



119 North Hersey Avenue  
P.O. Box 567  
Beloit, Kansas 67420  
Phone: 785-738-3551  
Fax: 785-738-2517  
www.beloitks.org

## CITY COUNCIL AGENDA

Tuesday, May 1, 2012

7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

4. PUBLIC COMMENT

5. CONSENT AGENDA

- A. 4/17/2012 City Council Meeting Minutes
- B. Appropriations 5A

6. ORDINANCES

- A. None

7. RESOLUTIONS

- A. None

8. FORMAL ACTIONS

- A. Real Estate Disposition Initiative Committee
- B. Planning Commission Appointment (Sharon Treaster)

9. CLOSED SESSION

- A. None

10. ADJOURNMENT

### ***WORK SESSION AGENDA***

1. CORRESPONDENCE AND STAFF REPORTS

- A. April Community Development Report
- B. City Attorney Report
- C. City Administrator Report

2. DISCUSSION ITEMS

- A. John Cashatt – KDOT Projects
- B. Automated Meter Reading System
- C. Sidewalk Removal Request

3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**

BELOIT CITY COUNCIL MEETING MINUTES  
April 17, 2012

The Beloit City Council met in regular session on April 17, 2012 in the Council Chambers. Mayor Rebecca Koster called the meeting to order at 7:00 p.m. City Council members in attendance were Denis Shumate, Matt Otte, Bob Richard, Frank Delka, Tom Naasz, Rick Brown, Kent Miller, and Pat Struble. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Kendal Francis, and Chris Jones.

Mayor Koster gave the invocation and the Pledge of Allegiance was recited.

Mayor Koster wanted to thank electors and her family their support for her time as mayor for 14 years. Mayor Koster wanted to give advice to Mayor Elect Naasz and Council to please continue to reinvest in our community.

Recognition and plaques were presented to outgoing Mayor Rebecca Koster and outgoing Council member Denis Shumate for their service to the community.

City Clerk Amanda Lomax swore into office Mayor Naasz, Council members Lloyd Littrell, Robert Petterson, Kent Miller, and Rick Brown.

Councilor Lloyd Littrell wanted to know if there was anything on the agenda that could be taken off for another date. Councilor Littrell also wanted to know if Councilor Petterson and himself had to vote on everything in the consent agenda. City Administrator Rodden said the consent agenda could be split up for separate voting and the Mayor appointments could be saved for next meeting. Councilor Otte said he has received numerous phone calls from residents on Mill Street over the weekend concerning the sewer backups with the heavy rain. Councilor Otte wanted to know what was being done for the residents. City Administrator Rodden said the city's insurance is looking into it and sending insurance adjustors out to see if the City is liable for damages from the sewer backup. Councilor Miller asked if the homeowners need to keep their receipts for clean ups to send to the insurance. Councilor Richard wanted to welcome the new mayor and new council members. Councilor Richard wished outgoing Mayor Koster and outgoing Councilor Shumate well and thanked them for all their hard work during their terms. Councilor Struble seconded Councilor Richard's statement. Councilor Robert Petterson wanted to thank Denis Shumate for serving on the council and thought he ran a good race. Councilor Petterson also wanted to thank Rebecca Koster and he thought she was a great mayor and great to work with. Mayor Naasz thanked Becky and Denis for their leadership and their time spent for the community.

Election of Council President: A motion was made by Councilor Littrell and seconded by Councilor Delka to nominate Councilor Otte as Council President. A motion was made by Councilor Struble and seconded by Councilor Miller to nominate Councilor Richard as Council

President. Roll call vote for Councilor Otte: Petterson, Littrell, Delka, Brown, and Otte. Roll Call vote for Councilor Richard: Struble, Richard, and Miller.

City Administrator Rodden reported on the following: 1. Mill Street the city's insurance adjustors are looking into sewer backups. 2. John Devine said his calendar was open June 4-7, and June 11-21<sup>st</sup> for scheduling a council retreat. The Council came to the consensus of June 14<sup>th</sup>-21<sup>st</sup> date ranges. 3. Cooling Tower project is progressing and completion date is still June 1<sup>st</sup>. 4. The North Campus house that was auctioned off last fall isn't going to be moved until June. The owners would have to interrupt the city's electric services and staff requested the house be moved sometime in June. 5. North Campus the appraisal is getting done. 6. Parks and Recreation is planning on having the field up at the North Campus sprayed for weeds by Thursday. 7. Waterline project is moving along. 8. The new pool is on schedule. 9. The new library is scheduled to open in June. 10. Staff is working on impact fees and trying to set up meeting with local contractors.

Public Comment: David Chase addressed the Council about making Park Zones for all the parks in Beloit. Mr. Chase thought by creating park zones it could make drug busting more potent for the Beloit Police Department. Mr. Chase also wanted to see about having a long form on utility bills so customers would know how their bill is calculated with power cost adjustments broke down.

The Consent Agenda consisted of April 3, 2012 Council Meeting Minutes, and appropriations 4B. A motion was made by Councilor Struble and seconded by Councilor Brown to approve the April 3, 2012 Council Meeting Minutes. Roll call vote yeas: Richard, Miller, Struble, Brown, Delka, and Otte. Nays: None. Councilors Littrell and Petterson chose to sustain from voting.

A motion was made by Councilor Delka and seconded by Councilor Miller to approve appropriations 4B. Roll call vote yeas: Littrell, Richard, Miller, Struble, Petterson, Delka, and Otte. Nays: None. Councilor Brown was not present for roll call vote.

Resolution 2012-7 Mayor Appointments was presented to Council for approval; appointments consisted of Katie Cheney for City Attorney, Bonnie Wilson for Municipal Court Judge, Dr Chris Marozas for Health Officer, Beloit Call for Official City Newspaper, John Cashatt for City Engineer, Lloyd Fugate, Stan Deneke, and Michelle Ellenz for Tree Board, Jeff Chrisman, Todd Kimminau, Kathrine Roberts, and Nick Richmond for Planning Commission, Jeff Bates for Recreation Commission, Mary Maxwell, and Lyla Newell for Sunnyslope Housing Authority, and Jim Bell, Aaron Lampert, and Phil Roberts for Cemetery Endowment Board. A motion was made by Councilor Littrell and seconded by Councilor Brown to approve Resolution 2012-7 Mayor Appointments. Roll call vote: Yeas: Petterson, Struble, Littrell, Delka, Richard, Brown, Miller, and Otte. Nays: None.

Staff is recommending that Council create a Property Disposition Committee. The purpose of the committee is to make recommendations for the disposal of the property located on the North Campus using approved guidelines. A motion was made by Councilor Littrell and

seconded by Councilor Otte to table the Property Disposition Committee until next meeting. Motion carried 7-1. Nays: Richard

Staff is recommending that Council approve a KLINK grant application from Kansas Department of Transportation. The KLINK grant application is for mill and overlay on Highway 14 beginning where the new concrete pavement ends and going north to US 24. The approximate cost of this project is \$50,075.00; the city would contribute 25% and KDOT would contribute 75% of the project cost. The projected start date of this project would begin in 2014 and end in 2015. A motion was made by Councilor Littrell and seconded by Councilor Struble to accept the application KLINK grant from KDOT to mill and overlay Highway 14. Motion carried 8-0. Nays: None.

Staff is recommending that Council approve a Geometric Improvement Grant from KDOT. The Geometric Improvement project would start at Joe Schmidt's north driveway and run north 1090 feet where the drainage ditch comes down from Super 8 intersects the highway. The grade will be raised 2 feet with 10 inches of concrete with curb and gutters. The approximate cost will be \$177,960.00; the city would contribute 25% and KDOT would contribute 75% of the project cost. The projected start date of this project would begin 2016. A motion was made by Councilor Brown and seconded by Councilor Petterson to approve the Geometric Improvement grant application from KDOT. Motion carried 8-0. Nays: None.

