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## CITY COUNCIL AGENDA

**Tuesday, July 16, 2013**  
**7:00 p.m.**

### 1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

### 2. MAYOR AND COUNCIL REPORTS

### 3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report
  - 1.) Susan Concannon

### 4. PUBLIC COMMENT

### 5. CONSENT AGENDA

- A. 7/2/2013 City Council Meeting Minutes
- B. Appropriations 7B

### 6. ORDINANCES

- A. None

### 7. RESOLUTIONS

- A. None

### 8. FORMAL ACTIONS

- A. Amendment Contract with Mike Cooper
- B. Housing Grant Agreement with Department of Commerce
- C. Matching Funds Agreement with Jeff Roberg and Gloria Homeier
- D. Hiring Policy for Police Officers
- E. Asphalt Bid
- F. Water Pipe & Fittings Bid
- G. Wastewater Process Pump

### 9. CLOSED SESSION

### 10. ADJOURNMENT

## ***WORK SESSION AGENDA***

### 1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

### 2. DISCUSSION ITEMS

- A. Draft of the State Budget

### 3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**



BELOIT CITY COUNCIL MEETING MINUTES  
July 2, 2013

The Beloit City Council met in regular session on July 2, 2013 in the Council Chamber. Mayor Tom Naasz called the meeting to order at 7:00 p.m. City Council members in attendance were, Bob Richard, Lloyd Littrell, Pat Struble, Kent Miller, Matt Otte, Rick Brown, Frank Delka, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Lynn Miller, Kendal Francis, Ronnie Sporleder, Brenon Odle, and Heather Hartman.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Brown wanted to know why there were no officers present at the meeting. Councilor Struble wanted people to be careful when shooting off fireworks. Councilor Petterson was thankful for the beautiful weather. Councilor Otte was concerned that the new concealed carry signage was not posted on city property yet.

Employee of the Quarter was presented to Larry Hayden with the Wastewater Department.

City Attorney Katie Cheney reported on the following: 1. Katie has sent a letter to Kyle Railroad about repairing the railroad crossings on 14 Highway.

City Administrator Glenn Rodden reported on the following: 1. Community Development Director Heather Hartman is accepting applications for the residential housing grant.

The Consent Agenda consisted of June 18, 2013 Council Meeting Minutes, and appropriations 7A. A motion was made by Councilor Brown and seconded by Councilor Struble to approve the consent agenda in its entirety. Roll call vote yeas: Struble, Richard, Brown, Littrell, Miller, Otte, Petterson, and Delka. Nays: None.

Staff is recommending that Council approve the Failure to File Annual Audit for the Waterline General Obligation Bond. The City of Beloit will not receive the annual audit until the end of July and will file the audit at that time with the federal government. A motion was made by Councilor Miller and seconded by Councilor Otte to approve the Failure to File Annual Audit for the Waterline General Obligation Bond. Motion carried 8-0. Nays: None

Staff is recommending that Council approve the Failure to File Annual Audit for the Electric Utility Revenue Bond. The City of Beloit will not receive the annual audit until the end of July and will file the audit at that time with the federal government. A motion was made by Councilor Brown and seconded by Councilor Delka to approve the Failure to File Annual Audit for the Electric Utility Revenue Bond. Motion carried 8-0. Nays: None

A motion was made by Councilor Brown and seconded by Councilor Struble to go into Closed session for Attorney Client Privileged Information with City Attorney Katie Cheney and City Administration Glenn Rodden for a period of 15 minutes. Motion carried 8-0. Nays: None. Time Started 7:14 p.m. Time Ended 7:29 p.m. No Motions or decisions were made.

A motion was made by Councilor Brown and seconded by Councilor Littrell to Adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 7:31 p.m.

The work session began at 7:32 p.m. City Council members in attendance were Lloyd Littrell, Kent Miller, Bob Richard, Matt Otte, Robert Petterson, Rick Brown, Pat Struble, and Frank Delka. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance was Heather Hartman.

City Attorney Katie Cheney reported on the following: 1. The updated police hire policy should be ready for formal approval by next council meeting.

City Administrator Glenn Rodden reported on the following: 1. Staff is reviewing the city code draft.

City Administrator Glenn Rodden presented cost estimates for the new construction of Sturgis Street to council. The cost estimates was with and without labor costs for Main Street to 8<sup>th</sup> Street.

Work Session ended 7:55 p.m.

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TOM NAASZ, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

## Accounts Payable Detail Listing

City of Beloit

<b>Vend# Vendor Name</b>											
<b>Pay#</b>	<b>Post Date</b>	<b>Due Date</b>	<b>Amount</b>	<b>Invoice</b>	<b>Date</b>	<b>PO#</b>	<b>Date</b>	<b>Status</b>	<b>Debit</b>	<b>Credit</b>	
	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>						
<b>1721 A-B BUILDERS</b>											
54632	7/18/2013	7/18/2013	645.45		6/17/2013	14735		Posted			
	30-00-8200				ROAD GRAVEL FRIEGHT				125.75	0.00	
	25-00-6150				CHIPS FRIEGHT				519.70	0.00	
									645.45	0.00	
54695	7/18/2013	7/18/2013	399.75	622347	7/5/2013	13224		Posted			
	30-00-8200				GRAVEL				399.75	0.00	
<b>8 ACE HARDWARE</b>											
54633	7/18/2013	7/18/2013	4.98	438300	6/12/2013	14725		Posted			
	25-00-6000				TORX BIT				4.98	0.00	
54676	7/18/2013	7/18/2013	15.78	439361	6/28/2013	13223		Posted			
	51-43-6000				BATTERIES & FIXTURES				15.78	0.00	
54677	7/18/2013	7/18/2013	22.46		6/25/2013	13801		Posted			
	10-11-4300				439139 RIVET				6.99	0.00	
	10-11-4300				439164 VAC BAG & SUPPLIES				15.47	0.00	
									22.46	0.00	
54701	7/18/2013	7/18/2013	29.97		6/14/2013	14822		Posted			
	52-43-6000				438485 PVC & SUPPLIES				19.98	0.00	
	52-43-6000				437851 PVC & SUPPLIES				9.99	0.00	
									29.97	0.00	
54718	7/18/2013	7/18/2013	79.92		6/25/2013	13228		Posted			
	51-41-6000				439141 YARD AND CLEANING SUPPLIE				15.98	0.00	
	51-41-6000				437692 YARD AND CLEANING SUPPLIE				43.47	0.00	
	51-41-6000				438654 YARD AND CLEANING SUPPLIE				9.98	0.00	
	51-41-6000				438493 YARD AND CLEANING SUPPLIE				10.49	0.00	
									79.92	0.00	
54758	7/18/2013	7/18/2013	79.38		7/8/2013	13890		Posted			
	10-21-6000				439924 HOSE MENDERS				19.92	0.00	
	10-18-6000				439294 ELBOW PVC				5.96	0.00	
	10-18-6000				439638 TAPE GUN, WD-40 , STRAP				53.50	0.00	
									79.38	0.00	
54770	7/18/2013	7/18/2013	176.24		7/3/2013	13345		Posted			
	53-41-4360				439635 SCREWDRIVER SET				30.48	0.00	
	53-41-4360				439254 HOSE				18.46	0.00	
	53-41-4360				439092 TUBE				14.99	0.00	
	53-41-4360				438708 BRASS FITTINGS				4.98	0.00	
	53-41-4360				438621 BATTERY				29.56	0.00	
	53-41-4360				438613 HOSE CLAMP				11.97	0.00	
	53-41-4360				438473 PLUG				19.44	0.00	
	53-41-4360				438471 HOSE				25.88	0.00	
	53-41-4360				438392 BIT				20.48	0.00	
									176.24	0.00	
54783	7/18/2013	7/18/2013	10.57		7/9/2013	16259		Posted			
	10-11-4300				439981 FILLER				6.58	0.00	
	10-11-4300				440135 SPRAY PAINT				3.99	0.00	
									10.57	0.00	
54785	7/18/2013	7/18/2013	8.00	439271	6/27/2013	13864		Posted			
	10-13-6000				KEYS				8.00	0.00	
<b>9 ACKERMAN SUPPLY</b>											
54706	7/18/2013	7/18/2013	52.99	268584	6/26/2013	14982		Posted			
	53-43-6000				MEASURE, HOSE				52.99	0.00	
54744	7/18/2013	7/18/2013	162.47		6/14/2013	13332		Posted			
	53-41-4360				225642 AIR BLOW GUN / RED RUBBER ,				51.50	0.00	
	53-41-4360				225748 AIR BLOW GUN / RED RUBBER ,				110.97	0.00	
									162.47	0.00	
54793	7/18/2013	7/18/2013	149.99	226216	7/1/2013	13855		Posted			
	10-13-3510				PET TAXI				149.99	0.00	
54800	7/18/2013	7/18/2013	79.98	226290	7/3/2013	14987		Posted			
	53-43-6000				PUMP SPRAYER/ PERMETHRINIO SPRA				79.98	0.00	
<b>2657 ACKERMAN, KRISTI</b>											
54762	7/18/2013	7/18/2013	50.00		7/10/2013	13901		Posted			
	10-00-3478				WB REFUND				50.00	0.00	



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City of Beloit

<b>Vend# Vendor Name</b>											
<b>Pay#</b>	<b>Post Date</b>	<b>Due Date</b>	<b>Amount</b>	<b>Invoice</b>	<b>Date</b>	<b>PO#</b>	<b>Date</b>	<b>Status</b>	<b>Debit</b>	<b>Credit</b>	
	<b>Account#</b>	<b>Work Order</b>		<b>Description</b>							
<b>21 ALCO-DUCKWALL STORES INC (continued)</b>											
54630	7/18/2013	7/18/2013	55.24	22109101	6/29/2013	13217		Posted			
	52-43-6000			WATER COLLER & SUPPLIES			55.24		55.24	0.00	
54745	7/18/2013	7/18/2013	11.97	446 40	7/2/2013	13331		Posted			
	53-41-6000			WATER			11.97		11.97	0.00	
<b>27 ALSOP SAND CO., INC</b>											
54715	7/18/2013	7/18/2013	519.68		7/8/2013	13231		Posted			
	30-00-8200			431538 gravel (mill st. project)			173.23		173.23	0.00	
	30-00-8200			435641 gravel (mill st. project)			173.22		173.22	0.00	
	30-00-8200			435644 gravel (mill st. project)			173.23		173.23	0.00	
							519.68		519.68	0.00	
<b>813 AMERIPRIDE SERVICES INC.</b>											
54634	7/18/2013	7/18/2013	60.33	2300299516	6/28/2013	14730		Posted			
	10-15-3000			RED RAGS & RUGS			60.33		60.33	0.00	
<b>1994 ANDERSON EQUIPMENT LLC</b>											
54637	7/18/2013	7/18/2013	81.61	5325	6/11/2013	14731		Posted			
	10-15-4330			SNAP RING , PLATE			81.61		81.61	0.00	
<b>1124 APAC-KANSAS INC</b>											
54635	7/18/2013	7/18/2013	1,284.27	8001308908	6/24/2013	14746		Posted			
	25-00-6160			1/2 " CHIPS			1,284.27		1,284.27	0.00	
54636	7/18/2013	7/18/2013	284.00		5/9/2013	14729		Posted			
	10-15-5410			ANNUAL DUES FOR MILE HAEFFELE & I			284.00		284.00	0.00	
<b>2032 AT&amp;T</b>											
54736	7/18/2013	7/18/2013	129.68	785738-2047 1921	7/8/2013	15003		Posted			
	10-19-5310			NORTH CAMPUS PHONE SERCIVE			129.68		129.68	0.00	
54737	7/18/2013	7/18/2013	80.00	089007-5948 5827	7/8/2013	15004		Posted			
	10-13-5310			DSL PHONE SERVICE			80.00		80.00	0.00	
54738	7/18/2013	7/18/2013	649.54	785 738-2619 678	7/8/2013			Posted			
	10-11-5310			ADMIN PHONE SERVICE			576.10		576.10	0.00	
	52-41-5310			SEWER PHONE SERVICE			73.44		73.44	0.00	
							649.54		649.54	0.00	
<b>63 BELL MEMORIALS LLC</b>											
54678	7/18/2013	7/18/2013	20.00	7404	6/26/2013	13219		Posted			
	51-43-6000			ROB HOLWAY RETIRMENT PLAQUE			20.00		20.00	0.00	
<b>77 BELOIT READY MIX</b>											
54638	7/18/2013	7/18/2013	23,716.50		6/17/2013	14736		Posted			
	30-00-6150			622323 6/20 MIX (WILLOW SPRINGS WA			23,328.00		23,328.00	0.00	
	25-00-6150			622323 6/27 (CURBON 8TH)			388.50		388.50	0.00	
							23,716.50		23,716.50	0.00	
54694	7/18/2013	7/18/2013	18,086.75	622345		13225		Posted			
	30-00-8200			FLOW ABLE			7,958.00		7,958.00	0.00	
	30-00-8100			CONCRETE			10,128.75		10,128.75	0.00	
							18,086.75		18,086.75	0.00	
54708	7/18/2013	7/18/2013	189.00	622344	7/2/2013	14980		Posted			
	53-43-6150			1/2 SACK			189.00		189.00	0.00	
54710	7/18/2013	7/18/2013	19.90	000200028618	6/30/2013	14978		Posted			
	53-43-6000			WATER			19.90		19.90	0.00	
<b>80 BELOIT TYPEWRITER EXCHANGE</b>											
54639	7/18/2013	7/18/2013	11.25	676537	6/18/2013	14744		Posted			
	25-00-6000			CALCULATOR			11.25		11.25	0.00	
54680	7/18/2013	7/18/2013	45.49		6/28/2013	13799		Posted			
	10-11-6110			679114 NAME PLATE			19.90		19.90	0.00	
	10-11-6110			676590 FOLDERS, PADS			25.59		25.59	0.00	
							45.49		45.49	0.00	
54747	7/18/2013	7/18/2013	69.76		6/19/2013	13329		Posted			
	53-41-7460			676539 UPS SHOPMENT / OFFICE SUPP			19.47		19.47	0.00	
	53-41-7460			676564 UPS SHOPMENT / OFFICE SUPP			50.29		50.29	0.00	
							69.76		69.76	0.00	
54750	7/18/2013	7/18/2013	36.94		6/27/2013	13905		Posted			
	10-21-6000			679105 PRINTER CART.			21.99		21.99	0.00	
	10-21-6000			679104 POST IT NOTES			14.95		14.95	0.00	
							36.94		36.94	0.00	



