



119 North Hersey Avenue
P.O. Box 567
Beloit, Kansas 67420
Phone: 785-738-3551
Fax: 785-738-2517
www.beloitks.org

CITY COUNCIL AGENDA

Tuesday, December 3, 2013
7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

4. PUBLIC COMMENT

5. CONSENT AGENDA

- A. 11/19/2013 City Council Meeting Minutes
- B. Appropriations 12A

6. ORDINANCES

- A. ORDINANCE 2134 Alley Vacation in the Baldwin Tract

7. RESOLUTIONS

- A.

8. FORMAL ACTIONS

- A. Special Event License

9. CLOSED SESSION

- A.

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

2. DISCUSSION ITEMS

- A. Concealed Carry Law
- B. Power Plant and Systems Secretary
- C. Vacuum Breaker Purchase
- D. Code Codification Review

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES
November 19, 2013

The Beloit City Council met in regular session on November 19, 2013 in the Council Chamber. Mayor Tom Naasz called the meeting to order at 7:00 p.m. City Council members in attendance were, Frank Delka, Bob Richard, Kent Miller, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and Administrative Clerk Shelli Anderson. Absent from the meeting were Pat Struble and Rick Brown.

Department heads in attendance were Lynn Miller, Kendal Francis, Ron Sporleder, Mike Haeffele, Chris Jones and Heather Hartman.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Richard asked Mike Haeffele about the parking situation on Mill Street due to the construction of the new Eye Care Center. Councilor Richard also shared a congratulatory message to both St. John's and Beloit High Schools on their football season success.

City Administrator Glenn Rodden informed the Council that the City Christmas Party will be held on December 13, 2013 at the Beloit Country Club. Social hour will begin at 6:00 pm and dinner will be served at 7:00 pm. City Administrator Rodden also reminded the Council that they needed to commit to a time to meet for a search party.

Robert Sibley addressed the Council in public comment; he expressed his concerns over closing Chautauqua Park for the Isle of Lights. He, like many others in the city; are unable to use the park in the winter. He would like to see the city start up a new Frisbee golf course some where in town so that people could still play when Chautauqua Park was closed or filled with RV parking during the summer. Mr. Sibley also wanted to present the idea of our community possibly holding a Solomon Valley River Festival in the Park.

The Consent Agenda consisted of the November 5, 2013 Council Meeting Minutes and Appropriations 11B. A motion was made by Councilor Littrell and seconded by Councilor Delka to approve the Consent Agenda in its entirety. Roll call vote yeas: Delka, Miller, Otte, Petterson, Littrell and Richard. Nays: None.

Staff is recommending that Council approve the letter of intent to fund the Solomon Valley Transportation board request of \$3000.00 for the 2014 fiscal year. Councilor Otte suggested that an additional donation of the same amount be made for this year, 2013. A motion was made by Council Otte and seconded by Council Richard to approve the letter of intent to donate funds to the Solomon

Valley Transportation board in the amount of \$3000.00 for 2013 and \$3000.00 in 2014. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve the lift station and sewer line construction bid for the North Campus Development (Phase1) from Van Kirk Sand & Gravel, Inc d/b/a Van Kirk Bros. Contracting for the amount of \$337,233.50. A motion was made by Councilor Miller and seconded by Councilor Otte to accept the sanitary sewer construction bid from Van Krik Bros. Contracting for the amount of \$337,233.50. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve a Hanger Lease Agreement with Lattin Aviation. City Attorney Katie Cheney informed Council that an amendment was made to the lease agreement to include Jarold W. Boettcher d/b/a Boettcher Aerial Co., Inc also as a lessee. A motion was made by Councilor Richard and seconded by Councilor Peterson to accept the airport hanger lease agreement with Travis Lattin and Jerold Boettcher. This motion carried 6-0. Nays: None.

Staff is recommending that Council approve the appointment of Roger Thelander to the Housing Authority. A motion was made by Councilor Peterson and seconded by Councilor Delka to approve the appointment of Roger Thelander to the Housing Authority. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve the transformer bid from Solomon Corporation in the amount of \$14,950.00. A motion was made by Councilor Littrell and seconded by Councilor Peterson to accept the transformer bid from Solomon Corporation in the amount of \$14,950.00. Motion carried 6-0. Nays: None.

A motion was made by Councilor Peterson and seconded by Councilor Delka to Adjourn the Council Meeting. This motion carried 6-0. The meeting ended at 7:25 p.m.

The work session began at 7:25 p.m. City Council members in attendance were, Frank Delka, Bob Richard, Kent Miller, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and Administrative Clerk Shelli Anderson.

Department heads in attendance were Kendall Francis, Mike Haeffele, Heather Hartman and Chris Jones.

City Attorney Katie Cheney reported on the following: 1. The updated personnel policy in regards to the new concealed weapons law and security plans for city buildings should be ready for formal approval by next council meeting.

Code Enforcement Officer Chris Jones reviewed chapters 1 (administration), 2 (animal codes) and 3 (beverages) of the preliminary draft for changes needed in

the city code(s) for code codification process. City Attorney Cheney will record changes to be made and will draft an ordinance to approve all changes made during the codification process for council approval.

Work Session adjourned at 9:03 p.m.