Staff is recommending that Council appoint Kent Miller as commissioner to the Beloit Public Building Commission. A motion was made by Councilor Otte and seconded by Councilor Littrell to appoint Kent Miller as commissioner to the Beloit Public Building Commission. Motion Carried 8-0. Nays: None.

A motion was made by Councilor Struble and seconded by Councilor Brown to Adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 7:56 p.m.

The work session began at 7:56 p.m. City Council members in attendance were Rick Brown, Matt Otte, Pat Struble, Frank Delka, Lloyd Littrell, Robert Petterson, Kent Miller, and Bob Richard. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, and Chris Jones.

City Attorney Katie Cheney reported on the following items: 1. Casseopia is doing a clean up at the West Side Park on Sunday at 1:30 pm. 2. Katie will review the property disposition guidelines and have it ready for next meeting. 3. Katie is locating family so the city can proceed with selling the old library. 4. Katie is working on airport land acquisitions. 5. Katie said theft of items from the library is getting to be a problem and is going to start pursuing theft charges to those individuals.

Work Session ended 8:05 p.m.

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TOM NAASZ, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

## Accounts Payable Detail Listing

City of Beloit

<b>Vend# Vendor Name</b>											
<b>Pay#</b>	<b>Post Date</b>	<b>Due Date</b>	<b>Amount</b>	<b>Invoice</b>	<b>Date</b>	<b>PO#</b>	<b>Date</b>	<b>Status</b>	<b>Debit</b>	<b>Credit</b>	
	<b>Account#</b>	<b>Work Order</b>			<b>Description</b>						
<b>6 ABRAM READY-MIX, INC</b>											
49985	5/3/2012	5/3/2012	1,968.56		4/16/2012	9308		Posted			
	30-00-8200								984.28	0.00	
	30-00-8200								984.28	0.00	
									1,968.56	0.00	
<b>8 ACE HARDWARE</b>											
49987	5/3/2012	5/3/2012	7.00		4/15/2012	10146		Posted			
	10-11-4300								12.98	0.00	
	10-11-4300								0.00	5.98	
									12.98	5.98	
49992	5/3/2012	5/3/2012	33.00	414016	4/11/2012	11706		Posted			
	10-13-6000								33.00	0.00	
49997	5/3/2012	5/3/2012	25.98	414328	4/17/2012	10930		Posted			
	53-43-6000								25.98	0.00	
50054	5/3/2012	5/3/2012	66.99	414718	4/24/2012	10169		Posted			
	10-11-6000								66.99	0.00	
50067	5/3/2012	5/3/2012	17.97	414875	4/26/2012	10182		Posted			
	10-11-6000								17.97	0.00	
<b>9 ACKERMAN SUPPLY</b>											
50009	5/3/2012	5/3/2012	62.97		4/17/2012	10924		Posted			
	53-43-6000								23.97	0.00	
	53-43-6000								39.00	0.00	
									62.97	0.00	
<b>774 AIR AND FIRE SYSTEMS INC</b>											
50072	5/3/2012	5/3/2012	467.33	30394/30370	4/9/2012	10629		Posted			
	10-19-3000								83.06	0.00	
	10-20-3000								90.59	0.00	
	10-18-3000								188.10	0.00	
	10-18-3000								105.58	0.00	
									467.33	0.00	
<b>21 ALCO-DUCKWALL STORES INC</b>											
50076	5/3/2012	5/3/2012	12.73	221-07835	4/13/2012	10632		Posted			
	10-18-6000								12.73	0.00	
<b>449 AMERICAN ASSOC OF CODE ENFORCEMENT</b>											
49976	5/3/2012	5/3/2012	50.00		4/23/2012	10191		Posted			
	10-11-5410								50.00	0.00	
<b>1085 AMERICAN RED CROSS PROCESSING CENTER</b>											
50081	5/3/2012	5/3/2012	420.00	10065373	4/8/2012	10639		Posted			
	10-21-2400								420.00	0.00	
<b>2032 AT&amp;T</b>											
50053	5/3/2012	5/3/2012	80.00	0890075948	4/13/2012	10154		Posted			
	10-13-5310								80.00	0.00	
<b>2483 BARBARA AXTELL</b>											
50060	5/3/2012	5/3/2012	466.00		4/16/2012	11715		Posted			
	10-12-3320								466.00	0.00	
<b>1777 BELOIT AREA CONCERT ASSOCIATION</b>											
50055	5/3/2012	5/3/2012	500.00		4/9/2012	10153		Posted			
	10-11-5410								500.00	0.00	
<b>74 BELOIT MEDICAL CENTER, PA</b>											
50019	5/3/2012	5/3/2012	85.00	1820	4/20/2012	10172		Posted			
	53-41-3000								85.00	0.00	
<b>80 BELOIT TYPEWRITER EXCHANGE</b>											
50017	5/3/2012	5/3/2012	161.88	423		10168		Posted			
	10-11-6000								53.49	0.00	
	10-11-6000								5.38	0.00	
	10-11-6000								9.95	0.00	
	10-11-6000								93.06	0.00	
									161.88	0.00	
50074	5/3/2012	5/3/2012	46.51	898760	4/23/2012	10631		Posted			
	10-17-6110								46.51	0.00	

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			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
669	<b>BLADE-EMPIRE PUBLISHING (continued)</b>									
50018		5/3/2012	10-17-5400	5/3/2012	68.80	Parks & Rec route subscription-1 yr	4/29/2012	10173	68.80	Posted 0.00
91	<b>BOETTCHER SUPPLY INC</b>									
50000		5/3/2012	53-43-6000	5/3/2012	22.41	737887-1 entrance head	4/17/2012	10928	3.15	Posted 0.00
			53-43-6000			738801-1 rigid wall			6.20	0.00
			53-43-6000			738547-1 degree, pipe srp			13.06	0.00
									22.41	0.00
50046		5/3/2012	10-11-4310	5/3/2012	3.18	738700-1 floor drain strainer	4/20/2012	10162	3.18	Posted 0.00
50071		5/3/2012	10-18-6000	5/3/2012	223.17	738788-1 receptacle	4/20/2012	10628	132.03	Posted 0.00
			10-18-6000			738142-1 timmer line			72.66	0.00
			10-19-6000			737312-1 battery for Dialer			18.48	0.00
									223.17	0.00
124	<b>CARRICO IMPLEMENT</b>									
50007		5/3/2012	51-43-6000	5/3/2012	7.79	IA01945 gloves	4/19/2012	10329	7.79	Posted 0.00
126	<b>CATLIN'S FRIENDLY IGA</b>									
50002		5/3/2012	53-43-6000	5/3/2012	15.76	6268 bottled water	4/16/2012	10925	15.76	Posted 0.00
2487	<b>SCOTT CHAPMAN</b>									
50083		5/3/2012	10-17-6800	5/3/2012	53.41	SUPPLIES REIMBURSEMENT FOR SALE	4/26/2012	10641	53.41	Posted 0.00
1913	<b>CROP PRODUCTION SERVICES</b>									
50073		5/3/2012	10-18-6170	5/3/2012	63.15	223645 mad dog plus	4/6/2012	10630	63.15	Posted 0.00
1358	<b>CUNNINGHAM TELEPHONE &amp; CABLE CO</b>									
50087		5/3/2012	10-22-5310	5/3/2012	169.70	13610 airport phone service	5/1/2012	10208	169.70	Posted 0.00
50088		5/3/2012	51-43-5310	5/3/2012	94.73	13609 systems op phone service	5/1/2012	10207	31.26	Posted 0.00
			52-43-5310			systems op phone service			31.26	0.00
			52-43-5310			systems op phone service			32.21	0.00
									94.73	0.00
50089		5/3/2012	10-18-5310	5/3/2012	196.66	13094 Parks & Rec phone service	5/1/2012	10206	196.66	Posted 0.00
50090		5/3/2012	53-41-5310	5/3/2012	200.42	12754 plants phone service	5/1/2012	10189	120.25	Posted 0.00
			51-41-5310			plants phone service			80.17	0.00
									200.42	0.00
50091		5/3/2012	10-14-5310	5/3/2012	59.89	12334 Fire Dept phone service	5/1/2012	10188	59.89	Posted 0.00
50092		5/3/2012	10-13-5310	5/3/2012	190.77	11856 police dept phone service	5/1/2012	10187	190.77	Posted 0.00
50093		5/3/2012	10-11-5310	5/3/2012	336.72	11854 Admin phone service	5/1/2012	10186	336.72	Posted 0.00
50094		5/3/2012	10-15-5310	5/3/2012	58.07	3362 transportation phone service	5/1/2012	10185	58.07	Posted 0.00
193	<b>DOLLAR GENERAL STORE-MSC-410526</b>									
49983		5/3/2012	10-11-6000	5/3/2012	27.80	1000090366 cleaning supplies	4/17/2012	10150	20.50	Posted 0.00
			10-11-6000			1000090830 cleaning supplies			7.30	0.00
									27.80	0.00
2399	<b>DPC INDUSTRIES, INC.</b>									
49974		5/3/2012	51-41-6170	5/3/2012	1,320.05	81700535-12 bulk potassium permanganate & chlorine	3/22/2012	9731	1,320.05	Posted 0.00
387	<b>FLEX ONE-AFLAC</b>									
50020		5/3/2012	10-11-3000	5/3/2012	77.00	266697ER Employee Flex Benefits-AFLAC	4/16/2012	10171	77.00	Posted 0.00