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City of Beloit

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>							
<b>90 JAMES BENTZ (continued)</b>											
54721	7/18/2013	7/18/2013	14.00		7/8/2013	13232					Ck# 68782 Printed
	51-41-5800			MEAL PER-DIEM FOR KRWA					14.00	0.00	
<b>88 BLUE CROSS &amp; BLUE SHIELD INSURANCE</b>											
54681	7/18/2013	7/18/2013	52,200.18		7/1/2013	13784					Posted
	21-00-2100			JUNE HEALTH INS. PREMIUMS 2013					52,200.18	0.00	
<b>91 BOETTCHER SUPPLY INC</b>											
54640	7/18/2013	7/18/2013	29.84	805770	6/24/2013	14733					Posted
	10-15-6140			TIRE					29.84	0.00	
54641	7/18/2013	7/18/2013	11.02		6/26/2013	14734					Posted
	10-15-4330			806386 RAIN-R SHINE					2.93	0.00	
	10-15-4330			806372 1/2 SLIP CAP					1.01	0.00	
	10-15-4330			806365 SLIP CAPIMER					7.08	0.00	
									11.02	0.00	
54657	7/18/2013	7/18/2013	56.76	806766-1	6/27/2013	14824					Posted
	51-43-8100			JOINT TEE, CTS INSERT STIFENER					56.76	0.00	
54679	7/18/2013	7/18/2013	37.58	806674-1	6/27/2013	13800					Posted
	10-11-4300			UNI-BIT					37.58	0.00	
54698	7/18/2013	7/18/2013	4.58	806179-1	6/26/2013	14831					Posted
	52-43-6000			COUPLING					4.58	0.00	
54699	7/18/2013	7/18/2013	56.68		6/28/2013	14830					Posted
	52-43-4310			612098 BULB, LENS					35.36	0.00	
	52-43-4310			612104 BULB, LENS					21.32	0.00	
									56.68	0.00	
54753	7/18/2013	7/18/2013	81.93	806937-1	6/28/2013	13892					Posted
	10-21-6190			POPCORN PKG					81.93	0.00	
54771	7/18/2013	7/18/2013	635.98		6/5/2013	13344					Posted
	53-41-4360			801746-1 ELBOW, PIPE					13.65	0.00	
	53-41-4360			803890-1 LAMP					8.43	0.00	
	53-41-4360			804254-1 BUSHING					14.05	0.00	
	53-41-4360			804720-1 BUSHINGS					362.89	0.00	
	53-41-4360			807841-1 PIPE					138.55	0.00	
	53-41-4360			797451-1 PIPE					98.41	0.00	
									635.98	0.00	
54803	7/18/2013	7/18/2013	4.71	808758-1	7/9/2013	14984					Posted
	53-43-6000			HEX HEAD TAPPING SCREW COMBO					4.71	0.00	
<b>1258 BUMPER TO BUMPER AUTO PARTS</b>											
54642	7/18/2013	7/18/2013	703.18		6/10/2013	14728					Posted
	10-15-7450			610747 TRANSMISSION JACK					657.70	0.00	
	10-15-7450			610996 CARB CLEANER& RETAINER					45.48	0.00	
									703.18	0.00	
54776	7/18/2013	7/18/2013	36.27	610868	6/11/2013	13339					Posted
	53-41-7450			TORZ WRENCH & K-TOOL SCREWDRIV					36.27	0.00	
54788	7/18/2013	7/18/2013	20.55	612622	7/3/2013	13861					Posted
	10-13-4310			FILTERS					20.55	0.00	
54804	7/18/2013	7/18/2013	104.00	612967	7/12/2013	14983					Posted
	53-43-4310			FREON					34.67	0.00	
	52-43-4310			FREON					34.66	0.00	
	51-43-4310			FREON					34.67	0.00	
									104.00	0.00	
54807	7/18/2013	7/18/2013	56.68	612098	6/28/2013	14830					Posted
	52-43-4310			LIGHTING					56.68	0.00	
<b>1091 CARD SERVICES</b>											



# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1091	<b>CARD SERVICES (continued)</b>							
54794	7/18/2013	7/18/2013	6,306.55		6/28/2013	16264/16263		Posted
	10-13-3510			ORSCHLENS			281.03	0.00
	10-13-7440			GANDER MOUNT			1,652.41	0.00
	10-13-5800			MAC KWIK			85.65	0.00
	10-13-7440			GANDER MOUNT			1,082.45	0.00
	10-13-2911			DICKS SPORTING GOODS			168.83	0.00
	10-13-7440			QUANTICO TACTICAL SUPPLY			802.52	0.00
	10-13-5800			SHELL OIL			48.03	0.00
	10-13-5800			MCDONALDS			14.97	0.00
	10-13-5800			SUBWAY			15.64	0.00
	10-13-5800			HICKORY HOUSE			32.87	0.00
	10-13-5800			WAL-MART			29.45	0.00
	10-13-5800			MISSION VILLANUEVA			42.13	0.00
	10-13-5800			HICKORY HOUSE			40.92	0.00
	10-13-5800			YA DAI INC			35.25	0.00
	10-13-5800			QUIZNOS SUBS			21.26	0.00
	10-13-5800			BRANDING IRON SALOON			38.43	0.00
	10-13-5800			HICKORY HOUSE			46.43	0.00
	10-13-5800			MCDONALDS			12.95	0.00
	10-13-5800			JRS			74.93	0.00
	10-13-5800			HICKORY HOUSE			28.19	0.00
	10-13-5800			DAYS INN			1,047.75	0.00
	10-13-5800			MAC KIWK			36.58	0.00
	10-13-6110			ACKERMAN SUPPLY			465.04	0.00
	10-13-3510			ORSCHLENS			125.55	0.00
	10-13-5800			MAKC KWIK			77.29	0.00
							<u>6,306.55</u>	<u>0.00</u>
54795	7/18/2013	7/18/2013	443.42		6/3/2013	16260		Posted
	51-41-5320			USPS			12.62	0.00
	51-41-6000			HAVEN MANUFACTURING			220.00	0.00
	51-41-5320			USPS			5.60	0.00
	52-41-6000			AMERICAN RV COMP			205.20	0.00
							<u>443.42</u>	<u>0.00</u>
54796	7/18/2013	7/18/2013	164.89		6/3/2013	16261		Posted
	10-17-6800			S & S WORLD WIDE			37.94	0.00
	10-15-4310			JO ANN FABRIC			35.14	0.00
	52-41-6000			BURGESS LOCK SMITH			54.10	0.00
	10-11-4320			PUNCH KIT			37.71	0.00
							<u>164.89</u>	<u>0.00</u>
54797	7/18/2013	7/18/2013	1,436.21		6/28/2013	16262		Posted
	10-11-5410			ICMA INTERNET			680.00	0.00
	10-11-6000			PLUM CREEK			21.21	0.00
	10-11-2400			ICMA			735.00	0.00
							<u>1,436.21</u>	<u>0.00</u>
124	<b>CARRICO IMPLEMENT</b>							
54643	7/18/2013	7/18/2013	196.87		6/4/2013	14727		Posted
	10-15-4330			42595 WHEEL KIT			22.64	0.00
	10-15-4330			42753 SNAP RING			10.60	0.00
	10-15-4330			43508 ARM			40.28	0.00
	10-15-4330			45158 SNAP RINGS & WASHERS			8.16	0.00
	10-15-4330			45432 CYLINDER			5.48	0.00
	10-15-4330			46051 WASHER			14.61	0.00
	10-15-4330			46219 HOSE FITTINGS			95.10	0.00
							<u>196.87</u>	<u>0.00</u>
54742	7/18/2013	7/18/2013	123.01	IA44770	6/18/2013	13334		Posted
	53-41-4360			AIR HOSE			123.01	0.00
54761	7/18/2013	7/18/2013	48.19		7/2/2013	13889		Posted
	10-18-4330			IA47773 PULLY FOR JD 977			43.95	0.00
	10-20-4330			IA48611 2- TRAC. CAP			4.24	0.00
							<u>48.19</u>	<u>0.00</u>
54802	7/18/2013	7/18/2013	9.18	IA 48821	7/10/2013	14985		Posted
	53-43-6000			CLEVIS			9.18	0.00



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<b>126 CATLIN'S FRIENDLY APPELMARKET (continued)</b>									
54631	7/18/2013	7/18/2013	23.82	0002100036189	6/27/2013	13218			Posted
	53-43-6000			WALTER			23.82	0.00	
54644	7/18/2013	7/18/2013	19.68	0020027171	6/24/2013	14737			Posted
	10-15-6000			PAPER TOWELS			19.68	0.00	
54703	7/18/2013	7/18/2013	5.52		6/25/2013	13803			Posted
	10-11-6000			0002100047324 Bagged Ice			2.76	0.00	
	10-11-6000			0002100047169 Bagged Ice			2.76	0.00	
							5.52	0.00	
54717	7/18/2013	7/18/2013	99.72	13924	6/25/2013	13229			Posted
	51-41-6000			CLEANING SUPPLIES			99.72	0.00	
54724	7/18/2013	7/18/2013	19.84	0002100016940	7/9/2013	13233			Posted
	53-41-6000			SUPPLIES			19.84	0.00	
54743	7/18/2013	7/18/2013	66.24	4504	6/20/2013	13333			Posted
	53-41-6000			PAPER TOWELS / COFFE CREMER/ COI			66.24	0.00	
54801	7/18/2013	7/18/2013	23.88	0002100049118	7/8/2013	14986			Posted
	53-43-6000			WATER			23.88	0.00	
<b>2531 MARY JANE CHAPMAN</b>									
54763	7/18/2013	7/18/2013	44.06		7/10/2013	13903			Posted
	10-17-6800			REINBURSMENT FOR SALSA CLASS			44.06	0.00	
<b>1200 CHEMQUEST, INC.</b>									
54773	7/18/2013	7/18/2013	2,554.75	3209	6/28/2013	13342			Posted
	53-41-6170			1-55 BARREL			2,554.75	0.00	
<b>2418 LAW OFFICE OF KATIE J CHENEY</b>									
54682	7/18/2013	7/18/2013	15.60		6/30/2013	13798			Posted
	10-11-3000			ENVELOPES ,EXPENSES			15.60	0.00	
<b>158 COMPUTER SOLUTIONS INC</b>									
54775	7/18/2013	7/18/2013	261.20		6/12/2013	13340			Posted
	53-41-7460			158609 NORTON ANTIVIRUS			174.95	0.00	
	53-41-7460			158608 LABOR			86.25	0.00	
							261.20	0.00	
<b>1913 CROP PRODUCTION SERVICES</b>									
54645	7/18/2013	7/18/2013	458.56		6/7/2013	14738			Posted
	10-15-6170			232586 LANDMASTER & IMAZURON			152.85	0.00	
	10-15-6170			232679 LANDMASTER & IMAZURON			305.71	0.00	
							458.56	0.00	
<b>1358 CUNNINGHAM TELEPHONE &amp; CABLE CO</b>									
54685	7/18/2013	7/18/2013	74.77		7/1/2013	13794			Posted
	10-14-5310			FIRE DEPT			74.77	0.00	
54686	7/18/2013	7/18/2013	336.43		7/1/2013	13793			Posted
	10-11-5310			ADMINITRATION			336.43	0.00	
54687	7/18/2013	7/18/2013	141.98		7/1/2013	13792			Posted
	10-22-5310			AIRPORT			141.98	0.00	
54688	7/18/2013	7/18/2013	59.29		7/1/2013	13791			Posted
	10-15-5310			STREET DEPT			59.29	0.00	
54689	7/18/2013	7/18/2013	252.83		7/1/2013	13790			Posted
	53-41-5310			PLANT OP			126.42	0.00	
	51-41-5310			PLANT OP			126.41	0.00	
							252.83	0.00	
54693	7/18/2013	7/18/2013	109.52		7/1/2013	13802			Posted
	53-41-5310			SYSTEMS OP			54.76	0.00	
	52-41-5310			SYSTEMS OP			54.76	0.00	
							109.52	0.00	
54723	7/18/2013	7/18/2013	87.41		7/1/2013	13807			Posted
	26-00-5310			ECO. DEV. PHONE/ INTERNET			87.41	0.00	
<b>193 DOLLAR GENERAL STORE-MSC-410526</b>									
54748	7/18/2013	7/18/2013	47.10		7/10/2013	13906			Posted
	10-21-6000			1000214597 PLATES, NAPKINS, CLEAN			37.85	0.00	
	10-21-6100			1000216124 FIRST AID SUPPLIES			9.25	0.00	
							47.10	0.00	



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2653	<b>DRIVER SERVICES DEP. (continued)</b>									
54722	7/18/2013	7/18/2013		12.00		7/8/2013	13853			Ck# 68783 Printed
	10-12-3000					CIRTIFIRD DRIVING RECORD FEE			12.00	0.00
2188	<b>EMERGENCY FIRE EQUIPMENT INC</b>									
54705	7/18/2013	7/18/2013		60.85			13804			Posted
	10-14-4310					ZINC INTAKE SCREEN			60.85	0.00
2053	<b>EMG, INC</b>									
54781	7/18/2013	7/18/2013		1,211.80	3300	7/3/2013	16258			Posted
	53-41-3000					ENERGY CONSULTIN AGREEMENT			1,211.80	0.00
2515	<b>F &amp; A FOOD SALES, INC.</b>									
54754	7/18/2013	7/18/2013		1,166.62		6/28/2013	13894			Posted
	10-21-6190					1319234 CONSESSIONS			272.46	0.00
	10-21-6190					1320200 CONSESSIONS			52.72	0.00
	10-21-6190					1320918 CONSESSIONS			418.82	0.00
	10-21-6190					1322660 CONSESSIONS			316.52	0.00
	10-21-6190					1323639 CONSESSIONS			106.10	0.00
									1,166.62	0.00
222	<b>FARMWAY COOP INC.</b>									
54777	7/18/2013	7/18/2013		27,879.68	118-A00475	7/8/2013	13338			Posted
	53-41-6260					FUEL			27,879.68	0.00
236	<b>FOUTS INSURANCE AGENCY INC.</b>									
54808	7/18/2013	7/18/2013		429.00	13361	7/12/2013	16274			Posted
	10-13-5220					ADD TAHOE			429.00	0.00
54809	7/18/2013	7/18/2013		208.00	13379	7/12/2013	16273			Posted
	52-43-5220					ADD CAR			208.00	0.00
243	<b>FRASIER AND JOHNSON LLC</b>									
54719	7/18/2013	7/18/2013		48.66		5/30/2013	13854			Posted
	10-12-3000					COURT APPOINTED ATTORNEY FEES F			48.66	0.00
262	<b>GRAINGER CO</b>									
54696	7/18/2013	7/18/2013		675.76	9135835008	5/7/2013	13188			Posted
	51-41-6000					DISPOSABLE COVERALLS AND DUST M			675.76	0.00
2573	<b>HEATHER HARTMAN</b>									
54782	7/18/2013	7/18/2013		116.52	2935394030	7/7/2013	08650			Posted
	26-00-5310					CELL SERVICE			116.52	0.00
2359	<b>KANSAS CORPORATION COMMISSION</b>									
54799	7/18/2013	7/18/2013		192.56		7/12/2013	16267			Posted
	10-11-3000					Katie Cheney - 1409 N Bell			64.40	0.00
	10-11-3000					Frasier/Johnson - 116 N Hersey			67.33	0.00
	10-11-3000					Darwin Wiles - 627 E 3rd			60.83	0.00
									192.56	0.00
251	<b>KANSAS GAS SERVICE</b>									
54729	7/18/2013	7/18/2013		385.20		7/8/2013	15002			Posted
	51-41-6210					POWER PLANT			75.80	0.00
	10-22-6210					AIRPORT			42.17	0.00
	10-15-6210					STREETS & ALLEY			47.52	0.00
	10-11-6210					ADM. BLD			38.68	0.00
	51-41-6210					WATER DEP.			36.60	0.00
	10-18-6210					PARK & REC			30.08	0.00
	10-11-6210					LIBRARY			53.31	0.00
	53-43-6210					SYSTEMS OP			20.34	0.00
	52-43-6210					SYSTEMS OP			20.35	0.00
	51-43-6210					SYSTEMS OP			20.35	0.00
									385.20	0.00
54730	7/18/2013	7/18/2013		55.47		7/8/2013	15001			Posted
	53-43-6210					416 E 12TH ARMORY			13.87	0.00
	52-43-6210					416 E 12TH ARMORY			13.86	0.00
	51-43-6210					416 E 12TH ARMORY			13.87	0.00
	10-13-6210					416 E 12TH ARMORY			13.87	0.00
									55.47	0.00
54731	7/18/2013	7/18/2013		32.53		7/8/2013	13812			Posted
	51-41-6210					215 B CHESTBUT			32.53	0.00



