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CITY COUNCIL AGENDA

Tuesday, October 7, 2014
7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

4. PUBLIC COMMENT

5. CONSENT AGENDA

- A. 9/16/2014 City Council Meeting Minutes
- B. Appropriations 10A

6. ORDINANCES

- A. None

7. RESOLUTIONS

- A. Resolution 2014-18 Safe Routes to School Grant

8. CLOSED SESSION

- A. Land Acquisition
- B. Non-Elected Personnel

9. FORMAL ACTIONS

- A. Police Vehicles
- B. Rock Crushing
- C. Appraisal Contract

10. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

2. DISCUSSION ITEMS

- A. Streets Projects
- B. Ordinance 2158 Tree Board, Trees, and Shrubs

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES
September 16, 2014

The Beloit City Council met in regular session on September 16, 2014 in the Council Chamber. Council President Rick Brown called the meeting to order at 7:00 p.m. City Council members in attendance were, Tony Gengler, Bob Richard, Kent Miller, Rick Brown, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Attorney Katie Cheney, and City Clerk Amanda Lomax. Absent from the meeting was Councilor Charlene Abell and City Administrator Glenn Rodden.

Department heads in attendance were Heather Hartman, Dave Elam, Chris Jones, and Mike Clark.

Councilor Kent Miller gave the invocation and the Pledge of Allegiance was recited.

Councilor Littrell asked when the broken windows at the administration building on the North Campus were going to get covered up. Councilor Otte reminded everybody that the registration deadline for voting is October 14th and early voting starts October 15th. Councilor Miller thanked city crews for cleaning up after the hail storm. Councilor Richard thanked Lisa Long for her letter supporting extra territorial jurisdiction (ETJ); Council Richard added her story is the reason why ETJ is needed. Councilor Petterson wants the rock crushing company on the agenda next meeting because they have not showed up to crush concrete debris at the North Campus yet.

Mayor Tom Naasz arrived and took over the meeting.

City Attorney Katie Cheney reported on the following: 1. If the council wanted to look at the updated UPOC and STO books they could view them at the city office. 2. Katie put together information summary with state statutes regarding the extra territorial jurisdiction and zoning.

Public Comment: Greg Drum presented some ideas to the Council on how to make Beloit Grow. Mr. Drum proposed a group of four person committee to recruit businesses to come to the community.

Public Hearing for Neighborhood Revitalization started at 7:10 p.m. Nobody from the public spoke about Neighborhood Revitalization. Director of Community Development Heather Hartman said so far all the other surrounding cities are on board with the renewal of Neighborhood Revitalization and that it is getting used. Public Hearing ended: 7:13 p.m.

The Consent Agenda consisted of September 2, 2014 Council Meeting Minutes, and appropriations 9B. A motion was made by Councilor Otte and seconded by Councilor Petterson to approve the Consent Agenda in its entirety. Roll call vote yeas: Brown, Gengler, Miller, Otte, Petterson, Littrell, and Richard. Nays: None.

Ordinance 2155 Adopting Neighborhood Revitalization Plan was presented to Council for approval. Ordinance 2155 renews the City of Beloit to participate in Neighborhood Revitalization until October 1, 2016. A motion was made by Councilor Brown and seconded by Councilor Miller to approve 2155 Adopting Neighborhood Revitalization. Roll call vote yeas: Littrell, Richard, Gengler, Petterson, Otte, Brown, and Miller. Nays: None.

Ordinance 2156 Standard Traffic Ordinance was presented to Council for approval. A motion was made by Councilor Miller and seconded by Councilor Richard to approve Ordinance 2156 Standard Traffic Ordinance. Roll call vote yeas: Littrell, Richard, Gengler, Otte, Miller, Brown, and Petterson. Nays: None.

Ordinance 2157 Uniform Public Offense Code was presented to Council for approval. A motion was made by Councilor Richard and seconded by Councilor Brown to approve Ordinance 2157 Uniform Public Offense Code. Roll call vote yeas: Miller, Richard, Gengler, Petterson, Otte, Brown, and Littrell.

Resolution 2014-17 Lease Agreement for the 2014 Bobcat Skid-Steer Loader was presented to Council for approval. Resolution 2014-17 is an annual rental lease agreement for the skid-steer loader for the power plant. A motion was made by Councilor Otte and seconded by Councilor Miller to accept Resolution 2014-17 Lease Agreement for the 2014 Bobcat Skid-Steer Loader. Roll call vote yeas: Richard, Gengler, Petterson, Brown, Otte, and Miller. Nays: Littrell.

The Housing Committee is recommending that Council approve the enclosed CDBG Housing Plan. A motion was made by Councilor Miller and seconded by Councilor Richard to approve the CDBG Housing Plan. Motion carried 7-0. Nays: None.

Staff is recommending that Council approve the Boiler Chemical price from Reaction Engineering in the amount of \$11,979.00. The chemicals are for the boiler at the North Campus. A motion was made by Councilor Richard and seconded by Councilor Petterson to approve the Boiler Chemical price from Reaction Engineering in the amount of \$11,979.00. Motion carried 7-0. Nays: None.

Staff is recommending that Council approve a Cereal Malt Beverage License for Mac's Kwik Stop, Inc. A motion was made by Councilor Brown and seconded by Councilor Richard to approve the Cereal Malt Beverage License for Mac's Kwik Stop, Inc. Motion carried 7-0. Nays: None.

A motion was made by Councilor Brown and seconded by Councilor Richard to Adjourn the Council Meeting. Motion passed 7-0. The meeting ended at 7:26 p.m.

The work session began at 7:26 p.m. City Council members in attendance were

Department heads in attendance were Tony Gengler, Bob Richard, Kent Miller, Rick Brown, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Attorney Katie Cheney, and City Clerk Amanda Lomax. Absent from the meeting was Councilor Charlene Abell and City Administrator Glenn Rodden.

Department heads in attendance were Heather Hartman, Dave Elam, Chris Jones, and Mike Clark.

Chief of Police Dave Elam discussed future police vehicle bids and the insurance proceeds received for the police vehicles because of hail damage.

Work Session Ended at 7:33 pm.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