TOM NAASZ, Mayor

ATTEST:

SHELLI ANDERSON, Administrative Clerk

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount Invoice	Date	PO#	Date	Status
Account#	Work Order				Description			Debit	Credit
8 ACE HARDWARE									
56173	12/5/2013	12/5/2013	2.49	446798	11/18/2013	15115			Posted
	51-43-6000			HOSE				2.49	0.00
56202	12/5/2013	12/5/2013	40.77		11/14/2013	17284			Posted
	53-41-4360			446590 HARDWARE				7.29	0.00
	53-41-4360			446887 PAINT REMOVER				26.99	0.00
	53-41-4360			446596 ADAPTER				6.49	0.00
								40.77	0.00
56225	12/5/2013	12/5/2013	31.98	447024	11/2/2013	17133			Posted
	51-43-6000			TAPE & SQUEEGEE				31.98	0.00
56233	12/5/2013	12/5/2013	43.85	446802	11/18/2013	15207			Posted
	52-41-7460			DOOR PARTS & WD-40				43.85	0.00
56251	12/5/2013	12/5/2013	7.98	446320	11/26/2013	17097			Posted
	10-11-4300			HARDWARE				7.98	0.00
56257	12/5/2013	12/5/2013	17.97	446791	11/18/2013	17135			Posted
	52-43-6000			SILICONE				17.97	0.00
56266	12/5/2013	12/5/2013	24.06		11/19/2013	16724			Posted
	10-19-4330			446855 CAUTION TAPE				10.49	0.00
	10-18-6000			447167 CABLE TIES				7.99	0.00
	10-18-6000			446866 BOLT				5.58	0.00
								24.06	0.00
9 ACKERMAN SUPPLY									
56232	12/5/2013	12/5/2013	21.99	230230	11/15/2013	15206			Posted
	52-41-7450			4 PRONG CULTIVATOR				21.99	0.00
767 AIRGAS MID SOUTH INC									
56205	12/5/2013	12/5/2013	489.04		10/28/2013	17280			Posted
	53-41-6230			9021192798 OXYGEN				385.44	0.00
	53-41-6230			9913520610 REGULATORS & BOTTLES				103.60	0.00
								489.04	0.00
56245	12/5/2013	12/5/2013	683.46		11/1/2013	15704			Posted
	25-00-7450			9913520609 OXYGEN & ACETYLENE LE/				555.50	0.00
	25-00-7450			9021567547 FLOWMETER / REGULATOF				127.96	0.00
								683.46	0.00
21 ALCO-DUCKWALL STORES INC									
56254	12/5/2013	12/5/2013	57.53	22109477	11/18/2013	17092			Posted
	10-11-6000			WATER & OFFICE SUPPLIES				57.53	0.00
813 AMERIPRIDE SERVICES INC.									
56246	12/5/2013	12/5/2013	60.98	2300347444	11/15/2013	15707			Posted
	10-15-3000			RED RAGS & RUGS				60.98	0.00
54 BARCO MUNICIPAL PRODUCTS INC									
56212	12/5/2013	12/5/2013	64.00	N7793	10/21/2013	15803			Posted
	53-43-6000			PAINT				21.33	0.00
	52-43-6000			PAINT				21.33	0.00
	51-43-6000			PAINT				21.34	0.00
								64.00	0.00
80 BELOIT TYPEWRITER EXCHANGE									
56252	12/5/2013	12/5/2013	282.00		11/26/2013	17098			Posted
	10-11-6110			158614 PENS & WHITE OUT				16.65	0.00
	10-11-6110			158603 CASES				31.97	0.00
	10-11-6110			158648 INK & BINDERS				147.47	0.00
	10-11-6110			158638 PAPER				74.57	0.00
	10-11-6110			158704 DVDS				11.34	0.00
								282.00	0.00
56260	12/5/2013	12/5/2013	70.04	158703	11/26/2013	16725			Posted
	10-17-5400			INK & PAPER				70.04	0.00
1810 BOBCAT OF SALINA									
56209	12/5/2013	12/5/2013	1,766.00	044807	11/1/2013	16635			Posted
	53-41-4360			BOBCAT SNOW BLADE				1,766.00	0.00
91 BOETTCHER SUPPLY INC									