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<b>251 KANSAS GAS SERVICE (continued)</b>										
54732	7/18/2013	7/18/2013	39.58		7/8/2013	13813			Posted	
	10-14-6210			601 N MILL				39.58	0.00	
54733	7/18/2013	7/18/2013	61.78		7/8/2013	13814			Posted	
	51-41-6210			502 E 12TH BLDG				61.78	0.00	
54734	7/18/2013	7/18/2013	244.65		7/8/2013	13815			Posted	
	10-19-6210			1720 N HERSEY				244.65	0.00	
54735	7/18/2013	7/18/2013	1,514.71		7/8/2013	13816			Posted	
	53-41-6210			215 E S CHESTNUT POWER PLANT				1,514.71	0.00	
<b>923 KANSAS MUNICIPAL ENERGY AGENCY</b>										
54739	7/18/2013	7/18/2013	129.00	BE-PP-GAS-2013- PROJECT 2 GENERATION GAS	6/17/2013	13337			Posted	
	53-41-6210							129.00	0.00	
<b>367 KANSAS MUNICIPAL UTILITIES</b>										
54810	7/18/2013	7/18/2013	2,630.00	11918 KMU TRAINING GROUP	7/1/2013	16272			Posted	
	53-43-2400							2,630.00	0.00	
<b>370 KANSAS ONE CALL SYSTEM INC</b>										
54660	7/18/2013	7/18/2013	60.00	3060165 LOCATES	6/30/2013	13786			Posted	
	53-43-3000							20.00	0.00	
	51-43-3000							20.00	0.00	
	52-43-3000							20.00	0.00	
								60.00	0.00	
54779	7/18/2013	7/18/2013	92.40	3040164 LOCATES	4/30/2013	16256			Posted	
	53-43-3000							30.80	0.00	
	51-43-3000							30.80	0.00	
	52-43-3000							30.80	0.00	
								92.40	0.00	
<b>375 KANSAS STATE TREASURER</b>										
54713	7/18/2013	7/18/2013	682.00		7/5/2013	13852			Posted	
	10-12-3000			TRAINING CENTER FEES APRIL 2013				220.00	0.00	
	10-12-3000			TRAINING CENTER FEES MAY 2013				180.00	0.00	
	10-12-3000			REINSTATEMENT FEE FOR CASE # 2012				81.00	0.00	
	10-12-3000			TRAINING CENTER FEES FOR JUNE 20				120.00	0.00	
	10-12-3000			REINSTATEMENT FOR CASE # 2012005				81.00	0.00	
								682.00	0.00	
<b>2637 KARL</b>										
54767	7/18/2013	7/18/2013	500.00		7/9/2013	08651			Posted	
	26-00-2400			KARL TUITION				500.00	0.00	
<b>1887 KMEA GRDA OPERATING FUND</b>										
54740	7/18/2013	7/18/2013	148,962.88	GRDA-BE-13-07 JULY 2013 PWER SUPPLY	6/13/2013	13336			Posted	
	53-41-6220							148,962.88	0.00	
<b>394 KRIERS' AUTO PARTS</b>										
54646	7/18/2013	7/18/2013	13.35	136105 THROTTLE BALL JOINT	6/3/2013	14743			Posted	
	10-15-4310							13.35	0.00	
54647	7/18/2013	7/18/2013	38.73	9692 OXYGEN	6/24/2013	14732			Posted	
	10-15-6000							38.73	0.00	
54749	7/18/2013	7/18/2013	32.31	4925-138592 tractor battery	7/2/2013	13933			Posted	
	10-18-4330							32.31	0.00	
<b>395 KRIZ-DAVIS CO</b>										
54711	7/18/2013	7/18/2013	767.25		6/19/2013	14977			Posted	
	53-43-6000			S100628900.001 BOLTS				219.07	0.00	
	53-43-6000			S100640504.001 HUBS				193.54	0.00	
	53-43-6000			S100640596.001 LEATHER PROTECTEF				97.29	0.00	
	53-43-6000			S100630599.001 CLEVIS THIMBLE				153.06	0.00	
	53-43-6000			S100634028.001 CLOSING PLATE				104.29	0.00	
								767.25	0.00	
<b>805 KRONE'S SERVICE CENTER, INC</b>										
54726	7/18/2013	7/18/2013	56.64	9683 MIXED BERRY SQUENCHER POWDER	7/2/2013	14826			Posted	
	51-43-6000							56.64	0.00	
<b>1037 LATTIN AVIATION-TRAVIS LATTIN</b>										
54798	7/18/2013	7/18/2013	1,200.00		7/12/2013	16265			Posted	
	10-22-3000			SERVICE CONTRACT				1,200.00	0.00	



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<b>188 LAWSON PRODUCTS INC (continued)</b>									
54648	7/18/2013	7/18/2013	161.59	9301702483	6/5/2013	14739			Posted
	25-00-6000			DRILL BITS& NUTS & BOLTS			161.59	0.00	
<b>405 LEAGUE OF KS MUNICIPALITIES</b>									
54690	7/18/2013	7/18/2013	150.00		7/1/2013	13789			Posted
	10-11-2400			13-1930 CITY CLEARK FUNDAMENTALS			75.00	0.00	
	10-11-2400			13-1925 CITY CLEARK FUNDAMENTALS			75.00	0.00	
							150.00	0.00	
<b>409 LIGHT &amp; WATER UTILITIES</b>									
54766	7/18/2013	7/18/2013	34,677.06		7/30/2013	16253			Posted
	10-11-6220			ADMIN			1,516.70	0.00	
	10-11-6220			ADMIN SHARE			17.70	0.00	
	10-13-6220			PD SHARE			17.70	0.00	
	51-41-6220			WATER SHARE			17.69	0.00	
	10-14-6220			FIRE DEPT			248.38	0.00	
	10-15-6220			TRANSPORTATION			414.72	0.00	
	10-18-6220			PARKS & REC			5,650.07	0.00	
	10-20-6220			CEMETERY			167.19	0.00	
	10-22-6220			AIRPORT			312.78	0.00	
	51-41-6220			WATER PLANT			5,429.14	0.00	
	52-41-6220			SEWER PLANT			10,251.85	0.00	
	53-41-6220			POWER PLANT			1,905.74	0.00	
	51-43-6220			WATER SYSTEMS			240.33	0.00	
	52-43-6220			SEWER SYSTEMS			240.33	0.00	
	53-43-6220			SYSTEMS OP SHARE			240.32	0.00	
	51-43-6220			SYSTEMS OP SHARE			26.80	0.00	
	52-43-6220			SYSTEMS OP SHARE			26.80	0.00	
	53-43-6220			SYSTEMS OP SHARE			26.79	0.00	
	10-13-6220			PD SHARE			26.79	0.00	
	53-43-6220			ELECTRIC SYSTEMS			60.21	0.00	
	10-19-6220			NORTH CAMPUS			5,212.49	0.00	
	10-21-6220			POOL			1,313.27	0.00	
	10-21-6220			POOL			1,313.27	0.00	
							34,677.06	0.00	
<b>2655 LONG, LUKE</b>									
54764	7/18/2013	7/18/2013	25.00		7/10/2013	13898			Posted
	10-00-3478			REFUND- SWIM LESSIONS			25.00	0.00	
<b>428 MAR KAN SALES CO</b>									
54752	7/18/2013	7/18/2013	549.40		6/28/2013	13895			Posted
	10-21-6190			176646 CONCESSION			161.00	0.00	
	10-21-6190			178257 CONCESSION			388.40	0.00	
							549.40	0.00	
<b>424 MCHENRY ELECTRIC &amp; SUPPLY</b>									
54649	7/18/2013	7/18/2013	60.52		6/7/2013	14740			Posted
	10-15-4330			00807 SPROCKET			21.02	0.00	
	10-15-4330			008893 CHAINS			39.50	0.00	
							60.52	0.00	
54650	7/18/2013	7/18/2013	4,025.40	10035536	6/19/2013	14745			Posted
	30-00-8200			STORM SEWER PIPE FOR NORTH CAM			4,025.40	0.00	
54760	7/18/2013	7/18/2013	12.00	008963	6/27/2013	13893			Posted
	10-18-6180			2 CYCLE OIL			12.00	0.00	
<b>2273 MITCHELL CO REGIONAL MEDICAL FOUNDATION</b>									
54789	7/18/2013	7/18/2013	215.00		7/11/2013	13860			Posted
	10-13-3000			INSURANCE CLAM			215.00	0.00	
<b>2177 MITCHELL CO HOSPITAL HEALTH SYSTEMS</b>									
54714	7/18/2013	7/18/2013	247.00		6/20/2013	13842			Posted
	10-13-3000			EMERGENCY VISIT			247.00	0.00	
<b>470 MITCHELL COUNTY SOLID WASTE</b>									
54651	7/18/2013	7/18/2013	5.00	020204	6/11/2013	14741			Posted
	25-00-6000			DUMP FEES			5.00	0.00	
54709	7/18/2013	7/18/2013	13.50	020303	6/28/2013	14979			Posted
	53-43-3000			LUMBER			13.50	0.00	



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<b>475 MUNICIPAL EMERGENCY SERVICES, INC (continued)</b>									
54683	7/18/2013	7/18/2013	336.59	00426792_SNV		13796			Posted
	10-14-7440			BOOTS, HELMENT			336.59		0.00
<b>498 NATIONAL SIGN COMPANY</b>									
54652	7/18/2013	7/18/2013	602.93	IN 167807	6/17/2013	14722			Posted
	25-00-6000			AHEAD SIGNS , DIAGONAL ARROW			602.93		0.00
<b>2447 NCK COMMERCIAL LAUNDRY INC</b>									
54791	7/18/2013	7/18/2013	170.14		7/10/2013	13857			Posted
	10-13-6110			214590 OFFICE SUPPLY			56.99		0.00
	10-13-6110			215101 OFFICE SUPPLY			113.15		0.00
							170.14		0.00
<b>827 NETWORKS PLUS</b>									
54691	7/18/2013	7/18/2013	360.00		6/1/2013	13788			Posted
	10-13-3360			ANNUAL SUBSCRIPTION			360.00		0.00
54692	7/18/2013	7/18/2013	265.00	139653	6/15/2013	13787			Posted
	10-11-3360			SERVICE CONTRACT			265.00		0.00
54720	7/18/2013	7/18/2013	244.00	140982	6/30/2013	13806			Posted
	10-11-3360			MAINTENANCE & RENEWAL			244.00		0.00
<b>516 PAWNEE MENTAL HEALTH SERVICES</b>									
54629	7/18/2013	7/18/2013	1,000.00		6/19/2013	13849			Posted
	10-13-3000			EXAMS			1,000.00		0.00
<b>517 PDQ EMERGENCY PRODUCTS</b>									
54792	7/18/2013	7/18/2013	967.67		6/26/2013	13856			Posted
	10-13-2911			17896 ARMOR			936.54		0.00
	10-13-2911			17915 STRIPS			31.13		0.00
							967.67		0.00
<b>523 PEPSI COLA OF SALINA</b>									
54751	7/18/2013	7/18/2013	315.00		6/30/2013	13897			Posted
	10-21-6190			41313792 CONCESSION			105.00		0.00
	10-21-6190			41320022 CONCESSION			105.00		0.00
	10-21-6190			41320143 CONCESSION			105.00		0.00
							315.00		0.00
<b>527 PIERCE ELECTRONICS</b>									
54659	7/18/2013	7/18/2013	146.58		6/25/2013	13785			Posted
	10-14-7470			BATTERY			94.90		0.00
	10-14-4340			REPAIRS			51.68		0.00
							146.58		0.00
<b>1263 PRAIRE FIRE COFFEE ROASTERS</b>									
54653	7/18/2013	7/18/2013	40.90	538354	6/20/2013	14721			Posted
	10-15-6000			COFFEE			40.90		0.00
<b>2279 RAMADA CONVENTION CENTER</b>									
54628	7/18/2013	7/18/2013	177.62		6/19/2013	13783			Posted
	10-15-5800			HOTEL ROOM			177.62		0.00
<b>559 RELIABLE OFFICE SUPPLIES</b>									
54787	7/18/2013	7/18/2013	114.63	DSM 21400	6/25/2013	13862			Posted
	10-13-6110			OFFICE SUPPLY			90.45		0.00
	10-12-6110			OFFICE SUPPLY			24.18		0.00
							114.63		0.00
<b>321 RICOH USA, INC</b>									
54704	7/18/2013	7/18/2013	1,194.02	89307702	7/8/2013	13805			Posted
	10-11-3000			RENTAL AGREEMENT FOR COPIER			1,194.02		0.00
<b>586 S &amp; S DRUG STORE</b>									
54746	7/18/2013	7/18/2013	19.44	01334029	7/2/2013	13330			Posted
	53-41-6000			BATTERY			19.44		0.00
<b>1016 S &amp; S EQUIPMENT COMPANY</b>									
54774	7/18/2013	7/18/2013	1,171.70		6/18/2013	13341			Posted
	53-41-4360			0113404 IN AFTERCOOLER			289.91		0.00
	53-41-4360			0113439-IN DRAINS			881.79		0.00
							1,171.70		0.00



# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
		<u>Account#</u>	<u>Work Order</u>			<u>Description</u>			<u>Debit</u>	<u>Credit</u>
582	<b>SALINA SUPPLY COMPANY (continued)</b>									
54772		7/18/2013	7/18/2013	35.60	1145371	AIR FILTERS	6/25/2013	13343	35.60	Posted 0.00
94	<b>SCHENDEL PEST CONTROL</b>									
54759		7/18/2013	7/18/2013	50.00		BUG SPRAY- MUNI		13904	50.00	Posted 0.00
488	<b>SCHWAB EATON BELOIT</b>									
54654		7/18/2013	7/18/2013	775.00	13.B037	CLEAR ZONE SURVEY , AIRPORT	6/19/2013	14723	775.00	Posted 0.00
607	<b>SHAMBURG OIL COMPANY</b>									
54658		7/18/2013	7/18/2013	76.00	381198	DIESEL	6/28/2013	14823	76.00	Posted 0.00
54697		7/18/2013	7/18/2013	160.04	380808	FUEL	6/26/2013	14832	160.04	Posted 0.00
54707		7/18/2013	7/18/2013	377.91			6/21/2013	14981		Posted
						38278 FUEL			85.00	0.00
						380038 FUEL			85.01	0.00
						381287 FUEL			105.01	0.00
						382413 FUEL			102.89	0.00
									<u>377.91</u>	<u>0.00</u>
626	<b>SOLOMON VALLEY HOME CENTER</b>									
54655		7/18/2013	7/18/2013	33.88	10306722	PLYWOOD	6/6/2013	14726	33.88	Posted 0.00
54727		7/18/2013	7/18/2013	74.50	10308177	EXP JOINT FIBER	6/26/2013	14825	74.50	Posted 0.00
54757		7/18/2013	7/18/2013	38.98			7/10/2013	13891		Posted
						10309085 PRUNING SAW			16.99	0.00
						10309027 LOPPING SHEARS			21.99	0.00
									<u>38.98</u>	<u>0.00</u>
54780		7/18/2013	7/18/2013	5.99	10309187	CORNER GUARD	7/11/2013	16257	5.99	Posted 0.00
952	<b>SOLOMON VALLEY EAGLES</b>									
54805		7/18/2013	7/18/2013	50.00		SPONSER	7/12/2013	16268	50.00	Posted 0.00
628	<b>SOLOMON VALLEY VET HOSPITAL PA</b>									
54769		7/18/2013	7/18/2013	1,071.22			6/30/2013	16254		Posted
						PIA			62.21	0.00
						VET SERVICES			248.50	0.00
						POUND SERVICES			669.51	0.00
						VET SERVICES			91.00	0.00
									<u>1,071.22</u>	<u>0.00</u>
54790		7/18/2013	7/18/2013	254.42	219435	VET SERVICES	6/30/2013	13858	254.42	Posted 0.00
643	<b>STANION WHSE ELECTRIC COMPANY</b>									
54712		7/18/2013	7/18/2013	812.25	3427594-00	STREET LIGHT HEADS	6/20/2013	14976	812.25	Posted 0.00
423	<b>SUNNYVIEW CUSTOM DESIGNS</b>									
54755		7/18/2013	7/18/2013	120.00	132806	SB. CHAMP SHIRTS	7/8/2013	13899	120.00	Posted 0.00
1842	<b>THE LEADERSHIP FIRM</b>									
54684		7/18/2013	7/18/2013	3,780.36		PLANNIG COUNCIL RETREAT	6/26/2013	13795	3,780.36	Posted 0.00
673	<b>THOMPSON'S OK TIRE, INC</b>									
54700		7/18/2013	7/18/2013	30.00	1-70037	TRUCK FLAT REPAIR	1/3/2013	14829	30.00	Posted 0.00
54725		7/18/2013	7/18/2013	12.00	1-68607	FLAT TIRE	6/7/2013	14834	12.00	Posted 0.00
54786		7/18/2013	7/18/2013	9.00	1-70054	TIRE REPAIR	7/3/2013	13863	9.00	Posted 0.00



# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
<b>1163 TMHC SERVICES INC (continued)</b>								
54778	7/18/2013	7/18/2013	381.50		6/30/2013	16255		Posted
	10-14-3000			179179 PRE-EMPLOYMENT TEST			70.00	0.00
	10-13-3000			179179 PRE-EMPLOYMENT TEST			70.00	0.00
	10-13-3000			179179 FEES			115.50	0.00
	10-11-3000			179178 FEES			126.00	0.00
							<u>381.50</u>	<u>0.00</u>
<b>1533 ULTRA CLEAN CAR WASH</b>								
54784	7/18/2013	7/18/2013	303.92		7/11/2013	13859		Posted
	10-13-7420			MAY WASHES			163.32	0.00
	10-13-7420			JUNE WASHES			140.60	0.00
							<u>303.92</u>	<u>0.00</u>
<b>1627 UNITED RENTALS INC</b>								
54702	7/18/2013	7/18/2013	121.20	11064671-001	6/19/2013	14828		Posted
	52-43-7440			MANIFOLDS NEEDS VALVES			121.20	0.00
<b>702 UTILITY SERVICE COMPANY</b>								
54716	7/18/2013	7/18/2013	7,966.81	319350	7/8/2013	13227		Posted
	51-41-3000			INSPECTION & REPAIR OF SOUTH WAT			7,966.81	0.00
<b>1939 VAISALA</b>								
54656	7/18/2013	7/18/2013	4,200.00	30160025	6/16/2013	14720		Posted
	10-22-3000			ANNUAL MAINTENANCE CONTRACT AV			4,200.00	0.00
<b>2067 VERIZON WIRELESS SERVICES, LLC</b>								
54811	7/18/2013	7/18/2013	45.04	9707589629	7/3/2013	16271		Posted
	10-18-5310			PARK AND REC CALL			45.04	0.00
<b>2658 WAKONDA INDIAN FESTIVAL</b>								
54806	7/18/2013	7/18/2013	50.00		7/12/2013	16269		Posted
	10-11-5400			SPONSER			50.00	0.00
<b>722 WATTS AND SON</b>								
54756	7/18/2013	7/18/2013	375.00	765	6/28/2013	138969		Posted
	10-19-4300			R-22 RETRIGERANT- NORTH CAMPUS /			375.00	0.00
<b>2654 WAYNE HUGGINS LOCKSMITH</b>								
54765	7/18/2013	7/18/2013	105.00	599472	6/10/2013	13900		Posted
	10-18-3000			MUNI LOCK REPAIR			105.00	0.00
<b>660 WICHITA WINWATER WORKS CO., INC.</b>								
54728	7/18/2013	7/18/2013	566.34		6/28/2013	14827		Posted
	51-43-8100			192544 PLUG			243.90	0.00
	51-43-8100			192063 PLUG			322.44	0.00
							<u>566.34</u>	<u>0.00</u>

373,453.88 167 Non-voided payables listed.

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 7/18/2013  
 Ending: 7/18/2013  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected



## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
July 16, 2013	SALE OF REAL ESTATE
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>
Administration	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the council approve the amended contract with Mike Cooper.

### FISCAL NOTE:

- There is no direct cost associated with approval of this item.

### DISCUSSION:

The enclosed contract is for the sale of land on the north campus to Mike Cooper. The contract specifies the price of the land and the method of payment for the street. The only change to the contract is the timing of the installation of the sewer system. The city engineer has advised us to make this change because we will receive better bids if we delay the deadline for installation until April 2014. Mr. Cooper has accepted this change.

Respectfully submitted,

Glenn Rodden  
City Administrator



## REAL ESTATE CONTRACT ADDENDUM

THIS REAL ESTATE CONTRACT ADDENDUM ("Contract") is made and entered into this 16<sup>th</sup> day of July, 2013, by and between The City of Beloit, Kansas, a Kansas municipality, party of the first part, hereinafter referred to as Seller, and Michael A. Cooper, party of the second part, hereinafter referred to as Buyer. This is an Addendum to the Real Estate Contract entered into by the parties dated May 21, 2013.

WITNESSETH:

### 2. PURCHASE PRICE:

Buyer shall pay the sum Two Hundred Sixteen Thousand Three Hundred Eighty and No/100 Dollars (\$216,380.00) as the total purchase price for the above-described property and delivery of utilities as described below. Buyer has previously paid the sum of Ten Thousand and No/100 Dollars (\$10,000.00) down upon signing the Real Estate Contract.

Buyer shall pay the sum of One Hundred Thousand and No/100 Dollars (\$100,000.00) at closing on July 17, 2013. The remaining One Hundred Six Thousand Three Hundred Eighty and No/100 Dollars (\$106,380.00) shall be paid to the Seller upon Seller's completion of sewer construction on the property.

Buyer agrees to issue an irrevocable line of credit through his Lender, First National Bank of Beloit, to the Seller, effective July 17, 2013, in the amount of One Hundred Six Thousand Three Hundred Eighty and No/100 Dollars (\$106,380.00)

### 12. UTILITIES:

Seller agrees to deliver water, electrical and sanitation sewer lines to each building site, up to a maximum of twelve building sites, at Seller's expense. Seller agrees to

complete installation of water, electrical and sanitation sewer lines on or before May 1, 2014. Substantial completion of the water, electrical and sanitation sewer projects shall be obtained on or before April 15, 2014. Seller agrees to deliver temporary electrical power around the perimeter of the property to Buyer's building sites on or before \_\_\_\_\_, 2013.

Buyer is responsible for bringing gas lines to each building site at Buyer's expense.

**14. STREET IMPROVEMENT:**

(a) The parties have entered into a separate street Agreement dated June 18, 2013. In addition to the covenants outlined in that street Agreement, the parties agree that the Seller will have construction of the streets completed by December 31, 2014.

(b) The cost of improving the streets through the property shall be divided as is customarily divided between the City of Beloit and any benefit district of the City with the Buyer paying the cost of materials and engineering costs and the Seller providing and paying the cost of labor and equipment. Buyer's cost shall be determined pursuant to the City of Beloit's current practice for determining street costs. The proposed method of assessment for Buyer's cost is: Buyer's cost shall be assessed to each of Buyer's lots equally in equal percentages, except Lot 12 on the new plat shall not be assessed any cost.

(c) Once the parties are ready to begin construction of the streets in May 2014, prior to construction, the City of Beloit shall gather a cost estimate for the street improvement. Said cost estimate shall be calculated in such a way that the cost for the street improvement to each parcel can be determined, should special assessment on "per parcel" basis become necessary. Likewise, when construction of the street is completed,

Buyer's total cost for the street improvement shall be calculated as described in paragraph (b) herein and be sent to the Buyer for payment within thirty (30) days, and if not paid within thirty (30) days, submitted to the Beloit City Council for approval of an Ordinance levying the assessments and certification of the assessments to the County Clerk of Mitchell County, Kansas to be assessed over a period of ten (10) years bearing interest at a rate of six (6) percent per annum.

**18. CLOSING DATE AND EXPENSES:**

This transaction shall be closed and settlement shall occur on July 17, 2013, at the office of NCK Title, LLC, Beloit, Kansas. At that time each party shall deliver to the other all instruments, documents and funds required for the complete execution of this Contract. Seller and Buyer shall each pay one-half ( $\frac{1}{2}$ ) of the expenses incurred in completing closing, which shall include but not be limited to, the drafting of a deed and real estate questionnaire, preparing closing statements, writing closing checks, conferences, telephone calls, copy and postage expense. The costs of drafting this real estate Contract addendum shall be paid by the Seller outside of closing.

**19. SAVINGS CLAUSE:**

If any provision of this Contract or the application of a provision to any person or circumstance shall be held invalid, the remainder of this Contract, or the application of the provision to persons or circumstances other than those to which it was held invalid, shall not be affected thereby, and a court of proper jurisdiction is authorized to limit the application of any provision if it is found necessary to render the provision enforceable in connection with the intent of the parties.

**20. ATTORNEYS' FEES:**

In case an action is brought by Seller or Buyer to enforce this Contract or any of its provisions, the successful party in such action shall be entitled to attorneys' fees in addition to ordinary taxable costs of the action.

**23. BINDING ON HEIRS:**

This Contract shall be binding upon the heirs, executors, administrators, successors and assigns of the respective parties hereto.

**24. GOVERNING LAW:**

The parties agree that this Contract shall be interpreted and enforced in accordance with the laws of the State of Kansas.

IN WITNESS WHEREOF, this Contract has been executed by the parties hereto on the day and year first above written.

**SELLER:**

THE CITY OF BELOIT, BELOIT, KANSAS  
a Kansas municipality

\_\_\_\_\_  
Tom Naasz, Mayor

Date: \_\_\_\_\_

ATTESTED BY:

\_\_\_\_\_  
Amanda J. Lomax, City Clerk

**BUYER:**

\_\_\_\_\_  
Michael A. Cooper

Date: \_\_\_\_\_



## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>		
July 16, 2013	DOWNTOWN COMMERCIAL REHABILITATION GRANT AGREEMENT		
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>	<input type="checkbox"/> <b>ORDINANCE</b>	<input type="checkbox"/> <b>RESOLUTION</b>
Administration		<input type="checkbox"/> <b>FORMAL ACTION</b>	<input checked="" type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the Council approve enclosed Grant Agreement between the Kansas Department of Commerce and the City of Beloit.

### FISCAL NOTE:

- There is no cost associated with this item.

### DISCUSSION:

This is an agreement between the City of Beloit and the Department of Commerce for the block grant that we have been awarded for the repair of downtown buildings.

Respectfully submitted,

Glenn Rodden  
City Administrator



STATE OF KANSAS

GRANT AGREEMENT NO. 13-CR-001

between the

STATE OF KANSAS  
DEPARTMENT OF COMMERCE

and the  
**City of Beloit**

**I. Grant Agreement**

- A. This Grant Agreement, hereinafter called "Agreement," is between the State of Kansas, Department of Commerce, and its representative, hereinafter called "Department" and the **City of Beloit, Kansas**, hereinafter called the "Grantee." This agreement is being made pursuant to an application by the Grantee for the **rehabilitation of a commercial property owned by NCK Properties LLC and Pentad Properties Corp. located at 111, 113, and 115 East Main in Beloit, KS.** This Agreement consists of the body and the following: **PROJECT BUDGET FORM, MATCHING FUNDS AGREEMENT, SPECIAL CONDITIONS (attached hereto) and APPROVED PROJECT APPLICATION.**
- B. Together they embody the entire Agreement between the Department and Grantee with respect to this grant program. All prior agreements, representations, statements, negotiations, and understandings with respect to this program are superseded hereby.

**II. Authority**

- A. This Agreement is financed in part through a grant provided to the Department by the United States Department of Housing and Urban Development (HUD) under Title I of the Federal Housing and Community Development Act of 1974, as amended (42 USC 5301 et. seq.), hereinafter called "the Federal Act." As provided in the Federal Act, the State of Kansas, through the Department, has elected to administer the federal program of Small Cities Community Development Block Grants.
- B. The Department, in accordance with the provisions of K.S.A. 74-5001 et. seq., hereinafter called "the State Act," has approved the application of the Grantee and awarded funds for the purpose of supporting the Grantee's Community Development Program.
- C. In the event of changes in any applicable Federal regulations and/or law, this Agreement shall be deemed to be amended when required to comply with any law so amended.
- D. Federal Program – Community Development Block Grant Cluster (CDBG) (CFDA No. 14.228).

**III. Description of Activities**

Grantee agrees to perform, or cause to be performed, the work specified in the APPROVED PROJECT APPLICATION.

**IV. Period of Performance**

The period of performance for all activities assisted by this Agreement shall commence on **August 1, 2013**, hereinafter called the "Commencement Date," and shall be complete on **July 31, 2015** hereinafter called the "Completion Date," except those activities required for close-out and final audit.

**V. Compensation**

- A. In consideration of the Grantee's satisfactory performance of the work required under this Agreement and the Grantee's compliance with the terms of this Agreement, the Department shall provide the Grantee the total sum of **\$162,693** in Community Development Block Grant funds. Such funds shall be used by the Grantee in accordance with the Activities listed and budgeted on the APPROVED PROJECT APPLICATION and the CONTRACT PROJECT BUDGET FORM.
- B. In addition, **the property owners, NCK Properties LLC and Pentad Properties Corp. shall provide a total of \$58,000** in other sources of funds to this Community Development Project and such funds shall be used by the Grantee in accordance with the Activities and budget on the APPROVED PROJECT APPLICATION.

- C. It is expressly understood and agreed that in no event will the total program funds provided by the Department exceed the sum of **\$162,693**. Any additional funds required to complete the program activities set forth in this Agreement will be the sole responsibility of the Grantee, and not the responsibility of the Department.
- D. The Grantee understands that this Agreement is funded in whole or in part by federal funds. In the unlikely event the federal funds supporting this Agreement become unavailable or are reduced, the Department may terminate or amend this Agreement and will not be obligated to pay the Grantee from State revenues.
- E. It is hereby agreed that funds committed to be provided by the Department are conditioned upon the availability and use of funds to be provided by the Grantee from other sources. In the event any portion of the funds required to be provided by the Grantee pursuant to subsection (B) of paragraph V. are not made available or used for activities as listed and budgeted, the Department may, in its discretion, withdraw or reduce proportionately the funds to be provided to the Grantee pursuant to subsection (A) of paragraph V.
- F. The Grantee shall not anticipate future funding from the Department beyond the duration of this Agreement and in no event shall this Agreement be construed as a commitment by the Department to expend funds beyond the termination of this Agreement.

#### **VI. Indemnification**

The Grantee shall indemnify, defend, and hold harmless the State and its officers and employees from any liabilities, claims, suits, judgments, and damages arising as a result of the performance of the obligations under this Agreement by the Grantee or any subgrantee, contractor, subcontractor, or person. The liability of the Grantee under this Agreement shall continue after the termination of the Agreement with respect to any liabilities, claims, suits, judgments, and damages resulting from acts occurring prior to termination of this Agreement.

#### **VII. Obligations of Grantee**

- A. All of the activities required by this Agreement shall be performed by personnel of the Grantee or by third parties (subgrantees, contractors, or subcontractors) under the direct supervision of the Grantee and in accordance with the terms of written contracts. Any such contracts may be made subject to approval by the Department.
- B. Except as may otherwise be provided in the SPECIAL CONDITIONS, the Grantee may subgrant, contract, or subcontract any of the work or services covered by this Agreement.
- C. The Grantee shall remain fully obligated and liable under the provisions of this Agreement, notwithstanding its designation of any third party or parties for the undertaking of all or any of the program being assisted under this grant.
- D. The Grantee shall require any third party to comply with all lawful requirements necessary to insure that the program is carried out in accordance with this Agreement.

#### **VIII. Environmental Review Compliance**

- A. The obligation and utilization of the funding assistance is subject to the requirements for a release of funds by the State under the Environmental Review procedures at 24 CFR Part 58 for any activities requiring such release.
- B. The Grantee agrees to assume all of the responsibilities for Environmental Review, decision making and action, as specified and required in Section 104(g) of Title I of the Housing and Community Development Act of 1974 (Public Law 93-383), as amended. The Grantee shall not allow any subrecipient to assume the grantee's Environmental Review responsibilities.

