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CITY COUNCIL AGENDA

Tuesday, February 5, 2013

7:00 p.m.

1. CALL TO ORDER
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance
2. MAYOR AND COUNCIL REPORTS
3. STAFF REPORTS
 - A. City Attorney Report
 - B. City Administrator Report
4. PUBLIC COMMENT
5. CONSENT AGENDA
 - A. 1/15/2013 City Council Meeting Minutes
 - B. Appropriations 2A
6. ORDINANCES
 - A.
7. RESOLUTIONS
 - A.
8. FORMAL ACTIONS
 - A. Annual Employee Health Care
 - B. Materials Bid L-0104
 - C. Materials Bid L-0105
 - D. Materials Bid L-0106
9. CLOSED SESSION
 - A. Non-Elected Personnel

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS
 - A. City Attorney Report
 - B. City Administrator Report
 - C. Treasurer's Report
 - D. Library Minutes
2. DISCUSSION ITEMS
 - A. Comprehensive Plan Committee
 - B. ATV Ordinance
3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES
January 15, 2013

The Beloit City Council met in regular session on January 15, 2013 in the Council Chamber. Council President Matt Otte called the meeting to order at 7:00 p.m. City Council members in attendance were Lloyd Littrell, Pat Struble, Kent Miller, Bob Richard, Robert Petterson, Matt Otte, Frank Delka, and Rick Brown. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and, City Clerk Amanda Lomax. Absent from the meeting were Mayor Tom Naasz.

Department heads in attendance were Ronnie Sporleder, Chris Jones, and Heather Hartman.

Council President Matt Otte gave the invocation and the Pledge of Allegiance was recited.

Councilor Struble said the Rotary Chili lunch was very good and was glad they had a good turnout.

City Administrator Glenn Rodden reported on the following: 1. Social Security rates for employees changed and is in effect now. 2. City Administrator Glenn Rodden went to Topeka and met with the new legislator.

A public hearing was held for the Downtown Commercial Rehabilitation Grant. The public hearing started at 7:05 and ended at 7:06. Nobody from the public came forward.

The Consent Agenda consisted of January 2, 2013 Council Meeting Minutes, and appropriations 1B. A motion was made by Councilor Delka and seconded by Councilor Littrell to approve the consent agenda in its entirety. Roll call vote yeas: Delka, Struble, Brown, Littrell, Miller, Otte, and Richard. Nays: Petterson.

Resolution 2013-1 Fee Schedule was presented to Council for approval. A motion was made by Councilor Struble and seconded by Councilor Brown to approve Resolution 2013-1 Fee Schedule. Motion carried 8-0. Nays: None.

Resolution 2013-2 Downtown Commercial Rehabilitation Grant was presented to Council for approval. Resolution 2013-2 authorizes the City of Beloit to apply for assistance under the Kansas Small Cities Community Development Block Grant Program. A motion was made by Councilor Littrell and seconded by Councilor Petterson to approve Resolution 2013-2 Downtown Commercial Rehabilitation Grant. Motion carried 8-0. Nays: None.

Staff is recommending that Council approve the Downtown Commercial Rehabilitation Grant Application. A motion was made by Councilor Struble and seconded by Councilor Miller to approve Downtown Commercial Rehabilitation Grant Application. Motion carried 8-0. Nays: None.

Staff is recommending that Council approve a Boring Bid from Larson Construction in the amount of \$18,290.00. The boring will be for a project to extend electric services for David Kohler. A motion was made by Councilor Delka and seconded by Councilor Brown to approve a Boring Bid from Larson Construction in the amount of \$18,290.00. Motion carried 8-0. Nays: None.

Staff is recommending that Council approve an updated Early Retirement Incentive Contract. The change in the contract was a minor language change in paragraph 6. A motion was made by Councilor Struble and seconded by Councilor Richard to approve updated Early Retirement Incentive Contract. Motion carried 7-1. Nays: Littrell.

A motion was made by Councilor Delka and seconded by Councilor Otte to Adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 7:20 p.m.

The work session began at 7:20 p.m. City Council members in attendance were Lloyd Littrell, Pat Struble, Kent Miller, Bob Richard, Robert Petterson, Matt Otte, Frank Delka, and Rick Brown. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and, City Clerk Amanda Lomax. Absent from the meeting were Mayor Tom Naasz.

Department heads in attendance were Ronnie Sporleder, Chris Jones, and Heather Hartman.

City Attorney Katie Cheney reported on the following items: 1. Still waiting to close on the real estate sell with CPS. 2. Met with the Mitchell County Appraiser and City Attorney Cheney is filing for exemptions for property at the North Campus and Road Side Park.

City Administrator Glenn Rodden and Code Enforcement Officer Chris Jones discussed with Council about request for proposals for a comprehensive plan for the City of Beloit. The Council came to a consensus to request for proposals for a comprehensive plan and next meeting organize a committee for this project.

City Administrator Glenn Rodden presented past farm lease agreements to Council. The current lease agreement located by the sewer plant will expire later this year and discussed possibly taking bids for the farm ground located at North Campus because of property taxes. Work Session ended 7:40 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name											
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	<u>Debit</u>	<u>Credit</u>	
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>							
1721	A-B BUILDERS										
52876	2/7/2013	2/7/2013	241.65	660269	1/14/2013	13983		Posted			
	25-00-6160			SAND FREIGHT			241.65			0.00	
6	ABRAM READY-MIX, INC										
52875	2/7/2013	2/7/2013	477.30	12104	1/17/2013	12628		Posted			
	30-00-8100			10 YDS FLOWABLE			477.30			0.00	
53055	2/7/2013	2/7/2013	137.25	12143	1/25/2013	10885		Posted			
	53-43-6150			1/2 sack of flowable/kohler project			137.25			0.00	
8	ACE HARDWARE										
52877	2/7/2013	2/7/2013	6.49	430514	1/21/2013	14461		Posted			
	10-11-4300			VAC BAG EUREKA "AA" PK3			6.49			0.00	
52879	2/7/2013	2/7/2013	134.97		1/14/2013	14076		Posted			
	10-11-4300			430148- OCC SENSOR 3W/IP			22.99			0.00	
	10-11-4300			430189-SCREWDRIVR SET 10 PC/COMF			111.98			0.00	
							134.97			0.00	
52880	2/7/2013	2/7/2013	253.40		1/4/2013	09354		Posted			
	53-41-4360			429640-Ring wax extra thick			4.99			0.00	
	53-41-4360			429734-CLOSET FLANGE/HEX KEY			27.98			0.00	
	53-41-4360			429738-CLOSET FLANGE TKO			3.99			0.00	
	53-41-4360			429805-CM CIRC SAW 13 AMP 7 1/4			69.99			0.00	
	53-41-4360			430483-SHELF UNIT 5			119.98			0.00	
	53-41-4360			430498-BIT DRILL PERCUS			26.47			0.00	
							253.40			0.00	
52881	2/7/2013	2/7/2013	5.16	429926	1/10/2013	12856		Posted			
	10-13-6000			HARDWARE, NUTS, BOLTS			5.16			0.00	
52962	2/7/2013	2/7/2013	61.44		1/22/2013	09366		Posted			
	53-41-4360			430541-HARDWARE,BOLTS, ACE BAG 1			15.49			0.00	
	53-41-4360			430583- HOOK PEGS, DBLE ARM PEGS			34.02			0.00	
	53-41-4360			430623- SIGN EXIT			6.87			0.00	
	53-41-4360			430642- STAPLE NM PLSTIC/ ELECT. CL			5.06			0.00	
							61.44			0.00	
52977	2/7/2013	2/7/2013	52.27		1/9/2013	12386		Posted			
	52-43-6000			429874 2 HEX BUSHING, PIPE TEE			23.65			0.00	
	52-43-6000			730003 COMP CONNCTR			3.99			0.00	
	52-43-6000			430150 NIPPLE 3/8', 90 DEG ELBOW			14.07			0.00	
	52-43-6000			430291 CLAMP HOSE, HOSE BARB			10.56			0.00	
							52.27			0.00	
52982	2/7/2013	2/7/2013	54.48		1/7/2013	10065		Posted			
	52-41-6000			429739- rope			34.50			0.00	
	52-41-6000			430698- battert alkaline			9.99			0.00	
	52-41-6000			430699- battery alkaline			9.99			0.00	
							54.48			0.00	
52998	2/7/2013	2/7/2013	225.35		1/11/2013	12930		Posted			
	10-18-6000			429981-sply wash mach			25.98			0.00	
	10-18-6000			430179- bkr ctlr hmr 2p			18.99			0.00	
	10-18-6000			430331- grinder angle 5"			89.99			0.00	
	10-18-6000			430494-Ace rstp spry fltblk			19.96			0.00	
	10-17-7501			430493- sprypnt ace gls purple			7.98			0.00	
	10-21-4330			430491-primer			9.98			0.00	
	10-21-4330			430492- paint			7.98			0.00	
	10-19-6000			430548- safety chain eq. for tunnel			18.54			0.00	
	10-20-4300			430554- paint			25.95			0.00	
							225.35			0.00	
52999	2/7/2013	2/7/2013	8.98	430737	1/25/2013	10880		Posted			
	53-43-6000			air filter			8.98			0.00	
53037	2/7/2013	2/7/2013	165.71		1/7/2013	14003		Posted			
	10-15-6000			429742- HASP & BOLTS			10.33			0.00	
	10-15-6000			429852- FILTER KIT			30.99			0.00	
	10-15-6000			729843- WIRE CONNECTORS & PLUG			9.97			0.00	
	10-15-6000			429910- BATTERIES			8.99			0.00	
	10-15-6000			430748- BATTERIES & PLIERS			59.45			0.00	
	10-15-6000			430748- LOPPERS			35.99			0.00	
	10-15-6000			430963- PAINT			9.99			0.00	
							165.71			0.00	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description				Debit	Credit
8 ACE HARDWARE (continued)									
53056	12/31/2012	2/7/2013	23.99	427566	11/27/2012	14492			Posted
	10-14-6000			Phone surge protector				23.99	0.00
53058	12/31/2012	2/7/2013	35.88	424214	10/1/2012	14493			Posted
	10-18-4310			anti-freeze				35.88	0.00
53060	2/7/2013	2/7/2013	2.79	431071	1/31/2013	14005			Posted
	10-15-6000			pipe end				2.79	0.00
9 ACKERMAN SUPPLY									
52882	2/7/2013	2/7/2013	79.99	221222	1/2/2013	09352			Posted
	53-41-2911			L/T POLAR KING BIB COVERALLS				79.99	0.00
53000	2/7/2013	2/7/2013	381.56		1/16/2013	12941			Posted
	10-18-2911			221616- clothing allowance				119.98	0.00
	10-18-4330			221840- trailer jack & base				61.98	0.00
	10-19-6170			221774- salt blocks				199.60	0.00
								<u>381.56</u>	<u>0.00</u>
53038	2/7/2013	2/7/2013	819.39		1/9/2013	14002			Posted
	10-15-7450			221426- HITCH PIN				31.96	0.00
	10-15-7450			221732- FUEL TANK & PUMP				787.43	0.00
								<u>819.39</u>	<u>0.00</u>
558 AFLAC									
52856	1/18/2013	1/18/2013	369.97						Posted
	10-00-2035			125 Plan				181.48	0.00
	51-00-2035			125 Plan				35.91	0.00
	52-00-2035			125 Plan				48.92	0.00
	53-00-2035			125 Plan				103.66	0.00
								<u>369.97</u>	<u>0.00</u>
52857	1/18/2013	1/18/2013	7.27						Posted
	10-00-2035			AFLAC Rider				7.27	0.00
53018	2/1/2013	2/1/2013	369.97						Posted
	10-00-2035			125 Plan				180.65	0.00
	51-00-2035			125 Plan				34.29	0.00
	52-00-2035			125 Plan				50.54	0.00
	53-00-2035			125 Plan				104.49	0.00
								<u>369.97</u>	<u>0.00</u>
53019	2/1/2013	2/1/2013	7.27						Posted
	10-00-2035			AFLAC Rider				7.27	0.00
767 AIRGAS MID SOUTH INC									
52883	2/7/2013	2/7/2013	189.41	9011454949	1/2/2013	09346			Posted
	53-41-6230			3-BIG NITROGEN BOTTLES FOR PLANT				189.41	0.00
53010	2/7/2013	2/7/2013	44.77		2/7/2013	14251			Posted
	10-18-2911			9011579217- LEATHER GLOVES				26.11	0.00
	10-20-2911			9011836359- LEATHER GLOVES				18.66	0.00
								<u>44.77</u>	<u>0.00</u>
21 ALCO-DUCKWALL STORES INC									
53050	2/7/2013	2/7/2013	129.85	33331	1/31/2013	14491			Posted
	10-11-6000			INK, CARTRIGS, BOTTLED WATER, OFF				129.85	0.00
1085 AMERICAN RED CROSS PROCESSING CENTER									
53009	2/7/2013	2/7/2013	54.00	10202108	1/16/2013	14249			Posted
	10-21-2400			2 STUDENT CPR				54.00	0.00
813 AMERIPRIDE SERVICES INC.									
52884	2/7/2013	2/7/2013	60.33	2300241985	1/11/2013	13982			Posted
	10-15-6000			SHOP RAGS & GUGS				60.33	0.00
2460 ARTSHIRT, INC									
52988	2/7/2013	2/7/2013	677.08	20996	1/11/2013	14483			Posted
	10-14-2911			56 t-shirts & screening fee, freight				677.08	0.00
2586 B.C. MACDONALD & CO									
52885	2/7/2013	2/7/2013	50.04	103202-01	1/8/2013	09361			Posted
	53-41-7450			02ADF640 EXT ADAPTER				50.04	0.00
64 BELOIT AUTO AND TRUCK PLAZA									
52886	2/7/2013	2/7/2013	51.83	121036	1/10/2013	12381			Posted
	51-43-4310			36329G270AA CAP				51.83	0.00