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
91	BOETTCHER SUPPLY INC (continued)							
56174	12/5/2013	12/5/2013	61.54		11/13/2013	15114		Posted
	51-43-6000			829926-1 DUIT			37.40	0.00
	51-43-6000			830386-1 PIPE FITTINGS			20.34	0.00
	51-43-6000			830407-1 BUSHINGS & COUPLINGS			3.80	0.00
							61.54	0.00
56204	12/5/2013	12/5/2013	101.70		11/5/2013	17282		Posted
	53-41-4360			829010-1 SENSORS			34.50	0.00
	53-41-4360			829080-1 BUBLS			67.20	0.00
							101.70	0.00
56213	12/5/2013	12/5/2013	24.48	830617-1	11/19/2013	15802		Posted
	53-43-6000			CABLE TIES			24.48	0.00
56236	12/5/2013	12/5/2013	117.53		10/31/2013	15205		Posted
	52-41-6000			828295-1 OIL FILTERS			7.74	0.00
	52-41-6000			829086-1 PRIMER BULB			2.49	0.00
	52-41-6000			830350-1 ELEC BOXES			107.30	0.00
							117.53	0.00
56256	12/5/2013	12/5/2013	15.96	831354-1	11/25/2013	17136		Posted
	52-43-6000			FITTINGS & CAPS			15.96	0.00
1258	BUMPER TO BUMPER AUTO PARTS							
56215	12/5/2013	12/5/2013	28.41		11/18/2013	16826		Posted
	10-13-4310			621958 FUSE			4.19	0.00
	10-13-4310			622670 OIL FILTER & WASHER FLUID			12.15	0.00
	10-13-4310			622879 OIL FILTER & WASHER FLUID			12.07	0.00
							28.41	0.00
56226	12/5/2013	12/5/2013	80.59		10/30/2013	15204		Posted
	52-41-4330			621519 SOCKETS			42.99	0.00
	52-41-4330			621544 FILTERS			29.90	0.00
	52-41-4330			621554 FILTERS			7.70	0.00
	52-41-4330			621588 FILTERS			8.32	0.00
	52-41-4330			621588 FILTERS			0.00	8.32
							88.91	8.32
56265	12/5/2013	12/5/2013	185.48		11/15/2013	16726		Posted
	10-18-4310			622728 SPARK PLUGS			54.52	0.00
	10-18-4310			622709 MODULE			76.00	0.00
	10-18-4310			621011 BELT			16.58	0.00
	10-18-6140			623351 TIRE SEALANT			38.38	0.00
							185.48	0.00
126	CATLIN'S FRIENDLY APPELMARKET							
56201	12/5/2013	12/5/2013	90.94	0002100013634	11/19/2013	17285		Posted
	53-41-6000			COFFEE CREAMER / PAPER TOWELS/ (90.94	0.00
142	CHAMBER OF COMMERCE							
56229	12/5/2013	12/5/2013	150.00	552	11/25/2013	15528		Posted
	51-41-6000			CHAMBER CHECKS- DOOR PRIZES FOF			150.00	0.00
56261	12/5/2013	12/5/2013	60.00	549	11/21/2013	16727		Posted
	10-17-6800			SOCCER CLINIC INSTRUCTOR & PRU I			60.00	0.00
2696	CITY OF NORTON							
56270	12/5/2013	12/5/2013	35,000.00		11/27/2013	17286		Posted
	53-41-4360			COOPER ENGINE PARTS			35,000.00	0.00
158	COMPUTER SOLUTIONS INC							
56223	12/5/2013	12/5/2013	115.00	163906	11/21/2013	15527		Posted
	51-41-6000			COMPUTER REPAIR			115.00	0.00
56247	12/5/2013	12/5/2013	287.50	163781	11/20/2013	15708		Posted
	10-15-3000			COMPUTER REPAIRS			287.50	0.00
2152	CONSTELLATION NEW ENERGYGAS DIVISION							
56239	12/5/2013	12/5/2013	1,259.97	001276269	11/25/2013	17086		Posted
	10-19-6210			N CAMPUS GAS			1,259.97	0.00
431	CONTINENTAL ANALYTICAL SERVICE							
56228	12/5/2013	12/5/2013	395.00	150653	10/31/2013	15208		Posted
	52-41-3000			MONTHLY PLANT SAMPLES ANALYSES			395.00	0.00