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838	CONCRETE ACCESSORIES								
59624	10/9/2014	10/9/2014	2,161.66	0735282-IN	9/17/2014	CLARK47	9/30/2014	Posted	
	30-00-7450			8 BLADES FOR NC			2,161.66 ✓		0.00
6	ABRAM READY-MIX, INC								
59621	10/9/2014	10/9/2014	538.80	17805	9/24/2014	18628	9/29/2014	Posted	
	51-43-6150			10 YDS FLOWABLE			538.80 ✓		0.00
59625	10/9/2014	10/9/2014	43,269.49			CLARK48	9/30/2014	Posted	
	30-00-6150			17540-5 CU. YDS 6SX 27			554.70 ✓		0.00
	30-00-6150			17543-10 CU. YDS FLOWABLE			538.80 ✓		0.00
	30-00-6150			17543-10 CU. YDS. FLOWABLE			538.80 ✓		0.00
	30-00-6150			17544-120 CU. YDS PAVEMENT MIX			11,728.80 ✓		0.00
	30-00-6150			17636-4.5 CU. YDS. CURB			439.83 ✓		0.00
	30-00-6150			17638-124 CU. YDS. PAVEMENT MIX			12,119.76 ✓		0.00
	30-00-8300			17638-10 CU. YDS. FLOWABLE			1,454.76 ✓		0.00
	25-00-6150			17688-10 TONS AB3			325.00 ✓		0.00
	30-00-8300			17704-11 CU. YDS. FLOWABLE			581.02 ✓		0.00
	25-00-6150			17704-1.75 CU. YDS. CURB			171.05 ✓		0.00
	25-00-6150			17705-10.4 TONS AB3			338.00 ✓		0.00
	30-00-6150			17706-123.5 CU. YDS. PAVEMENT MIX			12,070.89 ✓		0.00
	30-00-8100			17707-10 CU. YDS. FLOWABLE			538.80 ✓		0.00
	30-00-6150			17707-5 CU. YDS. 6SX 27			554.70 ✓		0.00
	30-00-8100			17707-10 CU. YDS. FLOWABLE			538.80 ✓		0.00
	25-00-6150			17707-4 CU. YDS. 6SX 27			442.96 ✓		0.00
	25-00-6150			17753-3 CU. YDS. 6SX 27			332.82 ✓		0.00
							43,269.49 ✓		0.00
59657	10/9/2014	10/9/2014	11,728.80	17745	9/19/2014	CLARK59	10/2/2014	Posted	
	30-00-6150			120 CU. YDS PAVEMENT MIX			11,728.80 ✓		0.00
1060	ACCURATE LABS								
59543	10/9/2014	10/9/2014	1,021.48			18623	9/17/2014	Posted	
	51-41-6170			SU20753-LAB REAGENTS			682.31 ✓		0.00
	51-41-4360			SU20763-PH PROBE			339.17 ✓		0.00
							1,021.48 ✓		0.00
11	ADVANCE INSURANCE COMPANY								
59653	10/9/2014	10/9/2014	488.04		10/1/2014	18574	10/1/2014	Posted	
	21-00-2100			OCT. 2014 LIFE INS. PREMIUMS			488.04 ✓		0.00
2780	AFFORDABLE TREE SERVICE								
59658	10/9/2014	10/9/2014	350.00	324812	9/8/2014	CLARK49	9/30/2014	Posted	
	25-00-3000			TREE STUMP GRINDING & CLEAN-UP			350.00 ✓		0.00
767	AIRGAS MID SOUTH INC								
59544	10/9/2014	10/9/2014	30.33	9920908459	8/31/2014	19384	9/15/2014	Posted	
	53-41-6230			BOTTLE GAS LEASE			30.33 ✓		0.00
21	ALCO-DUCKWALL STORES INC								
59627	10/9/2014	10/9/2014	66.51	22110250	9/30/2014	19925	9/30/2014	Posted	
	10-11-6000			WATER/PRINTER CARTRIDGE/SUPPLIE			66.51 ✓		0.00
813	AMERIPRIDE SERVICES INC.								
59626	10/9/2014	10/9/2014	63.39	2300452006	9/19/2014	CLARK50	9/30/2014	Posted	
	10-15-6000			SHOP TOWELS/RUGS			63.39 ✓		0.00
2440	ASC PUMPING EQUIPMENT								
59649	10/9/2014	10/9/2014	534.72	IN0032215	9/8/2014	21535	10/1/2014	Posted	
	10-19-4300			REPAIR PUMP @ SP.ED.			534.72 ✓		0.00
2032	AT&T								
59545	10/9/2014	10/9/2014	95.00	08900759485827	9/24/2014	19850	9/24/2014	Posted	
	10-13-5310			PD INTERNET-OCTOBER			95.00 ✓		0.00
2697	B&M CONSTRUCTION LLC								
59546	10/9/2014	10/9/2014	4,980.00	374	9/14/2014	15309	9/16/2014	Posted	
	52-41-6150			CONCRETE WORK @WATER TREATME			4,980.00 ✓		0.00
2674	BELOIT FARM SUPPLY								
59654	10/9/2014	10/9/2014	5,150.00			18630	10/1/2014	Posted	
	51-43-7510			PIPE/MANHOLE/SKID STEER TRAILER			2,575.00 ✓		0.00
	52-43-7490			PIPE/MANHOLE/SKID STEER TRAILER			2,575.00 ✓		0.00
							5,150.00 ✓		0.00

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2735 BEVERAGE CARBONATION SERVICE (continued)								
59547	10/9/2014	10/9/2014	724.44			18622	9/17/2014	Posted
	51-41-6170			T10360-852 LBS CO2			122.76 ✓	0.00
	51-41-6170			Q13417-4536 LBS CO2			601.68 ✓	0.00
							<u>724.44 ✓</u>	<u>0.00</u>
669 BLADE-EMPIRE PUBLISHING								
59548	10/9/2014	10/9/2014	107.25			19852	9/24/2014	Posted
	10-11-5400			135669-ORDINANCE NO. 2156			14.30 ✓	0.00
	10-11-5400			135671-ORDINANCE NO. 2155			78.65 ✓	0.00
	10-11-5400			135670-ORDINANCE NO. 2157			14.30 ✓	0.00
							<u>107.25 ✓</u>	<u>0.00</u>
88 BLUE CROSS & BLUE SHIELD INSURANCE								
59652	10/9/2014	10/9/2014	49,532.32	MPN96366	10/1/2014	18580	10/1/2014	Posted
	21-00-2100			OCT. 2014 HEALTH INS. PREMIUMS			22,224.47 ✓	0.00
	21-00-2100			OCT. 2014 HEALTH INS. PREMIUMS			27,307.85 ✓	0.00
							<u>49,532.32 ✓</u>	<u>0.00</u>
1810 BOBCAT OF SALINA								
59628	10/9/2014	10/9/2014	220.84	47779	9/12/2014	CLARK51	9/30/2014	Posted
	25-00-4310			REPAIR HYD. CYLINDER			220.84 ✓	0.00
118 C & R BODY SHOP INC								
59528	10/9/2014	10/9/2014	775.00		9/24/2014	19851	9/24/2014	Ck# 70377 Printed
	10-13-4310			PAINTLESS DENT REPAIRS			775.00 ✓	0.00
116 CALHOON'S AUTOMOTIVE								
59629	10/9/2014	10/9/2014	85.00	37552	9/15/2014	CLARK52	9/30/2014	Posted
	25-00-4310			CLEAN & REPAIR RADIATOR			85.00 ✓	0.00
2418 LAW OFFICE OF KATIE J CHENEY								
59645	10/9/2014	10/9/2014	14.43	1130	10/2/2014	19928	10/2/2014	Posted
	10-11-6000			OFFICE EXPENSES-SEPTEMBER			14.43 ✓	0.00
587 CITY TREASURER OF KANSAS CITY MISSOURI								
59526	10/9/2014	10/9/2014	300.00			19395	9/18/2014	Ck# 70378 Printed
	53-41-2400			SMOKE SCHOOL-MILBERS/MCCLELLAN			300.00 ✓	0.00
827 CIVICPLUS								
59601	10/9/2014	10/9/2014	240.00	149857	9/1/2014	18559	9/1/2014	Posted
	10-11-3360			SPAM FILTERING ANNUAL FEE			240.00 ✓	0.00
59602	10/9/2014	10/9/2014	265.00	150653	9/15/2014	19835	9/17/2014	Posted
	10-11-3360			SERVICE CONTRACT-ADMIN-OCTOBER			265.00 ✓	0.00
59603	10/9/2014	10/9/2014	265.00	150654	9/15/2014	19834	9/17/2014	Posted
	10-13-3360			SERVICE CONTRACT-PD-OCTOBER			265.00 ✓	0.00
158 COMPUTER SOLUTIONS INC								
59618	10/9/2014	10/9/2014	77.85	173567	9/22/2014	21569	9/29/2014	Posted
	10-12-6110			INK FOR PRINTER			77.85 ✓	0.00
1358 CUNNINGHAM TELEPHONE & CABLE CO								
59549	10/9/2014	10/9/2014	2,839.00	2014-47	9/16/2014	19590	9/16/2014	Posted
	53-43-3000			NEW PHONE SYSTEM			946.34 ✓	0.00
	52-43-3000			NEW PHONE SYSTEM			946.33 ✓	0.00
	51-43-3000			NEW PHONE SYSTEM			946.33 ✓	0.00
							<u>2,839.00 ✓</u>	<u>0.00</u>
193 DOLLAR GENERAL STORE-MSC-410526								
59550	10/9/2014	10/9/2014	28.95	1000337335	9/9/2014	19830	9/17/2014	Posted
	10-11-6000			BLEACH/GLADE/SUPPLIES			28.95 ✓	0.00
2188 EMERGENCY FIRE EQUIPMENT INC								
59551	10/9/2014	10/9/2014	451.80	25294	9/9/2014	19832	9/17/2014	Posted
	10-14-4330			PUMP PACKING SET/GLAND KIT			451.80 ✓	0.00
2053 EMG, INC								
59527	10/9/2014	10/9/2014	1,240.00	3674	9/5/2014	19393	9/15/2014	Ck# 70379 Printed
	53-41-3000			ENERGY CONSULTING AGREEMENT			1,240.00 ✓	0.00
2548 ENVIRO LINE CO. INC								
59552	10/9/2014	10/9/2014	4,148.58	0024594-IN	9/15/2014	18344	9/18/2014	Posted
	52-43-7490			WG30-23-25 PUMP			4,148.58 ✓	0.00

