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CITY COUNCIL AGENDA

Tuesday, April 1, 2014
7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

2. PUBLIC HEARING-NONE

4. PUBLIC COMMENT

5. CONSENT AGENDA

- A. 3/18/2014 City Council Meeting Minutes
- B. Appropriations 4A

6. ORDINANCES

- A. Ordinance 2144 Electric Franchise Fee
- B. Ordinance 2145 Electric Impact Fee
- C. Ordinance 2146 Establishing Utility Service Outside the City Limits

7. RESOLUTIONS

- A. Resolution 2014-5 Amended Fee Resolution

8. FORMAL ACTIONS

- A. Boring Bid
- B. Conduit Bid
- C. Public Works Job Description
- D. KMU Voting Delegates
- E. KMEA Director 2

9. CLOSED SESSION

- A. None

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

2. DISCUSSION ITEMS

- A. None

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, *except where an emergency is determined to exist.*

BELOIT CITY COUNCIL MEETING MINUTES
March 18, 2014

The Beloit City Council met in regular session on March 18, 2014 in the Council Chamber. Mayor Tom Naasz called the meeting to order at 7:00 p.m. City Council members in attendance were, Lloyd Littrell, Pat Struble, Kent Miller, Bob Richard, Matt Otte, Robert Petterson, Rick Brown, and Frank Delka. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Lynn Miller, Ron Sporleder, Chris Jones, Dave Elam, and Heather Hartman.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Mayor Naasz congratulated both school teams for the basketball state champions. Councilor Otte wanted to let people know that Leadership Mitchell County has had debates in the past and has invited state representatives to come and speak. Councilor Struble congratulated St John's School for winning the state scholars bowl.

City Attorney Katie Cheney reported on the following: 1. Katie congratulated both schools for their accomplishments. 2. Sunday liquor sales in now in effect. 3. Working on three different ordinances to increase fees for electric impact fees, franchise fee, and outside city limit new service hook-ups.

City Administrator Glenn Rodden reported on the following: 1.The sewer lift station is substantially completed. 2. The Comprehensive Planning will meet with business owners tomorrow. 3. Have not heard about the housing block grant yet. 4. Director of Electric Operations Ronnie Sporleder is looking into new LED lights to replace the high pressure sodium lights for the street lights. 5. The League will have a workshop here in the basement Friday about municipal finance. 6. Chief Elam talked to Council about a trade-in deal to get a new 2013 Dodge Charger.

The Consent Agenda consisted of March 4, 2014 Council Meeting Minutes, and appropriations 3B. A motion was made by Councilor Littrell and seconded by Councilor Otte to approve the Consent Agenda in its entirety. Roll call vote yeas: Struble, Petterson, Brown, Littrell, Miller, Otte, and Richard. Nays: None. Councilor Delka abstained since he was absent last meeting.

Resolution 2014-3 to set Public Hearing for the Unfit Structure belonging to P.J. and Tracy Kocher located at 1000 West Main Street. A motion was made by Councilor Brown and seconded by Councilor Otte to table Resolution 2014-3 until the property owners could come up with a timeline to fix the structure. Roll call vote yeas: Littrell, Richard, Struble, Petterson, Brown, Miller, Delka, and Otte. Nays: None.

Staff is recommending that Council approve the Ellenz Addition Final Plat that was approved by the Planning Commission. A motion was made by Councilor Struble and seconded by Councilor Richard to approve the Ellenz Addition Final Plat. Motion carried 8-0. Nays: None.

Staff is recommending that Council approve the amended contract with Mike Blass and refund him \$1,000.00 for his options that he purchased at the North Campus. A motion was made by Councilor Delka and seconded by Councilor Brown to approve the amended contract with Mike Blass and refund him \$1,000.00 for his options that he purchased at the North Campus. Motion carried 8-0. Nays: None.

A motion was made by Councilor Brown and seconded by Councilor Struble to Adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 7:45 p.m.

The work session began at 7:45 p.m. City Council members in attendance were, Lloyd Littrell, Pat Struble, Kent Miller, Bob Richard, Matt Otte, Frank Delka, Robert Petterson, and Rick Brown. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Ron Sporleder, Chris Jones, Dave Elam, and Heather Hartman.

City Administrator Glenn Rodden discussed with Council the proposed public works director job description that was updated from last meeting. The proposed job description will be a formal action next meeting.

Chief of Police Dave Elam and City Attorney Katie Cheney discussed with council about imposing impound fees for impounded vehicles.

City Administrator Glenn Rodden went over the cable franchise agreement with Cunningham Cable. The franchise agreement has expired and needs to be updated.

Work Session adjourned 8:14 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status	
	Account#	Work Order				Description			Debit	Credit	
6	ABRAM READY-MIX, INC										
57489	4/3/2014	4/3/2014		1,075.13		3/6/2014	18959		3/25/2014	Posted	
	30-00-6150					15539-STORM BOXES N. CAMPUS			169.47	0.00	
	30-00-6150					15540-STORM BOXES N. CAMPUS			166.47	0.00	
	30-00-6150					15535-STORM BOXES N. CAMPUS			166.47	0.00	
	30-00-6150					15604-STORM BOXES N. CAMPUS			166.47	0.00	
	25-00-6150					15508-12.5 TONS AB-3			406.25	0.00	
									<u>1,075.13</u>	<u>0.00</u>	
1060	ACCURATE LABS										
57437	4/3/2014	4/3/2014		336.65	SU19660	3/6/2014	16098		3/11/2014	Posted	
	51-41-7490					INVOICE FOR LAB PH PROBE			336.65	0.00	
12	AERO-MOD INC										
57438	4/3/2014	4/3/2014		256.37	SO24674-1	3/10/2014	15242		3/18/2014	Posted	
	52-41-4360					INVOICE FOR SOLENOID VALVES			256.37	0.00	
767	AIRGAS MID SOUTH INC										
57439	4/3/2014	4/3/2014		25.52	9916472279	2/28/2014	17934		4/3/2014	Posted	
	53-41-6230					BOTTLED GAS			25.52	0.00	
813	AMERIPRIDE SERVICES INC.										
57440	4/3/2014	4/3/2014		63.39	2300385223	3/7/2014	18953		3/11/2014	Posted	
	10-15-3000					RED RAGS AND RUGS			63.39	0.00	
74	BELOIT MEDICAL CENTER, PA										
57441	4/3/2014	4/3/2014		85.00	4460	3/20/2014	17555		3/20/2014	Posted	
	10-11-3000					PRE-EMPLOYMENT			85.00	0.00	
109	SPORT SUPPLY GROUP-BSN SPORTS										
57498	4/3/2014	4/3/2014		349.75	95930054	3/7/2014	17727		3/26/2014	Posted	
	10-17-6800					MACGREGOR SOCCER BALLS			349.75	0.00	
142	CHAMBER OF COMMERCE										
57442	4/3/2014	4/3/2014		25.00	845	2/27/2014	17709		3/12/2014	Posted	
	10-17-6800					PRU INSTRUCTOR			25.00	0.00	
1200	CHEMQUEST, INC.										
57443	4/3/2014	4/3/2014		5,264.50	3512	3/13/2014	17908		3/13/2014	Posted	
	53-41-6170					DRS-590 CHEMICALS FOR POWER PLA			5,264.50	0.00	
2727	CHERYL JENSEN										
57523	4/3/2014	4/3/2014		25.00			17716		3/12/2014	Posted	
	10-00-3478					SOCCER REFUND-NO MANKATO 5/6 TE			25.00	0.00	
137	LORAN CHISM										
57444	4/3/2014	4/3/2014		150.00	242960	3/12/2014	16114		3/17/2014	Posted	
	51-41-2911					TICKET FOR BOOT ALLOWANCE			150.00	0.00	
587	CITY TREASURER OF KANSAS CITY MISSOURI										
57445	4/3/2014	4/3/2014		300.00	8/14/2013	8/14/2013	17911		3/19/2014	Posted	
	53-41-2400					SMOKE SCHOOL NELSON AND MILBER			300.00	0.00	
2728	COLBY GILBERT										
57524	4/3/2014	4/3/2014		25.56	200900085	3/19/2014	18822		3/19/2014	Posted	
	10-12-3000					OVER PAYMENT ON FINE			25.56	0.00	
431	CONTINENTAL ANALYTICAL SERVICE										
57446	4/3/2014	4/3/2014		395.00	152710	3/3/2014	15243		3/18/2014	Posted	
	52-41-3000					INVOICE FOR MONTHLY PLANT SAMPLI			395.00	0.00	
206	DUNSTAN TRUCKING										
57447	4/3/2014	4/3/2014		908.82	24795	3/10/2014	17914		3/10/2014	Posted	
	53-41-7490					GRAVEL-POWERPLANT			908.82	0.00	
2548	ENVIRO LINE CO. INC										
57448	4/3/2014	4/3/2014		6,195.00	0023799-IN	3/14/2014	17223		3/20/2014	Posted	
	30-00-8200					LANDOLL SEWER			6,195.00	0.00	
57449	4/3/2014	4/3/2014		230.00	0023804-IN	3/18/2014	17224		3/24/2014	Posted	
	30-00-8200					LANDOLL SEWER			230.00	0.00	
57450	4/3/2014	4/3/2014		825.00	0023761-IN	3/3/2014	17222		3/12/2014	Posted	
	30-00-8200					AIRPORT LIFT STATION			825.00	0.00	
57451	4/3/2014	4/3/2014		825.00	0023760-IN	3/3/2014	17221		3/12/2014	Posted	
	30-00-8200					LANDOLL SEWER			825.00	0.00	