#### **IX. Program Costs**

- A. The Grantee may only incur such costs as are reasonable and necessary to the Grantee's Program and as are allowable under the Department's Procedures (OMB Circular A-87). Cost items not specifically authorized may only be incurred after written approval by the Department.
- B. Cash and in-kind contributions made by the Grantee shall follow the criteria established by the Department's Procedures.

- C. The total "Small Cities CDBG Funds" expended for "Administration" shown in the Contract Project Budget Form shall not exceed the approved amount unless amended by all parties to this contract.
- D. The Grantee shall not incur costs on any program activity until the Environmental Review required by 24 CFR 58 has been completed and the Department has issued the "Notice of Release of Funds."
- E. Any program activities performed by the Grantee in the period between notification of award and execution of this Agreement shall be performed at the sole risk of the Grantee. In the event this agreement should not become effective, the Department shall be under no obligation to pay the Grantee for any costs incurred or monies spent in connection with program activities, or to otherwise pay for any activities performed during such period. However, upon execution of this Agreement, all Program Costs incurred in connection with approved activities performed during this period shall be reimbursed in accordance with the terms and conditions of this Agreement.
- F. Grant funds may not, without advance written approval by the Department, be obligated after the Completion Date except for those activities required for close-out. Obligations incurred prior to and still outstanding as of the Completion Date shall be liquidated within ninety (90) days.
- G. At any time during the period of performance under this Agreement, and upon receipt of the progress and financial reports, Final Program Report or Final Audit Report, the Department may review all Program Costs incurred by the Grantee and all payments made to date. Upon such review the Department shall disallow any items of expense which are not determined to be allowable or are determined to be in excess of approved expenditures; and shall, by written notice specifying the disallowed expenditures, inform the Grantee of any such disallowance.
- H. If the Department disallows costs for which payment has not yet been made, it shall refuse to pay such costs. If payment has been made with respect to costs which are subsequently disallowed, the Department may deduct the amount of disallowed costs from any future payments under this Agreement or require that the Grantee refund the amount of the disallowed costs.

**X. Requisition of Grant Funds**

- A. The Grantee shall be entitled to receive requisitioned funds from the Department only in accordance with its actual and immediate cash requirements and only when the total of federal funds remaining on hand in the depository account does not exceed \$5,000 and is insufficient to meet immediate disbursement needs.
- B. Requisitions for cash advances shall be made on the established forms and shall not ordinarily be made more frequently than twice a month or in amounts less than \$3,000 and in no cases more than \$200,000.
- C. The Grantee shall establish procedures to insure that any amounts of cash in excess of the limits set forth in (A) above shall be expended within three (3) days of receipt of the funds in the depository account.
- D. Cash advances made by the Grantee to subgrantees shall conform substantially to the same standards of timing and amount as apply to the Grantee under this Agreement.
- E. Amounts withheld from contractor to assure satisfactory completion of work shall not be paid until the Grantee has received a final payment request from the contractor and has certified the work is complete and satisfactory.
- F. The Department may terminate advance financing and require the Grantee to finance its operations with its own working capital should it be determined that the Grantee is unwilling or unable to establish procedures to minimize the time lapsing between cash advances and disbursement. Payments to the Grantee would then be made only as reimbursement for actual cash disbursements.

## **XI. Depositories for Program Funds**

- A. The Grantee shall maintain a separate record for money received under the Community Development Program. Into this fund shall be deposited:
  - 1. Moneys received from the Department.
  - 2. Program income earned through program activities.
- B. Any interest earned, prior to disbursement, on advances of grant funds shall be remitted to the State for subsequent return to the United States Treasury.

## **XII. Financial Management**

- A. Grantees shall establish and maintain a system which assures effective control over and accountability for all funds, property and other assets used in the Community Development Program.
- B. Grantees shall either adopt the system recommended by the Department or certify to the Department, in writing, prior to making the first requisition of funds that the alternative system proposed for use shall meet the following standards:
  - 1. Maintenance of separate accounting records and source documentation for the Community Development Program;
  - 2. Provision for accurate, current and complete disclosure of the financial status of the Program;
  - 3. Establishment of records of budgets and expenditures for each approved activity;
  - 4. Demonstration of the sequence and status of receipts, obligations, disbursements and fund balance;
  - 5. Provision of financial status reports in the form specified by the Department;
  - 6. Compliance with the Department's audit requirements (OMB Circular A-133); and
  - 7. Consistency with generally accepted accounting principles as specified by the Kansas Department of Administration, unless a waiver of GAAP has been received by the Grantee from the Kansas Director of Accounts and Reports.

## **XIII. Monitoring and Reporting**

- A. The Grantee shall monitor the activities of the Community Development Program, including those of contractors and subcontractors, to assure that all program requirements are being met.
- B. The Grantee shall submit progress and financial reports to the Department in accordance with the schedule set forth in the SPECIAL CONDITIONS. These reports shall be in a format prescribed by the Department.
- C. The Grantee shall submit a Final Program Report with the close-out no later than ninety (90) days following the Completion Date.
- D. From time to time, as requested in writing by the Department, the Grantee shall submit such data and other information as the Department may require.
- E. Failure to report as required or respond to requests for data or information in a timely manner may be grounds for suspension or termination of the Grant.

## **XIV. Procurement Procedures**

- A. The Grantee shall use established procurement procedures which reflect applicable State and local laws and regulations and the Department's Procedures for the establishment of procurement systems.

- B. These standards do not relieve the Grantee of any contractual responsibilities under its contracts. The Grantee is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements entered into support of a grant. These include but are not limited to source evaluation, protests, disputes, and claims.

#### **XV. Bonding Requirements**

- A. When administering federal grants and subgrants, a Grantee may follow its own requirements and practices with respect to: (1) bonding of employees and contractors, and (2) insurance. Federal grantor agencies are not permitted to impose requirements beyond those listed below. The government-wide grants management common rule, "Uniform Administrative Requirements for Grants to State and Local Governments," contains bonding requirements only for circumstances when a grantee contracts for construction or facility improvement (including alteration and renovation) and the bids and contracts exceed \$25,000. The following types of bonds are required in the "Procurement" section of the common rule:
- A 100 percent "performance bond" on the part of the contractor to secure fulfillment of all the contractor's obligations under the contract; and
  - A 100 percent "payment bond" on the part of the contractor to assure payment, as required by law, of all persons supplying labor and materials as part of work provided under the contract.
- B. The Department reserves the right to promulgate and enforce bonding procedures and requirements applicable to any project.
- C. All bonds shall be procured from a surety company registered and licensed to do business in the State of Kansas and countersigned by its Kansas resident agent.

#### **XVI. Program Income**

- A. Program Income, as defined in the Final Statement, means gross income earned by the Grantee from activities supported by grants made by the Department under the provisions of the Federal Act, or as otherwise defined by the Department.
- B. All Program Income from a project funded by this Agreement may be retained by the Grantee (unless specified as a Special Condition to this agreement) and shall be added to funds committed to the support of the program established by this Agreement or for such eligible program activities as may be authorized by the Department. This income shall be disbursed to the maximum extent feasible prior to requisitioning additional funds under this agreement.

#### **XVII. Program Close-out Procedures**

- A. Program close-out is the process by which the Department determines that all applicable administrative and financial actions and all required work of the program including audit and resolution of audit findings have been completed or that there are no additional benefits likely to occur by continuation of program activities or costs. All findings from Department monitoring visits must be cleared prior to close-out.
- B. The Completion Date is the date specified in Section IV., Period of Performance, of this Agreement or amendment thereto, on which assistance ends for all program activities except those required to complete the close-out or the date on which the grant is suspended or terminated.
- C. The Grantee shall submit to the Department close-out documents covering the entire program within ninety (90) days of completion date. Additionally, one copy must be placed where other program documents are available for public review, and at least one copy must remain in the Grantee's files. The Department may grant extensions to the time for submission of these documents when so requested by the Grantee in writing.
- D. The Department retains the right to recover any appropriate amount of unobligated program funds.
- E. The Grantee shall account for any property acquired with grant funds, or received from the federal or state government in accordance with the Department's property management procedures.

### **XVIII. Termination for Convenience**

- A. The Department or Grantee may terminate the grant in whole, or in part, when both parties agree that the continuation of the program would not produce beneficial results commensurate with the further expenditure of funds.
- B. The two parties shall agree upon the termination conditions, including the effective date and, in the case of partial terminations, the portion to be terminated.
- C. The Grantee shall not incur new obligations for the terminated portion after the effective date, and shall cancel as many outstanding obligations as possible. The Grantee shall be allowed full credit for noncancelable obligations, property incurred prior to termination.

### **XIX. Suspension or Termination-for-Cause**

- A. The Department may suspend the grant, in whole or in part, at any time during the Grant Period, and upon reasonable notice to the Grantee withhold further payments or prohibit the Grantee from incurring additional obligations of grant funds when it is determined that the Grantee has failed to substantially comply with the conditions of this Agreement. This will be done pending corrective action by the Grantee or a decision by the Department to terminate the grant. The Department shall allow all necessary and proper costs which the Grantee could not reasonably avoid during the period of suspension.
- B. The Department, after reasonable notice following procedures pursuant to Final Statement may terminate the grant, in whole or in part, at any time during the Grant Period when it is determined that the Grantee has failed to substantially comply with the conditions of this Agreement. The Department shall promptly notify the Grantee in writing, of the determination and the reasons for the termination, together with the effective date and may initiate procedures to recapture all funds advanced to Grantee.
- C. Payments made to the Grantee or recoveries by the Department under grants which have been suspended or terminated for cause shall be in accord with the legal rights and liabilities of the parties.

### **XX. Audit Requirements**

- A. The Grantee shall arrange for the performance of annual financial/compliance audits of the grant project. All audits must be performed by an independent qualified auditor. The audit period is identical with the Grantee's regular fiscal year. The audit(s) will be conducted in accordance with the requirements set forth in the audit section of the Kansas CDBG Handbook, which are based on the U.S. Single Audit Act of 1984 as amended in 1996 and Office of Management and Budget (OMB) Circular A-133.
  - 1. If the local government expends \$500,000 or more of Federal grant assistance from all programs, it must have an annual audit performed in accordance with OMB Circular A-133. An A-133 audit is a financial and compliance audit that covers the entire operations of the local government, rather than being limited to the CDBG project or other Federal grants.
  - 2. If the local government expends less than \$500,000 in a fiscal year, it will be the option of the Department of Commerce to determine if a project specific audit will be required. If such audit is required, it will be procured and paid for by the Department.
  - 3. Grantee's will be required to submit the "audit information form" to the Department of Commerce each fiscal year. This form must be submitted to the Department by or before March 20th of each fiscal year.
- B. Grantees are required to submit one copy of a fiscal year audit report covering the program. The audit reports shall be sent within 30 days after the completion of the audit, but no later than the nine months after the end of the audit period unless agreed to by the Department.
- C. If any expenditures are disallowed as a result of the Final Audit Report, the obligation for reimbursement to the Kansas Small Cities Community Development Block Grant Program shall rest with the Grantee.

## **XXI. Retention of and Access to Records**

- A. Financial records, supporting documents, statistical records, and all other records pertinent to this program shall be retained in accordance with the Department's Procedures.
- B. Authorized representatives of the Department, the Secretary of HUD, the Inspector General of the United States, or the U.S. General Accounting Office shall have access to all books, accounts, records, reports, files, papers, things, or property belonging to, or in use by, the Grantee pertaining to the administration of these grants and the receipt of assistance under the Small Cities CDBG program as may be necessary to make audits, examinations, excerpts, and transcripts for a period of three years after the entire State CDBG grant year you were awarded from has been closed out by HUD.
- C. Any contract or agreement entered into by the Grantee shall contain language comparable to subsection (B) so as to assure access by authorized parties to the pertinent records of any subgrantee, contractor, or subcontractor.

## **XXII. Conflict of Interest**

- A. In the procurement of supplies, equipment, construction and services by Grantees and subgrantees, the conflict of interest provisions of the Kansas Department of Commerce as provided at CFR 570.611 shall apply.
- B. No member of the Governing Body, officer or employee of the Grantee, or its designees or agents, or any other person who exercises any functions or responsibilities with respect to the program assisted by this Agreement during his tenure or for one year thereafter, shall have any direct interest in any contract or subcontract, or the proceeds thereof, for the work to be performed in connection with the program.
- C. The Grantee shall incorporate, or cause to be incorporated, in all third party agreements, a provision prohibiting such interest pursuant to the purpose of this Section.
- D. The Grantee shall not employ, nor shall permit any third party to employ any employee of the Department.

## **XXIII. Equal Opportunity**

In addition to all equal opportunity provisions and the Assurances incorporated by reference herein, the Grantee agrees to comply with all of the requirements of the Kansas Acts Against Discrimination relating to fair employment practices, to the extent applicable and shall cause the foregoing provisions to be inserted in all contracts with third parties for any work covered by this Agreement so that such provisions will be binding upon such third parties.

Grantee will conduct and administer the grant in conformity with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq., as amended) and the Fair Housing Act (42 USC 3601-20) and will affirmatively further fair housing.

## **XXIV. Waiver of Enforcement**

A waiver by the Department of the right to enforce any provision of this Agreement shall not be deemed a waiver of the right to enforce each and all of the provisions herein.

## **XXV. Reversion of Assets**

- A. Consistent with the provisions at 24 CFR 570.703, the Grantee shall transfer any CDBG funds on hand at the time of expiration of the Agreement and any accounts receivable attributable to the use of CDBG funds to the Department.
- B. Any real property under the Grantee's control that was acquired or improved in whole or in part with CDBG funds in excess of \$25,000 shall be used for its original intended purpose for five years after expiration of the agreement. Should the Grantee fail to utilize said property for its intended purpose, the Grantee shall pay the Department an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

**XXVI. Budget Amendments and Other Changes**

- A. During the implementation of the grant project, the Grantee may revise the CDBG activities amounts in the CONTRACT PROJECT BUDGET FORM; provided that:
  - 1. The cumulative effect of the revision is to not make line item budget transfers which exceed ten percent of the total grant or \$10,000 cumulative of CDBG monies, whichever is less.
  - 2. The change does not increase any professional services of the CDBG approved budget;
  - 3. The change will not significantly change the scope, location or objectives of the approved activities; and
  - 4. The change does not add or eliminate any activity.
- B. Any such changes to this Agreement shall constitute an amendment, including time extension of the completion date.
- C. The Grantee shall notify the Department if, through the use of other funds, there is an intention to expand, enhance or add to the scope of the program covered by the Agreement, or there is a proposal to undertake activities that will have an impact upon the buildings, areas or activities of this program. The Department reserves the right to require an amendment to this Agreement if such is deemed necessary.
- D. Amendments to the terms and conditions of this Agreement shall not become effective unless reduced to writing, applicable standard forms submitted in duplicate, passed by Resolution of the governing body, and signed by the duly authorized representative of the Grantee, and signed by the Department.
- E. **I hereby certify that I have knowledge of all activities in the above-referenced grant. I also certify that I am aware that the regulations of the CDBG program prevent the use of any facility built or rehabilitated with CDBG funds, or any portion thereof, to be used for the conduct of official business. By accepting the above-referenced grant award, I certify that no portion of the above grant award violates this regulation.**
- F. We, the undersigned, have read and understood the above document and hereby agree to the terms and conditions contained herein.

