



119 North Hersey Avenue
P.O. Box 567
Beloit, Kansas 67420
Phone: 785-738-3551
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www.beloitks.org

CITY COUNCIL AGENDA

Tuesday, February 4, 2014
7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report
 - 1. Isle of Lights Annual Report

4. PUBLIC COMMENT

5. CONSENT AGENDA

- A. 1/21/2014 City Council Meeting Minutes
- B. Appropriations 2A

6. ORDINANCES

- A. Ordinance 2139 Amending Minimum Housing Code
- B. Ordinance 2140 Snow Removal Routes
- C. Ordinance 2141 Environmental Code

7. RESOLUTIONS

- A. None

8. FORMAL ACTIONS

- A. Rental Registration Form
- B. Water Pump Bid
- C. Water Pipe Bid
- D. Sewer Pipe Bid
- E. Resignation Letter

9. CLOSED SESSION

- A. Attorney-Client Privileged Information

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

2. DISCUSSION ITEMS

- A. Health Insurance Renewal
- B. Code Codification Reviewing Chapters 12, 13, & 16
- C. Loading Zone

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
		<u>Account#</u>	<u>Work Order</u>			<u>Description</u>			<u>Debit</u>	<u>Credit</u>
486	KDHE-BUREAU OF WATER (continued)									
56798		52-41-3000		2/6/2014	20.00	1/24/14		16070		Posted
						CLASS 2 CERTIFICATION RENEWAL			20.00	0.00
56805		51-45-9802		2/6/2014	17,593.57	2760		17523		Posted
						AMR LOAN PROJECT 2760			13,339.29	0.00
						AMR LOAN PROJECT 2760			4,254.28	0.00
									<u>17,593.57</u>	<u>0.00</u>
1887	KMEA GRDA OPERATING FUND									
56821		53-41-6220		2/6/2014	86,652.38	GRDA-BE-14-02		17323		Posted
						GRDA POWER FOR FEBRUARY			86,652.38	0.00
2140	KMEA RESERVE FUND									
56822		53-41-5410		2/6/2014	878.00	KMEA-BL-14-01		17326		Posted
						KMEA ANNUAL DUES FOR 2014			878.00	0.00
56823		53-41-5410		2/6/2014	1,524.20	KMEA-DF-BL-14-0		17327		Posted
						2014 REGULATORY AND DISPUTE FUNI			1,524.20	0.00
556	KMEA WAPA OPERATING FUND									
56824		53-41-6220		2/6/2014	18,724.18	WAPA-BL-14-01		17314		Posted
						WAPA POWER FOR JANUARY			18,724.18	0.00
395	KRIZ-DAVIS CO									
56850		53-43-6000		2/6/2014	205.42	S100772623.001		15863		Posted
						SILICONE WIPES			205.42	0.00
805	KRONE'S SERVICE CENTER, INC									
56811		10-13-4310		2/6/2014	165.00	10749		18754		Posted
						WRECKER SERVICE			165.00	0.00
2289	PAT KRUSE									
56803		10-15-2911		2/6/2014	90.00	1/21/14		15745		Posted
						WORK BOOTS REIMBURSEMENT			90.00	0.00
8792	MCCHESENEY DEREK									
56772		53-00-2040		2/6/2014	150.18	1/31/2014				Posted
						Deposit refunded for 519 ROOSEVELT S.			150.00	0.00
						Deposit interest refunded for 519 ROOSEV			0.18	0.00
									<u>150.18</u>	<u>0.00</u>
424	MCHENRY ELECTRIC & SUPPLY									
56852		53-43-4310		2/6/2014	48.15	010465		15884		Posted
						FILTERS			48.15	0.00
1160	MID STATES ENERGY WORKS INC									
56825		53-41-3000		2/6/2014	430.00	4201		17328		Posted
									430.00	0.00
459	MISSISSIPPI LIME CO									
56827		51-41-6170		2/6/2014	5,047.05	1124164		15563		Posted
						LIME			5,047.05	0.00
470	MITCHELL COUNTY SOLID WASTE									
56820		53-41-4360		2/6/2014	6.00	021353		17322		Posted
						OLD SHELVES			6.00	0.00
56834		52-41-3000		2/6/2014	8.00	03168		15229		Posted
						DISPOSAL OF SCREENINGS			8.00	0.00
56846		51-43-3000		2/6/2014	30.00	021386		17180		Posted
						LANDFILL			30.00	0.00
342	MUNICIPAL SUPPLY INC. OF NEBRASKA									
56847		51-43-6000		2/6/2014	589.16	0551301-IN		17179		Posted
						ROUND FOAM PAD			589.16	0.00
499	NCKTC									
56840		10-15-2400		2/6/2014	1,600.00	2206		15746		Posted
						CDL TUITION & TRUCK FEE			1,600.00	0.00
827	NETWORKS PLUS									
56817		10-13-3360		2/6/2014	265.00	145121		18761		Posted
						SERVICE CONTRACT			265.00	0.00