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	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
74	BELOIT MEDICAL CENTER, PA (continued)										
52887	2/7/2013	2/7/2013	130.00	2590	1/21/2013	14466			Posted		
	10-11-3000			EMPLOYEE PHYSICAL					130.00	0.00	
80	BELOIT TYPEWRITER EXCHANGE										
52888	2/7/2013	2/7/2013	54.00	313413	1/18/2013	14460			Posted		
	10-11-6110			MINUTE PAPERS					54.00	0.00	
52889	2/7/2013	2/7/2013	316.66		1/4/2013	09353			Posted		
	53-41-6110			312381-BINDER/CALENDAR/NOTEBOOK					57.78	0.00	
	53-41-6110			312332-PRINTER/PRINTER CARTRIDGE					258.88	0.00	
									316.66	0.00	
52961	2/7/2013	2/7/2013	187.41	312219	1/25/2013	09365			Posted		
	53-41-6110			PRINTER CARTRIDGES/LEGAL PADS/W					187.41	0.00	
53002	2/7/2013	2/7/2013	24.95	3122EZ	1/15/2013	12933			Posted		
	10-17-7450			ADAPTER					24.95	0.00	
1367	BERRY TRACTOR & EQUIPMENT										
52954	2/7/2013	2/7/2013	310.00	03012355	1/21/2013	13990			Posted		
	10-15-4330			CUTTING TEETH					310.00	0.00	
2590	SARAH BODEN										
52585	12/31/2012	12/31/2012	91.21		12/14/2012	13955			Ck# 68061 Printed		
	10-11-6000			Xmas Party prizes - Scentsy					91.21	0.00	
91	BOETTCHER SUPPLY INC										
52890	2/7/2013	2/7/2013	28.28		1/11/2013	10868			Posted		
	53-43-6000			7786000-1 BRASS ELBOW/ADAPTER/FIF					22.59	0.00	
	53-43-6000			778602-1 ELBOW/BRASS COUPLING					5.69	0.00	
									28.28	0.00	
52891	2/7/2013	2/7/2013	28.05	778741-1	1/14/2013	14448			Posted		
	10-11-4300			BALLAST					28.05	0.00	
52892	2/7/2013	2/7/2013	4.63	779797-1	1/23/2013	14465			Posted		
	10-11-4300			BLANK PLATE TOGGLE/ALMOND					4.63	0.00	
52893	2/7/2013	2/7/2013	183.37	778551-1	1/11/2013	09357			Posted		
	53-41-4360			250 WATT HIGH PRESSURE SODIUM LA					183.37	0.00	
52966	2/7/2013	2/7/2013	216.71		1/23/2013	12781			Posted		
	53-41-7450			77909-1 1 LITHIUM BATTERY/T-8 BULB (154.57	0.00	
	53-41-7450			779795-1 STRAIGHT BLADE PLUG/RUBE					62.14	0.00	
									216.71	0.00	
52978	2/7/2013	2/7/2013	48.48	778465-1	1/10/2013	12389			Posted		
	52-43-7450			DEFINITE PURPOSE CONTACTOR					48.48	0.00	
52979	2/7/2013	2/7/2013	175.60		1/3/2013	12388			Posted		
	52-43-2911			777885-1 BLAZE MOZZYOAK					105.10	0.00	
	52-43-2911			777695-1 CLASSIC HI BLACK BOOT					70.50	0.00	
									175.60	0.00	
52981	2/7/2013	2/7/2013	968.00	778332-1	1/9/2013	10064			Posted		
	52-41-4360			3 pole 200 amp breaker					968.00	0.00	
52989	2/7/2013	2/7/2013	17.07	780540-1	1/30/2013	14485			Posted		
	10-14-7440			100 WATT 130V FLOOD LAMP/130V FRA					17.07	0.00	
52996	2/7/2013	2/7/2013	1,526.05		1/21/2013	10882			Posted		
	53-43-6000			779434-1 triplex alumnum conch					1,497.60	0.00	
	53-43-6000			779676-1 electrician's pouch 9 pocket					28.45	0.00	
									1,526.05	0.00	
53003	2/7/2013	2/7/2013	115.45		1/11/2013	12934			Posted		
	10-18-6000			778611-1 BRASS TEE/BRASS BUSHING					17.05	0.00	
	10-18-6000			779088-1 HYDRANT & MATERIAL					98.40	0.00	
									115.45	0.00	
53039	2/7/2013	2/7/2013	83.34			14001			Posted		
	10-22-7200			778567- BALLAST					28.05	0.00	
	10-22-7200			778578- 8' BULB					8.82	0.00	
	10-22-7200			778840- ELECTRICAL PARTS					14.55	0.00	
	10-22-7200			779217- ELECTRICAL PARTS					12.19	0.00	
	10-22-7200			779237- NIPPLE, LOCKMAT, BUSHING, V					19.73	0.00	
									83.34	0.00	
256	BRENTAG SOUTHWEST INC										
52987	2/7/2013	2/7/2013	793.00	BSW371935	1/23/2013	12621			Posted		
	51-41-6170			1400 LBS CARBON @.4950/LB					793.00	0.00	

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u> <u>Vendor Name</u>		<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>				<u>Debit</u>	<u>Credit</u>
1258	BUMPER TO BUMPER AUTO PARTS (continued)								
52894	2/7/2013	2/7/2013	25.95	599888	1/17/2013	09356			Posted
	53-41-7450			OIL ABSORBENT FLOOR SWEEP				25.95	0.00
52895	2/7/2013	2/7/2013	113.19		1/11/2013	10869			Posted
	53-43-4310			599486 WIX OIL FILTERS				58.31	0.00
	53-43-4310			599763 OIL FILTERS/AIR FILTERS				54.88	0.00
								113.19	0.00
52896	2/7/2013	2/7/2013	79.98	599368	1/10/2013	12382			Posted
	51-43-4310			WIX OIL FILTER/ WIX FUEL FILTER				79.98	0.00
52897	2/7/2013	2/7/2013	14.67	599587	1/14/2013	12870			Posted
	10-13-4310			OIL FILTERS/WIX FILTERS (PD)				14.67	0.00
52960	2/7/2013	2/7/2013	17.30	600170	1/22/2013	12780			Posted
	53-41-6000			2 BAGS OF OIL ABSORBENT FLOOR SV				17.30	0.00
52984	2/7/2013	2/7/2013	90.52		1/7/2013	12387			Posted
	52-43-4310			599099-POWER STEERING HOSE				23.30	0.00
	52-43-4310			599170-2X OIL FLTRS, 2X AIR FLTRS, FL				67.22	0.00
								90.52	0.00
53004	2/7/2013	2/7/2013	19.80		1/16/2013	12937			Posted
	10-18-4330			599774- HEATER HOSE				10.56	0.00
	10-18-4330			600410- WELDING TRIPS				9.24	0.00
								19.80	0.00
53040	2/7/2013	2/7/2013	252.32		1/10/2013	14000			Posted
	10-15-4310			599356- WIPER BLADE				10.06	0.00
	10-15-4310			599661-AIR FILTER				20.64	0.00
	10-15-4310			599683- RETAINER CLIP				2.20	0.00
	10-15-4310			600093-HOSE & CLAMPS				31.68	0.00
	10-15-4310			600179- ANTIFREEZE				36.74	0.00
	10-15-4310			600308 -FILTERS, HOSE & O'RING				67.87	0.00
	10-15-4310			600341- AIR FILTER				35.66	0.00
	10-15-4310			600376- AIR FILTER				118.47	0.00
	10-15-4310			600400- CREDIT				0.00	85.06
	10-15-4310			600590- OIL FILTER				14.06	0.00
								337.38	85.06
53059	2/7/2013	2/7/2013	31.59		1/31/2013	14004			Posted
	10-15-4310			600792-antifreeze				26.14	0.00
	10-15-4310			600793-airfilter				5.45	0.00
								31.59	0.00
124	CARRICO IMPLEMENT								
52898	2/7/2013	2/7/2013	14.57	IA30482	1/11/2013	10870			Posted
	53-43-4330			GRAPHITE QT JDP TY25798				14.57	0.00
52899	2/7/2013	2/7/2013	225.44	IA30507	1/11/2013	12379			Posted
	51-43-4310			OIL FILTER X3, AIR FILTERS X 4, FILTEF				225.44	0.00
53041	2/7/2013	2/7/2013	268.73		1/10/2013	13999			Posted
	10-15-4330			31055- SEALAND, HOSE & FITTINGS				82.94	0.00
	10-15-4330			30424- AIR FILTER				21.59	0.00
	10-15-4330			30745- HOSE & FITTINGS				20.31	0.00
	10-15-4330			30918- HOSE				14.39	0.00
	10-15-4330			30977- CREDIT				0.00	14.39
	10-15-4330			31105- HOSE & FITTINGS				69.20	0.00
	10-15-4330			31110- ORING				3.36	0.00
	10-15-4330			31373- GASKET & OVERLOW KIT				71.33	0.00
								283.12	14.39
126	CATLIN'S FRIENDLY IGA								
52955	2/7/2013	2/7/2013	5.76	0002100060966	1/22/2013	13989			Posted
	10-15-6000			DISTILLED WATER				5.76	0.00
53007	2/7/2013	2/7/2013	11.78	0002100019562	1/17/2013	10879			Posted
	53-43-6000			35PK PURE WATER				11.78	0.00
53049	2/7/2013	2/7/2013	6.68	2100020007	1/31/2013	14490			Posted
	10-11-6000			DISTILED WATER				6.68	0.00
2603	CENTRAL SALT, LLC								
52900	2/7/2013	2/7/2013	1,020.88	145651	1/4/2013	13980			Posted
	25-00-6160			BULD LOAD SALT				1,020.88	0.00