*Copies or originals of all CDBG recipient files and documentation must be maintained at the recipient's principal place of business.*

Dated by the Department of Commerce this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

STATE OF KANSAS  
DEPARTMENT OF COMMERCE

By: \_\_\_\_\_  
CDBG Program  
Kansas Department of Commerce

By: \_\_\_\_\_  
Notary Public, State of Kansas

City of Beloit, Kansas  
(Grantee)

By: \_\_\_\_\_  
(Name) (Title)

(SEAL)

ATTEST: \_\_\_\_\_  
(For the Grantee)

## SPECIAL CONDITIONS

In addition to the general terms and conditions of this Agreement, the Grantee and the Department hereby agree to the following Special Conditions:

1. As provided in Section IX., Program Costs, F., the Notification of Award for the grant under this Agreement is dated **APRIL 24, 2013**.
2. As provided in Section XIII., Monitoring and Reporting, B., the Grantee shall submit Quarterly Progress Reports to the Department. The reporting periods consist of January/February/March, April/May/June, July/August/September and October/November/December. Quarterly Progress Reports are to be submitted to the Department on or before ten (10) days after the end of each quarter. A Quarterly Progress Report shall be submitted for each quarter, or portion thereof, during the Period of Performance as provided in Section IV. Any extension of time approved by the Department will require additional Quarterly Progress and Financial Reports to be submitted in accordance with the above-referenced schedule.
3. As provided in Section IV., Period of Performance, all activities assisted by this Agreement shall be completed on **July 31, 2015** except for those activities required to close out the program, such as the Final Program Report and the Final Audit Report.
4. As provided in Section XIII., Monitoring and Reporting, C., the Grantee shall submit a Final Program Report to the Department on or before **October 31, 2015**.
5. The Grantee shall not use funds that have been granted by HUD under the Federal Act, or which may have been accrued as a consequence of activities supported with such grant funds (program income), in whole or in part for the support of the Activities covered by this Grant Agreement without first having secured the express written approval of HUD.
6. The Grantee shall be permitted to satisfy the program audit requirements of Section XX., Audit Requirements, by conducting a single municipal government-wide financial audit at the time of an annual audit provided for by Kansas law. Said audit will be completed on or before September 30 of each year the grant is open and one year after the grant is closed. Grantees receiving federal assistance in any fiscal year must have an audit made in accordance with the Single Audit Act of 1984 as amended in 1996 (OMB Circular A-133) for such fiscal year unless exempted under OMB Circular A-133. Those Grantees having expended \$500,000 or more of total federal funds from all sources must have an annual audit.
7. Will require each unit of local government to be distributed Title I funds to adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations in accordance with Section 519 of Public Law 101-144, (the 1990 HUD Appropriations Act) and prohibiting the barring of entrance or exit to any facility or location which is the subject of such demonstration (Cranston-Gonzales National Affordable Housing Act).
8. In addition to the above certifications, the undersigned also makes the certification required which is attached regarding Lobbying.

## CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Official

Grantees are required to keep records until three years after the entire CDBG grant year from HUD has been closed out.

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>		
July 16, 2013	DOWNTOWN COMMERCIAL REHABILITATION GRANT AGREEMENT		
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>	<input type="checkbox"/> <b>ORDINANCE</b>	<input type="checkbox"/> <b>RESOLUTION</b>
Administration		<input type="checkbox"/> <b>FORMAL ACTION</b>	<input checked="" type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the Council approve enclosed Matching Funds Agreement with Jeff Roberg and Gloria Homeier.

### FISCAL NOTE:

- There is no cost associated with this item.

### DISCUSSION:

The City of Beloit has received a grant for the downtown revitalization under the Kansas Small Cities Community Development Block Grant. The Department of Commerce requires the attached agreement between the city and the property owners because the property owners are supplying the matching funds for this grant.

Respectfully submitted,

Glenn Rodden  
City Administrator



**CITY OF BELOIT**  
**MATCHING FUNDS AGREEMENT**  
(Downtown Commercial Rehabilitation)

This agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_, by and between the **City of Beloit**, Kansas, hereinafter referred to as "Grantee" and **NCK Properties LLC and Pentad Properties Corp.**, hereinafter referred to as "the property owners."

Whereas, the Grantee is entering into a Grant Agreement No. **13-CR-001** with the State of Kansas, Department of Commerce;

And, Whereas, the grant awarded under said agreement will facilitate the **rehabilitation of a commercial building owned by NCK Properties LLC and Pentad Properties Corp. and located at 111, 113, and 115 East Main in Beloit, Kansas;**

Now, therefore, in consideration of the mutual covenants herein contained, and in consideration of the execution of said Grant Agreement by the Grantee and completion of the project contemplated by the said Grant Agreement, it is understood and agreed by the parties as follows:

1. The Property owners recognize and acknowledge the terms of the Grant Agreement No. **13-CR-001**, is familiar with the terms thereof, and agrees to comply with the terms thereof.

2. The Property owners especially acknowledge the terms of the Grant Agreement in **Part V-B** thereof, which refers to the private match requirement in the Grant Agreement. **Each property owner will provide a proportionate amount of the total match based on the proportion of CDBG funds expended on their respective property.**

3. In the event that the property owners fail to provide the amount of matching funds set forth in Part V-B of the Grant Agreement, the Department reserves the right to reduce the amount of funds provided to the Grantee for the project by a proportionate amount or to terminate the project entirely.

4. This instrument embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations other than those contained herein.

In witness whereof, the parties have hereunto set their hands the day and year first above written.

The **City of Beloit**, Kansas

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Grantee Clerk

**CITY OF BELOIT**  
**MATCHING FUNDS AGREEMENT**  
(Downtown Commercial Rehabilitation)  
Page Two

**NCK Properties LLC**

By: \_\_\_\_\_  
Jeff Roberg  
Managing Member

**Pentad Properties Corp.**

By: \_\_\_\_\_  
Gloria Homeier  
President

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
July 16, 2013	POLICE OFFICER HIRING PROCESS
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b> <input type="checkbox"/> <b>ORDINANCE</b> <input type="checkbox"/> <b>RESOLUTION</b>
Administration	<input checked="" type="checkbox"/> <b>FORMAL ACTION</b> <input type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the Council approve the proposed changes to the hiring process of police officers.

### FISCAL NOTE:

- There is no cost associated with this item.

### DISCUSSION:

City Attorney Katie Cheney has researched the hiring process for members of the Beloit Police Department and determined that the city council needs to approve the enclosed changes to the personnel manual by a simple motion.

Respectfully submitted,

Glenn Rodden  
City Administrator



2. No reference check or background investigation will be conducted without first notifying the applicant of the investigation.
3. Certain positions may be designated by the City Administrator to undergo a thorough background check by the Police Department or other designated individual/agency.
4. Results of the reference check and/or background check will help determine the applicant's fitness for the position.
5. A recommendation for hire will be forwarded to the City Administrator for approval to extend a tentative offer.
6. The City Administrator will have the final hiring authority on all positions, except those specifically listed below. The City Administrator will keep the Governing Body informed whenever a full-time employment offer is made to an individual.

Chief of Police	Director of Transportation
Director of System Operations	Director of Plant Operations
Assistant to the City Administrator	Director of Parks and Recreation
Community Development Director	City Clerk
Police Officer <i>e</i>	Police Sergeant <i>e</i>
Building Inspector	

7. When hiring a position contained on the above list, the City Administrator's recommendation will then be forwarded to the Governing Body for approval.

**APPLICANT NOTIFICATION**

1. After references are verified and a final decision reached, the Department Head notifies the candidate of her/his selection, makes an employment offer, and requests that the offer be accepted or rejected within a set number of days.
2. If the first offer is rejected, it will be decided whether to hire another candidate or to re-open the position.
3. Once a candidate accepts the employment offer, all other candidates are notified in writing that they were not selected for the position.

**APPOINTMENT**

1. For all positions, an employment confirmation letter is forwarded to the final accepting candidate outlining the terms of employment. The letter is prepared and mailed by the Department Head as approved by the City Administrator.

2. Personnel forms will be prepared for the new employee by the City Clerk.

3. All employment confirmation is subject to ratification by the appropriate approving authority. The employment confirmation letter must state this condition of employment clearly so that the candidate understands the condition.

#### APPLICANT EXPENSES

1. Unless approved by the Administrator and confirmed by the Governing Body, the City does not reimburse any applicant for travel costs in conjunction with the hiring process.

2. Relocation costs are paid in full by the employee unless otherwise budgeted and approved by the City Administrator and confirmed by the Governing Body.

3. The applicant should be advised of Items 1 and 2 above before reporting for the interview.

#### PART-TIME/SEASONAL/TEMPORARY HELP

Steps 1-8 listed under Recruitment Section of this policy will be adhered to in the recruitment of temporary help. The affected department will maintain responsibility for screening applications, testing, interviews, reference checks, applicant notification, appointments, and preparation of any necessary Personnel Action Forms. These steps will be accomplished in accordance with the guidelines listed above. A recommendation for hire will be forwarded to the City Administrator for final approval.

Note: ~~Police and Fire~~<sup>Fire</sup> Personnel, including part-time and reserve, will remain subject to final approval of the Governing Body.

*(Approved on City Council Formal Actions on 6-20-06)*

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
July 16, 2013	ASPHALT BID COVER
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>
Transportation Department	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the council approve the Asphalt Bid from Asphalt Fuel and Supply.

### FISCAL NOTE:

- The direct cost associated with approval of this item is \$36,870.00. This item will be funded through the Special Highway Fund in our 2013 budget.

### DISCUSSION:

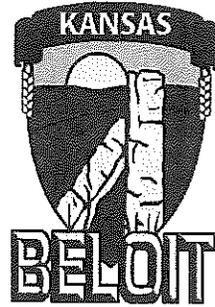
This is the city's annual bid for asphalt for chipping and sealing streets.

Respectfully submitted,

Glenn Rodden  
City Administrator



Transportation Department  
312 South Pine  
Beloit, Kansas. 67420



Tel No (785) 738-3633  
Fax No. (785)-738-2517  
mhaeffele@nckcn.com

**DEPARTMENT OF TRANSPORTATION  
MEMORANDUM**

To: Glenn Rodden, City Administrator  
From: Mike Haeffele, Director of Transportation  
RE: MC-800 Bid  
Date: July 12, 2013

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Glenn,

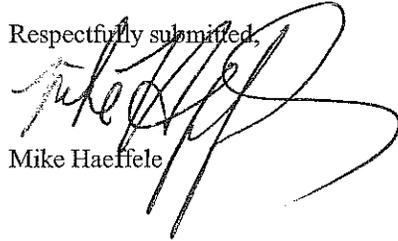
The Transportation Department recently requested bids for MC-800. This is the asphalt that we use when we chip seal streets as part of our street maintenance program.

I requested bids from four different vendors this year and only received three back. The first bid from Coatal Energy Corporation was \$3.28 per gallon with a \$75 pump charge. The second bid was from Asphalt Fuel and Supply at \$3.061 per gallon with a \$75 pump charge. The final bid was from Vance Bros. for \$3.20 per gallon with a \$65 pump charge. The lowest bid is a decrease of \$0.40 per gallon compared to last years prices. This is definitely a trend in our favor for a change.

I recommend that we except the lowest bid from Asphalt Fuel and Supply for \$3.06 per gallon plus a \$75.00 pump charge for a total of \$36,870.00. This purchase was included in the budget this year in the Special Highway Fund. There is approximately \$33,000 in this fund at this time and our 3rd quarter payment to that fund should be in prior to the end of the month.

Attached are the submitted bid sheets for your review.

Respectfully submitted,

  
Mike Haeffele

**MUST USE THIS FORM FOR BID**

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

**SECTION 1**

**SECTION 2**

Minimum Specifications:

Bidder Proposal

(1) 12,000 gallons of MC-800  
(per gallon price)

\$ 2.78

(2) Freight

\$ 0.28

(3) Pump Charge

\$ 75.00

**PROPOSAL**

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (Asphalt Oil, MC-800) for a total purchase price of \$ 3.06/gallon. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm):

Asphalt & Fuel Supply, LLC

Authorized Signature:

Tom McDonnell

Telephone Number:

913-338-0340

Date:

July 8, 2013

**MUST USE THIS FORM FOR BID**

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

**SECTION 1**

**SECTION 2**

Minimum Specifications:

Bidder Proposal

(1) 12,000 gallons of MC-800  
(per gallon price)

\$ 3.05

(2) Freight

\$ 0.15

(3) Pump Charge

\$ 65.00

**PROPOSAL**

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (**Asphalt Oil, MC-800**) for a total purchase price of \$ 38,530.00. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm):

Vance Brothers, Inc

Authorized Signature:

[Signature]

Telephone Number:

800-821-8549

Date:

7/10/13

**MUST USE THIS FORM FOR BID**

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

**SECTION 1**

**SECTION 2**

Minimum Specifications:

Bidder Proposal

(1) 12,000 gallons of MC-800  
(per gallon price)

\$ 3.28

(2) Freight

\$ NA

(3) Pump Charge

\$ 75

**PROPOSAL**

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (Asphalt Oil, MC-800) for a total purchase price of \$ 39,435. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm):

Coastal Energy Corp.

Authorized Signature:

Chad Odle

Telephone Number:

417-469-2777

Date:

7-9-13

## REQUEST FOR COUNCIL ACTION

**DATE:**

July 16, 2013

**TITLE:**

WATER PIPE & FITTINGS BID

**ORIGINATING DEPARTMENT:**

Wastewater Department

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

**RECOMMENDATION:**

I recommend that the council approve the Water Pipe & Fittings Bid from Municipal Supply Inc.

**FISCAL NOTE:**

- The direct cost associated with approval of this item is \$10,068.94. This item will be taken out of the CIP fund 30-00-8100.

**DISCUSSION:**

Respectfully submitted,

Glenn Rodden  
City Administrator



215 S. Chestnut  
P O Box 567  
Beloit, Kansas 67420



Tel No (785) 738-2275  
Fax No (785) 738-6401  
beloitwp@nckcn.com

**TO:** Glenn Rodden, City Administrator

**FROM:** Kendal Francis, Director of Water / Wastewater Operations

**RE:** Water Pipe & Fittings – Logan Avenue Project

**DATE:** July 8, 2013

---

We recently requested bids for the purchase of water pipe and fittings to complete the replacement of ductile iron water pipe on Logan Avenue. We received the following bids.

Contacted Bidders:

1. Municipal Supply Inc. – \$10,068.94
2. Wichita Winwater Works – \$11,524.93
3. HD Supply – No Bid

I request that we accept the bid from Municipal Supply Inc. in the amount of \$10,068.94. We have budgeted for this expenditure in line 30-00-8100, in the amount of \$33,000. The current balance of that line item is \$22,522.70

Thank you for your consideration of this matter.



## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
July 16, 2013	WASTEWATER PROCESS PUMP BID COVER
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b> <input type="checkbox"/> <b>ORDINANCE</b> <input type="checkbox"/> <b>RESOLUTION</b>
Wastewater Department	<input checked="" type="checkbox"/> <b>FORMAL ACTION</b> <input type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the council approve the Wastewater Process Pump Quote from JCI Industries.

### FISCAL NOTE:

- The direct cost associated with approval of this item is \$7,230.00. This item will be taken out of the line item 52-41-7490.

### DISCUSSION:

Respectfully submitted,

Glenn Rodden  
City Administrator



215 S. Chestnut  
P O Box 567  
Beloit, Kansas 67420



Tel No (785) 738-2275  
Fax No (785) 738-6401  
beloitplants@nckcn.com

**TO:** Glenn Rodden  
**FROM:** Kendal Francis, Director of Water / Wastewater Operations  
**RE:** Wastewater Process Pump  
**DATE:** July 10, 2013

---

I have planned to begin the replacement/upgrade of the aging process pumps at the wastewater treatment plant over a three year period. Our current pumps are original to the plant and in as much the pumps' mounting bases and piping were designed to fit the Flygt brand of pump. To facilitate installation it makes sense to replace them with the same pump. That would violate our bid policy as we only have a single source supplier. However, I believe that the expense incurred retrofitting the bases and piping would negate any cost savings achieved through the bid process.

I would also like to upgrade the current pumps to chopper style pumps. As the name implies, the pumps are designed to chop up solids allowing them to pass through into the plant and not clog the impellers.