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	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
2548	ENVIRO LINE CO. INC (continued)								
57452	4/3/2014	4/3/2014	230.00	0023767-IN FLOATS, FLANGE	3/5/2014	15791	3/11/2014	Posted	
	10-22-6000						230.00		0.00
260	FASTENAL COMPANY								
57453	4/3/2014	4/3/2014	114.99	KSCON42153 BATTERY PACK	3/12/2014	18960	3/25/2014	Posted	
	10-15-7450						114.99		0.00
427	FOLEY EQUIPMENT INC								
57454	4/3/2014	4/3/2014	126.98	PS220001665 PRESSURE SPR SWVL	3/13/2014	19063	3/13/2014	Posted	
	53-43-6000						126.98		0.00
57455	4/3/2014	4/3/2014	134.66	PS220001524 SEAL KIT	3/4/2014	15792	3/11/2014	Posted	
	10-15-4330						134.66		0.00
243	FRASIER AND JOHNSON LLC								
57488	4/3/2014	4/3/2014	514.32		3/21/2014	18823	3/21/2014	Posted	
	10-12-3000			201300200-WARREN PILCHER ATTY. FE			385.40		0.00
	10-12-3000			201300228-LETA CALLAWAY ATTY. FEE			128.92		0.00
							514.32		0.00
2127	GREAT PLAINS INSTITUTE								
57456	4/3/2014	4/3/2014	250.00	2242 SCHOOL FOR JERRY LEONARD & LORAF	3/7/2014	16112	3/11/2014	Posted	
	51-41-2400						250.00		0.00
2573	HEATHER HARTMAN								
57490	4/3/2014	4/3/2014	342.41		3/19/2014	18120	3/26/2014	Posted	
	26-00-5800			MILEAGE			342.41		0.00
57491	4/3/2014	4/3/2014	94.00	3046263945 REPAYMENT FOR CELL PHONE	3/2/2014	18121	3/26/2014	Posted	
	26-00-5310						94.00		0.00
1279	HD SUPPLY WATERWORKS, LTD								
57457	4/3/2014	4/3/2014	39.72	C072650 3/4 RING ADPT	2/28/2014	17220	3/11/2014	Posted	
	51-43-6000						39.72		0.00
1372	INDUSTRIAL CHEM LAB								
57536	4/3/2014	4/3/2014	711.80		3/14/2014	17227	3/28/2014	Posted	
	52-43-6000			INV. 145424-LIFT STATION DEGREASER			355.90		0.00
	52-43-6000			INV. 145425			355.90		0.00
							711.80		0.00
2730	JENNIFER STERLING								
57526	4/3/2014	4/3/2014	25.00			17718	3/12/2014	Posted	
	10-00-3478			YOUTH SOCCER REFUND-NO MANKATC			25.00		0.00
1922	JNT COMPANY LLC								
57458	4/3/2014	4/3/2014	396.99	1722 WEB HOSTING FEES	3/15/2014	17566	3/25/2014	Posted	
	10-11-3360						396.99		0.00
367	KANSAS MUNICIPAL UTILITIES								
57459	4/3/2014	4/3/2014	195.00	7167977 CONFERENCE REGISTRATION	3/19/2014	17559	3/19/2014	Posted	
	10-11-2400						195.00		0.00
57460	4/3/2014	4/3/2014	290.00	7169692 ADV. LIGHTING-SPORLEDER	3/19/2014	19075	3/19/2014	Posted	
	53-43-2400						290.00		0.00
57461	4/3/2014	4/3/2014	1,000.00	12278 LINEMAN PROGRAM BAILEY, SNEATH	3/17/2014	19072	3/17/2014	Posted	
	53-43-2400						1,000.00		0.00
1380	KDHE-BUREAU OF AIR & RADIATION								
57486	4/3/2014	4/3/2014	333.00		3/24/2014	17915	3/24/2014	Ck# 69722 Printed	
	53-41-6700			EMISSION INVENTORY & FEE FORM			333.00		0.00
2729	KIM BUDKE								
57525	4/3/2014	4/3/2014	25.00			17717	3/12/2014	Posted	
	10-00-3478			YOUTH SOCCER REFUND			25.00		0.00
1887	KMEA GRDA OPERATING FUND								
57463	4/3/2014	4/3/2014	102,126.67	GRDA-BE-14-04 GRDA POWER SUPPLY PROJECT	3/14/2014	17932	3/13/2014	Posted	
	53-41-6220						102,126.67		0.00
57464	4/3/2014	4/3/2014	250.00	KMEA-BL-13-11 ANNUAL CONFERENCE	12/11/2013	17558	3/24/2014	Posted	
	10-11-2400						250.00		0.00
556	KMEA WAPA OPERATING FUND								
57462	4/3/2014	4/3/2014	17,497.15	WAPA-BL-14-03 WAPA HYDRO POWER SUPPLY PROJE	3/12/2014	17902	4/10/2014	Posted	
	53-41-6220						17,497.15		0.00