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1144	FIRST NATIONAL BANK (continued)							
59661	10/9/2014	10/9/2014	6,586.17	10-3-2014		18581		Ck# 70384 Printed
	10-13-7420				2 2010 Dodge Chargers		6,586.17 ✓	0.00
1609	GIBSON INDUSTRIAL CONTROLS							
59630	10/9/2014	10/9/2014	416.00	16579	9/25/2014	21309	9/29/2014	Posted
	52-43-7490				LABOR TO REPAIR/REPLACE BEARING:		416.00 ✓	0.00
2781	GLASS SERVICES INC.							
59660	10/9/2014	10/9/2014	18,935.00	111157	9/16/2014	19926	10/2/2014	Posted
	30-00-3000				WINDOWS-DOWNTOWN REHAB PROJE		18,935.00 ✓	0.00
262	GRAINGER CO							
59553	10/9/2014	10/9/2014	568.59	9533541752	9/3/2014	19392	9/15/2014	Posted
	53-41-4360				FLASHLIGHTS & EYE WASH		568.59 ✓	0.00
2659	HAWKINS							
59631	10/9/2014	10/9/2014	1,029.50	3646751	9/18/2014	18621	9/29/2014	Posted
	51-41-6170				CHLORINE & ALUMINUM SULFATE		1,029.50 ✓	0.00
290	HAYS FIRE & RESCUE SALES & SERVICE, LLC							
59554	10/9/2014	10/9/2014	1,200.00	2007N	9/5/2014	19833	9/17/2014	Posted
	10-14-3000				PUMP TESTS		1,200.00 ✓	0.00
1279	HD SUPPLY WATERWORKS, LTD							
59655	10/9/2014	10/9/2014	1,470.30	C964775	9/26/2014	18619	10/2/2014	Posted
	51-41-4360				2 MUD VALVES		1,470.30 ✓	0.00
416	HEARTLAND CHOICE MEATS INC							
59555	10/9/2014	10/9/2014	103.33		9/18/2014	15311	9/20/2014	Posted
	52-41-6000				MEAT-MENDENHALL RETIREMENT		103.33 ✓	0.00
1382	BRIANNE HEIMAN							
59617	10/9/2014	10/9/2014	203.74		9/29/2014	21568	9/29/2014	Posted
	10-12-5800				MILEAGE FOR KACM CONFERENCE		203.74 ✓	0.00
2517	HQH2O INC.							
59585	10/9/2014	10/9/2014	23.00			21608	9/24/2014	Posted
	10-13-6000				169738-WATER		11.50 ✓	0.00
	10-13-6000				171710-WATER		11.50 ✓	0.00
							23.00 ✓	0.00
2220	INTERNET CORPORATION LISTING SERVICE							
59632	10/9/2014	10/9/2014	65.00	EA093937	9/30/2014	19924	9/30/2014	Posted
	10-11-3000				ANNUAL WEBSITE SEARCH ENGINE LI		65.00 ✓	0.00
356	KANSAS DEPARTMENT OF REVENUE-ABC							
59633	10/9/2014	10/9/2014	25.00			19246	10/1/2014	Posted
	10-11-3000				CMB LICENSE RENEWAL FEE (MAC'S)		25.00 ✓	0.00
367	KANSAS MUNICIPAL UTILITIES							
59558	10/9/2014	10/9/2014	500.00	12401	9/9/2014	19594	9/9/2014	Posted
	53-43-2400				APPRENTICE PROGRAM-BAILEY		500.00 ✓	0.00
370	KANSAS ONE CALL SYSTEM INC							
59646	10/9/2014	10/9/2014	66.00	4090165	9/30/2014	19929	10/3/2014	Posted
	53-43-3000				LOCATES		22.00 ✓	0.00
	51-43-3000				LOCATES		22.00 ✓	0.00
	52-43-3000				LOCATES		22.00 ✓	0.00
							66.00 ✓	0.00
1887	KMEA GRDA OPERATING FUND							
59556	10/9/2014	10/9/2014	146,870.59	GRDA-BE-14-10	9/8/2014	19385	9/8/2014	Posted
	53-41-6220				OCTOBER SERVICE		146,870.59 ✓	0.00
556	KMEA WAPA OPERATING FUND							
59557	10/9/2014	10/9/2014	17,564.83	WAPA-BL-14-09	9/5/2014	19377	9/8/2014	Posted
	53-41-6220				SEPTEMBER SERVICE		17,564.83 ✓	0.00
395	KRIZ-DAVIS CO							
59559	10/9/2014	10/9/2014	525.30	S100929316.001	9/4/2014	19593	9/4/2014	Posted
	53-43-6000				PHOTO CELLS		525.30 ✓	0.00
59575	10/9/2014	10/9/2014	2,413.58	S100922150.001	9/11/2014	19604	9/11/2014	Posted
	53-43-6000				5E FUSE		2,413.58 ✓	0.00