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			<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>
1771	CIVICPLUS (continued)									
52934		2/7/2013	2/7/2013		928.65	131235	2/1/2013	14469		Posted
			10-11-3360				qtrly fee for hosting & support feb-april 201		928.65	0.00
158	COMPUTER SOLUTIONS INC									
52902		2/7/2013	2/7/2013		125.00	153835	1/14/2013	14077		Posted
			10-11-7460				HP LV2011 20" LCD A 3R82 A#ABA		125.00	0.00
52903		2/7/2013	2/7/2013		11.95	153868	1/15/2013	14452		Posted
			10-11-6000				DVI-M TO VGA F ADAPTER		11.95	0.00
2152	CONSTELLATION NEW ENERGY GAS DIVISION									
52584		12/31/2012	12/31/2012		3,790.63	0008302537	12/13/2012	13962		Ck# 68062 Printed
			10-19-6210				Acct #RG-85280 - N Campus Gas Billing		3,790.63	0.00
431	CONTINENTAL ANALYTICAL SERVICE									
52980		12/31/2012	2/7/2013		383.00	145284	12/28/2012	10067		Posted
			52-41-3000				MONTHLY SAMPLE ANALYSES		383.00	0.00
193	DOLLAR GENERAL STORE-MSC-410526									
53011		2/7/2013	2/7/2013		11.75		1/18/2013	12939		Posted
			10-18-6000				1000169073 DETERGENT		6.00	0.00
			10-18-6000				1000170170 BATTERIES		5.75	0.00
									11.75	0.00
700	EMC INSURANCE COMPANY									
52905		2/7/2013	2/7/2013		259.31		1/15/2013	14455		Posted
			10-18-3000				WC CLAIM Z00903132		91.31	0.00
			53-43-3000				WC CLAIM Z00906515		168.00	0.00
									259.31	0.00
2188	EMERGENCY FIRE EQUIPMENT INC									
52975		2/7/2013	2/7/2013		157.50	24379	1/25/2013	14474		Posted
			10-14-2911				NOMEX BLEND HOOD, LONG BIG		157.50	0.00
222	FARMWAY COOP INC.									
53042		2/7/2013	2/7/2013		76.06	7275	1/31/2013	13998		Posted
			10-15-6270				DIESEL FUEL		76.06	0.00
1144	FIRST NATIONAL BANK									
53057		2/7/2013	2/7/2013		35,387.18		1/11/2013	14078		Posted
			10-13-7420				PD Vehicle Lease pymts		35,387.18	0.00
387	FLEX ONE-AFLAC									
52972		2/7/2013	2/7/2013		75.00	612736ER	1/15/2013	14473		Posted
			10-11-3000				EMPLOYEE FLEX BENEFITS/AFLAC		75.00	0.00
427	FOLEY EQUIPMENT INC									
52956		2/7/2013	2/7/2013		771.16	PCSL1210205	1/4/2013	13988		Posted
			10-15-4330				CUTTING EDGES		771.16	0.00
236	FOUTS INSURANCE AGENCY INC.									
52930		2/7/2013	2/7/2013		100.00	13078	1/23/2013	14468		Posted
			10-12-5250				Public Official Bond/Heiman		100.00	0.00
1279	HD SUPPLY WATERWORKS, LTD									
52906		2/7/2013	2/7/2013		229.28	5983457	1/8/2013	12380		Posted
			51-43-8100				TRAFFIC REP KIT/ AMERICAN DARLING		229.28	0.00
2517	HQH2O INC.									
52904		12/31/2012	2/7/2013		11.50	123131	12/13/2012	12871		Posted
			10-13-6110				WATER		11.50	0.00
2595	INDUSTRIAL DISTRIBUTION GROUP USA, LLC									
52907		2/7/2013	2/7/2013		89.33	24086225-01	1/4/2013	09339		Posted
			53-41-4360				ADHESIVE 90 CLEAR AEROSOL SPRAY		89.33	0.00
1922	JNT COMPANY LLC									
52908		2/7/2013	2/7/2013		396.99	1052	1/11/2013	14453		Posted
			10-11-3000				WEB HOSTING FEE, MERLIN SUPPORT.		396.99	0.00
620	CHRIS JONES									
52901		2/7/2013	2/7/2013		120.91		1/15/2013	14132		Posted
			10-11-5800				TRIP MILEAGE TO HAYS, KS 214 MILES		120.91	0.00

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2359 KANSAS CORPORATION COMMISSION (continued)										
53006	2/7/2013	2/7/2013		192.56			1/15/2013	14482		Posted
	10-11-3000					Katie Cheney - 1409 N Bell			64.40	0.00
	10-11-3000					Frasier/Johnson - 116 N Hersey			67.33	0.00
	10-11-3000					Darwin Wiles - 627 E 3rd			60.83	0.00
									<u>192.56</u>	<u>0.00</u>
356 KANSAS DEPARTMENT OF REVENUE-ABC										
52660	12/31/2012	12/31/2012		200.00			12/28/2012	13969		Ck# 68063 Printed
	10-11-3000					CMB Lisences fees (8 renewal stamps)			200.00	0.00
349 KANSAS DEPT OF HEALTH & ENVIRONMENT										
52985	2/7/2013	2/7/2013		371.00	B7500		1/23/2013	12631		Posted
	51-41-3000					LAB TESTING OCT-DEC 2012			371.00	0.00
923 KANSAS MUNICIPAL ENERGY AGENCY										
52909	2/7/2013	2/7/2013		1,167.91	BE-PP-GAS-2012-		1/14/2013	09350		Posted
	53-41-6210					ENERGY MANAGEMENT PROJECT #2 G			1,167.91	0.00
367 KANSAS MUNICIPAL UTILITIES										
52911	2/7/2013	2/7/2013		2,630.00	11600		1/10/2013	14467		Posted
	53-43-2400					KMU REGIONAL TRAINING GROUP 1 & 2			2,630.00	0.00
52963	2/7/2013	2/7/2013		6,854.00	11651		1/15/2013	12782		Posted
	53-41-5410					2013 KMU ELECTRIC MEMBERSHIP DUES			6,854.00	0.00
374 KANSAS RURAL WATER ASSOCIATION										
52912	2/7/2013	2/7/2013		920.00			1/21/2013	12625		Posted
	51-41-5410					KRWA MEMBERSHIP DUES			920.00	0.00
375 KANSAS STATE TREASURER										
53054	2/7/2013	2/7/2013		223,650.00			1/31/2013	12966		Posted
	41-00-5105					GO Bond for Waterline Project			178,000.00	0.00
	41-00-5106					GO Bond for Waterline Project			8,650.00	0.00
	51-45-9802					GO Bond for Waterline Project			37,000.00	0.00
									<u>223,650.00</u>	<u>0.00</u>
486 KDHE-BUREAU OF WATER										
52910	2/7/2013	2/7/2013		3,276.70			1/14/2013	12622		Posted
	51-45-9801					REVOLVING FUND LOAN PAYMENT			3,276.70	0.00
2042 KMEA EMP2 OPERATING ACCOUNT										
52914	2/7/2013	2/7/2013		146,677.14	EMP2-BE-2012-12		1/10/2013	09349		Posted
	53-41-6220					ENERGY MANAGEMENT PROJECT #2 F			146,677.14	0.00
1887 KMEA GRDA OPERATING FUND										
52913	2/7/2013	2/7/2013		54,053.61	GRDA-BE-13-02		1/9/2013	09348		Posted
	53-41-6220					GRDA POWER SUPPLY PROJECT BILLII			54,053.61	0.00
556 KMEA WAPA OPERATING FUND										
52915	2/7/2013	2/7/2013		18,924.27	WAPA-BL-13-01		1/8/2013	09347		Posted
	53-41-6220					WAPA HYDRO POWER SUPPLY FOR JA			18,924.27	0.00
389 KOHLER'S GARAGE										
53043	2/7/2013	2/7/2013		25.95			1/2/2013	13997		Posted
	10-15-4310					83055- daphram & clamp			17.15	0.00
	10-15-4310					83091- Iron			8.80	0.00
									<u>25.95</u>	<u>0.00</u>
394 KRIERS' AUTO PARTS										
52916	1/31/2013	2/7/2013		5.40	4925-121607		11/13/2012	09358		Posted
	53-41-7450					HOSE CLAMPS & HEAT TRACE			5.40	0.00
53005	2/7/2013	2/7/2013		12.85	4925-126850		1/29/2013	10877		Posted
	53-43-4310					4 WAY PICK REPAIR KIG			12.85	0.00

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394	KRIERS' AUTO PARTS (continued)											
53044	2/7/2013	2/7/2013			533.91		1/3/2013	13996		Posted		
	10-15-4310					126243- hoses			40.04		0.00	
	10-15-4310					125238- oil filters			28.26		0.00	
	10-15-4310					125251- air filters & fuel filter			136.14		0.00	
	10-15-4310					125380- switch			37.43		0.00	
	10-15-4310					125347 switch, pigtail			14.27		0.00	
	10-15-4310					125367- light			39.99		0.00	
	10-15-4310					126044- wipes			12.74		0.00	
	10-15-4310					126200- pint markers & battery			143.72		0.00	
	10-15-4310					126293- circuit breaker, grommet			11.09		0.00	
	10-15-4310					126473- fuel filter			18.15		0.00	
	10-15-4310					126807- spray paint			52.08		0.00	
									533.91		0.00	
395	KRIZ-DAVIS CO											
52917	2/7/2013	2/7/2013			3,938.33		1/2/2013	10871		Posted		
	53-43-7470					S100535600.001- FAIRMONT			2,280.80		0.00	
	53-43-7470					S100520379.001-15KV ELBOWS			1,657.53		0.00	
									3,938.33		0.00	
53053	12/31/2012	2/7/2013			(194.69)		9/5/2012	14083		Posted		
	53-43-6000					S100448140.003-METER SEALS			194.69		0.00	
	53-43-6000					S100475250.001- RETURN			0.00		389.38	
									194.69		389.38	
805	KRONE'S SERVICE CENTER, INC											
52918	2/7/2013	2/7/2013			38.73	8896	1/17/2013	12378		Posted		
	51-43-6000					S OXIGEN			38.73		0.00	
8498	KUHLMAN ANGELA											
52990	1/31/2013	1/31/2013			96.96					Posted		
	53-00-2040					Deposit refunded			96.96		0.00	
1644	LASER SPECIALISTS, INC											
52967	2/7/2013	2/7/2013			61.88	0090156-IN	1/15/2013	13987		Posted		
	10-15-4330					LATCH & CLAMP			61.88		0.00	
1037	LATTIN AVIATION-TRAVIS LATTIN											
52971	2/7/2013	2/7/2013			1,200.00		2/1/2013	14480		Posted		
	10-22-3000					FEB. 2013-AIRPORT SERVICE CONTRA			1,200.00		0.00	
188	LAWSON PRODUCTS INC											
52919	2/7/2013	2/7/2013			158.55	9301357624	1/9/2013	10872		Posted		
	53-43-6000					GERM CLEANER 7/64 BIT/ABRV. CLOTH			158.55		0.00	
52920	2/7/2013	2/7/2013			144.68	9301357625	1/9/2013	13981		Posted		
	10-15-7450					NUTS, BLOLTS, WASHERS, DRILL BITS			144.68		0.00	
52921	2/7/2013	2/7/2013			418.47	9301357626	1/9/2013	09360		Posted		
	53-41-4360					KNOT TYPE WIRE WHEEL/BOLTS & NU			418.47		0.00	
1195	LEADERSHIP MITCHELL COUNTY											
52922	2/7/2013	2/7/2013			200.00		1/17/2013	12624		Posted		
	51-41-6000					LMC DONATION			100.00		0.00	
	52-41-6000					LMC DONATION			100.00		0.00	
									200.00		0.00	
405	LEAGUE OF KS MUNICIPALITIES											
52923	12/31/2012	2/7/2013			1,754.31	13-34	12/11/2012	14456		Posted		
	10-11-5410					2013 CITY MEMBERSHIP DUES			1,354.31		0.00	
	10-11-6400					2013 SUBSCRIPTION TO KS GOVERNME			400.00		0.00	
									1,754.31		0.00	
408	LIBERAL GASKET MANUFACTURING CO											
52964	2/7/2013	2/7/2013			765.18	121791	1/15/2013	12783		Posted		
	53-41-4360					2 ROLLS OF BIBER MATERIAL			765.18		0.00	
409	LIGHT & WATER UTILITIES											