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
193	DOLLAR GENERAL STORE-MSC-410526 (continued)										
56253	12/5/2013	12/5/2013		17.25	1000250825	11/18/2013	17093			Posted	
	10-11-6000				TABLE DECOR				17.25	0.00	
222	FARMWAY COOP INC.										
56208	12/5/2013	12/5/2013		21,864.89	118-A00581	11/7/2013	16636			Posted	
	53-41-6260				FUEL FOR POWER PLANT				21,864.89	0.00	
273	HACH CHEMICAL CO										
56230	12/5/2013	12/5/2013		188.01	8583386	11/21/2013	15525			Posted	
	51-41-6000				REAGENTS & LABWARE				188.01	0.00	
56231	12/5/2013	12/5/2013		2,506.00		11/19/2013	15506			Posted	
	51-41-7490				8579679 WARRANTY				568.50	0.00	
	51-41-7490				8581673 CHLORINE ANALIZER				1,937.50	0.00	
									<u>2,506.00</u>	<u>0.00</u>	
2573	HEATHER HARTMAN										
56262	12/5/2013	12/5/2013		36.50		11/26/2013	16931			Posted	
	26-00-5800				TRAVEL - NCKRDC				36.50	0.00	
56263	12/5/2013	12/5/2013		169.07		11/26/2013	16930			Posted	
	26-00-5310				OCT & NOV VERIZON REPAYMENT				169.07	0.00	
2554	ERIC INGRAM										
56217	12/5/2013	12/5/2013		611.00	117	11/10/2013	16828			Posted	
	10-13-4310				INSTALL & REMOVE LIGHTS- CHEVY				611.00	0.00	
1922	JNT COMPANY LLC										
56241	12/5/2013	12/5/2013		396.99	1517	11/30/2013	17088			Posted	
	10-11-3360				WEB HOSTING FEE/ MAINTENCE				396.99	0.00	
350	KANSAS DEPT HEALTH & ENVIRO-TANKS										
56221	12/5/2013	12/5/2013		50.00		11/20/2013	17281			Posted	
	53-41-6700				FUEL TANKS ANNUAL REGISTRATION				50.00	0.00	
56248	12/5/2013	12/5/2013		30.00		11/25/2013	15705			Posted	
	10-22-6000				FUEL TANKS ANNUAL REGISTRATION				30.00	0.00	
1887	KMEA GRDA OPERATING FUND										
56183	12/5/2013	12/5/2013		80,863.74	GRDA-BE-13-12	12/20/2013	16633			Posted	
	53-41-6220				POWER SUPPLY FOR DEC 2013				80,863.74	0.00	
556	KMEA WAPA OPERATING FUND										
56182	12/5/2013	12/5/2013		19,645.68	WAPA-BL-13-11	12/11/2013	16629			Posted	
	53-41-6220				POWER SUPPLY FOR NOV 2013				19,645.68	0.00	
394	KRIERS' AUTO PARTS										
56258	12/5/2013	12/5/2013		41.78	4925-149061	11/18/2013	17137			Posted	
	52-43-4360				SILICONE & ORING				41.78	0.00	
805	KRONE'S SERVICE CENTER, INC										
56224	12/5/2013	12/5/2013		68.95		11/21/2013	17131			Posted	
	51-43-6000				10534 WELDING GLOVES				29.15	0.00	
	51-43-6000				10451 HEAT SHIELD				39.80	0.00	
									<u>68.95</u>	<u>0.00</u>	
2695	LANCASTER COUNTY SHERIFF DEPT										
56268	12/5/2013	12/5/2013		35.00	201300368	11/25/2013	16871			Ck# 69313 Printed	
	10-12-3320				SERVICE FEE FOR SERVING PAPERS T				35.00	0.00	
1037	LATTIN AVIATION-TRAVIS LATTIN										
56200	12/5/2013	12/5/2013		1,200.00		12/1/2013	17089			Posted	
	10-22-3000				NOV 2013 SERVICE CONTRACT				1,200.00	0.00	
2069	COLLEEN MCKEON										
56181	12/5/2013	12/5/2013		314.65		11/18/2013	17083			Posted	
	10-11-5800				MILEAGE FOR 2013 LOG BOOK				229.67	0.00	
	10-11-2911				BOOT RIEMBURSMENT				84.98	0.00	
									<u>314.65</u>	<u>0.00</u>	
1160	MID STATES ENERGY WORKS INC										
56206	12/5/2013	12/5/2013		1,703.36	4167	10/11/2013	17279			Posted	
	53-41-3000				LABOR FOR ROUND TRIP & CHECK ON				1,703.36	0.00	
459	MISSISSIPPI LIME CO										
56185	12/5/2013	12/5/2013		4,822.03	1113572	11/11/2013	15514			Posted	
	51-41-6170				LIME				4,822.03	0.00	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name									
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
462 MITCHELL COUNTY CLERK (continued)									
56184	12/5/2013	12/5/2013	25.78	5166	10/18/2013	17082		Posted	
	10-13-6000			REPLACE N CAMPUS BULBS			25.78	0.00	
470 MITCHELL COUNTY SOLID WASTE									
56249	12/5/2013	12/5/2013	23.10		11/25/2013	15706		Posted	
	10-22-6000			021116 LUMBER			14.40	0.00	
	10-22-6000			021114 TRASH			8.70	0.00	
							<u>23.10</u>	<u>0.00</u>	
342 MUNICIPAL SUPPLY INC. OF NEBRASKA									
56172	12/5/2013	12/5/2013	392.64	0546832-IN	11/11/2013	15117		Posted	
	51-43-6000			F1000-3-Q-NL			392.64	0.00	
56227	12/5/2013	12/5/2013	481.56	0547228-IN	11/14/2013	15118		Posted	
	51-43-6000			NSNE H-15076N			481.56	0.00	
498 NATIONAL SIGN COMPANY									
56250	12/5/2013	12/5/2013	407.34	IN-169594		15709		Posted	
	25-00-7450			AMBER LIGHT BARS , STOP & MERGE S			407.34	0.00	
1028 NCK COMMUNITY NETWORK									
56214	12/5/2013	12/5/2013	60.00	60924	11/1/2013	17051		Posted	
	10-11-3000			1 YR MEMBERS VITUAL DOMAIN			60.00	0.00	
494 NEBRASKA MUNICIPAL POWER POOL									
56222	12/5/2013	12/5/2013	5,551.00		11/25/2013	17378		Posted	
	10-11-3360			2014 CD & SUPPORT PLAN			5,551.00	0.00	
827 NETWORKS PLUS									
56238	12/5/2013	12/5/2013	1,463.36		11/21/2013	17085		Posted	
	10-13-3360			144006 TECH SERVICES PD			379.68	0.00	
	10-11-3360			144007 TECH SERVICES			1,083.68	0.00	
							<u>1,463.36</u>	<u>0.00</u>	
2366 OLSSON ASSOCIATES									
56237	12/5/2013	12/5/2013	1,950.23	199896	11/12/2013	17084		Posted	
	41-00-8412			PROJECT # 012-0016 RICE COMPLIANC			1,950.23	0.00	
536 POST MASTER									
56269	12/5/2013	12/5/2013	811.44		11/27/2013	13676		Ck# 69314 Printed	
	10-11-5320			UTILITY BILLING			811.44	0.00	
1263 PRAIRE FIRE COFFEE ROASTERS									
56180	12/5/2013	12/5/2013	87.80	581050	11/20/2013	17096		Posted	
	10-11-6000			COFFEE			87.80	0.00	
1948 ROTARY INTERNATIONAL BELOIT									
56171	12/5/2013	12/5/2013	76.50	1512	10/31/2013	15524		Posted	
	52-41-5410			JULY - SEPT DUES			76.50	0.00	
726 S D MYERS INC									
56210	12/5/2013	12/5/2013	2,109.00	10121143	11/5/2013	16634		Posted	
	53-41-3000			OIL TESTING FOR TRANSFORMERS			2,109.00	0.00	
575 SAGE PRODUCTS									
56203	12/5/2013	12/5/2013	109.00	0050398-IN	11/15/2013	17283		Posted	
	53-41-6000			OIL SPILL EATER			109.00	0.00	
56207	12/5/2013	12/5/2013	181.00	0050203-IN	10/31/2013	16637		Posted	
	53-41-6000			TOWELS			181.00	0.00	
2338 SCHOEN SIGNS & GRAPHICS									
56216	12/5/2013	12/5/2013	230.00	265	11/11/2013	16827		Posted	
	10-13-4310			LETTERING - DODGE			230.00	0.00	
488 SCHWAB EATON BELOIT									
56178	12/5/2013	12/5/2013	1,102.00	13.124	11/15/2013	17094		Posted	
	30-00-3000			LIFT STATION PROJECT - AIRPORT			1,102.00	0.00	
56179	12/5/2013	12/5/2013	36,300.00	13.068A	11/15/2013	17095		Posted	
	30-00-3000			LIFT STATION PROJECT N CAMPUS			36,300.00	0.00	
607 SHAMBURG OIL COMPANY									
56219	12/5/2013	12/5/2013	186.00		11/8/2013	15800		Posted	
	53-43-6270			401431 FUEL			131.00	0.00	
	53-43-6270			401420 FUEL			55.00	0.00	
							<u>186.00</u>	<u>0.00</u>	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
607 SHAMBURG OIL COMPANY (continued)								
56255	12/5/2013	12/5/2013	95.00	403240	11/21/2013	17134		Posted
	51-43-6270			FUEL			95.00	0.00
56259	12/5/2013	12/5/2013	180.61		11/26/2013	17138		Posted
	52-43-6270			400239 FUEL			77.05	0.00
	52-43-6270			403058 FUEL			103.56	0.00
							<u>180.61</u>	<u>0.00</u>
1991 SIMPSON FARM ENTERPRISES								
56220	12/5/2013	12/5/2013	275.30	16645B	11/15/2013	15523		Posted
	51-41-4360			CHEMICAL DELIVERY HOSE			275.30	0.00
2367 SOLOMON CORPORATION								
56211	12/5/2013	12/5/2013	4,271.93	247103	11/15/2013	15801		Posted
	53-43-6000			TRANSFORMER			4,271.93	0.00
626 SOLOMON VALLEY HOME CENTER								
56175	12/5/2013	12/5/2013	37.14	10318585	11/19/2013	15116		Posted
	51-43-6000			MIX			37.14	0.00
56177	12/5/2013	12/5/2013	10.17	10312146	9/10/2013	15202		Posted
	52-41-6000			CLIP & CABLE			10.17	0.00
56264	12/5/2013	12/5/2013	73.99	10315433	10/7/2013	16729		Posted
	10-18-4300			ADDITIVE & MIX FOR ROCK WALL			73.99	0.00
56267	12/5/2013	12/5/2013	70.45		11/14/2013	16728		Posted
	10-20-6130			10318269 PAINT			59.98	0.00
	10-19-4300			10319038 BATTERY			10.47	0.00
							<u>70.45</u>	<u>0.00</u>
628 SOLOMON VALLEY VET HOSPITAL PA								
56176	12/5/2013	12/5/2013	1,395.48	222912	10/3/2013	17091		Posted
	10-11-3500			VET SERVICES			1,395.48	0.00
84 ST JOHN'S SCHOOL - CROSSWALK GUARD								
56242	12/5/2013	12/5/2013	80.00		11/1/2013	17381		Posted
	10-13-3000			NOV 2013 CROSSING 16 DAYS AT \$5.00			80.00	0.00
1842 THE LEADERSHIP FIRM								
56240	12/5/2013	12/5/2013	68.00	0110142013A	11/14/2013	17087		Posted
	10-11-3000			ROUND TRIP - JOHN DIVIENE FROM SA			68.00	0.00
697 USD 273								
56243	12/5/2013	12/5/2013	331.50		11/1/2013	17382		Posted
	10-13-3000			NOV 2013 CROSSING 17 DAYS AT \$19.5			331.50	0.00
2067 VERIZON WIRELESS SERVICES, LLC								
56218	12/5/2013	12/5/2013	148.10	687312767-00001	12/3/2013	16829		Posted
	10-13-5310			PD CELL			148.10	0.00
56244	12/5/2013	12/5/2013	117.78	783059874-00001	12/5/2013	17380		Posted
	53-43-5310			SYSTEMS OP			39.26	0.00
	52-43-5310			SYSTEMS OP			39.26	0.00
	51-43-5310			SYSTEMS OP			39.26	0.00
							<u>117.78</u>	<u>0.00</u>

