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CITY COUNCIL AGENDA

Tuesday, September 16, 2014
7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

4. PUBLIC COMMENT

- A. Greg Drum – How to make Beloit grow

5. PUBLIC HEARING

- A. Neighborhood Revitalization

6. CONSENT AGENDA

- A. 9/2/2014 City Council Meeting Minutes
- B. Appropriations 9B

7. ORDINANCES

- A. Ordinance 2155 Adopting Neighborhood Revitalization Plan
- B. Ordinance 2156 Standard Traffic Ordinance
- C. Ordinance 2157 Uniform Public Offense Code

8. RESOLUTIONS

- A. Resolution 2014-17 Lease Agreement for 2014 Bobcat Skid-Steer Loader

9. FORMAL ACTIONS

- A. CDBG Housing Plan
- B. Boiler Chemical Price

10. CLOSED SESSION

- A. None

11. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

2. DISCUSSION ITEMS

- A. Police Vehicles

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES
September 2, 2014

The Beloit City Council met in regular session on September 2, 2014 in the Council Chamber. Mayor Tom Naasz called the meeting to order at 7:00 p.m. City Council members in attendance were, Tony Gengler, Bob Richard, Kent Miller, Rick Brown, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax. Absent from the meeting was Councilor Charlene Abell.

Department heads in attendance were Ron Sporleder, Dave Elam, Chris Jones, and Mike Clark.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Otte said he seen several broken windows at the Administration office at the North Campus. Councilor Otte said he was glad Plum Creek was open after the flooding Sunday. Councilor Miller thanked the city crews for the good cleaning after the hail storm. Both Councilors Gengler and Petterson thanked the city crews for their hard work after the storm.

The Consent Agenda consisted of August 19, 2014 Council Meeting Minutes, and appropriations 9A. A motion was made by Councilor Miller and seconded by Councilor Richard to approve the Consent Agenda in its entirety. Roll call vote yeas: Brown, Gengler, Miller, Otte, Petterson, Littrell, and Richard. Nays: None.

Ordinance 2153 Extension of City Electric Services was presented to Council for approval. Ordinance 2153 will establish fees for extending electric services inside the city limits. A motion was made by Councilor Brown and seconded by Councilor Richard to approve Ordinance 2153 Extension of City Electric Services. Roll call vote yeas: Littrell, Richard, Gengler, Petterson, Otte, Brown, and Miller. Nays: None.

Ordinance 2154 Fee for Temporary Electric Services was presented to Council for approval. Ordinance 2154 will establish fees for temporary electric services both inside and outside the city limits. A motion was made by Councilor Richard and seconded by Councilor Petterson to approve Ordinance 2154 Fee for Temporary Electric Services. Roll call vote yeas: Richard, Gengler, Petterson, Littrell, Otte, Brown, and Miller. Nays: None.

Resolution 2014-16 Amending Fee Schedule was presented to Council for approval. Resolution 2014-16 includes the fees that were passed with Ordinances 2153 and 2154. A motion was made by Councilor Littrell and seconded by Councilor Brown to accept Resolution 2014-16 Amending Fee Schedule. Roll call vote yeas: Richard, Gengler, Petterson, Littrell, Brown, Otte, and Miller. Nays: None.

Staff is recommending that Council nominate two voting delegates for the League of Kansas Municipalities Conference in October. A motion was made by Councilor Miller to nominate Councilor Matt Otte as voting delegate and City Administrator Glenn Rodden as an alternate voting delegate for the League Conference in October. The motion was seconded by Councilor Richard. Motion carried 7-0. Nays: None.

Staff is recommending that Council approve the enclosed Credit Card Policy. The Credit Card Policy will establish a written credit card policy for the city that was advised from the city auditor. A motion was made by Councilor Miller and seconded by Councilor Brown to approve the Credit Card Policy. Motion carried 6-1. Nays: Littrell.

Staff is recommending that Council approve a Special Event License to shoot of fireworks after home football games at Beloit Jr/Sr High School. A motion was made by Councilor Miller and seconded by Councilor Gengler to approve the Special Event License to shoot of fireworks after home football games at Beloit Jr/Sr High School pending approval from the school board. Motion carried 6-1. Nays: Littrell.

Staff is recommending that Council approve a contract with Trekk Design Group, LLC in the amount of \$62,000.00. The proposed agreement would provide the City of Beloit with engineering services for a ground water study. A motion was made by Councilor Richard and seconded by Councilor Brown to approve the contract with Trekk Design Group, LLC in the amount of \$62,000.00. Motion carried 6-1. Nays: Littrell.

Staff is recommending that Council approve a contract with Kansas Department of Transportation for a Geometric Improvement Grant on K-14 Highway. The project grant covers the reconstruction on K-14 Highway, beginning 2260 feet North of 8th Street then North 1090 feet in Beloit, Kansas. A motion was made by Councilor Otte and seconded by Councilor Littrell to approve the contract with Kansas Department of Transportation for a Geometric Improvement Grant on K-14 Highway. Motion carried: 7-0. Nays: None.

Mayor Naasz is recommending the appointments of Cheryl Renter and Greg Drum to the Planning Commission. A motion was made by Councilor Miller and seconded by Councilor Richard to approve the appointments of Cheryl Renter and Greg Drum to the Planning Commission. Motion carried: 7-0. Nays: None.

A motion was made by Councilor Brown and seconded by Councilor Richard to Adjourn the Council Meeting. Motion passed 7-0. The meeting ended at 7:26 p.m.

The work session began at 7:26 p.m. City Council members in attendance were Department heads in attendance were Tony Gengler, Bob Richard, Kent Miller, Rick Brown, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax. Absent from the meeting was Councilor Charlene Abell.

Department heads in attendance were Ron Sporleder, Dave Elam, Chris Jones, and Mike Clark.

City Administrator Glenn Rodden reported on the following: 1. The City of Beloit's insurance company has been contacted about hail storm damages to city property. 2. The power was down due to limbs being down from the hail storm. 3. The Planning Commission will meet September 9th at the Municipal Building. 4. Kyle Railroad has been in contact and has decided to just do a permanent fix on the railroad crossings instead of a temporary fix first. 5. The REDI Committee has met with a buyer for some ground at the North Campus and hopefully will have a contract within the next couple of weeks.