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		<u>Account#</u>	<u>Work Order</u>				<u>Description</u>		<u>Debit</u>	<u>Credit</u>
409	LIGHT & WATER UTILITIES (continued)									
53036		2/7/2013	2/7/2013		35,672.48		2/1/2013	14487		Posted
		10-11-6220					ADMIN		3,099.26	0.00
		10-11-6220					ADMIN SHARE		52.35	0.00
		10-13-6220					PD SHARE		52.36	0.00
		51-41-6220					WATER SHARE		52.36	0.00
		10-14-6220					FIRE DEPT		253.63	0.00
		10-15-6220					TRANSPORTATION		588.16	0.00
		10-18-6220					PARKS & REC		6,896.25	0.00
		10-20-6220					CEMETERY		447.50	0.00
		10-22-6220					AIRPORT		329.27	0.00
		51-41-6220					WATER PLANT		6,583.42	0.00
		52-41-6220					SEWER PLANT		10,652.96	0.00
		53-41-6220					POWER PLANT		136.57	0.00
		51-43-6220					WATER SYSTEMS		241.84	0.00
		52-43-6220					SEWER SYSTEMS		241.84	0.00
		53-43-6220					SYSTEMS OP SHARE		241.84	0.00
		51-43-6220					SYSTEMS OP SHARE		30.94	0.00
		52-43-6220					SYSTEMS OP SHARE		30.94	0.00
		53-43-6220					SYSTEMS OP SHARE		30.94	0.00
		10-13-6220					PD SHARE		30.94	0.00
		53-43-6220					ELECTRIC SYSTEMS		55.72	0.00
		10-19-6220					NORTH CAMPUS		5,483.49	0.00
		10-21-6220					POOL		139.90	0.00
									<u>35,672.48</u>	<u>0.00</u>
8500	LOPEZ JAMIE									
52991		1/31/2013	1/31/2013		29.36					Posted
		53-00-2040					Deposit refunded		29.36	0.00
424	MCHENRY ELECTRIC & SUPPLY									
53045		2/7/2013	2/7/2013		56.23	007815	1/15/2013	13995		Posted
		10-15-4330					belt, filter, spark plug		56.23	0.00
2606	MEDLINE INDUSTRIES, INC									
53008		2/7/2013	2/7/2013		48.78	1060975943	1/25/2013	12929		Posted
		10-21-6000					AA BATTERIES		48.78	0.00
8628	MEEHAN MICHAEL									
52993		1/31/2013	1/31/2013		33.83					Posted
		53-00-2040					Deposit refunded		33.83	0.00
1979	MERRICK COMPANY									
52925		2/7/2013	2/7/2013		882.20	MI-59592	1/17/2013	12627		Posted
		51-41-4360					LIME FEEDER CIRCUIT BOARD		882.20	0.00
1018	MANFRED MILBERS									
52924		2/7/2013	2/7/2013		16.00		1/21/2013	09351	1/24/2013	Posted
		53-41-5800					GAS MONEY FOR TRIP TO OTTAWA KS		16.00	0.00
462	MITCHELL COUNTY CLERK									
52926		2/7/2013	2/7/2013		53.76		1/16/2013	14458		Posted
		10-13-3000					City share for N. Campus fire sprinkler qtrly		53.76	0.00
470	MITCHELL COUNTY SOLID WASTE									
52957		2/7/2013	2/7/2013		2.00	02887	1/8/2013	13986		Posted
		10-15-6000					DUMP FEES		2.00	0.00
52983		12/31/2012	2/7/2013		8.00	02848	11/2/2012	10066		Posted
		52-41-3000					INVOICE FOR DISPOSAL OF SCREENIN		8.00	0.00
469	MITCHELL COUNTY TREASURER									
52927		2/7/2013	2/7/2013		837.00	01010000	2/1/2013	14459		Posted
		53-43-5600					KS LICENSE PLATE RENEWAL 3X		837.00	0.00
2480	MUELLER SYSTEMS, LLC									
52976		2/7/2013	2/7/2013		2,295.00	2552965	1/18/2013	12630		Posted
		51-41-7490					10 1" WATER METERS		2,295.00	0.00
475	MUNICIPAL EMERGENCY SERVICES, INC									
52928		2/7/2013	2/7/2013		342.92	00375562SNV	1/11/2013	14447		Posted
		10-14-2911					MEN STRUCTURAL BOOT 14" PULL ON		342.92	0.00

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>							
475 MUNICIPAL EMERGENCY SERVICES, INC (continued)											
52929	2/7/2013	2/7/2013	1,316.00	00377234-SNV EPIC VOICE AMP	1/17/2013	14463		Posted	1,316.00	0.00	
2447 NCK COMMERCIAL LAUNDRY INC											
52932	12/31/2012	2/7/2013	164.00		12/14/2012	12872		Posted			
	10-13-6110			207575-RUGS & MOPS					109.00	0.00	
	10-13-6110			208162-RUGS & MOPS					55.00	0.00	
									<u>164.00</u>	<u>0.00</u>	
827 NETWORKS PLUS											
52935	2/7/2013	2/7/2013	252.00	131378 NP SYSTEM SHIELD	1/22/2013	14472		Posted	252.00	0.00	
53033	2/7/2013	2/7/2013	265.00	131399 SERVICE CONTRACT	1/22/2013	14486		Posted	265.00	0.00	
1263 PRAIRE FIRE COFFEE ROASTERS											
52958	2/7/2013	2/7/2013	39.90	488857 COFFEE	1/7/2013	13985		Posted	39.90	0.00	
53035	2/7/2013	2/7/2013	43.21	497145 36 PK 1.5 OZ COFFEE	1/30/2013	10884		Posted	14.26	0.00	
				36 PK 1.5 OZ COFFEE					14.26	0.00	
				36 PK 1.5 OZ COFFEE					14.69	0.00	
									<u>43.21</u>	<u>0.00</u>	
53046	2/7/2013	2/7/2013	75.80	497154 coffee	1/30/2013	13994		Posted	75.80	0.00	
2591 PROGRESSIVE BUSINESS PUBLICATIONS											
53012	12/31/2012	2/7/2013	195.50	639801901 SUBSCRIPTION RENEWAL	12/26/2012	10875		Posted	195.50	0.00	
2425 PROTOCOL, LLC											
52933	2/7/2013	2/7/2013	364.00	February 2013 Service	1/21/2013	12868		Posted	364.00	0.00	
1335 PUR O ZONE											
52936	2/7/2013	2/7/2013	54.36	591098 ROLL TOWEL 800' NATURAL ELITE	1/11/2013	14454		Posted	54.36	0.00	
2279 RAMADA CONVENTION CENTER											
53001	2/7/2013	2/7/2013	88.81	197 HOTEL ROOM	1/17/2013	13991		Posted	88.81	0.00	
155 RAMSEY OIL											
52937	2/7/2013	2/7/2013	930.00	12906 3 BARRELS OF MINERALS SPIRITS PAR	1/16/2013	09363		Posted	930.00	0.00	
2604 RAY LINDSEY COMPANY											
52938	2/7/2013	2/7/2013	461.56	2013113 20 SMITHS & LOVELESS-TUBING PER F	1/8/2013	12375		Posted	461.56	0.00	
586 S & S DRUG STORE											
53052	2/7/2013	2/7/2013	20.73	1293831.01 latex globes	1/31/2013	14488		Posted	20.73	0.00	
575 SAGE PRODUCTS											
52939	2/7/2013	2/7/2013	100.50	0046274-IN 3-BAGS OF ICE MELT/CENTER PULL TO	1/9/2013	09362		Posted	100.50	0.00	
53013	2/7/2013	2/7/2013	479.38	004620-IN MULIT TORK TOWELS, CLUBHOUSE PA	1/28/2013	10874		Posted	479.38	0.00	
593 SCHNELL & PESTINGER											
52940	2/7/2013	2/7/2013	464.61	60944 HOT POINT WASHING MACHINE FOR PI	1/10/2013	09345		Posted	464.61	0.00	
603 SEWELL'S MACHINE SHOP											
52941	2/7/2013	2/7/2013	990.00	013462 METAL GRATING FOR NOZZLE ROOM A	1/15/2013	09359		Posted	990.00	0.00	
53028	2/7/2013	2/7/2013	645.44	013465- METAL, FLAT IRON FOR CEMENT 013473- RODS & FLAT IRON	1/18/2013	12936		Posted	402.38	0.00	
									243.06	0.00	
									<u>645.44</u>	<u>0.00</u>	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount Invoice	Date	PO#	Date	Status
	Account#	Work Order			Description			Debit	Credit
607 SHAMBURG OIL COMPANY (continued)									
52942	2/7/2013	2/7/2013	86.34	359706	1/21/2013	12384			Posted
	51-43-6270			22.97	GAL DIESEL			86.34	0.00
52997	2/7/2013	2/7/2013	218.78		1/16/2013	10881			Posted
	53-43-6270			359100	-diesel			118.78	0.00
	53-43-6270			360382				100.00	0.00
								218.78	0.00
617 SIRCHIE FINGER PRINT LABORATORIES									
52943	2/7/2013	2/7/2013	477.05	0107957	1/15/2013	12869			Posted
	10-13-7440				EVIDENCE SUPPLIES			477.05	0.00
626 SOLOMON VALLEY HOME CENTER									
52944	2/7/2013	2/7/2013	167.48		1/4/2013	09355			Posted
	53-41-6130				10297340-1/4"X4X8 MASONITE TEMPER			17.49	0.00
	53-41-6130				10296320- WHITE TOILET EXPRESS			149.99	0.00
								167.48	0.00
52945	2/7/2013	2/7/2013	28.98	10296622	1/9/2013	12383			Posted
	51-43-6000				2-3" 18 & 24t MTL JIGSAW BLADE			28.98	0.00
52965	2/7/2013	2/7/2013	70.21		1/21/2013	12784			Posted
	53-41-4300				10297388-POPLAR TRIM/WD SSCRW			7.28	0.00
	53-41-4300				10297535-EXIT SIGN			62.93	0.00
								70.21	0.00
53029	2/7/2013	2/7/2013	401.15		1/10/2013	12940			Posted
	10-20-6000				10297199-SAKRETE			9.00	0.00
	10-20-6000				10297200-MOTAR MIX			2.50	0.00
	10-18-4300				10296642 CREDIT (10296641)			0.00	22.49
	10-18-4300				10296641-WOOD PROTECTOR			22.49	0.00
	10-18-4300				10297855- STUD & PLYWOOD			99.34	0.00
	10-18-4300				10297658- STUDS & PLYWOOD			74.76	0.00
	10-18-4300				10297665 GLUE			12.71	0.00
	10-18-4300				10297662-CEDAR POST, HEX LAG			202.84	0.00
								423.64	22.49
53047	2/7/2013	2/7/2013	67.42		1/14/2013	13993			Posted
	10-15-6000				10296833- spray paint			8.98	0.00
	10-15-6000				10296941- paint brushes			17.00	0.00
	10-15-6000				10297122- string line & torkbit			12.27	0.00
	10-15-6000				10297454- vinyl letters			3.29	0.00
	10-15-6000				10297816- plexiglass			16.90	0.00
	10-15-6000				10297878- spray paint			8.98	0.00
								67.42	0.00
639 RON SPORLEDER									
53030	2/7/2013	2/7/2013	49.84		1/30/2013	10878			Posted
	53-43-4330				REINBURSTMENT FOR SAFTY GARD FC			49.84	0.00
84 ST JOHN'S SCHOOL - CROSSWALK GUARD									
52974	2/7/2013	2/7/2013	100.00		2/1/2013	14478			Posted
	10-13-3000				JAN 2013-CROSSWALKS 20 DAYS			100.00	0.00
643 STANION WHSE ELECTRIC COMPANY									
52995	2/7/2013	2/7/2013	646.70		1/10/2013	10883			Posted
	53-43-6000				3328581-00- PHOTOCNTROL			127.37	0.00
	53-43-6000				3330356-00- LAPP C-NECK PIN INSUL			519.33	0.00
								646.70	0.00
2222 STANLEY SECURITY SOLUTIONS, INC									
53031	2/7/2013	2/7/2013	2,246.89	902486218	1/11/2013	12932			Posted
	10-19-4300				8 LEVER SET/ 15 KYS FOR MCPC			2,246.89	0.00
1593 RANDY STROEDE									
52986	2/7/2013	2/7/2013	84.03		1/12/2013	14481			Posted
	10-14-5800				MEAL REINBURSTMENT			8.32	0.00
	10-14-5800				MILEAGE REINBURSTMENT 134 @56.5			75.71	0.00
								84.03	0.00
673 THOMPSON'S OK TIRE, INC									
53048	2/7/2013	2/7/2013	37.37	I-62845	1/28/2013	13992			Posted
	10-15-6140				TUBE FOR TRUCK TIRE			37.37	0.00