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City of Beloit

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	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>
827	NETWORKS PLUS (continued)									
56860	2/6/2014	2/6/2014		300.00						Posted
	10-11-3360					145118 SERVICE CONTRACT			265.00	0.00
	10-11-3360					145083 SERVICE CONTRACT			35.00	0.00
									300.00	0.00
2706	LOGAN NICKELSON									
56855	2/6/2014	2/6/2014		219.97	1/28/14		18812			Posted
	10-12-3320					RESTITUUTION FOR DAMAGE TO PROF			219.97	0.00
517	PDQ EMERGENCY PRODUCTS									
56816	2/6/2014	2/6/2014		57.35	18479		18760			Posted
	10-13-2911					UNIFORMS - WILSON			57.35	0.00
527	PIERCE ELECTRONICS									
56833	2/6/2014	2/6/2014		88.00	27453		15882			Posted
	53-41-3000					RADIO CHECKS			88.00	0.00
526	RODNEY PILCHER									
56844	2/6/2014	2/6/2014		90.00	1/29/14		15751			Posted
	10-15-2911					BOOT ALLOWANCE			90.00	0.00
534	PORT LIBRARY									
56776	2/6/2014	2/6/2014		90,489.62	1-30-14		17105			Posted
	22-00-3200					PROPERTY TAX DISBURSEMENT			90,489.62	0.00
1118	PROTECTIVE EQUIPMENT TESTING LABORATORY									
56829	2/6/2014	2/6/2014		3,144.75	41877		15878			Posted
	53-43-4310					TESTING OF TRUCKS			3,144.75	0.00
1335	PUR O ZONE									
56859	2/6/2014	2/6/2014		3,079.37			17113			Posted
	10-11-4300					598297 CLEANINNG/PAPER SUPPLIES F			2,997.10	0.00
	10-11-4300					598298 CLEANINNG/PAPER SUPPLIES F			82.27	0.00
									3,079.37	0.00
559	RELIABLE OFFICE SUPPLIES									
56831	2/6/2014	2/6/2014		445.75			18811			Posted
	10-12-6110					FDM50500 OFFICE SUPPLIES			356.99	0.00
	10-13-6110					FDM50501 OFFICE SUPPLIES			88.76	0.00
									445.75	0.00
1948	ROTARY INTERNATIONAL BELOIT									
56807	2/6/2014	2/6/2014		64.50	1578		16067			Posted
	51-41-5410					DUES AND FEES			64.50	0.00
575	SAGE PRODUCTS									
56832	2/6/2014	2/6/2014		271.16	0051198-IN		15880			Posted
	53-43-6000					MULTI-TORK			271.16	0.00
593	SCHNELL & PESTINGER									
56797	2/6/2014	2/6/2014		499.00	61883		17333			Posted
	53-41-4360					CLOTHES DRYER			499.00	0.00
2705	AUSTIN SLAUGHTER									
56856	2/6/2014	2/6/2014		750.00	1/23/14		18809			Posted
	10-12-3320					RESTITUUTION DUE FROM 201300407			750.00	0.00
628	SOLOMON VALLEY VET HOSPITAL PA									
56818	2/6/2014	2/6/2014		198.50	219646		18808			Posted
	10-12-3320					RESTITUUTION ON CASE Z01300199			198.50	0.00
639	RON SPORLEDER									
56843	2/6/2014	2/6/2014		170.25	1/27/14		15874			Posted
	53-43-5800					MILEAGE AND MEALS			170.25	0.00
84	ST JOHN'S SCHOOL - CROSSWALK GUARD									
56795	2/6/2014	2/6/2014		90.00	1-31-14		17109			Posted
	10-13-3000					JANUARY 2014 CROSSWALK			90.00	0.00
9129	STAGGS MICHELLE									
56774	2/6/2014	1/31/2014		106.78						Posted
	53-00-2040					Deposit refunded for 301 W MAIN #3 (Cus			106.78	0.00

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City of Beloit

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<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	<u>Debit</u>	<u>Credit</u>	
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>							
643	STANION WHSE ELECTRIC COMPANY (continued)										
56854	2/6/2014	2/6/2014	1,449.38	3566453-00		15881		Posted			
	53-43-6000			MILB U2594-X					1,449.38	0.00	
697	USD 273										
56794	2/6/2014	1/30/2014	323.00	1/31/14		17108		Posted			
	10-13-3000			JAN 2014 CROSSWALK					323.00	0.00	
2629	WAGeworks										
56857	2/6/2014	2/6/2014	77.00	125AI0292772		17111		Posted			
	10-11-3000			FSA MONTHLY ADMIN FEES					77.00	0.00	
728	WEIS FIRE & SAFETY EQUIPMENT CO. INC.										
56839	2/6/2014	2/6/2014	213.00	135935		15749		Posted			
	10-15-3000			ANNUAL FIRE EXT SERVICES					213.00	0.00	
56845	2/6/2014	2/6/2014	47.00	135936		15750		Posted			
	10-22-6000			ANNUAL FIRE EXT SERVICES					47.00	0.00	
9315	WINKEL SIERRA										
56775	2/6/2014	1/31/2014	9.74					Posted			
	53-00-2040			Deposit refunded for 113 1/2 E 8TH (Custc					9.74	0.00	
			250,676.85	61 Non-voided payables listed.							

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 2/6/2014
 Ending: 2/6/2014
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

BELOIT CITY COUNCIL MEETING MINUTES
January 21, 2014

The Beloit City Council met in regular session on January 21, 2014 in the Council Chamber. Mayor Tom Naasz called the meeting to order at 7:00 p.m. City Council members in attendance were, Lloyd Littrell, Pat Struble, Kent Miller, Bob Richard, Robert Petterson, Matt Otte, Frank Delka, and Rick Brown. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Lynn Miller, Kendal Francis, Ron Sporleder, Dave Elam, Heather Hartman, Chris Jones, and Mike Haeffele.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Richard thanked everybody for coming to the Rotary chili feed. Councilor asked who was liable for sidewalks downtown.

City Administrator Glenn Rodden reported on the following: 1. Going to meet with the Human Society next week about animal control issues. 2. There will be a pre-construction meeting with the contractors for the sewer lift station at North Campus Tuesday, January 28th. 3. There is a meeting scheduled February 20th with the Comprehensive Planning Committee. 4. The Blue Cross Blue Shield representative came Monday to go over the city's health insurance renewal. The city will have two options and the premiums are steady from last year.

The Consent Agenda consisted of January 7, 2013 Council Meeting Minutes, and appropriations 1B. A motion was made by Councilor Otte and seconded by Councilor Struble to approve the Consent Agenda in its entirety. Roll call vote yeas: Delka, Struble, Petterson, Brown, Littrell, Miller, Otte, and Richard. Nays: None.

Ordinance 2138 Re-Zone for Sonic was presented to Council for approval. Ordinance 2138 would allow the re-zone of property located near the existing Sonic Drive-In on Highway 24 from A-1 Agriculture to C-2 Commercial. A motion was made by Councilor Brown and seconded by Councilor Petterson to approve Ordinance 2138 Re-Zone for Sonic. Roll call vote yeas: Petterson, Brown, Littrell, Richard, Delka, Struble, Miller, and Otte, and. Nays: None. Motion carried 8-0.

Resolution 2014-2 Amendment to 2014 Fee Schedule was presented to Council for approval. Resolution 2014-2 is adding rental registration fees to the 2014 fee schedule. A motion was made by Councilor Richard and seconded by Councilor Struble to approve Resolution 2014-2 Amendment to 2014 Fee Schedule. Roll call vote yeas: Richard, Struble, Otte. Nays: Delka, Petterson, Brown, and Miller. Littrell abstained from voting. Motion failed 3-5.

Staff is recommending that Council approve the rental checklist. A motion was made by Councilor Petterson and seconded by Councilor Brown to table the rental registration. Councilor Petterson and Councilor Brown withdrew their motion. A motion was made by Councilor Richard and seconded by Councilor Struble to approve the rental registration checklist. Roll call vote yeas: Petterson, Brown, Richard, Struble, and Otte. Nays: Delka and Miller. Littrell abstained. Motion carried 6-2. Nays: Delka and Miller.

Staff is recommending that Council approve hiring a contractor to crush concrete debris from the North Campus not to exceed \$23,000.00. A motion was made by Councilor Miller and seconded by Councilor Petterson to approve hiring a contractor to crush concrete debris from the North Campus not to exceed \$23,000.00. Motion carried 8-0. Nays: None.

A motion was made by Councilor Otte and seconded by Councilor Petterson to go into closed session for non-elected personal with City Attorney Katie Cheney, City Administrator Glenn Rodden, Chief of Police Dave Elam, and Kurt Reed for a period of 10 minutes. Time Started 7:55 pm. Ended 8:05 pm. No decisions were made in closed session.

A motion was made by Councilor Brown and seconded by Councilor Delka to Adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 8:05 p.m.

The work session began at 8:06 p.m. City Council members in attendance were, Frank Delka, Bob Richard, Kent Miller, Rick Brown, Pat Struble, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Chris Jones, Mike Haeffele, and Heather Hartman.

Director of Transportation Mike Haeffele recommended that Council consider adopting a downtown parking/snow route ordinance for next meeting.

Code Enforcement Officer Chris Jones went over chapters nine, ten, and eleven reviewing the code codification.

Work Session adjourned 8:46 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 4, 2014	ORDINANCE 2139 AMENDMENT FOR MINIMUM STANDARD FOR HOUSING		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2139.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

This is the minimum housing code that the council discussed earlier this year. Passing this amendment allows the city code enforcement officer to perform bi-annual inspections of rental properties.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2139

AN ORDINANCE SUPPLEMENTING ORDINANCE NO. 2091 BY SUPPLEMENTING AND AMENDING THE RENTAL REGISTRATION AND INSPECTION PORTION OF THE MINIMUM STANDARD FOR HOUSING AND PREMISES CODE FOR THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Section 8 of Ordinance 2091 is hereby supplemented and amended as follows:

Section 8. REGISTRATION AND INSPECTION OF RENTAL PROPERTIES; ACCESS.

- (a) For the purpose of determining compliance with the provisions of this ordinance, an annual registration program of all residential rental properties in the City of Beloit is hereby established. Every owner of residential rental property shall register annually each property between December 1 and January 31 by completing an Annual Registration Form and paying any fee associated with such annual registration. Failure to properly register each rental property within the designated annual registration period shall be a violation of city code. Violators may be issued a citation and upon conviction be fined not less than \$25 nor more than \$100 per violation. Each property that is not properly registered shall constitute an additional or separate violation.
- (b) The public Code Enforcement Officer or his or her authorized representative is hereby authorized to make one bi-annual inspection and/or an additional inspection upon changing of occupants of any designated rental unit within the City of Beloit to determine the condition, use, and occupancy of the rental unit. This requirement is applicable to existing rental properties.
- (c) The owner or owner's representative shall give the Code Enforcement Officer, or his or her authorized representative, during reasonable hours, free access to each rental dwelling, dwelling unit, and rooming unit, and its premises, for the purpose of such inspection, examination and survey after identification by proper credentials.
- (d) Every occupant of a rental dwelling unit shall give the owner thereof, or his or her authorized agent or employee, access to any part of such dwelling, or its premises, at all reasonable times, for the purpose of making such repairs or alterations as are necessary to effect compliance with the provisions of this ordinance or with any rule or regulation adopted and promulgated, or any order issued pursuant to the provisions of this ordinance.

Section 2: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 4th day of February, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 4, 2014	ORDINANCE 2140 SNOW REMOVAL ROUTES		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2140.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

Passing this ordinance establishes snow removal routes in the city.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2140

AN ORDINANCE OF THE CITY OF BELOIT, KANSAS, RELATING TO THE PROHIBITION OF PARKING OF VEHICLES ON DESIGNATED SNOW ROUTES WITHIN THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Establishment of Snow Routes. The following streets are hereby established as snow routes with the City of Beloit, Kansas:

- (1) Mill Street, from railroad tracks to 3rd Street
- (2) South Street, from Hersey Street to Mill Street
- (3) Court Street, from Campbell Street to Chestnut Street
- (4) Main Street, from Campbell Street to Chestnut Street
- (5) 2nd Street, from Hersey Street to Bell Street
- (6) Bell Street, from Main Street to 2nd Street

Section 2: Vehicle Defined; Prohibition of Parking along Snow Routes.

- (a) As used in this ordinance, "vehicle" shall mean every device, licensed or unlicensed, upon or by which any person or property is or may be transported, whether such device be in running condition or not.
- (b) It shall be unlawful to park a vehicle on, or fail to remove a parked vehicle from, any street designated as a snow route:
 - (1) Between the hours of 2:00 a.m. and 6:00 a.m., every day, regardless of whether snow, sleet or ice is present, between November 15 and March 15; or
 - (2) Between the hours of 2:00 a.m. and 6:00 a.m., on any other date, when the City Administrator, or his designee, determines that snow, sleet or freezing rain is forecasted and determines that conditions exist which may require snow removal or street treatment operations, in which case, the City Administrator, or his designee, shall cause appropriate notice thereof to be given through the local press, radio, or other media.

Section 3: Removal of Vehicles; Penalties

- (a) Any vehicle parked in violation of this ordinance may be towed and impounded by members of the Beloit Police Department. All costs and fees associated with such towing and impoundment are the sole responsibility of the vehicle owner.
- (b) The owner of any vehicle parked in violation of this ordinance may be charged with violation of this ordinance, issued a traffic citation, and subject to a fine of twenty dollars (\$20.00), plus any towing and impoundment fees.

Section 4: Signage. Signage declaring the designated snow routes shall be posted by the City on the designated routes.

Section 5: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 4th day of February, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 4, 2014	ORDINANCE 2141 ENVIRONMENTAL CODE		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2141.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

Passing this ordinance allows the city code enforcement officer to address dilapidated buildings in the city limits.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2141

AN ORDINANCE AMENDING CHAPTER VII, ARTICLE 2 OF THE BELOIT CITY CODE BY MAKING CERTAIN ACTS UNLAWFUL WHICH ARE INJURIOUS TO THE HEALTH, SAFETY, WELFARE, AND AESTHETIC CHARACTERISTICS OF THE NEIGHBORHOODS OF THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Chapter VII, Article 2 of the Beloit City Code is hereby amended as follows:

7-201. LEGISLATIVE FINDING OF FACT. The governing body has found that there exists within the city unsightly and hazardous conditions due to: dilapidation, deterioration or disrepair of walls, siding, fences or structure exteriors; accumulations increasing the hazards of accidents or other calamities; structural defects; uncleanness; unsightly stored or parked material, equipment, supplies, machinery, vehicles or parts thereof. Such conditions are inimical to the general welfare of the community in that they have a blighting influence on the adjoining properties, the neighborhood and the city, or are injurious to the health and safety of the residents of the city. The governing body desires to promote the public health, safety and welfare by the repair, removal, abatement, and regulation of such conditions in the manner hereafter provided.

7-202. PURPOSE. The purpose of this ordinance is to protect, preserve, upgrade, and regulate the environmental quality of industrial, commercial and residential neighborhoods in this city, by outlawing conditions which are injurious to the health, safety, welfare or aesthetic characteristics of the neighborhoods and to provide for the administration and enforcement thereof.

7-203. RULES OF CONSTRUCTION. For the purpose of this ordinance, the following rules of construction shall apply:

- (1) Any part thereof - Whenever the words premises, structure, building or yard are used they shall be construed as though they were followed by the words "or any part thereof."
- (2) Gender - Words of gender shall be construed to mean neuter, feminine or masculine, as may be applicable.
- (3) Number - Words of number shall be construed to mean singular or plural, as may be applicable.
- (4) Tense - Words of tense shall be construed to mean present or future, as may be applicable.
- (5) Shall - The word shall is mandatory and not permissive.

7-204. DEFINITIONS. The words and phrases listed below when used in this ordinance shall have the following meanings:

- (1) Abandoned Motor Vehicle - any motor vehicle which is not currently registered or tagged pursuant to K.S.A. 8-126 to 8-149 inclusive, as amended; or parked in violation of the ordinance; or incapable of moving under its own power; or in a junked or wrecked condition.
- (2) Accessory Structure - a secondary structure detached from the principal structure but on the same premises, including, but not limited to, garages, sheds, barns, or outbuildings.

- (3) Commercial or Industrial - used or intended to be used primarily for other than residential purposes.
- (4) Dilapidation, Deterioration or Disrepair - shall mean any condition characterized by, but not limited to: holes, breaks, rot, decay, crumbling, cracking, peeling or flaking paint, rusting, or other evidence of physical damage, neglect, lack of maintenance, excessive use or weathering.
- (5) Exterior - those parts of a structure which are exposed to the weather or subject to contact with the elements; including, but not limited to: sidings, facings, veneers, masonry, roofs, foundations, porches, screens, shutters, windows, doors or signs.
- (6) Garbage - without limitation any accumulation of animal, fruit or vegetable waste matter that results from the handling, preparation, cooking, serving, delivering, storage, or use of foodstuffs.
- (7) Person - any individual, individuals, corporation, partnership, unincorporated association, other business organization, committee, board, trustee, receiver, agent or other representative who has charge, care, control or responsibility for maintenance of any premises, regardless of status as owner, renter, tenant or lessee, whether or not in possession.
- (8) Premises - any lot, plot or parcel of land including the structures thereon. Premises shall also mean any lot, plot or parcel of land without any structures thereon.
- (9) Refuse - garbage and trash.
- (10) Residential - used or intended to be used primarily for human habitation.
- (11) Structure - anything constructed or erected which requires location on the ground or is attached to something having a location on the ground including any appurtenances belonging thereto.
- (12) Trash - combustible waste consisting of, but not limited to: papers, cartons, boxes, barrels, wood, excelsior, furniture, bedding, rags, leaves, yard trimmings, or tree branches and non-combustible waste consisting of, but not limited to: metal, tin, cans, glass, crockery, plastics, mineral matter, ashes, clinkers, or street rubbish and sweepings.
- (13) Weathered - deterioration caused by exposure to the elements.
- (14) Yard - the area of the premises not occupied by any structure.

7-205. PUBLIC OFFICER. The governing body shall designate a public officer to be charged with the administration and enforcement of this ordinance.

7-206. ENFORCEMENT STANDARDS. No person shall be found in violation of this ordinance unless the public officer, after a reasonable inquiry and inspection of the premises, believes that conditions exist of a quality and appearance not commensurate with the character of the neighborhood. Such belief must be supported by evidence of a level of maintenance significantly below that of the rest of the neighborhood. Such evidence shall include conditions declared unlawful under Section 7-207 but shall not include conditions which are not readily visible from any public place or from any surrounding private property.

7-207. UNLAWFUL ACTS. It shall be unlawful for any person to allow to exist on any residential, commercial or industrial premises, conditions which are injurious to the health, safety or general welfare of the residents of the community or conditions which are detrimental to adjoining property, the neighborhood or the city. For the purpose of fair and efficient enforcement and administration, such unlawful conditions shall be classified as follows:

- (a) Exterior conditions (yard) shall include, but not be limited to, the scattering over or the parking, leaving, depositing or accumulation on the yard of any of the following:

- (1) lumber, wire, metal, tires, concrete, masonry products, plastic products, supplies, equipment, machinery, auto parts, junk or refuse;
- (2) abandoned motor vehicles; or
- (3) furniture, stoves, refrigerators, televisions, sinks, bicycles, lawn mowers, or other such items of personal property.
- (4) nauseous substances, carcasses of dead animals or places where animals are kept in an offensive manner.

(b) Exterior conditions (structure) shall include, but not be limited to, deteriorated, dilapidated, or unsightly:

- (1) exteriors of any structure;
- (2) exteriors of any accessory structure; or
- (3) fences, walls, or retaining walls.

7-208. ORDER OF VIOLATION. (a) The governing body, or its designee, shall serve upon the owner, any agent of the owner of the property or any other person, corporation, partnership or association found by the public officer to be in violation of Section 7-207 an order stating the violation. The order shall be served on the owner or agent of such property by certified mail, return receipt requested, or by personal service. If the property is unoccupied and the owner is a nonresident, then by mailing the order by certified mail, return receipt requested, to the last known address of the owner.