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>							
236	<b>FOUTS INSURANCE AGENCY INC. (continued)</b>										
50047	5/3/2012	5/3/2012	1,477.00	141523	4/19/2012	10161		Posted			
	53-41-5240			policy addition			1,477.00			0.00	
262	<b>GRAINGER CO</b>										
49979	5/3/2012	5/3/2012	177.08	9798209279	4/9/2012	10324		Posted			
	52-43-4360			stainless steel pipe			177.08			0.00	
265	<b>GREAT PLAINS LANDSCAPE</b>										
50079	5/3/2012	5/3/2012	2,735.00	7466	4/27/2012	10637		Posted			
	10-18-7310			TREE CITY USA TREES			2,735.00			0.00	
2486	<b>JENNIFER HALLACK</b>										
50078	5/3/2012	5/3/2012	50.00		4/26/2012	10635		Posted			
	10-00-3630			REFUND FOR TRAIL ROOM RENTAL			50.00			0.00	
2481	<b>JETTA HOLLOWAY-JANKOWSKI</b>										
50015	5/3/2012	5/3/2012	50.00		4/25/2012	11265		Posted			
	10-00-3221			REFUND FOR VARIANCE PERMIT			50.00			0.00	
1221	<b>INTERNATIONAL CODE COUNCIL</b>										
49977	5/3/2012	5/3/2012	120.00		4/16/2012	10190		Posted			
	10-11-5410			recertification & reinstatement fees			120.00			0.00	
1922	<b>JNT COMPANY LLC</b>										
50044	5/3/2012	5/3/2012	250.00	627	4/16/2012	10164		Posted			
	10-11-3000			web hosting fee & maintenance			250.00			0.00	
2359	<b>KANSAS CORPORATION COMMISSION</b>										
50064	5/3/2012	5/3/2012	192.56		4/15/2012	10179		Posted			
	10-11-3000			Katie Cheney - 1409 N Bell			64.40			0.00	
	10-11-3000			Frasier/Johnson - 116 N Hersey			67.33			0.00	
	10-11-3000			Darwin Wiles - 627 E 3rd			60.83			0.00	
							192.56			0.00	
349	<b>KANSAS DEPT OF HEALTH &amp; ENVIRONMENT</b>										
49975	5/3/2012	5/3/2012	346.00	B7500	4/18/2012	11095		Posted			
	51-41-3000			analytical services Jan-Mar 2012			346.00			0.00	
1887	<b>KMEA GRDA OPERATING FUND</b>										
50058	5/3/2012	5/3/2012	71,627.24	GRDA-BE-02-05	4/12/2012	9180		Posted			
	53-41-6220			GRDA Power Supply Billing May 2012			71,627.24			0.00	
556	<b>KMEA WAPA OPERATING FUND</b>										
50057	5/3/2012	5/3/2012	26,244.05	WAPA-BL-12-04	4/12/2012	9179		Posted			
	53-41-6220			WAPA Hydro Power Supply billing Apr 201			26,244.05			0.00	
2293	<b>BRIAN KOUGH</b>										
49989	5/3/2012	5/3/2012	32.29		4/13/2012	10143		Posted			
	10-13-5800			meal reimbursement			11.78			0.00	
	10-13-6260			fuel reimbursement			20.51			0.00	
							32.29			0.00	
2485	<b>KRAMES STAYWELL, LLC</b>										
50075	5/3/2012	5/3/2012	41.20	6776173	4/4/2012	10634		Posted			
	10-21-2400			LIFEGUARDING MANUAL			41.20			0.00	
394	<b>KRIERS' AUTO PARTS</b>										
50008	5/3/2012	5/3/2012	11.71	104237	4/12/2012	10327		Posted			
	51-43-4310			HD flasher			11.71			0.00	
805	<b>KRONE'S SERVICE CENTER, INC</b>										
50006	5/3/2012	5/3/2012	86.36		4/19/2012	10330		Posted			
	51-43-6000			#7199 safety glasses			76.92			0.00	
	51-43-6000			#7232 drink powder			9.44			0.00	
							86.36			0.00	
2154	<b>KU PUBLIC MANAGEMENT CENTER</b>										
49988	5/3/2012	5/3/2012	350.00	723	4/11/2012	11093		Posted			
	51-41-2400			management training			350.00			0.00	
1037	<b>LATTIN AVIATION-TRAVIS LATTIN</b>										
50061	5/3/2012	5/3/2012	1,200.00		5/1/2012	10178		Posted			
	10-22-3000			May 2012 - Airport service contract			1,200.00			0.00	