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			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
389	KOHLER'S GARAGE (continued)									
57465		4/3/2014	10-20-4310	4/3/2014	11.90	83823 LENS REPLACEMENT	3/5/2014	17707	3/12/2014	Posted
									11.90	0.00
395	KRIZ-DAVIS CO									
57466		4/3/2014	53-43-7440	4/3/2014	193.15	S100805469.001 RAIN SUIT	3/17/2014	19074	3/17/2014	Posted
									193.15	0.00
1037	LATTIN AVIATION-TRAVIS LATTIN									
57467		4/3/2014	10-22-3000	4/3/2014	1,200.00	APRIL 2014 AIRPORT SERVICE CONTRA/	4/1/2014	17562	4/1/2014	Posted
									1,200.00	0.00
405	LEAGUE OF KS MUNICIPALITIES									
57522		4/3/2014	10-11-2400	4/3/2014	450.00	MUNICIPAL FIN. -INV 14-1117	3/25/2014	17569	3/25/2014	Posted
			10-11-2400			MUNICIPAL FIN. - INV. 14-1107			75.00	0.00
			10-11-2400			MUNICIPAL FIN. - INV. 14-1106			75.00	0.00
			10-15-2400			MUNICIPAL FIN. - INV. 14-1116			75.00	0.00
			10-18-2400			MUNICIPAL FIN. - INV. 14-1108			75.00	0.00
			26-00-2400			MUNICIPAL FIN. - INV. 14-1105			75.00	0.00
									450.00	0.00
2731	LOIS GENGLER									
57533		4/3/2014	53-43-6000	4/3/2014	300.00	#2 ACSR. WIRE	3/21/2014	19080	3/27/2014	Posted
									300.00	0.00
424	MCHENRY ELECTRIC & SUPPLY									
57468		4/3/2014	10-18-4330	4/3/2014	105.63	010718 PUMP KIT, ADAPTER, CHAINS SHARPEI	3/6/2014	17710	3/12/2014	Posted
									105.63	0.00
57469		4/3/2014	10-15-4330	4/3/2014	15.00	10600 CHAIN SHARPENING	2/17/2014	18956	3/21/2014	Posted
									15.00	0.00
1153	MID CONTINENT MANUFACTURING & SALES									
57519		4/3/2014	53-41-7450	4/3/2014	130.02	22030 FUEL FILTER	3/10/2014	17924	3/10/2014	Posted
									130.02	0.00
1160	MID STATES ENERGY WORKS INC									
57471		4/3/2014	53-41-3000	4/3/2014	519.12	4225 SERVICE ON BREAKER, STARTER AND	3/3/2014	17903	3/10/2014	Posted
									519.12	0.00
2726	MID-AMERICAN RESEARCH CHEMICAL									
57516		4/3/2014	52-41-6000	4/3/2014	62.95	0518921-IN INVOICE FOR PROTECTIVE GLOVES	3/12/2014	15244	3/25/2014	Posted
									62.95	0.00
827	NETWORKS PLUS									
57472		4/3/2014	10-11-3360	4/3/2014	265.00	146561 SERVICE CONTRACT	3/15/2014	17556	3/24/2014	Posted
									265.00	0.00
57473		4/3/2014	10-13-3360	4/3/2014	265.00	146564 SERVICE CONTRACT	3/15/2014	17557	3/24/2014	Posted
									265.00	0.00
2414	NORTHERN SAFETY CO., INC									
57474		4/3/2014	53-41-7440	4/3/2014	194.68	900802927/100453 HARD HAT AREA SIGN	3/7/2014	17931	3/13/2014	Posted
									194.68	0.00
2684	PALMER STACEY									
57475		4/3/2014	10-15-2911	4/3/2014	102.73	2120205 BOOT REIMBURSEMENT	3/8/2014	18954	3/11/2014	Posted
									102.73	0.00
1135	PAVING MAINTENANCE SUPPLY									
57476		4/3/2014	25-00-7450	4/3/2014	4,272.17	10140202-POTHOLE PATCH	3/11/2014	18958	3/21/2014	Posted
			25-00-7450			10140203-CRACK SEALER			1,115.96	0.00
									3,156.21	0.00
									4,272.17	0.00
527	PIERCE ELECTRONICS									
57477		4/3/2014	10-14-4340	4/3/2014	78.96	27539 RADIO REPAIR	3/6/2014	17539	3/6/2014	Posted
									78.96	0.00
530	PITNEY BOWES									
57478		4/3/2014	10-11-3000	4/3/2014	1,407.00	3848488-MR14 POSTAGE METER RENTAL	3/13/2014	17561	3/24/2014	Posted
									1,407.00	0.00
1118	PROTECTIVE EQUIPMENT TESTING LABORATORY									
57479		4/3/2014	53-43-3000	4/3/2014	405.00	42592 TESTING ON TRUCK #67	3/13/2014	19062	3/13/2014	Posted
									405.00	0.00

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	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>	
1335	PUR O ZONE (continued)										
57508	4/3/2014	4/3/2014		3,499.76	627969		3/17/2014	17730	3/26/2014	Posted	
	10-21-6000					CLEANING SUPPLIES-POOL			1,200.00	0.00	
	10-19-7490					CLEANING SUPPLIES-NC			200.00	0.00	
	10-18-6000					CLEANING SUPPLIES-PARK			2,099.76	0.00	
									<u>3,499.76</u>	<u>0.00</u>	
559	RELIABLE OFFICE SUPPLIES										
57487	4/3/2014	4/3/2014		254.21	FHH43600		3/11/2014	18824	3/21/2014	Posted	
	10-12-6110					OFFICE SUPPLIES			207.33	0.00	
	10-13-6110					OFFICE SUPPLIES			46.88	0.00	
									<u>254.21</u>	<u>0.00</u>	
593	SCHNELL & PESTINGER										
57480	4/3/2014	4/3/2014		119.38	438282		3/5/2014	17715	3/12/2014	Posted	
	10-18-4330					MACHINE TIMER			119.38	0.00	
488	SCHWAB EATON BELOIT										
57520	4/3/2014	4/3/2014		1,250.00	13.B043		3/4/2014	15789	3/11/2014	Posted	
	30-00-3000					CONST. STAKING FOR HWY 24 ENTRAN			1,250.00	0.00	
2677	SECURE SHRED OF NCK										
57521	4/3/2014	4/3/2014		165.06			3/26/2014	17928	3/26/2014	Posted	
	53-41-3000					SHREDDED MATERIALS-OLD PLANT RE			165.06	0.00	
600	SELLERS EQUIPMENT INC										
57481	4/3/2014	4/3/2014		82.57	IC127992		3/6/2014	15790	3/11/2014	Posted	
	10-15-4330					BRUSH STRIP			82.57	0.00	
603	SEWELL'S MACHINE SHOP										
57482	4/3/2014	4/3/2014		44.32			2/28/2014	17714	3/12/2014	Posted	
	10-18-4330					INV. 014438-3/8" ROUND			15.04	0.00	
	10-18-4330					INV. 014451-24'SQUARE			29.28	0.00	
									<u>44.32</u>	<u>0.00</u>	
1846	SUMI SNEATH										
57499	4/3/2014	4/3/2014		86.43	255253		3/16/2014	17728	3/26/2014	Posted	
	10-18-2911					BOOT ALLOWANCE			86.43	0.00	
84	ST JOHN'S SCHOOL - CROSSWALK GUARD										
57484	4/3/2014	4/3/2014		95.00			4/1/2014	17563	4/1/2014	Posted	
	10-13-3000					CROSSWALKS			95.00	0.00	
643	STANION WHSE ELECTRIC COMPANY										
57483	4/3/2014	4/3/2014		112.79	3595332-00		3/6/2014	19068	3/6/2014	Posted	
	53-43-6000					FUSE AND TAPE			112.79	0.00	
57530	4/3/2014	4/3/2014		214.95	3595332-01		3/13/2014	19079	3/27/2014	Posted	
	53-43-6000					FUSES			214.95	0.00	
2195	TIPTON SCREEN PRINTING										
57497	4/3/2014	4/3/2014		1,450.25			3/21/2014	17732	3/26/2014	Posted	
	10-17-6800					SOCCER SHIRTS			1,450.25	0.00	
1728	TRAVERS TOOL COMPANY INC										
57485	4/3/2014	4/3/2014		57.45	22515709-00		3/10/2014	17909	3/10/2014	Posted	
	53-41-7450					TAP WRENCH			57.45	0.00	
697	USD 273										
57492	4/3/2014	4/3/2014		351.00			4/1/2014	17564	4/1/2014	Posted	
	10-13-3000					CROSSWALKS 18 DAYS			351.00	0.00	
2067	VERIZON WIRELESS SERVICES, LLC										
57494	4/3/2014	4/3/2014		162.05				17565	3/25/2014	Posted	
	10-11-5310					ADMIN AND CEMETARY			162.05	0.00	
57495	4/3/2014	4/3/2014		45.85	9721937110		3/16/2014	17567	3/25/2014	Posted	
	53-41-5310					CELL PHONE-POWER PLANT			45.85	0.00	
57529	4/3/2014	4/3/2014		116.01	9721928930		3/16/2014	17570	3/27/2014	Posted	
	53-43-5310					SYSTEMS			38.67	0.00	
	52-43-5310					SYSTEMS			38.67	0.00	
	51-43-5310					SYSTEMS			38.67	0.00	
									<u>116.01</u>	<u>0.00</u>	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>
706	VERMEER GREAT PLAINS, INC (continued)							
57493	4/3/2014	4/3/2014	2,702.51	P01610	3/18/2014	19061	3/18/2014	Posted
	53-43-4330				BELT		2,702.51	0.00
57531	4/3/2014	4/3/2014	1,341.25	P01659	3/24/2014	19077	3/27/2014	Posted
	53-43-4330				SPRKT ASSY, AUGER SHAFT, BOLTS, A		1,341.25	0.00
2629	WAGeworks							
57496	4/3/2014	4/3/2014	77.00	125A10305507	3/17/2014	17560	3/24/2014	Posted
	10-11-3000				ADMIN FEE		77.00	0.00
1649	WILLOW SPRINGS SERVICES INC							
57534	4/3/2014	4/3/2014	3,717.00	14077	3/18/2014	19066	3/18/2014	Ck# 69726 Printed
	53-43-4300				BOILER FOR SYSTEMS		1,239.00	0.00
	52-43-7450				BOILER FOR SYSTEMS		1,239.00	0.00
	51-43-4330				BOILER FOR SYSTEMS		1,239.00	0.00
							<u>3,717.00</u>	<u>0.00</u>
760	ZEE MEDICAL INC							
57515	4/3/2014	4/3/2014	63.40	0021118271	3/20/2014	18957	3/21/2014	Posted
	10-15-6000				EARPLUGS, ANTACID		63.40	0.00