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805 KRONE'S SERVICE CENTER, INC (continued)								
59560	10/9/2014	10/9/2014	165.00	10068	7/17/2013	19844	9/18/2014	Posted
	10-13-4310			1999 CHEVY MONTE CARLO TOW BILL			165.00 ✓	0.00
1037 LATTIN AVIATION-TRAVIS LATTIN								
59563	10/9/2014	10/9/2014	1,200.00			19843	9/18/2014	Posted
	10-22-3000			SERVICE CONTRACT-OCTOBER			1,200.00 ✓	0.00
188 LAWSON PRODUCTS INC								
59561	10/9/2014	10/9/2014	297.12	9302721947	9/9/2014	19401	9/22/2014	Posted
	53-41-4360			LEFT HAND DRILL BIT SET/ZIP TIES			297.12 ✓	0.00
59562	10/9/2014	10/9/2014	413.78	9302724087	9/10/2014	19596	9/10/2014	Posted
	53-43-6000			GRADE 5 HDW			413.78 ✓	0.00
405 LEAGUE OF KS MUNICIPALITIES								
59564	10/9/2014	10/9/2014	37.20	14-2671	9/12/2014	19839	9/17/2014	Posted
	10-11-6000			ANNEXATION IN KANSAS			37.20 ✓	0.00
59565	10/9/2014	10/9/2014	200.00	14-2457	9/2/2014	19796	9/3/2014	Posted
	10-11-2400			CONFERENCE REGISTRATION			200.00 ✓	0.00
1785 LEAGUE OF NEBRASKA MUNICIPALITIES								
59598	10/9/2014	10/9/2014	645.00			19394	9/17/2014	Ck# 70382 Printed
	53-41-2400			DIESEL SCHOOL-MANFRED MILBERS			215.00 ✓	0.00
	53-41-2400			DIESEL SCHOOL-JESSE MCCLELLAN			215.00 ✓	0.00
	53-41-2400			DIESEL SCHOOL-CRAIG MARCOTTE			215.00 ✓	0.00
							645.00 ✓	0.00
409 LIGHT & WATER UTILITIES								
59634	10/9/2014	10/9/2014	33,578.00			19922	9/30/2014	Posted
	10-11-6220			ADMIN			2,077.10 ✓	0.00
	10-11-6220			ADMIN SHARE			6.37 ✓	0.00
	10-13-6220			PD SHARE			6.37 ✓	0.00
	51-41-6220			WATER SHARE			6.37 ✓	0.00
	10-14-6220			FIRE DEPT			389.85 ✓	0.00
	10-15-6220			TRANSPORTATION			528.45 ✓	0.00
	10-18-6220			PARKS & REC			4,295.21 ✓	0.00
	10-20-6220			CEMETERY			152.49 ✓	0.00
	10-22-6220			AIRPORT			447.12 ✓	0.00
	51-41-6220			WATER PLANT			5,617.87 ✓	0.00
	52-41-6220			SEWER PLANT			9,770.22 ✓	0.00
	53-41-6220			POWER PLANT			834.24 ✓	0.00
	51-43-6220			WATER SYSTEMS			258.77 ✓	0.00
	52-43-6220			SEWER SYSTEMS			258.77 ✓	0.00
	53-43-6220			SYSTEMS OP SHARE			258.78 ✓	0.00
	51-43-6220			SYSTEMS OP SHARE			35.57 ✓	0.00
	52-43-6220			SYSTEMS OP SHARE			35.57 ✓	0.00
	53-43-6220			SYSTEMS OP SHARE			35.57 ✓	0.00
	10-13-6220			PD SHARE			35.56 ✓	0.00
	53-43-6220			ELECTRIC SYSTEMS			60.96 ✓	0.00
	10-19-6220			NORTH CAMPUS			7,483.46 ✓	0.00
	10-21-6220			POOL			983.33 ✓	0.00
							33,578.00 ✓	0.00
426 CRAIG MARCOTTE								
59611	10/9/2014	10/9/2014	60.00	802156	9/28/2014	19912	9/29/2014	Posted
	10-11-6600			MOWINGS-616 N CHESTNUT			60.00 ✓	0.00
2571 JESSE MCCLELLAN								
59566	10/9/2014	10/9/2014	87.00			19407	9/24/2014	Posted
	53-41-6700			MEAL PER DIEM FOR DIESEL SCHOOL			87.00 ✓	0.00
424 MCHENRY ELECTRIC & SUPPLY								
59635	10/9/2014	10/9/2014	35.00	012172	9/15/2014	CLARK53	9/30/2014	Posted
	10-15-4330			CHAIN SHARPENING 7			35.00 ✓	0.00
59651	10/9/2014	10/9/2014	1,359.96	012137	9/8/2014	21533	10/1/2014	Posted
	10-20-7450			BLOWER & 3 TRIMMERS			1,359.96 ✓	0.00
824 MCMMASTER CARR COMPANY								
59567	10/9/2014	10/9/2014	397.94	12093351	9/12/2014	19404	9/19/2014	Posted
	53-41-4360			FIRE HOSE COUPLINGS/NOZZLE/ADAP			397.94 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pav#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>	
470	MITCHELL COUNTY SOLID WASTE (continued)								
59568	10/9/2014	10/9/2014	8.00	03351	9/19/2014	15314	9/20/2014	Posted	
	52-41-3000				DISPOSAL OF SCREENINGS		8.00 ✓	0.00	
59569	10/9/2014	10/9/2014	30.00	022653	9/22/2014	21304	9/22/2014	Posted	
	53-43-3000				DISPOSAL OF PALLETS & LUMBER		30.00 ✓	0.00	
59570	10/9/2014	10/9/2014	5.00	022540	9/11/2014	19831	9/17/2014	Posted	
	10-11-3000				DISPOSAL OF LUMBER		5.00 ✓	0.00	
59636	10/9/2014	10/9/2014	20,618.81			19247	9/30/2014	Posted	
	54-41-3000				TRASH COLLECTIONS		20,618.81 ✓	0.00	
59650	10/9/2014	10/9/2014	12.60	022612	9/18/2014	21534	10/1/2014	Posted	
	10-19-4300				DISPOSAL OF LUMBER		12.60 ✓	0.00	
2480	MUELLER SYSTEMS, LLC								
59637	10/9/2014	10/9/2014	12,000.00	2933747	9/10/2014	18624	9/25/2014	Posted	
	53-41-3000				HOSTING ANNUAL CHARGE		6,000.00 ✓	0.00	
	51-41-3000				HOSTING ANNUAL CHARGE		6,000.00 ✓	0.00	
							12,000.00 ✓	0.00	
342	MUNICIPAL SUPPLY INC. OF NEBRASKA								
59571	10/9/2014	10/9/2014	7,294.28	0571325-IN	9/11/2014	21301	9/22/2014	Posted	
	30-00-8100				4 HYDRANTS N.C. CHANGE IN DISTANC		7,294.28 ✓	0.00	
59572	10/9/2014	10/9/2014	284.84	0571326-IN	9/11/2014	18345	9/22/2014	Posted	
	30-00-8100				DRUM OF HTH TABS		284.84 ✓	0.00	
2779	NASHVILLE WRAPS								
59600	10/9/2014	10/9/2014	377.64	3687199	9/24/2014	19416	9/24/2014	Posted	
	53-41-4360				GAS TICKETS FOR GAS HOUSE		377.64 ✓	0.00	
498	NATIONAL SIGN COMPANY								
59638	10/9/2014	10/9/2014	200.30	IN-172848	9/26/2014	CLARK54	9/30/2014	Posted	
	25-00-3000				STOP FACES 10 COUNT		200.30 ✓	0.00	
2447	NCK COMMERCIAL LAUNDRY INC								
59586	10/9/2014	10/9/2014	105.80	230350	8/14/2014	21605	9/24/2014	Posted	
	10-13-4300				CLEANING SERVICES		105.80 ✓	0.00	
2301	NEX-TECH WIRELESS								
59639	10/9/2014	10/9/2014	94.93	3627679	9/20/2014	CLARK55	9/30/2014	Posted	
	25-00-7450				STREET DEPT. PHONE BILL		94.93 ✓	0.00	
750	NORTH CENTRAL AIR, INC								
59573	10/9/2014	10/9/2014	152.00		9/16/2014	19397	9/18/2014	Posted	
	53-41-4360				2 AIR CHECK VALVES		152.00 ✓	0.00	
2778	O'HARE LAW OFFICE								
59599	10/9/2014	10/9/2014	275.00			21637	9/15/2014	Posted	
	10-12-3320				BOND REFUND-201400170-AFTER PAYM		275.00 ✓	0.00	
517	PDQ EMERGENCY PRODUCTS								
59587	10/9/2014	10/9/2014	663.40	19282	9/2/2014	21613	9/24/2014	Posted	
	10-13-2911				UNIFORMS/ACCESSORIES		663.40 ✓	0.00	
530	PITNEY BOWES								
59574	10/9/2014	10/9/2014	519.00	3848488-SP14	9/13/2014	19838	9/17/2014	Posted	
	10-11-3000				MAILING SYSTEM LEASE		519.00 ✓	0.00	
536	POST MASTER								
59622	10/9/2014	10/9/2014	862.96		9/30/2014	19245	9/30/2014	Ck# 70383 Printed	
	10-11-5320				UTILITY BILLING POSTAGE		862.96 ✓	0.00	
1263	PRAIRE FIRE COFFEE ROASTERS								
59640	10/9/2014	10/9/2014	40.90	671981	9/12/2014	CLARK56	9/30/2014	Posted	
	10-15-6000				COFFEE		40.90 ✓	0.00	
2425	PROTOCOL, LLC								
59588	10/9/2014	10/9/2014	364.00			21610	9/24/2014	Posted	
	10-13-5310				OCTOBER SERVICE		364.00 ✓	0.00	
559	RELIABLE OFFICE SUPPLIES								
59589	10/9/2014	10/9/2014	150.52			21612	9/24/2014	Posted	
	10-13-6000				FQC40900-RUBBER BANDS/FILE FOLDE		22.78 ✓	0.00	
	10-13-6000				FP784700-OFFICE SUPPLIES		147.78 ✓	0.00	