Director of Electric Operations Ronnie Sporleder discussed a potential territory exchange with Rolling Hills Electric Cooperative.

Work Session Ended at 7:50 pm.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	<u>Debit</u>	<u>Credit</u>
	<u>Account#</u>	<u>Work Order</u>				<u>Description</u>						
838	CONCRETE ACCESSORIES											
59422	30-00-7450		9/18/2014	9/18/2014	202.50	0733391-IN 300 FT STEEL TAPE	8/22/2014	CLARK32	9/3/2014	Posted	202.50 ✓	0.00
1721	A-B BUILDERS											
59342	30-00-8100		9/18/2014	9/18/2014	138.00	540656 27.6 TONS GRAVEL HAULED	9/4/2014	18617	9/9/2014	Posted	138.00 ✓	0.00
6	ABRAM READY-MIX, INC											
59294	30-00-8300 30-00-8100		9/18/2014	9/18/2014	850.42	17479 11YDS 1/2 FLOWABLE 5 YDS FLOWABLE	8/27/2014	18616	9/3/2014	Posted	581.02 ✓ 269.40 ✓ 850.42 ✓	0.00 0.00 0.00
59295	30-00-8100 30-00-8300		9/18/2014	9/18/2014	1,982.96	17478 27 YDS FLOWABLE 10 YDS 1/2 FLOWABLE	8/26/2014	18615	9/3/2014	Posted	1,454.76 ✓ 528.20 ✓ 1,982.96 ✓	0.00 0.00 0.00
59296	30-00-6150 30-00-6150 30-00-6150 30-00-6150 30-00-6150 30-00-6150 30-00-6150		9/18/2014	9/18/2014	4,104.45	17149-20 YDS FLOWABLE 17215-4.5 YDS CONC. 10 YDS FLOWABL 17216-2.5 YDS CONC. 13.5 YDS FLOWAI 17224-3 YDS PAVEMENT MIX 17270-1 YD CURB MIX 17271-2 YDS CURB MIX 17298-4 YDS CURB MIX		CLARK21	8/29/2014	Posted	1,056.40 ✓ 1,027.43 ✓ 990.42 ✓ 293.22 ✓ 97.74 ✓ 195.48 ✓ 443.76 ✓ 4,104.45 ✓	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00
8	ACE HARDWARE											
59297	53-41-6000 53-41-6000 53-41-6000		9/18/2014	9/18/2014	110.92	461158-TOOLBOX 461619-PLEXI GLASS 461618-BATTERIES/PLEXI GLASS		19383	9/8/2014	Posted	16.99 ✓ 17.99 ✓ 75.94 ✓ 110.92 ✓	0.00 0.00 0.00 0.00
59298	53-41-4360 53-41-4360 53-41-4360		9/18/2014	9/18/2014	80.92	461209-LATEX GLOVES/MOP TREATMEI 461298-DREMEL WHEEL CUTTER 461502-ROPE SAXON 3/8X100		19375	9/5/2014	Posted	43.94 ✓ 17.99 ✓ 18.99 ✓ 80.92 ✓	0.00 0.00 0.00 0.00
59299	10-11-4300 10-11-4300 10-11-4300 10-11-4300 10-11-4300 10-11-4300 10-11-4300		9/18/2014	9/18/2014	80.97	460624-GROUNDING CONNECTOR 460628-CREDIT FROM 460624/CONNEC 460569-SPOTLIGHT 460947-SPRAY NOZZLE 460976-CUP COASTER 461114-WIRE ROPE CLIP 461155-MOP HEAD/DUST MASK 461461-PLUNGER		18740	8/18/2014	Posted	9.99 ✓ 0.00 23.99 ✓ 8.99 ✓ 7.58 ✓ 3.96 ✓ 18.97 ✓ 8.49 ✓ 81.97 ✓	0.00 1.00 ✓ 0.00 0.00 0.00 0.00 0.00 0.00 1.00 ✓
59300	51-41-6000 51-41-6000		9/18/2014	9/18/2014	14.97	460204-REPAIR KIT 460486-CREDIT FROM 460204/PAINT PL		19795	9/3/2014	Posted	37.98 ✓ 0.00 37.98 ✓	0.00 23.01 ✓ 23.01 ✓
59301	51-41-6000 51-41-6000 51-41-6000		9/18/2014	9/18/2014	35.86	460742-RUBBER BANDS 460854-STRAPPING TAPE 461110-HDW/CABLE TIES/DRILL BITS		18611	9/2/2014	Posted	1.29 ✓ 11.98 ✓ 22.59 ✓ 35.86 ✓	0.00 0.00 0.00 0.00
59302	51-43-6000 51-43-6000		9/18/2014	9/18/2014	11.12	460855-PAINT BRUSHES 460859-CREDIT FROM 460855		19794	9/2/2014	Posted	11.92 ✓ 0.00 11.92 ✓	0.00 0.80 ✓ 0.80 ✓
59303	10-21-4300		9/18/2014	9/18/2014	14.48	460778 HEX BUSHING/PIPE TEE	8/19/2014	21511	8/27/2014	Posted	14.48 ✓	0.00
59304	10-13-6000		9/18/2014	9/18/2014	8.00	460620 KEYS	8/15/2014	18893	8/22/2014	Posted	8.00 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status	Debit	Credit
	Account#	Work Order		Description						
8 ACE HARDWARE (continued)										
59305	9/18/2014	9/18/2014	19.27			19369	8/21/2014	Posted		
	53-41-6000			460878-MIRROR HOLDER CLIP			3.29 ✓		0.00	
	53-41-6000			460877-GARBAGE BAGS			15.98 ✓		0.00	
							19.27 ✓		0.00	
59306	9/18/2014	9/18/2014	112.97			19359	7/31/2014	Posted		
	53-41-4300			460537-TANK SPRAYER			44.99 ✓		0.00	
	53-41-4300			460540-ROUND UP			67.98 ✓		0.00	
							112.97 ✓		0.00	
59307	9/18/2014	9/18/2014	49.93			18319	8/15/2014	Posted		
	51-43-6000			460109-COUPLE			25.96 ✓		0.00	
	51-43-6000			460198-DUCT TAPE			14.98 ✓		0.00	
	51-43-6000			460600-POLY D GRIP HANDLE			8.99 ✓		0.00	
							49.93 ✓		0.00	
59308	9/18/2014	9/18/2014	80.83			15299	8/18/2014	Posted		
	52-41-6000			459762-ROPE			0.92 ✓		0.00	
	52-41-6000			460227-BUG KILLER/KEYS			72.92 ✓		0.00	
	52-41-6000			460365-CHLOROX WIPES			6.99 ✓		0.00	
							80.83 ✓		0.00	
59309	9/18/2014	9/18/2014	19.99	460137	8/6/2014	19350	8/13/2014	Posted		
	53-41-7450			WOODBURNING IRON			19.99 ✓		0.00	
59310	9/18/2014	9/18/2014	32.20			17862	8/12/2014	Posted		
	10-21-6000			459868-TEST KIT			2.79 ✓		0.00	
	10-19-4300			460034-ELBOW & NIPPLE			9.43 ✓		0.00	
	10-19-4300			460114-FITTING & HOSE			19.98 ✓		0.00	
							32.20 ✓		0.00	
59311	9/18/2014	9/18/2014	235.53			CLARK22	8/29/2014	Posted		
	10-15-6000			460001-BALL HITCH			9.99 ✓		0.00	
	10-15-6000			460542-MARKING PAINT/BATTERIES			94.89 ✓		0.00	
	10-15-6000			460605-GLUE/HAMMER HANDLES			32.47 ✓		0.00	
	10-15-6000			460611-2 DOOR STOPS			14.98 ✓		0.00	
	10-15-6000			460627-EPOXY GLUE/BOLTS			15.25 ✓		0.00	
	10-15-6000			461232-TRAFFIC MARK BLU/SHOVEL			43.97 ✓		0.00	
	10-15-6000			461253-HI-DRI/BATTERIES			23.98 ✓		0.00	
							235.53 ✓		0.00	
59312	9/18/2014	9/18/2014	38.47			CLARK23	8/29/2014	Posted		
	10-22-6000			461092-YELLOW PAINT ROTATING PLAI			27.99 ✓		0.00	
	10-22-6000			461240-SILICONCAULK/WIRE BRUSH			10.48 ✓		0.00	
							38.47 ✓		0.00	
59343	9/18/2014	9/18/2014	15.87			19580	9/9/2014	Posted		
	53-43-6000			461623-FLAGS			5.99 ✓		0.00	
	53-43-6000			461629-FLAGS			5.99 ✓		0.00	
	53-43-6000			461646-HARDWARE			1.10 ✓		0.00	
	53-43-6000			461821-MIRROR HOLDER			2.79 ✓		0.00	
							15.87 ✓		0.00	
59361	9/18/2014	9/18/2014	33.65			21515	9/9/2014	Posted		
	10-20-6000			461622-CABLE TIES/MARKERS/BLEACH			18.86 ✓		0.00	
	10-18-6000			461786-WELDED RINGS			8.32 ✓		0.00	
	10-18-6000			461878-TOILET REPAIR			6.47 ✓		0.00	
							33.65 ✓		0.00	
59362	9/18/2014	9/18/2014	12.99	461863	9/10/2014	18343	9/10/2014	Posted		
	51-43-6000			POWERLOCK TAPE RULE			12.99 ✓		0.00	
59363	9/18/2014	9/18/2014	29.96	461556	9/4/2014	18340	9/5/2014	Posted		
	51-43-6000			DUCT TAPE 60 YDS			29.96 ✓		0.00	
59390	9/18/2014	9/18/2014	47.90	461818	9/9/2014	15306	9/10/2014	Posted		
	52-41-4330			CAULKING/MOSQUITO SPRAY			47.90 ✓		0.00	
9 ACKERMAN SUPPLY										
59313	9/18/2014	9/18/2014	44.94			19358	8/13/2014	Posted		
	53-41-4360			238156-23 DRAWER CABINET			29.99 ✓		0.00	
	53-41-4360			238073-KEYS			14.95 ✓		0.00	
							44.94 ✓		0.00	
59314	9/18/2014	9/18/2014	39.99	238494	8/19/2014	19367	8/19/2014	Posted		
	53-41-4360			1 1/2 BALL VALVE			39.99 ✓		0.00	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount Invoice	Date	PO#	Date	Status
	Account#	Work Order			Description			Debit	Credit
9 ACKERMAN SUPPLY (continued)									
59315	9/18/2014	9/18/2014	5.16	238415	8/15/2014	21508		8/27/2014	Posted
	10-20-4330			3/8 PIN & 5/16 PIN				5.16 ✓	0.00
59316	9/18/2014	9/18/2014	12.98	238066	8/5/2014	17869		8/12/2014	Posted
	10-19-4300			PVC-CEMENT & CLEANER				12.98 ✓	0.00
59364	9/18/2014	9/18/2014	21.98	238763	8/28/2014	21518		9/9/2014	Posted
	10-18-6000			OIL DRY				21.98 ✓	0.00
59365	9/18/2014	9/18/2014	3.95	238802	9/5/2014	18338		9/5/2014	Posted
	51-43-6000			BOLTS & FASTENERS				3.95 ✓	0.00
59391	9/18/2014	9/18/2014	139.98	239125	9/10/2014	15307		9/10/2014	Posted
	52-41-2911			COAT/COVERALLS				139.98 ✓	0.00
11 ADVANCE INSURANCE COMPANY									
59317	9/18/2014	9/18/2014	560.10			18575		9/2/2014	Posted
	21-00-2100			SEPT. LIFE INS. PREMIUMS				560.10 ✓	0.00
21 ALCO-DUCKWALL STORES INC									
59318	9/18/2014	9/18/2014	85.18			CLARK24		8/29/2014	Posted
	10-15-6110			22110125-SD CARD & ADAPTER				39.20 ✓	0.00
	10-15-6110			22110128-EXEC FOLDER				12.99 ✓	0.00
	10-15-6110			22110163-BLU TOOTH SLIM				32.99 ✓	0.00
								85.18 ✓	0.00
59322	9/18/2014	9/18/2014	55.07	22110205	9/9/2014	19822		9/9/2014	Posted
	10-11-6000			WATER & KLEENEXES				55.07 ✓	0.00
813 AMERIPRIDE SERVICES INC.									
59319	9/18/2014	9/18/2014	63.39	2300442322	8/22/2014	CLARK26		8/29/2014	Posted
	10-15-6000			SHOP TOWELS/RUGS				63.39 ✓	0.00
2253 SHELLI ANDERSON									
59389	9/18/2014	9/18/2014	22.00			19242		9/11/2014	Posted
	10-11-5800			MEAL PER DIEM-CONF. IN LINDSBORG				22.00 ✓	0.00
2032 AT&T									
59320	9/18/2014	9/18/2014	92.61	78573838216789	9/4/2014	19785		9/4/2014	Posted
	51-43-5310			SEWER-SEPTEMBER				92.61 ✓	0.00
59321	9/18/2014	9/18/2014	185.22	78573820471921	9/4/2014	19784		9/4/2014	Posted
	10-19-5310			NORTH CAMPUS-SEPTEMBER				185.22 ✓	0.00
75 BELOIT MOTOR COMPANY									
59366	9/18/2014	9/18/2014	1.49	43570	9/8/2014	18341		9/10/2014	Posted
	51-43-4310			CHIP				1.49 ✓	0.00
80 BELOIT TYPEWRITER EXCHANGE									
59323	9/18/2014	9/18/2014	7.49	081188	9/9/2014	19821		9/9/2014	Posted
	10-11-6110			DIVIDERS				7.49 ✓	0.00
59324	9/18/2014	9/18/2014	52.47	081191	9/9/2014	19824		9/9/2014	Posted
	10-11-6110			PRINTER CARTRIDGE				52.47 ✓	0.00
59325	9/18/2014	9/18/2014	153.93			18613		9/2/2014	Posted
	51-41-5320			081082-UPS CHARGES				28.64 ✓	0.00
	51-41-6110			081082-PRINTER CARTRIDGE X 2				105.34 ✓	0.00
	51-41-6110			081082-HIGHLIGHTERS				3.00 ✓	0.00
	51-41-6110			081128-SPEAKERS				16.95 ✓	0.00
								153.93 ✓	0.00
59326	9/18/2014	9/18/2014	24.95	319492	8/4/2014	19322		8/13/2014	Posted
	53-41-6110			5 BINDERS				24.95 ✓	0.00
59327	9/18/2014	9/18/2014	86.47			19217		7/29/2014	Posted
	53-43-6000			319462-PRINTER CARTRIDGE X 2				81.69 ✓	0.00
	53-43-6000			081808-BINDER CLIPS				4.78 ✓	0.00
								86.47 ✓	0.00
59328	9/18/2014	9/18/2014	14.57	081145	8/29/2014	19793		8/29/2014	Posted
	10-11-6110			CARD STOCK/NOTEBOOK/CLIPBOARD/I				14.57 ✓	0.00
59329	9/18/2014	9/18/2014	93.10	081055	8/14/2014	18739		8/18/2014	Posted
	10-11-6000			FILE FOLDERS				93.10 ✓	0.00
59330	9/18/2014	9/18/2014	14.49	081812	8/6/2014	18706		8/6/2014	Posted
	10-11-6000			CARD STOCK & CARD HOLDER				14.49 ✓	0.00
59331	9/18/2014	9/18/2014	34.99	081098	8/22/2014	19382		9/8/2014	Posted
	53-41-6000			BOX OF MANILLA ENVELOPES				34.99 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description	Debit	Credit		
669 BLADE-EMPIRE PUBLISHING (continued)								
59332	9/18/2014	9/18/2014	331.50			19814	9/5/2014	Posted
	51-41-5400			134781-WATER PLANT FOREMAN AD	51.20 ✓			0.00
	51-41-5400			134852-WATER PLANT FOREMAN AD	51.20 ✓			0.00
	51-41-5400			134905-WATER PLANT FOREMAN AD	51.20 ✓			0.00
	51-41-5400			135053-WATER PLANT FOREMAN AD	51.20 ✓			0.00
	51-41-5400			135116-WATER PLANT FOREMAN AD	51.20 ✓			0.00
	51-41-5400			135157-WATER PLANT FOREMAN AD	144.00 ✓			0.00
	51-41-5400			135169-DISCOUNT	0.00			68.50 ✓
					400.00 ✓			68.50 ✓
59333	9/18/2014	9/18/2014	268.50			19816	9/5/2014	Posted
	10-11-5400			134279-COUNCIL AGENDA	96.00 ✓			0.00
	10-11-5400			134314-SP/SUMMER SPORTS	30.00 ✓			0.00
	10-11-5400			134685-COUNCIL AGENDA	96.00 ✓			0.00
	10-11-5400			134789-NCK TECH SPECIAL	40.00 ✓			0.00
	10-11-5400			134947-MITCHELL COUNTY FAIR	75.00 ✓			0.00
	10-11-5400			135169-DISCOUNT	0.00			68.50 ✓
					337.00 ✓			68.50 ✓
59334	9/18/2014	9/18/2014	366.70			19813	9/5/2014	Posted
	10-15-5400			134390-ASPHALT OIL BID	51.20 ✓			0.00
	10-15-5400			134421-TRANSPORTATION OP AD	38.40 ✓			0.00
	10-15-5400			134423-ASPHALT OIL BID	51.20 ✓			0.00
	10-15-5400			134460-ASPHALT OIL BID	51.20 ✓			0.00
	10-15-5400			134465-TRANSPORTATION OP AD	38.40 ✓			0.00
	10-15-5400			134560-ASPHALT OIL BID	51.20 ✓			0.00
	10-15-5400			134561-TRANSPORTATION OP AD	38.40 ✓			0.00
	10-15-5400			134646-TRANSPORTATION OP AD	38.40 ✓			0.00
	10-15-5400			134683-TRANSPORTATION OP AD	38.40 ✓			0.00
	10-15-5400			134779-TRANSPORTATION OP AD	38.40 ✓			0.00
	10-15-5400			135169-DISCOUNT	0.00			68.50 ✓
					435.20 ✓			68.50 ✓
59335	9/18/2014	9/18/2014	334.70			19817	9/5/2014	Posted
	53-43-5400			134648-FLAME RESISTANT CLOTH BID	57.60 ✓			0.00
	53-43-5400			134688-FLAME RESISTANT CLOTH BID	57.60 ✓			0.00
	53-43-5400			134782-FLAME RESISTANT CLOTH BID	57.60 ✓			0.00
	53-43-5400			134848-FLAME RESISTANT CLOTH BID	57.60 ✓			0.00
	53-43-5400			134906-FLAME RESISTANT CLOTH BID	57.60 ✓			0.00
	53-43-5400			135054-FLAME RESISTANT CLOTH BID	57.60 ✓			0.00
	53-43-5400			135113-FLAME RESISTANT CLOTH BID	57.60 ✓			0.00
	53-43-5400			135169-DISCOUNT	0.00			68.50 ✓
					403.20 ✓			68.50 ✓
59336	9/18/2014	9/18/2014	398.70			19815	9/5/2014	Posted
	53-43-5400			134240-TRANSFORMER BID	64.00 ✓			0.00
	53-43-5400			134242-BRACKETS & TERMINATOR BID	57.60 ✓			0.00
	53-43-5400			134280-BRACKETS & TERMINATOR BID	57.60 ✓			0.00
	53-43-5400			134389-BRACKETS & TERMINATOR BID	57.60 ✓			0.00
	53-43-5400			134419-BRACKETS & TERMINATOR BID	57.60 ✓			0.00
	53-43-5400			134463-BRACKETS & TERMINATOR BID	57.60 ✓			0.00
	53-43-5400			134468-BRACKETS & TERMINATOR BID	57.60 ✓			0.00
	53-43-5400			134563-BRACKETS & TERMINATOR BID	57.60 ✓			0.00
	53-43-5400			135169-DISCOUNT	0.00			68.50 ✓
					467.20 ✓			68.50 ✓
88 BLUE CROSS & BLUE SHIELD INSURANCE								
59337	9/18/2014	9/18/2014	51,598.12			18576	9/2/2014	Posted
	21-00-2100			SEPTEMBER HEALTH INS. PREMIUMS	23,439.39 ✓			0.00
	21-00-2100			SEPTEMBER HEALTH INS. PREMIUMS	28,158.73 ✓			0.00
					51,598.12 ✓			0.00
1810 BOBCAT OF SALINA								
59338	9/18/2014	9/18/2014	1,400.00	047549	8/12/2014	CLARK26	8/29/2014	Posted
	25-00-7450			SKID STEER TRADE	1,400.00 ✓			0.00
91 BOETTCHER SUPPLY INC								

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91 BOETTCHER SUPPLY INC (continued)								
59339	9/18/2014	9/18/2014	171.30			18323	8/26/2014	Posted
	30-00-8200			867123-PARTS FOR AIRPORT LIFT STA			136.65 ✓	0.00
	52-43-4360			854978-REPAIR OF #4 LIFTSTATION			34.65 ✓	0.00
							171.30 ✓	0.00
59340	9/18/2014	9/18/2014	115.10	872170	8/7/2014	18320	8/15/2014	Posted
	51-43-6000			COPPER WIRE			115.10 ✓	0.00
59341	9/18/2014	9/18/2014	28.34			19577	8/27/2014	Posted
	53-43-6000			875659-ELBOW/SOCKET COUPLING			23.78 ✓	0.00
	53-43-6000			875729-SOCKET COUPLING			4.56 ✓	0.00
							28.34 ✓	0.00
59344	9/18/2014	9/18/2014	87.54	874016	8/19/2014	19366	8/19/2014	Posted
	53-41-4360			2" BLACK PIPE			87.54 ✓	0.00
59345	9/18/2014	9/18/2014	1,350.00	875005	8/22/2014	19565	8/22/2014	Posted
	53-43-8300			TRIPLEX ALUMINUM CONCH-WIRE			1,350.00 ✓	0.00
59346	9/18/2014	9/18/2014	211.17			17861	8/12/2014	Posted
	10-19-4300			872433-ELBOWX2			60.60 ✓	0.00
	10-19-4300			872296-ELBOW/DISTRIB. BOX/GRATE			93.51 ✓	0.00
	10-19-4300			872402-6" DWV			57.06 ✓	0.00
							211.17 ✓	0.00
59347	9/18/2014	9/18/2014	86.51			19572	8/25/2014	Posted
	53-43-6000			863752-PLASTIC FITTINGS/ ELBOWS			51.64 ✓	0.00
	53-43-6000			853569-ELBOW & MALE ADAPTER			34.87 ✓	0.00
							86.51 ✓	0.00
59348	9/18/2014	9/18/2014	4,528.61	873500	8/15/2014	19560	8/15/2014	Posted
	53-43-8300			BORE-GARD/CARLON			4,528.61 ✓	0.00
59349	9/18/2014	9/18/2014	1,913.18			19568	8/26/2014	Posted
	53-43-6000			875561-ELBOW & COUPLING			31.69 ✓	0.00
	53-43-6000			853566-ELBOWS & CONDUIT			127.74 ✓	0.00
	53-43-6000			857966-3" SCH40 CONDUIT			227.60 ✓	0.00
	53-43-6000			859239-3"X20 SCH40 BORE-GARD			1,526.15 ✓	0.00
							1,913.18 ✓	0.00
59350	9/18/2014	9/18/2014	30.26	875137	8/25/2014	19766	8/27/2014	Posted
	10-11-4300			WIRING FOR A/C IN ECONOMY SHOP			30.26 ✓	0.00
59351	9/18/2014	9/18/2014	114.75			21509	8/27/2014	Posted
	10-18-4330			875526-MOWER BLADES			29.13 ✓	0.00
	10-18-4330			873509-ELBOW/DWV BUSHING/WYE			85.62 ✓	0.00
							114.75 ✓	0.00
59352	9/18/2014	9/18/2014	684.03			18614	9/2/2014	Posted
	51-41-7490			858199-WIRE & FITTINGS FOR NEW PU			116.34 ✓	0.00
	51-41-7490			854988-WIRE & FITTINGS FOR NEW PU			539.89 ✓	0.00
	51-41-6000			872904-LIGHT BULBS			11.62 ✓	0.00
	51-41-6000			874118-BLADES			16.18 ✓	0.00
							684.03 ✓	0.00
59353	9/18/2014	9/18/2014	299.14			18322	8/26/2014	Posted
	51-43-6000			874291-COPPER WIRE			115.10 ✓	0.00
	51-43-6000			875204-COPPER WIRE			172.65 ✓	0.00
	51-43-6000			875215-PROPANE REPLACEMENT TANK			11.39 ✓	0.00
							299.14 ✓	0.00
59354	9/18/2014	9/18/2014	182.36			CLARK27	8/29/2014	Posted
	25-00-4330			851566-SOLENOID VALVE COOLER			76.43 ✓	0.00
	25-00-4330			872651-GASKETS BLOWER			2.62 ✓	0.00
	25-00-4330			874368-MOWER TIRE/VALVE STEM			83.91 ✓	0.00
	25-00-4330			874889-SPARK PLUGS			19.40 ✓	0.00
							182.36 ✓	0.00
59360	9/18/2014	9/18/2014	6,024.40	853995	5/12/2014	19570	5/12/2014	Posted
	53-43-8300			CONDUIT			6,024.40 ✓	0.00
59367	9/18/2014	9/18/2014	206.04	876027	9/9/2014	21517	9/9/2014	Posted
	10-19-4300			MCPC SEWER CAP/MATERIAL FOR LEC			206.04 ✓	0.00
59368	9/18/2014	9/18/2014	115.10	876946	9/4/2014	18339	9/5/2014	Posted
	51-43-6000			COPPER WIRE			115.10 ✓	0.00
59392	9/18/2014	9/18/2014	2,345.00	876968	9/4/2014	19583	9/4/2014	Posted
	53-43-8300			3"X20 BORE-GARD			2,345.00 ✓	0.00

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91 BOETTCHER SUPPLY INC (continued)									
59393	9/18/2014	9/18/2014	799.83			19587	9/10/2014	Posted	
	53-43-6000			877966-ADAPTER/COUPLING/ELBOW			170.59 ✓		0.00
	53-43-6000			877939-4" RIGID CONDUIT			629.24 ✓		0.00
							799.83 ✓		0.00
109 SPORT SUPPLY GROUP-BSN SPORTS									
59369	9/18/2014	9/18/2014	340.92	96297083	8/28/2014	21522	9/9/2014	Posted	
	10-17-6800			MOUTHGUARDS/FOOTBALLS/WHISTLE			340.92 ✓		0.00
1258 BUMPER TO BUMPER AUTO PARTS									
59355	9/18/2014	9/18/2014	67.03			19368	9/5/2014	Posted	
	53-41-7450			643640-BRAKE CYLINDER HONES			34.27 ✓		0.00
	53-41-7450			643639-BRAKE CYLINDER HONES			32.76 ✓		0.00
							67.03 ✓		0.00
59356	9/18/2014	9/18/2014	6.96	643829	8/28/2014	15303	8/28/2014	Posted	
	52-41-4310			MENDTITE SEALANT			6.96 ✓		0.00
59357	9/18/2014	9/18/2014	26.14			18891	9/9/2014	Posted	
	10-13-4310			641390-FILTER/WASHER SOLVENT			12.17 ✓		0.00
	10-13-4310			641557-OIL FILTER			6.24 ✓		0.00
	10-13-4310			642578-OIL FILTER/WASHER SOLVENT			7.73 ✓		0.00
							26.14 ✓		0.00
59358	9/18/2014	9/18/2014	11.57	643215	8/18/2014	18897	8/25/2014	Posted	
	10-13-4310			OIL FILTER/WASHER FLUID			11.57 ✓		0.00
59359	9/18/2014	9/18/2014	263.59	643849	8/28/2014	18332	9/2/2014	Posted	
	51-43-7450			CORDLESS GREASE GUN			87.87 ✓		0.00
	52-43-7450			CORDLESS GREASE GUN			87.86 ✓		0.00
	53-43-7450			CORDLESS GREASE GUN			87.86 ✓		0.00
							263.59 ✓		0.00
59370	9/18/2014	9/18/2014	17.05	642431	8/7/2014	15298	8/8/2014	Posted	
	52-41-6000			ARMORAL POLISH/INDICATOR BULBS			17.05 ✓		0.00
59371	9/18/2014	9/18/2014	15.73	643403	8/21/2014	21510	8/27/2014	Posted	
	10-18-4330			DIESEL FUEL ADDITIVE			15.73 ✓		0.00
59372	9/18/2014	9/18/2014	40.00			19573	8/27/2014	Posted	
	53-43-6000			643777-LITHIUM GREASE			13.34 ✓		0.00
	52-43-6000			643777-LITHIUM GREASE			13.33 ✓		0.00
	51-43-6000			643777-LITHIUM GREASE			13.33 ✓		0.00
							40.00 ✓		0.00
59373	9/18/2014	9/18/2014	23.28	644736	9/10/2014	18342	9/10/2014	Posted	
	51-43-6000			40 LB OIL DRY			7.76 ✓		0.00
	52-43-6000			40 LB OIL DRY			7.76 ✓		0.00
	51-43-6000			40 LB OIL DRY			7.76 ✓		0.00
							23.28 ✓		0.00
59374	9/18/2014	9/18/2014	65.95	644229	9/2/2014	21520	9/9/2014	Posted	
	10-18-6000			BREAKER BAR/SOCKET ADAPTER			65.95 ✓		0.00
59394	9/18/2014	9/18/2014	46.68	644230	9/2/2014	15305	9/9/2014	Posted	
	52-41-4360			HEATER HOSE/TEFLON TAPE			46.68 ✓		0.00
59395	9/18/2014	9/18/2014	294.73			18331	8/29/2014	Posted	
	52-43-4310			642506-BATTERY/CASTING RETURN			239.82 ✓		0.00
	52-43-4310			643492-RADIATOR CAP			4.71 ✓		0.00
	52-43-4310			643772-FILTERS			50.20 ✓		0.00
							294.73 ✓		0.00
59396	9/18/2014	9/18/2014	277.53			CLARK28	8/29/2014	Posted	
	25-00-7450			643274-CORDLESS GREASE GUN/HOSE			237.53 ✓		0.00
	25-00-7450			643487-LITHIUM GREASE			40.00 ✓		0.00
							277.53 ✓		0.00
59397	9/18/2014	9/18/2014	247.21			CLARK29	8/29/2014	Posted	
	25-00-4310			643015-BRAKE BOOSTER OIL FILTER			275.20 ✓		0.00
	25-00-4310			643718-BRAKE FLUID CASTING RETURN			0.00		27.99 ✓
							275.20 ✓		27.99 ✓
1091 CARD SERVICES									

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1091 CARD SERVICES (continued)													
59398	9/18/2014	9/18/2014	465.34	5251		19802	9/3/2014	Posted					
	51-41-3000				PROF. SERV.-LARSON CONST. MTG				15.07	✓	0.00		
	52-43-6260				FUEL				70.00	✓	0.00		
	52-43-5800				TRAVEL-FOOD EXPENSE				9.62	✓	0.00		
	51-41-5320				POSTAGE				3.76	✓	0.00		
	51-41-5320				POSTAGE				3.04	✓	0.00		
	51-41-5320				POSTAGE				14.50	✓	0.00		
	53-41-3000				NORTON ANTIVIRUS				63.78	✓	0.00		
	51-41-5400				SALINA JOURNAL AD				285.57	✓	0.00		
									465.34	✓	0.00		
59399	9/18/2014	9/18/2014	26.69	5981		19800	9/3/2014	Posted					
	10-11-6260				FUEL				26.69	✓	0.00		
59400	9/18/2014	9/18/2014	74.47	8803		19801	9/3/2014	Posted					
	10-13-6260				FUEL				50.48	✓	0.00		
	10-13-5800				MEALS				23.99	✓	0.00		
									74.47	✓	0.00		
59518	9/18/2014	9/18/2014	470.28	5240		19803	9/3/2014	Posted					
	10-11-6260				FUEL				55.00	✓	0.00		
	10-11-6260				FUEL				35.00	✓	0.00		
	10-11-5800				HOTEL ROOM				140.31	✓	0.00		
	10-11-6110				DRIPNUANCE SOFTWARE				239.97	✓	0.00		
									470.28	✓	0.00		
59519	9/18/2014	9/18/2014	769.01	5232		19804	9/3/2014	Posted					
	10-15-6110				NEX-TECH WORK PHONE				389.06	✓	0.00		
	10-15-6000				NORTON ANTIVIRUS				97.32	✓	0.00		
	10-11-4300				FLAGS				86.80	✓	0.00		
	10-17-6000				FLAGS				55.83	✓	0.00		
	10-17-3000				BACKGROUND CHECKS				160.00	✓	0.00		
									769.01	✓	0.00		
124 CARRICO IMPLEMENT													
59401	9/18/2014	9/18/2014	142.96			18328	8/29/2014	Posted					
	52-43-4310				IA85631-PRECLEANER FILTER				14.77	✓	0.00		
	52-43-4310				IA86435-2 TUBES OF GREASE				7.87	✓	0.00		
	52-43-4310				IA86710-O-RING/HOSE/FITTINGS				120.32	✓	0.00		
									142.96	✓	0.00		
59402	9/18/2014	9/18/2014	14.79	IA87688	9/2/2014	18334	9/2/2014	Posted					
	51-43-6000				FARM CLEVIS DISP/CHAIN				14.79	✓	0.00		
59403	9/18/2014	9/18/2014	151.10	IA87608	8/28/2014	21519	9/9/2014	Posted					
	10-20-7440				SAFETY GLASSES & GLOVES				151.10	✓	0.00		
59404	9/18/2014	9/18/2014	35.95	IA86085	8/12/2014	19554	8/12/2014	Posted					
	53-43-6180				4000/440 TW				35.95	✓	0.00		
59405	9/18/2014	9/18/2014	26.55	IA85878	8/11/2014	19561	8/11/2014	Posted					
	53-43-4330				THERMOSTAT & GASKET				26.55	✓	0.00		
59406	9/18/2014	9/18/2014	157.59			CLARK30	8/29/2014	Posted					
	25-00-4330				IA86160-3 POINT BALLS				4.95	✓	0.00		
	25-00-4330				IA86444-PIN FASTENER SNAP RIG				25.18	✓	0.00		
	25-00-4330				IA87113-MOWER WHEEL				102.20	✓	0.00		
	25-00-4330				IA87480-FITTINGS FOR SKID STEER				6.75	✓	0.00		
	25-00-4330				IA87614-FITTINGS FOR 44				18.51	✓	0.00		
									157.59	✓	0.00		
126 CATLIN'S FRIENDLY APPLEMARKET													
59407	9/18/2014	9/18/2014	83.93			19348	8/13/2014	Posted					
	53-41-6000				3182-WATER				31.84	✓	0.00		
	53-41-6000				0306-CUPS & DRINKS FOR EMP2 MTG				52.09	✓	0.00		
									83.93	✓	0.00		
59408	9/18/2014	9/18/2014	53.32	0509	8/7/2014	18612	9/2/2014	Posted					
	51-41-6000				PAPER TOWELS/VINEGAR				53.32	✓	0.00		
59409	9/18/2014	9/18/2014	31.84	8328	9/8/2014	19582	9/8/2014	Posted					
	53-43-6000				WATER				10.62	✓	0.00		
	52-43-6000				WATER				10.61	✓	0.00		
	51-43-6000				WATER				10.61	✓	0.00		
									31.84	✓	0.00		

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126 CATLIN'S FRIENDLY APPELMARKET (continued)								
59410	9/18/2014	9/18/2014	27.84	2698	8/12/2014	19553	8/12/2014	Posted
	53-43-6000			WATER			9.28✓	0.00
	52-43-6000			WATER			9.28✓	0.00
	51-43-6000			WATER			9.28✓	0.00
							27.84✓	0.00
59411	9/18/2014	9/18/2014	10.00	6171	8/27/2014	19379	9/8/2014	Posted
	53-41-6000			WATER			10.00✓	0.00
59412	9/18/2014	9/18/2014	23.88	5162	9/5/2014	19387	9/8/2014	Posted
	53-41-6000			WATER			23.88✓	0.00
59413	9/18/2014	9/18/2014	22.24	3783	8/26/2014	19569	8/26/2014	Posted
	53-43-6000			WATER			7.42✓	0.00
	52-43-6000			WATER			7.41✓	0.00
	51-43-6000			WATER			7.41✓	0.00
							22.24✓	0.00
59414	9/18/2014	9/18/2014	13.82	5764	8/26/2014	19754	8/26/2014	Posted
	10-11-6000			WATER			13.82✓	0.00
59415	9/18/2014	9/18/2014	35.04	2647	8/19/2014	19563	8/19/2014	Posted
	53-43-6000			WATER			11.68✓	0.00
	52-43-6000			WATER			11.68✓	0.00
	51-43-6000			WATER			11.68✓	0.00
							35.04✓	0.00
59416	9/18/2014	9/18/2014	155.90	6328	8/28/2014	15302	8/28/2014	Posted
	52-41-6110			SUPPLIES			155.90✓	0.00
59417	9/18/2014	9/18/2014	59.02			17866	8/12/2014	Posted
	10-21-6190			1506-CONCESSION-ON ACCT. #82270			41.38✓	0.00
	10-21-6190			0311-CONCESSION			17.64✓	0.00
							59.02✓	0.00
59418	9/18/2014	9/18/2014	42.38	1149	8/3/2014	19218	8/6/2014	Posted
	53-43-6000			WATER & TOWELS			14.13✓	0.00
	52-43-6000			WATER & TOWELS			14.13✓	0.00
	51-43-6000			WATER & TOWELS			14.12✓	0.00
							42.38✓	0.00
59419	9/18/2014	9/18/2014	70.04			CLARK31	9/3/2014	Posted
	10-15-6000			4336-LYSOL/PAPER PRODUCTS			61.38✓	0.00
	10-15-6000			2785-UTENCILS			8.66✓	0.00
							70.04✓	0.00
1200 CHEMQUEST, INC.								
59420	9/18/2014	9/18/2014	3,685.00	3806	9/2/2014	19373	9/5/2014	Posted
	53-41-6170			55 GAL BIO R-862 WATER TREATMENT			2,337.50✓	0.00
	53-41-6170			55 GAL R-150 WATER TREATMENT			1,347.50✓	0.00
							3,685.00✓	0.00
2219 CITY OF BELOIT								
59421	9/18/2014	9/18/2014	210.00			18901	9/8/2014	Posted
	10-12-3320			RESTITUTION CASE-201300196			210.00✓	0.00
2774 CITY OF TIPTON								
59515	9/18/2014	9/18/2014	3,500.00	100	9/1/2014	19806	9/4/2014	Posted
	10-11-4300			4 SECTIONS OF BLEACHERS			3,500.00✓	0.00
431 CONTINENTAL ANALYTICAL SERVICE								
59423	9/18/2014	9/18/2014	395.00	156124	9/3/2014	15304	9/9/2014	Posted
	52-41-3000			MONTHLY PLANT SAMPLE ANALYSES			395.00✓	0.00
1913 CROP PRODUCTION SERVICES								
59424	9/18/2014	9/18/2014	96.15	25343688	8/9/2014	CLARK33	8/29/2014	Posted
	10-15-6170			LANDMASTER			96.15✓	0.00
1358 CUNNINGHAM TELEPHONE & CABLE CO								
59425	9/18/2014	9/18/2014	341.64	11854	9/3/2014	19782	9/3/2014	Posted
	10-11-5310			ADMIN-SEPTEMBER			341.64✓	0.00
59426	9/18/2014	9/18/2014	86.70	10210	9/3/2014	19781	9/3/2014	Posted
	26-00-5310			COMMUNITY DEV.-SEPTEMBER			86.70✓	0.00
59427	9/18/2014	9/18/2014	81.27	03362	9/3/2014	19780	9/3/2014	Posted
	10-15-5310			STREET DEPT.-SEPTEMBER			81.27✓	0.00
59428	9/18/2014	9/18/2014	85.01	11856	9/3/2014	19783	9/3/2014	Posted
	10-13-5310			POLICE DEPT.-SEPTEMBER			85.01✓	0.00