168,044.93 79 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 4/3/2014

Ending: 4/3/2014

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 1, 2014	ORDINANCE 2144		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2144.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

This ordinance authorizes the city to increase franchise fees one percent (1%) per year for the next three years.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2144

AN ORDINANCE AMENDING CHAPTER XVII - UTILITIES, ARTICLE 3 - ELECTRICITY, SECTION 17-316 - FRANCHISE FEE, OF THE CODE FOR THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Section 17-316 of Article 3, Chapter XVII of the Beloit City Code is hereby amended as follows:

17-316. FRANCHISE FEE. A franchise fee will be charged to all customer accounts each month. For the period May 1, 2014 to April 30, 2015, the franchise fee will be six percent (6%). For the period May 1, 2015 to April 30, 2016, the franchise fee will be seven percent (7%). Beginning May 1, 2016 and continuing thereafter, the franchise fee will be eight percent (8%).

Section 2: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 1st day of April, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 1, 2014	ORDINANCE 2145		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2145.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

This ordinance authorizes the city to charge impact fees based on the amperage of the new service requested.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2145

AN ORDINANCE AMENDING CHAPTER XVII - UTILITIES, ARTICLE 3 - ELECTRICITY, SECTION 17-315 - IMPACT FEE, OF THE CODE FOR THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Section 17-315 of Article 3, Chapter XVII of the Beloit City Code is hereby amended as follows:

17-315. IMPACT FEE. The city shall charge a property owner, at the time of connection, an impact fee for a new electric utility service connection, or change in service of an existing connection. The impact fee, as set out in the city's annual fee resolution and adopted by the governing body, shall be based upon the total amperage of the service required. One impact fee is required for each service connection unless specific circumstances, as determined by the building official, require more than one service connection. In that case, the fee shall be calculated using the sum of the amperage of all service included in the impact fee. In the case of a change in service, the impact fee shall be determined by the difference between the new service amperage and the previous service amperage.

Section 2: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 1st day of April, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:

April 1, 2014

TITLE:

ORDINANCE 2146

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2146.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

This ordinance authorizes the city to establish fees for utility services outside the city limits.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2146

AN ORDINANCE ESTABLISHING FEES AND REQUIREMENTS FOR THE EXTENSION OF CITY UTILITY SERVICES OUTSIDE THE CITY LIMITS OF THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: PURPOSE. It is the desire of the City Council of the City of Beloit, Kansas to establish fees and uniform regulations for the extension of city-owned utility services outside of the city limits of the City of Beloit, Kansas. The customer is responsible for all costs associated with the utility extension, as well as additional fees as set out in this ordinance and the Beloit City Code. All utility system extensions are the property of the City of Beloit and will be maintained by the City of Beloit.

Section 2: ELECTRIC SERVICE. The following fees and requirements are hereby established for the extension of electric service outside of the city limits of the City of Beloit, Kansas:

- (a) The customer requesting such out-of-city electric service shall pay a fee for each electric service connection outside of the city limits as set out in the city's annual fee resolution and adopted by the governing body. This fee shall be in addition to any impact fee charged by the city.
- (b) All costs associated with the extension of the electric service shall be paid by the customer. Costs of extension will include, but are not limited to: materials, labor, and equipment rental. Prior to commencement of the project, the city shall provide an estimated total cost to the customer.
- (c) Any structure connected to the city's electric service must be constructed in compliance and maintain compliance with the relevant provisions of the Beloit City Code and city policies.

Section 3: WATER SERVICE. The following fees and requirements are hereby established for the extension of water service outside of the city limits of the City of Beloit, Kansas:

- (a) The customer requesting such out-of-city water service shall pay a fee for each water service connection outside of the city limits as set out in the city's annual fee resolution and adopted by the governing body. This fee shall be in addition to any impact fee charged by the city.
- (b) All costs associated with the extension of the water service shall be paid by the customer. Costs of extension will include, but are not limited to: materials, labor, and equipment rental. Prior to commencement of the project, the city shall provide an estimated total cost to the customer.
- (c) Any structure connected to the city's water service must be constructed in compliance

and maintain compliance with the relevant provisions of the Beloit City Code and city policies.

Section 4: SEWER SERVICE. The following fees and requirements are hereby established for the extension of sewer service outside of the city limits of the City of Beloit, Kansas:

- (a) The customer requesting such out-of-city sewer service shall pay a fee for each sewer service connection outside of the city limits as set out in the city's annual fee resolution and adopted by the governing body. This fee shall be in addition to any impact fee charged by the city.
- (b) All costs associated with the extension of the sewer service shall be paid by the customer. Costs of extension will include, but are not limited to: materials, labor, and equipment rental. Prior to commencement of the project, the city shall provide an estimated total cost to the customer.
- (c) Any structure connected to the city's sewer service must be constructed in compliance and maintain compliance with the relevant provisions of the Beloit City Code and city policies.

Section 5: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 1st day of April, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:

April 1, 2014

TITLE:

RESOLUTION 2014-5 AMENDING FEE RESOLUTION

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that the Council approve Resolution 2014-5.

FISCAL NOTE:

- There is no direct cost for passing this resolution.

DISCUSSION:

This amended resolution adds the impact fees and the out of the city limits for city services established in ordinances 2145 and 2146.

Respectfully submitted,

Glenn Rodden
City Administrator

First Amended 2014 Fee Schedule

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF БЕЛОIT
ADOPTING THE FIRST AMENDED 2014 FEE SCHEDULE

WHEREAS, the City of Beloit, Kansas, charges fees for activities and services offered by the City; and

WHEREAS, the fees are needed to ensure the City of Beloit is compensated for the use of facilities, equipment, and services; and

WHEREAS, after reviewing the fees, the Governing Body believes that the fees are fair to both the public and the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Beloit that, effective April 1, 2014, City fees shall be as follows:

General Topic	Specific Topic	2014 Fees
Administration:		
Application Fees:	Variance	\$50
	Conditional Use	\$50
	Zoning Application Fees	\$50
	Plat Fee	\$50
	Building Permit Fee	.25% of estimated cost (\$25 min.)
Miscellaneous:	Economy Shop Rent	\$50 per month
	Return Check Fee	\$30
	Personnel/Operator per hour	\$25
	Commercial sign permits	\$25
	To send a fax	\$1 per page
	To make copies	\$.25 per page
	Grill (per day)	\$25
	Special Event License	\$25
	Transient Merchant Fee	\$100/day or \$400/year + \$50 Investigation Fee
Miscellaneous:	Grass Cutting	Cost + \$250 Administrative Fee for 1 st Occurrence, Cost + \$500 for 2 nd , Cost + \$750 for 3 rd and Cost + \$1,000 for 4 th
	Nuisance Abatement	Cost + \$250 Administrative Fee for 1 st Occurrence, Cost + \$500 for 2 nd , Cost + \$750 for 3 rd and Cost + \$1,000 for 4 th
Open Records Fees:	Per Page	\$0.25
	Per Quarter Hour	\$6.25
Alcohol License Fees:	Convenience/Grocery store	\$75
	Occupation tax for Class A clubs	\$125
	Occupation tax for liquor store	\$200
	Serve in and carry out	\$200
	Taverns that serve 3.2 beer	\$150
Franchise Fees:	Trash Fee	10%
	Fire Protection fees	Yearly FD mil levy + 10%
Animal Fees:	Registration for pets per year:	
	Spayed or Neutered	\$5
	Non spayed or Non neutered	\$50
	Not registered (after 1/31 of each year)	\$20
	Lost Tag Replacements	\$15
	Transfer Fee	\$1
	If animal is taken to the pound:	
	First Impoundment	\$10 + \$10/day thereafter
	Second/Subsequent Impoundment	\$20 + \$10/day thereafter
	Level I Offense:	
	First Offense	\$15
	Second Offense	\$30
	Third Offense	\$45
	Fourth Offense	Court
	Level II Offense:	
	First Offense	\$25
	Second Offense	\$50
	Third Offense	\$75
	Fourth Offense	Court
	Level III Offense:	
	First Offense	\$40
	Second Offense	\$80
	Third Offense	\$120
	Fourth Offense	Court
	Level IV Offense:	
	First Offense	\$100 + impound fees
	Second Offense	\$200 + \$500
	Removal of large dead animals	\$50
	Kenneling fees	\$10/day
	Hobby Breeder's License	\$200/year
	Reapplication for Hobby Breeder's	\$20
	Commercial Establishments	\$300/year