(b) If the owner or the agent of the owner of the property has failed to accept delivery or otherwise failed to effectuate receipt of a notice or order sent pursuant to this section during the preceding twenty-four month period, the governing body of the city may provide notice of the issuance of any further orders to abate or remove a nuisance from such property or provide notice of the order by such methods including, but not limited to, door hangers, conspicuously posting notice of such order on the property, personal notification, telephone communication or first class mail. If the property is unoccupied and the owner is a nonresident, notice provided by this section shall be given by telephone communication or first class mail. The order shall state:

(a) The condition which has caused the violation of this ordinance; and

(b) That the person in violation shall have:

- (1) 10 days from the receipt of the order to alleviate the exterior conditions (yard) violation; and/or;
- (2) 45 days from the receipt of the order to alleviate the exterior conditions (structure) violation; or in the alternative to subsections (1) and (2) above,
- (3) 10 days from the receipt of the order, plus any additional time granted under subsection (c), to request, as provided in Section 7-211 a hearing before the governing body or its designated representative on the matter; and;

(c) Provided, however, that the governing body, or its designee, shall grant one or more extensions to the time periods stated in subsections (2) and (3), above, if the owner or agent of the property demonstrates that due diligence is being exercised in the abatement of the conditions which have caused the violation of this ordinance; and,

(d) That failure to alleviate the condition or to request a hearing may result in prosecution under Section 7-209 and/or abatement of the condition by the city according to Section 7-210 with the costs assessed against the property under Section 7-213. (K.S.A. 12-1617e)

7-209. PENALTY. The public officer may file a complaint in the municipal court against any person found to be in violation of Section 7-207, provided however, that such person shall first have been sent a notice as provided in Section 7-208 and that the person has neither alleviated the conditions causing the alleged violation nor requested a hearing before the governing body within the time periods specified in Section 7-208. Upon such complaint in the municipal court, any person found to be in violation of Section 7-207 shall upon conviction be punished by a fine of not less than \$50 nor more than \$100, or by imprisonment, for not more than 30 days, or by both such fine and imprisonment, for each offense. For the purposes of this ordinance, a separate offense shall be deemed committed on each day during or on which such violation is permitted to exist.

7-210. ABATEMENT. In addition to, or as an alternative to prosecution as provided in Section 7-209, the public officer may seek to remedy violations of this ordinance in the following manner. If a person to whom an order has been served pursuant to Section 7-208 has neither alleviated the conditions causing the alleged violation nor requested a hearing before the governing body within the time periods specified in Section 7-208, the public officer may present a resolution to the governing body for adoption authorizing the public officer or other agents of the city to abate the conditions causing the violation at the end of 10 days after passage of the resolution. The resolution shall further provide that the costs incurred by the city shall be charged against the lot or parcel of ground on which the nuisance was located as provided in Section 7-213.

A copy of the resolution shall be served upon the person in violation in one of the following ways:

- (a) Personal service upon the person in violation;
- (b) Certified mail, return receipt requested; or
- (c) In the event the whereabouts of such person are unknown and the same cannot be ascertained in the exercise of reasonable diligence, an affidavit to that effect shall be made by the public officer and filed with the city clerk, and the serving of the resolution shall be made by publishing the same once each week for two consecutive weeks in the official city newspaper and by posting a copy of the resolution on the premises where such condition exists.
- (d) If the owner or the agent of the owner of the property has failed to accept delivery or otherwise failed to effectuate receipt of a notice or order sent pursuant to this section during the preceding twenty-four month period, the governing body of the city may provide notice of the issuance of any further orders to abate or remove a nuisance from such property or provide notice of the order by such methods including, but not limited to, door hangers, conspicuously posting notice of such order on the property, personal notification, telephone communication or first class mail. If the property is unoccupied and the owner is a nonresident, notice provided by this section shall be given by telephone communication or first class mail

7-211. HEARING. If a hearing is requested within the 10 day period as provided in Section 7-208 such request shall be made in writing to the governing body. Failure to make a timely request for a hearing shall constitute a waiver of the person's right to contest the findings of the public officer. The hearing shall be held by the governing body or its designated representative as soon as possible after the filing of the request therefor, and the person shall be advised by the city of the time and place of the hearing at least five days in advance thereof. At any such hearing, the person may be represented by counsel, and the person and the city may introduce such witnesses and evidence as is deemed necessary and proper by the governing body or its designated representative. The hearing need not be conducted according to the formal rules of evidence.

Upon conclusion of the hearing, the findings of the governing body or its designated representative shall be prepared in resolution form, adopted by the governing body, and the resolution shall be served upon the person in the manner provided in Section 7-210.

7-212. APPEALS. Any person affected by any determination of the governing body under Sections 7-210 or 7-211 may appeal such determination in the manner provided by K.S.A. 60-2101.

7-213. COSTS ASSESSED. If the city abates or removes the nuisance pursuant to Section 7-210, the city shall give notice to the owner or his or her agent by certified mail, return receipt requested, of the total cost of the abatement or removal incurred by the city. The notice shall also state that the payment is due within 30 days following receipt of the notice. The city also may recover the cost of providing notice, including any postage, required by this section. The notice shall also state that if the cost of the removal or abatement is not paid within the 30-day period, the cost of the abatement or removal shall be collected in the manner provided by K.S.A. 12-1,115, and amendments thereto, or shall be assessed as special assessments and charged against the lot or parcel of land on which the nuisance was located and the city clerk, at the time of certifying other city taxes, shall certify the unpaid portion of the costs and the county clerk shall extend the same on the tax rolls of the county against such lot or parcel of land and it shall be collected by the county treasurer and paid to the city as other city taxes are collected and paid. The city may pursue collection both by levying a special assessment and in the manner provided by K.S.A. 12-1,115, and amendments thereto, but only until the full cost and applicable interest has been paid in full.

7-214. CONSTRUCTION. Nothing in this ordinance shall be construed to abrogate or impair the powers of the courts or of any department of the city to enforce any provisions of its laws nor to prevent or punish violations thereof. The powers conferred by this ordinance shall be in addition to and supplemental to the powers conferred by the Kansas Constitution, by any other law or by ordinance.

Section 2: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 4th day of February, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 4, 2014	RENTAL REGISTRATION FORM		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the recommended rental registration form.

FISCAL NOTE:

- There is no direct cost associated with approval of this item.

DISCUSSION:

Passing the minimum housing checklist will allow Code Enforcement Officer Chris Jones to enforce Ordinance 2091 that was passed in August 2011, and the amended Ordinance 2139 that was presented at this meeting.