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
1163	TMHC SERVICES INC (continued)										
52994	12/31/2012	2/7/2013	613.00		8/31/2012	14484				Posted	
	10-11-3000					167960-EMPLOYEE ASST. PROGRAM			115.50	0.00	
	10-11-3000					167960-EMPLOYEE ASST. PROGRAM			213.75	0.00	
	10-14-3000					171379- PRE-EMPLOYMENT TEST			70.00	0.00	
	10-11-3000					172508- EMPLOYEE ASST. PROGRAM			213.75	0.00	
									613.00	0.00	
1533	ULTRA CLEAN CAR WASH										
52946	12/31/2012	2/7/2013	93.63	82	12/31/2012	12873				Posted	
	10-13-7420					DEC 2012 CAR WASHES			93.63	0.00	
822	USA BLUE BOOK										
52947	2/7/2013	2/7/2013	560.12		1/4/2013	12376				Posted	
	52-43-6000					851411-50' suspended avocado floats/pun			272.16	0.00	
	52-43-6000					851550-pressure gage/50' suspended avo			287.96	0.00	
									560.12	0.00	
697	USD 273										
52973	2/7/2013	2/7/2013	370.50		2/1/2013	14479				Posted	
	10-13-3000					JAN 2013-CROSSWALKS			370.50	0.00	
410	UTILITIES										
53051	2/7/2013	2/7/2013	442.50		2/1/2013	14489				Posted	
	10-11-6000					City share of jail utilities			442.50	0.00	
2067	VERIZON WIRELESS SERVICES, LLC										
52968	2/7/2013	2/7/2013	114.87	2859256925	1/16/2013	14477				Posted	
	53-43-5310					System Operations Wireless Service			39.05	0.00	
	51-43-5310					System Operations Wireless Service			37.91	0.00	
	52-43-5310					System Operations Wireless Service			37.91	0.00	
									114.87	0.00	
52969	2/7/2013	2/7/2013	43.71	2859260190	1/16/2013	14475				Posted	
	53-41-5310					Power Plant Stand-by			43.71	0.00	
52970	2/7/2013	2/7/2013	160.05	2859244499	1/16/2013	14476				Posted	
	10-11-5310					ADMIN PHONE SERVICE			108.25	0.00	
	10-20-5310					CEMENTERY PHONE SERVICE			51.80	0.00	
									160.05	0.00	
706	VERMEER GREAT PLAINS, INC										
52948	12/31/2012	2/7/2013	1,221.34		12/18/2012	10873				Posted	
	53-43-4330					02032690-repair kit 657			59.37	0.00	
	53-43-4330					2032611-sprocket Ass y			1,161.97	0.00	
									1,221.34	0.00	
712	WACONDA TRADER										
52949	2/7/2013	2/7/2013	57.00	21296	1/8/2013	14464				Posted	
	10-11-6000					Bus. Cards x 600			57.00	0.00	
721	WATER PRODUCTS OF OKLAHOMA										
52950	2/7/2013	2/7/2013	1,046.69		1/10/2013	12377				Posted	
	51-43-8100					0953603-IN CF31-77 MTR FLG X2 FIPT			297.92	0.00	
	51-43-8100					0953604-IN-3X REPAIR CLAMP			748.77	0.00	
									1,046.69	0.00	
722	WATTS AND SON										
53032	2/7/2013	2/7/2013	794.95	83	1/15/2013	12938				Posted	
	10-18-4300					EXHAUST BLOWER			794.95	0.00	
728	WEIS FIRE & SAFETY EQUIPMENT CO. INC.										
52959	2/7/2013	2/7/2013	125.00	127650	1/16/2013	13984				Posted	
	10-15-3000					ANNUAL FIRE EXT. SERVICE			125.00	0.00	
2605	WELTMER PHILLIPS LAW OFFICE										
52951	12/31/2012	2/7/2013	100.00	3995.000	12/12/2012	12866				Posted	
	10-12-3000					COURT APPT. ATTY. FEES 201200228			100.00	0.00	
2288	WILSON & COMPANY										
52952	2/7/2013	2/7/2013	50,536.76	46914	1/10/2013	14457				Posted	
	41-00-8412					COOLING TOWER			50,536.76	0.00	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>
8590	WREN CHRISTIAN (continued)							
52992	1/31/2013	1/31/2013	33.91		Deposit refunded		33.91	Posted
	53-00-2040							0.00
			<u>631,908.79</u>	175 Non-voided payables listed.				

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 12/31/2012
 Ending: 2/7/2013
 Banks: All
 Payable Status: Unpaid
 All Vendors Selected

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 5, 2013	HEALTH INSURANCE		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER	

RECOMMENDATION:

I recommend that the Council approve the bid for fully funded health insurance in an amount of \$715,000 from Blue Cross/Blue Shield. I also recommend that the Council maintain the employer rate at 85% and employee contribution rate at 15%.

FISCAL NOTES:

- The direct cost of this item is approximately \$715,000. This cost will vary depending on the actual number of contracts (employee participants) and the designation (family, single) of each contract.
- Funding for this type of item was included in the 2013 fiscal year budget in an amount of \$822,557.00, line item 21-00-2100 (Employee Benefit Fund-general-Medical Insurance).
- Revenue from this type of item was included in the 2013 budget line item 21-00-3682 (Employee Benefit Fund-general-Employee Contribution). This revenue comes from a monthly employee contribution of 15% of the health insurance premium and will vary on a monthly basis.

DISCUSSION:

Attached is a quote from Blue Cross/Blue Shield for health insurance. The renewal of this plan was discussed by the Council at the last work session. The City of Beloit offers employees four (4) options. The City did seek quotes from another company, but that company offered less coverage for approximately the same price. Therefore, Blue Cross offers us a better option for the following reasons:

- Price
- Blue Cross offers an extensive network.
- It is important to stay with our insurance carrier for more than one year at a time. It is frustrating and time consuming to switch back and forth every year.
- The shared pay aspect of the plan should help employees make the connection between the cost of services and how they are using the insurance.
- Blue Cross has upgraded their focus on customer service and has been much more responsive to our questions than they were in the past.

We all understand that the City needs to continue to take a progressive and management oriented approach to our health insurance. Therefore, I recommend that the Council approve the quote for fully funded health insurance in an amount of \$715,000 from Blue Cross/Blue Shield.

Respectfully submitted,

Glenn Rodden
City Administrator

HEALTH CARE OPTIONS AVAILABLE FOR APRIL 1, 2013 THROUGH MARCH 31, 2014

Shared Payment Amount 50% Coinsurance

TRIPLE OPTION - OPTION 1		\$750/\$1,500		75%		25%		Deduction		Employee	
COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	EMPLOYEE PAYOUT	Per Pay Check	Portion / year	Per Pay Check	Portion / year	Per Pay Check	Portion / year
EMP/CHILDREN	\$1,016.55	\$82.95	\$1,099.50	\$824.63	\$274.88	\$126.87	\$ 3,298.50	\$126.87	\$ 3,298.50	\$126.87	\$ 3,298.50
FAMILY	\$1,585.27	\$124.31	\$1,709.58	\$1,282.19	\$427.40	\$197.26	\$ 5,128.74	\$197.26	\$ 5,128.74	\$197.26	\$ 5,128.74
IND/SPOUSE	\$1,064.10	\$77.55	\$1,141.65	\$856.24	\$285.41	\$131.73	\$ 3,424.95	\$131.73	\$ 3,424.95	\$131.73	\$ 3,424.95
SINGLE	\$495.38	\$36.17	\$531.55	\$398.66	\$132.89	\$61.33	\$ 1,594.65	\$61.33	\$ 1,594.65	\$61.33	\$ 1,594.65

Shared Payment Amount 50% Coinsurance

TRIPLE OPTION - OPTION 2		\$1,500/\$3,000		80%		20%		Deduction		Employee	
COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	EMPLOYEE PAYOUT	Per Pay Check	Portion / year	Per Pay Check	Portion / year	Per Pay Check	Portion / year
EMP/CHILDREN	\$ 958.54	\$ 82.95	\$1,041.49	\$833.19	\$208.30	\$96.14	\$ 2,499.58	\$96.14	\$ 2,499.58	\$96.14	\$ 2,499.58
FAMILY	\$ 1,494.94	\$ 124.31	\$1,619.25	\$1,295.40	\$323.85	\$149.47	\$ 3,886.20	\$149.47	\$ 3,886.20	\$149.47	\$ 3,886.20
IND/SPOUSE	\$ 1,003.70	\$ 77.55	\$1,081.25	\$865.00	\$216.25	\$99.81	\$ 2,595.00	\$99.81	\$ 2,595.00	\$99.81	\$ 2,595.00
SINGLE	\$ 467.28	\$ 36.17	\$503.45	\$402.76	\$100.69	\$46.47	\$ 1,208.28	\$46.47	\$ 1,208.28	\$46.47	\$ 1,208.28