234,906.34 84 Non-voided payables listed.

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 12/5/2013
 Ending: 12/5/2013
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
December 3, 2013	ORDINANCE 2134 ALLEY VACATION IN BALDWIN ADDITION
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the proposed ordinance vacating the alley in the Baldwin addition.

FISCAL NOTE:

- There is a cost for publishing this ordinance in the city's newspaper of record.

DISCUSSION:

Passing this ordinance vacates an alley in the Baldwin Addition. This action is being requested by the Cherry Street. LLC. This organization is developing six (6) residential lots near St. John's. See attached map for the location.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. _____

AN ORDINANCE RELATING TO THE VACATION OF AN ALLEY IN BALDWIN TRACT, CITY OF BELOIT, MITCHELL COUNTY, KANSAS, PURSUANT TO K.S.A. 14-423.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

SECTION 1: That the Governing Body of the City of Beloit, Kansas deems it expedient that the platted east/west alley in Block Seven (7), Baldwin Tract in the City of Beloit, more particularly described as follows: a Fifteen foot (15.0') wide east/west alley lying south of Lots One (1), Two (2), Three (3), and Four (4), Block Seven (7), and lying north of Lot Five (5), Block Seven (7), Baldwin Tract, City of Beloit, Mitchell County, Kansas, be and is vacated, except for reservation of the City of Beloit for the right to install, repair, maintain, alter and operate sewers, storm drains, water mains, utility poles, underground electric lines and cable lines for franchisees of the City, and other utility services into, upon, over, across and under the above described tract and the right to keep the same free from foliage. The vacated portion shall revert back to the owners of Lots One (1), Two (2), Three (3), Four (4), and Five (5), Block Seven (7), Baldwin Tract, City of Beloit.