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			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
188	<b>LAWSON PRODUCTS INC (continued)</b>									
49999		5/3/2012	53-43-6000	5/3/2012	175.74	9300774610 cut off wheels, carb cleaner	4/18/2012	10927	175.74	Posted 0.00
2484	<b>JERRY LEONARD</b>									
50065		5/3/2012	51-41-5800	5/3/2012	58.00	2 DAY MEAL PER DIEM	5/1/2012	9700	58.00	Posted 0.00
409	<b>LIGHT &amp; WATER UTILITIES</b>									
50085		5/3/2012		5/3/2012	25,602.20		4/25/2012	10184		Posted
			10-11-6220			ADMIN			1,883.88	0.00
			10-11-6220			ADMIN SHARE			28.41	0.00
			10-13-6220			PD SHARE			28.41	0.00
			51-41-6220			WATER SHARE			28.40	0.00
			10-14-6220			FIRE DEPT			261.82	0.00
			10-15-6220			TRANSPORTATION			425.47	0.00
			10-18-6220			PARKS & REC			1,820.31	0.00
			10-20-6220			CEMETERY			156.87	0.00
			10-22-6220			AIRPORT			325.71	0.00
			51-41-6220			WATER PLANT			4,370.08	0.00
			52-41-6220			SEWER PLANT			9,501.70	0.00
			53-41-6220			POWER PLANT			83.35	0.00
			51-43-6220			WATER SYSTEMS			229.44	0.00
			52-43-6220			SEWER SYSTEMS			229.44	0.00
			53-43-6220			SYSTEMS OP SHARE			229.44	0.00
			51-43-6220			SYSTEMS OP SHARE			27.38	0.00
			52-43-6220			SYSTEMS OP SHARE			27.38	0.00
			53-43-6220			SYSTEMS OP SHARE			27.38	0.00
			10-13-6220			PD SHARE			27.38	0.00
			53-43-6220			ELECTRIC SYSTEMS			58.89	0.00
			10-19-6220			NORTH CAMPUS			5,831.06	0.00
									25,602.20	0.00
424	<b>MCHENRY ELECTRIC &amp; SUPPLY</b>									
50022		5/3/2012	10-11-4300	5/3/2012	12.06	005976 2cycle oil mix	4/23/2012	10170	12.06	Posted 0.00
462	<b>MITCHELL COUNTY CLERK</b>									
50048		5/3/2012	10-11-5900	5/3/2012	3,260.91	city elections	4/3/2012	10159	3,260.91	Posted 0.00
456	<b>MITCHELL COUNTY COMMUNICATIONS CENTER</b>									
50023		5/3/2012		5/3/2012	60.00		4/19/2012	10160		Posted
			53-41-3000			new employee DL records			10.00	0.00
			52-43-3000			new employee DL records			10.00	0.00
			51-43-3000			new employee DL records			10.00	0.00
			10-18-3000			new employee DL records			20.00	0.00
			10-15-3000			new employee DL records			10.00	0.00
									60.00	0.00
471	<b>MITCHELL COUNTY NOXIOUS WEED DEPT</b>									
49998		5/3/2012	53-43-6170	5/3/2012	24.63	2012085 weed killer	4/19/2012	10929	24.63	Posted 0.00
470	<b>MITCHELL COUNTY SOLID WASTE</b>									
50077		5/3/2012	10-18-4300	5/3/2012	12.00	018002 DUMP FEES	4/23/2012	10636	12.00	Posted 0.00
2480	<b>MUELLER SYSTEMS</b>									
49971		5/3/2012	53-43-7500	5/3/2012	791,452.67	AMI System	3/30/2012	10733	791,452.67	Posted 0.00
2447	<b>NCK COMMERCIAL LAUNDRY INC</b>									
49996		5/3/2012		5/3/2012	219.00		4/10/2012			Posted
			10-13-3000			196125 mat service for LEC			55.00	0.00
			10-13-3000			196713 mat service for LEC			55.00	0.00
			10-13-3000			197295 mat service for LEC			109.00	0.00
									219.00	0.00

## Accounts Payable Detail Listing

City of Beloit

<b>Vend# Vendor Name</b>											
<b>Pay#</b>	<b>Post Date</b>	<b>Due Date</b>	<b>Amount</b>	<b>Invoice</b>	<b>Date</b>	<b>PO#</b>	<b>Date</b>	<b>Status</b>	<b>Debit</b>	<b>Credit</b>	
	<b>Account#</b>	<b>Work Order</b>		<b>Description</b>							
827	<b>NETWORKS PLUS (continued)</b>										
50052	5/3/2012	5/3/2012	680.00		3/15/2012	10155		Posted			
	10-11-3360			98332 May service contract			265.00		265.00	0.00	
	10-11-3360			97612 April service contract			265.00		265.00	0.00	
	10-11-3360			97896 19" Monitor			150.00		150.00	0.00	
							680.00		680.00	0.00	
2380	<b>OFFICE OF THE STATE TREASURER</b>										
50045	5/3/2012	5/3/2012	68,538.89		4/25/2012	11266		Posted			
	53-41-4722			Electric Utility Revenue Bond Interest Payr			68,538.89		68,538.89	0.00	
2181	<b>CLINT OFFUTT</b>										
49991	5/3/2012	5/3/2012	695.00		4/9/2012	10151		Posted			
	34-00-3000			#1212 window tint for new PD Vehicles			385.00		385.00	0.00	
	34-00-3000			#1219 window tint for new PD Vehicles			310.00		310.00	0.00	
							695.00		695.00	0.00	
1327	<b>OLSSON ASSOCIATES</b>										
50014	5/3/2012	5/3/2012	362.06	171690	4/17/2012	10175		Posted			
	41-00-8412			Project #012-0016 RICE compliance			362.06		362.06	0.00	
516	<b>PAWNEE MENTAL HEALTH SERVICES</b>										
50011	5/3/2012	5/3/2012	500.00		4/5/2012	11707		Posted			
	10-13-3000			evaluation			500.00		500.00	0.00	
517	<b>PDQ EMERGENCY PRODUCTS</b>										
50086	5/3/2012	5/3/2012	4,238.97		4/3/2012	11708		Posted			
	10-13-2911			16333 UNIFORMS			489.62		489.62	0.00	
	10-13-2911			16331 UNIFORMS			489.62		489.62	0.00	
	10-13-2911			16319 UNIFORMS			413.88		413.88	0.00	
	10-13-2911			16316 UNIFORMS			489.62		489.62	0.00	
	10-13-2911			16317 UNIFORMS			489.62		489.62	0.00	
	10-13-2911			16318 UNIFORMS			439.63		439.63	0.00	
	10-13-2911			16342 UNIFORMS			489.62		489.62	0.00	
	10-13-2911			16343 UNIFORMS			347.76		347.76	0.00	
	10-13-2911			16341 UNIFORMS			489.62		489.62	0.00	
	10-13-2911			16346 UNIFORMS			49.99		49.99	0.00	
	10-13-2911			16347 UNIFORMS			49.99		49.99	0.00	
							4,238.97		4,238.97	0.00	
530	<b>PITNEY BOWES</b>										
50051	5/3/2012	5/3/2012	148.00	3848488-AP12	4/13/2012	10156		Posted			
	10-11-3000			mailing system lease			148.00		148.00	0.00	
2425	<b>PROTOCOL, LLC</b>										
49993	5/3/2012	5/3/2012	364.00		4/5/2012	11709		Posted			
	10-13-5310			April office phone service			364.00		364.00	0.00	
559	<b>RELIABLE OFFICE SUPPLIES</b>										
49994	5/3/2012	5/3/2012	119.79	CRR41300	3/23/2012	11704		Posted			
	10-13-6000			CRR41300 office supplies			115.36		115.36	0.00	
	10-12-6110			correct credit return from CPK17102, past			4.43		4.43	0.00	
							119.79		119.79	0.00	
2182	<b>RIVERSIDE MANUFACTURING COMPANY</b>										
50012	5/3/2012	5/3/2012	2,713.62		4/12/2012	10931		Posted			
	53-43-2911			5046427001 uniforms- electric systems			1,525.62		1,525.62	0.00	
	53-43-2911			5046427002 uniforms- electric systems			1,188.00		1,188.00	0.00	
							2,713.62		2,713.62	0.00	
488	<b>SCHWAB EATON BELOIT</b>										
50095	5/3/2012	5/3/2012	1,696.00	11.041B	4/26/2012	10209		Posted			
	41-00-8411			engineering services			1,696.00		1,696.00	0.00	
2287	<b>SFS ARCHITECTURE, INC</b>										
50043	5/3/2012	5/3/2012	6,028.56	9968	4/10/2012	10165		Posted			
	41-00-8410			phase 2 construction costs			6,028.56		6,028.56	0.00	
607	<b>SHAMBURG OIL COMPANY</b>										
49982	5/3/2012	5/3/2012	158.07	317518	4/13/2012	10323		Posted			
	52-43-6270			clear diesel			158.07		158.07	0.00	
50005	5/3/2012	5/3/2012	54.83	318558	4/20/2012	10331		Posted			
	51-43-6270			clear diesel			54.83		54.83	0.00	

## Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
		<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
607	<b>SHAMBURG OIL COMPANY (continued)</b>								
50010		53-43-6270		358.06	317596 clear diesel	4/13/2012	10923	30.00	0.00
		53-43-6270			317595 clear diesel			52.16	0.00
		53-43-4310			317968 battery			275.90	0.00
								<u>358.06</u>	<u>0.00</u>
626	<b>SOLOMON VALLEY HOME CENTER</b>								
49981		52-43-6130		46.41	10277131 lumber	3/29/2012	10325	30.53	0.00
		52-43-6130			10277349 lumber			15.88	0.00
								<u>46.41</u>	<u>0.00</u>
50021		10-11-4300		130.45	10278401 ceiling tile	4/17/2012	10163	42.00	0.00
		10-11-4300			10278403 ceiling tile			0.00	42.00
		10-11-4300			10278589 ceiling tile			130.45	0.00
								<u>172.45</u>	<u>42.00</u>
50082		10-18-4300		145.05	10279004 paint	4/25/2012	10640	11.37	0.00
		10-18-4300			10278969 paint			75.11	0.00
		10-18-4300			10278913 paint supplies			58.57	0.00
								<u>145.05</u>	<u>0.00</u>
84	<b>ST JOHN'S SCHOOL - CROSSWALK GUARD</b>								
50062		10-13-3000		80.00	April 2012 Crosswalks	5/1/2012	10177	80.00	0.00
643	<b>STANION WHSE ELECTRIC COMPANY</b>								
50001		53-43-6000		438.63	3150729-00 plastic covers	4/5/2012	10926	63.14	0.00
		53-43-6000			3112970-00 ITRON 5 ct			375.49	0.00
								<u>438.63</u>	<u>0.00</u>
2222	<b>STANLEY SECURITY SOLUTIONS, INC</b>								
50080		41-00-8410		151.83	901975167 CORES FOR POOL LOCKS	4/26/2012	10638	151.83	0.00
1851	<b>TASER INTERNATIONAL</b>								
49995		10-13-7440		399.92	SI1282960 cartridges	4/9/2012	11703	399.92	0.00
2079	<b>THE SIMMONS COMPANY</b>								
50016		30-00-3000		3,500.00	5167 North Campus Appraisal	4/24/2012	10174	3,500.00	0.00
673	<b>THOMPSON'S OK TIRE, INC</b>								
49980		52-43-6140		81.67	1-48538 tire for backhoe	4/12/2012	10322	81.67	0.00
50003		51-43-4330		12.00	1-48885 REPAIR BACKHOE TIRE	4/19/2012	10328	12.00	0.00
674	<b>THOMPSON SUBSCRIPTION SERVICE GROUP</b>								
49986		10-11-6400		533.99	Fair Labor Standards Handbook	4/1/2012	10147	533.99	0.00
1163	<b>TMHC SERVICES INC</b>								
50042		10-15-3000		348.50	162235 pre-employment testing	3/31/2012	10166	70.00	0.00
		53-43-3000			post accident testing			70.00	0.00
		10-11-3000			employee assistance program			208.50	0.00
								<u>348.50</u>	<u>0.00</u>
1533	<b>ULTRA CLEAN CAR WASH</b>								
49990		10-13-7420		88.65	March 2012 car washes	3/31/2012	11705	88.65	0.00
704	<b>UNIVAR USA INC</b>								
49984		51-41-6170		9,049.06	WI600727 soda ash	3/23/2012	9739	9,049.06	0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status	
	Account#	Work Order		Description			Debit	Credit	
822	<b>USA BLUE BOOK (continued)</b>								
49978	5/3/2012	5/3/2012	31.17	634631	3/30/2012	10321		Posted	
	52-43-4360			caps, tees, couplings			31.17	0.00	
50004	5/3/2012	5/3/2012	194.70	645213	4/13/2012	10332		Posted	
	51-43-6270			meter nut wrenchs			194.70	0.00	
697	<b>USD 273</b>								
50063	5/3/2012	5/3/2012	331.50		5/1/2012	10176		Posted	
	10-13-3000			April 2012 Crosswalks			331.50	0.00	
410	<b>UTILITIES</b>								
50084	5/3/2012	5/3/2012	596.74	7346	4/25/2012	10183		Posted	
	10-13-6220			CITY SHARE OF JAIL UTILITIES			596.74	0.00	
2067	<b>VERIZON WIRELESS SERVICES, LLC</b>								
50049	5/3/2012	5/3/2012	153.79	2729928577	4/16/2012	10158		Posted	
	10-11-5310			admin wireless phone service			101.23	0.00	
	10-11-5310			cemetery wireless phone service			52.56	0.00	
							153.79	0.00	
50050	5/3/2012	5/3/2012	43.83	2730350412	4/16/2012	10157		Posted	
	53-41-5310			Power Plant standby phone			43.83	0.00	
50056	5/3/2012	5/3/2012	117.28	2730264292	4/16/2012	10152		Posted	
	51-43-5310			systems wireless bill			38.70	0.00	
	52-43-5310			systems wireless bill			38.70	0.00	
	53-43-5310			systems wireless bill			39.88	0.00	
							117.28	0.00	
1177	<b>WACONDA LAKE ASSOCIATION</b>								
50013	5/3/2012	5/3/2012	100.00		4/25/2012	11263		Posted	
	10-11-3000			Kids fishing tourney, 2012			100.00	0.00	
1035	<b>BRUCE WILSON</b>								
50066	5/3/2012	5/3/2012	90.00		4/25/2012	10181		Posted	
	10-11-3000			bank reconciliation			90.00	0.00	
2482	<b>JUDGE BONNIE WILSON</b>								
50059	5/3/2012	5/3/2012	100.00		4/16/2012	11714		Posted	
	10-12-3000			Special Court Session			100.00	0.00	
			1,036,950.12	102 Non-voided payables listed.					

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 5/3/2012  
 Ending: 5/3/2012  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 1, 2012	REAL ESTATE DISPOSITION INITIATIVE COMMITTEE
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve the creation of a Real Estate Disposition Initiative (REDI) Committee. Mayor Naasz recommends the committee be comprised of the city's Economic Development Director Murray McGee, the City Administrator Glenn Rodden, Planning Commissioner Jeff Chrisman Council Members Kent Miller and Matt Otte to the REDI committee.

### FISCAL NOTE:

- There is no direct cost associated with this item.

### DISCUSSION:

The purpose of this committee is to dispose of the property located on the North Campus following the enclosed policy guidelines.

Respectfully submitted,

Glenn Rodden  
City Administrator

# **Real Estate Disposition Initiative “REDI” Policy City of Beloit, KS**

## **1. Statement of Policy**

The purpose of this Property Disposition Policy is to use the sale of real property owned by the City of Beloit (hereinafter “City”) as a catalyst for economic development and the creation of jobs.

## **2. Real Estate Disposition Initiative (“REDI”)**

The Beloit City Council (hereinafter “City Council”) will form a REDI Committee. This group will have the following responsibilities:

- Review of city-owned properties with development potential;
- Preparation of guidelines for disposition of city-owned property;
- Preparation of RFPs and advertising when properties are available;
- Applying additional conditions or requirements to individual properties as needed;
- Review of proposals for acquisition of city-owned property;
- Establishment of minimum bid prices, where applicable.

## **3. Disposition Process**

When the City Council elects to sell City-owned property and the property has development potential as determined by the REDI Committee, the sale of said property may go through the following disposition process:

### ***Request for Proposal (RFP) process***

The REDI Committee will prepare RFP(s) for the City-owned property. The RFP(s) will be advertised through local newspapers, the City Website and other mediums to reach the public at large. Each RFP will include requirements and objectives for the property’s future use and development.