Shared Payment Amount 50% Coinsurance

TRIPLE OPTION - OPTION 3		\$3,000/\$6,000		85%		15%		Deduction		Employee	
COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	EMPLOYEE PAYOUT	Per Pay Check	Portion / year	Per Pay Check	Portion / year	Per Pay Check	Portion / year
EMP/CHILDREN	\$898.20	\$82.95	\$981.15	\$833.98	\$147.17	\$67.93	\$ 1,766.07	\$67.93	\$ 1,766.07	\$67.93	\$ 1,766.07
FAMILY	\$1,401.01	\$124.31	\$1,525.32	\$1,296.52	\$228.80	\$105.60	\$ 2,745.58	\$105.60	\$ 2,745.58	\$105.60	\$ 2,745.58
IND/SPOUSE	\$940.87	\$77.55	\$1,018.42	\$865.66	\$152.76	\$70.51	\$ 1,833.16	\$70.51	\$ 1,833.16	\$70.51	\$ 1,833.16
SINGLE	\$438.06	\$36.17	\$474.23	\$403.10	\$71.13	\$32.83	\$ 853.61	\$32.83	\$ 853.61	\$32.83	\$ 853.61

HIGH DEDUCTIBLE HEALTH PLAN

Qualifies for H S A		\$2,500/\$5,000		95%		5%		Deduction		Employee	
COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	EMPLOYEE PAYOUT	Per Pay Check	Portion / year	Per Pay Check	Portion / year	Per Pay Check	Portion / year
EMP/CHILDREN	\$746.76	\$82.95	\$829.71	\$788.22	\$41.49	\$19.15	\$ 497.83	\$19.15	\$ 497.83	\$19.15	\$ 497.83
FAMILY	\$1,162.23	\$124.31	\$1,286.54	\$1,222.21	\$64.33	\$29.69	\$ 771.92	\$29.69	\$ 771.92	\$29.69	\$ 771.92
IND/SPOUSE	\$777.58	\$77.55	\$855.13	\$812.37	\$42.76	\$19.73	\$ 513.08	\$19.73	\$ 513.08	\$19.73	\$ 513.08
SINGLE	\$362.11	\$36.17	\$398.28	\$378.37	\$19.91	\$9.19	\$ 238.97	\$9.19	\$ 238.97	\$9.19	\$ 238.97

Prescription Drugs subject to deductible

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 5, 2013	MATERIALS BID L-0104		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Electric Department	<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER	

RECOMMENDATION:

I recommend that the Council approve the bid from Graybar Electric.

FISCAL NOTE:

- The cost of this item is \$5,179.70.
- Funding for this type of item is available in line item 53-43-8300.

BIDS RECEIVED:

<u>COMPANY</u>	<u>Bid</u>	<u>PRICE</u>
Graybar Electric		\$5,179.70
Wesco Dist Inc.		\$5,490.00
Boettcher Supply		\$6,525.00

DISCUSSION:

David Kohler has established a business south of the city and we need to upgrade the existing service to his property.

Respectfully submitted,

Glenn Rodden
City Administrator

502 East 12th Street
Beloit, Kansas 67420



Tel No (785) 738-3781
Fax No (785) 738-2290

TO: Glenn Rodden
City Administrator

FROM: Ronald Sporleder
Director of System Operations

RE: Electric Material Bid L-0104

DATE: February 1, 2013

Glenn,

Based on the bids received, for **2/0 ACSR 6/1 Quail Bare AL Wire**, it is recommended to go with **Graybar Electric**, with the low bid of **\$5,179.70**. This is for the Kohler project. Account number 53-43-8300 Systems Construction.

Electric Material Bid L-0104

Graybar Electric	\$5,179.70
Wesco Dist. Inc	\$5,490.00
Boettcher Supply	\$6,525.00

The 2 below did not meet the bid specifications.

Stanion Wholesale Electric	\$4,203.93	500 ft short
Kriz-Davis Co.	\$4,534.92	500 ft short

Ronald Sporleder
Director of Systems Operations

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 5, 2013	MATERIALS BID L-0105		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<u> </u> ORDINANCE	<u> </u> RESOLUTION
Electric Department		<u> X </u> FORMAL ACTION	<u> </u> OTHER

RECOMMENDATION:

I recommend that the Council approve the bid from Kriz Davis.

FISCAL NOTE:

- The cost of this item is \$1,211.08
- Funding for this type of item is available in line item 53-43-8300.

BIDS RECEIVED:

	Bid	
<u>COMPANY</u>		<u>PRICE</u>
Kriz-Davis Co		\$1,211.08
Stanion Wholesale Electric		\$1,420.43
Wesco Dist Inc.		\$1,467.69
Graybar Electric		\$1,553.50
Boettcher Supply		\$1,950.00

DISCUSSION:

David Kohler has established a business south of the city and we need to upgrade the existing service to his property.

Respectfully submitted,

Glenn Rodden
City Administrator

502 East 12th Street
Beloit, Kansas 67420



Tel No (785) 738-3781
Fax No (785) 738-2290

TO: Glenn Rodden
City Administrator

FROM: Ronald Sporleder
Director of System Operations

RE: Electric Material Bid L-0105

DATE: February 1, 2013

Glenn,

Based on the bids received, for **1/0 ACSR 6/1 Raven Bare AL Wire**, it is recommended to go with **Kriz-Davis Co.**, with the low bid of **\$1,211.08**. This is for the Kohler project. Account number 53-43-8300 Systems Construction.

Electric Material Bid L-0105

Kriz-Davis Co.	\$1,211.08
Stanion Wholesale Electric	\$1,420.43
Wesco Dist. Inc.	\$1,467.69
Graybar Electric	\$1,553.50
Boettcher Supply	\$1,950.00

Ronald Sporleder
Director of Systems Operations

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 5, 2013	MATERIALS BID L-0106		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Electric Department	<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER	

RECOMMENDATION:

I recommend that the Council approve the bid from Kriz-Davis.

FISCAL NOTE:

- The cost of this item is \$38,880.00.
- Funding for this type of item is available in line item 53-43-8300.

BIDS RECEIVED:

<u>COMPANY</u>	<u>Bid</u>	<u>PRICE</u>
Kriz-Davis Co.		\$38,880.00
Stanion Wholesale Electric		\$40,050.00
Wesco Dist Inc.		\$40,860.00
Boettcher Supply		\$47,700.00

DISCUSSION:

This material will be used for three projects: 1. David Kohler; 2. Sunflower; 3. The North Campus.

Respectfully submitted,

Glenn Rodden
City Administrator

502 East 12th Street
Beloit, Kansas 67420



Tel No (785) 738-3781
Fax No (785) 738-2290

TO: Glenn Rodden
City Administrator

FROM: Ronald Sporleder
Director of System Operations

RE: Electric Material Bid L-0106

DATE: February 1, 2013

Glenn,

Based on the bids received, for **4/0 15KV Underground Primary Distribution Cable**, it is recommended to go with **Kriz-Davis**, with the low bid of **\$38,880.00**. This is for the Kohler project, Sunflower project and part of North Campus project. Account number 53-43-8300 Systems Construction.

Electric Material Bid L-0106

Kriz-Davis Co.	\$38,880.00
Stanion Wholesale Electric	\$40,050.00
Wesco Dist. Inc	\$40,860.00
Boettcher Supply	\$47,700.00

Ronald Sporleder
Director of Systems Operations

City of Beloit - 2012 4th Quarter Treasurers Report

Fund	Beginning Balance	Revenue	Expense	Ending Balance
General	89,819.83	477,816.21	490,304.66	77,331.38
Employee Benefit	10,469.09	344,869.00	320,480.87	34,857.22
Library	100,973.45	6,814.54	90,000.00	17,787.99
Special Parks and Recreation	10,728.31	4,398.34	10,146.88	4,979.77
Equipment Reserve	427.85		-	427.85
Special Highway	8,909.29	24,856.01	18,653.18	15,112.12
Economic Development	3,289.75	14,338.06	17,345.80	282.01
Capital Improvement Fund	214,387.67	205,362.15	212,000.41	207,749.41
Law Enforcement Trust Fund	2,756.11	2.86		2,758.97
Police Department Capital Reserve Fund	890.13	4,000.00	115.00	4,775.13
Fire Department Capital Reserve Fund	80,230.99			80,230.99
Neighborhood Revitalization	166.74			166.74
Water Fund	109,707.25	335,382.48	313,271.26	131,818.47
Water Pollution Treatment	102,077.06	227,947.24	166,751.22	163,273.08
Electric Utility	689,488.37	1,433,389.78	1,346,975.10	775,903.05
Refuse	59,925.02	68,647.09	67,498.98	61,073.13
Elec Plant & Equip Replacement				-
Water Plant/Equip Replacement	7,499.97	2,499.99		9,999.96
WPC Plant & Equipment Replacement	45,839.49	2,499.99	-	48,339.48
Cable	4,403.06			4,403.06
Cemetery Endowment	39,999.06	100.94		40,100.00
TOTALS	1,581,988.49	3,152,924.68	3,053,543.36	1,681,369.81

Outstanding Debt:

Sewer Plant Loan	700,586.00
PBC Revenue Bonds	4,435,000.00
General Obligation Bonds	1,140,000.00
Revenue Bonds (Power Plant Projects)	4,070,000.00
Total Debt	10,345,586.00

City of Beloit
2012 Budget and Fund Balances
December 31, 2012

Budgeted Funds	2012 Budgeted Expenditures	YTD Expenditures 12/31/2012	YTD Budget % Expended	2012 Budget Revenue	YTD Revenue 12/31/2012	YTD Budget % Received	Cash Balance 12/31/2012	Budget Authority Remaining
General	\$2,252,774.00	\$2,171,627.57	96.40%	\$2,189,440.00	\$2,199,368.31	100.45%	\$77,331.38	\$81,146.43
Employee Benefit	\$1,242,100.00	\$1,257,074.07	101.21%	\$1,248,424.00	\$1,290,845.96	103.40%	\$34,857.22	-\$14,974.07
Library	\$224,545.00	\$181,611.73	80.88%	\$177,162.00	\$166,739.04	94.12%	\$17,787.99	\$42,933.27
Special Parks and Recreation	\$18,971.00	\$8,939.24	47.12%	\$11,951.00	\$13,354.55	111.74%	\$4,979.77	\$10,031.76
Special Highway	\$110,884.00	\$90,657.66	81.76%	\$107,880.00	\$101,246.59	93.85%	\$15,112.12	\$20,226.34
Economic Development	\$93,088.00	\$84,051.31	90.29%	\$92,300.00	\$78,241.00	84.77%	\$282.01	\$9,036.69
Law Enforcement Trust Fund	\$1,997.00	\$0.00	0.00%	\$0.00	\$4.31		\$2,758.97	\$1,997.00
Neighborhood Revitalization	\$167.00	\$0.00	0.00%	\$0.00	\$0.00		\$166.74	\$167.00
Water Fund	\$1,153,938.00	\$1,047,347.35	90.76%	\$1,007,750.00	\$1,332,621.27	132.24%	\$131,818.47	\$106,590.65
Water Pollution Treatment	\$956,303.00	\$791,187.65	82.73%	\$880,000.00	\$943,295.58	107.19%	\$163,273.08	\$165,115.35
Electric Utility	\$5,794,755.00	\$5,688,533.96	98.17%	\$5,210,900.00	\$5,849,817.45	112.26%	\$775,903.05	\$106,221.04
Refuse	\$288,002.00	\$292,074.36	101.41%	\$275,500.00	\$279,623.16	101.50%	\$61,073.13	-\$4,072.36
Cable	\$4,415.00	\$0.00	0.00%	\$0.00	\$0.00		\$4,403.06	\$4,415.00
	\$12,141,939.00	\$11,613,104.90	95.64%	\$11,201,307.00	\$12,255,157.22		\$1,289,746.99	\$528,834.10

Port Library Board of Trustees
Regular Meeting
April 02, 2012

Present: Rick Larson, Verlin Kolman, Kitty Wagner, Jeri Bates, Craig Cousland & Connie Kopsa. Also present were Director Rachel Malay & Dave Birdsong from Design Central.