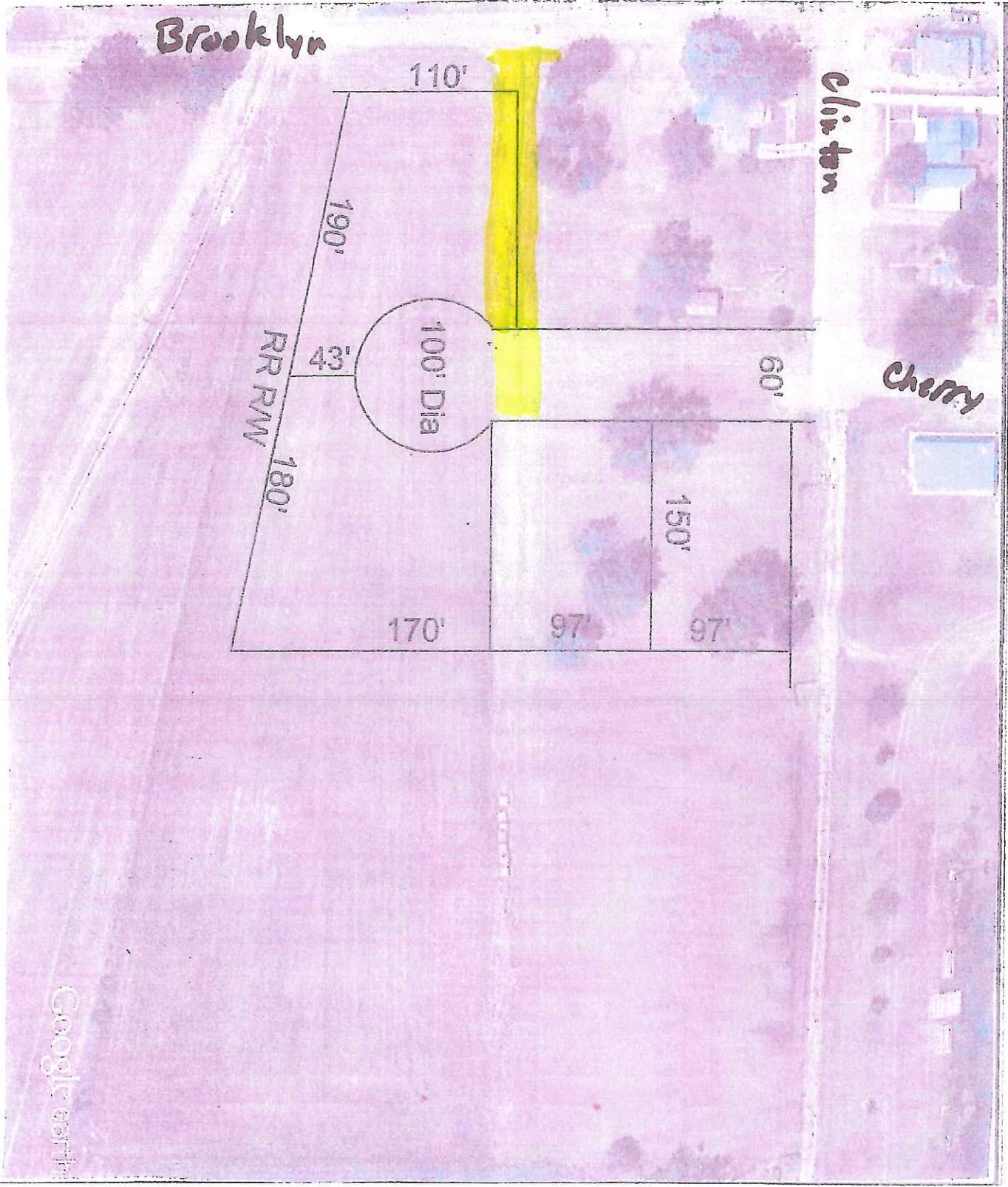
SECTION 2: This ordinance shall become effective 30 days after the date of publication thereof, unless one or more interested parties file a written protest before the expiration of such time. In the event such protest is filed in the Office of the City Clerk of the City of Beloit, Kansas, within said time the Governing Body shall set the same for hearing ten (10) days after the end of the thirty (30) day period above mentioned. At the conclusion of said hearing the Governing Body shall adopt a resolution confirming the vacation ordinance or in the event such resolution is not adopted, the vacation ordinance shall be void and of no effect. Upon this ordinance becoming effective, either without objection or by resolution as above provided for after objection, the City Clerk will take a certified copy thereof to the Office of the Register of Deeds and the County Clerk, all as provided by K.S.A. 14-423.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 3rd day of December, 2013.

Tom Naasz, Mayor

Attest:

Jessica Rosebaugh, Deputy City Clerk



Brooklyn

Clinton

Cherry

110'

190'

43'

RR RMW

180'

100' Dia

60'

150'

170'

97'

97'

Google earth

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
December 3, 2013	Special Event License Request
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the special event license for Parks & Recreation/ Post Rock University Class.

FISCAL NOTE:

No cost to approve the license.

DISCUSSION:

This is a couple's cooking class and the intent is to have a glass of wine with the Italian Dinner, pre-registration of participants is required.

