SEWELL'S MACHINE SHOP									
46104		5/19/2011	5/19/2011	17.00	12565	4/28/2011	6702			Posted
		10-15-4330				steel			17.00	0.00
607	SHAMBURG OIL COMPANY									
46105		5/19/2011	5/19/2011	457.45		5/3/2011	6692			Posted
		25-00-6260				265892 clear diesel			93.88	0.00
		25-00-6260				265917 clear diesel			363.57	0.00
									457.45	0.00
2018	GRANT SNEATH									
46215		5/19/2011	5/19/2011	1,720.00		5/11/2011	6033			Posted
		53-41-2400				Reimbursement for college courses			1,720.00	0.00
626	SOLOMON VALLEY HOME CENTER									
46062		5/19/2011	5/19/2011	21.87	10253734	4/26/2011	6249			Posted
		30-00-8200				4" PVC elbows			21.87	0.00
46077		5/19/2011	5/19/2011	31.16	10253758	4/27/2011	6025			Posted
		53-41-6000				clear caulking			31.16	0.00
46082		5/19/2011	5/19/2011	21.98	10253878	4/28/2011	6163			Posted
		52-41-6000				hand pump sprayers			21.98	0.00
46083		5/19/2011	5/19/2011	2.94	10250442	3/10/2011	6186			Posted
		52-43-6000				6 poly brushes			2.94	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount Invoice	Description	Date	PO#	Date	Status
	Account#	Work Order							Debit	Credit
626 SOLOMON VALLEY HOME CENTER (continued)										
46111	5/19/2011	5/19/2011	86.93			5/6/2011	5903			Posted
	53-43-6000				10254494 lumber			21.34		0.00
	53-43-6000				10254387 hex taps			33.19		0.00
	53-43-6000				10254484 concrete block			2.70		0.00
	53-43-6000				10254481 concrete block			29.70		0.00
								86.93		0.00
46138	5/19/2011	5/19/2011	139.68	10254751		5/1/2011	6390			Posted
	10-11-6000				paint supplies for Trail Room			139.68		0.00
46168	5/19/2011	5/19/2011	325.86			4/29/2011	6130			Posted
	10-18-7310				10253933 tree planting ties			16.92		0.00
	10-18-6130				10254150 fence repair			30.28		0.00
	10-18-6130				10254123 fence repair			186.06		0.00
	10-18-6000				10254748 batteries, roller cover			60.84		0.00
	10-18-6000				1053976 elbow			7.29		0.00
	10-18-6000				10253957 coupling & tee shark			24.47		0.00
								325.86		0.00
46190	5/19/2011	5/19/2011	163.92			5/2/2011	6258			Posted
	52-43-6000				10254882 coupling			31.96		0.00
	52-43-6000				10254521 coupling & sealant			33.94		0.00
	52-43-6000				10254178 thorseal, solder & acrylic			95.44		0.00
	52-43-6000				10254335 coupling			2.58		0.00
								163.92		0.00
2328 SPRINT										
46145	5/19/2011	5/19/2011	30.00	LCI-071976		3/23/2011	5771			Posted
	10-13-5310				Phone records for C Parks Phone			30.00		0.00
2222 STANLEY SECURITY SOLUTIONS, INC										
46169	5/19/2011	5/19/2011	53.30	901368170		4/29/2011	6131			Posted
	10-19-6000				Key lock cores for school			53.30		0.00
229 SUBWAY OF BELOIT										
46160	5/19/2011	5/19/2011	19.96	94196		4/28/2011	6125			Posted
	10-18-7310				Cookies for Arbor Day Celebration			19.96		0.00
1163 THE CONSORTIUM INC										
46126	5/19/2011	5/19/2011	164.50	150083		4/30/2011	6403			Posted
	10-11-3000				Employee Assistance Program Fee's			94.50		0.00
	51-41-3000				Drug testing for pre-employment			70.00		0.00
								164.50		0.00
46134	5/19/2011	5/19/2011	94.50	149106		4/5/2011	6394			Posted
	10-11-3000				employee assistance program fee's			94.50		0.00
46200	5/19/2011	5/19/2011	213.75	150084		5/4/2011	6419			Posted
	10-11-3000				Employee Assistance Program fees			213.75		0.00
1533 ULTRA CLEAN CAR WASH										
46143	5/19/2011	5/19/2011	92.21	5773		4/30/2011	5773			Posted
	10-13-4310				car washes for April 2011			92.21		0.00
1887 UMB BANK-KMEA GRDA FUND										
46196	5/19/2011	5/19/2011	160,183.09	GRDA-BE-11-06		5/12/2011	6032			Posted
	53-41-6220				GRDA demand/energy charge			160,183.09		0.00
704 UNIVAR USA INC										
46156	5/19/2011	5/19/2011	8,302.45	WI-592616		4/21/2011	7143			Posted
	51-41-6170				24.1 tons soda ash			8,302.45		0.00
410 UTILITIES										
46058	5/19/2011	5/19/2011	568.45	7346/2467		4/28/2011	6369			Posted
	10-13-6220				#7346 City portion of Jail utilites			36.50		0.00
	10-13-6220				#2467 City portion of Jail utilites			531.95		0.00
								568.45		0.00
2067 VERIZON WIRELESS										
46046	5/19/2011	5/19/2011	107.75	2562629605		4/21/2011	6380			Ck# 65673 Printed
	26-00-5310				Economic Development wireless bill			107.75		0.00
46187	5/19/2011	5/19/2011	44.94	2567123838		5/3/2011	6410			Posted
	10-18-5310				Parks & Rec on call cell phone			44.94		0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
712 WACONDA TRADER (continued)								
46125	5/19/2011	5/19/2011	69.60		4/27/2011	6404		Posted
	10-15-5400			RCB Bridge Repair Bid			69.60	0.00
728 WEIS FIRE & SAFETY EQUIPMENT CO. INC.								
46095	5/19/2011	5/19/2011	51.50	113372	5/4/2011	6188		Posted
	51-41-7440			hydrotest & inspecting SCBA's			51.50	0.00
1035 BRUCE WILSON								
46133	5/19/2011	5/19/2011	75.00		5/3/2011	6395		Posted
	10-11-3000			Bank reconciliation for March 2011			75.00	0.00
758 ZEP SALES AND SERVICE								
46106	5/19/2011	5/19/2011	180.16	50707668	4/27/2011	6703		Posted
	10-15-6000			center pull towels			180.16	0.00
			717,902.68	166 Non-voided payables listed.				

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 5/19/2011
 Ending: 5/19/2011
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

Beloit City Council
119 N. Hersey
Beloit, KS. 67420

April 28, 2011

Dear Council Members,

The Beloit Fire Department held there election of officers on 4/11/11. At this election meeting the department elected the following new officers. I ask the council for your approval of the officers.

Chief-----Steve Rugg
First Asst. Chief----Blake Miller
Second Asst. Chief--Bob Miller
Secretary-----Steve Krier
Treasurer-----Randy Stroede
First Captain-----Charlie Wright
Second Captain-----Eric Dunstan
First Truck Driver----Eric Clark
Second Truck Drive--Nathan Lund
Third Truck Driver---Josh Bell
First Trustee-----Allen Mong
Second Trustee-----Dale Lewis

Steve Rugg
Fire Chief

Beloit Fire Department

(SINCE 1887)

Beloit City Council
119 N. Hersey
Beloit, KS. 67420

April 28, 2011

Dear Council

The Beloit Fire Department regretfully has received the resignation of two of our fire fighters, Jason Carr and Morgan Harris. Jason moved out of town and Morgan has gotten to busy with other projects. They will be missed by the department.

Steve Rugg
Fire Chief

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 17, 2011	ORDINANCE NO. 2028 BASSFORD ALLEY VACATION
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
	<input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council adopt Ordinance No. 2028 vacating a portion of an alley between Hersey Street and Campbell Street and between 8th and 9th Street.

FISCAL NOTE:

- There is no direct cost associated with this item.

DISCUSSION:

Attached is a petition from Janice Bassford for vacation of an alley. Also attached is a quitclaim deed from the City of Beloit to Janice Bassford. This alley runs east-west and is located between Hersey Street and Campbell Street and between 8th and 9th Street. Bassford approached the City about vacating the alley as she is the only one who uses it. The petition and quitclaim deed specifically reserves the right of the City to install, maintain, and operate utilities and specifies that the area must be kept free from foliage. I have had many discussions with Bassford throughout this process and have worked out many of the details including: a private drive sign, trash pickup, and the future of the property. Transportation Director Mike Haeffele has contacted Bassford about a private drive sign. The City will not be contributing to, maintaining, or posting this sign in any way, but Haeffele did give her information to order one. She realizes that she will have to maintain the property and that any improvements will be at her expense if the drive is torn up for City access to any utilities.

The petition for vacation of the alley is based upon the following:

- The north 3 ½ feet of the platted alley has minimal use as a public alley.
- The south 9 feet has minimal use as a public alley. This portion of the alley was conveyed to the City in 1908 and contains a reversionary clause that it should revert back to the grantors if the alley is abandoned. This is subject to a reservation by the City for a utility easement.
- The portion of the alley which is requested to be vacated is the north 3 ½ feet of the east/west alley as platted.
- Vacating this part of the alley will not cause any detrimental effects to the private rights of surrounding property owners.
- All of the platted east/west alley requested to be vacated should revert back to the owner since over one-half of the original platted alley has been deeded to the owner of the lots on the south side of the platted alley.

The vacation of the alley still allows the City the right to any underground utilities. Therefore, I recommend that the Council adopt Ordinance No. 2028 vacating a portion of an alley between Hersey Street and Campbell Street and between 8th and 9th Street.