	10-13-6000				FQC40898-CREDIT FROM INV.FP784700		0.00	20.04 ✓	
							170.56 ✓	20.04 ✓	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
2036	GLENN RODDEN (continued)							
59609	10/9/2014	10/9/2014	465.50			18573	9/26/2014	Posted
	10-11-5800			CONFERENCE TO SC			465.50 ✓	0.00
586	S & S DRUG STORE							
59576	10/9/2014	10/9/2014	22.37	0143759302	9/16/2014	19399	9/18/2014	Posted
	53-41-6000			HYDROGEN PEROXIDE/BAND AIDS/BAC			22.37 ✓	0.00
575	SAGE PRODUCTS							
59641	10/9/2014	10/9/2014	210.20	0054440-IN	9/24/2014	18620	9/30/2014	Posted
	51-41-6000			TOWELS & WIPES			210.20 ✓	0.00
2773	AMY SAHLFELD							
59605	10/9/2014	10/9/2014	191.52			19907	9/26/2014	Posted
	10-11-5800			MILEAGE FOR CONFERENCE IN LINCOLN			191.52 ✓	0.00
59614	10/9/2014	10/9/2014	57.00			19908	9/29/2014	Posted
	10-11-5800			CONFERENCE MEAL PER DIEM			57.00 ✓	0.00
488	SCHWAB EATON BELOIT							
59647	10/9/2014	10/9/2014	1,880.00	13.118B	9/23/2014	19927	10/3/2014	Posted
	30-00-3000			CONSTRUCTION STAKING FOR N CAMF			1,880.00 ✓	0.00
600	SELLERS EQUIPMENT INC							
59642	10/9/2014	10/9/2014	5,896.39			CLARK57	9/30/2014	Posted
	25-00-4310			IC129295-ELEVATOR PARTS/BEARINGS			4,541.73 ✓	0.00
	25-00-4310			IC129294-SWEEPER PARTS			1,354.66 ✓	0.00
							5,896.39 ✓	0.00
710	SMITH AND LOVELESS							
59620	10/9/2014	10/9/2014	4,848.97	98482	9/19/2014	21305	9/29/2014	Posted
	52-43-7490			MOTOR/SEAL/RING/GASKET			4,848.97 ✓	0.00
2367	SOLOMON CORPORATION							
59578	10/9/2014	10/9/2014	1,243.73	256626	9/5/2014	19595	9/5/2014	Posted
	53-43-6070			25 KVA 1 PH. POLEMOUNT			1,243.73 ✓	0.00
628	SOLOMON VALLEY VET HOSPITAL PA							
59590	10/9/2014	10/9/2014	84.24	234066	8/28/2014	21607	9/24/2014	Posted
	10-13-3510			233437-DOG FOOD			42.62 ✓	0.00
	10-13-3510			233437-FIN. CHARGE INV. 233437			2.00 ✓	0.00
	10-13-3510			234066-DOG FOOD			37.62 ✓	0.00
	10-13-3510			234066-FIN. CHARGE INV. 234066			2.00 ✓	0.00
							84.24 ✓	0.00
84	ST JOHN'S SCHOOL - CROSSWALK GUARD							
59581	10/9/2014	10/9/2014	100.00		9/25/2014	19841	9/18/2014	Posted
	10-13-3000			CROSSWALK 20 DAYS@ 5.00			100.00 ✓	0.00
643	STANION WHSE ELECTRIC COMPANY							
59582	10/9/2014	10/9/2014	735.24			19603	9/11/2014	Posted
	53-43-6000			3714478-00-FUSES/BLACKBURN BOLTS			720.80 ✓	0.00
	53-43-6000			3708135-00-FREIGHT FOR REPAIR			14.44 ✓	0.00
							735.24 ✓	0.00
59615	10/9/2014	10/9/2014	555.04			19613	9/18/2014	Posted
	53-43-6000			3714478-01-FUSE & SPLIT BOLT			201.98 ✓	0.00
	53-43-6000			3714478-02-2HPW SPLIT BOLT			353.06 ✓	0.00
							555.04 ✓	0.00
59616	10/9/2014	10/9/2014	978.76	3714480-00	9/18/2014	19614	9/18/2014	Posted
	53-43-6000			NORDIC CABINET/3 PH 350			978.76 ✓	0.00
2478	SelectAccount							
59577	10/9/2014	10/9/2014	5.00	1042435	9/1/2014	19837	9/17/2014	Posted
	21-00-2100			PARTICIPANT FEE			5.00 ✓	0.00
2782	THE SHERWIN WILLIAMS CO.							
59659	10/9/2014	10/9/2014	142.00	6308-2	9/23/2014	21536	10/1/2014	Posted
	10-18-4330			PARTS & REPAIR FIELD MARKER			142.00 ✓	0.00
2240	TREB CONSTRUCTION INC							
59643	10/9/2014	10/9/2014	2,880.00	1517	9/15/2014	CLARK58	9/30/2014	Posted
	25-00-7450			OVERHEAD GARAGE DOOR			2,880.00 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pav#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1533	ULTRA CLEAN CAR WASH (continued)									
59591	10-13-4310		10/9/2014	10/9/2014	174.03	AUGUST WASHES	8/31/2014	21606	9/24/2014	Posted
									174.03 ✓	0.00
1643	UNITED INDUSTRIES INC									
59648	10-21-6170		10/9/2014	10/9/2014	21.64	0063883-IN REAGENT AGENT	8/7/2014	21529	10/1/2014	Posted
									21.64 ✓	0.00
697	USD 273									
59583	10-13-3000		10/9/2014	10/9/2014	390.00	CROSSWALK 20 DAYS @ 19.50		19842	9/18/2014	Posted
									390.00 ✓	0.00
410	UTILITIES									
59644	10-13-6220		10/9/2014	10/9/2014	855.61	CITY SHARE OF JAIL UTILITIES		19923	9/30/2014	Posted
									855.61 ✓	0.00
2067	VERIZON WIRELESS SERVICES, LLC									
59579	53-41-5310		10/9/2014	10/9/2014	44.73	9732196279 POWER PLANT STAND-BY-OCTOBER	9/25/2014	19854	9/25/2014	Posted
									44.73 ✓	0.00
59580	10-11-5310		10/9/2014	10/9/2014	174.74	9732157249 ADMIN-OCTOBER	9/25/2014	19853	9/25/2014	Posted
									109.21 ✓	0.00
	10-20-5310					CEMETERY-OCTOBER			65.53 ✓	0.00
									174.74 ✓	0.00
59592	10-13-5310		10/9/2014	10/9/2014	289.46	3133170723 PD OCTOBER BILL	9/9/2014	21611	9/24/2014	Posted
									289.46 ✓	0.00
59606	53-43-5310		10/9/2014	10/9/2014	129.11	9732188225 SYSTEMS-OCTOBER BILL	9/26/2014	19909	9/26/2014	Posted
	52-43-5310					SYSTEMS-OCTOBER BILL			48.02 ✓	0.00
	51-43-5310					SYSTEMS-OCTOBER BILL			40.41 ✓	0.00
						SYSTEMS-OCTOBER BILL			40.68 ✓	0.00
									129.11 ✓	0.00
712	WACONDA TRADER									
59604	10-11-5400		10/9/2014	10/9/2014	44.94	23452 NOTICE FORMS	9/11/2014	19906	9/25/2014	Posted
									44.94 ✓	0.00
59607	51-41-5400		10/9/2014	10/9/2014	88.20	19910 WATER PLANT FOREMAN AD		19910	9/26/2014	Posted
	51-41-5400					WATER PLANT OPERATOR AD			50.40 ✓	0.00
									37.80 ✓	0.00
									88.20 ✓	0.00
59656	10-12-6110		10/9/2014	10/9/2014	11.50	23508 MUNI. COURT BUSINESS CARDS	9/24/2014	21570	9/30/2014	Posted
									11.50 ✓	0.00
2629	WAGeworks									
59584	10-11-3000		10/9/2014	10/9/2014	77.00	125A10346798 FSA MONTHLY ADMIN FEE-AUGUST	9/16/2014	19840	9/17/2014	Posted
									77.00 ✓	0.00
2750	WALL TO WALL CARPET & INTERIOR									
59593	53-41-4360		10/9/2014	10/9/2014	32.40	998 12 FT CARPET	9/23/2014	19417	9/24/2014	Posted
									32.40 ✓	0.00
722	WATTS AND SON									
59594	10-11-4300		10/9/2014	10/9/2014	11,887.00	2703 SUTTER ROOM A/C REPAIR	9/18/2014	19848	9/23/2014	Posted
									11,887.00 ✓	0.00
59595	10-11-4300		10/9/2014	10/9/2014	4,789.47	2702 ECONOMY SHOP A/C REPAIR FROM LIC	9/17/2014	19849	9/23/2014	Posted
									4,789.47 ✓	0.00
660	WICHITA WINWATER WORKS CO., INC.									
59596	51-43-7500		10/9/2014	10/9/2014	144.00	200132 00 PLASTIC BOTTOM PLATE	9/8/2014	21302	9/22/2014	Posted
									144.00 ✓	0.00
59619	51-43-6000		10/9/2014	10/9/2014	952.60	200404 00 REPAIR CLAMP/BALL CORP	9/22/2014	21312	9/29/2014	Posted
									952.60 ✓	0.00
1035	BRUCE WILSON									
59597	10-11-3000		10/9/2014	10/9/2014	60.00	19847 BANK RECONCILIATION AUGUST 2014		19847	9/22/2014	Posted
									60.00 ✓	0.00
753	WORLD PEST CONTROL									
59608	10-11-3000		10/9/2014	10/9/2014	65.00	19911 SPRAY MUNICIPAL BLDG		19911	9/26/2014	Posted
									65.00 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>					<u>Debit</u>	<u>Credit</u>