Respectfully submitted,

Glenn Rodden
City Administrator

119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517
Email ssneath@beloitks.org

SPECIAL EVENT LICENSE REQUEST FORM

Name: Parks & Recreation / Post Rock University Class

Address: 119 N. Hersey

Phone: 785-738-2270

Location of event: Trail Room / Municipal Building

Purpose of event: Couple's Cooking Class -

Intent is to have a glass of wine with the
Italian Dinner, pre-registration of participants is Required

Date/Time of Event: February 15, 2014 - 5:30- 8:30pm

**A \$25.00 special event license fee will be assessed. This fee is due upon receipt of the application.

Fee Received by _____

**I have received a copy of Ordinances No. 2022, 2027, and 2035 and understand and agree to abide by all conditions stated in the Ordinances.

Signature: _____

ITEMS FOR COUNCIL DISCUSSION

DATE:

December 3rd, 2013

TITLE:

WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your December 3rd, 2013 Work Session will include the following:

1. Concealed Carry Law. The city attorney will update the council on the security plans for each city building.
2. Power Plant and Systems Department Secretary. The director of the electric department and the foremen are requesting the creation of a new receptionist position.
3. Vacuum Breaker Purchase. The power plant is requesting the purchase of a new breaker from Mid-States Electric for the price of \$25,805.00.
4. Codification Review – Chapters 4, 5 and 6.

Respectfully submitted,

Glenn Rodden
City Administrator

502 East 12th Street
Beloit, Kansas 67420



Tel No (785) 738-3781
Fax No (785) 738-2290

TO: Glenn Rodden
City Administrator

FROM: Ronald Sporleder
Director of Electric Operations

RE: **Adding A Secretary for the Power Plant & Systems Department**

DATE: 11-21-2013

My reason for this we have the Power Plant Forman doing paper work. When he should be out in the plant teaching the new operators THE INS-OUTS of the Beloit plant .The Power plant Operators are taking K.M.U. Power plant course training on the fundamentals of the operating .The Forman needs to be out in the plant training the new operators. So they can take the Beloit Power Plant tests when the pass the K.M.U training course. If the power plant is of line. Do to storms they will take phone calls so the operators can concentrate on running the circuit Board & THE Generators it is important to have someone answering the phone People calling in some time it helps us find the trouble. This Secretary will also be used at System operations department. For filing, record keeping and documenting storm damage for FEMA reimbursements. This also will free up worker that need to be out on the power lines.

Thanks
Ronald Sporleder
Director of System Operations

Henry Eilert
Power Plant Forman

Allen Mong
Systems Forman

Handwritten signature of Ronald Sporleder in black ink.

Handwritten signature of Henry Eilert in black ink.

Handwritten signature of Allen Mong in black ink.

City Of Beloit Power Plant
215 South Chestnut ST.
Beloit, Kansas 67420



Tel No (785) 738-5121
Fax No (785) 534-1613

To: Glenn Rodden
From: Henry Eilert
Subject: 15 kv Vacuum breaker
Date: December-6-2013

Glenn:

We would like for your permission for us to purchase one 15 kv, 1200 amp, square D, type FVR, Vacuum Circuit Breaker, one Schweitzer SEL751A feeder protection relay, three 600 amp hook stick disconnects, Control cable, and wire to connect the breaker to our system ;now because after the first of the year these parts will take a 5% increase. We would like to purchase this equipment from Mid-States Energy Works out of Salina Kansas. Mid-States does all of the wiring for us here at the power plant, Mid-States would install all of this equipment for a price of **\$25,805.00**.

This equipment would allow us to convert a couple of the 2400 side voltage circuits to the 12.470 voltage system, and would allow for us to expand more reliable circuits across town in the near future.

Thank You Very Much for your consideration on this Matter.

Henry Eilert Power Plant Foreman

Henry Eilert

Ron Sporleder Electric Supt

Ronald Sporleder

Henry Eilert

From: Mike Schmaderer <mike@msew.biz>
Sent: Monday, November 18, 2013 9:19 PM
To: Henry Eilert (beloitpp@nckcn.com); Ron Sporleder (beloitpp@itsystems@nckcn.com)
Subject: Proposal to install additional 12 kV feeder
Attachments: FVR Instruction Manual - 110-150kV BIL.pdf; 751A_DS_20130329.pdf

Henry/Ron,

Mid-States appreciates the opportunity to provide the City of Beloit with a proposal to install an additional 12 kV feeder at the power plant.

Mid-States will furnish and install one 15 kV, 1200 amp, Square D, Type FVR, Vacuum Circuit Breaker, one Schweitzer SEL751A feeder protection relay, three 600 amp hookstick disconnects, the connections between the breaker and the hookstick disconnects, any necessary conduit for control, all of the control cable, and all of the labor to wire up the breaker and relay and the labor to program the relay.

Attached is information on both the 15 kV breaker and the 751A relay.

This proposal does not include any material or labor for the circuit leaving the substation. It's our understanding that the City will install an underground circuit leaving the substation.

We will provide the City with a three line diagram, a control diagram and a detailed wiring diagram for the new circuit. I can seal the drawings if you would like them to be stamped by a registered professional engineer.

Our cost to furnish and install the breaker, the relay, the disconnects as well as the associated wiring and programming would be \$25,805. This cost does not include the cost of a bond or any sales tax.

We can hold this price until the end of the year. At that point, we are expecting a 5% increase in the price of the breaker.