Verlin call the meeting to order at 5:30 p.m.

Mr. Birdsong reviewed the colors, & fabric choices, for the furniture in the new building. He then discussed the bid process for the purchase of chairs & tables. He left the necessary forms with us for sending out bid requests. Decisions will be later in the meeting.

The minutes of the regular meeting of March 5 and special meeting of March 20 were reviewed and approved on a motion by Connie with a second by Craig. The financial report for March was reviewed with a couple of questions. Jeri moved to approve the financial report and pay all bills. Connie seconded and the motion carried. Rachel gave her report for the last month.

Old Business: Progress report for the new building was discussed. We are waiting on lighting and woodwork. Verlin mentioned that the trees in front need trimmed and he had talked to Wayne's Tree Service about trimming them. After some discussion Rick moved to trim the trees, Craig seconded and the motion carried. The budget for 2013 was presented for discussion and review. Craig moved to adjourn to closed secession for a period of 10 minutes starting at 6:40 p.m. for the purpose of salary discussion to include just the trustees. Rick seconded and the motion carried. The closed secession ended at 6:50. Verlin announced that no decisions were made. Rachel rejoined the meeting. There were a few questions about the new Computer Tech position. A motion covering the new salary schedule was made by Connie and seconded by Jeri. The motion carried. Verlin then moved to increase the book and audiovisual materials budget lines by \$1,000 each with a second by Jeri and the motion carried. Rick moved to approve the 2013 budget of \$170,400.00 with the suggested changes by reading the attached resolution. Craig seconded and the motion carried.

New Business: New book shelving was discussed. Rick moved to go with the State of Kansas approved bid and buy the shelving from Chuck Decker of Southwest Solutions. Connie seconded and the motion carried. Next was the discussion about the purchase of furniture. Connie moved to authorize Rachel to send out bid requests as soon as she has the names and addresses for the vendors. The bids need to be returned within 2 weeks of receipt of the bid request. Kitty seconded and the motion carried. A special meeting will be called to open the bids and award the contract. Rachel then presented a tentative moving schedule. Unless there is a major problem the schedule will probably work out very well.

Verlin declared the meeting adjourned at 7:10 p.m. Rick Larson Sec.

Port Library Board of Trustees
Regular Meeting
May 07, 2012

Present were Verlin Kolman, Rick Larson, Kitty Wagner, Sally Williams, Craig Cousland, Jeri Bates, Connie Kopsa & Director Rachel Malay.

President Verlin called the meeting to order at 5:30 pm. Minutes of the April 02 & April 26 meetings were approved on a motion by Sally with a 2nd by Kitty. Financial reports were reviewed. A motion to approve the report and allow payment of bills was made by Connie & seconded by Craig. Motion passed.

Rachel reviewed her report for April. A copy is attached to these minutes. It was a busy month with several groups meeting in the reading room, the KLA convention & preparations for the big move & keeping an eye on the construction.

OLD Business: New officers were elected for the coming year. Connie moved to re-elect the present officers to the same positions for the new year, Craig seconded the motion & it carried. Officers for 2012-2013 are: President, Verlin Kolman; Vice President, Kitty Wagner; Secretary Rick Larson; Treasurer, Sally Williams. Contact information for all board members and library staff was passed out and reviewed. Progress on the new building was reviewed and so far all is going well. There was some discussion about memorializing our contributing patrons and how to do that. It will be discussed further at the next meeting. A power point presentation that could be shown at the open house for the new facility was discussed. We will try to find a student to work on it during the summer.

New Business: Rachel discussed e-readers and their possible uses by our patrons. There was considerable discussion, lots of questions and some education about the ways they can be used in our library & various costs involved. By consensus Rachel was asked to bring to the next meeting her recommendation about the use of e-readers by our patrons and any costs involved.

There being no further business Rick moved to adjourn, Craig seconded & the motion carried. We adjourned at 6:30 p.m.

Rick Larson, Sec.

Port Library Board of Trustees
Regular Meeting
June 04, 2012

Present were: Rick Larson, Verlin Kolman, Kitty Wagner, Jeri Bates and Director Rachel Malay. Attending but arriving late were Sally Williams and Connie Kopsa. Craig Cousland was absent.

President Verlin called the meeting to order at 5:30 p.m. The minutes of the May 7 meeting were approved on a motion by Jeri with a second by Kitty. The financial report was reviewed. A motion to approve the report and pay the bills by Rick with a second by Kitty was approved.

Rachel reviewed her director's report and reminded everyone that this is our last meeting in this building. We start moving on the 11th and will be closed for two weeks. Andrea Weidenhaft, youth services librarian, has taken on the duties of technology librarian/program coordinator as of June 1. Rhonda Rucas has resigned as of June 15th and there is a person interested in her position. Due to postal regulation we will be changing to a P.O. Box for our mail and not a street address. So far we have about 50 volunteers to help with the move.

OLD BUSINESS: New Building Progress: The Certificate of Substantial Completion has been signed. The discussion about and e-book content service was tabled till July. Memorial and donation recognition for the new building were tabled till July.

NEW BUSINESS: Grand Opening plans (date to be set for some time in August) for the new building were tabled till later. Changes in the computer use policy were discussed. Rick made the motion to approve the policy changes and Jeri seconded and the motion was approved. There was some discussion about a credit card for library use. Rachel has an application that will need a signed resolution to accompany it. The resolution is below:

The following resolution was adopted by a majority of the Board of Trustees voting in favor, in an action of the board on June 04, 2012.

Resolved by the Board of Trustees of the Port Library, having determined that the Port Library has need of the use of a credit card, will submit an application for a Visa Commercial Card to UMB Bank to be issued in the name of the business and the name of the director with an aggregate credit line under \$3,500.00.

The motion to pass the resolution was made by Rick Larson and seconded by Sally Williams. The vote was unanimous.

There being no further business the meeting was adjourned.

Rick Larson Sec.

Port Library Bd. of Trustees
Special Meeting
July 16, 2012

Present were: Rick Larson, Verlin Kolman, Craig Cousland, Sally Williams, Connie Kopsa & Director Rachel Malay. Jeri Bates arrived at 5:45

Verlin called the meeting to order at 5:30 p.m. and stated the purpose of the meeting which was to discuss & plan the open house plus discuss new building issues.

Building issues were: the circulation desk is finally finished and looks very nice; the shelving people are here working finishing the shelves; tops for the AV shelves need to be ordered as they got missed in the process.

Open house: dates & times for the open house were discussed & resulted in a motion by Rick with a second by Connie to have the open house on Aug. 19th from 2pm to 6 pm. The motion carried. Advertising for the open house will be on the TV, newspapers & posters around town. We will check on putting a note in the city utility bills. Members of the Beloit City Council, Library Directors in the area & CKLS workers will be invited. Guided tours will be given during the open house & floor plans and Port facts will be given to everyone attending. A power point show, cookies, iced tea & water will be in the Schafer Room. Prizes and coloring pages will be given to all children attending. Rachel will work on prize bags. A drawing will be held to give away some bigger prizes during the open house. A \$300 limit was placed on prize spending. Connie handed out a sheet about a donor tree and gave details about size, cost & other features of the tree. The tree is about 30 X 43 inches, includes 45 leaves & more leaves can be added at a future date. Craig moved to allow up to \$ 2,200 for the purchase of a donor tree, Sally seconded, and the motion & the motion carried. A sign for the Schafer Room was discussed & by consensus it was decided to put the lettering on the door windows leading into the community room. The sign in the doors will read left door: The Schafer Room. Right door: In Honor of Robert T. & Olive Reed Schafer. Library Benefactors Rick will get the lettering ordered.

The meeting was adjourned at 6:35 p.m.

Port Library Bd. of Trustees
Regular meeting
July 02, 2012

Present for the first meeting in our new building were: Rick Larson, Verlin Kolman, Kitty Wagner, Craig Cousland, Sally Williams, Jeri Bates & Director Rachel Malay. Connie Kopsa arrived at 5:45

President Verlin called the meeting to order at 5:30 p.m. The minutes of the June meeting were reviewed and approved on a motion by Connie with a second by Jeri. Rachel presented the financial report. We have retained 5% of the payments to the contractor and architect during the remodel and they will be paid when all the unfinished work is done. The big delays now are the shelving end-caps and the circulation desk. Rachel explained the reason for the end-cap delay. The circulation desk SHOULD be within 10 days. After the end-caps are installed and the circulation desk finished we will be open regular hours. The Director's Report was short due to the move & other issues. She will be a presenter at a CKLS workshop on Aug. 14.

OLD BUSINESS: Health insurance was revived for discussion. Options were reviewed & it was decided to check with KPERs to see if we qualified for ins. coverage under their regulations. More will be discussed at the next meeting. E-Readers & our options were reviewed by Rachel. She explained the difference between those we own and the patron's personal readers and what we could offer for both. Jeri moved to join the Sunflower Consortium and purchase books for our readers up to \$ 3,000 for both types of readers. Craig seconded and the motion carried. Rachel will work on some policies for e-reader checkout by our patrons.

NEW BUSINESS: Rachel discussed curtains for the community room & some of the offices. After some discussion this item was tabled till the next meeting when Rachel will have more information. There was discussion about naming areas of the building after patrons that have donated money to the remodeling of our new building. Connie moved to name the community room the Schafer Room after Olive Schafer. Rick seconded and the motion carried. Rick moved to name the history/genealogy room the Topliff Room. Connie seconded and the motion carried.

By consensus we decided to have a special meeting on July 16th for the purpose of discussing building issues and planning our Grand Opening/Open House.

The meeting adjourned at 6:45 on a motion by Rick & seconded by Kitty. Motion carried.

Port Library Board of Trustees
Regular Meeting
August 16, 2012

Present: Rick Larson, Kitty Wagner, Connie Kopsa, Sally Williams, and Craig Cousland. Also present were Rachel Malay & Glenn Rodden. Jeri Bates arrived at 5:45.

In the absence of President Verlin Kolman, Vice President Kitty Wagner called the meeting to order at 5:30 p.m. The minutes of the July 6th and 16th meetings were approved on a motion by Connie with a second by Craig. Financial reports were reviewed. Rachel mentioned a couple of items for special note. Craig moved to approve the report and payment of bills. Sally seconded and the motion was approved.