453,422.98 118 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 10/9/2014

Ending: 10/9/2014

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
October 7, 2014	Resolution 2014-18 Safe Routes to School
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the council approve Resolution 2014-18 Safe Routes to School.

FISCAL NOTE:

- The direct cost associated with approval of this item is \$50,000.

DISCUSSION:

The Safe Routes to School committee met with representatives from KDOT this week. During that meeting, the KDOT representatives informed us that the city's match must be cash and not in-kind donations as we had submitted on our application. Passing this resolution commits \$50,000 from the CIP fund to this project. The total project cost is \$250,000.

Respectfully submitted,

Glenn Rodden
City Administrator

RESOLUTION 2014-18
CITY OF BELOIT, KANSAS

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF BELOIT, KANSAS TO SUBMIT AN APPLICATION TO THE KANSAS DEPARTMENT OF TRANSPORTATION FOR USE OF SAFE ROUTES TO SCHOOL FUNDS SET FORTH BY MAP-21 FOR THE CITY OF BELOIT PROJECT IN BELOIT, KANSAS AND AUTHORIZING THE MAYOR TO SIGN THIS APPLICATION.

WHEREAS, the City of Beloit, Kansas, has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal aid to public agencies, and

WHEREAS, the City of Beloit, Kansas, desires to submit an application to the Kansas Department of Transportation for Safe Routes to Schools funds set forth by MAP-21; and

WHEREAS, the City of Beloit, Kansas, is participating in the Kansas Department of Transportation's Safe Routes to Schools program set forth by MAP-21; and

WHEREAS, federal monies are available under a Safe Routes to Schools program set forth by MAP-21, administered by the State of Kansas, Department of Transportation, for the purpose of creating safer routes to schools in Kansas; and

WHEREAS, after appropriate public input and due consideration, the Governing Body of the City of Beloit, Kansas has recommended that an application be submitted to the State of Kansas for the City of Beloit project.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1. That the City of Beloit, Kansas, does hereby authorize the Mayor to submit an application to the Kansas Department of Transportation for Safe Routes to Schools program funds set forth by MAP-21 on behalf of the citizens of the City of Beloit, Kansas.

Section 2. That the City of Beloit, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the City of Beloit project is available, as the Safe Routes to Schools Program is a reimbursement program.

Section 3. That the City of Beloit, Kansas, hereby assures the Kansas Department of Transportation that sufficient funding for the operation and maintenance of the City of Beloit project will be available for the life of the project.

Section 4. That the City of Beloit, Kansas, hereby assures the Kansas Department of Transportation that the City of Beloit, Kansas, will have title or permanent easement to the City of Beloit project by the time of project letting, if necessary.

Section 5. That the Mayor of City of Beloit, Kansas, is authorized to sign the application to the Kansas Department of Transportation for Safe Routes to Schools Program funds set forth by MAP-21 on behalf of the citizens of the City of Beloit, Kansas. The Mayor is also authorized to submit additional information as may be required and act as the official representative of the City of Beloit, Kansas in this and subsequent related activities.

Section 6. That the City of Beloit, Kansas, hereby assures the Kansas Department of Transportation that the City of Beloit, Kansas, is willing and able to, if the City of Beloit project is selected for funding, administer all activities involved with the City of Beloit project.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 7th day of October, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
October 7, 2014	POLICE CAR		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Police Department		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the purchase of two Ford Explorers from Beloit Motors with the insurance settlement from insurance of \$12,870.00 helping with the purchase cost.

FISCAL NOTE:

- The cost of this item is \$26,479.00 per vehicle.
- There is no fiscal impact on the FY2014 budget because payments for both vehicles will not start until FY2015.

DISCUSSION:

Respectfully submitted,

Glenn Rodden
City Administrator

1716 North Hersey Avenue
Beloit, Kansas 67420



Tel No (785) 738-2203
Fax No (785) 738-2759

Chief Dave Elam

bpdchief@nckcn.com

September 12, 2014

TO: City Council Members
CC: Glenn Rodden, City Administrator
From: Chief Dave Elam
RE: New Vehicles

As per previous years, it is time to once again discuss new vehicle procurement. This late summer storm has resulted in one of our patrol vehicles being totaled by the insurance company. Which brings me to the reason of this letter, previously it has been discussed the department has been short a patrol vehicle since the purchase of the Dodge Pick-ups, which are no longer in service.

I have received bids for a 2015 Ford Explorer, \$26,479, 2015 Ford Interceptor \$25,036, 2015 Dodge Charger \$28,600 and a Dodge Durango \$30,400. I have gotten bids from three vendors, the recommendation is Beloit Truck and Auto. There is little difference in bids, however, having the vehicles delivered to Beloit, prepped and ready is worth the difference.

My recommendation would be to purchase two of the 2015 Ford Explorers at \$26,479.00. Given the versatility of the vehicle and being all wheel drive would give the Department a balanced fleet with the two wheel drive cars and the AWD Explorer. The settlement for the 2010 Charger will be \$12,870.00 which I would apply to the purchase of the vehicles. Essentially making the first years lease payment or making it a two year lease vs a three year lease.

Thank You for your time and consideration,

A handwritten signature in cursive script that reads "Dave Elam".

Chief Dave Elam #602
Beloit Police Department

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
October 7, 2014	Rock Crusher		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Transportation		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the council allow the company currently under contract to crush the rock in the debris pile on the north campus as planned.

FISCAL NOTE:

- The direct cost associated with approval of this item is

DISCUSSION:

The City of Beloit entered into a contract to have the debris on the Silver Fox Estates crushed. The contractor arrived this week in Beloit and he will crush the rock when the area dries out after the recent rain.

Respectfully submitted,

Glenn Rodden
City Administrator

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
October 7, 2014	Appraisal Contract		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Transportation		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the council approve the appraisal proposal submitted by The Simmons Company.

FISCAL NOTE:

- The direct cost associated with approval of this item is \$10,000.00. This will be funded in the CIP Professional Services line item (30-00-3000).

DISCUSSION:

The City of Beloit needs to hire a professional appraiser to provide us with an appraisal of the easements that we need to acquire for the K-14 improvement project. Simmons is highly qualified for this work and they get the work done in a timely manner.

Respectfully submitted,

Glenn Rodden
City Administrator



September 23, 2014

Katie J. Cheney
Law Office of Katie J. Cheney
P.O. Box 591
Beloit, Kansas 67420

Re: Scope of Services Proposal for City of Beloit - K-14 Highway Appraisals

Dear Ms. Cheney:

The intent of this letter is to propose the scope of appraisal services. The Simmons Company agrees to provide appraisals for subject properties along K-14 Highway in Beloit, Kansas. The Client for this assignment will be Law Office of Katie J. Cheney, and intended users would include the City of Beloit. The appraisals will comply with the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970 as amended (Public Law 91-646, 42 U.S.C. 406 et seq.), the Uniform Appraisal Standards for Federal Land Acquisitions, the appraisal requirements of the State of Kansas, and also the Uniform Standards of Professional Appraisal Practice (USPAP).

Items that we need in order to begin the project are:

1. Name, address, and phone number of contact person to inspect each property
2. Certificate of title for each property
3. Exhibits showing subject property and areas of proposed acquisitions
4. Legal descriptions for the proposed acquisitions
5. Copies of letters sent to property owners

Based on preliminary analysis, we project there will be six appraisals, all of which are "simple partial acquisitions." A short form appraisal report will be completed for each. In this format, no before or after values are reported. This report format is to be used for simple partial acquisitions when damages to the remainder are nonexistent; are relatively minor; are easily measured or explained; or are measurable by cost-to-cure. An example of a simple partial acquisition would be a strip-acquisition from a large property, wherein the strip is not close enough to any improvements to cause proximity damages. If, upon inspection of the subject property or during analysis, a standard appraisal report is deemed necessary, the appraisal will be completed using the standard appraisal format, which will report both before- and after-acquisition values, subject to approval by the Client.

The following is a breakdown of the projected appraisals and associated fees:

Tract #	Owners Name	Appraisal Problem	Standard Appraisal	Short Appraisal	Projected
1	Joseph & Donna Schmitt & Litton	TE Only	\$1,750	\$1,250	\$1,250
2	Joseph & Donna Schmitt	ROW and TE Acq.	\$2,250	\$1,750	\$1,750
3	Shirley A. Boucek	ROW and TE Acq.	\$2,250	\$1,750	\$1,750
4	Ronald H. Tice IRA c/o Guaranty State Bank & Trust	ROW and TE Acq.	\$2,250	\$1,750	\$1,750
5	Fred and Betty Chapman	ROW and TE Acq.	\$2,250	\$1,750	\$1,750
6	Fred and Betty Chapman	ROW and TE Acq.	\$2,250	\$1,750	\$1,750
				Total	\$10,000

Therefore, the anticipated fee for completing the appraisals for this project is \$10,000. The projected completion date is dependent upon receiving the items listed previously and approval by the Client. Any additional work required after completion of the appraisals (updates, conferences, meetings, engineering, revisions, etc.) will be billed (in addition to the fee stated above) at a rate of \$150 per hour. Jury trial work and work associated with court-appointed Appraiser hearings will be billed at \$225 per hour.

The acceptance of this assignment, by the Appraisers, is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the Client, the amount of the value estimated, the attainment of a stipulated result, or the occurrence of a subsequent event.

We appreciate the opportunity to bid on the above-referenced project and look forward to beginning work on this project.

If I can provide any additional information, please feel free to contact me.