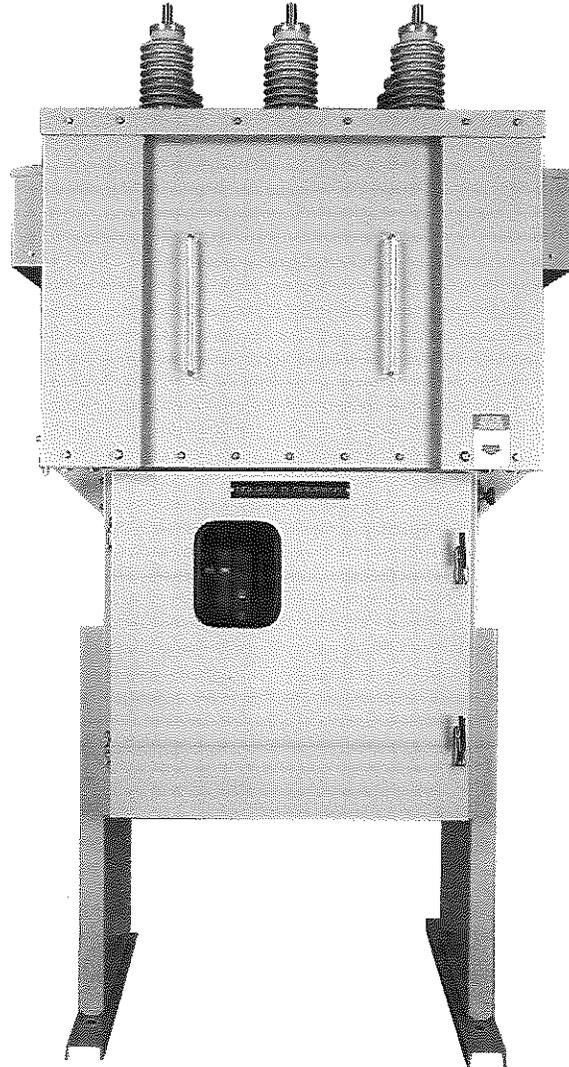
I should have you a price by the end of the week to add two additional bays to your substation.

Please let me know if you have any questions.

Thanks,

Mike Schmaderer, P.E.
Mid-States Energy Works, Inc.
618 N Santa Fe
Salina, KS 67401
Phone: 785-827-3631
Fax: 785-827-3633
Mobile: 785-819-6111

**Powersub™ Vacuum
Substation Circuit Breaker,
Type FVR
15–38 kV, 110–150 kV BIL,
1200–4000 A
Class 6065**



a brand of
Schneider
Electric

 **SQUARE D**

119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517
Email: grodden@beloitks.org

TO: Mayor Naasz and City Council
FROM: Glenn Rodden
City Administrator
RE: City Administrator Report
DATE: Wednesday, November 27, 2013

Items of interest from this week:

1. Public Comment. None.
2. Christmas Party. This party has been moved from Friday, December 13th at the country club to Tuesday, December 31st at Plum Creek/Down Under.
3. Police Chief Search. The search committee met this week to review the applications for this position. Interviews are scheduled for December 16th, 17th, and the 18th.
4. Police Department Personnel. Beloit Police Department Sergeant Shelby Lamb is still on administrative leave pending the outcome of his trial for DUI.
5. Rolling Hills Electric Cooperative. Representatives from the city and SVED met with representatives from Rolling Hills to discuss locations for moving their headquarters to Beloit. Rolling Hills will be making a 5 to 8 million dollar investment in our community and they will bring 27 new jobs to their new facility and to our community. This project will begin in 2014 and end in 2016.
6. City Auction. The city made a profit of approximately \$10,000 from the sale of property and equipment.
7. Concealed Carry Law. The city attorney and I are still working on a security plan for city buildings.
8. Water District Meeting. The City of Beloit hosted a meeting on Monday, September 9th with rural water districts 1, 2, and 3. We had a good preliminary discussion of the issues involved with forming a water district. We plan to meet again in early November 2013 to further discuss this project.

9. Power Plant. The cooling towers and converters have been installed and tested and all systems are running as designed. Kansas Gas Service, however, has decided to curtail gas pressure at the power plant which means that we can currently run only our two large engines at one time. We can still run our other engines on diesel fuel if needed, but that increases our operational cost. According to Kansas Gas, we can solve this problem by building a new line to the power plant at an estimated cost of \$700,000.
10. Silver Fox Estates. The contractor will begin installing the new sewer lift station and the in January 2014.
11. Comprehensive Planning. The first meeting of the steering committee was held on November 14th at 7:00 p.m. The committee is currently gathering surveys. The next committee meeting will be in February 2014.
12. Rail Road Crossing. Kyle RR has completed phase I of its track repair plan. They are promising more improvements this fall.
13. East Main Street Project. We are continuing to work with the city's financial adviser Rick Ensz on funding options for this project.
14. Sturgis Street. Dennis Lutgen is willing to participate in the cost of the concrete for the street in front of his property.
15. Codification. We will cover more chapters at the next meeting.
16. Highway 24 Entrance. KDOT has advised us that we need to install the new entrance off Highway 24 by the end of this year. KDOT also reminded us that we will need to close the entrance to the roadside park when we build our new entrance.
17. Housing Rehabilitation Block Grant. The City of Beloit has applied for a grant to demolish and repair housing. We should know by January 2014 whether or not we will be funded.
18. Sunflower-AGCO/Kohler Welding Expansion Projects. The city electric company is finished extending electric service to Kohler Welding and we are now working on upgrading our system to AGCO/Sunflower.
19. Conferences. I will be attending the Kansas City Managers Fall conference in Emporia from December 4th through the 6th.