Therefore I am requesting a bid waiver and recommending the purchase of the submersible chopper pump, including shipping, from JCI Industries in the amount of \$7,230.00. I have budgeted \$28,250 for this purchase in line 52-41-7490. Of which, the current balance is \$25,896.

Thank you for your consideration.



1161 SE Hamblen Rd.  
 Lee's Summit, MO 64081  
 United States  
 Tel: 816-525-3320  
 Fax: 816-525-5881  
<http://www.jciind.com>

Quote #: 0520013244AVL

Item	Description	Qty.	Unit Price	Subtotal
1.00	Flygt NP3127.350 Submersible Chopper Pump  Flygt NP3127.350 Hard Iron Impeller and Chopper Insert Ring Curve No. 439 7.5HP/230/460/3/60 6" Discharge	1	\$6,980.00	\$6,980.00
2.00	Flygt CP3127 Duplicate Submersible Pump  Duplicate of existing pump Curve No. 433 7.5HP/460/3/60 6" Discharge	1	\$6,430.00	\$6,430.00
3.00	Freight Estimate	1 EA	\$250.00	\$250.00

Terms & Conditions			
<b>Proposed Shipping Date</b>	9 Weeks After Receiving Order	<b>Payment Terms</b>	Net 30
<b>Shipping Method</b>	Best Way	<b>Shipping Terms</b>	Prepaid and Added to Invoice
<b>F.O.B.</b>	Warehouse	This Quotation is valid for 30 days.	

## ITEMS FOR COUNCIL DISCUSSION

**DATE:**

July 16, 2013

**TITLE:**

WORK SESSION DISCUSSION

### **DISCUSSION:**

Items for discussion at your July 16, 2013 Work Session will include the following:

- A. Budget preview. Enclosed is a first draft of the annual city budget. Staff is recommending an increase in the city mill levy to cover the cost of numerous expenses including an increase in the city's KPERs contribution, funding for the sidewalk program, street repairs, and funding for the public transportation system.

Respectfully submitted,

Glenn Rodden  
City Administrator



**Input sheet for City1.XLS budget form**

Enter City Name ( City of ) City of Beloit  
 Enter County Name followed by "County" Mitchell County

Enter year being budgeted (YYYY) 2014

Enter the following information from the sources shown. This information will be entered on the budget forms in the appropriate locations. If any of the numbers are wrong, change them on this input sheet.

**Note: All amounts are to be entered in as whole numbers only.**

The input for the following comes directly from the 2013 Budget, Certificate Page:

\*If amended, then use the amended figures.\*

Fund Names:	Statute	2013 *Expenditures*	2012 Ad Valorem Tax
General	12-101a	2,275,567	624,799
Debt Service	10-113		
Library	12-1220	177,248	144,559
Fund name for all other funds with a tax levy:			
Employee Benefits	12-1254	1,295,868	307,116
Total Tax Levy Funds for 2013 Budgeted Year			1,076,474

Other (non-tax levy) fund names:

Special Highway	101,788
Special Parks and Recreation	12,968
Economic Development	85,563
Law Enforcement	782
Neighborhood Revitalization	0
Cable TV	0

Single Non Tax Levy:

1	Water	1,260,699
2	Water Pollution	922,971
3	Electric	5,707,962
4	Refuse	324,847
Total Expenditures for 2013 Budgeted Year		12,166,263

Non-Budgeted (A):

1	Police Capital Improvement
2	Fire Capital Improvement
3	Water Pollution Plant & Equip
4	Equipment Reserve
5	Capital Improvement

Non-Budgeted (B)

1	Cemmetery Endowment
2	Water Line Capital Project
3	Pool Capital Project



**Note: All amounts are to be entered in as whole numbers only.**

**From the County Clerks 2014 Budget Information:**

Total Assessed Valuation for 2013	23,096,769
New Improvements for 2013	454,073
Personal Property excluding oil, gas, and mobile homes - 2013	923,629
<b>Territory Added: (Current Year Only)</b>	
Real Estate	
State Assessed	
New Improvements	
Property that has changed in use for 2013	48,928
Personal Property excluding oil, gas, and mobile homes - 2012	940,992
Gross earnings (intangible) tax estimate for 2014	41,158
Neighborhood Revitalization	1,816,098

**Actual Tax Rates for the 2013 Budget:**

Fund	Rate
General	27.851
Debt Service	
Library	6.444
Employee Benefits	13.690
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
<b>Total</b>	<b>47.985</b>

Final Assessed Valuation from the November 1, 2012 Abstract	22,433,961
---	------------

**From the County Treasurer's Budget Information - 2014 Budget Year Estimates:**

Motor Vehicle Tax Estimate	203,066
Recreational Vehicle Tax Estimate	2,312
1620 M Vehicle Tax	6,389
LAVTR	
City and County Revenue Sharing	

**Computation of Delinquency**

Actual Delinquency for 2011 Tax - (rate .01213 = 1.213%, key in 1.2)	2.6%
Delinquency % used in this budget will be shown on all fund pages with a tax levy**	2.6%

**\*\*Note:** The delinquency rate can be up to 5% more than the actual delinquency rate from the previous year.

**From the League of Municipalities' Budget Tips (Special City and County Highway Fund):**

2014 State Distribution for Kansas Gas Tax	98,710
2014 County Transfers for Gas***	
Adjusted 2013 State Distribution for Kansas Gas Tax	95,290
Adjusted 2013 County Transfers for Gas***	

**\*\*\*Note:** Only used when a portion of the County monies are distributed to the Cities under the provisions of K. S. A. 79-3425c

**From the 2012 Budget Certificate Page**

Funds	2012 Expenditure Amounts	Budget Authority
General		2,252,774
Debt Service		
Library		224,545
Employee Benefits		1,242,100
0		
0		
0		
0		
0		
0		
0		
0		
0		
0		
0		
Special Highway	110,884	
Special Parks and Recr	18,971	
Economic Development	93,088	
Law Enforcement	1,997	
Neighborhood Revitaliz	167	
Cable TV	4,415	
0		
0		
Water	1,153,938	
Water Pollution	956,303	
Electric	5,794,755	
Refuse	288,002	

Note: If the 2012 budget was amended, then the expenditure amounts should reflect the amended expenditure amounts.

January

This tab will put the date and time and location of the budget hearing on the Budget Summary page. Also, provide the location where as the budget can be received. Please input information in the green areas.

Official Name: AMANDA LOMAX

Official Title: CITY CLERK

Date: August 20, 2013

Time: 7:00 PM

Location: City Hall

Available at: City Hall

Must be at least 10 days between date published and hearing held.  
Latest date for notice to be published in your newspaper: August 10, 2013

February  
March  
April  
May  
June  
July  
August  
September  
October  
November  
December

Examples

Official Title: City Clerk, City Treasurer, Mayor

Date: August 12, 2010

Time: 7:00 PM or 7:00 AM

Location: City Hall

Available at: City Hall

August  
J8  
August 10, 2013  
8  
10  
2013



City of Beloit

2014

**Computation to Determine Limit for 2014**

			<b>Amount of Levy</b>
1. Total Tax Levy Amount in 2013 Budget	+	\$	<u>1,076,474</u>
2. Debt Service Levy in 2013 Budget	-	\$	<u>0</u>
3. <b>Tax Levy Excluding Debt Service</b>		\$	<u>1,076,474</u>
 <b>2013 Valuation Information for Valuation Adjustments:</b>			
4. <b>New Improvements for 2013:</b>	+		<u>454,073</u>
5. <b>Increase in Personal Property for 2013:</b>			
5a. Personal Property 2013	+	<u>923,629</u>	
5b. Personal Property 2012	-	<u>940,992</u>	
5c. Increase in Personal Property (5a minus 5b)	+		<u>0</u>
			(Use Only if > 0)
6. <b>Valuation of annexed territory for 2013:</b>			
6a. Real Estate	+	<u>0</u>	
6b. State Assessed	+	<u>0</u>	
6c. New Improvements	-	<u>0</u>	
6d. Total Adjustment (Sum of 6a, 6b, and 6c)	+		<u>0</u>
7. <b>Valuation of Property that has Changed in Use during 2013:</b>			<u>48,928</u>
8. <b>Total Valuation Adjustment (Sum of 4, 5c, 6d &amp; 7)</b>			<u>503,001</u>
9. Total Estimated Valuation July 1, 2013		<u>23,096,769</u>	
10. <b>Total Valuation less Valuation Adjustment (9 minus 8)</b>			<u>22,593,768</u>
11. Factor for Increase (8 divided by 10)			<u>0.02226</u>
12. Amount of Increase (11 times 3)	+	\$	<u>23,965</u>
13. <b>Maximum Tax Levy, excluding debt service, without an Ordinance (3 plus 12)</b>		\$	<u>1,100,439</u>
14. <b>Debt Service Levy in this 2014 Budget</b>			<u>0</u>
15. <b>Maximum levy, including debt service, without an Ordinance (13 plus 14)</b>			<u>1,100,439</u>

If the 2014 budget includes tax levies exceeding the total on line 15, you must  
adopt an ordinance to exceed this limit, publish the ordinance, and  
attach a copy of the published ordinance to this budget.







2014

City of Beloit

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION\*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan. 1, 2013	Payments Due 2013	Payments Due 2014
Swimming Pool Lease Purchase	9/15/2011	235	1.25-6.00	4,435,000	4,435,000	175,308	173,920
Interest						65,800	170,000
Principle							
2011 Dodge Charger	5/4/2011	36	6.50	24,325	7,603	526	0
Interest						8,098	0
Principle							
(2) 2010 Dodge Charger	2/21/2012	36	5.00	23,500	23,500	1,014	797
Interest						7,559	7,776
Principle							
2009 Chevy Tahoe	7/27/2012	36	7.00	11,000	11,000	333	511
Interest						3,703	3,525
Principle							
2012 Chevy Tahoe	3/9/2012	36	5.00	37,516	37,516	1,531	1,270
Interest						12,124	12,386
Principle							
2008 Chevy Silverado	8/24/2012	36	7.00	17,750	17,750	443	820
Interest						6,036	5,659
Principle							
2008 Sterling Vac Truck	7/1/2013	48	3.40	130,000			
Interest							2,637
Principle							25,691
2013 Mower Lease	5/20/2013	36	4.30	6,015			
Interest						15	8
Principle						2,076	2,084
PD Radios	3/1/2013	60	1.98	35,788			
Interest							646
Principle							6,877
<b>Totals</b>					<b>4,532,369</b>	<b>283,766</b>	<b>414,607</b>

\* \*\*If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.





City of Beloit

2014

Adopted Budget General Fund - Detail Expenditures	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
<b>Expenditures:</b>			
<b>Administration</b>			
Salaries	256,532	240,000	260,000
Contractual	148,322	127,000	150,000
Commodities	50,719	60,000	51,000
Capital Outlay	48,271	3,000	5,000
<b>Total</b>	<b>503,844</b>	<b>430,000</b>	<b>466,000</b>
<b>Municipal Court</b>			
Salaries	91,089	91,700	92,500
Contractual	11,520	15,000	12,500
Commodities	997	1,000	1,000
Capital Outlay	437	2,500	500
<b>Total</b>	<b>104,043</b>	<b>110,200</b>	<b>106,500</b>
<b>Police</b>			
Salaries	397,716	390,000	415,000
Contractual	62,280	55,000	55,450
Commodities	38,853	40,000	40,000
Capital Outlay	30,006	20,000	48,000
<b>Total</b>	<b>528,855</b>	<b>505,000</b>	<b>558,450</b>
<b>Fire</b>			
Salaries	17,310	21,500	21,500
Contractual	11,668	15,000	15,000
Commodities	6,416	7,000	7,000
Capital Outlay	3,785	5,000	5,000
<b>Total</b>	<b>39,179</b>	<b>48,500</b>	<b>48,500</b>
<b>Transportation</b>			
Salaries	377,519	413,300	410,700
Contractual	26,122	45,000	45,000
Commodities	21,576	20,500	20,500
Capital Outlay	3,101	5,000	25,000
<b>Total</b>	<b>428,318</b>	<b>483,800</b>	<b>501,200</b>
<b>Recreation</b>			
Salaries	53,985	61,300	63,500
Contractual	1,416	2,000	2,000
Commodities	3,424	6,000	10,950
Capital Outlay	2,670	500	500
<b>Total</b>	<b>61,495</b>	<b>69,800</b>	<b>76,950</b>
<b>Grounds</b>			
Salaries	166,261	173,000	176,000
Contractual	22,956	20,500	19,900
Commodities	97,062	75,000	70,000
Capital Outlay	3,313	2,000	9,400
<b>Total</b>	<b>289,592</b>	<b>270,500</b>	<b>275,300</b>
<b>North Campus</b>			
Salaries		0	
Contractual		20,000	20,000
Commodities	10,610	85,000	75,000
Capital Outlay			
<b>Total</b>	<b>10,610</b>	<b>105,000</b>	<b>95,000</b>
<b>Page Total</b>	<b>1,965,936</b>	<b>2,022,800</b>	<b>2,127,900</b>

(Note: Should agree with general sub-totals.)

City of Beloit

2014

Adopted Budget General Fund - Detail Expenditures	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Expenditures:			
Cemetery			
Salaries	48,248	42,500	44,000
Contractual	4,831	7,200	6,160
Commodities	7,860	16,500	12,650
Capital Outlay	110	5,500	11,000
<b>Total</b>	<b>61,049</b>	<b>71,700</b>	<b>73,810</b>
Swimming Pool			
Salaries	62,085	61,500	65,000
Contractual	9,032	15,000	14,200
Commodities	24,624	15,000	20,000
Capital Outlay			
<b>Total</b>	<b>95,741</b>	<b>91,500</b>	<b>99,200</b>
Airport			
Salaries			
Contractual	26,452	27,050	26,500
Commodities	5,403	11,300	11,300
Capital Outlay	293	1,000	1,000
<b>Total</b>	<b>32,148</b>	<b>39,350</b>	<b>38,800</b>
Transfers			
Economic Development Fund		15,000	16,000
Employee Benefits Fund			
<b>Total</b>	<b>0</b>	<b>15,000</b>	<b>16,000</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Page Total</b>	<b>188,938</b>	<b>217,550</b>	<b>227,810</b>

(Note: Should agree with general sub-totals.)