All proposals must include:

- Project concept designs;
- Summary of development program;
- Development team organization;
- Development methodology;
- Proof of developers’ financial capacity and experience necessary to complete their proposed project;
- Timetable for development and financial projections for the project; and
- Proposed purchase price.

Once the deadline for submitting proposals has passed, the REDI Committee will convene to review the proposals.

Various criteria will be weighed to evaluate proposals, including, but not limited to the following:

- Type and quality of proposed development;
- Timing of the development;
- Financial feasibility of the proposed project;
- Demonstrated capacity of developer to complete proposed development;
- Proposed purchase price; and
- Some or all of community benefit criteria.

Specifically, the REDI Committee will rate the proposals on a 100-point scale taking into specific consideration the following:

- Anticipated job creation
- Anticipated property tax generated by the development
- Anticipated sales tax generated by the business
- Benefit to the citizens/community based upon the product, service or business proposed
- Benefit to the City of Beloit based upon the product, service or business proposed
- Impact upon surrounding businesses or homes
- Impact upon existing businesses

The REDI Committee will score each proposal based upon the following scale:

- |   |             |
|---|-------------|
| 1) Job Creation   | 1-20 points |
| 2) Property Tax Generated   | 1-20 points |
| 3) Sales Tax Generated  | 1-20 points |
| 4) Benefit to the citizens/community<br>(Based upon product, service or business niche) | 1-15 points |
| 5) Benefit to the City<br>(Based upon product, service or business niche)               | 1-15 points |
| 6) Impact upon surrounding businesses or homes  | 1-5 points  |
| 7) Impact upon existing businesses  | 1-5 points  |

After a review of all proposals and a calculation of each proposal's score using the above-referenced scale, the REDI Committee will provide their recommendation to the City Council based upon the project with the highest cumulative score. The REDI Committee will also discuss the financial offer made with each proposal for the City Council's consideration.

The City Council will make the final decision on disposition of city-owned real estate after considering the recommendation of the REDI Committee and the monetary offer made for purchase of the property.

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 1, 2012	PLANNING COMMISSION APPOINTMENT
ORIGINATING DEPARTMENT:	TYPE OF ACTION:    ___ ORDINANCE    ___ RESOLUTION
Administration	___ X FORMAL ACTION    ___ OTHER

### RECOMMENDATION:

I recommend that the Council approve the Mayor's appointment of Sharon Treaster for the position of a member of the Planning Commission.

### FISCAL NOTE:

There is no cost for making this appointment.

### DISCUSSION:

Mrs. Treaster has filed an expression of interest form with the city clerk for the vacant planning commission position and Mayor Tom Naasz is recommending her to the city council for that appointment. Mrs. Treaster will be representing people who live within the three-mile area around the City of Beloit.

Respectfully submitted,

Glenn Rodden  
City Administrator



# CITIZEN BOARD AND COMMISSION EXPRESSION OF INTEREST FORM

Please indicate with an X as many as meet your interests:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> City Planning Commission/ Board of Zoning Appeals | <input type="checkbox"/> Building Advisory Board         |
| <input type="checkbox"/> Library Board  | <input type="checkbox"/> Housing Authority               |
| <input type="checkbox"/> Recreation Advisory Board                                    | <input type="checkbox"/> Airport Advisory Board          |
| <input type="checkbox"/> Tree Board   | <input type="checkbox"/> North Campus Steering Committee |

Special Instructions:

- 1) Please print in black ink or type, if possible. Please do not write on the back of this form; use another sheet of paper if necessary.
- 2) Please return to: City of Beloit, 119 N. Hersey, Beloit, Ks. 67420

Title:  Mr.  Mrs.  Miss  Ms.  Dr.

Name Sharon Treaster

Address 3049 K Rd.

Number of years you have lived in Beloit 47 years (outside of Beloit)

Telephone (Home) 738-3058 (Cell) 738-8362 (Business) N/A (Fax) No

Occupation Retired Employer Formerly superintendent of USD 272

Business Address ~

Education (Highest school year, degrees, etc.) Doctorate - K State

Prior Appointed or Elected Offices held (if any) Have been appointed to run the Little Rock School House, Pawnee Mental Health Board Director, Mitchell Co. Tourism, Highway 24 Alliance, Friends of Elkberg

Please describe any present or past volunteer activities: Mitchell Co. Convention & Tourism, Wagon & Heritage Village, Inc., Rotary, Trustee Methodist Church,

Why would you like to serve? (Please discuss specific interest, experience and qualifications which would make you an effective board member.) I have a deep interest in the city of Beloit and the well fare of the people. We have raised our family here and want only the best for the populace. I was involved in education for 29 years and would not like to work for the youth of Beloit.

SIGNATURE: Dr. Sharon Treaster DATE: 4-19-12

# Community Development Report

## April 2012

**North Campus Facility-** The rezoning and plat has been finished and the planning commission has signed the plat. In April a Commercial Appraiser was in Beloit to look at both commercial and housing development to assist in determining a value for the property. I also developed a Property Disposition outline and proposed criteria for the City of Beloit to use in considering proposals for the property.

**Housing-** Crown Homes construction is almost complete. At least two of the homes are occupied and applications have been reviewed for the remaining 7 homes. I also attended a meeting in Hays with Economic Development representatives from throughout our region. The owners of the Overland Property Group gave a presentation on their model for housing development in rural areas. This is being presented to communities and legislators to help develop partnerships to promote housing development in areas with high demand. I have also been visiting with our Realtors and the numbers of listings they have are very, very low. We are in the process of completing a Housing Assessment Tool for the state.

**SVED Business Park-** Midway Developed moved in a building and placed it on their new foundation. Schroeder's will begin construction soon on a new building. The roadway through the Business Park will need to be developed. The pathway through the park needs to be moved further south. Since the last three lots sold in the park I have received inquiries for another business there.

**Unemployment-** The last two reports from the state showed our unemployment rate at 3.4 and 3.6 % Neighboring counties are over 4%. We have employers that are working hard to find employees. These are anything from manufacturing and welding jobs to office and secretarial positions and many others.

**Project Twizzler-** In early February I was contacted by a person from out of state. He wanted to discuss economic development incentives and programs. He is currently in the process of purchasing a business in Beloit. **Dr. Thomas Owen had an open house. He took over Meyer Chiropractic.**  
**Success!!**

### **Prospective business expansions-**

1. **Project Mallard-**In April we were contacted by a representative of a local business. They are interested in possibly putting up a new building and expanding the size of their business so they may offer more products. We will be meeting with them later in April to discuss their ideas in greater detail.
2. **Project Yellow-** In April we were contacted by a representative of a local business. They are interested in possibly putting up a new building to expand their retail space.

3. **Project AG**-In late January I was contacted by a local business manager. They are preparing to move out of their current business location and into a new building. They will be renovating a very large area. They will be submitting a Neighborhood Revitalization Application to assist with this project. **February Update**-They will be closing on the property within the next few days. Their revitalization application will be submitted afterwards and the renovation work will begin in March. **March Update**-Ag Mark is moving into the building formerly occupied by USDA/NRCS. They have moved to the Galaxy Building next to the movie theater. **Success!!!**
  
4. **Project 40**- In late December I was contacted by a local business that would like to find a new location in the downtown area. They need a building with more space than their current location. They have received a list of available properties and we are prepared to assist them in contacting the owners and have a chance to look inside the buildings. **February Update**-I have made contact with the business manager several times. They will be looking at several locations again on February 22<sup>nd</sup>. **March Update**- We have looked at several buildings. They are not ready to make a move at this time.
  
5. **Project GO**- On June 28, I met with a local business that is looking at adding more employees and possibly a physical expansion of the business. We reviewed new state programs that are available to assist them. **August Update**-They are working on plans to move forward with at least part of this project soon. **September update**-This business is currently advertising for bids. **October Update**- This project is moving forward. **November Update**-they were opening bids. **January Update**- Nothing new to report. **March Update**-Construction is underway on a building at Sunflower Manufacturing. **Success!!!**

### **Prospective new business developments-**

1. **Project Chocolate**- On March 16 I was approached to assist with looking at land and zoning issues for a prospective new business from outside Mitchell County. They have identified two potential locations. This would create 4 to 6 new jobs. **April Update**- The property owner has contacted the city to discuss utility needs and other development issues.
  
2. **Project Curtain**- On March 15 I was contacted by a person from a neighboring county who would like to start a business in Beloit. They asked to look at several buildings in the downtown area. **April Update**-This person attended the Farm Home & Garden Show. They are still looking for a location for their business.
  
3. **Project Zone**- On March 15 I was contacted by a person who is interested in starting a new business in Beloit. They also looked at several buildings in the downtown area. **April Update**- This person attended the Farm Home & Garden Show. They are still looking for a location for their business.
  
4. **Project Carver**- In early February I assisted with the development of a business plan for a home based service business. The business would be based in Beloit but service work would be statewide. They are working to fine tune the business plan and seek a small amount of financing to help start the business. **March Update**- We have a meeting with the bank later this week. **April Update**-This project has been put on hold for 30-60 days.

5. **Project V**- In early January, I was contacted by a local person who is representing a third party. They have made inquiries into available property on Highway 24. **February update**-On February 7<sup>th</sup> a local realtor contacted me again. They ask about specific locations on Highway 24. **April Update**-This person has continued to express interest in properties along Highway 24.
  
6. **Project Buggy**- On July 18 I was contacted by a business from Salina that was looking for a building in Beloit. We discussed several options and they did meet with one property owner. They have not been able to find what they are looking for yet. They may be able to go in with another person who is planning to put up a building next year. We are continuing to discuss their options. **September Update**-They have been in contact with a local business that is planning to put up a new building this year. They may be able to have space with them. **October Update**-This project is expected to sit this winter and proceed in the Spring. **December Update**- I was contacted on December 10<sup>th</sup> and was informed this business plans to locate in an existing building in Beloit fell through recently. They are looking for a building again. We have discussed a couple of potential locations that could be available soon and some that will be available in the Spring. We are continuing to work through this process. **January Update**-They have found space to lease in a building in Beloit. We have visited about hosting a ribbon cutting for them when they are ready.  
**Success!**
  
7. **Project Stone**-This business first contacted me over a year ago to express interest in opening a new store in Beloit. Within the past several weeks they have been in Beloit to look for a place to locate a store. They have contacted several property owners but have not found a suitable location at this time. **July Update**--- We have an opportunity for this business to possibly purchase a building in downtown Beloit. We are discussing the potential for this opportunity now. **August Update**- I continued discussing building options with this business. They have recently met with a building owner in Beloit. **September Update**-They are continuing to look for a location. They are slowing down their process. **October Update**-A decision is expected by the end of October. **November Update**-I visited with this person at their current business location. They are still very interested in opening a new store in Beloit. **January Update**-This business owners were in Beloit in late December. They continue to have interest in opening a store here. **February Update**-The business owners were in Beloit again on February 15<sup>th</sup> to look at possible locations. We continue to try and get them into a downtown location as they requested. **March Update**- They were back in Beloit and met with a building owner to discuss a possible lease. They have contacted me since then and they are still looking for a building. They want to move to Beloit this Spring. **April Update**-They continue to work to try and find a location in Beloit.
  
8. **Project Cabinet**- This project first came up about two years ago. It has been discussed back and forth since that time. Last summer we had meetings with staff from NCK Regional Planning Commission to discuss financial assistance for the project. They are looking at 2 to 3 new jobs and a 50,000 s.f. facility. In **May 2011** they began looking at this again and they are looking at two possible locations with much more interest than last year. We hope to meet with them again before the end of the month. **June Update**-Nothing new to report. I have called them a couple of times but have not been able to speak to them. **July Update**-Nothing new to report. Anticipate more information when the North Campus property is available. **August Update**-They are looking at a specific piece of property to purchase and put up a building for their business. At the time of this report no contract has been signed. **September Update**-They have been in contact with Curt Frasier

to purchase a property in the Solomon Valley Business Park. **October Update**-Expect construction next Spring. **November Update**-They are working to close on the property and plan to submit a Neighborhood Revitalization Application soon. **January Update**-Schroeder's have closed on the purchase of a lot in the business and could start construction this Spring. This is the third lot to be sold in the business park within the past few months. **Success!**

9. **Project Bone**-On April 13 I was contacted by a business owner in a neighboring county. He is interested in finding an office location in Beloit. We discussed several existing buildings that are available. He also asked about building something new on the North Campus property. On **May 10 Update**-this person was in Beloit to look at available buildings. **June Update**-This person is still looking for a location in Beloit. They have looked at several buildings and I have met with them at a couple of buildings. They have made an offer on one building but never heard back from the owner. **July Update**- This person was back on July 11. They have not been able to find a suitable existing building. They are now scouting locations to build what they need to get their business established in Beloit. We looked at several potential building locations and they have contacted several property owners. **August Update**-This person has been back several times. They have switched from looking for an existing building to considering options to put up their own building. They are ready to make an offer on a property at this time. **September Update**-They have purchased the lot at 3<sup>rd</sup> & Mill in Beloit and plan to put a new business at this location.
- April Update**- Dr. Ludwig is having his open house April 16<sup>th</sup> for his new Chiropractic office at 115 N. Mill. His long term plan is to put up a new office building in Beloit. **SUCCESS!!!**

### **Additional Business Notes-**

- We have started the process to renew participation in the Neighborhood Revitalization Program. We need to begin setting up hearings with participating units of local government.
- We have been contacted by a person interested in purchasing commercial buildings as an investment.
- Construction continues in Glen Elder for the rail and grain facilities there.
- NCK Tech College students will begin work on the walking trail
- We are working on a new pocket brochure to feature available land and buildings for commercial and retail development. We will also feature some of the recent business investment and construction activity in our area.
- The new Mexican Restaurant at the Junction of Highways will be opening soon.
- We have a group of volunteers planning to help with a booth for Mitchell County at the Kansas Sampler Festival in Liberal this May 5<sup>th</sup>
- We are working on plans for Homecoming Weekend and opening of the new pool in Chautauqua Park.

## ITEMS FOR COUNCIL DISCUSSION

DATE:	TITLE:
May 1, 2012	WORK SESSION DISCUSSION

### DISCUSSION:

Items for discussion at your May 1, 2012 Work Session will include the following:

- A. City Engineer John Cashatt will attend the next council meeting to explain how the two KDOT grants that the City of Beloit recently applied for will be implemented. John has worked for the City for many years and he has much experience working with KDOT.
- B. Automated Meter Reading System. City staff is requesting that the city council consider amending our contract with the Kansas Department of Health and Environment for the automated meter reading system. The City of Beloit was originally approved for a KDHE loan in the amount of \$515,000. Our AMI project is eligible for \$438,114.40. Mueller Systems gave us a bid of \$78,215.00 for installation of the water meters and that would use the entirety of the \$515,000.00. The City of Beloit would still be responsible for an additional \$1,329.40 to pay for the installation of the new water meters. If the city council agrees to have Mueller Systems install the water meters, we will need to amend our KDHE loan agreement to include Davis-Bacon provisions which address federal prevailing wage laws.
- C. Sidewalk Removal Requests. Enclosed is a request to remove existing sidewalks. Also enclosed is the city sidewalk policy.

Respectfully submitted,

Glenn Rodden  
City Administrator

Division of Environment  
Bureau of Water  
Public Water Supply Section  
1000 SW Jackson - Suite 420  
Topeka, KS 66612



Phone: 785-296-5514  
Fax: 785-296-5509  
www.kdheks.gov

Robert Moser, MD, Secretary

Department of Health & Environment

Sam Brownback, Governor

April 20, 2012

Glenn Rodden, City Administrator  
City of Beloit  
PO Box 567  
Beloit, Kansas 67420

Re: Water Meter Purchase Agreement  
KPWSLF Project No. 2760

Dear Mr. Rodden:

The purchase agreement between Mueller Systems and the City of Beloit, for the above referenced project was reviewed and in our opinion the municipality has complied with the applicable KPWSLF procurement regulations and the purchase agreement is approved for reimbursement from the loan fund. The contract amount is \$791,452.67, however only \$438,114.40 of that amount is eligible for reimbursement by the KPWSLF as the rest of the contract costs can be attributed to electrical utility infrastructure which is not eligible. KDHE will determine the reimbursable amount of each invoice as disbursement requests are received. Should you have any questions, please call this office at (785) 296-0735

Sincerely yours,

William J. Carr  
KPWSLF Program Coordinator  
Public Water Supply Section  
KDHE - Bureau of Water

WJC:lw

pc: NC District  
Charlie DeCesaris  
Dan Clair/Rex Cox/Paul Bodner/Beloit SRF File 2760

## Request to Remove Sidewalks

April 26, 2012

Attention: Mr. Glen Rodden  
119 N. Hersey  
Beloit, Ks. 67420

Re: Removal of sidewalks on 3 properties on East Court Street.

Names of Property Owners:	Address	Phone
1) Mr. & Mrs. Don Stroede	806 E. Court	785-738-3050
2) Reiter Land Co. LLC	742 E. Court	785-738-3777
3) Mr. & Mrs. Gerald Harr	<i>730 E Court</i>	785-738-7675

The above property owners request permission to remove any existing sidewalks on the above properties and to replace them as proposed below:

Property 1) Remove approx 30 feet of sidewalk and replace with good black dirt and plant to grass.

Property 2) Previous concrete was removed several years ago as it was a safety hazard and was too broken and incomplete for use. Property owner would like to backfill with good black dirt and install a new walkway from curb to existing walkway to the house as this is the access route to the house.

Property 3) Remove approx 60 feet of sidewalk and replace with good black dirt and plant to grass.

Joint reasons for request are as follows:

The purpose of a sidewalk is to provide a direct and comfortable route between destinations. Observation has shown that pedestrian traffic does not use the existing sidewalk. Those who walk for exercise use the street or walk the track at the football field. Wheel chair users prefer the street as access to the sidewalk is more difficult than using the street.

Additionally, there are no existing sidewalks east of Clinton Street or its equivalent in the city of Beloit. There is no foot traffic to these properties other than curbside. They serve no purpose and removing them would actually work to unify the neighborhood in that none of the houses east on the block, north or south side of the street. There is a walkway across the bridge to the east suggesting that at some time there were sidewalks that have since been removed. Both South Street and Main street have either never had sidewalks or they have been removed.

Replacing or maintaining these sidewalks are the equivalent to a maintaining a bridge to nowhere and are an undue burden on the property owners will serve only for the use of the property owners involved and there is no public benefit.

Individually, the reasons to remove them are:

Property 1. The existing sidewalk is the furthest remaining sidewalk going east from St. Johns High School. The sidewalk leads to Property 1's walkway, approx. 1/2 way across his front yard then ends uselessly in the middle of his yard.

Property 2 has only curb parking and access to the property is from the street where there is no walk way which it needs. The property doesn't have a front driveway.

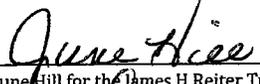
Property 3 has a very short driveway and parking a vehicle in this drive causes the sidewalk to be blocked and the residents with small children would enjoy the additional yard/play area for children since this yard, back and front, are unusually small.

For these reasons we apply to the City for an exemption to the policy of maintaining these particular sidewalks and ask for permission to remove them.

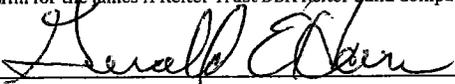
Thank You for your consideration,

  
Mr Don Stroede

4/24/12  
Date

  
June Hill for the James H Reiter Trust DBA Reiter Land Company LLC

4/26/12  
Date

  
Mr. Gerald Harr

4 26 12  
Date

**ORDINANCE NO. 1927**

AN ORDINANCE AMENDING SECTION 15-108 OF THE BELOIT CITY CODE,  
WHICH REGULATES SIDEWALK REPAIR.

WHEREAS, Section 15-108 of the Beloit City Code requires property owners keep abutting sidewalks in repair; and

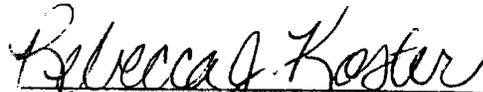
WHEREAS, the City has interpreted this to include replacing sidewalks which have been removed by property owners; and

WHEREAS, the City desires to make this more explicit in the Code.

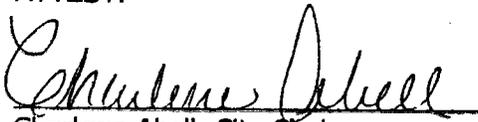
NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS THAT SECTION 15-108 OF THE BELOIT CITY CODE BE AMENDED AS FOLLOWS:

REPAIRS BY OWNER OR CITY. It shall be the duty of the owner of the abutting property to keep the sidewalk in repair (including replacement if removed); but the City may, after giving five days' notice to the owner or his agent, if known, of the necessity for making repairs or without notice if the lot or piece of land is unoccupied, make all necessary repairs at any time. The same shall be done and the cost thereof assessed against the lot or piece of land abutting on the sidewalk so repaired as may be provided by law. (K.S.A. 12-1808; Code 1983/Ordinance No.1927)

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 21<sup>st</sup> day of September, 2000.

  
Rebecca J. Koster, Mayor

ATTEST:

  
Charlene Abell, City Clerk

**RESOLUTION NO. 15-2001**

**THE CITY COUNCIL OF THE CITY OF БЕЛОIT  
REGARDING SIDEWALKS IN THE CITY**

**WHEREAS**, many sidewalks within the City of Beloit are unsafe or in disrepair;

**WHEREAS**, the City values safe sidewalks;

**WHEREAS**, the City Code requires that property owners maintain sidewalks and keep them in good repair;

**WHEREAS**, the City wishes to offer an incentive to encourage property owners to construct new sidewalks;

**WHEREAS**, within budgetary constraints, the City is willing to provide the concrete for the construction of the sidewalk if the property owner will provide the labor and all other materials;

**WHEREAS**, any property owner participating in this program must have their sidewalk pre-approved by the City; and

**WHEREAS**, the City's approval will be based upon numerous factors including sidewalk safety, and equitable distribution.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Beloit as follows:

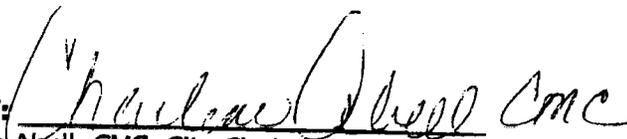
The City of Beloit will allocate \$5,000 for the year 2001 for the purchase of concrete to be used in the construction or replacement of sidewalks that the City believes are unsafe or in disrepair.

**BE IT ALSO RESOLVED** by the City Council of the City of Beloit as follows:

That any sidewalks constructed must be built according to City standards and must pass an inspection by the City Building Inspector.

**PASSED AND ADOPTED** by the Governing Body and signed by the Mayor this 5<sup>th</sup> day of June, 2001.

  
Rebecca Koster, Mayor

**ATTEST:**   
Charlene Abell, CMC, City Clerk