	Reapplication for Comm Establishments	\$30
	Private Guard Dog License	\$100/year
	Commercial Guard Dog Service License	\$400/year
Parks and Rec.:		
	Co-ed Volleyball	Varies by # of teams
	Co-ed Softball	Varies by # of teams
	Adult Programs	Varies by program
	Youth Programs	Varies by program
	Cotton Candy machine	\$25 per day + \$25 deposit
Chautauqua Park:	White Building (Reserve)	\$50/day + \$50 deposit
	Gazebo (Reserve)	\$25/day + \$25 deposit
	Camping	By donation
Municipal Building:	Tables	\$5/table/day + \$50 deposit
	Chairs	\$.50 per day + \$50 deposit
	Not pick up between 8-5; no help loading, not clean	\$25 extra rental
Room Rental:	Deposit for any key	\$50
	Club sports team renting Gym at available times	2 months \$100 Deposit + \$100 Rental, 3 months \$100 Deposit + \$150 Rental
Gym: Deposit Fee Does NOT Guarantee all Dates		
	School deposit	\$1,000
	Private - For Profit/Business	\$100 Deposit + \$125 Rental
	Private - Non-Profit	\$100 Deposit + \$75 Rental
	Community Activity	\$100 Deposit + on City Agreement
Conference Room:		
	Private - For Profit/Business	\$50 Deposit + \$50 Rental
	Private - Non-Profit	\$50 Deposit + \$50 Rental
	Community Activity	\$50 Deposit + on City Agreement
Trail Room:		
	Private - For Profit/Business	\$50 Deposit + \$50 Rental
	Private - Non-Profit	\$50 Deposit + \$50 Rental
	Community Activity	\$50 Deposit + on City Agreement
Sutter Room:		
	Private - For Profit/Business	\$100 Deposit + \$125 Rental
	Private - Non-Profit	\$100 Deposit + \$75 Rental
	Community Activity	\$100 Deposit + on City Agreement
Entire Basement:		
	Private - For Profit/Business	\$200 Deposit + \$225 Rental
	Private - Non-Profit	\$200 Deposit + \$150 Rental
	Community Activity	\$100 Deposit + on City Agreement
Cemetery:	Standard Burial (opening and closing)	\$400
	Burial after hours, holidays, weekends	add \$150.00
	Infant Burial	\$100
	Cremation	\$150
	Cremation over 24' X 24'	\$200
	Grave spaces	\$300
	Veteran & spouse grave spaces in Soldier Square	\$0
	Transfer of Deeds	\$25
Sports Complex:	Concession Stand: per event	25 + \$50.00 Deposit
	Concession Stand: per Season	\$100 + \$50 Deposit
	Season Key Deposit	\$50
	Field Marking (private use)	\$25
	Field Rental for Lights (private use)	\$25
Swimming Pool:		
Daily Admittance:	2 years and under - Free with accompanied adult (over 18) must be in swim diaper if not potty trained	
	3-17 years \$4.00	
	18-61 years \$6.00	
	62 and over \$2.00	
	Individual Seasonal Pass	before 5/9/14 \$60.00
	Individual Seasonal Pass	5/9/14 and after \$85.00
	Family Seasonal Pass	before 5/9/14 (2 adults and 4 kids) \$175.00
	Family Seasonal Pass	before 5/9/14 Option 1 - Each additional family's child - \$25.00 up to \$225.00
	Family Seasonal Pass	5/9/14 and after (2 adults and 4 kids) \$200.00
	Family Seasonal Pass	5/9/14 and after Option 1 - Each additional family's child - \$25.00 up to \$250.00
		Option 2 - The family's babysitter an additional \$50.00 per person with consent form
	Day Care Provider	\$30.00 for a seasonal pass used when supervising day care children only
	Private Swim Lessons	Both teacher and student needs to pay the admission/have a pass and file form with pool manager
	City Sponsored Swim Lesson	Will depend on current cost
	Pool Parties:	
	All inclusive features	Under 50 admissions \$200.00 for 1.5 hours 50 to 100 admissions \$250.00 for 1.5 hours

		Over 100 admissions \$300.00 for 1.5 hours
		Concession Stand Open - an additional \$25.00
	Pool without lazy river	Under 50 admissions \$150.00 for 1.5 hours
		50 to 100 admissions \$150.00 for 1.5 hours
		Over 100 admissions \$200.00 for 1.5 hours
		Concession Stand Open - an additional \$25.00
	Toddler Party	Only toddler sections open - 25 Children maximum with 10 adults for 1 hour
Transportation:		
Barricades:	Business	\$30
	Non-Business	\$0
Vehicle Usage Rates:	Description of Vehicle	Proposed Fees (per hour)
Systems Op	Unit #10	Meter Reader's
		\$30.00 + cost of operator
20		1981 GMC 7 cy. Dump Truck
		\$40 + cost of operator
Parks & Rec	21	1976 Ford Bus
		\$15 + cost of operator
22		2002 GMC 1 Ton Dump Truck
		\$20 + cost of operator
22a		1985 Ford 1 Ton Dump Truck
		\$20 + cost of operator
23		1996 Ford 1 Ton Service Pickup
		\$20 + cost of operator
24		1996 IHC Tandem Dump Truck
		\$60 + cost of operator
25		2010 ¾ Ton Dump Truck
		\$20 + cost of operator
26		1977 Chevy 2 Ton Flatbed
		\$40 + cost of operator
27		1997 Johnston Sweeper
		\$70 + cost of operator
28		1967 2-Ton Oil Distributor
		\$50 + cost of operator
29		1983 GMC Oil Distributor
		\$50 + cost of operator
30		2003 GMC 2500 HD 4X4
		\$25 + cost of operator
31		2004 Ford 1 Ton Service Truck
		\$35 + cost of operator
32		8 x 12 Tilt Trailer
		\$15 + cost of operator
33		1985 GMC 2 Ton Flatbed
		\$40 + cost of operator
34		Airport Courtesy Car
		\$20 + cost of operator
35		Portable Welder
		\$15 + cost of operator
36		1969 Chevy 1 Ton Water Truck
		\$20 + cost of operator
37		1989 Caterpillar Motor Grader
		\$75 + cost of operator
38		1979 Ford 545 Utility Tractor
		\$35 + cost of operator
39		1987 Caterpillar 916 Loader
		\$75 + cost of operator
40		2011 J.D. 524K Loader
		\$75 + cost of operator
41		2002 (310 SG) J.D. Backhoe
		\$75 + cost of operator
42		Sullair Air Compressor plus tools
		\$30 + cost of operator
42a		Self Propelled Concrete Saw
		\$25 + cost of operator
43		1982 Chevy 10 cy. Dump Truck
		\$50 + cost of operator
44		1982 IHC 7 cy. Dump Truck
		\$40 + cost of operator
45		1994 Ford Service Truck
		\$35 + cost of operator
46		2008 Ford Pickup
		\$20 + cost of operator
47		1994 Belarus Tractor
		\$35 + cost of operator
48		2002 Vibratory Packer
		\$60 + cost of operator
49		Ferguson Rubber Tired Roller
		\$25 + cost of operator
50		2000 Freightliner Semi
		\$60 + cost of operator
51		Gomaco Curb Machine
		\$60 + cost of operator
52		2012 Bobcat Skid Steer
		\$40 + cost of operator
53		2007 Crafcó Crack Sealer
		\$30 + cost of operator
60		Ford 1 Ton - Steve's Truck
		\$30 + cost of operator
61		Chevy Pickup - Ron's Truck
		\$30 + cost of operator
62		Ford Large Bucket Truck (newest)
		\$110 + cost of operator
63		Ford Small Bucket Truck
		\$75 + cost of operator
64		Ford Large Bucket Truck
		\$110 + cost of operator
65		Chevy Dump Truck
		\$40 + cost of operator
66		Ford Digger Derrick
		\$90 + cost of operator
67		GMC Digger Derrick
		\$90 + cost of operator
93		Water Service Truck F550
		\$50 + cost of operator
68		Sewer Service 1 Ton
		\$50 + cost of operator
70		2000 GMC 1 Ton Pickup-Sewer
		\$30 + cost of operator
72		1998 446B CAT Backhoe-Sewer
		\$75 + cost of operator
72		Allis Front Loader - WW Plant
		\$75 + cost of operator
73		Case-Davis Small Trencher
		\$35 + cost of operator
76		John Deere Skidsteer
		\$30 + cost of operator
78		Vermeer Large Trencher
		\$75 + cost of operator
79		Vermeer Chipper for trees
		\$25 + cost of operator
80		Sewer Rodder
		\$60 + cost of operator
81		Generator for sewer lift stations
		\$35 + cost of operator
82		2000 Ford F350 - Water
		\$35 + cost of operator
		2009 Vac-Con Sewer Truck
		\$100 + cost of operator
		2007 Dodge Ram 1500 - Water
		\$30 + cost of operator
		Pole Drill Rig
		\$50 + cost of operator
		Rock n' Roller Concrete Stamper
		\$25 + cost of operator
		Scarifier
		\$60 + cost of operator

	Farm Tractor	\$20 + cost of operator
	Street Sweeper	\$50 + cost of operator
	Tractor and Mower	\$35 + cost of operator
	Hand Mower	\$10 + cost of operator
	Weed Eater	\$10 + cost of operator
	Tapping Machine	\$15 + cost of operator
	Pipe Saw	\$15 + cost of operator
	Boring Machine (push pull)	\$75 + cost of operator
	Boring Machine (auger)	\$75 + cost of operator
	Filter and Equipment	\$50 + cost of operator
	Hand Hydraulic Crimper	\$15 + cost of operator (if needed)
	Truck Hydraulic Crimper	\$30 + truck + cost of operator
	Hydraulic Bender	\$15 + cost of operator
	Fire Truck	\$150 + cost of operator
	Barricade	\$30 per day
Utility Cut Fee:	Asphalt/Concrete	\$150 + materials
	Brick	\$200 + materials
	Gravel	\$100 + materials
Operations:		
Water:	Meters:	
	3/4"	Free
	All sizes greater than 3/4"	Cost of Meter
	Tapping Fees:	
	3/4"	\$150
	1"	\$150
	1 1/2"	\$350
	2"	\$550
	4"	\$900
	6"	\$1,200
Utilities:	Deposit	\$150
	Transfer Service	\$30
	Impact Fee:	
	Water	\$400
	Sewer	\$450
	Electric Impact Fees:	
	Transformer KVA will be rated at 4 premises of equal load size.	
	If transformer is not situated for this, below price may be multiplied by 4:	
	1/0 240V	
	Amperes	
	0 to 60	\$200
	61 to 100	\$250
	101 to 150	\$350
	151 to 200	\$400
	201 to 400	\$450
	401 to 600	\$500
	601 to 800	\$550
	801 to 1,000	\$600
	Over 1,000 – per each	\$600
	additional thousand amperes or fraction thereof	
	3/0 208 or 240V	
	Amperes	
	0 to 60	\$200
	61 to 100	\$300
	101 to 150	\$400
	151 to 200	\$500
	201 to 400	\$600
	401 to 600	\$700
	601 to 800	\$800
	801 to 1,000	\$900
	Over 1,000 – per each	\$900
	additional thousand amperes or fraction thereof	
	3/0 480V	
	Amperes	
	0 to 60	\$350
	61 to 100	\$450
	101 to 150	\$550
	151 to 200	\$650
	201 to 400	\$750
	401 to 600	\$850
	601 to 800	\$950
	801 to 1,000	\$1,050
	Over 1,000 – per each	\$1,050
	additional thousand amperes or fraction thereof	
	Out-of-City Hook-up Fee	\$1,400 per project
	Reconnect Fee:	
	If shut off for non-payment	\$75 + tax
	After 5pm or on weekends	\$75 + tax +\$75
Light Pole Fees:	Pole Setting	\$1,000
	100 HPS Security Light	\$12.60 per month
	250 HPS Security Light	\$18.90 per month
	Pole	Wood=free / Metal= \$1300

Police Department:	Special Use Permit	No Charge
	Police Reports:	
	Accidents	\$5
	Criminal (Front Page Only)	\$0.25

PASSED AND ADOPTED at a regular meeting of the Governing Body of the City of Beloit and signed by the Mayor this 1st day of April, 2014.

TOM NAASZ, Mayor

ATTEST:

AMANDA J. LOMAX, City Clerk



REQUEST FOR COUNCIL ACTION

DATE:

April 1, 2014

TITLE:

BORING BID

ORIGINATING DEPARTMENT:

Electric Department

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that the city council approve the bid from Larson Construction.

FISCAL NOTE:

Funding is available in the amount of \$38,775.00 from line item 53-43-8300.

DISCUSSION:

The boring is for the electric distribution on the North Campus.

Respectfully submitted,

Glenn Rodden
City Administrator

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 1, 2014	CONDUIT BID		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Electric Department		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the city council approve the bid from Boettcher Supply Inc. in the amount of \$9,737.53. Funding is available under Electric Systems Division, 53-43-8300.

FISCAL NOTE:

Boettcher Supply	\$9,737.53
Kriz-Davis Co.	\$10,918.11

DISCUSSION:

Respectfully submitted,

Glenn Rodden
City Administrator

502 East 12th Street
Beloit, Kansas 67420



Tel No (785) 738-3781
Fax No (785) 738-2290

TO: Glenn Rodden
City Administrator

FROM: Ronald Sporleder
Director of System Operations

RE: Boring and Trenching Bid

DATE: March 28, 2014

Glenn,

Based on the bids received it is recommended to go with Larson Construction for the boring with the low bid of **\$38,775.00** and Boettcher Supply, Inc. for the conduit with the low bid of **\$9,737.53** with a total price of **\$48,512.53**.

Boring Bid

Larson Construction	\$38,775.00
---------------------	-------------

Conduit Bid

Boettcher Supply, Inc.	\$9,737.53
Kriz-Davis Co.	\$10,918.11

The boring is for Wichers Color Corp. converting project and 8th Street to Gill Creek Drive project, both of these are not able to be backhoed or trenched. The trenching is for the North Campus project.

This PVC DB 120 Carlon and Bore Guard SCH 40 Conduit 4" is for the 3 phase primary electric and the 3" is for single phase primary electric. This is for the Cooper Addition at North Campus, Wichers Color Corp. and 8th Street to Gill Creek Drive.

Fund # **53-43-8300**

Ronald Sporleder
Director of Systems Operations



LARSON CONSTRUCTION, INC.

919 S. Manhattan Ave.
 P.O. Box 1411
 Manhattan, KS 66505-1411
 (785) 537-0160
bob@larcoinc.biz

Proposal

Number:	E1949
Date:	3/26/2014

To:
City of Beloit 119 N. Hersey Beloit, KS, 67420

Job Address:
Electrical U.G. boring and trenching

PO Number	Terms	Project

Date	Description	Quant/Hrs	Unit	Price/Rate	St/Co Tax	City Tax	Amount
	Bore for conduit furnished by City - includes spotting existing utilities	1050.00	ft	\$18.50			\$19,425.00
	Trenching for u.g. electric line 4 ft. depth	7200.00	ft	\$1.75			\$12,600.00
	IF REQUIRED - Dig through rubble area & trees - estimating possibly 750 ft.	750.00	ft.	\$9.00			\$6,750.00
	NO bedding material included						

SubTotal	\$38,775.00
State/County Tax 7.30% on \$0.00	\$0.00
City Tax 1.25% on \$0.00	\$0.00
TOTAL DUE	\$38,775.00



Kriz-Davis Co.

