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## CITY COUNCIL AGENDA

Tuesday, January 17, 2012

7:00 p.m.

1. CALL TO ORDER
  - A. Roll Call
  - B. Invocation
  - C. Pledge of Allegiance
2. MAYOR AND COUNCIL REPORTS
3. STAFF REPORTS
  - A. City Attorney Report
  - B. City Administrator Report
4. PUBLIC COMMENT
  - A. Tony Salcido – Pit Bull Ordinance
  - B. Jim Bell – Roadside Park
5. EMPLOYEE OF THE QUARTER
  - A. Power Plant Employees
  - B. Craig Marcotte
  - C. Loren Chism
6. CONSENT AGENDA
  - A. 1/3/12 City Council Meeting Minutes
  - B. Appropriations 1B
7. ORDINANCES
  - A. Ordinance 2106 KDHE Loan
8. RESOLUTIONS
  - A. Resolution 2012-2 2011 GAAP Waiver
  - B. Resolution 2012-3 NMPP Representative Appointments
9. FORMAL ACTIONS
  - A. 2011 Audit Agreement

10. CLOSED SESSION
  - A. Non-Elected Personnel
11. ADJOURNMENT

## ***WORK SESSION AGENDA***

1. CORRESPONDENCE AND STAFF REPORTS
  - A. Library December Meeting Minutes
  - B. City Attorney Report
  - C. City Administrator Report
2. DISCUSSION ITEMS
  - A. North Campus Platting and Rezoning
  - B. Animal Control
3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**

ORDINANCE NO. 2034

AN ORDINANCE AMENDING ORDINANCE NO. 1992 ADDING ARTICLE 9. BREED SPECIFIC REGULATIONS TO CHAPTER II. ANIMALS, AND FOWL OF THE CODE OF THE CITY OF BELOIT, KANSAS

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Chapter II. Animals and Fowl of the Code of the City of Beloit, Kansas, is hereby amended to read as follows:

**ARTICLE 9. BREED SPECIFIC REGULATIONS**

**PIT BULL DOGS and ROTTWEILER DOGS**

**Sec. 2-901. Definitions.**

For purposes of this ordinance, the definitions set forth in Section 2-101 of Chapter II of the Beloit Animal Code are incorporated by reference. The following words and phrases when used in this ordinance shall have the meanings respectively, ascribed to them:

*Enforcement Authority* means the city administrator, chief of police, animal control officer and their respective designees.

*Pit Bull Dog* is defined to mean any and all of the following dogs:

The Staffordshire Bull Terrier breed of dogs;

The American Staffordshire Terrier breed of dogs;

The American Pit Bull Terrier breed of dog;

Any other breed commonly known as Pit Bull, Pit Bull Dog, or Pit Bull Terrier;

Dogs which have the appearance and characteristics of being predominantly of the breed of dogs known as Staffordshire Bull Terrier, American Pit Bull Terrier or American Staffordshire Terrier.

The registration of a dog with a dog association or in any governmental jurisdiction as a pit bull or any of the dogs listed above, including Rottweiler dogs shall constitute prima facie evidence the animal is prohibited by this ordinance.

*Rottweiler dogs* shall be defined as described by the American Kennel Club.

**Sec. 2-902. Prohibition**

No resident shall own, keep, harbor, or in any way possess a pit bull dog or Rottweiler dog within the city limits of Beloit, Kansas. The City Administrator shall implement administrative regulations related to standards and requirements to protect the public safety governing non-resident possession of a pit bull dog or Rottweiler dog within the city limits on a temporary basis.

**Sec. 2-903. Exception.**

Pit bull dogs and Rottweiler dogs located within the city limits and lawfully registered with the City of Beloit on the effective date of this ordinance may be kept within the city limits upon strict compliance with the standards and requirements set forth in Article 9.

**Sec. 2-904. Standards and Requirements**

The keeping of a pit bull dog or Rottweiler dogs eligible for the exception under Section 2-903 above shall be subject to the following mandatory requirements:

*(1) Special Permit Required*

A special annual permit shall be required for keeping of any pit bull dog or Rottweiler dogs

eligible for the exception under Section 9-903. No permit shall be granted except with such conditions attached as shall, in the opinion of the enforcement authority, reasonably protect the public health, safety and welfare. A temporary permit may be issued following application and pending final disposition of the application. Permits shall only be issued to adults.

(2) *Application for Permit*

An application for a pit bull dog or Rottweiler dogs permit pursuant to this ordinance shall be made no later than 30 days following the effective date of this ordinance. The application shall be on forms provided by the city, with its form, content and submittal requirements to be determined by the city administrator.

(3) *Permit Fee*

An application fee for an annual permit shall be \$75.00 for each pit bull dog or Rottweiler dog.

(4) *Standards and Requirements*

The keeping of a specially permitted pit bull dog or Rottweiler dogs in the city limits shall be subject to the following mandatory requirements, in addition to compliance with all other state and local laws and regulations:

- (a) Leash Requirement Outside of Pen. No person shall permit a pit bull dog or Rottweiler dog to go outside the owner's residential structure or the dog's kennel or pen unless such dog is securely leashed with a leash no longer than four (4) feet in length and an adult is in physical control of the leash; provided however, that pit bull dogs or Rottweiler dogs may be in the rear yard of the owner's premises without a leash when the rear yard is securely fenced and an adult is physically present in the rear yard with the dog. No person shall permit a pit bull dog or Rottweiler dogs to be kept tethered in any manner outside its kennel or pen.
- (b) Confinement Outdoors. All pit bull dogs shall be securely confined indoors or in a securely enclosed and locked pen or kennel. Such pen or kennel must meet administrative regulations for construction and location standards established by the City Administrator. All structures used to confine specially permitted pit bull dogs must be locked by a key or combination lock when such animals are within the structure.
- (c) Confinement Indoors. No pit bull dogs or Rottweiler dogs may be kept on a porch, patio or in any part of a house or structure that would allow the dog to exit such building on its own volition.
- (d) Signs. All owners, keepers or harborers of pit bull dogs or Rottweiler dogs shall within 30 days of the effective date of this ordinance display in a prominent place on their premises a sign easily readable by the public using the words "Beware of Dog". In addition, a similar sign is required to be posted on the kennel or pen of such animal.
- (e) Special Collar. All pit bull dogs and Rottweiler dogs shall be required to wear a special designated color collar at all times when not confined indoors. The collar shall be visibly on the dog when it is in a kennel or pen, or on a leash. The collar shall be one provided by the owner and approved by the City. The Enforcement Authority shall designate the specific color required.
- (f) Insurance. All owners of pit bull dogs and Rottweiler dogs shall, within thirty (30) days of the effective date of this ordinance obtain and have in effect public liability insurance in a single incident amount of \$100,000.00 for bodily injury to or death of any person or persons or for damage to property owned by any persons which may result from the ownership, keeping or maintenance of such pit bull dogs and Rottweiler dogs. At the time of initial application for a special permit, the owner, keeper or harborer must present proof of the

required insurance. At the time of subsequent registration renewal, the owner, keeper or harborer shall show proof of insurance for the present registration period and proof that there was continuous insurance coverage throughout the period of the prior special permit year. In the event said liability insurance is canceled, lapsed or for any other reason becomes non-enforceable, said owner, keeper or harborer shall be in violation of the provisions of this ordinance. The owner, harborer or keeper shall notify the City within ten (10) days of any cancellation, lapse or non-enforceability of this insurance, and provide proof substitute coverage has been obtained. The insurance may be in the form of a special liability policy or a standard homeowners or renters insurance policy from a Kansas licensed insurer which does not have a policy of limiting or excluding coverage due to pit bull dogs or Rottweiler dog ownership.

- (g) Identification Photographs. All owners, keepers or harborers of pit bull dogs and Rottweiler dogs shall make available the dog during the special permit process in order to allow the City to obtain digital photographs of the registered animal for identification purposes.
- (h) Reporting Requirements. All owners, keepers or harborers of specially permitted pit bull dogs and Rottweiler dogs shall, within ten (10) days of the occurrence, report the following information in writing to the City.
  - (1) The removal from the city limits or death of a specially permitted pit bull dog or Rottweiler dogs.
  - (2) The birth of offspring of the specially permitted pit bull dog or Rottweiler dogs.
  - (3) The new address of the premises where the pit bull dog or Rottweiler dogs is kept or harbored should the owner move within the city limits.
- (i) Animals Born to Specially Permitted Dogs. All offspring born of pit bull dogs and Rottweiler dogs specially permitted with the City must be removed from the city limits within six (6) weeks of their birth.

**Sec. 2-905. Sale or Transfer of Ownership Prohibited.**

No person shall sell, barter or in any other way transfer ownership of a pit bull dog or Rottweiler dogs to any person within the city limits unless the recipient person is an adult permanently residing in the same household and on the same premises as the owner issued the special permit.

**Sec. 2-906. Duty of Owners: Failure to Comply.**

The purpose of the requirements in this ordinance governing pit bull dogs and Rottweiler dogs is to prevent attacks, injuries or deaths by mandating use of control methods. It is the positive duty of any owner of a pit bull dog or Rottweiler dogs to take all necessary steps to comply with this ordinance. It is unlawful for the owner of a pit bull dog or Rottweiler dogs within the city limits of Beloit to fail to comply with the provisions of this ordinance.

Any dog found to be the subject of a violation of this ordinance shall be subject to immediate seizure and impoundment. Failure to comply shall also be considered good cause for the revocation of any license or special permit issued allowing for the keeping of the subject dog, resulting in the immediate removal of the animal from the City.

**Sec. 2-907. Costs to be paid by responsible persons.**

Any reasonable costs incurred by the City in seizing, impounding, confining or disposing of any pit bull dog or Rottweiler dogs pursuant to the provisions of this ordinance shall be charged against the owner of such animal and shall be subject to collection by any lawful means.

**Sec. 2-908. Administration and Enforcement.**

It shall be the duty of the city administrator, through the enforcement authority to administer and enforce the provisions of this ordinance. The city administrator shall have authority to establish reasonable

administrative regulations, policies and procedures as needed to effectively carry out the spirit and intent of this ordinance.

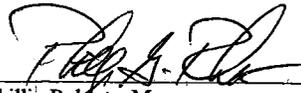
**Sec. 2-909. Penalties.**

Wherever in this ordinance any act is prohibited or is declared to be unlawful or the performance of any act is required or the failure to do any act is declared to be unlawful, the violation of any provision of this ordinance shall be punished by a fine of not more than two thousand five hundred dollars (\$2,500), or by imprisonment for a period not exceeding one (1) year, or by both fine and imprisonment, at the discretion of the court. Each day any violation of this ordinance continues shall constitute a separate offense.

Section 2: Article 9. Breed Specific Regulations is hereby added.

Section 3: This ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 1<sup>st</sup> day of May, 2007.

  
Phillip Roberts, Mayor

ATTEST:

  
Charlene Abell, City Clerk



BELOIT CITY COUNCIL MEETING MINUTES  
January 3, 2012

The Beloit City Council met in regular session on January 3, 2012 in the Council Chambers. Mayor Rebecca Koster called the meeting to order at 7:00 p.m. City Council members in attendance were Tom Naasz, Frank Delka, Pat Struble, Matt Otte, Bob Richard, Denis Shumate, and Rick Brown. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax. Councilor Kent Miller was absent from the meeting.

Department heads in attendance were Murray McGee, Kendal Francis, Ron Sporleder, Brenon Odle, Lynn Miller, Mike Haeffele, and Chris Jones.

Mayor Koster gave the invocation and the Pledge of Allegiance was recited.

Councilor Naasz wanted to thank Ronnie Sporleder and the electric crew for their quick response with the power outage.

City Administrator Glenn Rodden reported on the following: 1. New Pool construction is going forward. 2. The waterline project is moving forward. 3. There will be a preconstruction meeting January 16<sup>th</sup> for the cooling tower project. 4. Law Enforcement Center is ready to move into.

The Consent Agenda consisted of December 20, 2011 Council Meeting Minutes, and appropriations 1A. A motion was made by Councilor Delka and seconded by Councilor Naasz to approve the Consent Agenda in its entirety. Roll call vote yeas: Struble, Naasz, Shumate, Otte, Brown, Richard, and Delka. Nays: None.

Ordinance 2105 Scrap Metal Dealer Registration was brought for Council approval. Ordinance 2105 regulates scrap metal dealing within the city limits of Beloit as required by the State of Kansas. A motion was made by Councilor Struble and seconded by Councilor Delka to approve Ordinance 2105 Scrap Metal Dealer Registration. Roll call vote yeas: Brown, Struble, Naasz, Otte, Richard, Shumate, and Delka. Nays: None.

Staff is recommending Council approve an engineering agreement with Olsson Associates in the amount of \$25,000.00. This engineering agreement is for the catalytic convertor project for the power plant. The funds to finance this project will come from revenue bonds that were issued December 2011. A motion was made Councilor Otte and seconded by Councilor Naasz to approve an engineering agreement with Olsson Associates in the amount of \$25,000.00. Motion carried 7-0. Nays: None.

Staff is recommending Council approve a police car bid from Beloit Motor Company in the amount of \$37,516.00. The vehicle is a 2012 Chevy Tahoe and will be financed through a four-year lease/purchase agreement. A motion was made by Councilor Naasz and seconded

by Councilor Shumate to approve the police car bid from Beloit Motor Company in the amount of \$37,516.00. Motion carried 7-0. Nays: None.

A motion was made by Councilor Naasz and seconded by Councilor Brown to Adjourn the Council Meeting. Motion passed 7-0. The meeting ended at 7:22 p.m.

The work session began at 7:22 p.m. City Council members in attendance were Tom Naasz, Frank Delka, Pat Struble, Matt Otte, Bob Richard, Denis Shumate, and Rick Brown. Also present were, City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax. Councilor Kent Miller was absent from the meeting.

Department heads in attendance were Murray McGee, Kendal Francis, Ron Sporleder, Brenon Odle, Lynn Miller, Mike Haeffele, and Chris Jones.

Staff discussed the changes for the fee schedule with Council. The fee schedule will be discussed next meeting as well.

Work Session ended 7:33 p.m.

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REBECCA KOSTER, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>8 ACE HARDWARE</b>										
48809		12/31/2011	1/19/2012		60.44		12/1/2011	9624		Posted
			25-00-6000			407319 mailbox			18.99	0.00
			25-00-6000			407752 RASP & sand drum kit			7.98	0.00
			25-00-6000			408529 spray paint & blade			22.48	0.00
			25-00-6000			409116 doorknob			10.99	0.00
									<u>60.44</u>	<u>0.00</u>
48811		12/31/2011	1/19/2012		59.94		12/5/2011	9693		Posted
			51-41-6000			407563 bulbs & batteries			37.96	0.00
			51-41-6000			407627 masks & oil dry			21.98	0.00
									<u>59.94</u>	<u>0.00</u>
48825		12/31/2011	1/19/2012		0.00	406425	11/15/2011	9694		Posted
			51-43-6000			406425 EPA Carb replace spout			7.49	0.00
			51-43-6000			406432 credit return			0.00	7.49
									<u>7.49</u>	<u>7.49</u>
48836		12/31/2011	1/19/2012		22.98		12/15/2011	8540		Posted
			51-43-6000			408224 foam			3.99	0.00
			51-43-6000			408162 box of USS flat washers			18.99	0.00
									<u>22.98</u>	<u>0.00</u>
48848		12/31/2011	1/19/2012		23.12		11/1/2011	9858		Posted
			10-14-6000			405750 paint & roller cover			15.98	0.00
			10-14-6000			405686 rope			7.14	0.00
									<u>23.12</u>	<u>0.00</u>
48855		1/19/2012	1/19/2012		40.48	409298	1/6/2012	11634		Posted
			10-12-6110			batteries & door bell			40.48	0.00
48888		1/19/2012	1/19/2012		8.56	409456	1/10/2012	9877		Posted
			10-11-4300			furnace filters			8.56	0.00
48922		12/31/2011	1/19/2012		42.14		12/29/2011	9775		Posted
			10-19-6000			408992 reducer couplings			17.16	0.00
			10-19-6000			408928 thread cutting oil			24.98	0.00
									<u>42.14</u>	<u>0.00</u>
<b>11 ADVANCE INSURANCE COMPANY</b>										
48832		1/19/2012	1/19/2012		628.08		1/9/2012	9848		Posted
			21-00-2100			Jan 2012 life insurance			628.08	0.00
<b>558 AFLAC</b>										
48788		1/6/2012	1/6/2012		446.70					Posted
			10-00-2035			125 Plan			233.74	0.00
			51-00-2035			125 Plan			36.08	0.00
			52-00-2035			125 Plan			65.97	0.00
			53-00-2035			125 Plan			110.91	0.00
									<u>446.70</u>	<u>0.00</u>
48789		1/6/2012	1/6/2012		21.41					Posted
			10-00-2035			AFLAC Rider			21.41	0.00
48797		1/6/2012	1/4/2012		22.24					Posted
			10-00-1010			Adam Thompson AFLAC			22.24	0.00
<b>21 ALCO-DUCKWALL STORES INC</b>										
48843		1/19/2012	1/19/2012		60.24	221-07539	1/6/2012	9861		Posted
			10-11-6000			Supplies			60.24	0.00
48854		12/31/2011	1/19/2012		11.98	221-07509	12/28/2011	11627		Posted
			10-13-6000			tape & trash bags			11.98	0.00
48887		12/31/2011	1/19/2012		32.99	221-07330	11/16/2011	11636		Posted
			10-13-2911			foot locker			32.99	0.00
48903		12/31/2011	1/19/2012		39.61	221-07452	12/8/2011	9887		Posted
			10-13-6110			Supplies for X-mas party			39.61	0.00
<b>813 AMERIPRIDE LINEN SERVICES</b>										
48829		12/31/2011	1/19/2012		47.93	2300108955	12/30/2011	8873		Posted
			51-43-3000			mops, mats & rag service			15.98	0.00
			52-43-3000			mops, mats & rag service			15.98	0.00
			53-43-3000			mops, mats & rag service			15.97	0.00
									<u>47.93</u>	<u>0.00</u>

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>813 AMERIPRIDE LINEN SERVICES (continued)</b>								
48884	1/19/2012	1/19/2012	144.18	2300111380	1/6/2012	8880		Posted
	53-43-3000			mats, mops & rag service			48.06	0.00
	52-43-3000			mats, mops & rag service			48.06	0.00
	51-43-3000			mats, mops & rag service			48.06	0.00
							<u>144.18</u>	<u>0.00</u>
<b>2440 ASC PUMPING EQUIPMENT</b>								
48927	12/31/2011	1/19/2012	563.06	IN0022136	12/27/2011	9780		Posted
	10-18-6000			large bore seal kit			563.06	0.00
<b>2032 AT&amp;T</b>								
48844	12/31/2011	1/19/2012	95.04	78573820471921	12/27/2011	9860		Posted
	10-19-5310			North Campus phone service			95.04	0.00
48852	12/31/2011	1/19/2012	179.23	08900759485827	12/13/2011	11633		Posted
	10-13-5310			Police dept phone service			179.23	0.00
48889	12/31/2011	1/19/2012	647.59	78573826196787	12/27/2011	9878		Posted
	10-11-5310			Admin phone service			552.55	0.00
	10-20-5310			Cemetery phone service			34.50	0.00
	52-41-5310			Sewer phone service			60.54	0.00
							<u>647.59</u>	<u>0.00</u>
<b>2383 ATTORNEY GENERAL'S OFFICE</b>								
48906	12/31/2011	1/19/2012	180.00	11-2419	12/21/2011	9898		Posted
	41-00-5129			Electric Utility Systems Revenue Bond			180.00	0.00
<b>63 BELL MEMORIALS LLC</b>								
48907	1/19/2012	1/19/2012	211.50	5830	1/12/2012	9629		Posted
	25-00-7450			truck & equipment stickers			211.50	0.00
<b>64 BELOIT AUTO AND TRUCK PLAZA</b>								
48923	12/31/2011	1/19/2012	49.03	119527	12/30/2011	9778		Posted
	10-18-4310			tube & bushing			49.03	0.00
<b>80 BELOIT TYPEWRITER EXCHANGE</b>								
48800	12/31/2011	1/19/2012	8.99	752665	12/22/2011	8549		Posted
	51-43-6000			map tacks			8.99	0.00
48801	12/31/2011	1/19/2012	18.99	752710	12/28/2011	9690		Posted
	51-41-6110			legal pads			18.99	0.00
48866	12/31/2011	1/19/2012	47.85		12/14/2011	9855		Posted
	53-43-3000			752600 UPS Shipping			29.18	0.00
	53-43-3000			752612 UPS Shipping			18.67	0.00
							<u>47.85</u>	<u>0.00</u>
48908	1/19/2012	1/19/2012	44.11		1/9/2012	9875		Posted
	10-11-6110			675503 index sets			34.86	0.00
	10-11-6110			675531 index & pens			9.25	0.00
							<u>44.11</u>	<u>0.00</u>
48935	1/19/2012	1/19/2012	60.34	675546	1/12/2012	9776		Posted
	10-17-6110			card reader, ink cartridge, envelopes			60.34	0.00
<b>669 BLADE-EMPIRE PUBLISHING</b>								
48826	12/31/2011	1/19/2012	104.87		12/31/2011	9851		Posted
	52-43-5400			105448 Waste water operator ads			28.50	0.00
	52-43-5400			105574 Waste water operator ads			28.50	0.00
	52-43-5400			105209 Waste water operator ads			28.50	0.00
	52-43-5400			105253 Waste water operator ads			28.50	0.00
	52-43-5400			105976 Discount			0.00	9.13
							<u>114.00</u>	<u>9.13</u>
48827	12/31/2011	1/19/2012	598.23		12/31/2011	8997		Posted
	10-11-5400			105686 Ordinance			74.10	0.00
	10-11-5400			105573 Ordinance			39.90	0.00
	10-11-5400			105173 Ordinance			152.20	0.00
	10-11-5400			105687 Resolution			182.40	0.00
	10-11-5400			105575 Agenda			85.50	0.00
	10-11-5400			105082 Agenda			91.20	0.00
	10-11-5400			105476 Trojan Card			25.00	0.00
	10-11-5400			105976 Discount			0.00	52.07
							<u>650.30</u>	<u>52.07</u>

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City of Beloit

<b>Vend# Vendor Name</b>		<b>Pay#</b>	<b>Post Date</b>	<b>Due Date</b>	<b>Amount Invoice</b>	<b>Date</b>	<b>PO#</b>	<b>Date</b>	<b>Status</b>
	<b>Account#</b>	<b>Work Order</b>		<b>Description</b>				<b>Debit</b>	<b>Credit</b>
<b>88 BLUE CROSS &amp; BLUE SHIELD INSURANCE (continued)</b>									
48833	1/19/2012	1/19/2012	59,007.73	1/1/2012	9847				Posted
	21-00-2100			Jan 2012 Health Insurance				59,007.73	0.00
<b>1810 BOBCAT OF SALINA</b>									
48913	12/31/2011	1/19/2012	2,350.00	19561	12/5/2011	9627			Posted
	25-00-7450			snowblade				2,350.00	0.00
<b>91 BOETTCHER SUPPLY INC</b>									
48851	12/31/2011	1/19/2012	42.12	718526-1	12/8/2011	9692			Posted
	51-41-4360			heater limit switch				42.12	0.00
48860	1/19/2012	1/19/2012	115.15		1/3/2012	9129			Posted
	53-41-6000			721311-1 light socket ends				41.24	0.00
	53-41-6000			721736-1 fluorescent bulbs				73.91	0.00
								<u>115.15</u>	<u>0.00</u>
48918	12/31/2011	1/19/2012	28.05	718909-1	12/12/2011	9903			Posted
	53-43-6000			ballast				28.05	0.00
48921	12/31/2011	1/19/2012	138.31		11/28/2011	9772			Posted
	10-19-6000			720937-1 pole breaker				135.75	0.00
	10-19-6000			717248-1 elbow coupling				2.56	0.00
								<u>138.31</u>	<u>0.00</u>
48928	1/19/2012	1/19/2012	12.77		1/11/2012	8883			Posted
	53-43-6000			722256-1 screws				1.57	0.00
	53-43-6000			722245-1 hole strap & screws				11.20	0.00
								<u>12.77</u>	<u>0.00</u>
<b>256 BRENNTAG SOUTHWEST INC</b>									
48840	12/31/2011	1/19/2012	595.00	BSW295576	12/29/2011	9680			Posted
	51-41-6170			1000 lbs carbon				595.00	0.00
<b>102 BROWN'S ELECTRONICS, INC</b>									
48821	1/19/2012	1/19/2012	450.00	51290	1/5/2012	9697			Posted
	51-43-4330			new stand-by cell phones				150.00	0.00
	52-43-6000			new stand-by cell phones				150.00	0.00
	53-43-4330			new stand-by cell phones				150.00	0.00
								<u>450.00</u>	<u>0.00</u>
<b>1258 BUMPER TO BUMPER AUTO PARTS</b>									
48799	12/31/2011	1/19/2012	333.28		12/2/2011	9619			Posted
	25-00-4310			567191 washer fluid				6.75	0.00
	25-00-4310			567639 air chuck				8.68	0.00
	25-00-4310			567704 battery				76.72	0.00
	25-00-4310			567930 battery				76.72	0.00
	25-00-4310			567976 battery terminal				1.29	0.00
	25-00-4310			568218 door handle				8.07	0.00
	25-00-4310			568219 seal & brgs				68.88	0.00
	25-00-4310			568233 door handle/brake cleaner				10.70	0.00
	25-00-4310			568242 brgs				21.89	0.00
	25-00-4310			568565 floor dry				17.30	0.00
	25-00-4310			568605 oil filter				6.60	0.00
	25-00-4310			568644 exhaust elbow				29.68	0.00
	25-00-4310			568741 exhaust elbow				27.43	0.00
	25-00-4310			568778 exhaust elbow				0.00	27.43
								<u>360.71</u>	<u>27.43</u>
48815	12/31/2011	1/19/2012	128.33		12/19/2011	8546			Posted
	53-43-4310			568518 headlight & clearance light				11.84	0.00
	53-43-4310			568641 tail light & backup light				111.88	0.00
	53-43-4310			568758 dimmer switch				4.61	0.00
	53-43-4310			1/2 to water distribution				0.00	64.17
	51-43-4310			1/2 to water distribution				64.17	0.00
								<u>192.50</u>	<u>64.17</u>
48858	12/31/2011	1/19/2012	48.06		12/5/2011	11630			Posted
	10-13-7440			567330 washer fluid & filters				14.19	0.00
	10-13-7440			568781 horn				21.84	0.00
	10-13-7440			569022 washer fluid & filters				12.03	0.00
								<u>48.06</u>	<u>0.00</u>
48859	1/19/2012	1/19/2012	133.81	569680	1/4/2012	9863			Posted
	10-13-7440			brake rotor parts				138.81	0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

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	<u>Account#</u>	<u>Work Order</u>					<u>Debit</u>	<u>Credit</u>
<b>1258 BUMPER TO BUMPER AUTO PARTS (continued)</b>								
48920	12/31/2011	1/19/2012	261.13		12/29/2011	9773		Posted
	10-18-4300			569298	ignition tumbler & key		65.14	0.00
	10-18-4300			569197	air line hose		106.85	0.00
	10-18-4300			569213	air line hose		65.65	0.00
	10-18-4300			557693	thread locking compound		23.49	0.00
							<u>261.13</u>	<u>0.00</u>
48934	1/19/2012	1/19/2012	294.18		1/6/2012	9774		Posted
	10-18-4310			569862	idler pulley		56.22	0.00
	10-18-4310			569877	distributor cab		52.40	0.00
	10-18-4310			569600	thermostat, antifreeze, heater hose		127.80	0.00
	10-18-4310			569759	repair manual		26.95	0.00
	10-18-4310			569799	belt		17.28	0.00
	10-18-4310			569616	belt		13.53	0.00
							<u>294.18</u>	<u>0.00</u>
48947	12/31/2011	1/19/2012	12.56	557457	8/1/2011	9910		Posted
	53-43-4310			oil filters			12.56	0.00
48948	12/31/2011	1/19/2012	(53.88)		12/31/2011	9909		Posted
	10-13-4310			Paid #550850 2X in error from 7/7/11 AP			0.00	7.10
	53-43-4310			Paid #554822 incorrectly from 7/7/11 ap			0.15	0.00
	52-43-4310			Paid #564816 incorrectly from 11/2/11 AP			5.00	0.00
	53-43-4310			#541983 return parts credit			0.00	51.93
							<u>5.15</u>	<u>59.03</u>
<b>116 CALHOON'S AUTOMOTIVE</b>								
48808	12/31/2011	1/19/2012	15.00	033470	12/21/2011	9626		Posted
	25-00-4310			swell pipe			15.00	0.00
<b>1091 CARD SERVICES</b>								
48899	12/31/2011	1/19/2012	300.00	5232	12/29/2011	9888		Posted
	10-11-3000			Kansas KanPay (15) CMB background che			300.00	0.00
48900	12/31/2011	1/19/2012	42.96	5981	12/29/2011	9889		Posted
	10-11-6260			Farmway Coop-fuel			42.96	0.00
48901	12/31/2011	1/19/2012	63.68	5251	12/29/2011	9890		Posted
	51-41-5320			USPS			3.41	0.00
	51-41-5320			USPS			10.17	0.00
	52-41-6260			Short-stop, Emporia-fuel			45.00	0.00
	51-41-5320			USPS			5.10	0.00
							<u>63.68</u>	<u>0.00</u>
48902	12/31/2011	1/19/2012	2,565.66	8803	12/29/2011	9886		Posted
	34-00-6000			TigerDirect.com - Samsung TV's			559.98	0.00
	34-00-6000			Walmart - Toshiba TV's			417.96	0.00
	10-13-5800			Plum Creek			64.26	0.00
	10-13-6110			Plum Creek			30.00	0.00
	10-13-6110			Subway			20.00	0.00
	10-13-6110			El Puertos			30.00	0.00
	10-13-6110			Catlin's			6.91	0.00
	10-13-6110			Catlin's			14.19	0.00
	10-13-6110			Dollar General			44.28	0.00
	34-00-6000			Quantico Tactical Supply			1,219.82	0.00
	10-13-2400			El Puertos			37.34	0.00
	10-13-2400			Plum Creek			68.92	0.00
	10-13-2400			Casey's			30.00	0.00
	10-13-2400			Casey's			22.00	0.00
							<u>2,565.66</u>	<u>0.00</u>
48919	12/31/2011	1/19/2012	909.38	5240	12/27/2011	9891		Posted
	10-17-6800			StayWell - First Aid/CPR kits			209.62	0.00
	10-21-3000			KanPay - License renewal			207.00	0.00
	10-17-3000			KanPay (3) background checks			60.00	0.00
	10-17-6800			TPC/Gopher			357.17	0.00
	51-41-3000			Norton - Antivirus renewal			75.59	0.00
							<u>909.38</u>	<u>0.00</u>

**124 CARRICO IMPLEMENT**

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			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
124	<b>CARRICO IMPLEMENT (continued)</b>									
48807		12/31/2011	1/19/2012		418.85		12/2/2011	9623		Posted
			25-00-4330			IA91460 hyd hose			21.65	0.00
			25-00-4330			IA92058 clevis & bushing			50.55	0.00
			25-00-4330			IA91857 hub			7.15	0.00
			25-00-4330			IA91834 motor			254.90	0.00
			25-00-4330			IA91770 brgs			23.78	0.00
			25-00-4330			IA91720 hub			7.15	0.00
			25-00-4330			IA92017jack			42.33	0.00
			25-00-4330			IA92161 clevis			11.34	0.00
									<u>418.85</u>	<u>0.00</u>
48823		1/19/2012	1/19/2012		14.72	IA93470	1/6/2012	8551		Posted
			51-43-6000			utility holder			4.91	0.00
			52-43-6000			utility holder			4.91	0.00
			53-43-6000			utility holder			4.90	0.00
									<u>14.72</u>	<u>0.00</u>
48945		12/31/2011	1/19/2012		(329.70)		4/7/2011	9907		Posted
			51-43-4330			Credit invoices IA56159 paid 2X's in error			0.00	231.61
			51-43-4330			Credit invoices IA56139 paid 2X's in error			0.00	98.09
									<u>0.00</u>	<u>329.70</u>
48946		12/31/2011	1/19/2012		21.14	IA92246	12/15/2011	9908		Posted
			10-14-4330			hyd hose			21.14	0.00
126	<b>CATLIN'S FRIENDLY IGA</b>									
48810		12/31/2011	1/19/2012		81.79	2803	12/21/2011	9691		Posted
			51-41-6000			supplies			81.79	0.00
48842		1/19/2012	1/19/2012		8.96	5710	1/6/2012	9862		Posted
			10-11-6000			Supplies			8.96	0.00
145	<b>CCMFOA OF KANSAS</b>									
48877		1/19/2012	1/19/2012		50.00		1/10/2012	9866		Posted
			10-11-5410			Amanda Lomax membership dues			50.00	0.00
2418	<b>LAW OFFICE OF KATIE J CHENEY</b>									
48868		12/31/2011	1/19/2012		1,059.68		12/30/2011	9874		Posted
			10-11-3000			#63 Dec 2011 Expenses			19.68	0.00
			10-22-3000			#65 Airport legal fees, 08 Grant Project			286.00	0.00
			10-22-3000			#64 Airport legal fees, 07 Grant Project			754.00	0.00
									<u>1,059.68</u>	<u>0.00</u>
158	<b>COMPUTER SOLUTIONS INC</b>									
48938		1/19/2012	1/19/2012		155.65		1/3/2012	11723		Posted
			10-13-7460			142777 repair & cables			27.75	0.00
			10-13-7460			142765 ACP backups			127.90	0.00
									<u>155.65</u>	<u>0.00</u>
48942		12/31/2011	1/19/2012		21.00	142268	12/19/2011	9904		Posted
			10-13-7460			RENEW BACKUP EXEC LICENSE			21.00	0.00
1913	<b>CROP PRODUCTION SERVICES</b>									
48822		1/19/2012	1/19/2012		21.04	514766	1/6/2012	8552		Posted
			52-41-6000			2 qts tordon			21.04	0.00
193	<b>DOLLAR GENERAL STORE-MSC-410526</b>									
48910		1/19/2012	1/19/2012		13.00	1000064910	1/11/2012	9885		Posted
			10-11-4300			toilet bowl cleaner			13.00	0.00
2399	<b>DPC INDUSTRIES, INC.</b>									
48837		12/31/2011	1/19/2012		3,590.62	81702952-11	12/20/2011	9667		Posted
			51-41-6170			Chemicals			3,590.62	0.00
2439	<b>BRYAN ELLIS</b>									
48876		12/31/2011	1/19/2012		87.71		12/26/2011	11628		Posted
			10-13-2911			boot reimbursement			87.71	0.00
2053	<b>EMG, INC</b>									
48865		1/19/2012	1/19/2012		1,000.00	2808	1/8/2012	9865		Posted
			53-41-3000			Energy consulting agreement			1,000.00	0.00
1223	<b>EXCEL SECURITY SYSTEMS</b>									
48831		12/31/2011	1/19/2012		143.93	2823	12/28/2011	9849		Posted
			10-11-3000			service call to repair alarm system			143.93	0.00

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City of Beloit

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	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>
222	<b>FARMWAY COOP INC. (continued)</b>									
48817	12/31/2011	1/19/2012		277.79			12/2/2011	9620		Posted
	25-00-6260					111-028673 clear diesel			83.81	0.00
	25-00-6260					111-028677 clear diesel			105.97	0.00
	25-00-6260					111-028711 clear diesel			88.01	0.00
									<u>277.79</u>	<u>0.00</u>
48818	12/31/2011	1/19/2012		(27.79)	034696	Diesel Excise Tax Credit	11/30/2011	9854	0.00	Posted 27.79
48890	12/31/2011	1/19/2012		(16.77)	036008	Diesel Excise tax credit	12/31/2011	9879	0.00	Posted 16.77
427	<b>FOLEY EQUIPMENT INC</b>									
48806	12/31/2011	1/19/2012		95.80			12/28/2011	9618		Posted
	25-00-4330					PCSL1008206 seal kit			99.94	0.00
	25-00-4330					CRWD00003551 credit			0.00	4.14
									<u>99.94</u>	<u>4.14</u>
1772	<b>MACK GORMLY</b>									
48929	1/19/2012	1/19/2012		10.21		meal reimbursement	1/12/2012	9703	10.21	Posted 0.00
2274	<b>GREAT PLAINS EQUIPMENT SUPPLY</b>									
48924	12/31/2011	1/19/2012		2,260.00	20951	Condensate Tank for North Campus	12/31/2011	9779	2,260.00	Posted 0.00
2441	<b>JAMES L GROTZ</b>									
48941	12/31/2011	1/19/2012		500.00		BOND MONEY, CASE #201100347	12/31/2011	11638	500.00	Posted 0.00
271	<b>GUARANTY ST BANK &amp; TRUST CO</b>									
48873	12/31/2011	1/19/2012		105.00		701, 710, 726, 839 boxes	12/22/2011	9869	105.00	Posted 0.00
305	<b>HISEROTE TRASH SERVICE</b>									
48870	12/31/2011	1/19/2012		515.00			12/31/2011	9872		Posted
	10-18-4300					TRASH REMOVAL			240.00	0.00
	25-00-7490					TRASH REMOVAL			85.00	0.00
	51-41-3000					TRASH REMOVAL			35.00	0.00
	53-43-4300					TRASH REMOVAL			40.00	0.00
	10-11-3000					TRASH REMOVAL			55.00	0.00
	10-13-3000					TRASH REMOVAL			25.00	0.00
	10-20-3000					TRASH REMOVAL			35.00	0.00
									<u>515.00</u>	<u>0.00</u>
321	<b>IKON FINANCIAL SERVICES</b>									
48845	12/31/2011	1/19/2012		1,181.66	86194043	rental agreement on copier	12/31/2012	9859	1,181.66	Posted 0.00
2443	<b>INTERMARC SIGNAGE SOLUTIONS</b>									
48943	12/31/2011	1/19/2012		3,031.66	INT 145191	Signs for the LEC	12/27/2011	9905	3,031.66	Posted 0.00
2359	<b>KANSAS CORPORATION COMMISSION</b>									
48841	12/31/2011	1/19/2012		131.73			12/15/2011	9843		Posted
	10-11-3000					Katie Cheney - 1409 N Bell			64.40	0.00
	10-11-3000					Fraiser & Johnson - 116 N Hersey			67.33	0.00
									<u>131.73</u>	<u>0.00</u>
251	<b>KANSAS GAS SERVICE</b>									
48914	1/19/2012	1/19/2012		476.56	156296173	215 S Chestnut - Power Plant	1/10/2012	9900	476.56	Posted 0.00
48915	1/19/2012	1/19/2012		494.87	162672864	601 N Mill - Fire Dept	1/4/2012	9892	494.87	Posted 0.00
48916	1/19/2012	1/19/2012		202.52	169801291	215B S Chestnut - Water Treatment Plant	1/4/2012	9893	202.52	Posted 0.00
48917	1/19/2012	1/19/2012		1,512.32	121984891	172 N Hersey - North Campus	1/10/2012	9902	1,512.32	Posted 0.00

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	<b>Account#</b>	<b>Work Order</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>					
<b>251 KANSAS GAS SERVICE (continued)</b>										
48930	1/19/2012	1/19/2012	59.86	1/3/2012	9894				Posted	
	51-43-6210		502 E 12th - Bldg B-Gene	19.75					0.00	
	52-43-6210		502 E 12th - Bldg B-Gene	19.75					0.00	
	53-43-6210		502 E 12th - Bldg B-Gene	20.36					0.00	
				<u>59.86</u>					<u>0.00</u>	
48931	1/19/2012	1/19/2012	513.63	121850373	1/3/2012	9901			Posted	
	53-43-6210		416 E 12th - Armory Bldg	128.41					0.00	
	52-43-6210		416 E 12th - Armory Bldg	128.41					0.00	
	51-43-6210		416 E 12th - Armory Bldg	128.41					0.00	
	10-13-6210		416 E 12th - Armory Bldg	128.40					0.00	
				<u>513.63</u>					<u>0.00</u>	
48932	1/19/2012	1/19/2012	5,126.06	100270100	1/5/2012	9895			Posted	
	10-11-6210		Admin	1,307.88					0.00	
	10-22-6210		Airport	99.62					0.00	
	10-18-6210		Parks & Rec	27.49					0.00	
	53-41-6210		Power Plant	442.27					0.00	
	10-15-6210		Transportation	728.55					0.00	
	51-43-6210		Systems	535.22					0.00	
	52-43-6210		Systems	535.22					0.00	
	53-43-6210		Systems	551.45					0.00	
	51-41-6210		Water Dept	898.36					0.00	
				<u>5,126.06</u>					<u>0.00</u>	
<b>367 KANSAS MUNICIPAL UTILITIES</b>										
48874	1/19/2012	1/19/2012	20.00	11264	1/5/2012	9867			Posted	
	10-11-2400		KMU Capitol Legislative Luncheon	20.00					0.00	
48944	1/19/2012	1/19/2012	6,341.00	11084	1/5/2012	9906			Posted	
	53-41-5410		2012 KMU Electric Membership dues	3,170.50					0.00	
	51-41-5410		2012 KMU Electric Membership dues	2,219.35					0.00	
	52-41-5410		2012 KMU Electric Membership dues	951.15					0.00	
				<u>6,341.00</u>					<u>0.00</u>	
<b>370 KANSAS ONE CALL SYSTEM INC</b>										
48869	12/31/2011	1/19/2012	30.80	1120158	12/31/2011	9873			Posted	
	53-43-3000		December 2011 locates	10.27					0.00	
	51-43-3000		December 2011 locates	10.26					0.00	
	52-43-3000		December 2011 locates	10.27					0.00	
				<u>30.80</u>					<u>0.00</u>	
<b>375 KANSAS STATE TREASURER</b>										
48885	12/31/2011	1/19/2012	602.50		12/31/2011	11637			Posted	
	10-12-3000		Reinstatement fee, Case #201100339	81.00					0.00	
	10-12-3000		2011 Judicial Branch Education Fund	121.50					0.00	
	10-12-3000		2011 Law Enforcement Training Center Fu	400.00					0.00	
				<u>602.50</u>					<u>0.00</u>	
<b>2042 KMEA EMP2 OPERATING ACCOUNT</b>										
48861	12/31/2011	1/19/2012	148,413.08	EMP2-BE-2011-12	12/31/2011	9128			Posted	
	53-41-6220		Energy Mgmt Project billing Dec 2011	148,413.08					0.00	
<b>1887 KMEA GRDA OPERATING FUND</b>										
48880	1/19/2012	1/19/2012	68,262.79	GRDA-BE-12-02	1/10/2012	9133			Posted	
	53-41-6220		Power supply project billing for Feb 2012	68,262.79					0.00	
<b>556 KMEA WAPA OPERATING FUND</b>										
48881	1/19/2012	1/19/2012	24,240.05	WAPA-BL-12-01	1/10/2012	9132			Posted	
	53-41-6220		WAPA Hydro power supply billing for Jan 2	24,240.05					0.00	
<b>2416 KNCK AM/KNCK FM-NCK</b>										
48849	12/31/2011	1/19/2012	288.00	11120198	12/25/2011	9857			Posted	
	52-43-6000		Waster Water Operator radio ads	288.00					0.00	
<b>389 KOHLER'S GARAGE</b>										
48805	12/31/2011	1/19/2012	225.57		12/15/2011	9621			Posted	
	25-00-4310		82261 front wheel cyl & switch	204.67					0.00	
	25-00-4310		82274 iron	20.90					0.00	
				<u>225.57</u>					<u>0.00</u>	

## Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	<u>Credit</u>
		<u>Account#</u>	<u>Work Order</u>			<u>Description</u>			<u>Debit</u>		<u>Credit</u>
394	<b>KRIERS' AUTO PARTS (continued)</b>										
48803		12/31/2011	1/19/2012	15.00	95649	12/21/2011	9622			Posted	
		25-00-4310				mini lamp			15.00		0.00
48813		12/31/2011	1/19/2012	31.08	95732	12/22/2011	8548			Posted	
		51-43-6000				grinder wheel			31.08		0.00
395	<b>KRIZ-DAVIS CO</b>										
48878		12/31/2011	1/19/2012	15,306.00	S100263540.001	12/23/2011	8872			Posted	
		41-00-8410				Transformer for new pool			15,306.00		0.00
48891		1/19/2012	1/19/2012	249.38	S100300535.002	1/4/2012	8881			Posted	
		53-43-6000				4-way conductor holder			249.38		0.00
805	<b>KRONE'S SERVICE CENTER</b>										
48936		1/19/2012	1/19/2012	64.48	6653	1/9/2012	9777			Posted	
		10-18-4310				scan & set timing			64.48		0.00
2264	<b>KSV</b>										
48824		12/31/2011	1/19/2012	280.00	51-00015	12/31/2011	9695			Posted	
		52-41-6000				wastewater job radio ads			280.00		0.00
48886		12/31/2011	1/19/2012	357.00	51-00013-0000	11/30/2011	11635			Posted	
		10-13-6400				Police Officer radio ad			357.00		0.00
2112	<b>LINDE LLC CHARLOTTE NC</b>										
48846		12/31/2011	1/19/2012	422.40	44576266	12/21/2012	9685			Posted	
		51-41-6170				bulk liquid CO2			422.40		0.00
424	<b>MCHENRY ELECTRIC &amp; SUPPLY</b>										
48892		1/19/2012	1/19/2012	44.00	5181	1/6/2012	9881			Posted	
		53-43-7450				2 gal bar oil & oil mix			44.00		0.00
48893		12/31/2011	1/19/2012	301.90		12/5/2011	8882			Posted	
		53-43-7450				#4968 bar & filters, sharpen chains			86.90		0.00
		53-43-7450				#5055 repair starter			215.00		0.00
									301.90		0.00
48933		1/19/2012	1/19/2012	57.99		1/5/2012	9770			Posted	
		10-18-4330				005168 sprkt			14.99		0.00
		10-18-4300				005192 chain			43.00		0.00
									57.99		0.00
462	<b>MITCHELL COUNTY CLERK</b>										
48830		12/31/2011	1/19/2012	16,123.56		12/30/2011	9850			Posted	
		30-00-3000				19% Harbin Construction			16,123.56		0.00
48864		1/19/2012	1/19/2012	274.07		1/4/2012	9864			Posted	
		10-13-6210				City portion of Jail gas bill			274.07		0.00
470	<b>MITCHELL COUNTY SOLID WASTE</b>										
48816		12/31/2011	1/19/2012	5.10	17093	10/27/2011	8875			Posted	
		53-43-3000				dump fee's			5.10		0.00
342	<b>MUNICIPAL SUPPLY OF NEBRASKA</b>										
48812		12/31/2011	1/19/2012	297.36	0491005-IN	12/20/2011	8550			Posted	
		51-43-8100				3/4 flat copper stops			297.36		0.00
2438	<b>MURDOCK COMPANIES, INC.</b>										
48863		12/31/2011	1/19/2012	264.36	416615-00	12/30/2011	9127			Posted	
		53-41-4360				regulators & pressure gauges			264.36		0.00
827	<b>NETWORKS PLUS</b>										
48820		12/31/2011	1/19/2012	16.00	95773	12/31/2011	9852			Posted	
		10-11-3360				monthly spam filtering			16.00		0.00
48857		12/31/2011	1/19/2012	265.00	95487	12/15/2011	11629			Posted	
		10-13-3000				Service contract			265.00		0.00
48871		12/31/2011	1/19/2012	60.00	96082	12/31/2011	9871			Posted	
		10-11-3360				Dec 2011 Mozy Pro Backup			60.00		0.00
496	<b>NORTH CENTRAL REGIONAL PLANNING</b>										
48872		1/19/2012	1/19/2012	500.00		1/5/2012	9870			Posted	
		10-11-5410				2012 Membership fee			500.00		0.00
1391	<b>NRG ENERGY SERVICES LLC</b>										
48862		12/31/2011	1/19/2012	86.73	IN111944	12/29/2011	9126			Posted	
		53-41-4360				Gaskets for engine #3			86.73		0.00

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Description</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>						<u>Debit</u>	<u>Credit</u>
<b>516 PAWNEE MENTAL HEALTH SERVICES (continued)</b>											
48939		12/31/2011	10-13-3000	1/19/2012	1,000.00		12/22/2011	11724			Posted
			10-13-3000						Acct: BE042789MO Employment evaluatio	500.00	0.00
			10-13-3000						Acct: CS103187MO Employment evaluatio	500.00	0.00
										1,000.00	0.00
<b>527 PIERCE ELECTRONICS</b>											
48867		12/31/2011	10-14-7470	1/19/2012	20.90	25749	9/14/2011	9876	radio antenna	20.90	Posted 0.00
<b>526 RODNEY PILCHER</b>											
48804		12/31/2011	10-15-2911	1/19/2012	90.00		12/26/2011	9617	employee boot reimbursement	90.00	Posted 0.00
<b>1263 PRAIRE FIRE COFFEE ROASTERS</b>											
48883		1/19/2012	53-43-3000	1/19/2012	43.09	380750	1/6/2012	8877	coffee	14.37	Posted 0.00
			52-43-3000						coffee	14.36	0.00
			51-43-3000						coffee	14.36	0.00
										43.09	0.00
<b>1519 QUALITY RESOURCE GROUP INC</b>											
48834		12/31/2011	10-11-6110	1/19/2012	775.46	0680125	12/27/2011	9846	Utility Billing Forms	775.46	Posted 0.00
<b>8002 RASCON LORENZA</b>											
48708		12/31/2011	53-00-2040	12/31/2011	38.04				Deposit refunded	38.04	Posted 0.00
<b>2306 RAY CONWAY SHARPENING</b>											
48802		12/31/2011	25-00-7450	1/19/2012	10.00	271584	12/29/2011	9625	blade sharpening	10.00	Posted 0.00
<b>582 SALINA SUPPLY COMPANY</b>											
48879		12/31/2011	53-41-4360	1/19/2012	508.80	1095500	12/29/2011	9131	4) 5" dial thermometers	508.80	Posted 0.00
<b>94 SCHENDEL PEST CONTROL</b>											
48828		1/19/2012	51-43-3000	1/19/2012	50.00		1/4/2012	8874	pest control	12.50	Posted 0.00
			52-43-3000						pest control	12.50	0.00
			53-43-3000						pest control	12.50	0.00
			10-13-3000						pest control	12.50	0.00
										50.00	0.00
<b>488 SCHWAB EATON BELOIT</b>											
48912		1/19/2012	30-00-3000	1/19/2012	2,400.00	11.015	1/7/2012	9899	Construction plan survey	2,400.00	Posted 0.00
<b>598 SECRETARY OF STATE</b>											
48911		1/19/2012	10-11-6000	1/19/2012	115.24		1/12/2012	9897	2011 KSA Supplemental set	115.24	Posted 0.00
<b>603 SEWELL'S MACHINE SHOP</b>											
48925		12/31/2011	10-19-6000	1/19/2012	87.00	012917	12/29/2011	9783	1 1/2 pipe for condensate line	87.00	Posted 0.00
<b>607 SHAMBURG OIL COMPANY</b>											
48814		12/31/2011	51-43-6270	1/19/2012	75.00	303234	12/30/2011	8547	clear diesel	75.00	Posted 0.00
48819		12/31/2011	51-43-6270	1/19/2012	(29.26)	188154	11/28/2011	9853	Diesel Excise Tax Credit	0.00	Posted 14.63
			53-43-6270						Diesel Excise Tax Credit	0.00	14.63
										0.00	29.26
48894		12/31/2011	53-43-6270	1/19/2012	(38.61)	190060	12/28/2011	9880	Diesel Excise tax credit	0.00	Posted 38.61
48895		12/31/2011	53-43-6270	1/19/2012	121.96	303230	12/30/2011	8879	clear diesel	121.96	Posted 0.00
48896		12/31/2011	25-00-6180	1/19/2012	1,000.50		12/29/2011	9616	303018 bulk hyd oil	423.00	Posted 0.00
			25-00-6180						303001 bulk 5W30 oil	577.50	0.00
										1,000.50	0.00

## Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
		<u>Account#</u>	<u>Work Order</u>		<u>Description</u>				<u>Debit</u>	<u>Credit</u>
607	<b>SHAMBURG OIL COMPANY (continued)</b>									
48897		1/19/2012	1/19/2012	491.25	303393	1/3/2012	9883			Posted
		25-00-6260			bulk clear diesel				491.25	0.00
48898		1/19/2012	1/19/2012	120.00	303989	1/6/2012	9882			Posted
		53-43-6270			clear diesel				120.00	0.00
626	<b>SOLOMON VALLEY HOME CENTER</b>									
48839		12/31/2011	1/19/2012	9.00		12/30/2011	9844			Posted
		10-11-4300			10271240 & 10271242 concrete mix				9.00	0.00
48847		12/31/2011	1/19/2012	26.16	10268424	11/18/2011	8876			Posted
		53-43-6130			lumber & wafer board				26.16	0.00
48926		12/31/2011	1/19/2012	53.08		12/30/2011	9785			Posted
		10-18-4300			10271252 cable ties				4.99	0.00
		10-18-4300			10271184 ridge cap & screws				48.09	0.00
									53.08	0.00
48937		1/19/2012	1/19/2012	(44.52)		1/6/2012	9786			Posted
		10-18-6000			10271648 plexi glass/spraypaint				23.48	0.00
		10-18-6000			10271615 return trim & screws				0.00	51.50
		10-18-6000			10271995 return screws				0.00	16.50
									23.48	68.00
628	<b>SOLOMON VALLEY VET HOSPITAL PA</b>									
48835		12/31/2011	1/19/2012	441.75		12/31/2011	9845			Posted
		10-11-3500			Vet services/pound animals for Dec				441.75	0.00
673	<b>THOMPSON OK TIRE, INC</b>									
48850		12/31/2011	1/19/2012	151.39	1-42648	11/15/2011	9856			Posted
		52-41-6000			service call & tire repair				151.39	0.00
48853		12/31/2011	1/19/2012	12.00	1-43123	11/25/2011	11631			Posted
		10-13-4310			flat repair				12.00	0.00
48904		12/31/2011	1/19/2012	462.56	1-43464	12/5/2011	9628			Posted
		10-15-6140			tires for backhoe				462.56	0.00
2442	<b>ROBERT THOMPSON</b>									
48940		1/19/2012	1/19/2012	90.00		1/12/2012	9782			Posted
		10-20-2911			EMPLOYEE BOOT ALLOWANCE				90.00	0.00
1163	<b>TMHC SERVICES INC</b>									
48905		12/31/2011	1/19/2012	488.50	158855	12/31/2011	9896			Posted
		10-11-3000			EAP administrative fees				208.50	0.00
		10-21-3000			Pre-employment testing				70.00	0.00
		53-43-3000			Pre-employment testing				70.00	0.00
		10-13-3000			Pre-employment testing				140.00	0.00
									488.50	0.00
1533	<b>ULTRA CLEAN CAR WASH</b>									
48856		12/31/2011	1/19/2012	42.32		12/31/2011	11632			Posted
		10-13-4310			Dec 2011 car washes				42.32	0.00
1627	<b>UNITED RENTALS INC</b>									
48838		12/31/2011	1/19/2012	4,115.00	100677640-001	12/21/2011	8984			Posted
		52-41-7490			Sewer pipe laser rental				4,115.00	0.00
2067	<b>VERIZON WIRELESS</b>									
48949		1/19/2012	1/19/2012	45.27	2680611941	1/3/2012	9911			Posted
		10-18-5310			Parks & Rec on call phone				45.27	0.00
2309	<b>WACONDA BOATS &amp; MOTORS, LLC</b>									
48882		1/19/2012	1/19/2012	33.98	11296	1/7/2012	8878			Posted
		53-43-4310			2) Marine Tex				33.98	0.00
746	<b>WICHITA STATE UNIVERSITY</b>									
48909		1/19/2012	1/19/2012	100.00	12KACM-4/1	1/11/2012	9884			Posted
		10-11-2400			2012 KACM winter seminar				100.00	0.00
1035	<b>BRUCE WILSON</b>									
48875		1/19/2012	1/19/2012	60.00		1/4/2012	9868			Posted
		10-11-3000			Bank reconciliation				60.00	0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>

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			391,534.69	155 Non-voided payables listed.				
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Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 12/31/2011

Ending: 1/19/2012

Banks: All

Payable Status: Posted

All Vendors Selected

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
January 17, 2012	ORDINANCE 2106 KDHE LOAN		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve Ordinance 2106 for the KDHE Loan.

### FISCAL NOTE:

- There is no direct cost associated with approving this ordinance. There will, however, be a cost of publication of the ordinance.

### DISCUSSION:

Passing this ordinance completes the loan agreement with KDHE for replacing our current water meters with automated meters. This next step in the process is to solicit bids for the project. City staff is currently working on bid specifications for this project. Included with your packet is a copy of the debt schedule for borrowing \$515,000. This is a ten year loan agreement at an interest rate of 2.43 percent.

Respectfully submitted,

Glenn Rodden  
City Administrator

(Published in *Beloit Call* on [publication date])

**ORDINANCE NO. 2106**

**AN ORDINANCE AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT BETWEEN BELOIT, KANSAS AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR THE PURPOSE OF OBTAINING A LOAN FROM THE KANSAS PUBLIC WATER SUPPLY LOAN FUND FOR THE PURPOSE OF FINANCING A PUBLIC WATER SUPPLY PROJECT; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE LOAN AGREEMENT.**

**WHEREAS**, the Safe Drinking Water Act Amendments of 1996 [PL 104-182] to the Safe Drinking Water Act (the "Federal Act") established the Drinking Water Loan Fund to assist public water supply systems in financing the costs of infrastructure needed to achieve or maintain compliance with the Federal Act and to protect the public health and authorized the Environmental Protection Agency (the "EPA") to administer a revolving loan program operated by the individual states; and

**WHEREAS**, to fund the state revolving fund program, the EPA will make annual capitalization grants to the states, on the condition that each state provide a state match for such state's revolving fund; and

**WHEREAS**, by passage of the Kansas Public Water Supply Loan Act, K.S.A. 65-163d *et seq.*, as amended (the "Loan Act"), the State of Kansas (the "State") has established the Kansas Public Water Supply Loan Fund (the "Revolving Fund") for purposes of the Federal Act; and

**WHEREAS**, under the Loan Act, the Secretary of the Kansas Department of Health and Environment ("KDHE") is given the responsibility for administration and management of the Revolving Fund; and

**WHEREAS**, the Kansas Development Finance Authority (the "Authority") and KDHE have entered into a Pledge Agreement (the "Pledge Agreement") pursuant to which KDHE agrees to enter into Loan Agreements with Municipalities for public water supply projects (the "Projects") and to pledge the Loan Repayments (as defined in the Pledge Agreement) received pursuant to such Loan Agreements to the Authority; and

**WHEREAS**, the Authority is authorized under K.S.A. 74-8905(a) and the Loan Act to issue revenue bonds (the "Bonds") for the purpose of providing funds to implement the State's requirements under the Federal Act and to loan the same, together with available funds from the EPA capitalization grants, to Municipalities within the State for the payment of Project Costs (as said terms are defined in the Loan Act); and

**WHEREAS**, Beloit Kansas (the "Municipality") is a municipality as said term is defined in the Loan Act which operates a water system (the "System"); and

**WHEREAS**, the System is a Public Water Supply System, as said term is defined in the Loan Act; and

**WHEREAS**, the Municipality has, pursuant to the Loan Act, submitted an Application to KDHE to obtain a loan from the Revolving Fund to finance the costs of improvements to its System consisting of the following:

[See Exhibit A of Loan Agreement]

(the "Project"); and

**WHEREAS**, the Municipality has taken all steps necessary and has complied with the provisions of the Loan Act and the provisions of K.A.R. 28-15-50 through 28-15-65 (the "Regulations") applicable thereto necessary to qualify for the loan; and

**WHEREAS**, KDHE has informed the Municipality that it has been approved for a loan in amount of not to exceed \$515,000.00 (the "Loan") in order to finance the Project; and

**WHEREAS**, the governing body of the Municipality hereby finds and determines that it is necessary and desirable to accept the Loan and to enter into a loan agreement and certain other documents relating thereto, and to take certain actions required in order to implement the Loan Agreement.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF , KANSAS:**

**Section 1. Authorization of Loan Agreement.** The Municipality is hereby authorized to accept the Loan and to enter into a certain Loan Agreement, with an effective date of January 17<sup>th</sup>, 2012, with the State of Kansas acting by and through the Kansas Department of Health and Environment (the "Loan Agreement") to finance the Project Costs (as defined in the Loan Agreement). The Mayor and Clerk are hereby authorized to execute the Loan Agreement in substantially the form presented to the governing body this date, with such changes or modifications thereto as may be approved by the Mayor and the Municipality=s legal counsel, the Mayor's execution of the Loan Agreement being conclusive evidence of such approval.

**Section 2. Establishment of Dedicated Source of Revenue for Repayment of Loan.** Pursuant to the Loan Act, the Municipality hereby establishes a dedicated source of revenue for repayment of the Loan. In accordance therewith, the Municipality shall impose and collect such rates, fees and charges for the use and services furnished by or through the System, including all improvements and additions thereto hereafter constructed or acquired by the Municipality as will provide System Revenues (as defined in the Loan Agreement) sufficient to (a) pay the cost of the operation and maintenance of the System, (b) pay the principal of and interest on the Loan as and when the same become due, (c) pay all other amounts due at any time under the Loan Agreement, and (d) pay the principal of and interest on Additional Revenue Obligations (as defined in the Loan Agreement) as and when the same become due; provided, however, the pledge of the System Revenues contained herein and in the Loan Agreement (i) shall be subject to reasonable expenses of operation and maintenance of the System, and (ii) shall be junior and subordinate in all respects to the pledge of System Revenues to any Additional Revenue Obligations. In the event that the System Revenues are insufficient to meet the obligations under the Loan and the Loan Agreement, the Municipality shall levy ad valorem taxes without limitation as to rate or amount upon all the taxable tangible property, real or personal, within the territorial limits of the Municipality to produce the amounts necessary for the prompt payment of the obligations under the Loan and Loan Agreement. In accordance with the Loan Act, the obligations under the Loan and the Loan Agreement shall not be included within any limitation on the bonded indebtedness of the Municipality.

**Section 3. Further Authority.** The Mayor, Clerk and other City officials and legal counsel are hereby further authorized and directed to execute any and all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of the Ordinance, and to make alterations, changes or additions in the foregoing agreements, statements, instruments and other documents herein approved, authorized and confirmed which they may approve, and the execution or taking of such action shall be conclusive evidence of such necessity or advisability.

**Section 4. Governing Law.** The Ordinance and the Loan Agreement shall be governed exclusively by and construed in accordance with the applicable laws of the State of Kansas.

**Section 5. Effective Date.** This Ordinance shall take effect and be in full force from and after its passage by the governing body of the City and publication in the official City newspaper.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

**PASSED** by the governing body of the City on January 17<sup>th</sup>, 2012 and signed and **APPROVED** by the Mayor.

(SEAL)

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Mayor

ATTEST:

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Clerk

[APPROVED AS TO FORM ONLY.]

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City Attorney

KANSAS PUBLIC WATER SUPPLY LOAN FUND

ESTIMATED Draws - Actual Interest Rate  
 Amortization of Loan Costs - ESTIMATED

Prepared for:  
 City of Beloit, Project No. 2760

Project Principal: 513,712.50  
 Interest During Const.: 0.00  
 Service Fee During Const.: 0.00  
 Loan Origination Fee: 1,287.50  
 Loan Reserve Account: 0.00  
 Financial Integrity Assurance Contract: 0.00  
 Gross Loan Costs: 515,000.00  
 Estimated Principal Forgiven: 194,000.00  
 Amortization Amount: 321,000.00

12/21/2011  
 Gross Rate: 2.43%  
 Service Fee Rate: 0.35%  
 Loan Interest Rate: 2.08%  
 1st Payment Date: 8/1/2013  
 Number of Payments: 20

Payment Number	Payment Date	Beginning Balance	Interest Payment	Principal Payment	Service Fee	Total Payment	Ending Balance
1	8/1/2013	321,000.00	3,338.40	14,275.66	561.75	18,175.81	306,724.34
2	2/1/2014	306,724.34	3,189.93	14,449.11	536.77	18,175.81	292,275.23
3	8/1/2014	292,275.23	3,039.66	14,624.67	511.48	18,175.81	277,650.56
4	2/1/2015	277,650.56	2,887.57	14,802.35	485.89	18,175.81	262,848.21
5	8/1/2015	262,848.21	2,733.62	14,982.21	459.98	18,175.81	247,866.00
6	2/1/2016	247,866.00	2,577.81	15,164.23	433.77	18,175.81	232,701.77
7	8/1/2016	232,701.77	2,420.10	15,348.48	407.23	18,175.81	217,353.29
8	2/1/2017	217,353.29	2,260.47	15,534.97	380.37	18,175.81	201,818.32
9	8/1/2017	201,818.32	2,098.91	15,723.72	353.18	18,175.81	186,094.60
10	2/1/2018	186,094.60	1,935.38	15,914.76	325.67	18,175.81	170,179.84
11	8/1/2018	170,179.84	1,769.87	16,108.13	297.81	18,175.81	154,071.71
12	2/1/2019	154,071.71	1,602.35	16,303.83	269.63	18,175.81	137,767.88
13	8/1/2019	137,767.88	1,432.79	16,501.93	241.09	18,175.81	121,265.95
14	2/1/2020	121,265.95	1,261.17	16,702.42	212.22	18,175.81	104,563.53
15	8/1/2020	104,563.53	1,087.46	16,905.36	182.99	18,175.81	87,658.17
16	2/1/2021	87,658.17	911.64	17,110.77	153.40	18,175.81	70,547.40
17	8/1/2021	70,547.40	733.69	17,318.66	123.46	18,175.81	53,228.74
18	2/1/2022	53,228.74	553.58	17,529.08	93.15	18,175.81	35,699.66
19	8/1/2022	35,699.66	371.28	17,742.06	62.47	18,175.81	17,957.60
20	2/1/2023	17,957.60	186.76	17,957.60	31.45	18,175.81	0.00
		Totals	36,392.44	321,000.00	6,123.76	363,516.20	

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
January 17, 2012	RESOLUTION 2012-2 WAIVER OF GAAP ACCOUNTING
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve Resolution No. 2012-2 Waiver of GAAP Accounting for FY2011.

### FISCAL NOTE:

- There is no cost associated with approving this resolution. In fact, the cost of our annual audit has actually decreased since cash basis audits are less time-consuming than GAAP-based audits.

### DISCUSSION:

Attached is Resolution No. 2012-2, a waiver of GAAP Accounting for the fiscal year 2011. According to K.S.A. 75-1120a, municipalities are required to use fiscal and accounting procedures in the preparation of annual financial statements that conform to generally accepted accounting principles (GAAP). However, K.S.A. 75-1120a also contains a provision that allows municipalities to request a waiver from this requirement. The governing body must pass a yearly resolution requesting a waiver from the State of Kansas Director of Accounts and Reports. This request "shall be granted" provided the request meets certain conditions including:

- GAAP financial statements have "no significant value to the governing body or members of the general public of the municipality."
- As long as the provisions of "revenue bonds ordinances or resolutions or other ordinances or resolutions of the municipality do not require GAAP financial statements."

There are several differences between GAAP audits and cash basis audits. One is that fixed assets (buildings, land, and equipment) are not accounted for in a cash basis audit. Another significant difference is balance sheets showing items such as receivables, inventories, and deferred revenue are not presented. Our current audit firm estimates that only one or two of the municipalities that they audit actually prepare GAAP audits. The rest of their clients use cash basis audits. We utilized a cash basis audit since FY2004 and found the process and the results to be acceptable. A cash basis is more consistent with our daily accounting practices as well. This should simplify our annual audit and hopefully continue to make it more understandable. Therefore, I recommend that the Council approve Resolution No. 2012-2 Waiver of GAAP Accounting for FY2011.

Respectfully submitted,

Glenn Rodden  
City Administrator

**RESOLUTION NO. 2012-2**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELOIT  
WAIVER OF GAAP ACCOUNTING**

**WHEREAS**, the City of Beloit, Kansas, has determined that the financial statements and financial reports for the year ended 2011 be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of Beloit and

**WHEREAS**, there are no revenue bond ordinances or resolutions of the municipality that require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended December 31, 2011.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Beloit as follows:

The City Council requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to City of Beloit for the year ended December 31, 2011.

**BE IT FURTHER RESOLVED** that the City Council shall cause the financial statements and financial reports of the City of Beloit to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

**PASSED AND ADOPTED** at a regular meeting of the Governing Body of the City of Beloit and signed by the Mayor this 17th day of January, 2012.

---

Rebecca J Koster, Mayor

ATTEST:

---

Amanda Lomax, Director of Finance/City Clerk



## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
January 17, 2012	RESOLUTION 2012-3 NEBRASKA MUNICIPAL POWER POOL REPRESENTATIVES		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input checked="" type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve Resolution No. 2012-3.

### FISCAL NOTE:

- There is no cost associated with approving this resolution.

### DISCUSSION:

Respectfully submitted,

Glenn Rodden  
City Administrator

**Resolution 2012-3**

**Member Resolutions for Appointments**

***Representative and/or Alternate Representative to NMPP Members' Council***

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Beloit State of Kansas, that:

1. Such City be and hereby is a member of the Nebraska Municipal Power Pool.
2. The City Council of the City of Beloit, State of Kansas, does hereby appoint Glenn Rodden as the representative of the City of Beloit, State of Kansas, to the Members' Council of the Nebraska Municipal Power Pool.
3. The City Council of the City of Beloit, State of Kansas, does hereby appoint Ronald Sporleder as the alternate representative of the City of Beloit, State of Kansas, to the Members' Council of the Nebraska Municipal Power Pool.

*This is to certify that the appointments set out above were approved by the City Council of the City of Beloit, State of Kansas, at their meeting on January 17, 2012.*

(SEAL)

---

Rebecca Koster, Mayor

ATTEST:

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Amanda Lomax City Clerk

## REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
January 17, 2012	AUDIT FIRM SELECTION		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve the FY2011 audit agreement with Clubine and Rettele in an amount not to exceed \$7,650.00 and designate the Director of Finance/City Clerk to oversee their services.

### FISCAL NOTE:

- The direct cost of this item is approximately \$7,650.00.
- Funding for this type of item was included in the 2012 budget in various line items, including 10-11-3310 (General Fund-Administration-Audit). The audit amount is split between the four major funds (General, Electric, Water, and Wastewater) and included a total amount of \$12,050.00.

### DISCUSSION:

Every year the City's financial statements from the previous year are audited. For the past six years, the City had a contract with Clubine and Rettele, from Salina, to perform this duty. Contact was not made with any other firms this year. Attached is the agreement which includes the responsibilities of each party. The important components of the agreement are as follows:

- The objective is to express whether the City's financial statements are fairly presented in conformity with the basis of accounting prescribed by statute.
- The City is responsible for management decisions and functions.
- The City is required to designate a qualified management-level individual to be responsible and accountable for overseeing Clubine and Rettele's services.
- The City is responsible for establishing and maintaining internal controls, including: fair presentation in the financial statements of the activities of the City.
- Clubine and Rettele will perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatements.
- Clubine and Rettele will inform the City of any material errors and any fraudulent financial reporting or misappropriation of assets that come to their attention during the audit.
- Clubine and Rettele will perform tests of the City's compliance with applicable laws and regulations and the provisions of contracts and agreements.

Clubine and Rettele are requesting that the City "designate a qualified management-level individual to be responsible and accountable for overseeing their services." Assuming management oversight for the audit process was envisioned to be the responsibility of the Director of Finance/City Clerk when the position was created. While the audit is taking place, Clubine and Rettele staff will be in the City Office going through financial documents for several days. City staff will assist them with any requests they may have. Clubine and Rettele have done a good job for us in the past and City staff works well with their staff. The proposal price of \$7,650 is \$250 higher than the FY2010 audit. Therefore, I recommend that the Council approve the FY2011 audit agreement with Clubine and Rettele in an amount not to exceed \$7,650 and designate the Director of Finance/City Clerk to oversee their services.

Respectfully submitted,

Glenn Rodden  
City Administrator



Certified Public Accountants



Robert I. Clubine, C.P.A.  
David A. Rettele, C.P.A.  
Jay D. Langley, C.P.A.  
Jon K. Bell, C.P.A.  
Leslie M. Corbett, C.P.A.  
Stacy J. Osner, C.P.A.

Marci K. Fox, C.P.A.  
John T. Millikin, C.P.A.  
Linda A. Suelter, C.P.A.

218 South Santa Fe  
P.O. Box 2267  
Salina, Kansas  
67402-2267

Salina  
785 / 825-5479  
Salina Fax  
785 / 825-2446

Ellsworth  
785 / 472-3915  
Ellsworth Fax  
785 / 472-5478

December 23, 2011

City of Beloit  
Mayor and City Council  
119 N Hersey  
Beloit, KS 67420

We are pleased to confirm our understanding of the services we are to provide the City of Beloit, Kansas, for the year ended December 31, 2011. We will audit the financial statements of the City of Beloit as of and for the year ended December 31, 2011. Also, the document we submit to you will include the following additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion of any assurance.

1) Budgetary comparisons

### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the basis of accounting prescribed by statute and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit Guide* prescribed by the Director of Accounts and Reports, Department of Administration of the State of Kansas, and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **Management Responsibilities**

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual ( \_\_\_\_\_ ), with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the City of Beloit, in conformity with the basis of accounting prescribed by statute.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Beloit's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

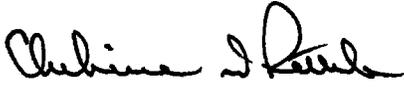
### **Engagement Administration, Fees, and Other**

We understand that your employees will locate any documents selected by us for testing.

Jay D. Langley is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, not including expenses will not exceed \$7,650.00. In addition we will bill any assistance with the budget at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered upon the completion of our field work and are payable on delivery of our audit report. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Beloit, Kansas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Clubine and Rettele, Chartered

RESPONSE:

This letter correctly sets forth the understanding of the City of Beloit, Kansas.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**SS Summers, Spencer &  
&C Callison, CPAs, Chartered**

**CERTIFIED PUBLIC ACCOUNTANTS**

Topeka ■ Overland Park ■ Lawrence ■ Meriden

5825 SW 29th Street  
Topeka, Kansas 66614

Phone (785) 272-4484

Fax (785) 272-1376

Internet - [www.SSCcpas.com](http://www.SSCcpas.com)

**System Review Report**

To the Partners of  
Clubine & Rettele, Chartered  
and the Peer Review Committee of the Kansas Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Clubine & Rettele, Chartered in effect for the year ended June 30, 2009. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*, and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Clubine & Rettele, Chartered in effect for the year ended June 30, 2009, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Clubine & Rettele, Chartered has received a peer review rating of *pass*.

*Summers, Spencer & Callison, CPAs, Chartered*

Summers, Spencer & Callison, CPAs, Chartered

November 6, 2009

Port Library Board of Trustees  
Regular Meeting  
December 5, 2011

Present were Rick Larson, Verlin Kolman, Kitty Wagner, Craig Cousland & Connie Kopsa. Absent were Sally Williams and Jeri Bates. Also present were director Rachel Malay, and Sharon Treaster and David Porter representing the Friends of the Port Library group.

Verlin called the meeting to order at 5:30 p.m. The minutes of the November 7 meeting were reviewed and approved on a motion by Craig and seconded by Kitty. The financial report for November was reviewed. The motion to approve the financial report and pay the bills was made by Rick and seconded by Kitty. Motion carried. We have a CD coming due at Farmway Credit Union and Guaranty State Bank. A motion was made by Kitty with a second by Craig to move both CD's to a savings account at the institutions and was approved by the members. By consensus it was decided to approve each CD transfer separately as they mature.

Rachel reviewed her Directors report for November. Rachel mentioned that we will have a small amount left in the budget due to the Youth Services Position vacancy that could be spent on equipment for the new building. After some discussion Connie moved to purchase some new computers with the funds, Craig seconded and the motion carried.

Old Business: The proposed health care package for our staff was tabled till the next meeting.

New Business: There was a short discussion about holiday hours. Rachel gave her recommendation about what was done in the past. On a motion by Connie with a second by Craig it was decided to close early (6:00 p.m.) on December 19, 22 & 29 and be closed all day, per library policy, on December 24, 26, 31 and January 2. The motion concerning hours was approved. A notice will be posted on the door, at the circulation desk and in the Beloit Call. Sharon & Dave from the Friends group shared some questions their group had about the new library concerning the shelving, computers and other items.

Rick made a motion to adjourn to a 10 minute executive session to discuss non-elected personal. Craig seconded and the motion carried at 6:17 p.m. Included in the secession were the Trustees and Rachel. Regular meeting resumed at 6:28 p.m. Verlin said that no decisions were made during the session.

Rick moved to adjourn, Kitty seconded and the motion carried.

## ITEMS FOR COUNCIL DISCUSSION

<b>DATE:</b>	<b>TITLE:</b>
January 17, 2012	WORK SESSION DISCUSSION

### **DISCUSSION:**

Items for discussion at your January 17th, 2012 Work Session will include the following:

#### **North Campus Platting and Rezoning:**

On Tuesday, January 10<sup>th</sup>, 2012, the planning commission voted 3 to 1 to recommend the submitted plat and rezoning request to the city council for approval. Passing the plat and the rezoning request does not commit the city to any development of any parcel of land within this tract of land, but this action does plan for the future growth and development of the entire area.

#### **Animal Control:**

City staff would like to discuss our current animal control situation and options for the future.

Respectfully submitted,

Glenn Rodden  
City Administrator

FINAL PLAT  
NORTH CAMPUS ADDITION  
to the City of Beloit, Kansas  
2011