Rachel reviewed her Directors report a copy is attached. Average patrons per day to visit was 78. That is up from around 50 at the old building. It is estimated that we have had 2,885 visitors over a 2 month period. Public computer usage is also up. Total minutes were 10,275 by 163 users over a 2 month period.

OLD BUSINESS: Health insurance was discussed and tabled till our next meeting. Donor recognition was discussed. Rick showed pictures of what will be put on the doors to the Schafer Room and the front door. At the front entrance a brick honor walk with grass landscaping was discussed. Cost of the bricks is \$16.00 per brick engraved and the grass will be native to Kansas so it should last many years. Rick moved to approve the plan, Connie seconded, and the motion carried. Policy Review: Discussed were use policy for the Schafer Room, E-Reader lending policy, Book Return Box Policy and activities NOT allowed in the library. Due to time the rest of the discussion was tabled till next month. Major changes in what was presented were: E-Readers will be loaned out to 14-16 year olds with signed approval of their parents. Ages 17 and up will be loaned with their library card and a signed loan agreement. Other minor changes required no action. Rachel will bring the corrected suggested changes to the next meeting.

NEW BUSINESS: Mr. Rodden explained the section of the city budget that applies to the Port Library focusing on the carry-over section. The library made an unofficial request that carry-overs from the city's granted library budget be transferred to library accounts. A bid from Geisler Roofing to make repairs to the roof was presented. After some discussion Connie moved to approve the bid, Rick seconded and the motion was approved. Craig showed a painting by Jim Boyd that Jim would like to donate to the Port Library. Rick moved to accept the painting, Connie seconded and the motion carried. A gift to the Port Library by the Trustees was discussed. By consensus we decided to buy a floor lamp for the reading area, with a \$140 maximum spending limit. Sally moved and Jeri seconded to name the circulation desk and office area in honor of George Kirgis and the motion carried. Rick will get a plaque made for the area.

Rachel passed out some notes for the open house for our information.

The meeting adjourned on a motion by Connie and seconded by Craig at 7:15 p.m.

Port Library Board of Trustees
Regular Meeting
September 4, 2012

Present for the meeting were Rick Larson, Verlin Kolman, Sally Williams, Craig Cousland, and Connie Kopsa. Also present was Rachel Malay, library director. Jeri Bates and Kitty Wagner were absent.

President Verlin opened the meeting at 5:30 p.m. Minutes of the Aug. 6 meeting were reviewed. Craig moved to approve the minutes, Connie seconded and the motion carried. The financial report was discussed with no major issues. Rick moved to approve the financial report and pay the bills, Craig seconded, and the motion carried. Rachel mentioned that with some expenses being larger than expected our budget for next year will be need to be increased.

Rachel presented her monthly director's report. Was a very busy month with the open house, several meetings in the Schafer Room and various meeting for the staff. 430 attended the open house; we have an average of 97 people thru the doors each day; 43 wireless internet users for the month; and, 14,425 minutes on the public computers by 186 users.

Old Business: health insurance options were discussed as we need to get this finished. Options discussed were a cafeteria plan, tax sheltered annuities, and a percentage of salary designated for a flex spending plan. The item was tabled for more thought and we will try to make a decision at the next meeting. Policy changes discussed last month were reviewed as was the policy about food and drink in the library. The food/drink policy will wait for a decision till next month. Pages 1,2,3,4, and 6 changes were approved on a motion by Rick with a second by Sally.

New Business: a discussion about a one-time "THANK YOU" bonus for the staff members for all their work to move the collection to our new building was discussed. They all went above and beyond their normal duties to insure a smooth move. Rick moved to approve the bonus payments at: \$600 for the director, \$400 for the administrative assistant and youth director, and \$200 for the circulation assistants. Sally seconded & the motion carried. The Board expressed their appreciation to everyone who helped make the very smooth move to our new building a success.

The meeting adjourned at 6:45 p.m.

Port Library Board of Trustees
Regular Meeting
October 8, 2012

Present: Rick Larson, Verlin Kolman, Kitty Wagner, Sally Williams, Connie Kopsa and Rachel Malay, library director. Jeri Bates arrived at 5:45.

President Kolman called the meeting to order at 5:30 pm. The minutes of the September 2012 meeting were approved on a motion by Connie with a second by Sally. The financial report for September was reviewed. Approval of the financial report and payment of the bills was approved on a motion by Rick with a second by Kitty. Rachel reviewed her directors' report. It was a busy month and October will also be a busy time.

Old Business: Health insurance was tabled at the September meeting and after some discussion was tabled again till the November meeting. Since our budget is already set nothing can be done till the next budget session so there is time to get this issue done right and settled. Library Policy Book was discussed with some possible changes that will be done at a later meeting. The Food and Drink policy was brought up again for discussion. We have had requests for cookies and drink in the reading area and it is against policy to allow food and drink in the building. After considerable discussion it was decided to try cookies and drink in the reading area for two weeks on Tuesday and Wednesday only. Connie made the motion for a trial period, Verlin seconded and the motion passed on a majority vote. There was a short discussion on the Donor Tree in the entry way. The tree is not staying together and needs some repair already. Connie will check with the vendor for a repair method. Landscaping in the front yard, West side was finalized. Jeri moved to spend up to \$2,500 on the natural grass area West of the entry sidewalk, Connie seconded the motion and the motion carried. The cost of a sprinkler system for the front yard will be looked into.

On a motion by Rick with a second by Kitty the meeting was adjourned at 6:30 pm.

Port Library Bd. of Trustees
Regular meeting
November 5, 2012

Present were Richard Larson, Verlin Kolman, Sally Williams, Craig Cousland, Kitty Wagner, Connie Kopsa, and Jeri Bates. Rachel Malay, library director, was also present.

President Verlin Kolman called the meeting to order at 5:30 p.m. The minutes of the October meeting were approved on a motion by Craig with a second by Sally. The financial report was reviewed. The motion to approve the report and allow payment of bills was made by Rick, seconded by Connie, and the motion carried.

Director's report: Rachel reviewed library activities of the past month. It was a very busy month as there have been several groups meeting in the Schafer room including the Law Enforcement Center, Linux Group, a couple of children's programs, and an investment club. A book club or two will begin meeting here on a regular basis plus a new book club is being formed. A recent book signing by Doug Brush was well attended and the FBI recently used the study room for interviews. There are several upcoming events in the Schafer room this month.

Old Bus: The trial for snacks/drink in the reading area was discussed. It was not that well used but some thought that maybe with a little more time it might work out better. Connie said she was going to try and involve the Friends group in this and was going to attend their next meeting to ask for their help. After more discussion it was decided, by consensus, to allow the trial to continue thru December. Connie said she had talked to Great Plains about the flower beds out front. They had an error in the cost estimate and as a result the cost would be \$ 3,100 instead of \$ 2,500. There were some questions about the reason for the error. Connie then moved to allow the extra cost, Jeri seconded, and the motion carried.

New Bus: Rachel presented the Technology Plan and Disaster Plan for the Port Library. These are required by CKLS. She explained the details of each and the reason for having them. After the Q & A time about each Craig moved to adopt the Tech Plan, Kitty seconded and the motion carried. Rick moved to adopt the Disaster Plan, Sally seconded, and the motion carried.

There being no further business Sally moved to adjourn, Rick seconded, and the meeting adjourned at 6:25 p.m. Rick Larson, Sec.

Port Library Board of Trustees
Regular Meeting
December 3, 2012

Present were: Rick Larson, Verlin Kolman, Kitty Wagner, Sally Williams, Craig Cousland, and Connie Kopsa. Marla Evert attend in place of Director Rachel Malay.

President Verlin called the meeting to order at 5:30 p.m. The minutes of the November 3 meeting were reviewed. Approval of the minutes was on a motion by Kitty with a second by Sally. Financial Reports for November were reviewed. Craig moved to approve the financial reports and allow the payment of the bills. Sally seconded and the motion carried. Marla reviewed the KPERS rates for 2012 and 2013. The new rate for KPERS is 8.94% and is up 0.60 %.

Directors Report: The past month was another busy month with several groups using the Shafer Room and the children's program being busy. There have been a couple of issues with the book drop being locked accidentally when a book has bumped the latch but is believed to be fixed.

There was no Old Business.

New Business: The checking account at Farmway Credit Union was discussed. This account was used for payment of bills for the new building remodeling only. The construction is finished and the account is not needed anymore. Rick moved to close the account at Marla's discretion. Connie seconded and the motion carried. There is an item in the account that was posted to this account incorrectly and Marla will talk to Farmway Credit Union about correcting the posting. Then she will close the account. The need for coat racks in the entry way was discussed. We need a place for patrons to hang coats in the winter time and for now there are none. Connie moved to have Rachel check on prices and types of racks available. Rick seconded and the motion carried. That information will be presented at our next meeting. Rick presented information about funding a benefits program for our employees. It will be discussed more at our next meeting.

*Port Library Bd. of Trustees
Regular meeting
Dec. 03, 2012*

Present were; Rick Larson, Verlin Kolman, Kitty Wagner, Sally Williams, Craig Cousland & Connie Kopsa. Marla Evert attend in place of Dir. Rachel Malay.

Pres. Verlin called the meeting to order at 5:30 p.m. The minutes of the Nov. 03 meeting were reviewed. Approval of the minutes was on a motion by Kitty with a 2nd by Sally. Financial Reports for Nov. were reviewed. Craig moved to approve the financial reports and allow the payment of the bills. Sally 2nd & the motion

carried. Marla reviewed the KPERS rates for 2012 & 2013. The new rate for KPERS is 8.94% & is up 0.60 %.

Directors Report; The past month was another busy month with several groups using the Shafer Room and the children's program being busy. There have been a couple of issues with the book drop being locked accidentally when a book has bumped the latch but is believed to be fixed.

There was no Old Business.

New Bus; The checking account at Farmway Credit Union was discussed. This account was used for payment of bills for the new building remodeling only. The construction is finished and the account is not needed anymore. Rick moved to close the account at Marla's discretion Connie 2nd & the motion carried. There is an item in the account that was posted to this account incorrectly & Marla will talk to Farmway Credit about correcting the posting. Then she will close the account. = The need for coat racks in the entry way was discussed. We need a place for patrons to hang coats in the winter time & for now there are none. Connie moved to have Rachel check on prices and types of racks available. Rick 2nd & the motion carried. That information will be presented at our next meeting. = Rick presented information about funding a benefits program for our employees. It will be discussed more at our next meeting.

ITEMS FOR COUNCIL DISCUSSION

DATE:	TITLE:
February 5, 2013	WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your February 5th, 2013 Work Session will include the following:

1. Comprehensive Plan Committee. We are looking for citizens to serve on a committee to plan for the future of the City of Beloit. Enclosed is a spreadsheet for potential members of the comprehensive plan committee.
2. ATV Ordinance. Council Member Rick Brown would like to consider the ATV ordinance that was considered by the council in 2009. This ordinance would allow ATVs to be ridden on city streets.

Respectfully submitted,

Glenn Rodden
City Administrator

Comprehensive Plan Steering Committee

1	City Council member		
2	City Council member		
3	Planning Commission member		
4	Planning Commission member		
5	Community Development Director	Heather Hartman	
6	Citizen-at-large		
7	Citizen-at-large		
8	Citizen-at-large		
9	Citizen-at-large		
10	City Administrator: Ex officio member	Glenn Rodden	
11	Zoning Administrator: Ex officio member	Chris Jones	