Respectfully submitted,

Glenn Rodden
City Administrator

119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3555
Fax No (785) 738-2517
Email cjones@beloitks.org

RESIDENTIAL RENTAL REGISTRATION FORM

Registration Type: Initial Renewal Information update

Rental Property Address: _____

Property Type: Single-Family* No. of Tenants _____
 Mobile/Manufactured Home No. of Tenants _____
 Duplex No. of Tenants on each side ____
 Apartment Bldg. No. of Apartments _____ No. of Tenants in each apt _____

** Family is defined as one or more persons related by blood, marriage or adoption, living together as a single housekeeping unit; or a group of not more than four (4) unrelated persons living together as a single housekeeping unit.*

Property Owner: _____

Property Owner Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone Number: _____ Mobile Phone Number: _____

E-mail address: _____

Local Contact Name*: _____ Phone Number: _____

**Required if owner does not reside within 30 miles of the City of Beloit City.*

Company (if applicable): _____

Local Contact Address: _____

City: _____ State: _____ Zip Code: _____

E-mail address: _____

FEES: \$00.00 per single rental unit property.

Please make checks payable to	The City of Beloit Attn: Rental Registration P.O. Box 567 Beloit, Ks. 67420	www.beloitks.org Office: 785/738-3553 Fax: 785/738-2517 E-mail: cjones@beloitks.org
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Penalties for failure to register a rental property: Properties determined to be unregistered rental properties during the first three-month registration, will receive a warning and are required to register the property within ten (10) business days. Properties found to be unregistered rental properties after the first three months of this program's implementation, the Property Owner(s) could receive a citation and will be required to register the property within ten (10) business days.

The applicant certifies that the facts stated herein and attached hereto are true and correct.

Signature: _____
 Owner / Local Contact Date

Note: Local contact cannot be on the lease and must reside within 30 miles of the City of Beloit City. Local contact must retain name and contact information for all persons listed on the current lease and present information the Administrator upon request.

Land of the Kansas Post Rock

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 4, 2014	WATER PUMP BID		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Water Plant Department		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the bid from Douglas Pump Service.

FISCAL NOTE:

- The cost of this item is \$19,969.00
- Funding for this item is available in line item 51-41-7490.

BIDS RECEIVED:

<u>COMPANY</u>	<u>Bid</u>	<u>PRICE</u>
Douglas Pump Service		\$19,969.00
Pump & Power Equipment Inc.		\$28,454.00
Ray Lindsey Inc.		\$32,797.00
Gibson Industrial Control		No Bid
Boettcher's Supply Inc.		No Bid

DISCUSSION:

Respectfully submitted,

Glenn Rodden
City Administrator

215 S. Chestnut
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2275
Fax No (785) 738-6401
beloitwp@nckcn.com

TO: Glenn Rodden, City Administrator

FROM: Kendal Francis, Director of Water / Wastewater Operations

RE: High Service Pump

DATE: January 31, 2014

We recently requested bids for the purchase of a new high service pump and variable frequency drive at the water treatment plant. We received the following bids.

Contacted Bidders:

1. Douglas Pump Service - \$19,969.00
2. Pump & Power Equipment Inc. - \$28,454.00
3. Ray Lindsey Inc. - \$32,797.00
4. Gibson Industrial Control - No Bid
5. Boettcher's Supply Inc. - No Bid

Initially the price difference concerned me. However, after thorough review of the bids and contacting each bidder, I am confident that the equipment offered by Douglas Pump Service will provide years of excellent service. Additionally, we have worked with Douglas Pump for many years and they have always provided exceptional results.

Therefore, I request that we accept the bid from Douglas Pump Service in the amount of \$19,969.00. We have budgeted for this project in line 51-41-7490, in the amount of \$50,800. The current balance of which is \$50,800.

Thank you for your consideration of this matter.

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
February 4, 2014	WATER PIPE BID		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Water Systems Department		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the bid from Municipal Supply Inc.

FISCAL NOTE:

- The cost of this item is \$89,419.06.
- Funding for this type of item is available in line item 30-00-8100.

BIDS RECEIVED:

<u>COMPANY</u>	<u>Bid</u>	<u>PRICE</u>
Municipal Supply Inc.		\$89,419.06
HD Supply Waterworks LTD		No Bid
Wichita Winwater Works		No Bid

DISCUSSION:

Respectfully submitted,

Glenn Rodden
City Administrator

215 S. Chestnut
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2275
Fax No (785) 738-6401
beloitwp@nckcn.com

TO: Glenn Rodden, City Administrator

FROM: Kendal Francis, Director of Water / Wastewater Operations

RE: Water Pipe & Fittings – Silver Fox Estates, Ellenz Addition & South Street

DATE: January 31, 2014

We recently requested bids for the purchase of water pipe and fittings for the completion of three separate projects; Silver Fox Estates, Ellenz Addition and South Street. We received the following bids.

Contacted Bidders:

1. Municipal Supply Inc. – \$89,419.06
2. Wichita Winwater Works – No Bid
3. HD Supply – No Bid

I request that we accept the bid from Municipal Supply Inc. in the amount of \$89,419.06. I have budgeted for these projects in line 30-00-8100, in the amount of \$150,000. The current balance of which is \$150,000.

Please note that material costs associated with the Ellenz addition will be reimbursed by the developer.

Thank you for your consideration of this matter.

REQUEST FOR COUNCIL ACTION

DATE:

February 4, 2014

TITLE:

SEWER PIPE BID

ORIGINATING DEPARTMENT:

Sewer Systems Department

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that the Council approve the bid from Municipal Supply Inc.

FISCAL NOTE:

- The cost of this item is \$4,063.36
- Funding for this type of item is available in line item 30-00-8200.

BIDS RECEIVED:

<u>COMPANY</u>	<u>Bid</u>	<u>PRICE</u>
Municipal Supply Inc.		\$4,063.36
HD Supply Waterworks LTD		No Bid
Wichita Winwater Works		No Bid

DISCUSSION:

Respectfully submitted,

Glenn Rodden
City Administrator

215 S. Chestnut
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2275
Fax No (785) 738-6401
beloitwp@nckcn.com

TO: Glenn Rodden, City Administrator

FROM: Kendal Francis, Director of Water / Wastewater Operations

RE: Sewer Pipe & Fittings – Airport and Ellenz Addition

DATE: January 31, 2014

We recently requested bids for the purchase of sewer pipe and fittings for the completion of two separate projects; Airport Hangar and the Ellenz Addition. We received the following bids.