Respectfully submitted,



Bill Lansdowne, Co-owner
Certified General Real Property Appraiser
State of Kansas
Cert. No. G-2496

BL/ew

QUALIFICATIONS OF FLETCHER SIMMONS, MAI

EMPLOYMENT:

Formed The Simmons Company October 1988. President and owner since that time.
Engaged full-time in fee appraising of Real Estate.

Full-time fee appraising from May 1978 through September 1988, with David Craig and Company. Established Manhattan, Kansas office March 1983.

Established Salina, Kansas office February 1995.

State of Kansas, Property Valuation Department, State Office Building, Topeka, Kansas, August 1974-1978.

STATE APPOINTMENTS AND LICENSE/CERTIFICATION:

1995 appointment for a three-year term on the Kansas Real Estate Appraisal Board.
Reappointed to a second three-year term in 1998, serving as Chairman

Certified as a General Real Property Appraiser, State of Kansas, as of July 1, 1991.
Certificate No. G-94

EXPERIENCE:

Full-time since May, 1978. Properties include commercial, industrial, agricultural, residential and many types of special-purpose properties. Area covered is the Midwest, and experience includes appraising in condemnation matters.

ORGANIZATIONS:

MAI member of the Appraisal Institute #6951.

EDUCATION:

BS Degree in Business, Emporia State University 1973.

Successfully completed the following courses and examinations by the American Institute of Real Estate Appraisers:

- R. E. Principles & Valuation Procedures (I-A)
- Capitalization Theory & Techniques (I-B)
- Case Studies in R. E. Valuation
- Valuation Analysis & Report Writing (Old II)
- Intro. to R. E. Investment Analysis (Old 6)
- Residential Valuation (8)
- Standards of Professional Practice (SPP)
- Comprehensive Examination

REPRESENTATIVE CLIENTS:

A list will be furnished upon request.

QUALIFICATIONS OF BILL LANSDOWNE

EMPLOYMENT:

The Simmons Company - Manhattan, Kansas, 2005 – Present, Co-Owner in 2010,
Majority Owner in 2013,
Appraiser of commercial real estate in numerous counties in Kansas, including
retail, office, industrial, manufacturing, multi-family residential and single-
family subdivisions.

VP1 Technologies - Manhattan, Kansas, 2003 - 2004
Director of Network Operations, responsible for the creation and development of a
Network Consulting Division within an existing software development business

Riley County - Manhattan, Kansas, 1998 - 2003
Director of Information Systems, provided strategic leadership and overall vision
relating to the development, implementation, and support of Information
Technology initiatives throughout Riley County

EDUCATION

Bachelor of Science degree in Arts and Sciences, History, Kansas State University, 1994
Coursework in Masters of Business Administration, Baker University, 1998-1999

Successfully completed the following courses and examinations by the Appraisal
Institute:

- Basic Appraisal Principles
- Basic Appraisal Procedures
- Basic Income Capitalization
- General Applications
- Evaluating Commercial Construction
- Apartment Appraisal: Concepts and Applications
- Advanced Income Capitalization
- Report Writing and Valuation Analysis
- General Market Analysis and Highest and Best Use
- Uniform Standards of Professional Appraisal Practice
- Advanced Sales and Cost Approaches
- Advanced Applications
- Property Obsolescence & Marketability Analysis
- Uniform Appraisal Standards for Federal Land Acquisition (Yellowbook)

STATE APPOINTMENTS AND LICENSE/CERTIFICATION

Certified as a General Real Property Appraiser, State of Kansas, as of December 17, 2007.
License No. G-2496

PROFESSIONAL ORGANIZATIONS

Associate Member of the Appraisal Institute, No. 464325

REPRESENTATIVE CLIENTS:

A list will be furnished upon request.

ITEMS FOR COUNCIL DISCUSSION

DATE:

October 7, 2014

TITLE:

WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your October 7th, 2014 Work Session will include the following:

1. Street Projects. City Engineer Stuart Porter will discuss options for rebuilding East Main Street and building streets on the North Campus.
2. Ordinance No. 2158. This ordinance revises the previous ordinance that deals with the powers and duties of the city's tree board. The major change is moving enforcement from the tree board to administration.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2158

AN ORDINANCE AMENDING ARTICLE THREE, CHAPTER 15, TREE BOARD; TREES AND SHRUBS, OF THE CITY CODE OF THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Article Three, Chapter 15 is hereby amended and restated as follows:

15-301. Tree Board Established.

- A. There shall be established a City Tree Board for the city which shall consist of seven members, five of whom are citizens and residents of this city, and, at the mayor's discretion, two may be citizens and residents of Mitchell County, but residing outside the city limits of the City of Beloit. All members shall be appointed by the mayor with the approval of the governing body.
- B. The term of the seven persons to be appointed by the mayor shall be three years. Board members may be reappointed for successive terms. In the event that a vacancy shall occur during the term of any member, his successor shall be appointed for the unexpired portion of the term.
- C. Members of the Board shall serve without compensation.

15-302. Board Duties, Functions.

- A. It shall be the responsibility of the Board to study, investigate, counsel and develop and/or update periodically, and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees within the City of Beloit. Such plan will be presented to the governing body and upon their acceptance and approval shall constitute the official comprehensive City Tree Plan.
- B. The Board shall report potential violations of this Chapter to the City Code Enforcement Officer for further action, if necessary.
- C. The Board, when requested by the governing body, shall consider, investigate, make a finding, report and recommend upon any special matter of question coming within the scope of its work.
- D. The Board shall support the city with programs and events that meet qualifications for National Arbor Day Foundation's Tree City USA status.
- E. The Board shall choose its own officers, make its own rules and regulations and keep a journal of its proceedings. A majority of its members shall be a quorum for the transaction of business.
- F. The City Director of Parks and Recreation shall serve as the staff coordinator for the Tree Board.

15-303. Tree Species. The Tree Board shall keep a list of recommended species for planting. The list will be on file in the City Parks and Recreation office.

15-304. Street Trees.

- A. Street trees are herein defines as trees, shrubs, bushes, and all other woody vegetation on land lying between property lines on either side of all streets, avenues, or ways within the city.
- B. Street trees shall be planted at least four (4) feet from any street, curb, or sidewalk.
- C. No street tree shall be planted closer than thirty (30) feet of any street corner, measured from the point of nearest intersecting curb or curblines. No street tree shall be planted closer than ten (10) feet of any fireplug.
- D. No street tree is to be planted where it will interfere with overhead utility lines. Any tree located under overhead utility lines shall be of such a species that it will not grow taller than fifteen (15) feet. No street tree is to be planted within seven (7) lateral feet of any underground water line, sewer line, electrical line or other utility line.

15-305. Definitions. For purposes of this Chapter the following definitions shall apply:

- A. Diseased Tree – means a tree or shrub that has been determined by any competent city, state, or federal authority based upon a laboratory test or other supporting evidence to be infected or infested with or harbor any tree or plant disease or insect or larvae, the uncontrolled presence of which may constitute a hazard to or result in damage or extinction of other trees or shrubs in the community.
- B. Maintenance - means, without limitation, the protecting, spraying, fertilizing, treating, pruning, abatement of infestation and trimming of trees or shrubs.
- C. Nuisance – means the doing of an act, failure to perform a legal duty, or the allowance or creation of a condition which injures, endangers, hinders or unreasonably interferes with the public health, safety or welfare in the use and enjoyment of right-of-way or other public property by the general public. Examples include, but are not limited to, brush and limbs, trees and shrubs which are dead, diseased or infested which present a harmful or dangerous condition to the public, and encroachments of trees and shrubs in the right-of-way or other public property which create a safety hazard.
- D. Owner – means any person, agent, operator, firm or corporation having a legal or equitable interest in the (real) property; or recorded in the official records of the Mitchell County Register of Deeds office as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.
 - 1. Abutting Owner – means an Owner of property that directly abuts the right-of-way where the tree or shrub requiring maintenance or removal is located.
- E. Right-of-way – means the area on, below or above the present and future city streets, alleys, bridges, bikeways, parkways and sidewalks.
- F. Shrub – means a low, usually several-stemmed, woody plant. For the purposes of this Chapter, it shall also include ornamental and native grasses used in place of shrubs.
- G. Tree – means a woody plant having a well-defined stem or trunk, a more or less definite crown, a height at maturity of at least eight feet, and the trunk diameter exceeds two inches.

15-306. Trees and Shrubs on Private Property.