WHOLESALE ELECTRICAL SUPPLIES
"An Employee Owned Company"

232 N THIRD
SALINA, KS 67401-2322
785-827-4497
Fax 785-827-8166



Quotation

EXPIRATION DATE	QUOTE NUMBER
04/26/2014	S100820996
232 N THIRD SALINA, KS 67401-2322 785-827-4497 Fax 785-827-8166	PAGE NO.
	1 of 1

QUOTE TO:

SHIP TO:

CITY OF BELOIT
PO BOX 567
BELOIT, KS 67420-0567

CITY OF BELOIT
502 E 12TH ST
BELOIT, KS 67420-1409

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	REQUIRED DATE
6520	boregard & db		03/27/2014
ENTERED BY		SHIP VIA	FREIGHT ALLOWED
JEFFERY NICKEL		BIG TRUCK WED	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1000ea	PVC DB604 4" DB-60 PVC WITH BELL END *	0.975/ea	975.00
6200ft	PVC SCH402.5 2-1/2 PVC SCHEDULE 40	100.946/c	6258.63
500ft	PVC BG440SP-020 4 IN BORE-GARD SCH 40 20FT *	358.696/C	1793.48
600c	PVC BG340SP-020 3" BORE-GUARD SCH40 20FT LENGTHS *	269.022/c	1614.13

*THE DB IS 9500^{ea} FOR FREIGHT
THE BORE GARD IS 276^{ft} FOR FRT.*

***** Unless otherwise noted quotes expire in 30 days *****

**** Sales Tax, Freight, and Misc Items may not be included ****
No returns without prior approval. All returns must be accompanied
by a copy of the invoice and are subject to a restocking charge.
No returns allowed on non-stocked items or cut wire.

Subtotal	10641.24
S&H Charges	0.00
Amount Due	10641.24



Kriz-Davis Co.

WHOLESALE ELECTRICAL SUPPLIES
"An Employee Owned Company"

232 N THIRD
SALINA, KS 67401-2322
785-827-4497
Fax 785-827-8166



Quotation

EXPIRATION DATE	QUOTE NUMBER
04/26/2014	S100820982
232 N THIRD SALINA, KS 67401-2322 785-827-4497 Fax 785-827-8166	
PAGE NO.	
1 of 1	

QUOTE TO:

SHIP TO:

CITY OF BELOIT
PO BOX 567
BELOIT, KS 67420-0567

CITY OF BELOIT
502 E 12TH ST
BELOIT, KS 67420-1409

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	REQUIRED DATE
6520	boregard sch 40		03/27/2014
ENTERED BY		SHIP VIA	FREIGHT ALLOWED
JEFFERY NICKEL		BIG TRUCK WED	No
ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1000ft	PVC SCH404 4 PVC SCHEDULE 40	161.000/c	1610.00
6200ft	PVC SCH402.5 2-1/2 PVC SCHEDULE 40	97.946/c	6072.63
500ft	PVC BG440SP-020 4 IN BORE-GARD SCH 40 20FT *	359.022/C	1795.11
600c	PVC BG340SP-020 3" BORE-GUARD SCH40 20FT LENGTHS *	269.022/c	1614.13

*THE SCH 40 IS FRHT ALLOWED
THE BORE GARD IS 246ST FOR FRHT.*

***** Unless otherwise noted quotes expire in 30 days *****
**** Sales Tax, Freight, and Misc Items may not be included ****
No returns without prior approval. All returns must be accompanied
by a copy of the invoice and are subject to a restocking charge.
No returns allowed on non-stocked items or cut wire.

Subtotal	11091.87
S&H Charges	0.00
Amount Due	11091.87

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
April 1, 2014	PUBLIC WORKS DIRECTOR JOB DESCRIPTION
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the new job description for a public works director.

FISCAL NOTE:

No cost to approve the job attached description

DISCUSSION:

With the departure of Water/Wastewater Director Kendal Francis I would like to propose the creation of a new of public works department for the City of Beloit. The new public works department would combine the water, wastewater, and transportations. This re-organization would allow the city to eliminate one department director position and therefore save the city approximately \$82,287 per year in salary or about 3.1 mills in property tax.

The savings will be gained by funding the new public works director position from the water/wastewater fund which currently pays the salary for the director of water/wastewater. I would propose a pay grade of grade 35, step 5 for this new position.

The initial savings can be seen in the table below. The costs shown below include wages and benefits for each position.

Current Position	Cost/General Fund	Cost/Utilities
Director of Transportation (Grade 31, step 8)	\$71,958	\$0.00
Director of W/WWT (Grade 33, step 10)	\$0.00	\$89,146
Proposed Position		
Director of Public Works (Grade 35, step 5)	\$0.00	\$78,817
Savings	\$71,958	\$10,329

Many communities our size have public works departments that include transportation, water, and waste-water under the supervision of one director. One major reason for this structure is that each department affects the other. For example, when the water distribution crews are replacing water lines they are continually crossing streets and driveways, leaving areas for the street crew to repair and replace. Likewise, with the waste-water collection crew, many of the street projects we complete, start out with new sewer line being installed. Having a public works director would allow these projects to be controlled by one person.

Respectfully submitted,

Glenn Rodden
City Administrator

City of Beloit

POSITION DESCRIPTION

POSITION TITLE: Public Works Director

SALARY RANGE: 35

DEPARTMENT: Water, Wastewater, and Transportation Department

GENERAL PURPOSE

Performs a variety of supervisory, administrative, skilled, technical, and maintenance work in the planning, construction, operation, repair, maintenance, and replacement of City water, sanitary sewer, storm sewer and street facilities and systems. Performs complex supervisory, administrative and professional work in planning, organizing, directing and supervising the Transportation Department, including storm water, street, traffic control, light other public works projects and programs.

SUPERVISION RECEIVED

Works under the general supervision of the City Administrator.

SUPERVISION EXERCISED

Exercises close supervision over assigned operating and maintenance workers:

- 1) Water and Sewer Foreman
- 2) Water and Sewer Plant Operator
- 3) Street Foreman
- 4) Project Coordinator
- 5) Street Maintenance and Construction Worker

PRIMARY DUTIES AND RESPONSIBILITIES

Plans, schedules and implements construction, maintenance, and operation activities designed to provide quality water, sewer, and street services for the city; oversees construction and maintenance work to determine acceptability and conformance to standards.

Trains, supervises and disciplines employees performing the duties of maintenance, construction and repair of water, and sewer facilities.

Supervises the control and use of, and assumes responsibility for all materials, supplies and equipment used in the maintenance, construction and repair of water systems, sewer collection systems, streets, alleys and other department facilities.

Inspects and supervises the repair of water treatment facility and equipment, pumping stations, wells, lake, manholes, lift stations, and sewer treatment facility at frequent intervals to insure that all aspects of the systems are functioning properly.

Requisitions needed supplies for the department and maintains a variety of records relating to personnel, equipment, supplies, water consumption and reports.

Advises city officials in matters relating to department activities; provides information to various civic, school and public groups and individuals regarding water and sewer services.

Supervises, instructs and assists assigned crews in installing new water and sewer lines, installing and relocating fire hydrants and meters, and maintaining the existing water supply, distribution, sewer collection systems, street construction, street and alley maintenance.

Insures that all necessary materials, supplies and equipment are available by maintaining an inventory of parts and materials and obtaining necessary parts, tools and supplies from the storeroom.

Supervises the location of gas, telephone, power, television, water and sewer lines from the appropriate sources prior to excavation and informs crew of such locations.

Responds to complaints regarding water leaks, pressure loss or no water; evaluates situation, determines if liability lies with the city or the property owner; explains findings to property owners and notifies appropriate water and sewer crew if necessary.

Contacts residents and business owners in area where services will be discontinued and explains when services will be shut off and how soon it will be turned back on.

Insures the proper maintenance of equipment and tools by supervising and participating in cleaning and checking equipment and tools after use.

Oversees the safety of assigned maintenance workers and equipment operators by instructing individuals in proper safety procedures and monitoring work in progress.

Assists in motivating and evaluating personnel by acting as a liaison between crew members and other City supervisors.

Inspects and assists in the control and use of supplies and equipment used in the maintenance, construction and repair of water lines, sewer lines, streets, alleys, storm sewer, and other department facilities to insure that all equipment is in proper working order.

Analyzes annual operating costs and makes recommendations for department budget.

Provides recommendations regarding major purchases and requisitions all supplies and materials needed for effective department operation.

Responds to emergency call-outs.

Prepares and documents budget requests; administers adopted budget in assigned area of responsibility.

Plans, organizes, coordinates, supervises and evaluates programs, plans, services, staffing, equipment and infrastructure of the Transportation Department.

Evaluates street needs and formulates short and long range plans to meet needs in all areas of responsibility, including transportation, street, drainage and lights.

Oversees the preparation of engineering plans and specifications, bidding, competency of contractors and vendors, and the selection criteria for public contracts.

Oversees project management for the construction of the municipal street projects; oversees assigned projects to ensure contractor compliance with time and budget parameters for the project.

Coordinates the preparation of reviews and updates the street system maps, data base and comprehensive plans.

Oversees the maintenance of infrastructure records.

Maintains regular contact with consulting engineers, construction project engineers, City, County, State and Federal agencies, professional and technical groups and the general public regarding division activities and services.

Monitors inter-governmental actions affecting streets.

SECONDARY DUTIES

Operates a variety of power construction and maintenance equipment used in the water and sewer department.

Required to be on-call on a rotating basis outside of regularly scheduled work hours.

Serves on various employee or other committees as assigned.

Assists in the training of City personnel in street systems and techniques.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

- (A) Bachelor's Degree in Business Administration, Public Administration, or Civil Engineering, and
- (B) Five (5) years of experience relating to the construction, repair and maintenance of water, sewer systems, streets, alleys, and storm sewer, including the operation of related maintenance equipment, or
- (C) Any equivalent combination of education and experience.

Necessary knowledge, Skills and Abilities

- (A) Thorough knowledge of equipment, facilities, materials, methods and procedures used in public water supply and distribution systems and sewer collection systems; and thorough knowledge of pipe installation, connection and repair; street maintenance and construction; and
- (B) Skill in operation of the listed tools and equipment.
- (C) Ability to guide, direct and motivate employees; Ability to operate and maintain various equipment used in water maintenance and repair such as backhoe, dump trucks and sewer cleaners; Ability to organize and supervise the activities of various crews performing construction and maintenance work; Ability to communicate effectively, verbally and in writing; Ability to establish and maintain effective working relationships with employees, other departments and the public.
- (D) Considerable knowledge of civil engineering principles, practices and methods as applicable to a municipal setting; thorough knowledge of applicable City policies, laws and regulations affecting Department activities.

SPECIAL REQUIREMENTS

Must possess a valid State driver's license with CDL endorsement or have the ability to obtain one prior to employment.

Registration as a Professional Engineer is ideal.

Insurable driving record with city's insurance carrier.

Kansas Class IV Water Supply System Certification.

Kansas Class III Wastewater Treatment Certification.

Kansas Class III Wastewater System Treatment Certification.

TOOLS AND EQUIPMENT USED

Knowledge of operation and use of motorized vehicles and equipment, including pickup truck, utility truck, backhoe, man-lift, tamper, compactor, saws, pumps, compressors, generators, trencher, common hand and power tools, shovels, wrenches. Skill in use of detection devices, mobile radio, phone, personal computer including word processing and other software, copy and fax machine.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually loud in field settings, and moderately quiet in office settings.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CITY	Population	Hourly	Yearly
Westwood	1,500	32.67	67,961.92
Kechi	1,796	27.00	56,160.00
Cheney	2,084	30.50	63,440.00
Cimarron	2,102	21.00	43,680.00
Seneca	2,250	24.20	50,336.00
Fredonia	2,331	24.10	50,128.00
Phillipsburg	2,349	30.35	63,128.00
Clearwater	2,437	29.45	61,256.00
Kingman	2,931	23.90	49,712.00
Hiawatha	3,182	22.28	46,342.40
Lindsborg	3,224	32.50	67,600.00
Maize	3,346	26.71	55,556.80
Lyons	3,400	22.86	47,548.80
Scott City	3,488	27.06	56,284.80
Larned	3,540	26.50	55,120.00
Tonganoxie	3,680	33.00	68,640.00
Rose Hill	4,091	27.88	57,990.40
Russell	4,185	27.08	56,326.40
Basehor	4,392	32.39	67,371.20
Colby	4,834	28.94	60,195.20
Ulysses	5,515	31.52	65,561.60
Eudora	6,260	32.70	68,016.00
Pratt	6,315	34.54	71,843.20
Bel Aire	6,873	30.00	62,400.00
Bonner Springs	7,248	35.28	73,382.40
Wellington	7,677	28.65	59,592.00
Average	3,886	28.58	59,445.12

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 1, 2014	KMU VOTING DELEGATES		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council appoint City Administrator Glenn Rodden and City Electric Utility Director Ronald Sporleder as voting delegates.

FISCAL NOTE:

- There is no cost associated with this item.

DISCUSSION:

Kansas Municipal Utilities is requesting that the City of Beloit appoint two voting delegates to the annual meeting scheduled for May. I recommend appointing the city administrator as the voting delegate and the director of the city electric utility company as the alternate voting delegate.

Respectfully submitted,

Glenn Rodden
City Administrator



KANSAS
MUNICIPAL
UTILITIES

**Designation of Voting Delegate to the
2014 Annual Meeting of Kansas Municipal Utilities**

_____ (city/utility)
hereby designates the following individuals as a Voting Delegate and Alternate Voting Delegate to the Annual Meeting of Kansas Municipal Utilities to be conducted in Wichita, Kansas on May 9, 2014.

- Voting Delegate: _____ (name)
_____ (title)
- Alternate Voting Delegate: _____ (name)
_____ (title)

(The Alternate Voting Delegate will only vote in the absence of the Voting Delegate at the Annual Meeting of Kansas Municipal Utilities)

The individual(s) named above have been approved by the governing body at a meeting conducted on _____ (date).

ATTEST:

_____ (city clerk/board secretary)

_____ (date)

Please return by May 2, 2014 to:
Kansas Municipal Utilities
101 1/2 North Main St.
McPherson, KS 67460

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
April 1, 2014	KMEA APPOINTMENT		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration/Electric		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council appoint Director of Electric Operations Ronnie Sporleder as Director#2 voting delegate to the KMEA Board of Directors.

FISCAL NOTE:

- There is no direct cost related to approval of this item.

DISCUSSION:

The City of Beloit has been a member of KMEA for years and they provide valuable assistance to us. We have worked actively with them on our recent electric power supply issues. The individuals appointed to the board could be anyone that meets the requirements, but it works best to have a staff member in the positions.

Respectfully submitted,

Glenn Rodden
City Administrator

CERTIFICATE

DIRECTOR # 2

KANSAS MUNICIPAL ENERGY AGENCY BOARD OF DIRECTORS

This Certificate duly documents the appointment of a ***Director #2*** to serve on the Board of Directors of the Kansas Municipal Energy Agency (KMEA) as provided for in Section 5.1 of the Agency's Bylaws.

I, the undersigned City Clerk of the City of _____, Kansas, a member of KMEA, do hereby certify that at a meeting of the City Governing Body duly held on the _____ day of _____, 2014;

Name: _____

Title (if applicable): _____

who resides within the territory served by the City's electric utility, was appointed to serve on the KMEA Board of Directors for a two (2) year term beginning May 01, 2014 and expiring on April 30, 2016.

I further certify that the foregoing appointment is reflected in the official Minutes of the Governing Body of the City for the meeting on the date indicated above.

This certificate is given this _____ day of _____, 2014.

City Clerk

_____, Kansas