Contacted Bidders:

1. Municipal Supply Inc. – \$4,063.36
2. Wichita Winwater Works – No Bid
3. HD Supply – No Bid

I request that we accept the bid from Municipal Supply Inc. in the amount of \$4,063.36. I have budgeted for these projects in line 30-00-8200, in the amount of \$450,000. The current balance of which is \$450,000.

Please note that material costs associated with the Ellenz addition will be reimbursed by the developer.

Thank you for your consideration of this matter.

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
February 4, 2014	WATER AND WASTE-WATER DIRECTOR RESIGNATION LETTER
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Water and Waste-Water	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend, with great regret, that the city council accept the attached resignation letter submitted by Kendal Francis. I would also recommend that the council appoint Adam Mosher as interim Water and Wastewater Director. I also recommend that the city council appoint a search committee consisting of the city administrator, the mayor, and two council members.

FISCAL NOTE:

- There is no cost associated with this act.

DISCUSSION:

Kendal has decided, after 23 years of service with the City of Beloit, to accept the city administrator position with the City of Lakin, Kansas. Her last day with the City of Beloit will be March 1, 2014. Kendal will be greatly missed by the city staff and the entire community.

Respectfully submitted,

Glenn Rodden
City Administrator

January 31, 2014

Tom Naasz, Mayor
City of Beloit
119 North Hersey
Beloit, Kansas 67420

Dear Mayor Naasz & City Council:

I am writing to inform you that I have accepted an offer to become the City Administrator for the City of Lakin, Kansas. Therefore, it is with great sadness that I offer my resignation as Director of Water / Wastewater Operations. My last day will be March 1, 2014.

I have been blessed to work with exceptional employees, and it is because of them that I am successful. As you move forward, continue to place your trust in them. They aspire to do great things for the City of Beloit.

Thank you for your years of support and encouragement.

Sincerely,



Kendal Francis

ITEMS FOR COUNCIL DISCUSSION

DATE:

February 4, 2014

TITLE:

WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your February 4th, 2014 Work Session will include the following:

1. Health Insurance renewal with BCBS – Our new BCBS representative Alejandra Juarez visited with us last week. She will hold an informational meeting for all city employees on Friday, March 11th at 1:00 p.m. We have also requested that our renewal date be changed from April to September each year to coincide with our budget. Our plan is to have a recommendation for health insurance renewal by the second council meeting in February.
2. Reviewing Code Codification – Chapters 12, 13, and 16. Regs for the PD, UPOC and the STO. These chapters of the code focus on law enforcement.
3. Loading Zone. We have received a request for a loading zone on Mill Street.

Respectfully submitted,

Glenn Rodden
City Administrator

HEALTH CARE OPTIONS AVAILABLE FOR APRIL 1, 2014 THROUGH MARCH 31, 2015

DEDUCTIBLE OF \$500/\$1000 THEN 20% COINS TO \$2,000/\$5,000

COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	EMPLOYEE PAYOUT	Deduction Per Pay Check	Employee Portion / year
EMP/CHILDREN	\$ 823.93	\$ 74.73	\$898.66	\$763.86	\$134.80	\$62.21	1,617.59
FAMILY	\$ 1,275.19	\$ 111.54	\$1,386.73	\$1,178.72	\$208.01	\$96.00	2,496.11
IND/SPOUSE	\$ 844.49	\$ 69.03	\$913.52	\$776.49	\$137.03	\$63.24	1,644.34
SINGLE	\$ 393.23	\$ 32.21	\$425.44	\$361.62	\$63.82	\$29.45	765.79

DOES HAVE PRESCRIPTION DRUG CO INSURANCES

HIGH DEDUCTIBLE HEALTH PLAN

Prescription Drugs subject to deductible

Qualifies for H S A

COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	EMPLOYEE PAYOUT	Deduction Per Pay Check	Employee Portion / year
EMP/CHILDREN	\$712.96	\$74.73	\$787.69	\$764.06	\$23.63	\$10.91	283.57
FAMILY	\$1,103.38	\$111.54	\$1,214.92	\$1,178.47	\$36.45	\$16.82	437.37
IND/SPOUSE	\$730.75	\$69.03	\$799.78	\$775.79	\$23.99	\$11.07	287.92
SINGLE	\$340.33	\$32.21	\$372.54	\$361.36	\$11.18	\$5.16	134.11



CITY OF BELOIT Comprehensive Major Medical

Effective April 01, 2014 - March 31, 2015

Maximum benefits are available when services are received from Blue Choice providers. Your financial responsibility is based on the provider network you select. Non-Blue Choice & Non-CAP: Difference between the payment allowance and provider charge, additional 30% coinsurance amount, deductible, coinsurance or copay amount CAP (Non-Blue Choice): Additional 20% coinsurance amount*, deductible, coinsurance or copay amount Blue Choice: Deductible, coinsurance or copay amount
*Limited to a combined \$2,000 per person, \$4,000 two-or-more persons each benefit period.

Member Pays	
Deductible (Per group anniversary benefit period)	\$500/\$1,000 individual/two-or-more persons
Coinsurance (Member portion for most services)	20% of allowed amounts after deductible has been met
Coinsurance Maximum	\$2,500/\$5,000 individual/two-or-more persons
Annual Out-of-Pocket Maximum (includes copays, deductible and coinsurance)	\$6,350/\$12,700 individual/two-or-more persons. After the annual out-of-pocket amount has been reached (deductible/coinsurance), eligible benefits will be paid at 100% of the allowed amount for the remainder of the benefit period.
Doctor's Office Visits	
Home and office visits	\$35 office visit copay
Preventive care as defined by the Affordable Care Act	Paid at 100% of the allowable charge. Some of the services include: Routine screenings Immunizations Well-woman visits/screenings Contraceptive methods
Drug Coverage	
Prescription Drugs & Mail order	BlueRx Card \$15/\$30/\$45; Mail order is 2 1/2 x copay
Medical Services	
Emergency medical transportation	Subject to deductible/coinsurance
Inpatient surgery physician/surgical	Subject to deductible/coinsurance
Inpatient facility fee	Subject to deductible/coinsurance
Outpatient surgery physician/surgical	Subject to deductible/coinsurance
Outpatient lab and radiology	Pays at 100% to a combined maximum of \$300 for each covered person, each benefit period then subject to deductible/coinsurance
Advanced imaging	Subject to deductible/coinsurance