- A. Maintenance or Removal. Whenever the City Code Enforcement Officer determines that any tree or shrub on private property endangers, hinders or obstructs the use of public or private property, is a nuisance, is diseased, or in any other way endangers the public health, safety and welfare, the Code Enforcement Officer shall issue a notice of violation to order the maintenance or removal of the tree or shrub by the Owner as set forth in Section 15-309.
- B. Emergency Action. In the event the City Code Enforcement Officer, with assistance from the Tree Board and/or a forester, determines that the existing condition of any tree or shrub on private property constitutes an immediate hazard to the public health, safety and welfare or otherwise endangers persons or property, then the city shall proceed, without delay, to take steps to abate the situation and without prior notice to or hearing of the Owner, occupant or agent. The cost of such action shall be assessed as set forth in Section 15-310.
- C. Right to Inspect. The City Code Enforcement Officer, or other designee, is hereby authorized to enter on private property for the purpose of inspecting trees or shrubs where there appears to be a nuisance or a threat to public or private property or to the public, health, safety and welfare. This entry and inspection may be done without the prior permission of the Owner, occupant or agent if the threat is imminent and if such notification is not feasible under the circumstances. If any person prevents such entry and inspection, the city may seek an appropriate court order to make such entry and inspection possible.

15-307. Trees and Shrubs in Right-of-Way; Abutting Owner's Duties.

- A. Maintenance. Abutting Owners are responsible for maintaining the trees and shrubs within or encroaching within the abutting right-of-way in a manner which promotes safe and healthy trees and shrubs and which protects the health, safety, and welfare of the public with respect to the same. The Abutting Property Owners shall not allow such trees and shrubs to hinder or obstruct the right-of-way, create a nuisance, be diseased, or threaten life or property within the right-of-way. Any tree overhanging any right-of-way shall be pruned and trimmed so as not to obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of at least fifteen (15) feet above the surface of the right-of-way. Notwithstanding, the city shall always maintain the right to perform any necessary maintenance of any tree or shrub in right-of-way and the city staff or the city's contractor may perform the maintenance.
- B. Removal. When applicable, this duty of the Abutting Owner shall also include the responsibility to remove trees and/or shrubs within the abutting right-of-way when any tree or shrub endangers, hinders or obstructs the use of the right-of-way, is a nuisance, is diseased or in any other way endangers the public health, safety and welfare, and such Abutting Owner has received a notice in accordance with Section 5-311.
- C. Notice to Owner. Whenever the City Code Enforcement Officer determines that any such tree or shrub endangers, hinders or obstructs the use of the right-of-way, is a nuisance, is diseased, or in any other way endangers the public health, safety and welfare, the Code

Enforcement Officer shall issue a notice of violation to order the maintenance or removal of the tree or shrub by the Owner in accordance with Sections 15-309 and 15-310.

- D. City Assistance. An Abutting Owner may contact the city to request the city's assistance with the removal of a diseased, hazardous, or dead tree in the right-of-way. An Abutting Owner may also request the city's assistance with the removal of storm damage from right-of-way trees to ensure that the right-of-way is kept clear for vehicular and pedestrian traffic and that public safety, health and welfare is maintained. The city may assess the costs of such work against the Abutting Owner in accordance with Section 15-310.

15-308. Trees and Shrubs on Public Property. Whenever the Tree Board, City Code Enforcement Officer, or Director of Parks and Recreation determine that maintenance or removal of any trees or shrubs located on any public property other than right-of-way is necessary, the city staff or the city's contractor may perform such maintenance or removal.

15-309. Notice of Violation; Hearing; Notice to Appear.

- A. A notice of violation issued pursuant to Section 15-306 or 15-307 shall be sent to the Owner, occupant or agent by certified mail, return receipt requested, or by personal service. If the property is unoccupied, the notice of violation shall be sent by certified mail, return receipt requested, to the last known address of the Owner.
- B. The notice of violation shall state:
1. The common or legal description of the property, or both;
 2. That the property is in violation of this Chapter;
 3. A description of the violation that would reasonably allow the Owner, occupant or agent to determine the nature of the violation to allow for self-abatement;
 4. That the violation must be abated by the Owner, occupant or agent within 30 days from the date of the notice of violation, provided that extensions of the time period shall be granted if the Owner, occupant or agent demonstrates that due diligence is being exercised in abating the violation;
 5. That within ten (10) days of the date of service of the notice, the Owner, occupant or agent may request in writing a hearing before the governing body;
 6. That failure to comply with the notice of violation shall result in the city abating the violation, with the assessment of costs (including the cost of all notices) made against the property and the Owner, occupant or agent;
 7. That failure to pay such assessments within thirty (30) days of the notice of costs shall result in the filing of a special assessment against the property; and
 8. That separate and independent of any abatement of the violation by the city, such violation is subject to prosecution in Beloit Municipal Court.
- C. If the recipient of the notice of violation makes a written request for hearing within ten (10) days of the date of service of the notice, then the city shall immediately schedule a hearing before the governing body. The governing body shall receive evidence, review the investigation, and prepare a written order. The order shall be sent to all relevant parties within ten (10) days of the hearing, unless otherwise stated at the hearing and

prior to the city taking any action to abate the violation. The order shall state the relevant facts and the specific code provisions relied upon, and any other stipulations, methods of abatement, or orders as deemed necessary by the governing body.

- D. If the Code Enforcement Officer determines that a violation of this Chapter exists, the public officer may issue a Notice to Appear in Municipal Court for such violation. Such prosecution shall be separate and independent of any abatement action, and no other procedures are required as a prerequisite to the issuance of a Notice to Appear.

15-310. Abatement by City; Notice of Costs; Assessment and Collection.

- A. If the Owner, occupant or agent fails to request a hearing and to self-abate the violation within the specified period, then the city may go onto the property to abate the violation in a reasonable manner. The city shall not be responsible for damage to property due to reasonable methods of gaining entrance onto the property or for damages to property in the reasonable exercise of its duty to abate the violation. The city may use its own employees or contract for services to abate the violation.
- B. If the city abates the violation, it shall provide a notice of costs to the Owner, occupant or agent by certified mail, return receipt requested, at the last known mailing address. If the property is vacant or unoccupied, the notice of costs shall also be posted on the property in a reasonable manner. The notice of costs shall state:
1. The common or legal description of the property, or both;
 2. The nature of the violation, including relevant ordinances;
 3. The nature of the work performed to abate the violation;
 4. The costs incurred for the abatement in either a lump sum or in itemized form;
 5. That the notice of costs is a demand for payment within thirty (30) days from the date of the notice;
 6. That failure to pay the entire amount within thirty (30) days shall allow the city to file a special assessment against the property;

15-311. Penalties and Violation; Civil Actions.

- A. It shall be unlawful for any person to plant or otherwise maintain trees or shrubs in an area where such planting or maintenance is prohibited by this Chapter.
- B. It shall be unlawful for any person, including an Abutting Owner, to abuse, damage, mutilate, destroy or remove without the prior written permission from the city (i) any Street Tree, (ii) any shrub in the right-of-way that was planted or is maintained by the city, or (iii) any tree or shrub on any other public property. Persons in violation of this provision may be required to provide a replacement tree or shrub of a species and caliper approved by the city.
- C. It shall be unlawful for any Owner, occupant or agent to permit any tree or shrub on their property to remain in violation of this Chapter after receipt of a notice of violation from the city.
- D. It shall be unlawful for any Owner, occupant or agent to allow any tree or shrub to hinder or obstruct any right-of-way abutting their property or to violate any minimum distance or

clearance requirements.

- E. It shall be unlawful for any person to prevent, hinder or otherwise interfere with authorized employees, officials or contractors of the city in the performance of their official duties pursuant to the provisions of this Chapter.
- F. Any person who violates any of the provisions of this Chapter is guilty of a public offense and upon conviction shall be punished by fine of at least \$50 but no more than \$500.
- G. The city may further enforce this Chapter by filing an action in the appropriate court for an injunction to enforce the provisions of this Chapter; to cause correction of any such violation; for assessment and recovery of a civil penalty for such violation; or to pursue any other appropriate civil remedy.

15-312. Removal of Diseased Tree or Shrub. No diseased tree, tree materials or shrubs which have been cut down, either by the property owner or by the city, shall be permitted to remain on the premises, but shall be immediately treated, removed and burned to prevent the spread of tree disease.

15-313. Removal by City; Wood and Tree Materials. If, after notice to the Owner, the Owner fails to self-abate the violation and the city or its contractor removes a tree from the Owner's property, all wood and tree materials will be removed from the premises by the City, at a cost to the Owner.

Section 2: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 21st day of October, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk