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## CITY COUNCIL AGENDA

Tuesday, July 3, 2012

7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

4. EMPLOYEE OF THE QUARTER

- A. Dave Elam

5. PUBLIC HEARING

- A. Neighborhood Revitalization

4. PUBLIC COMMENT

5. CONSENT AGENDA

- A. 6/19/2012 City Council Meeting Minutes
- B. 6/28/2012 Special Council Meeting Minutes
- C. Appropriations 7A

6. ORDINANCES

- A. 2111 Neighborhood Revitalization

7. RESOLUTIONS

- A.

8. FORMAL ACTIONS

- A. Radio and Repeater Bid
- B. Impact fees, Tap fees, and Franchise fees

9. CLOSED SESSION

- A.

10. ADJOURNMENT

### ***WORK SESSION AGENDA***

1. CORRESPONDENCE AND STAFF REPORTS

- A. June Community Development Report
- B. City Attorney Report
- C. City Administrator Report

2. DISCUSSION ITEMS

- A. FY 2013 Budget Preview

3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**

BELOIT CITY COUNCIL MEETING MINUTES  
June 19, 2012

The Beloit City Council met in regular session on June 19, 2012 in the Council Chambers. Mayor Tom Naasz called the meeting to order at 7:00 p.m. City Council members in attendance were Rick Brown, Lloyd Littrell, Bob Richard, Frank Delka, Robert Petterson, Pat Struble, Matt Otte, and Kent Miller. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Kendal Francis, Brenon Odle, and Chris Jones.

Councilor Matt Otte gave the invocation and the Pledge of Allegiance was recited.

Mayor Naasz thanked the city crews for working on the electric outages last Saturday and also for getting the tree limbs from the storm cleaned up. Councilor Petterson thanked the city crews for getting the tree limbs and cleaning up the streets after the storm. Councilor Struble appreciated the fast service on getting tree limbs out of her yard. Councilor Otte inquired if the city had a preventative maintenance policy; City Administrator Rodden replied that there was policies but haven't been followed for a long time himself and staff are aware that it needs to be addressed. Councilor Littrell thanked everybody for their prayers and support last week when he became sick.

The Consent Agenda consisted of June 5, 2012 Council Meeting Minutes, and appropriations 6B. A motion was made by Councilor Petterson and seconded by Councilor Struble to approve the consent agenda in its entirety. Roll call vote yeas: Miller, Petterson, Otte, Struble, Richard, Brown, Littrell, and Delka. Nays: None.

Ordinance 2110 Annexing land was brought to Council for approval. A motion was made by Councilor Delka and seconded by Councilor Miller to approve Ordinance 2110 Annexing land. Roll call vote yeas: Petterson, Richard, Otte, Struble, Delka, Littrell, Brown, and Miller. Nays: None.

Resolution 2012-9 Integrated Resource Plan was brought to Council for approval. Resolution 2012-9 Integrated Resource Plan will be filed with the Western Area Power Administration; this plan renews every 5 years. A motion was made by Councilor Littrell and seconded by Councilor Struble to approve Resolution 2012-9 Integrated Resource Plan. Roll call vote yeas: Struble, Littrell, Delka, Otte, Richard, Brown, Miller, and Petterson. Nays: None.

Staff is recommending that Council approve the Repository of Failure to File Annual Report for the city's debt that was issued. The Repository of Failure to File Annual Report is for not having the annual audit ready to submit by July 1<sup>st</sup>. A motion was made by Councilor Struble and seconded by Councilor Brown to approve the Repository of Failure to File Annual Report Motion carried 8-0. Nays: None.

Staff is recommending that Council approve the Ordinance 2111 Neighborhood Revitalization plan. The Neighborhood Revitalization plan assists the revitalization of certain designated areas of Beloit. A motion was made by Councilor Otte and seconded by Councilor Struble approve Ordinance 2111 Neighborhood Revitalization plan. Motion Carried 8-0. Nays: None.

A motion was made by Councilor Struble and seconded by Councilor Brown to Adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 7:27 p.m.

The work session began at 7:29 p.m. City Council members in attendance were Rick Brown, Lloyd Littrell, Bob Richard, Frank Delka, Robert Petterson, Pat Struble, Matt Otte, and Kent Miller. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Kendal Francis, Ronnie Sporleder, Lynn Miller, and Chris Jones.

Susan Concannon, David Dick, and Leann Eilert talked to Council about the Solomon Valley Transportation. They went over how the public transportation system was founded and the matching grants from Kansas Department of Transportation. The Solomon Valley Transportation helps people in the area get to their doctor appointments for a small fee and has grown significantly in the past year since it has started. The public transportation does need continuing support from the community to match the grants from Kansas Department of Transportation. They are hoping that the city will set aside funds in next year's budget to help support the public transportation.

City Administrator Glenn Rodden went over impact fees, tap fees, and franchise fees with Council. Currently the city has a resolution that sets the impact and tap fees but are currently not collected at this time. The city charges the utility funds a franchise fee but does not collect that fee from the customers. Staff is recommending that Council consider collecting these fees in the future and will be brought back next meeting.

City Administrator Glenn Rodden reported on the following items: 1. Mill Street insurance adjustor is in town and talking with owners about their insurance claims. 2. Last Saturday had electricity down for several hours and it was due to a connector that went out on a transformer. The transformer is from the 1960's and had a hard time finding parts to repair the transformer staff is looking into repairing or replacing that transformer. 3. REDI bids are out and have been advertised for disposing the land at North Campus. 4. Airport expansion is back on the original schedule for the runway project. The FAA decided not to fund next year's project this year. 5. The street at the Zimmer's Addition is completed. 6. The new Library is scheduled to open June 25<sup>th</sup>. 7. Still waiting on contracts to start the repair of the bank stabilization down at the park. 8. Waterline project is ongoing. 9. We are getting in new meters for the automated meter reading system. 10. The Council's goal setting meetings with John Devine is scheduled June 20<sup>th</sup> and 21<sup>st</sup>; dinner will start at 6:00 pm and meeting at 7:00 pm.

Work Session ended 8:28 p.m.

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TOM NAASZ, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

BELOIT CITY COUNCIL SPECIAL MEETING MINUTES  
June 28, 2012

The Beloit City Council met in a special meeting on June 28, 2012 in the Council Chambers for the purpose of banning fireworks. Mayor Tom Naasz called the meeting to order at 4:30 p.m. City Council members in attendance were Pat Struble, Kent Miller, Bob Richard, Frank Delka, Robert Petterson, Rick Brown, Matt Otte, and Lloyd Littrell. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Murray McGee, Chris Jones, Brenon Odle, and Kendal Francis.

Ordinance 2112 Prohibiting the sale and use of fireworks was brought to Council for approval. Ordinance 2112 is similar to Resolution 5-2012 passed by Mitchell County prohibiting the sale and use of fireworks. Ordinance 2112 allows the City of Beloit's Police Department to enforce this ordinance within the city limits of Beloit. A motion was made by Councilor Miller and seconded by Councilor Petterson to approve Ordinance 2112 Prohibiting the sale and use of fireworks. Roll call vote yeas: Miller, Richard, Brown, Struble, Delka, Otte, Littrell, and Petterson. Nays: None.

A motion to adjourn the Council meeting was made by Councilor Littrell and seconded by Councilor Brown. Motion passed 8-0. The meeting ended at 4:42 p.m.

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TOM NAASZ, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

## Accounts Payable Detail Listing

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	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1721	<b>A-B BUILDERS</b>									
50700	7/5/2012	7/5/2012		120.85	381024	6/19/2012	11149			Posted
	30-00-8200				fill sand				120.85	0.00
6	<b>ABRAM READY-MIX, INC</b>									
50697	7/5/2012	7/5/2012		2,870.87		6/13/2012	11146			Posted
	30-00-8200				10022 43 yds flowable				1,923.83	0.00
	30-00-8100				10022 1 yd ready mix				96.98	0.00
	30-00-8200				10023 9 yds flowable				402.66	0.00
	30-00-8200				10021 10 yds flowable				447.40	0.00
									<u>2,870.87</u>	<u>0.00</u>
50755	7/5/2012	7/5/2012		2,952.84		6/21/2012	11154			Posted
	30-00-8200				10131 44 YDS FLOWABLE				1,968.56	0.00
	30-00-8200				10132 22 YDS FLOWABLE				984.28	0.00
									<u>2,952.84</u>	<u>0.00</u>
50756	7/5/2012	7/5/2012		2,952.84		6/18/2012	11154			Posted
	30-00-8200				10069 44 YDS FLOWABLE				1,968.56	0.00
	30-00-8200				10087 22 YDS FLOWABLE				984.28	0.00
									<u>2,952.84</u>	<u>0.00</u>
8	<b>ACE HARDWARE</b>									
50702	7/5/2012	7/5/2012		199.99	418273	6/20/2012	11148			Posted
	52-43-6000				reciprocating saw				199.99	0.00
50758	7/5/2012	7/5/2012		17.98		6/14/2012	11304			Posted
	10-15-6000				417966 PAINT ROLLER				5.98	0.00
	10-15-6000				418354 KEYS				12.00	0.00
									<u>17.98</u>	<u>0.00</u>
50772	7/5/2012	7/5/2012		38.85		6/18/2012	11397			Posted
	10-18-4330				418156 plug				14.94	0.00
	10-21-6000				418434 swatter blade				4.98	0.00
	10-21-6000				418167 scrubbers/rags				18.93	0.00
									<u>38.85</u>	<u>0.00</u>
50802	7/5/2012	7/5/2012		12.48		6/22/2012	12011			Posted
	10-11-4300				418427 glass cleaner				2.00	0.00
	10-11-4300				418411 light bulbs				5.99	0.00
	10-11-4300				418204 bolt lock				4.49	0.00
									<u>12.48</u>	<u>0.00</u>
9	<b>ACKERMAN SUPPLY</b>									
50784	7/5/2012	7/5/2012		23.98	213781	4/14/2012	11412			Posted
	10-18-6000				shop vac noxxles				23.98	0.00
21	<b>ALCO-DUCKWALL STORES INC</b>									
50727	7/5/2012	7/5/2012		10.67	22108037	6/27/2012	11809			Posted
	10-13-6110				office supplies				10.67	0.00
50803	7/5/2012	7/5/2012		134.81	22108019	6/21/2012	12009			Posted
	10-11-6000				printer ink & supplies				134.81	0.00
2373	<b>ALFRED BENESCH &amp; COMPANY</b>									
50710	7/5/2012	7/5/2012		29,439.75	54594	6/22/2012	11992			Posted
	30-00-3000				Project #00130062.00 Airport Expansion				29,439.75	0.00
1344	<b>AMERICAN LIFEGUARD PRODUCTS</b>									
50779	7/5/2012	7/5/2012		156.96	18177A	6/19/2012	11407			Posted
	10-21-2911				suits & trunks				156.96	0.00
1085	<b>AMERICAN RED CROSS PROCESSING CENTER</b>									
50775	7/5/2012	7/5/2012		526.00	10094074	6/13/2012	11403			Posted
	10-21-2400				certifications				526.00	0.00
813	<b>AMERIPRIDE SERVICES INC.</b>									
50759	7/5/2012	7/5/2012		57.78	2300164452	6/1/2012	11303			Posted
	10-15-6000				RED RAGS & RUGS				57.78	0.00
2530	<b>SONJA BEAN</b>									
50790	7/5/2012	7/5/2012		50.00		6/28/2012	11567			Posted
	10-00-3630				REFUND FOR WHITE BLDG RENTAL				50.00	0.00
63	<b>BELL MEMORIALS LLC</b>									
50773	7/5/2012	7/5/2012		495.00	6322	6/28/2012	11401			Posted
	41-00-8410				pool sign				495.00	0.00

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	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>	
<b>64 BELOIT AUTO AND TRUCK PLAZA (continued)</b>									
50728	7/5/2012	7/5/2012	267.42		3/27/2012	11816		Posted	
	10-13-4310				119494 parking switch		16.22		0.00
	10-13-4310				34722 key replacement		251.20		0.00
							267.42		0.00
<b>511 BELOIT LIONS CLUB</b>									
50794	7/5/2012	7/5/2012	140.00		6/28/2012	12016		Posted	
	10-11-5410				CHRIS JONES MEMBERSHIP		70.00		0.00
	10-15-5410				MIKE HAEFFLE MEMBERSHIP		70.00		0.00
							140.00		0.00
<b>77 BELOIT READY MIX</b>									
50699	7/5/2012	7/5/2012	156.00	381026	6/19/2012	11150		Posted	
	30-00-8100				3 yds flowable		156.00		0.00
50709	7/5/2012	7/5/2012	338.00	381027	6/25/2012	10996		Posted	
	53-43-6150				concrete		338.00		0.00
50777	7/5/2012	7/5/2012	1,251.84	381025	6/19/2012	11405		Posted	
	41-00-8410				landscaping rock		1,251.84		0.00
<b>80 BELOIT TYPEWRITER EXCHANGE</b>									
50801	7/5/2012	7/5/2012	45.64		6/19/2012	12010		Posted	
	10-11-6110				546756 notebooks		15.90		0.00
	10-11-6110				313216 rubber bands, pens, sharpies		29.74		0.00
							45.64		0.00
<b>91 BOETTCHER SUPPLY INC</b>									
50717	7/5/2012	7/5/2012	8.26	741934-1	5/3/2012	11993		Posted	
	10-14-4310				brass ball valve & nipple		8.26		0.00
50720	7/5/2012	7/5/2012	34.80		6/22/2012	10998		Posted	
	53-43-6000				751422-1 cable ties		3.23		0.00
	53-43-6000				751093-1 solder, receptacle		31.57		0.00
							34.80		0.00
50751	7/5/2012	7/5/2012	8.62	746543-2	5/24/2012	11155		Posted	
	30-00-8200				4" street elbow		8.62		0.00
50787	7/5/2012	7/5/2012	74.01		6/28/2012	11399		Posted	
	10-20-6000				752413-1 trimmer line		36.33		0.00
	10-18-6000				752302-1 finn tool kit		33.21		0.00
	10-18-6000				751276-1 20 amp breaker		4.47		0.00
							74.01		0.00
<b>1258 BUMPER TO BUMPER AUTO PARTS</b>									
50750	7/5/2012	7/5/2012	38.58	575313	3/13/2012	11001		Posted	
	53-43-4310				trailer connector & tplug		38.58		0.00
50760	7/5/2012	7/5/2012	63.46		6/26/2012	11302		Posted	
	25-00-6000				583861 OIL DRY		8.65		0.00
	25-00-6000				583538 MINI BULB		8.20		0.00
	25-00-6000				583552 OIL & FILTERS		28.15		0.00
	25-00-6000				583709 OIL & ELECTRICAL TAPE		18.46		0.00
							63.46		0.00
50788	7/5/2012	7/5/2012	171.86		6/21/2012	11398		Posted	
	10-18-4310				583769 stop leak		4.03		0.00
	10-21-6000				583769 grease		32.60		0.00
	10-20-6000				584397 floor sweep		8.65		0.00
	10-19-6000				584344 belt		16.42		0.00
	10-19-6000				583399 vacuum cap		2.96		0.00
	10-19-6000				583289 seal		25.47		0.00
	10-19-6000				583159 seal		12.81		0.00
	10-18-4310				583131 brake shoe, cyl & fluid		68.92		0.00
							171.86		0.00
<b>124 CARRICO IMPLEMENT</b>									
50696	7/5/2012	7/5/2012	359.50	IA99596	3/30/2012	11292		Posted	
	10-15-4330				SEAT		359.50		0.00

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124	<b>CARRICO IMPLEMENT (continued)</b>												
50721	7/5/2012 7/5/2012	337.48		5/30/2012	11247						Posted		
	52-41-4360					IA08036 ball brg				140.11		0.00	
	52-41-4360					IA07818 ball brg				133.11		0.00	
	52-41-4360					IA08049 elec cleaner				64.26		0.00	
										337.48		0.00	
50761	7/5/2012 7/5/2012	387.82		6/7/2012	11301						Posted		
	10-15-4330					IA09534 UJOINT				123.62		0.00	
	10-15-4330					IA11331 OIL & FILTER				102.98		0.00	
	10-15-4330					IA11404 OIL				161.22		0.00	
										387.82		0.00	
50771	7/5/2012 7/5/2012	28.51		6/28/2012	11396						Posted		
	10-20-4330					IA12506 brkt				17.04		0.00	
	10-20-4330					IA12530 fuel filter				11.47		0.00	
										28.51		0.00	
126	<b>CATLIN'S FRIENDLY IGA</b>												
50799	7/5/2012 7/5/2012	7.88	8365	6/29/2012	12020						Posted		
	10-14-6000					bottled water				7.88		0.00	
2531	<b>MARY JANE CHAPMAN</b>												
50791	7/5/2012 7/5/2012	27.34		6/28/2012	11411						Posted		
	10-17-6800					SALSA CLASS REIMBURSEMENT				27.34		0.00	
2418	<b>LAW OFFICE OF KATIE J CHENEY</b>												
50795	7/5/2012 7/5/2012	2,269.90		6/29/2012	12017						Posted		
	10-11-3000					#248 June 2012 supplies & expenses				23.90		0.00	
	30-00-3000					#248 register of Deeds fil;ing fees				140.00		0.00	
	30-00-3000					#249 Airport legal fees				2,106.00		0.00	
										2,269.90		0.00	
158	<b>COMPUTER SOLUTIONS INC</b>												
50694	7/5/2012 7/5/2012	24.99	147509	6/15/2012	12000						Posted		
	26-00-6000					Notebook power adapter				24.99		0.00	
2152	<b>CONSTELLATION NEW ENERGYGAS DIVISION</b>												
50789	7/5/2012 7/5/2012	57.02	0006339683	6/13/2012	12015						Posted		
	10-19-6210					gas bill for North Campus				57.02		0.00	
431	<b>CONTINENTAL ANALYTICAL SERVICE</b>												
50736	7/5/2012 7/5/2012	395.00	141348	5/29/2012	10001						Posted		
	52-41-3000					MONTHLY PLANT ANALYSIS				395.00		0.00	
1913	<b>CROP PRODUCTION SERVICES</b>												
50741	7/5/2012 7/5/2012	173.28	225425	5/26/2012	11288						Posted		
	10-15-6170					landmaster & sahara				173.28		0.00	
50776	7/5/2012 7/5/2012	104.53	225806	6/15/2012	11404						Posted		
	10-18-6170					Strut LP1				104.53		0.00	
193	<b>DOLLAR GENERAL STORE-MSC-410526</b>												
50782	7/5/2012 7/5/2012	53.90		6/26/2012	11409						Posted		
	10-21-6000					1000109787 pool supplies				14.55		0.00	
	10-21-6000					1000107444 pool supplies				20.50		0.00	
	10-17-6800					1000108211 craft supplies				18.85		0.00	
										53.90		0.00	
2532	<b>AMBER ENGLEBERT</b>												
50792	7/5/2012 7/5/2012	82.35		6/28/2012	11395						Posted		
	10-21-2400					ASSIST LIFEGUARD INSTRUCTOR				82.35		0.00	
222	<b>FARMWAY COOP INC.</b>												
50762	7/5/2012 7/5/2012	313.62		6/18/2012	11300						Posted		
	25-00-6260					111-029066 DIESEL				78.02		0.00	
	25-00-6260					111-029075 DIESEL				70.00		0.00	
	25-00-6260					111-029076 DIESEL				87.00		0.00	
	25-00-6260					111-029089 DIESEL				78.60		0.00	
										313.62		0.00	
387	<b>FLEX ONE-AFLAC</b>												
50687	7/5/2012 7/5/2012	77.00	361716ER	6/15/2012	12006						Posted		
	10-11-3000					Employee flex benefits - AFLAC				77.00		0.00	



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			<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>
409	<b>LIGHT &amp; WATER UTILITIES (continued)</b>									
50800		7/5/2012	7/5/2012		42,405.18		6/30/2012	12021		Posted
			10-11-6220				ADMIN		2,406.73	0.00
			10-11-6220				ADMIN SHARE		14.23	0.00
			10-13-6220				PD SHARE		14.23	0.00
			51-41-6220				WATER SHARE		14.23	0.00
			10-14-6220				FIRE DEPT		245.39	0.00
			10-15-6220				TRANSPORTATION		501.95	0.00
			10-18-6220				PARKS & REC		15,838.22	0.00
			10-20-6220				CEMETERY		152.78	0.00
			10-22-6220				AIRPORT		308.19	0.00
			51-41-6220				WATER PLANT		4,780.95	0.00
			52-41-6220				SEWER PLANT		9,098.50	0.00
			53-41-6220				POWER PLANT		81.94	0.00
			51-43-6220				WATER SYSTEMS		246.01	0.00
			52-43-6220				SEWER SYSTEMS		246.01	0.00
			53-43-6220				SYSTEMS OP SHARE		246.02	0.00
			51-43-6220				SYSTEMS OP SHARE		30.09	0.00
			52-43-6220				SYSTEMS OP SHARE		30.09	0.00
			53-43-6220				SYSTEMS OP SHARE		30.09	0.00
			10-13-6220				PD SHARE		30.07	0.00
			53-43-6220				ELECTRIC SYSTEMS		57.39	0.00
			10-19-6220				NORTH CAMPUS		5,508.07	0.00
			10-21-6220				POOL		2,524.00	0.00
									42,405.18	0.00
2528	<b>MANHATTAN MERCURY</b>									
50692		7/5/2012	7/5/2012		200.76	05518926	6/19/2012	11998		Posted
			30-00-3000				Request for Proposal Ads in newspaper		200.76	0.00
426	<b>CRAIG MARCOTTE</b>									
50718		7/5/2012	7/5/2012		126.75	262789	6/24/2012	11996		Posted
			10-11-6600				June 2012 mowing		126.75	0.00
424	<b>MCHENRY ELECTRIC &amp; SUPPLY</b>									
50707		7/5/2012	7/5/2012		94.42	006388	6/15/2012	10992		Posted
			53-43-4330				oil mix & bar oil		94.42	0.00
50764		7/5/2012	7/5/2012		12.00	006424	6/21/2012	11298		Posted
			25-00-6180				2 CYCLE OIL		12.00	0.00
459	<b>MISSISSIPPI LIME CO</b>									
50705		7/5/2012	7/5/2012		4,722.64	1026366	6/13/2012	11140		Posted
			51-41-6170				Quicklime		4,722.64	0.00
50706		7/5/2012	7/5/2012		28.58	8756 / 2013	6/14/2012	10991		Posted
			51-43-3000				bottled water		9.43	0.00
			52-43-3000				bottled water		9.43	0.00
			53-43-3000				bottled water		9.72	0.00
									28.58	0.00
467	<b>MITCHELL CO HIGHWAY DEPT</b>									
50719		7/5/2012	7/5/2012		3,914.35		6/21/2012	11291		Posted
			25-00-6090				3242 premix asphalt		1,183.60	0.00
			25-00-6090				20590 premix asphalt		2,730.75	0.00
									3,914.35	0.00
470	<b>MITCHELL COUNTY SOLID WASTE</b>									
50733		7/5/2012	7/5/2012		8.00	02700	6/15/2012	11250		Posted
			52-41-3000				DISPOSAL FEES		8.00	0.00
2480	<b>MUELLER SYSTEMS, LLC</b>									
50796		7/5/2012	7/5/2012		268,400.00	2423744	6/22/2012	11153		Posted
			51-41-7490				1525 water meters		268,400.00	0.00
827	<b>NETWORKS PLUS</b>									
50732		7/5/2012	7/5/2012		265.00	99825	6/15/2012	11810		Posted
			10-13-3000				SERVICE CONTRACT		265.00	0.00
1327	<b>OLSSON ASSOCIATES</b>									
50711		7/5/2012	7/5/2012		826.85	174780	6/21/2012	11991		Posted
			41-00-8412				Project #012-0016 RICE compliance		826.85	0.00

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1327	<b>OLSSON ASSOCIATES (continued)</b>									
50712		7/5/2012	7/5/2012		335.00	60212012B	6/21/2012	11990		Posted
			10-11-3000			Planning council retreat			335.00	0.00
1135	<b>PAVING MAINTENANCE SUPPLY</b>									
50752		7/5/2012	7/5/2012		115.89	IO108872	6/5/2012	10353		Posted
			52-43-6000			sand bags			115.89	0.00
50753		7/5/2012	7/5/2012		145.57		6/12/2012	10354		Posted
			30-00-8200			749513-1 glue			19.99	0.00
			30-00-8200			749836-1 wye, elbow, plug, adptr			55.72	0.00
			30-00-8200			750939-1 copper wire			69.86	0.00
									<u>145.57</u>	<u>0.00</u>
517	<b>PDQ EMERGENCY PRODUCTS</b>									
50729		7/5/2012	7/5/2012		235.44	16584	6/13/2012	11815		Posted
			10-13-2911			UNIFORMS			235.44	0.00
530	<b>PITNEY BOWES</b>									
50698		7/5/2012	7/5/2012		1,555.00	3848488-JN12	6/13/2012	11997		Posted
			10-11-3000			mailing system lease agreement			1,555.00	0.00
1263	<b>PRAIRE FIRE COFFEE ROASTERS</b>									
50708		7/5/2012	7/5/2012		43.21	426216	6/21/2012	10994		Posted
			51-43-3000			coffee			14.26	0.00
			52-43-3000			coffee			14.26	0.00
			53-43-3000			coffee			14.69	0.00
									<u>43.21</u>	<u>0.00</u>
50765		7/5/2012	7/5/2012		39.90	426223	6/21/2012	11297		Posted
			10-15-6000			COFFEE			39.90	0.00
2424	<b>PROSSER WILBERT CONSTRUCTION INC</b>									
50691		7/5/2012	7/5/2012		354,672.10		6/21/2012	12002		Posted
			41-00-8410			Project #11-032 Construction costs			354,672.10	0.00
2476	<b>SAGE SCHAEFLI</b>									
50780		7/5/2012	7/5/2012		27.95		5/24/2012	11408		Posted
			10-21-2911			XXLG Swim trunk reimbursement			27.95	0.00
1592	<b>JENIFER SCHECK</b>									
50783		7/5/2012	7/5/2012		23.14		6/28/2012	11410		Posted
			10-17-6800			reimbursement for princess party supplies			23.14	0.00
488	<b>SCHWAB EATON BELOIT</b>									
50743		7/5/2012	7/5/2012		436.36	06.2012	6/8/2012	11290		Posted
			25-00-3000			storm sewer inspection			436.36	0.00
607	<b>SHAMBURG OIL COMPANY</b>									
50701		7/5/2012	7/5/2012		175.01	321309	5/9/2012	10351		Posted
			52-43-6270			clear diesel			175.01	0.00
50703		7/5/2012	7/5/2012		563.00		5/25/2012	10997		Posted
			53-43-6270			328665 clear diesel			80.32	0.00
			53-43-6270			327552 clear diesel			100.08	0.00
			53-43-6270			327573 clear diesel			113.76	0.00
			53-43-6270			328662 clear diesel			52.46	0.00
			53-43-6270			328659 clear diesel			88.55	0.00
			53-43-6270			324033 clear diesel			127.83	0.00
									<u>563.00</u>	<u>0.00</u>
50714		7/5/2012	7/5/2012		(44.32)	200177	5/28/2012	11994		Posted
			51-43-6270			diesel excise tax credit			0.00	22.16
			53-43-6270			diesel excise tax credit			0.00	22.16
									<u>0.00</u>	<u>44.32</u>
50766		7/5/2012	7/5/2012		91.00		6/21/2012	11295		Posted
			25-00-6260			328370 PROPANE			50.75	0.00
			25-00-6260			329487 PROPANE			40.25	0.00
									<u>91.00</u>	<u>0.00</u>
1203	<b>SHERWIN WILLIAMS</b>									
50742		7/5/2012	7/5/2012		177.56	9366-7	6/22/2012	11289		Posted
			10-15-4330			line striper repair parts			177.56	0.00

## Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	<u>Debit</u>	<u>Credit</u>
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>						
626	<b>SOLOMON VALLEY HOME CENTER (continued)</b>											
50768	7/5/2012	7/5/2012		202.82			6/7/2012	11296		Posted		
	25-00-6000					10282176 PAINT SCREEN			2.37		0.00	
	25-00-6000					10282207 BRUSH & REMOVER			51.78		0.00	
	25-00-6000					10282210 RED TRAFFIC PAINT			55.98		0.00	
	25-00-6000					10282243 PAINT STRIPPER			26.99		0.00	
	25-00-6000					10282317 BRUSH & ROLLER KIT			9.77		0.00	
	30-00-6000					10282230 CONCRETE MIX			16.94		0.00	
	30-00-6000					10282234 TAPCON			15.99		0.00	
	30-00-6000					10283181 SAND MIX			23.00		0.00	
									202.82		0.00	
50778	7/5/2012	7/5/2012		89.00			6/13/2012	11400		Posted		
	10-18-6150					10282605 sakrete mix			18.00		0.00	
	41-00-8410					10282596 fescue grass seed			71.00		0.00	
									89.00		0.00	
643	<b>STANION WHSE ELECTRIC COMPANY</b>											
50738	7/5/2012	7/5/2012		559.52	3195739-00		6/14/2012	10995		Posted		
	53-43-6000					grounding connectors			559.52		0.00	
423	<b>SUNNYVIEW CUSTOM DESIGNS</b>											
50704	7/5/2012	7/5/2012		520.00	178426		5/31/2012	10627		Posted		
	10-21-2911					Pool staff uniforms			520.00		0.00	
2533	<b>LISA THOMPSON</b>											
50793	7/5/2012	7/5/2012		50.00			6/28/2012	11394		Posted		
	10-21-6500					REFUND POOL PASS			50.00		0.00	
673	<b>THOMPSON'S OK TIRE, INC</b>											
50713	7/5/2012	7/5/2012		15.50	1-49671		5/4/2012	11989		Posted		
	10-11-4310					Tire repair on C Jones truck			15.50		0.00	
50730	7/5/2012	7/5/2012		489.32			6/25/2012	11813		Posted		
	10-13-4310					1-52622 (2) TIRES			244.66		0.00	
	10-13-4310					1-52515 (2) TIRES			244.66		0.00	
									489.32		0.00	
50731	7/5/2012	7/5/2012		12.15	583860		6/22/2012	11811		Posted		
	10-13-4310					FILTER & WASHER FLUID			12.15		0.00	
50748	7/5/2012	7/5/2012		291.42	1-50330		5/17/2012	11293		Posted		
	10-22-4310					tires for courtesy car			291.42		0.00	
50767	7/5/2012	7/5/2012		1,026.10			6/5/2012	11294		Posted		
	10-15-6140					1-51329 ALIGNMENT, NEW TIRES			375.72		0.00	
	10-15-6140					1-51424 TIRE REPAIR			12.00		0.00	
	10-15-6140					1-52075 NEW TIRES			638.38		0.00	
									1,026.10		0.00	
50785	7/5/2012	7/5/2012		152.05			6/13/2012	11414		Posted		
	10-20-6140					1-52704 stem replacement			6.00		0.00	
	10-18-6140					1-51867 turf tire			109.75		0.00	
	10-18-6140					1-52735 mower tire			36.30		0.00	
									152.05		0.00	
1643	<b>UNITED INDUSTRIES INC</b>											
50781	7/5/2012	7/5/2012		2,160.84			6/19/2012	11406		Posted		
	10-21-6170					0060210-IN PH, Cyn, Chloru agents			58.26		0.00	
	10-21-6170					0060077-IN Muriatic acid			2,102.58		0.00	
									2,160.84		0.00	
410	<b>UTILITIES</b>											
50769	7/5/2012	7/5/2012		665.76	7346		6/30/2012	12013		Posted		
	10-13-6220					JAIL SHARE OF UTILITIES			665.76		0.00	
1939	<b>VAISALA</b>											
50739	7/5/2012	7/5/2012		4,200.00	30120658		6/16/2012	12081		Posted		
	10-22-3000					AWOS annual maintenance contract			4,200.00		0.00	
2067	<b>VERIZON WIRELESS SERVICES, LLC</b>											
50688	7/5/2012	7/5/2012		153.15	2758888815		6/16/2012	12004		Posted		
	10-11-5310					Admin wireless			101.23		0.00	
	10-20-5310					Cemetery wireless			51.92		0.00	
									153.15		0.00	

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
	<u>Account#</u>	<u>Work Order</u>						
2067	<b>VERIZON WIRELESS SERVICES, LLC (continued)</b>							
50689	7/5/2012	7/5/2012	43.83	2758902983	6/16/2012	12005		Posted
	53-41-5310			Power Plant stand-by phone			43.83	0.00
50690	7/5/2012	7/5/2012	120.49	2758900053	6/16/2012	12003		Posted
	53-43-5310			Systems Op wireless bill			40.97	0.00
	52-43-5310			Systems Op wireless bill			39.76	0.00
	51-43-5310			Systems Op wireless bill			39.76	0.00
							120.49	0.00
50757	7/5/2012	7/5/2012	267.84	2759581277	6/28/2012	11817		Posted
	10-13-5310			POLICE WIRELESS SERVICE			267.84	0.00
50798	7/5/2012	7/5/2012	108.37	2761455359	6/21/2012	12019		Posted
	26-00-5310			Economic Development wireless service			108.37	0.00
712	<b>WACONDA TRADER</b>							
50744	7/5/2012	7/5/2012	25.20		5/30/2012	10352		Posted
	52-43-5400			Wastewater Operator Ad			25.20	0.00
50797	7/5/2012	7/5/2012	313.40		6/27/2012	12018		Posted
	10-11-5400			Outdoor Guide Ads (3 Issues)			200.00	0.00
	30-00-3000			Request for Proposal Ads(2) N Campus			113.40	0.00
							313.40	0.00
722	<b>WATTS AND SON</b>							
50786	7/5/2012	7/5/2012	537.22		6/14/2012	11415		Posted
	10-18-4300			3434 Muni bldg a/c repair			162.22	0.00
	10-19-4300			3476 freon for a/c at North Campus			375.00	0.00
							537.22	0.00
728	<b>WEIS FIRE &amp; SAFETY EQUIPMENT CO. INC.</b>							
50726	7/5/2012	7/5/2012	75.00	123272	6/15/2012	11248		Posted
	52-41-3000			annual extinguisher inspections			75.00	0.00
50737	7/5/2012	7/5/2012	110.00	123268	6/25/2012	10993		Posted
	52-43-3000			annual fire extinguisher inspections			36.30	0.00
	51-43-3000			annual fire extinguisher inspections			36.30	0.00
	53-43-3000			annual fire extinguisher inspections			37.40	0.00
							110.00	0.00

965,875.80    115 Non-voided payables listed.

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 7/5/2012  
 Ending: 7/5/2012  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
July 3, 2012	ORDINANCE 2111 NEIGHBORHOOD REVITALIZATION
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council again approve Ordinance 2111 Neighborhood Revitalization.

### FISCAL NOTE:

- There is no direct cost associated with this item.

### DISCUSSION:

This item is back on the agenda because the city attorney noticed that we did not schedule a public hearing before the council took action on this item at the previous council meeting. Otherwise the ordinance and the inter-local agreement are the same.

Respectfully submitted,

Glenn Rodden  
City Administrator

## ORDINANCE NO. 2111

### AN ORDINANCE ADOPTING A NEIGHBORHOOD REVITALIZATION PLAN AND DESIGNATING A NEIGHBORHOOD REVITALIZATION AREA

WHEREAS, the City Council of the City of Beloit, Kansas, pursuant to the authority provided in K.S.A. §12-17,114 *et seq.* wishes to adopt a plan to assist in the revitalization of certain designated areas of the City of Beloit; and

WHEREAS, the City Council of the City of Beloit, Kansas pursuant to public notice did hold a public hearing on July 3, 2012 to hear and consider public comment on the Neighborhood Revitalization Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beloit in accordance with K.S.A. §12-17,114 *et seq.*:

Section 1. Neighborhood Revitalization Plan. That the City Council does hereby adopt the Neighborhood Revitalization Plan, incorporated herein by reference, labeled Exhibit "A", consisting of an Application Process, Criteria for Determining Eligibility, and Criteria for New and Rehab Projects.

Section 2. Designation of Neighborhood Revitalization Area. That the City Council hereby designates the real property, incorporated herein by reference, labeled Exhibit "B", which real property consists of all real property within the city limit boundaries of the City of Beloit, as the Neighborhood Revitalization Area, and finds that the following conditions exist within said Area: 1) a predominance of buildings which, by reason of dilapidation or obsolescence, are detrimental to public health, safety and welfare; 2) a substantial number of deteriorating structures which impair the sound growth of the city, retards the provision of housing and constitutes an economic liability; and 3) a predominance of buildings which, by reason of age, history or architecture, are significant and should be restored to productive use, and finds that the rehabilitation, conservation and redevelopment of said area is necessary to protect health, safety and welfare of the residents of the City of Beloit.

Section 3. Program Termination Date. The Neighborhood Revitalization Plan tax rebate program shall terminate on October 1, 2014, unless renewed prior to that date.

Section 4. This ordinance shall be in full force and effect upon publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 3<sup>rd</sup> day of July, 2012.

---

Tom Naasz, Mayor

Attest:

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Amanda Lomax, City Clerk

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
July 3, 2012	RADIO AND REPEATER BID
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Power Plant	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve the bid for radios from Pierce Electronics and repeaters from Mid-State Energy Works.

### FISCAL NOTE:

- The cost of this item is \$3,844.00, and \$13,850.00 respectively.
- Funding for this type of item is available in line item FY 2012 53-41-7490.

### BIDS RECEIVED: Radios

<u>COMPANY</u>	<u>PRICE</u>
Pierce Electronics	\$3,844.00
Browns Electronics	\$4,357.44

### BIDS RECEIVED: Repeaters

<u>COMPANY</u>	<u>PRICE</u>
Mid-State Energy Works	\$13,850.00
RMA Engineering LLC	\$18,255.00

### DISCUSSION:

The radios and repeaters will be used to communicate between the Power Plant and Tie Sub.

Respectfully submitted,

Glenn Rodden  
City Administrator

City Of Beloit Power Plant  
215 South Chestnut ST.  
Beloit, Kansas 67420



Tel No (785) 738-5121  
Fax No (785) 738-6401

**To: Glenn Rodden and the Beloit City Council**  
**From: Henry Eilert Power Plant Operations Foreman**  
**Subject: Radios to Communicate between the Plant & Tie Sub**  
**Date: June-28-2012**

---

Glenn we will need to switch out the tie Sub Radio and the power plant radio these radios communicate between the two places, they are making us go to a low band frequency for these radios in May of 2013. The Current radios are Iniven Radios with a patriot programmable Repeater, we have received 2-bids for both the radios and repeaters the bids for the radios came from Henry Pierce and Dan Brown. And the bids for the Allen-Bradley Compact Logic PLC and the necessary cards came from Mid-States Energy Works and From RMA Engineering. The low bids for the radios came from Henry Pierce at \$3,844.00 and the low bids for the cards and repeaters came from Mid-States Energy works for a price of \$13,850.00.

We would like for you to approve the two companies Mid-States Energy works and Pierce Electronics.

Thank you for your consideration on this matter.

#### Radios

Henry Pierce for a price of \$3,844.00	Mankato Kansas
Brown Electronics \$4,357.44	Beloit Kansas

#### Repeaters

Mid-State Energy Works \$13,850.00	Salina Kansas
RMA Engineering LLC \$18,255.00	Minneapolis Kansas

February 8, 2012

City of Beloit  
Attn: Henry Eilert  
119 N. Hersey  
Beloit, KS 67420

Ref: Upgrade metering and control

Henry,

We appreciate the opportunity to provide you with the following proposal to upgrade the metering and control between your power plant and the tie substation.

Mid-States would supply and install (1) Allen-Bradley CompactLogix PLC along with the necessary discrete and analog input and output cards at the Power Plant . We would also supply and install the necessary remote input and output cards at the tie substation. Once the PLC and remote I/O were installed and tested, we would move the existing metering and control from the existing INIVEN system to the PLC. We would need the existing radios to be replaced with Ethernet radios to provide an Ethernet connection between the Power Plant and the tie substation. Our assumption is that you would want that work done by the local radio supplier and therefore we have not included the cost of the radios into this proposal.

The cost to purchase and install the Allen-Brady PLC and remote I/O would be \$13,850 plus any applicable taxes. We could also install Allen-Brady software on a computer and give you metering and control from the computer for an additional \$1,930.

Please let us know if you have any questions. As always, we appreciate your business.

Sincerely,



Mike Schmaderer, P.E.  
President, Mid-States Energy Works, Inc.



May 17, 2012

City of Beloit  
Attn: Henry Eilert  
119 N. Hersey  
Beloit, KS 67420

Mr. Eilert,

In order to renovate the metering and control between your tie substation and your power plant, RMA would arrange for and install two Modicon PLC's. We would install one PLC at the tie substation and one at the Power Plant, along with the necessary discrete and analog input and output cards. RMA would exchange the current metering and control from the existing telemetering system to the PLC's once they are installed, connected, and tested. The present radios would need to be replaced with Ethernet radios to provide an Ethernet connection between the tie substation and the Power Plant. The cost of the radios has not been included in this plan per your request.

The cost to procure and install the two Modicon PLC's would be **\$18,255** not including taxes.

Sincerely,

RMA Engineering, LLC

A handwritten signature in black ink, appearing to read 'J.P. Metzler', is written over a horizontal line.

J.P. Metzler

RMA Engineering, LLC  
PO Box 18  
Minneapolis, KS 67467

[www.rmaengineer.com](http://www.rmaengineer.com)

Pierce Electronics

Henry & Kim Pierce  
1970 V Road, Ste 2  
Mankato, KS 66956

# Quote

DATE	ESTIMATE NO.
2/28/2012	7167

NAME / ADDRESS
Beloit Power Plant P.O. Box 567 215 S. Chesnut Beloit, KS 67420

DESCRIPTION	QTY	COST	TOTAL
XT09-4E1-RA High powered ethernet radio	2	1,100.00	2,200.00
YS89612 11db Yagi antenna	2	275.00	550.00
LABH350NN lightning arrestor	2	124.00	248.00
Antenna Coax	100	1.56	156.00
Type N connectors	4	12.50	50.00
Service Call to Beloit to sub station powerplant	1	40.00	40.00
Labor to install antennas, ethernet raidos, and configure	1	600.00	600.00
Note: Labor is based upon the use of city bucket truck to install antennas and coax.			
<b>TOTAL</b>			\$3,844.00

Phone #	Fax #
785-378-3158	785-378-3158

E-mail
kfpierce60@gmail.com



## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
July 3, 2012	IMPACT FEES, TAP FEES, FRANCHISE FEES		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> JOURNAL ACTION	<input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve implementing impact fees and tap fees as stated in exiting ordinances and resolutions. I also recommend that the council approve gradually adding existing franchise fees to our utility bills.

### FISCAL NOTE:

- There is no direct cost associated with this item.

### DISCUSSION:

Impact and tap fees were passed by previous city councils, but they were either suspended or not collected in the past. City staff is recommending that we follow existing ordinances and begin collecting those during 2012.

The City of Beloit has imposed franchise fees on its three main utilities (electric; sewer; and water) for decades. City staff is recommending that we pass through the franchise fees on city utility bills the same way that private businesses (cable and telephone) pass through franchise fees to their customers.

Respectfully submitted,

Glenn Rodden  
City Administrator

## **Impact Fee Study**

The purpose of my analysis was to review the existing impact fees and make recommendations as to the level of charges that should reasonably be in effect consistent with:

1. The fixed assets installed by the City; and
2. The capital expenditure requirements identified in the water and wastewater utilities' 5-year Capital Improvement Plan (CIP).

At the outset of the review, it was determined that the proposed impact fees should meet a number of goals and objectives. These goals and objectives deal primarily with criteria related to fee sufficiency and level. Specifically, the major objectives considered in this study included:

- ◆ Existing customers, to the extent practical, should not finance or be impacted by the cost of financing and constructing water and wastewater infrastructure to serve new growth;
- ◆ The water impact fees should be sufficient to fund the allocable cost of the identified capital requirements associated with providing water production; treatment and transmission service to new development;
- ◆ The wastewater impact fees should be sufficient to fund the allocable cost of the identified capital requirements associated with providing wastewater transmission, treatment and disposal service to new development;
- ◆ The impact fees should not be used to fund deficiencies in the capital needs of the water and wastewater utility systems (i.e., no expenditures for renewal and replacement or upgrade of facilities allocable to existing customers);
- ◆ The impact fees should be based upon reasonable level of service standards that meet the needs of the City, should be indicative of the criteria used for long-term infrastructure planning, and should be consistent with industry standards;
- ◆ The proposed impact fees should be based on cost of service (full cost recovery) principles;

The proposed water and wastewater impact fees presented in this report have been structured to meet these objectives. The fees I calculated during the course of my analyses were based on the recovery of capital-related costs that have been incurred and which have available capacity to serve new development as well as costs anticipated to be incurred by the City during the projection period.

Based on my review, I recommend that the City reactivate the impact fees at their previous levels of \$350 for water and \$400 for wastewater for the remainder of 2012. I further recommend, that in January 2013, the City adjust the impact fees to reflect the actual impact of new water and wastewater services to their respective systems.

**DEFINITIONS:**

MGD – Million Gallons Day  
gpd – Gallons per Day  
ERC – Equivalent Residential Connection

**CALCULATIONS:**

**Water**

Capacity = 1.5 MGD

Peaking Factor (Engineering Constant) = 1.2

Treatment Capacity = (Capacity / Peaking Factor) = 1.25 MGD

Average daily flow = 553,000 gpd. (Monthly avg. – 2011)

# of connections = 1846 (March 2012)

Level of service per ERC (avg. daily flow / connections) = 300 gpd.

# of ERC served by Capacity (Capacity/ERC) = 4166

Cost of facilities (Plant, Intake, Towers, Pre-sedimentation, Clarifier) = \$

Cost of facilities / # of ERC = \$4,000,000 / 4166 = \$960

Cost of CIP (Electrical upgrades, Pump upgrades, Intake station power) = \$300,000

Cost of CIP / # of ERC = \$72

Water Impact Fee = \$1032

**Wastewater**

Capacity = 2.2 MGD

Peaking Factor (Engineering Constant) = 1.3

Treatment Capacity (Capacity / Peaking Factor) = 1.69MGD

Average daily flow = 384,000 gpd. (Monthly avg. - 2011)

# of connections = 1728 (March 2012)

Level of service per ERC (avg. daily flow / connections) = 222 gpd.

# of ERC served by Capacity (Capacity/ERC) = 7613

Cost of facilities (Plant & 8 lift stations) = \$8,010,520

Cost of facilities / # of ERC = \$8,010,520 / 7613 = \$1052

Cost of CIP = (Replace #4 Lift Station, Guzzler Truck, Process pumps) = \$450,000

Cost of CIP / # of ERC = \$59

Wastewater Impact Fee = \$1,111

502 East 12<sup>th</sup> Street  
Beloit, Kansas 67420



Tel No (785) 738-3781  
Fax No (785) 738-2290

**TO:** Glenn Rodden  
City Administrator

**FROM:** Ronald Sporleder  
Director of System Operations

**RE:** Impact Fee Proposal

**DATE:** June 29, 2012

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Glenn,

The direct cost of installing a new electric connection in 1997 for the electric Utility include: \$75.00 for the meter, socket and hub, \$75.00 for wire and \$60.00 for labor. To this amount, approximately \$150.00 is added as a charge for the capital investment for the extra capacity of the system. If the installation is not typical, the charge will be increased to cover the actual increase in costs above a typical installation. This will result in a one-time, Electric Utility impact fee of \$350.00 paid at the time of connection.

From 1997 to present there has been a 2.264238% increase in material costs and with taken into account, the direct cost of installing a new electric connection in 2012 for the electric Utility include: \$261.09 for the meter, socket and hub, \$112.80 for wire, \$101.60 for labor and bucket truck cost \$110.00. To this amount, approximately \$340.00 is added as a charge for the capital investment for the extra capacity of the system. If the installation is not typical, the charge will be increased to cover the actual increase in costs above a typical installation. This will result in a one-time, Electric Utility impact fee of \$932.22 paid at the time of connection. It would be nice to adjust to this amount at a later date.

This Impact Fee is to help off set the cost of future expansions, upping the size of wire on the primary side, replacing poles, replacing or maintaining feeder transformers, installation and maintenance of capacitor banks and regulators as needed, new feeders to or out of the power plant and to rebuild or convert the existing lines. This is a few items that this could be used for and it would not pay for very much at the beginning but years down the road it could help even more as money was built up for this.

How this is understood at this time, if inside the city limits there will be only the Impact Fee and outside of the city limits there will be the Impact Fee and the cost of all materials. This is for new structures and for areas that are replacing or updating there service because of a larger load

It is recommended that the Impact Fee stay the same as it was in 1997 of the amount of \$350.00 and bring it up current date prices at a later date or go ahead and bring it up to current day prices of \$932.22 at this time. This should also be reviewed on a yearly basis to verify that the cost amount is adequate to material cost of the review time.

Director of Electric Operations  
Ronald Sporleder

# Community Development Report

## June 2012

**Neighborhood Revitalization-** Sent out renewal information to taxing entities participating in the Neighborhood Revitalization Program. Following up with meetings with several groups in May and June.

**North Campus Facility-** The Real Estate Disposition Initiative or REDI Committee developed a Request for Proposal or RFP. That document was approved by the Beloit City Council and has been sent out to developers, commercial realtors and it is available at the Beloit Municipal Building, City office. Some developers specifically requested copies mailed to them. I have large and small copies of the plat available to show people. The City is also placing some paid ads in select publications around the state. The first proposals are expected by July 6<sup>th</sup>.

**Housing-** I have been visiting with our Realtors and the numbers of listings they have are very low. We are in the process of completing a Housing Assessment Tool for the state. We did receive letters of support from Sunflower Manufacturing, Farmway COOP and Great Plains Manufacturing. Our businesses see the need for more housing. They are working hard to hire new employees to our area. I will also be attending a hearing next week on a new moderate income housing development program.

**Downtown Improvement Grants-** I attended a hearing in Topeka on a new grant program that begins in January. It is a Downtown Improvement Grant to help make repairs to the exterior of buildings in the downtown business district. This includes roofs and foundations. It will help address lead paint issues and other problems for structures. The hearing was important because it provided us an opportunity to have input on how the rules will be written. There is only \$750,000 available for this program statewide.

**SVED Business Park-** Midway Developed moved in a building. They have put a new front and doors on the building. Schroeder's started construction on their building. Jeff Roberg has done the dirt work for his building. The roadway through the Business Park will need to be developed.

**Pocket Cards-** The latest edition of our Pocket Cards have been mailed. They were sent to over 200 site selectors, commercial realtors and developers.

### **Prospective business expansions-**

1. **Project Mallard-**In April we were contacted by a representative of a local business. They are interested in possibly putting up a new building and expanding the size of their business so they may offer more products. We will be meeting with them later in April to discuss their ideas in greater detail. (Update-They have requested a copy of the North Campus Development Plat) **May Update-** They have received the plat. They are waiting to see the RFP. **June Update-**They have received the RFP documents.
2. **Project Yellow-** In April we were contacted by a representative of a local business. They are interested in possibly putting up a new building to expand their retail space. **May Update-**They are waiting on the RFP for the North Campus Development area. **June Update-**They have received the RFP documents.

3. **Project AG-**In late January I was contacted by a local business manager. They are preparing to move out of their current business location and into a new building. They will be renovating a very large area. They will be submitting a Neighborhood Revitalization Application to assist with this project. **February Update-**They will be closing on the property within the next few days. Their revitalization application will be submitted afterwards and the renovation work will begin in March. **March Update-**Ag Mark is moving into the building formerly occupied by USDA/NRCS. They have moved to the Galaxy Building next to the movie theater. **Success!!!**
  
4. **Project GO-** On June 28, I met with a local business that is looking at adding more employees and possibly a physical expansion of the business. We reviewed new state programs that are available to assist them. **August Update-**They are working on plans to move forward with at least part of this project soon. **September update-**This business is currently advertising for bids. **October Update-**This project is moving forward. **November Update-**they were opening bids. **January Update-**Nothing new to report. **March Update-**Construction is underway on a building at Sunflower Manufacturing. **Success!!!**

### **Prospective new business developments-**

1. **Project Bushel-** On June 11 we received an RFP from the state for a business seeking a location tied directly to rail service and available grain storage facilities. We have responded with preliminary information that was requested.
  
2. **Project Coast-** On June 7 I was contacted by a person from out of state who is looking for a retail/service business location in Beloit. We have provided them with a list of available buildings and contact information as requested.
  
3. **Project Bronze-** On May 8 I was contacted by a local resident who is interested in establishing a new business in downtown Beloit. We looked at several buildings and they are currently working with one property owner on gathering information on utilities and lease rates. **June Update-**Nothing new to report.
  
4. **Project Drum-** On May 8 I was contacted by the Kansas Department of Commerce. They had two new business prospects seeking available buildings. Only one of those (***Texas based company looking for existing buildings***) was suitable for us to consider. We were able to put together information on one building for their consideration. **June Update-**Nothing new to report
  
5. **Project Chocolate-** On March 16 I was approached to assist with looking at land and zoning issues for a prospective new business from outside Mitchell County. They have identified two potential locations. This would create 4 to 6 new jobs. **May Update-** The property owner has contacted the city to discuss utility needs and other development issues. Property has been purchased and an announcement will be made soon. **June Update-** At my last meeting with them they were working to close on the property. They also hired their first employee and will be making an announcement soon on the name of the business. **SUCCESS!!**

6. **Project Carver-** In early February I assisted with the development of a business plan for a home based service business. The business would be based in Beloit but service work would be statewide. They are working to fine tune the business plan and seek a small amount of financing to help start the business. **March Update-** We have a meeting with the bank later this week. **April Update-** This project has been put on hold for 30-60 days. **May Update-** A decision will be made in June whether they will continue to consider this project. **June Update-**Decision will be made final week of June.
  
7. **Project Stone-**This business first contacted me over a year ago to express interest in opening a new store in Beloit. Within the past several weeks they have been in Beloit to look for a place to locate a store. They have contacted several property owners but have not found a suitable location at this time. **July Update---** We have an opportunity for this business to possibly purchase a building in downtown Beloit. We are discussing the potential for this opportunity now. **August Update-** I continued discussing building options with this business. They have recently met with a building owner in Beloit. **September Update-**They are continuing to look for a location. They are slowing down their process. **October Update-**A decision is expected by the end of October. **November Update-**I visited with this person at their current business location. They are still very interested in opening a new store in Beloit. **January Update-**This business owners were in Beloit in late December. They continue to have interest in opening a store here. **February Update-**The business owners were in Beloit again on February 15<sup>th</sup> to look at possible locations. We continue to try and get them into a downtown location as they requested. **March Update-** They were back in Beloit and met with a building owner to discuss a possible lease. They have contacted me since then and they are still looking for a building. They want to move to Beloit this Spring. **April Update-** They continue to work to try and find a location in Beloit. **May Update-** (We are still awaiting word from a potential investor)
  
8. **Project Light-** On November 8, I was contacted by an existing business owner. They are interested in starting up another business. They would prefer a location on Highway 24. We discussed their needs and properties they are interested in at this time. I have put them in touch with the property owners and assisted them in determining market rates for property. **December Update-** They continue to speak with property owners we discussed last month. **May Update-**They have recently purchased property. An announcement will be made at a later date when they are ready. **June Update-**Purchase of the property has been completed. More information expected in July.
  
9. **Project Volt-** I was first contacted in **September 2010**, by a local person who was aware of a business in our region that had expressed interest in relocating to Beloit. I followed up on the information and confirmed the business does have interest in relocating to Beloit. **September 2011 Update-**This business is looking at a new position for their business. This still includes interest in relocating to Beloit. **May 2012-** **They have been in contact with a property owner in Beloit and have a specific site in mind. We are still in touch on this project.**
  
10. **Project Cabinet-** This project first came up about two years ago. It has been discussed back and forth since that time. Last summer we had meetings with staff from NCK Regional Planning Commission to discuss financial assistance for the project. They are looking at 2 to 3 new jobs and a 50,000 s.f. facility. In **May 2011** they began looking at this again and they are looking at two possible locations with much more interest than last year. We hope to meet with them again before the end of the month. **June Update-**Nothing new to report. I have called them a couple of times but have not been able to speak to them. **July Update-**Nothing new to report. Anticipate more

information when the North Campus property is available. **August Update**-They are looking at a specific piece of property to purchase and put up a building for their business. At the time of this report no contract has been signed. **September Update**-They have been in contact with Curt Frasier to purchase a property in the Solomon Valley Business Park. **October Update**-Expect construction next Spring. **November Update**-They are working to close on the property and plan to submit a Neighborhood Revitalization Application soon. **January Update**-Schroeder's have closed on the purchase of a lot in the business and could start construction this Spring. This is the third lot to be sold in the business park within the past few months. **Success! Construction started**

### **Additional Business Notes-**

- KDHE Phase II Report---The City of Beloit has received a report from KDHE stating they have found no problems with the property at 5<sup>th</sup> & Mill and the land can be sold for redevelopment.
- NCK Technical College students started working on the Walking Trail before the end of school. Most of the surface material has been put down. It needs to be packed and the students can finish the project after school resumes.
- The new pool opened on schedule and has been very busy. The city is going to be working on bank stabilization in the park to correct problems from the soil erosion from the river that forced roads in the park to be closed.
- Much of the library move was completed last week thanks to many volunteers and donated trailers.

## ITEMS FOR COUNCIL DISCUSSION

DATE:	TITLE:
July 3, 2012	WORK SESSION DISCUSSION

### DISCUSSION:

Items for discussion at your July 3, 2012 Work Session will include the following:

- A. Budget preview. The city administrator will do an overview of the budget process for the city council.

Respectfully submitted,

Glenn Rodden  
City Administrator