City of Beloit

2014

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:			
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXXXX
2012/2013 Budget Authority Amount:	0	0	XXXXXXXXXXXXXXXXXXXX
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
	Delinquent Comp Rate:	2.6%	0
	Amount of 2013 Ad Valorem Tax		0

Adopted Budget Library	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	32,661	17,789	17,901
Receipts:			
Ad Valorem Tax	131,669	144,559	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	4,488	3,000	3,000
Motor Vehicle Tax	29,343	28,521	27,270
Recreational Vehicle Tax	323	418	310
16/20M Vehicle Tax	916	862	858
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>166,739</b>	<b>177,360</b>	<b>31,438</b>
<b>Resources Available:</b>	<b>199,400</b>	<b>195,149</b>	<b>49,339</b>
Expenditures:			
Payment to Library	181,318	168,000	178,000
Building Insurance	293	1,000	2,850
Personal Bond		100	120
Neighborhood Revitalization Rebate		8,148	11,551
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
<b>Total Expenditures</b>	<b>181,611</b>	<b>177,248</b>	<b>192,521</b>
Unencumbered Cash Balance Dec 31	17,789	17,901	XXXXXXXXXXXXXXXXXXXX
2012/2013 Budget Authority Amount:	224,545	177,248	XXXXXXXXXXXXXXXXXXXX
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	192,521
		Tax Required	143,182
	Delinquent Comp Rate:	2.6%	3,723
	Amount of 2013 Ad Valorem Tax		146,905



City of Beloit

2014

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
<b>Employee Benefits</b>			
Unencumbered Cash Balance Jan 1	930	35,733	207
Receipts:			
Ad Valorem Tax	306,769	307,116	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	9,170	4,725	7,500
Motor Vehicle Tax	50,262	63,016	57,934
Recreational Vehicle Tax	531	923	660
16/20M Vehicle Tax	2,291	1,905	1,823
Reimbursed Expense (IRS Refund 2012)	188,936	200,000	150,000
Transfer from General Fund	44,000	0	0
Transfer from Electric Utility Fund	375,000	375,000	400,000
Transfer from Water Utility Fund	200,000	130,000	250,000
Transfer from Water Pollution Fund	95,000	95,000	150,000
Transfer from Economic Development Fund	33,000	33,000	30,000
Interest on Idle Funds	1,756	500	500
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>1,306,715</b>	<b>1,211,185</b>	<b>1,048,417</b>
<b>Resources Available:</b>	<b>1,307,645</b>	<b>1,246,918</b>	<b>1,048,624</b>
Expenditures:			
Medical Insurance	796,076	805,000	807,000
FICA	194,506	195,000	200,000
KPERS	204,740	163,000	250,000
Unemployment Insurance	2,732	7,400	10,000
Workman's Compensation	57,987	59,000	75,000
Membership Dues		0	0
Neighborhood Revitalization Rebate	15,871	17,311	25,742
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>1,271,912</b>	<b>1,246,711</b>	<b>1,367,742</b>
Unencumbered Cash Balance Dec 31	35,733	207	XXXXXXXXXXXXXXXXXXXX
2012/2013 Budget Authority Amount:	1,242,100	1,295,868	XXXXXXXXXXXXXXXXXXXX
		Non-Appropriated Balance	
See Tab A		Total Expenditure/Non-Appr Balance	1,367,742
		Tax Required	319,118
Delinquent Comp Rate:	2.6%		8,297
Amount of 2013 Ad Valorem Tax			327,415

Adopted Budget	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
0			
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax	0	0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:			
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXXXX
2012/2013 Budget Authority Amount:	0	0	XXXXXXXXXXXXXXXXXXXX
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
Delinquent Comp Rate:	2.6%		0
Amount of 2013 Ad Valorem Tax			0

City of Beloit

2014

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget Special Highway	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	3,028	13,617	8,119
Receipts:			
State of Kansas Gas Tax	98,749	95,290	98,710
County Transfers Gas		0	0
Reimbursed Expenses	2,498	1,000	1,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>101,247</b>	<b>96,290</b>	<b>99,710</b>
<b>Resources Available:</b>	<b>104,275</b>	<b>109,907</b>	<b>107,829</b>
Expenditures:			
Contractual Services	4,927	8,500	13,500
Commodities	74,524	55,288	56,329
Capital Outlay	11,207	38,000	38,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>90,658</b>	<b>101,788</b>	<b>107,829</b>
Unencumbered Cash Balance Dec 31	13,617	8,119	0
2012/2013 Budget Authority Amount:	110,884	101,788	

Adopted Budget

Special Parks and Recreation	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	564	4,980	11,366
Receipts:			
Local Alcoholic Liquor	13,355	11,952	11,952
Reimbursed Expenses	0	7,402	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>13,355</b>	<b>19,354</b>	<b>11,952</b>
<b>Resources Available:</b>	<b>13,919</b>	<b>24,334</b>	<b>23,318</b>
Expenditures:			
Contractual Services		500	10,850
Commodities	2,500		
Capital Outlay	6,439	12,468	12,468
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>8,939</b>	<b>12,968</b>	<b>23,318</b>
Unencumbered Cash Balance Dec 31	4,980	11,366	0
2012/2013 Budget Authority Amount:	18,971	12,968	

City of Beloit

2014

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Economic Development</b>	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	6,050	239	196
Receipts:			
Appropriation - Mitchell County	27,241	35,000	35,000
Chamber Payment	6,000	0	0
Reimbursed Expenses		300	300
Transfer from General Fund	15,000	15,000	16,000
Transfer from Electric Utility Fund	15,000	15,000	16,000
Transfer from Water Utility Fund	15,000	15,000	16,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>78,241</b>	<b>80,300</b>	<b>83,300</b>
<b>Resources Available:</b>	<b>84,291</b>	<b>80,539</b>	<b>83,496</b>
Expenditures:			
Personal Services	47,944	44,000	46,000
Contractual Services	2,749	2,500	2,500
Commodities	359	2,500	2,500
Capital Outlay	0	1,343	2,496
Transfer to Employee Benefits Fund	33,000	30,000	30,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>84,052</b>	<b>80,343</b>	<b>83,496</b>
Unencumbered Cash Balance Dec 31	239	196	0
2012/2013 Budget Authority Amount:	93,088	85,563	

Adopted Budget

<b>Law Enforcement</b>	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	2,754	2,258	2,181
Receipts:			
Drug Forfeiture Funds		700	
Interest on Idle Funds	4	5	5
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>4</b>	<b>705</b>	<b>5</b>
<b>Resources Available:</b>	<b>2,758</b>	<b>2,963</b>	<b>2,186</b>
Expenditures:			
Commodities	500	782	2,186
Capital Outlay			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>500</b>	<b>782</b>	<b>2,186</b>
Unencumbered Cash Balance Dec 31	2,258	2,181	0
2012/2013 Budget Authority Amount:	1,997	782	

City of Beloit

2014

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget Neighborhood Revitalization	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	167	167	167
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>167</b>	<b>167</b>	<b>167</b>
Expenditures:			
Transfer to General Fund		0	167
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>167</b>
Unencumbered Cash Balance Dec 31	167	167	0
2012/2013 Budget Authority Amount:	167	0	

Adopted Budget

Cable TV	Prior Year Actual for 2012	Current Year Estimate for 2013	Proposed Budget Year for 2014
Unencumbered Cash Balance Jan 1	4,403	0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>4,403</b>	<b>0</b>	<b>0</b>
Expenditures:			
Transfer to General Fund	4,403	0	
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>4,403</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	0
2012/2013 Budget Authority Amount:	4,415	0	

City of Beloit

2014

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget	Prior Year	Current Year	Proposed Budget
<b>Water</b>	Actual for 2012	Estimate for 2013	Year for 2014
Unencumbered Cash Balance Jan 1	78,779	373,059	516,877
Receipts:			
Water Sales	1,292,591	1,212,000	1,170,337
Connects and Disconnects	825	5,000	2,000
Penalties	12,519	8,000	8,000
Water Protection Fees	5,621	5,000	5,000
Reimbursed Expenses	12,269	3,000	3,600
Franchise Fees	3,222		40,962
Impact Fees	700		1,750
Interest on Idle Funds	4,358	2,500	2,500
Miscellaneous	515	0	500
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>1,332,620</b>	<b>1,235,500</b>	<b>1,234,649</b>
<b>Resources Available:</b>	<b>1,411,399</b>	<b>1,608,559</b>	<b>1,751,526</b>
Expenditures:			
<b>Production Expenses</b>			
Personal Services	155,613	156,000	171,000
Contractual Services	87,076	125,000	123,200
Commodities	240,296	255,000	259,400
Capital Outlay	30,503	46,512	52,000
<b>Distribution Expense</b>			
Personal Services	204,342	160,000	136,050
Contractual Services	10,686	40,000	17,300
Commodities	17,047	23,000	23,550
Capital Outlay	22,479	25,000	85,000
<b>Non-Production Expense</b>			
Transfer to General Fund	44,679	34,500	45,000
Transfer to Employee Benefit Fund	200,000	130,000	250,000
Transfer to Economic Development Fund	15,000	15,000	16,000
Transfer to Water Equipment Reserve Fund	10,000	10,000	297,112
Water Line Bond - Principal		37,000	225,000
Water Line Bond - Interest		16,494	14,562
KDHE - AMR Principal		14,276	29,074
KDHE - AMR Interest	619	3,900	7,278
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>1,038,340</b>	<b>1,091,682</b>	<b>1,751,526</b>
Unencumbered Cash Balance Dec 31	373,059	516,877	0
2012/2013 Budget Authority Amount:	1,153,938	1,260,699	

City of Beloit

2014

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget	Prior Year	Current Year	Proposed Budget
<b>Water Pollution</b>	Actual for 2012	Estimate for 2013	Year for 2014
Unencumbered Cash Balance Jan 1	10,184	162,392	161,396
Receipts:			
Sales	917,201	875,000	875,000
Penalties	11,127	12,500	10,000
Connects and Disconnects	4,090	10,500	8,000
Reimbursed Expenses	7,274	23,000	37,000
Franchise Fees	1,595		19,000
Impact Fees	800	0	2,000
Interest on Idle Funds	1,208	975	950
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>943,295</b>	<b>921,975</b>	<b>951,950</b>
<b>Resources Available:</b>	<b>953,479</b>	<b>1,084,367</b>	<b>1,113,346</b>
Expenditures:			
<b>Production Expenses</b>			
Personal Services	119,850	129,500	134,500
Contractual Services	49,358	55,000	55,000
Commodities	130,664	155,000	127,900
Capital Outlay	27,921	3,457	25,000
<b>Distribution Expenses</b>			
Personal Services	126,155	205,000	211,000
Contractual Services	16,956	28,000	12,850
Commodities	29,087	23,000	26,200
Capital Outlay	14,742	9,070	44,500
<b>Non-Production Expenses</b>			
Transfer to General Fund	20,411	19,000	19,000
Transfer to Employee Benefit Fund	95,000	95,000	150,000
Transfer to Water Pollution Equip Reserve	(30,000)	10,000	116,450
Revolving Loan-Principal	160,848	165,083	171,618
Revolving Loan-Interest	28,046	24,212	18,094
Revolving Loan-Service Fee	2,050	1,649	1,233
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>791,088</b>	<b>922,971</b>	<b>1,113,345</b>
Unencumbered Cash Balance Dec 31	162,392	161,396	1
2012/2013 Budget Authority Amount:	956,303	922,971	

City of Beloit

2014

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget	Prior Year	Current Year	Proposed Budget
<b>Electric</b>	Actual for 2012	Estimate for 2013	Year for 2014
Unencumbered Cash Balance Jan 1	446,266	509,813	323,851
Receipts:			
Sales	5,466,386	5,110,000	5,500,000
Franchise Fee	221,852	255,500	275,000
Penalties	37,923	35,000	35,000
Connects and Disconnects	2,130	1,500	2,200
Reimbursed Expenses	114,213	118,500	118,500
Impact Fees	1,050		1,000
Interest on Idle Funds	3,227	1,500	1,500
Miscellaneous	3,037	0	500
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>5,849,818</b>	<b>5,522,000</b>	<b>5,933,700</b>
<b>Resources Available:</b>	<b>6,296,084</b>	<b>6,031,813</b>	<b>6,257,551</b>
Expenditures:			
<b>Production Expenses</b>			
Personal Services	318,076	270,000	306,425
Contractual Services	369,837	335,000	375,000
Commodities	3,324,118	3,188,487	3,500,000
Capital Outlay	2,550	5,000	5,000
<b>Distribution Expenses</b>			
Personal Services	275,595	288,000	290,000
Contractual Services	51,705	60,000	60,000
Commodities	80,337	143,500	144,500
Capital Outlay	476,741	215,000	215,000
<b>Non-Production Expenses</b>			
Transfer to General Fund	497,312	500,000	500,000
Transfer to Employee Benefit Fund	375,000	375,000	400,000
Transfer to Economic Development Fund	15,000	15,000	16,000
Transfer to Equipment Reserve			134,251
Power Plant Bonds-Principal		160,000	160,000
Power Plant Bonds-Interest		152,975	151,375
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>5,786,271</b>	<b>5,707,962</b>	<b>6,257,551</b>
Unencumbered Cash Balance Dec 31	509,813	323,851	0
2012/2013 Budget Authority Amount:	5,794,755	5,707,962	



0 2014

**NON-BUDGETED FUNDS (A)**  
*(Only the actual budget year for 2012 is to be shown)*

**Non-Budgeted Funds-A**

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:	
Police Capital Improvement		Fire Capital Improvement		Water Pollution Plant & Equip		Equipment Reserve		Capital Improvement	
Unencumbered	Cash Balance Jan 1	Unencumbered	Cash Balance Jan 1	Unencumbered	Cash Balance Jan 1	Unencumbered	Cash Balance Jan 1	Unencumbered	Cash Balance Jan 1
7,491	80,231	80,231	78,339	78,339	428	17,313	17,313	183,802	
Receipts:									
Donations		Transfer - Water		Transfer - Special		Sales Tax		584,252	
Reimbursed Expense		Pollution Fund		Highway Fund		Miscellaneous		984	
						Reimbursements		45,823	
Total Receipts		0		10000		0		631059	
Resources Available:		80,231		88,339		428		648,372	
Expenditures:									
Capital Outlay		0		30,000		0		170,016	
								68,868	
								281,194	
Total Expenditures		0		30,000		0		520,078	
Cash Balance Dec 31		80,231		58,339		428		128,294	
								272,067	
								272,067	

\*\*Note: These two block figures should agree.



**NOTICE OF BUDGET HEARING**

The governing body of  
**City of Beloit**  
will meet on August 20, 2013 at 7:00 PM at City Hall for the purpose of  
hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.  
Detailed budget information is available at City Hall and will be available at this hearing.

**BUDGET SUMMARY**

Proposed Budget 2014 Expenditures and Amount of 2013 Ad Valorem Tax establish the maximum limits of the 2014 budget.  
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2012		Current Year Estimate for 2013		Proposed Budget for 2014		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2013 Ad Valorem Tax	Estimate Tax Rate *
General	2,182,653	25.598	2,264,024	27.851	2,410,984	703,966	30.479
Debt Service							
Library	181,611	6.994	177,248	6.444	192,521	146,905	6.360
Employee Benefits	1,271,912	15.452	1,246,711	13.690	1,367,742	327,415	14.176
Special Highway	90,658		101,788		107,829		
Special Parks and Recreation	8,939		12,968		23,318		
Economic Development	84,052		80,343		83,496		
Law Enforcement	500		782		2,186		
Neighborhood Revitalization					167		
Cable TV	4,403						
Water	1,038,340		1,091,682		1,751,526		
Water Pollution	791,088		922,971		1,113,345		
Electric	5,786,271		5,707,962		6,257,551		
Refuse	288,002		324,847		309,623		
Non-Budgeted Funds-A	558,010						
Non-Budgeted Funds-B	6,058,304						
Totals	18,344,743	48.044	11,931,326	47.985	13,620,288	1,178,286	51.015
Less: Transfers	1,294,008		1,321,667		1,990,814		
Net Expenditure	17,050,735		10,609,659		11,629,474		
Total Tax Levied	998,311		1,076,474		xxxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	20,779,740		22,433,961		23,096,769		
Outstanding Indebtedness, January 1,	2011		2012		2013		
G.O. Bonds	0		0		0		
Revenue Bonds	0		5,375,000		5,210,000		
Other	1,012,134		859,383		700,586		
Lease Purchase Principal	17,379		4,459,239		4,532,369		
Total	1,029,513		10,693,622		10,442,955		

\*Tax rates are expressed in mills

**AMANDA LOMAX**

City Official Title: CITY CLERK

City of Beloit

2014

**2014 Neighborhood Revitalization Rebate**

Budgeted Funds for 2014	2013 Ad Valorem before Rebate**	2013 Mil Rate before Rebate	Estimate 2014 NR Rebate
General	702,968	30.436	55,274
Debt Service			
Library	146,905	6.360	11,551
Employee Benefits	327,383	14.174	25,742
<b>TOTAL</b>	<b>1,177,256</b>	<b>50.971</b>	<b>92,567</b>

2013 July 1 Valuation: 23,096,769

Valuation Factor: 23,096.769

Neighborhood Revitalization Subj to Rebate: 1,816,098

Neighborhood Revitalization factor: 1816.098

\*\*This information comes from the 2014 Budget Summary page. See instructions tab #13 for completing the Neighborhood Revitalization Rebate table.