Medical Services	
Emergency room	\$100 copay then subject to deductible/coinsurance
Accidental Injury Services	Pays 100% up to \$1,000 per person each benefit period then subject to deductible/coinsurance
Recovery/Special Needs	
Outpatient rehabilitation	Subject to deductible/coinsurance
Hospice	Subject to deductible/coinsurance
Home health care	Subject to deductible/coinsurance
Mental Health	
Mental/behavioral health Inpatient Services Requires pre-admission certification from New Directions Behavioral Health at 1-800-952-5906	Subject to deductible/coinsurance
Outpatient Services	\$35 office visit copay
Other	
Maximum lifetime benefit	Unlimited
Eligible dependents	Covered to age 26

Type of Coverage	Monthly Premium		
	Health	Dental	Total
Employee	\$393.23	\$32.21	\$425.44
Employee/Child	\$823.93	\$74.73	\$898.66
Employee/Spouse	\$844.49	\$69.03	\$913.52
Family	\$1275.19	\$111.54	\$1386.73

BCSSS reserves the right to adjust premiums accordingly should enrollment vary from the census.

Exclusions: The following procedures and all related services and supplies are not covered under this program. Services provided directly for or relative to diseases or injuries caused by or arising out of acts of war, insurrection, rebellion, armed invasion, or aggression, punitive benefits provided under federal, state or local laws, regulations or programs, except Medicaid; cosmetic or reconstructive surgery (except as stated in the certificate); any homosexuality procedures; charges for personal items, consequential or custodial/maintenance care or rest, travel, board, or payments to donors of blood; any service or supply furnished in the medical management of obesity, except for eligible preventive services; charges for services by immediate relatives or by members of your household; any separate and admissions for reconstructive services related to temporomandibular joint dysfunction syndrome over the amount specified in the certificate; services or supplies related to sex changes, sexual dysfunctions or impotence; any medically-related information procedure services related to the reversal of sterilization procedures; mental fitness or substance use disorder services provided by a non-eligible provider; hearing aids; eyeglasses or contact lenses (except after the removal of contacts); unnecessary services and admissions; services or supplies which are experimental or investigative in nature; services not specifically listed as benefits in the certificate; services covered and payable by any medical expense payment provision of any automobile insurance policy.

This is a brief summary of the coverage available under this program. It is not a legal document. The exact provisions of the benefits and exclusions are contained in the certificate.

HA91A
DT020
91804
564



CITY OF BELOIT
High-Deductible Health Plan
Comprehensive/Major Medical
(Qualifies for HSA)

Effective April 01, 2014 - March 31, 2015

Maximum benefits are available when services are received from Blue Choice providers. Your financial responsibility is based on the provider network you select. **Non-Blue Choice & Non-CAP:** Difference between the payment allowance and provider charge, additional 20% coinsurance amount, deductible, coinsurance or copy amount. **CAP (Non-Blue Choice):** Additional 20% coinsurance amount*, deductible, coinsurance or copy amount. **Blue Choice:** Deductible, coinsurance or copy amount.
*Limited to a combined \$2,000 per person, \$4,000 two-or-more persons each benefit period.

	Member Pays
Deductible(per group anniversary benefit period)	\$2,500/\$5,000 individual/two-or-more persons
Coinsurance (Member portion for most services)	\$0
Annual Out-of-Pocket Maximum (Includes copays, deductible)	\$2,500/\$5,000 individual/two-or-more persons. After the annual out-of-pocket amount has been reached (deductible), eligible benefits will be paid at 100% of the allowed amount for the remainder of the benefit period.
Home and office visits	Doctor's Office Visits Subject to deductible
Preventive care as defined by the Affordable Care Act	Paid at 100% of the allowable charge. Some of the services include: Routine screenings Immunizations Well-woman visits/screenings Contraceptive methods
Prescription Drugs	Drug Coverage Subject to deductible
Emergency medical transportation	Medical Services Subject to deductible
Inpatient surgery physician/surgical	Subject to deductible
Inpatient facility fee	Subject to deductible
Outpatient surgery physician/surgical	Subject to deductible
Outpatient lab and radiology	Subject to deductible
Advanced imaging	Subject to deductible
Emergency room	Subject to deductible
Accidental Injury Services	Subject to deductible

Recovery/Special Needs	
Outpatient rehabilitation	Subject to deductible
Hospice	Subject to deductible
Home health care	Subject to deductible
Mental Health	
Mental Illness & Substance Use Disorders	Subject to deductible
Inpatient Services	Requires pre-admission certification from New Directions Behavioral Health at 1-800-952-5906
Outpatient Services	Subject to deductible
	Other
Maximum lifetime benefit	Unlimited
Eligible dependents	Covered to age 26

Type of Coverage	Health	Dental	Total
Employee	\$340.33	\$32.21	\$372.54
Employee/Child	\$712.96	\$74.73	\$787.69
Employee/Spouse	\$730.75	\$69.03	\$799.78
Family	\$1103.38	\$111.54	\$1214.92

Exclusions: The following procedures and all related services and supplies are not covered under this program. Services provided directly for or relative to diseases or injuries caused by or arising out of acts of war, insurrection, rebellion, armed invasion, or aggression; duplicate benefits provided under federal, state or local laws, regulations or programs, except Medicaid; cosmetic or reconstructive surgery (except as stated in the certificate); any keratotomy procedures; charges for personal items, non-essential or custodial/maintenance care or rest cures; blood or payments to donors of blood; any services or supplies related to the medical management of obesity except for eligible preventive services; charges for services by immediate relatives or by members of your household, acquaintance and admissions for outpatient services related to temporomandibular joint dysfunction syndrome over the amount specified in the certificate; services or supplies related to sex changes, sexual operations or insequacies; any medically-aided insemination procedure; services related to the reversal of sterilization procedures; mental illness or substance use disorder services provided by a non-eligible provider; hearing aids, eyeglasses or contact lenses (except after the removal of cataracts); unnecessary services and admissions; services or supplies which are experimental or investigative in nature; services not specifically listed as benefits in the certificate; services covered and payable by any medical expense payment provision of any automobile insurance policy.

BOBSKS reserves the right to adjust premiums accordingly should enrollment vary from the census.

This is a brief summary of the coverage available under this program. It is not a legal document. The exact provisions of the benefits and exclusions are contained in the certificate.