Respectfully submitted,

Glenn Rodden
City Administrator

108 E Main – P O Box 336
Beloit, Kansas 67420

Tel No (785) 738-2363
Fax No (785) 738-2365



Brenon Odle
CITY ATTORNEY

MEMO

TO: Mayor Koster, City Council members, and City Administrator
FROM: Brenon Odle
DATE: May 6, 2011
RE: Vacation of East/West alley between Hersey Ave and Campbell Street

Back in the Fall of 2006, Janice Bassford, was the owner of the home located at 812 N. Hersey, and she requested that the East/West alley between Hersey Avenue and Campbell Street, and Eighth and Ninth Streets be vacated. The City published notice in the Beloit Call the first part of November that her petition for the vacation of the alley would be discussed at the November 21, 2006 regular council meeting.

City Administrator Gerber recommended in his memo dated November 21, 2006 that the Ordinance No. 2028 be adopted and the alley vacated. He presented to the council at that November 21, 2006 meeting a quitclaim deed conveying back to the owner of Lot 7, the south 9' of the Lot, which was a portion of the 12 ½' alley requested by Bassford to be vacated, and an Ordinance No. 2028, which vacated the other 3 ½' of the alley. The minutes reflect that "a motion was made by Councilor Heidrick and seconded by Councilor Maxwell to approve the quitclaim deed and vacate the alley. Motion carried 5-0". Subsequently, the deed was signed and recorded in Book 121 of Deeds, Page 205 at the Mitchell County Register of Deeds office, however, the Ordinance No. 2028, cannot be located and needs to be signed, published one time, and recorded in the City of Beloit Ordinance book.

I am attaching a copy of quitclaim deed that was filed, and a copy of City Administrator Gerber's Memo and request that the council complete this process by adopting Ordinance No. 2028.

ORDINANCE NO. 2028

AN ORDINANCE RELATING TO THE VACATING OF THE NORTH THREE AND ONE-HALF FEET (3½') OF THE EAST/WEST ALLEY AS PLATTED IN BLOCK ONE (1), LOT SEVEN (7), CENTRAL PARK ADDITION TO THE CITY OF BELOIT, MITCHELL COUNTY, KANSAS, LYING ADJACENT TO AND SOUTH OF THE SOUTH NINE (9) FEET OF LOT SEVEN (7), BLOCK ONE (1), PURSUANT TO K.S.A. 14-423.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

SECTION 1: That the Governing Body of the City of Beloit, Kansas deems it expedient that the North Three and one-half (3½') of the East/West alley as platted lying adjacent to and south of the South Nine (9) feet of Lot Seven (7), Block One (1), lying adjacent to and south of the North Forty-one (41) feet of Lot Seven (7) and the South Nine (9) feet of Lot Eight (8), all in Block One (1) in Central Park Addition to the City of Beloit, Mitchell County, Kansas, from the east side of Hersey Street to the west line of the north/south alley in Block One (1), in the City of Beloit, Mitchell County, Kansas, be and is vacated, except for reservation to the City of Beloit for the right to install, repair, maintain, alter and operate sewers, storm drains, water mains, utility poles, underground electric lines and cable lines for franchisees of the City, and other utility services into, upon, over, across and under the above described tract and the right to keep the same free from foliage. The vacated portion shall revert back to the owner of Lot Seven (7), Block One (1) in Central Park Addition since over one-half of the original platted alley had been deeded to the owner of the lot on the south side of the platted alley,

SECTION 2: This ordinance shall become effective 30 days after the date of publication thereof, unless one or more interested parties file a written protest before the expiration of such time. In the event such protest is filed in the Office of the City Clerk of the City of Beloit, Kansas, within said time the Governing Body shall set the same for hearing ten (10) days after the end of the thirty (30) day period above mentioned. At the conclusion of said hearing the Governing Body shall adopt a resolution confirming the vacation ordinance or in the event such resolution is not adopted, the vacation ordinance shall be void and of no effect. Upon this ordinance becoming effective, either without objection or by resolution as above provided for after objection, the City Clerk will take a certified copy thereof to the Office of the Register of Deeds and the County Clerk, all as provided by K.S.A. 14-423.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 17th day of May, 2011.

Rebecca J. Koster, Mayor

ATTEST:

Amanda Lomax, City Clerk



KANSAS QUITCLAIM DEED

COPY

this 30th day of ^{November} ~~October~~, 2006

THE CITY OF BELOIT, a Kansas municipality,

“Grantor” QUITCLAIMS to

JANICE M. BASSFORD,

“Grantee” all of the following-described real estate in Mitchell County, Kansas:

The South Nine Feet (9') of Lot Seven (7), Block One (1), in Central Park Addition to the City of Beloit, Mitchell County, Kansas.

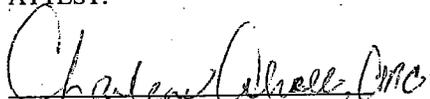
For the sum of One Dollar and other good and valuable consideration.

SUBJECT TO: reservation of Grantor for the right to install, repair, maintain, alter, and operate sewers, storm drains, water mains, utility poles, underground electric lines and cable lines for franchisees of the City, and other utility services into, upon, over, across, and under the above described tract and the right to keep the same free from foliage.

THE CITY OF BELOIT,
A Kansas Municipality


Phillip G. Roberts, Mayor

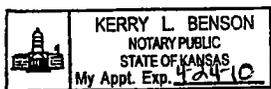
ATTEST:


Charlene Abell, City Clerk

STATE OF KANSAS, MITCHELL COUNTY SS.
Filed for record this 30th day of November, A.D.
2006 at 12:35 o'clock P. M. and duly
recorded in Book 121 of Deeds Page 205
Judy Pettijohn Register of Deeds
Fee \$ 8.00 Jami Eck, Deputy

STATE OF KANSAS,
SS.
COUNTY OF MITCHELL,

This instrument was acknowledged before me on ^{November} ~~October~~ 30, 2006, by Phillip G. Roberts, Mayor, and Charlene Abell, City Clerk, of the City of Beloit, Mitchell County, a Kansas municipality, on behalf of said municipality.




Notary Public

Kerry L Benson
Typed Notary Name

My appt. exp.:

Pursuant to K.S.A. 79-1437e, a real estate validation questionnaire is not required due to Exception No. 12 (complete if applicable).

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 17, 2011	CHAUTAUQUA ISLE OF LIGHTS, INC. AGREEMENT
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the agreement between the Chautauqua Isle of Lights, Inc. and the City of Beloit.

FISCAL NOTE:

- There are indirect costs associated with approval of this item. We donate approximately 50,000 kW of electricity to the project. City crews also spend significant time assisting with the set-up and take down of the project.

DISCUSSION:

Attached is the annual agreement between the Chautauqua Isle of Lights, Inc. and the City of Beloit. This is the same agreement that the City has entered into for the past several years. The only language from the agreement that changes from year-to-year is the term of the agreement. The suggested term in this agreement is from October 24, 2011 to January 18, 2012. This allows about a month of set-up time and about two (2) weeks to dismantle all displays. Both parties also need to be aware that the new pool could be under construction from September 2011 through May 2012.

Although there is significant City expense associated with this project, I believe that it is well worth our time, effort, and money. Therefore, I recommend that the Council approve the agreement between the Chautauqua Isle of Lights, Inc. and the City of Beloit.

Respectfully submitted,

Glenn Rodden
City Administrator

AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of May, 2011 by and between Chautauqua Isle of Lights, Inc., hereinafter referred to as "CILI", and the City of Beloit, Kansas, hereinafter referred to as "City".

WHEREAS, CILI desires to create a Seasonal Lighting Exhibition ("Exhibition") in the environs known as Chautauqua Park that will be for the benefit and enjoyment of Beloit area residents and visitors, and;

WHEREAS, CILI has requested the use of Chautauqua Park for purposes of a lighting Exhibition, and the electricity for the same from the City, which the City is willing to do to assist CILI in the Exhibition;

NOW THEREFORE, in consideration of the mutual promises, covenants and payments as set forth herein, the parties agree as follows:

1. Responsibility: CILI shall be solely responsible for the supervision, set up, and location of all displays of the Exhibition, consisting of fixtures, lights, decorative structures and other related items, including the seasonal theme, purpose or message of such Exhibition, whether owned by third parties or CILI

2. Maintenance: Once exhibits are installed, CILI will be solely responsible for all safety issues involving said exhibits and all costs and expense associated with repairs, maintenance, light bulb replacement and other related cost of maintenance of displays or exhibits to keep them in good and safe working order and condition during the term of this agreement.

3. Electricity: City agrees to furnish electricity for the operation of the lighting portion of the Exhibition during the period that it is accessible to the public. City agrees that CILI will not pay for electricity that is consumed in the operation of said Exhibition.

4. Insurance: CILI agrees to obtain, pay for, and maintain comprehensive general liability insurance to cover the Exhibition for the period of time described in Section 13. The limits of insurance shall be not less than \$500,000 per occurrence, \$500,000 personal and/or advertising injury limit, \$1,000,000 products/completed operations aggregate and \$1,000,000 general aggregate, which will include claims for alleged violations of the U.S. and Kansas Constitutions, and pertinent federal and state court decisions. City shall be named as an additional insured on the policy. CILI agrees to indemnify and hold the City harmless for any and all claims, suits, actions, attorney fees, costs, including but not limited to the supervision, installation, maintenance, repairs, removal and related care of the Exhibition.

5. Set-up and Removal: City agrees to allow the Exhibition to be erected or otherwise installed in Chautauqua Park for the period described in Section 13. CILI agrees to be responsible for the scheduling and supervision of the Exhibition set-up and removal.

6. Closing of Chautauqua Park: City shall allow the gates to Chautauqua Park to be closed to public access during the term of this agreement, except for hours that the Exhibition is opened for public viewing. The gates to the entrance of Chautauqua Park shall be maintained by City, and said gates shall only be opened on a daily basis at the direction of CILI. CILI agrees that Chautauqua Park will be opened to the public only during times that direct supervision is available. CILI agrees to provide for

persons to supervise the display during viewing hours. The City shall not be responsible for any damaged or destroyed items in the Exhibition.

7. Inspection of Display: CILI agrees to cause a daily inspection of the Exhibition to be conducted. Said inspection shall ensure that fixtures and display units are in good repair and pose no danger to personal vehicles and/or pedestrian traffic during viewing hours. Any condition that may pose a hazard to the public shall be repaired by CILI prior to the opening of the Exhibition for public viewing.

8. Donations: City allows CILI to accept donations at the entrance of Chautauqua Park. However, CILI agrees that no purchase shall be required, nor donation be demanded for admittance into the park during public viewing hours. CILI agrees to provide a report to the City relating to attendance and financial donations following completion of this agreement.

9. Weather: CILI understands that Chautauqua Park lies along the Solomon River. Should weather conditions cause flooding in the area of the park, the City retains the right to close the display from public access. Likewise, in the event of snowfall, the City retains the right to limit access to the park until roadways have been cleared of snow and/or ice to assure safe roadways.

10. Assignment or Lease: CILI shall not assign or lease any part of this agreement or any part of the Exhibition to any party without the prior written consent of the City.

11. Location of Exhibit: The location of the Exhibition shall be approved in advance by the City.

12. Violation of Terms: In the event CILI violates any of the terms of this agreement, the City at its option, may terminate it immediately without any liability.

13. Term: This agreement shall be in force from 12:01 a.m. on October 24, 2011 until 12:01 a.m. on January 18, 2012 and a possible similar term each year thereafter. Prior to March 1 of each year, CILI will notify the City of its desire to extend the term and the beginning and ending dates thereof. The City agrees to consider the requested extended term at any regular March meeting. If the governing body approves the CILI's requested extended term, such approval shall constitute an extension of all of the terms and conditions of this Agreement by the parties for the extended term. This agreement is subject to the right of either party providing the other party written notice of their intent not to renew an extended term of this agreement, to be given on or before March 1, prior to any extended term.

IN WITNESS WHEREOF, the parties have hereto set their hands the day and year first above written.

CITY OF BELOIT, KANSAS

CHAUTAUQUA ISLE OF LIGHTS, INC.

By _____
Rebecca Koster, Mayor

By _____
Robert J. Severance, President

ATTEST:

Amanda Lomax, Director of Finance/City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 17, 2011	NORTH CAMPUS ROOF BID		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Parks and Recreation		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the North Campus Roof bid from Wendell Construction.

FISCAL NOTE:

- The approximate cost of this item is \$14,900.00.
- Funding for this type will come from insurance adjustment to pay for the project.

BIDS RECEIVED:

<u>COMPANY</u>	<u>PRICE</u>
Wendell Construction	\$14,900.00
Geisler Roofing	\$16,034.59

DISCUSSION:

A strong storm damaged the cafeteria roof last year and our insurance company agreed to cover the cost for repairs.

Respectfully submitted,

Glenn Rodden
City Administrator

Lynn Miller
Director of Parks and Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517

**DEPARTMENT OF PARKS AND RECREATION
MEMORANDUM**

TO: Glenn Rodden
City Administrator

FROM: Lynn Miller
Director of Parks and Recreation

RE: Roof Repair

DATE: May 6, 2011

I received the following closed bids for roof repair on May 4, 2011:

Wendell Constructions	14,900.00
Geisler Roofing	16,034.59

This bid is to repair the roofs at the North Campus School building and the building that will house the new Library. The insurance adjustment will be used for payment for this project.

I recommend accepting the bid from Wendell construction for 14,900.00 as the low price stated on the bid forms that were received.

Thank you for your consideration on this matter.
Lynn Miller, Director of Parks and Recreation

Bid Notice

The City of Beloit, Kansas, 119 N. Hersey, Beloit, Kansas will be accepting sealed bids at the Office of the City Clerk until **Wednesday, May 4, 2011 at 3:30 p.m.** for the following:

North Campus Roof Repair
26,000 square feet
Powerwash and apply fire rated fiber aluminum coating to the granular modified roof system
Project completion within 60 days of notification of City Council acceptance of the bid.

All bids are to be submitted in a sealed envelope prominently marked:

“North Campus Roof Repair”

All bids received by the closing date and time will be publicly opened and read aloud at **3:30 p.m. on Wednesday, May 4, 2011** in the office of the City Clerk, 119 N. Hersey, Beloit, Kansas.

For more information or results of the bid opening, please contact Lynn Miller at 785-738-2270

Lynn Miller
Director of Parks & Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2270
Fax No (785) 738-2517
Email millerparcs@nckcn.com

Bid Form

Bidder shall complete bid form, indicate with a check mark items being bid exactly as specified or a description to indicate any deviation from the specifications.

Minimum Specifications:

<i>2 roofs totalling - 26,000 sq. ft.</i>	<input checked="" type="checkbox"/>
<i>2 roofs @ 26,000 square feet</i>	<input checked="" type="checkbox"/>
<i>Powerwash and apply a fire rated fiber aluminum coating to the granular modified roof system</i>	<input checked="" type="checkbox"/>
<i>Project completion within 60 days of notification of City Council approval of bid.</i>	<input checked="" type="checkbox"/>

I propose to supply the City of Beloit, Kansas with a roofing bid meeting the above specifications for a total purchase price of \$ 16,034.59 this is FOB, Beloit, Kansas.

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (name of company): Geisler Roofing Inc
Authorized signature: Keith Geisler
Telephone number: 785 243 7298
Date: 5-4-11

Lynn Miller
Director of Parks & Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-7557
Fax No (785) 738-7557
Internet www.beloitks.com

Bid Form

Bidder shall complete bid form, indicate with a check mark items being bid exactly as specified or a description to indicate any deviation from the specifications.

Minimum Specifications:

2 roofs @ 26,000 square feet _____

*Powerwash and apply a fire rated fiber aluminum coating
to the granular modified roof system* _____

*Project completion within 60 days of notification of
City Council approval of bid.* _____

I propose to supply the City of Beloit, Kansas with a roofing bid meeting the above specifications for a total purchase price of \$ 17,900 this is FOB, Beloit, Kansas.

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (name of company):

Wendell Coast

Authorized signature:

Jerry Wendell

Telephone number:

Home - 785-593-6894 - cell 738-7557

Date:

5-4-11

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 17, 2011	AUDIT FIRM SELECTION		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER	

RECOMMENDATION:

I recommend that the Council approve the FY2010 audit agreement with Clubine and Rettele in an amount not to exceed \$7,400 and designate the Director of Finance/City Clerk to oversee their services.

FISCAL NOTE:

- The direct cost of this item is approximately \$7,400.
- Funding for this type of item was included in the 2011 budget in various line items, including 10-11-3310 (General Fund-Administration-Audit). The audit amount is split between the four major funds (General, Electric, Water, and Wastewater) and included a total amount of \$7,950.

DISCUSSION:

Every year the City's financial statements from the previous year are audited. For the past five years, the City had a contract with Clubine and Rettele, from Salina, to perform this duty. Contact was not made with any other firms this year. Attached is the agreement which includes the responsibilities of each party. The important components of the agreement are as follows:

- The objective is to express whether the City's financial statements are fairly presented in conformity with the basis of accounting prescribed by statute.
- The City is responsible for management decisions and functions.
- The City is required to designate a qualified management-level individual to be responsible and accountable for overseeing Clubine and Rettele's services.
- The City is responsible for establishing and maintaining internal controls, including: fair presentation in the financial statements of the activities of the City.
- Clubine and Rettele will perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatements.
- Clubine and Rettele will inform the City of any material errors and any fraudulent financial reporting or misappropriation of assets that come to their attention during the audit.
- Clubine and Rettele will perform tests of the City's compliance with applicable laws and regulations and the provisions of contracts and agreements.

Clubine and Rettele are requesting that the City "designate a qualified management-level individual to be responsible and accountable for overseeing their services." Assuming management oversight for the audit process was envisioned to be the responsibility of the Director of Finance/City Clerk when the position was created. While the audit is taking place, Clubine and Rettele staff will be in the City Office going through financial documents for several days. City staff will assist them with any requests they may have. Clubine and Rettele have done a good job for us in the past and City staff works well with their staff. The proposal price of \$7,400 is \$300 higher than the FY2009 audit. Therefore, I recommend that the Council approve the FY2010 audit agreement with Clubine and Rettele in an amount not to exceed \$7,400 and designate the Director of Finance/City Clerk to oversee their services.

Respectfully submitted,

Glenn Rodden
City Administrator



Certified Public Accountants



Robert I. Clubine, C.P.A.
David A. Rettele, C.P.A.
Jay D. Langley, C.P.A.
Jon K. Bell, C.P.A.
Leslie M. Corbett, C.P.A.
Stacy J. Osner, C.P.A.

Marci K. Fox, C.P.A.
John T. Millikin, C.P.A.
Linda A. Suelter, C.P.A.

218 South Santa Fe
P.O. Box 2267
Salina, Kansas
67402-2267

Salina
785 / 825-5479
Salina Fax
785 / 825-2446

Ellsworth
785 / 472-3915
Ellsworth Fax
785 / 472-5478

May 6, 2011

City of Beloit
Mayor and City Council
119 N Hersey
Beloit, KS 67420

We are pleased to confirm our understanding of the services we are to provide the City of Beloit, Kansas, for the year ended December 31, 2010. We will audit the financial statements of the City of Beloit as of and for the year ended December 31, 2010. Also, the document we submit to you will include the following additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion of any assurance.

1) Budgetary comparisons

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the basis of accounting prescribed by statute and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit Guide* prescribed by the Director of Accounts and Reports, Department of Administration of the State of Kansas, and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual (_____), with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the City of Beloit, in conformity with the basis of accounting prescribed by statute.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Beloit's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

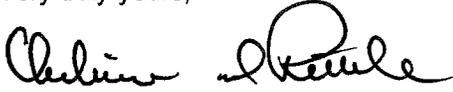
Engagement Administration, Fees, and Other

We understand that your employees will locate any documents selected by us for testing.

Jay D. Langley is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, not including expenses will not exceed \$7,400.00. In addition we will bill any assistance with the budget at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered upon the completion of our field work and are payable on delivery of our audit report. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Beloit, Kansas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Clubine and Rettele, Chartered

RESPONSE:

This letter correctly sets forth the understanding of the City of Beloit, Kansas.

By: _____

Title: _____

Date: _____

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 17, 2011	COST OF LIVING ADJUSTMENT
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the City Council continue the pay plan adopted last year and commit to authorizing a pay survey of comparable cities every three (3) years.

FISCAL NOTE:

- There will be no direct cost for this item.
- Funding for this type of item was included in all salary line items in the 2011 fiscal year budget.

DISCUSSION:

This plan is based on merit pay under the city's step and grade plan adopted in 2010.

Respectfully submitted,

Glenn Rodden
City Administrator

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 17, 2011	KMGA APPOINTMENT		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration/Electric		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council appoint Director of Electric Operations, Ronnie Sporleder, as Director #2 to fill the unexpired term on the Board of Directors of the Kansas Municipal Gas Agency (KMGA).

FISCAL NOTE:

- There is no direct cost related to approval of this item.

DISCUSSION:

The City of Beloit has been a member of KMGA for years and they provide valuable assistance to us. We have worked actively with them on our recent electric power supply issues. The individuals appointed to the board could be anyone that meets the requirements, but it works best to have a staff member in the positions.

Respectfully submitted,

Glenn Rodden
City Administrator

CERTIFICATE

KANSAS MUNICIPAL GAS AGENCY

BOARD OF DIRECTORS

UNEXPIRED TERM APPOINTMENT

This Certificate duly documents the appointment of a Director to fill an unexpired term on the Board of Directors of the Kansas Municipal Gas Agency (KMGA) as provided for in Section 5.1 of KMGA's Bylaws.

I, the undersigned City Clerk of the City of _____, Kansas, a member of KMGA, do hereby certify that at a meeting of the City Governing Body duly held on the ____ day of _____, 20__;

Name: _____

Title (if applicable): _____

was appointed to fill an unexpired term on the KMGA Board of Directors; the term will begin immediately upon execution of this Certificate and end on August 31, 2012.

I further certify that the foregoing appointment is reflected in the official Minutes of the Governing Body of the City for the meeting on the date indicated above.

This certificate is given this ____ day of _____, 20__.

City Clerk

_____, Kansas

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 17, 2011	UNFIT STRUCTURE		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the City Council approve the enclosed proposal from Precision Contracting.

FISCAL NOTE:

- The direct cost for this action is \$3,160.00 of line item 10-11-6600 Nuisance Abatement.

DISCUSSION:

The property owner has failed to act on numerous notices that he has been given over the past year and he has made little progress during the past two weeks. The property owner has also failed to provide the governing body with an acceptable plan for mitigating the numerous problems on this property. The proposal from Precision Contracting is to make the structures secure.

Respectfully submitted,

Glenn Rodden
City Administrator

PRECISION CONTRACTING
 Jeff Chrisman • Geoff Jermark • Errol Schafer
 720 N. Broadway Ave.
 BELOIT, KS 67420
 Office: (785) 738-3313

PROPOSAL SUBMITTED TO <i>CITY OF BELOIT</i>		PHONE	DATE <i>5/10/11</i>
STREET		JOB NAME	
CITY, STATE and ZIP CODE		JOB LOCATION	
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

- NUISANCE ABATEMENT AT 3RD AND LINCOLN STREET*
- ESTIMATE TO - SECURE DOORS ON GARAGES
 - TAKE OFF AND DISPOSE OF BACK DECKS
 - FILL AND CAP SYSTRON
 - REMOVE AND DISPOSE OF ALL VEGETATION AROUND THE BUILDINGS. ALL BUSHES ON THE PROPERTY AND TRIM DEAD OUT OF TREES ALONG THE SOUTH
 - MIX UP AND SPRAY TOROLON ON ALL VEGETATIONS ROOTS

\$3,160.⁰⁰

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

_____ dollars (\$ _____).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature _____

Jeff Chrisman

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 17, 2011	SPECIAL EVENTS LICENSE REQUEST
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the special events license request presented by the Solomon Valley Raceway.

FISCAL NOTE:

- There is no direct cost associated with this item.

DISCUSSION:

The board for the Solomon Valley Raceway is requesting a beer license for the entire grandstand area for all races except the Mitchell County Fair race.

Respectfully submitted,

Glenn Rodden
City Administrator

119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517
Email kbenson@beloitks.org

SPECIAL EVENT LICENSE REQUEST FORM

Name: Mitchell County Fair Association

Address: % Solomon Valley Raceway

Phone: Abram Ready-Mix 738-3566 Paul Abram 738-5885

Location of event: Mitchell County Fair grounds / Grandstands

Purpose of event: Races and demo derby

Date/Time of Event: See attached 2011 schedule for all events

**A \$25.00 special event license fee will be assessed. This fee is due upon receipt of the application.

Fee Received by Shirley Anderson

**I have received a copy of Ordinances No. 2022, 2027, and 2035 and understand and agree to abide by all conditions stated in the Ordinances.

Signature: Paul Abram



Abram Ready-Mix, Inc.

PAUL ABRAM, PRESIDENT

"We're the Good Guys"



431 W.3rd/Box 482
Concordia, KS 66901-0482
785-243-2260
Fax 785-243-2834

HOME OFFICE
 915 E. 8th
Beloit, KS 67420
785-738-3566
Fax 785-738-5827
Toll Free 1-800-748-8498

411 W. Hwy. 24
Downs, KS 67437
785-454-3506
Fax 785-454-3570

1107 M Street
Belleville, KS 66935
785-527-2248

CRUSHED STONE • READY-MIX CONCRETE • FEED BUNKS • WATER TANKS • LANDSCAPE ROCK & EDGINGS

May 10, 2011

City of Beloit
119 N. Hersey
Beloit, Kansas 67420

RE: Beer license
Mitchell County Fair Grounds

I am enclosing our 2011 race schedule. Is it possible to grant us a special use permitt for the entire grandstands for all races except the Mitchell County Fair race?

Can we include all the races in one permitt or do we need to apply for each event?

THANKS for the help!

Sincerely,


Paul Abram

Member of:

Kansas Motor Carriers Association • Kansas Contractors Association • Kansas Ready-Mixed Concrete Association • National Ready-Mixed Concrete Association

ORDINANCE NO. 2022

AN ORDINANCE PROVIDING FOR CHANGE OF LOCATION FOR CEREAL MALT BEVERAGE LICENSE FOR A SPECIAL EVENT IN THE CITY OF BELLOIT, KANSAS, AND REPEALING ORDINANCE NO. 1785 OF SAID CITY AS CODIFIED IN THE BELLOIT CODE AS SECTION 3-111.

BELLOIT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELLOIT, KANSAS:

Section 1: Ordinance No. 1429 of the City of Beloit, Kansas, as codified in the Beloit City Code as Section 3-111, both inclusive, are hereby repealed.

Section 2: The Beloit City Code is hereby amended by adding Section 3-111 which shall read as follows: "3-111. PUBLIC CONSUMPTION. (a) It shall be unlawful for any person to possess an open container or to consume any cereal malt beverage upon any sidewalk, public street, alley or any other public place within the City of Beloit, with the exception of a special event license limited to public sale at retail and consumption on the sale premises authorized herein by the governing body.

(b) The term "special event license" means any non-profit charitable organization within the City of Beloit who has been issued a current valid cereal malt beverage license pursuant to Section 3, Article I of the City Code.

(c) Said special event license for the sale and consumption of cereal malt beverage may be issued only under the following conditions:

(i) A cereal malt beverage license may be changed from one location to another within the city for a special event license upon written application to the Governing Body by the licensee describing the new location and upon the approval of the Governing Body of the City of Beloit, Kansas.

(ii) The special event area shall not exceed one-thousand (1,000) square feet in area, shall be contiguous, and shall have its boundaries clearly marked so as to prohibit the public from entering except through some form of opening or gate approved by designated city official. The Chief of Police may establish such rules and regulations as he deems necessary in order to assure that no unlawful sale or consumption of cereal malt beverages shall occur on the licensed premises.

(iii) The premises for which the license is to be issued shall have restroom facilities in close proximity of the premises.

(iv) The duration of a special event license shall not exceed two (2) days.

(v) No person shall be issued more than one (1) special event license during any calendar year.

(vi) No special event license shall be transferred by the special event license shall be transferred by the special event licensee to whom it was originally issued.

(vii) For each special event a license fee of \$25.00 shall be paid.

Section 3: No opened or unopened container of any cereal malt beverage shall be thrown upon or otherwise deposited upon any public sidewalk, street, alley or any other public place of the city.

Section 4: Nothing contained in this ordinance shall be construed as modifying, amending or repealing any provisions of Chapter III, Article I, except as herein specifically provided, and the regulations contained in Chapter III, Article I, shall apply to the special event licensee.

ORDINANCE NO. 2027

AN ORDINANCE AMENDING ORDINANCE NO. 2022, FURTHER AMENDING SECTION 3-111 (c)(v) OF THE CODE OF THE CITY OF BELOIT, KANSAS.

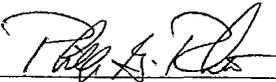
BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Section 2, sub-section (c)(v) of Ordinance No. 2022 is hereby amended to read as follows:

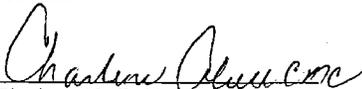
(v) The governing body may issue to non-profit charitable organizations any number of special event licenses during any calendar year.

Section 2 This ordinance shall be in full force and effect from and after its passage and publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 5th day of September, 2006.


Phillip G. Roberts, Mayor

ATTEST:


Charlene Abell, City Clerk

ORDINANCE NO. 2035

AN ORDINANCE AMENDING ORDINANCE NO. 2022, FURTHER AMENDING SECTION 3-111 (c)(ii) OF THE CODE OF THE CITY OF БЕЛОIT, KANSAS.

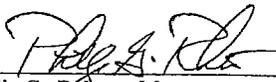
BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF БЕЛОIT, KANSAS:

Section 1: Section 2, sub-section (c)(ii) of Ordinance No. 2022 is hereby amended to read as follows:

(ii) The special event area shall not exceed two thousand (2,000) square feet in area, shall be contiguous, and shall have its boundaries clearly marked so as to prohibit the public from entering except through some form of opening or gate approved by designed city official. The Chief of Police may establish such rules and regulations as he deems necessary in order to assure that no unlawful sale or consumption of cereal malt beverages shall occur on the licensed premises.

Section 2 This ordinance shall be in full force and effect from and after its passage and publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 7th day of August, 2007.


Phillip G. Roberts, Mayor

ATTEST:


Charlene Abell, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 17th, 2011	Stop Sign at 10 th and N. Pine Streets		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Police Department		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council accept the recommendation made by Chief Ryan Stocker on the stop sign at 10th and Pine Streets.

FISCAL NOTE:

- There is no direct cost for adopting this recommendation.

DISCUSSION:

See enclosed memorandum from Chief Stocker.

Respectfully submitted,

Glenn Rodden
City Administrator

114 South Campbell Street
Beloit, Kansas 67420



Tel No (785) 738-2203
Fax No (785) 738-2759

Chief Ryan Stocker

April 13, 2011

TO: Mayor Becky Koster
City Administrator Glen Rodden
Beloit City Council

From: Chief Ryan Stocker #601

RE: Stop sign at 10th St. and N. Pine St.

Currently there is a stop sign on the south side of the intersection of E. 10th Street and N. Pine Street, this is for north bound traffic. With recent improvements made to N. Pine St., there is now a street on the north side of the intersection. Prior to this development, no street existed on the north side and therefore no need for a stop sign. After observation of the intersection, it has been noted a need for a stop sign on the north side of the intersection. According to MUTCD standards a stop sign should be on the north side of the intersection for south bound traffic.

For safety and compliance with standards, I am recommending the need for a stop sign on the north side of the intersection at E. 10th Street and N. Pine Street. Ordinance No. 1564 will also need to be amended to reflect the change.

Thank you for your time and consideration.

Chief Ryan Stocker # 601
Beloit Police Department

ORDINANCE NO. 1564

AN ORDINANCE REGULATING TRAFFIC UPON THE HIGHWAYS OF THE CITY OF BELOIT, KANSAS, AND ESTABLISHING TRAFFIC CONTROL SIGNS AND SIGNALS WITHIN THE CITY OF BELOIT, KANSAS, AND REPEALING ORDINANCE NO. 1266:

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: In accordance with the provisions of the Standard Traffic Ordinances, adopted by the City of Beloit, Kansas, when signs are erected giving notice thereof, drivers of vehicles shall stop and yield as the signs direct, and traffic control signs and signals shall be erected in the City of Beloit as follows:

<u>East & West St</u>	<u>North & South St</u>	<u>Stop North or South</u>	<u>Stop East or West</u>	<u>Yield</u>
Clinton	Brooklyn	1 N		
Clinton	Poplar		2	
Asherville Rd	Elm	1 S		
Elliott	Poplar	1 S		
Elloitt	Brooklyn	1 S		
South	Independence		1 W	
South	Washington	1 S		
South	Lincoln	1 S		
South	Chestnut	1 S		
South	Mill		2	
South	Hersey		2	
South	Campbell	1 S		
South	River		2	
South	Pine	2		
South	Poplar		2	
South	Cherry		2	
South	Elm		1 E	
Court	Independence		2	
Court	Washington	2		
Court	Lincoln		2	
Court	Chestnut	2		
Court	Mill	Traffic Signals		
Court	Hersey		2	
Court	Campbell	2		
Court	River	1 N		
Court	Pine			2 N & S
Court	Poplar		2	
Court	Cherry	1 N		
Court	Baldwin	1 S		
Court	Elm		1 E	
Main	Western	1 S		
Main	Logan	1 S		
Main	Broadway	1 S		
Main	Central	2		
Main	Independence	2		

<u>East & West St</u>	<u>North & South St</u>	<u>Stop North or South</u>	<u>Stop East or West</u>	<u>Yield</u>
3rd	West Intersection			
	Circle Drive	1 S		
3rd	East Intersection			
	Circle Drive	1 S		
3rd	Elm			1 N
3rd	Sturgis		2	
4th	Western		1 W	
4th	Highland	2		
4th	Logan	2		
4th	Broadway	2		
4th	Central		2	
4th	Woodland	2		
4th	Kansas	2		
4th	Independence	2		
4th	Washington	1 N		
4th	Lincoln		2	
4th	Chestnut	2		
4th	Bell	2		
4th	Mill		2	
4th	Hersey		2	
4th	Campbell		2	
4th	Walnut		2	
4th	Pine	2		
4th	Poplar	2		
4th	Circle Drive	1 S		
4th	Sturgis	Dead end		
5th	Western		1 W	
5th	Highland	Open		
5th	Logan			2 E & W
5th	Broadway			2 E & W
5th	Central			2 E & W
5th	Woodland			2 E & W
5th	Kansas			2 E & W
5th	Independence		2	
5th	Washington			1 N & S
5th	Lincoln		2	
5th	Chestnut			2 E & W
5th	Bell		2	
5th	Mill		2	
5th	Hersey		2	
5th	Campbell		2	
5th	Walnut		2	
5th	Pine			2 E & W
5th	Poplar		1 E	

<u>East & West St</u>	<u>North & South St</u>	<u>Stop North or South</u>	<u>Stop East or West</u>	<u>Yield</u>
8th	Lincoln	1 N		
8th	Chestnut	1 N		
8th	Bell	2		
8th	Mill	2		
8th	Hersey	1 S	2	
8th	Campbell	2		
8th	Walnut	2		
8th	Pine	2		
8th	Poplar	2		
8th	Sturgis	1 N		
9th	Bell		1 W	
9th	Mill		2 E & W	
9th	Hersey		2	
9th	Campbell		2	
9th	Walnut			2 E & W
9th	Pine			2 E & W
9th	Poplar		1 E	
10th	Bell		2	
10th	Mill		2	
10th	Hersey			2 E & W
10th	Campbell		2	
10th	Walnut			2 N & S
10th	Pine	1 N		
10th	Poplar		1 E	
12th	Bell		1 W	
12th	Mill	Open		
12th	Hersey		2	
12th	Campbell		2	
12th	Walnut	2		
12th	Poplar	Open		
13th	Lincoln	Open		
13th	Chestnut	Open		
13th	Bell		2 E & W	
13th	Mill	2		
13th	Hersey			2 E & W
13th	Campbell		2	
13th	Walnut		1 E	
14th	Lincoln	Open		
14th	Chestnut	Open		
14th	Bell			2 E & W
14th	Mill			2 E & W
14th	Hersey			2 E & W
14th	Campbell		2	

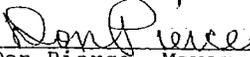
East & West St North & South St Stop North or South Stop East or West Yield

10th	Northwood Dr.	1 N	
Gill Creek Dr.	Circle Dr.		1 W
3rd	Gill Creek Dr.	1 S	

Section 2: Ordinance No. 1266 and all other Ordinances, or parts of Ordinances, in conflict with this Ordinance is hereby repealed.

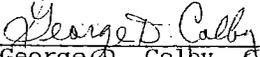
Section 3: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper, provided, however, that compliance with traffic signs and signals provided for shall be required only after the installation of the indicated traffic signs and signals.

PASSED and ADOPTED this 5th day of April, 1983.



Don Pierce, Mayor

ATTEST:



George D. Colby, City Clerk

Transportation Department
312 South Pine
Beloit, Kansas. 67420



Tel No (785) 738-3633
Fax No. (785)-738-2517
mhaeffele@nckcn.com

***DEPARTMENT OF TRANSPORTATION
MEMORANDUM***

To: Ryan Stocker, Chief of Police
From: Mike Haeffele, Transportation Director
RE: Stop Sign at 10th and Pine
Date: March 1, 2011

We currently have a stop sign on the south side of the intersection at the 10th and Pine Street intersection, which is for North bound traffic. According to MUTCD standards we should have a stop sign on the North side of the intersection for South bound traffic. If you remember we recently improved Pine Street North of 10th Street. Prior to the installing the new street, there technically was no street there and therefore needed no stop sign, that is no longer the case.

I would appreciate it if you could recommend to the council the need for a stop sign at the above location. The current ordinance that would need to be ammended is Ordinance No. 1564.

Thank you for your consideration in this matter.

Respectfully Submitted,

Mike Haeffele
Transportation Director

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 17th, 2011	Speed Limit change (2 nd St. to 4 th St. on N. Hersey
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Police Department	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council accept the recommendation made by Chief Ryan Stocker on the speed limit change on N. Hersey Avenue.

FISCAL NOTE:

- There is no direct cost for adopting this recommendation.

DISCUSSION:

See enclosed memorandum from Chief Stocker.

Respectfully submitted,

Glenn Rodden
City Administrator

114 South Campbell Street
Beloit, Kansas 67420



Tel No (785) 738-2203
Fax No (785) 738-2759

Chief Ryan Stocker

April 13, 2011

TO: Mayor Becky Koster
City Administrator Glen Rodden
Beloit City Council

From: Chief Ryan Stocker #601

RE: Speed Limit change (2nd St. to 4th St. on N. Hersey)

I am in receipt of a report of traffic considerations and recommendations from KDOT-Transportation Safety and Technology. Included in this report are route characteristics, intersection characteristics, traffic signal table, speed data, two hour turning movement count, traffic signal warrant analysis and recommendations from KDOT-Transportation Safety and Technology. This report is attached to this memo for your review.

Based upon the field review and data collected, KDOT-Transportation Safety and Technology recommends raising the speed limit between 2nd Street and 4th Street from 20 mph to 30 mph on K-14 (Hersey Street). Additionally, the traffic signal located at Main Street no longer meets any of the vehicular signal warrants and it is the City's responsibility to have it removed. The intersection should be a two-way stop condition with Main Street stopping for K-14 traffic (Hersey Street).

I recommend raising the speed limit between 2nd Street and 4th Street on K-14 (Hersey Street) from 20 mph to 30 mph. I do not recommend making the intersection at Main Street and K-14 (Hersey Street) a two way stop. I believe this would create more traffic hazards, congestion and confusion.

Thank you for your time and consideration.

Chief Ryan Stocker #601
Beloit Police Department

**K-14 CITY OF BELOIT
ROAD SAFETY AUDIT
MITCHELL COUNTY**

EN-2990-02

ROUTE CHARACTERISTICS

FROM	TO	LENGTH (MILES)	SPEED (MPH)	LANES	EDGE OF TRAVEL (FT)	ADT	TOTAL CRASHES (07-09)	CRASHES/MVMI		NOTE
								Rate	Critical Rate	
SCL Beloit	Mill St - RR	0.548	40	4	C&G	1300	1	1.33	6.35	1
Mill St - RR	4 th St	0.416	20	2	C&G	3555	11	7.03	3.80	2
4 th St	8 th St	0.29	30	3	C&G	3780	5	4.31	4.23	3
8 th St	Independence St	0.383	30	4	C&G	4790	9	4.63	4.66	4
Independence St	10 th St	0.132	30	2	0	3490	3	6.15	6.05	5
10 th St	NCL Beloit	0.935	45	2	0	3490	5	1.45	2.99	6

NOTES:

1. 1 side swipe (overtaking) crash.
2. The crashes included 2 angle, 4 rear-end, 1 fixed object, 1 backed into, 1 side swipe (overtaking) and 2 parked auto.
3. The crashes included 1 angle, 2 rear-end, 1 backed into, and 1 head-on.
4. The crashes included 5 angle, 2 side swipe (overtaking), 1 rear-end, and 1 no-collision.
5. The crashes included 1 angle and 2 rear-end.
6. The crashes included 2 animal (40%), 1 angle, 1 rear-end, and 1 no-collision.

INTERSECTION CHARACTERISTICS

INTERSECTION	WEST LEG	EAST LEG	ADT	TOTAL CRASHES (07-09)	CRASHES/TMEV		NOTE
	Signing	Signing			Rate	Critical Rate	
SCL Beloit							
Roosevelt Dr	R1-1 W3-1		1162	0	0.00	21.56	
Roosevelt Dr	R1-1 W3-1		1162	0	0.00	21.56	
Chautauqua Park	R1-1 W3-1		1537	0	0.00	18.94	
Mill St	R1-1		1912	0	0.00	17.21	
Unnamed St	R1-1		1912	0	0.00	17.21	
South St	R1-1	R1-1	2849	0	0.00	14.64	1
Court St	R1-1	R1-1	3614	2	5.23	13.39	2,3
Main St	Traffic Signal		8956	1	1.05	10.03	

INTERSECTION	WEST LEG	EAST LEG	ADT	TOTAL CRASHES (07-09)	CRASHES/TMEV		NOTE
	Signing	Signing			Rate	Critical Rate	
2 nd	R1-1	R1-1	4334	0	0.00	12.56	2
3 rd	R1-1	R1-1	4079	1	2.32	12.83	2
4 th	R1-1	R1-1	3824	1	2.47	13.12	2
5 th	R1-1	R1-1	3824	0	0.00	13.12	2,4
6 th	R1-1	R1-1	3824	0	0.00	13.12	2,5
7 th	R1-1	R1-1	3824	0	0.00	13.12	2,5
8 th & Herhsey	R1-1	R1-1	8225	3	3.45	10.27	6

K-14 changes directions to an east and west route in this section:

INTERSECTION	NORTH LEG	SOUTH LEG	ADT	TOTAL CRASHES (07-09)	CRASHES/TMEV		NOTE
	Signing	Signing			Rate	Critical Rate	
Mill St	R1-1	R1-1	4914	0	0.00	12.04	7
Bell St	R1-1	R1-1	4914	2	3.85	12.04	8
Chestnut St		R1-1	4732	0	0.00	12.19	
Mitchell County Hospital		R1-1	4732	1	2.00	12.19	
Lincoln St		R1-1	4732	0	0.00	12.19	
Washington St		R1-1	4732	0	0.00	12.19	
Independence St & 8 th	R1-1 W3-1	R1-1	7296	5	6.47	10.63	9

K-14 changes directions to a north south route in this section:

INTERSECTION	WEST LEG	EAST LEG	ADT	TOTAL CRASHES (07-09)	CRASHES/TMEV		NOTE
	Signing	Signing			Rate	Critical Rate	
9 th St		R1-1	3512	0	0.00	13.53	
10 th St		R1-1	3512	1	2.69	13.53	
Willow Springs Way		R1-1	3512	0	0.00	13.53	
JCT US24 – See US24 Chapter for Beloit							
NCL Beloit							

NOTES:

1. Sight distance hindered by parking to North.
2. Sight distance hindered by parking to South.
3. East and West legs of intersection have marked crosswalks.
4. Trees to North and bushes to South on West leg may hinder sight distance.
5. Trees hinder sight distance to south.
6. The intersection of K-14 (Hershey) and 8th St is all-way stop controlled with K-14 making up the south and west legs of the intersection.
7. South leg of intersection under construction during field review.

8. Shrubs/bushes to east may hinder sight distance on south leg.
9. The intersection of 8th St and Independence is two-way stop controlled with K-14 making up the north and east legs of the intersection. The north and south legs are under stop control.

TRAFFIC SIGNAL TABLE

LOCATION (K-14 & Main St)	SIGNAL TYPE	GEOMETRICS			APPROXIMATE YELLOW TIME (SEC)	APPROXIMATE ALL RED TIME (SEC)	APPROXIMATE WALK/DON'T WALK (SEC)	NOTE
		L	T	R				
Northbound	Actuated	Shared	1	1	4.24	1	N/A	
Southbound		Shared	1	1	4.24	1	N/A	
Eastbound		Shared	1	Shared	3.78	1	N/A	
Westbound		Shared	1	Shared	3.78	1	N/A	

SPEED DATA

LOCATION	DATE	POSTED (mph)	MEDIAN OF PACE (mph)	85 th PERCENTILE (mph)
K-14 at 2 nd St	5/24/2010	20	23	27
K-14 between 3 rd and 4 th St	5/24/2010	20	25.5	28.8
K-14, South End of 45 mph Zone - SB	4/26/2007	45	38	44.4
K-14, South End of 45 mph Zone - NB	4/26/2007	45	36	42.5
K-14, North End of 45 mph Zone - SB	4/26/2007	45	38	39.9
K-14, North End of 45 mph Zone - NB	4/26/2007	45	41	45.2

TWO-HOUR TURNING MOVEMENT COUNT

LOCATION	DATE	TIME PERIOD	PEAK HOUR	TOTAL VEHICLES DURING PEAK HOUR
K14 (Hershey) & Main	5/13/2010	7:00-9:00 A	7:30-8:30	438
K14 (Hershey) & Main	5/13/2010	11:00A - 1:00P	12:00-1:00	580
K14 (Hershey) & Main	5/13/2010	4:00-6:00 P	4:45-5:45	589
K-14 at Hershey & 8 th St	6/7/2007	7:00-9:00 A	7:30-8:30	530
K-14 at Hershey & 8 th St	6/7/2007	11:00A - 1:00P	12:00-1:00	689
K-14 at Hershey & 8 th St	6/7/2007	4:00-6:00 P	5:00-6:00	710
K-14 at 8 th St & Independence	6/6/2007	7:00-9:00 A	7:30-8:30	437
K-14 at 8 th St & Independence	6/6/2007	11:00A - 1:00P	11:45-12:45	581
K-14 at 8 th St & Independence	6/6/2007	4:00-6:00 P	5:00-6:00	550

TRAFFIC SIGNAL WARRANT ANALYSIS

LOCATION	DATE	SIGNAL WARRANTS MET (YES/NO) AND HOURS MET				
		1A	1B	1 Combined	2	3
K-14 (Hershey) & Main	5/13/10	No 2 hours	No 0 hours	No, 8 hours (Condition A) and 0 hours (Condition B)	No 1 hour	No 0 hours
K-14 (8 th St) & K-14 (Hershey)	6/6/07	No 0 hours	No 0 hours	No, 0 hours (Condition A) and 0 hours (Condition B)	No 0 hours	No 0 hours
K-14 (8 th St) & K-14 (Independence)	6/6/07	No 0 hours	No 0 hours	No, 2 hours (Condition A) and 0 hours (Condition B)	No 1 hour	No 0 hours

RECOMMENDATIONS

Based upon the field review and data collected, KDOT-Transportation Safety and Technology recommends the following:

- The speed limit between 2nd Street and 4th Street to be raised from 20 mph to 30 mph.
- The traffic signal that is located at Main Street no longer meets any of the vehicular signal warrants and it is the city's responsibility to have it removed. The intersection should be a two-way stop condition with Main Street stopping for K-14.

**114 S. Campbell St.
Beloit, Kansas 67420**



**Ph. (785) 738-2203
Fax (785) 738-2759**

Date: May 11, 2011

From: K9 Officer Schaefer Fraley

To: Chief Ryan Stocker

Re: Justice System

Approximately two years ago our former Chief underwent a grant application process that was approved for the purchase of the Justice Records Management System. Shortly after this purchase our former Chief resigned, leaving the remaining members of the department to pick up the pieces and decipher how the program was intended to be used within our department.

Through constant discussion with the developers of the software system and administrators from other law enforcement agencies utilizing the software we were able to create an implantation plan for the software within our department.

Our recent training on the Justice System has brought to light many of the benefits and uses of this software package. The Justice System is a fully integrated application that eliminates the need for repetitive data input. Before utilizing the Justice System, the everyday tasks required of the members of the Beloit Police Department often require different processes and software to complete each task. The list below includes many of the operations of the Department that are conducted on a daily basis that require an officer to utilize different processes to complete:

- Traffic citations
- Stray dogs
- Public contacts
- Intelligence on drug related crimes
- Registering bicycles
- Collecting pawn shop receipts
- Attends a training
- Serves a court summons
- Schedules vehicle maintenance
- Logs lost or found property
- Issues a parking citation
- Responds to a business or residential alarm
- Takes an accident report
- Generates a photo lineup to identify a suspect



This, obviously, complicates the officer's job and adds to the amount of time an officer is required to spend on each of these tasks both in the field and during departmental training. The Justice System brings the documentation necessary to complete any of the aforementioned tasks into a single program.

Not only did officers need to utilize different programs to document each of these activities, they also needed to access these different programs to gather information and statistics for these activities. Information is key in our profession, as it can help us solve crime that has already occurred, as well as prevent crime that is likely to happen in the future.

Previous to the Justice System, we have been operating on a records management system (BPD Code) that was very limited in the information that could be stored or searched on the program. When searching for suspects or case information, the only information BPD Code would provide is a case number. With that case numbers officers would be required to manually search through the paper files to find the case number and review any information that might prove beneficial. Once the necessary information was collected, the officer would have to manually enter that information back into his or her case.

With the Justice System, any information put in to the system is immediately searchable and available to all users. Furthermore, any of the information an officer finds can be automatically filled into his or her report from the Justice System, which expedite his or her ability to get the paperwork completed and get back on the street.

The Justice System also has the capability to greatly enhance our investigative ability. Often we find ourselves dealing with the same individuals when investigating criminal matters. The Justice System allows us to keep track of our contacts with these individuals, as well as any aliases, associates, family members, workplaces, hideouts, modus operandi, or any other information officers feel could benefit an investigation. These are abilities that we did not have previous to the implementation of the Justice System, and they will only improve as we have more time to develop the information and plug it in to the software.

The utilization of the Justice System does come with a cost, however. While it is a highly customizable package, it will take time and often-tireless effort from members of our department to make the program fit the specific needs of our department. As well, after completing our training on the software, the developers sent a notification informing us that there is a \$2,600 annual software license fee for the program now that it is being utilized. It is still the belief of this department that the benefits of this software far outweigh the cost.

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Chief Ryan Stocker

May 10, 2011

TO: Mayor Becky Koster
City Administrator Glen Rodden
Beloit City Council

From: Chief Ryan Stocker #601

RE: Use of Vipre System

The Vipre System was purchased in October 2010 and training was received on the system as well. To date the Vipre System has been used on numerous occasions as an investigative tool. This system has led to case resolution in instances when a subject has been deceptive. In one case, a rape, the subject confessed prior to the administration of the test. The subject said he knew after taking the exam, police would know he lied.

In another case, felony theft, again the subject confessed after having been offered the exam in order to eliminate themselves as a suspect. This system has a wide variety of uses; it can be used in the hiring process and in place of a polygraph examination. This system is rapidly paying for itself with case resolution and time officers spent speaking with subjects in order to uncover the truth.

Subjects finds this system less invasive than the polygraph examination, as only a small microphone is worn around the neck area. This leads to the subject experiencing less stress during testing for a more accurate result. Using the results of this test leads to more questions and more opportunities for case resolution.

In cost comparison, a case in which a suspect was transported to Emporia for a polygraph exam, cost to the Department was approximately \$1000, for exam, officer's time, vehicle costs and fuel. The cost for both systems was approximately \$8000. In the last month, use of the Vipre system for the two cases listed above would have lowered the initial outlay to \$6000. Use of the Vipre system in other cases, a low estimate of the use would be approximately 6 times in addition to the above mentioned cases, the system has paid for itself. Thus any future uses in criminal cases and pre-employment screening would be a savings to the Department. In cases of the pre-employment, in the last year 2010, approximately \$4500 was spent to have polygraph

examinations conducted on 10 subjects at \$450. As you can see the benefits this system has provided this Department, it has been well worth the initial outlay. Not to mention future savings by having the ability to conduct testing in house.

Thank you for your time and consideration

Chief Ryan Stocker # 601
Beloit Police Department

Port Library Board of Trustees Meeting
April 4, 2011

The Port Library Board of Trustees met Monday, April 4, 2011 at 5:30 PM. Members present were President Verlin Kolman, Vice President Rick Larson, Treasurer Sally Williams, Kitty Wagner, Connie Kopsa, Jeri Bates, and Craig Cousland. Director Rachel Malay and Friends of the Port Library Board President Sharon Treaster were also present.

The minutes of the March 7th meeting were reviewed. Rick Larson moved to approve the minutes as written and Kitty Wagner seconded. Motion passed.

The financial reports were reviewed. Jeri Bates moved that the financial reports be approved as presented and all bills be paid. Sally Williams seconded. Motion passed.

Old Business:

The board discussed the tax credit grant application that had been handed out in February. Craig Cousland asked questions about requirements within the grant. After some discussion about grant requirements it was suggested the library hire North Central Kansas Regional Planning (NCKRP) to help write the grant. Connie Kopsa moved that we hire a grant writer from NCKRP and Rick Larson seconded. The motion passed.

Rachel said a date to tour the old cafeteria building on the North Campus had been set for Tuesday April 12th at 3:30 PM. Library board members were invited, and any Friends member interested could also tour the building.

New Business:

Rick Larson presented the application for positions on the CKLS Executive Committee. The positions were open to any library board member in the CKLS area, and if any Port Library Board Members were interested they could fill out the application.

Other Business:

Sharon Treaster gave a short report on the planning progress of the first ever Friends of the Port Library booksale, and reminded everyone that the sale would be April 27-30th.

Rick Larson made a motion to adjourn the meeting, and Craig Cousland seconded. The motion passed and the meeting ended at 6:07 PM.

LIBRARY BOARD MINUTES

The library board held a special meeting on Thursday, April 21 to discuss application for a Kansas Community Tax Credit Grant. The meeting was called to order at 5:02 by president Verlin Kolman. Present were library board members Sally Williams, Kitty Wagner, Craig Cousland, Connie Kopsa and Jeri Bates. Also present was library director Rachel Malay.

Rachel explained that in order to apply for the grant that the library first needed to file for a not for profit articles of incorporation with the Secretary of State. The filing fee is \$20 with an annual fee of \$40. It was moved by Craig and seconded by Sally to apply for this. Motion passed.

Verlin informed the board that the North Central Kansas Planning Commission to will be assisting in the application for the Kansas Community Tax Credit. This grant would allow contributors to receive up to a 70% tax credit/rebate for any contributions made to the library in excess of \$250. The contribution could also be used on the individual's federal tax itemized deduction. The maximum amount the state will provided to one entity is \$250,000. The grant requires 2 types of letters for the application. The first is letters of support. Verlin has already begun to request these from members of the community. Also, the application needs to include letters which demonstrate a need; or how this project would benefit the community. The fee for application is \$500 and is due by May 15. It was decided that our goal for the grant money would read "for expansion and renovation" of the current library.

Meeting was adjourned at 5:41.

ITEMS FOR COUNCIL DISCUSSION

DATE:	TITLE:
May 17, 2011	WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your May 17, 2011 Work Session will include the following:

WATERLINE FINANCING: Rick Ensz will attend the next council meeting to discuss financing options for the waterline replacement project. Attached are four revenue bond debt schedules ranging from 5 to 20 year payment schedules.

COUNCIL RETREAT: John Divine has agreed to facilitate a council retreat this year following the schedule below:

June 15th, one on one interviews with leadership team and council members 9:00 a.m. – evening;

June 16th, leadership team retreat 11:00 a.m.- 5:00 p.m. also any one on one with council not able to get the day before

June 20nd and 21st, Council retreat Evening

June 23rd, combined session with council and the leadership team.

Respectfully submitted,

Glenn Rodden
City Administrator

CITY OF BELOIT, KS

Wtr Line Replacement - Revenue Bonds

\$1,280,000

June 15, 2011

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
12/01/2011	-	-	-	-
12/01/2012	235,000.00	1.250%	41,678.19	276,678.19
12/01/2013	255,000.00	1.750%	25,587.50	280,587.50
12/01/2014	255,000.00	2.250%	21,125.00	276,125.00
12/01/2015	265,000.00	2.750%	15,387.50	280,387.50
12/01/2016	270,000.00	3.000%	8,100.00	278,100.00
Total	\$1,280,000.00	-	\$111,878.19	\$1,391,878.19

Yield Statistics

Bond Year Dollars	\$4,510.22
Average Life	3.524 Years
Average Coupon	2.4805472%
Net Interest Cost (NIC)	3.6157462%
True Interest Cost (TIC)	3.6955633%
Bond Yield for Arbitrage Purposes	2.4684824%
All Inclusive Cost (AIC)	4.3991642%

IRS Form 8038

Net Interest Cost	2.4805472%
Weighted Average Maturity	3.524 Years

CITY OF BELOIT, KS

Wtr Line Replacement - Revenue Bonds

\$1,280,000

June 15, 2011

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
12/01/2011	-	-	-	-
12/01/2012	100,000.00	1.250%	57,001.60	157,001.60
12/01/2013	115,000.00	1.750%	37,762.50	152,762.50
12/01/2014	120,000.00	2.250%	35,750.00	155,750.00
12/01/2015	120,000.00	2.750%	33,050.00	153,050.00
12/01/2016	125,000.00	3.000%	29,750.00	154,750.00
12/01/2017	130,000.00	3.250%	26,000.00	156,000.00
12/01/2018	135,000.00	3.500%	21,775.00	156,775.00
12/01/2019	140,000.00	3.750%	17,050.00	157,050.00
12/01/2020	145,000.00	4.000%	11,800.00	156,800.00
12/01/2021	150,000.00	4.000%	6,000.00	156,000.00
Total	\$1,280,000.00	-	\$275,939.10	\$1,555,939.10

Yield Statistics

Bond Year Dollars	\$8,035.22
Average Life	6.278 Years
Average Coupon	3.4341191%
Net Interest Cost (NIC)	4.0713137%
True Interest Cost (TIC)	4.1451700%
Bond Yield for Arbitrage Purposes	3.4039168%
All Inclusive Cost (AIC)	4.5706008%

IRS Form 8038

Net Interest Cost	3.4341191%
Weighted Average Maturity	6.278 Years

CITY OF BELOIT, KS

Wtr Line Replacement - Revenue Bonds

\$1,280,000

June 15, 2011

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
12/01/2011	-	-	-	-
12/01/2012	50,000.00	1.250%	67,861.31	117,861.31
12/01/2013	70,000.00	1.750%	45,820.00	115,820.00
12/01/2014	75,000.00	2.250%	44,595.00	119,595.00
12/01/2015	75,000.00	2.750%	42,907.50	117,907.50
12/01/2016	75,000.00	3.000%	40,845.00	115,845.00
12/01/2017	80,000.00	3.250%	38,595.00	118,595.00
12/01/2018	80,000.00	3.500%	35,995.00	115,995.00
12/01/2019	85,000.00	3.750%	33,195.00	118,195.00
12/01/2020	85,000.00	4.000%	30,007.50	115,007.50
12/01/2021	90,000.00	4.000%	26,607.50	116,607.50
12/01/2022	95,000.00	4.250%	23,007.50	118,007.50
12/01/2023	100,000.00	4.250%	18,970.00	118,970.00
12/01/2024	105,000.00	4.600%	14,720.00	119,720.00
12/01/2025	105,000.00	4.600%	9,890.00	114,890.00
12/01/2026	110,000.00	4.600%	5,060.00	115,060.00
Total	\$1,280,000.00	-	\$478,076.31	\$1,758,076.31

Yield Statistics

Bond Year Dollars	\$11,795.22
Average Life	9.215 Years
Average Coupon	4.0531353%
Net Interest Cost (NIC)	4.4872093%
True Interest Cost (TIC)	4.5546740%
Bond Yield for Arbitrage Purposes	4.0046267%
All Inclusive Cost (AIC)	4.8707180%

IRS Form 8038

Net Interest Cost	4.0531353%
Weighted Average Maturity	9.215 Years

CITY OF BELOIT, KS

Wtr Line Replacement - Revenue Bonds

\$1,280,000

June 15, 2011

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
12/01/2011	-	-	-	-
12/01/2012	25,000.00	1.250%	76,262.69	101,262.69
12/01/2013	50,000.00	1.750%	51,882.50	101,882.50
12/01/2014	50,000.00	2.250%	51,007.50	101,007.50
12/01/2015	50,000.00	2.750%	49,882.50	99,882.50
12/01/2016	50,000.00	3.000%	48,507.50	98,507.50
12/01/2017	50,000.00	3.250%	47,007.50	97,007.50
12/01/2018	55,000.00	3.500%	45,382.50	100,382.50
12/01/2019	55,000.00	3.750%	43,457.50	98,457.50
12/01/2020	60,000.00	4.000%	41,395.00	101,395.00
12/01/2021	60,000.00	4.000%	38,995.00	98,995.00
12/01/2022	65,000.00	4.250%	36,595.00	101,595.00
12/01/2023	65,000.00	4.250%	33,832.50	98,832.50
12/01/2024	70,000.00	4.600%	31,070.00	101,070.00
12/01/2025	70,000.00	4.600%	27,850.00	97,850.00
12/01/2026	75,000.00	4.600%	24,630.00	99,630.00
12/01/2027	80,000.00	4.800%	21,180.00	101,180.00
12/01/2028	80,000.00	4.800%	17,340.00	97,340.00
12/01/2029	85,000.00	5.000%	13,500.00	98,500.00
12/01/2030	90,000.00	5.000%	9,250.00	99,250.00
12/01/2031	95,000.00	5.000%	4,750.00	99,750.00
Total	\$1,280,000.00	-	\$713,777.69	\$1,993,777.69

Yield Statistics

Bond Year Dollars	\$15,870.22
Average Life	12.399 Years
Average Coupon	4.4975910%
Net Interest Cost (NIC)	4.8202078%
True Interest Cost (TIC)	4.8829892%
Bond Yield for Arbitrage Purposes	4.4340590%
All Inclusive Cost (AIC)	5.1412574%

IRS Form 8038

Net Interest Cost	4.4975910%
Weighted Average Maturity	12.399 Years

Enter Values	
Loan Amount	\$1,107,576.00
Annual Interest Rate	4.05 %
Loan Period in Years	20
Number of Payments Per Year	1
Start Date of Loan	2/1/2012
Optional Extra Payments	

Loan Summary	
Scheduled Payment	\$ 81,858.62
Scheduled Number of Payments	20
Actual Number of Payments	20
Total Early Payments	\$ -
Total Interest	\$ 529,596.31

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance
1	2/1/2013	\$ 1,107,576.00	\$ 81,858.62	\$ -	\$ 81,858.62	\$ 37,001.79	\$ 44,856.83	\$ 1,070,574.21
2	2/1/2014	1,070,574.21	81,858.62	-	81,858.62	38,500.36	43,358.26	1,032,073.85
3	2/1/2015	1,032,073.85	81,858.62	-	81,858.62	40,059.62	41,798.99	992,014.23
4	2/1/2016	992,014.23	81,858.62	-	81,858.62	41,682.04	40,176.58	950,332.19
5	2/1/2017	950,332.19	81,858.62	-	81,858.62	43,370.16	38,488.45	906,962.03
6	2/1/2018	906,962.03	81,858.62	-	81,858.62	45,126.65	36,731.96	861,835.37
7	2/1/2019	861,835.37	81,858.62	-	81,858.62	46,954.28	34,904.33	814,881.09
8	2/1/2020	814,881.09	81,858.62	-	81,858.62	48,855.93	33,002.68	766,025.16
9	2/1/2021	766,025.16	81,858.62	-	81,858.62	50,834.60	31,024.02	715,190.56
10	2/1/2022	715,190.56	81,858.62	-	81,858.62	52,893.40	28,965.22	662,297.17
11	2/1/2023	662,297.17	81,858.62	-	81,858.62	55,035.58	26,823.04	607,261.59
12	2/1/2024	607,261.59	81,858.62	-	81,858.62	57,264.52	24,594.09	549,997.07
13	2/1/2025	549,997.07	81,858.62	-	81,858.62	59,583.73	22,274.88	490,413.33
14	2/1/2026	490,413.33	81,858.62	-	81,858.62	61,996.88	19,861.74	428,416.46
15	2/1/2027	428,416.46	81,858.62	-	81,858.62	64,507.75	17,350.87	363,908.71
16	2/1/2028	363,908.71	81,858.62	-	81,858.62	67,120.31	14,738.30	296,788.39
17	2/1/2029	296,788.39	81,858.62	-	81,858.62	69,838.69	12,019.93	226,949.71
18	2/1/2030	226,949.71	81,858.62	-	81,858.62	72,667.15	9,191.46	154,282.56
19	2/1/2031	154,282.56	81,858.62	-	81,858.62	75,610.17	6,248.44	78,672.38
20	2/1/2032	78,672.38	81,858.62	-	78,672.38	75,486.15	3,186.23	0.00