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	Account#	Work Order		Description				Debit	Credit	
1358 CUNNINGHAM TELEPHONE & CABLE CO (continued)										
59429	9/18/2014	9/18/2014	75.27	12334	9/3/2014	19775		9/3/2014	Posted	
	10-14-5310			FIRE DEPT.-SEPTEMBER				75.27 ✓		0.00
59430	9/18/2014	9/18/2014	257.56	12754	9/3/2014	19776		9/3/2014	Posted	
	51-41-5310			WATER PLANT-SEPTEMBER				67.36 ✓		0.00
	53-41-5310			POWER PLANT-SEPTEMBER				190.20 ✓		0.00
								257.56 ✓		0.00
59431	9/18/2014	9/18/2014	219.61	13094	9/3/2014	19778		9/3/2014	Posted	
	10-18-5310			PARKS & REC-SEPTEMBER				219.61 ✓		0.00
59432	9/18/2014	9/18/2014	110.46	13609	9/3/2014	19779		9/3/2014	Posted	
	53-43-5310			SYSTEMS-SEPTEMBER				36.82 ✓		0.00
	52-43-5310			SYSTEMS-SEPTEMBER				36.82 ✓		0.00
	51-43-5310			SYSTEMS-SEPTEMBER				36.82 ✓		0.00
								110.46 ✓		0.00
59433	9/18/2014	9/18/2014	150.74	13610	9/3/2014	19774		9/3/2014	Posted	
	10-22-5310			AIRPORT-SEPTEMBER				150.74 ✓		0.00
202 DOUGLAS PUMP SERVICE										
59434	9/18/2014	9/18/2014	2,908.01	140517	8/23/2014	19374		9/5/2014	Posted	
	53-41-4360			SEALS FOR ALLIS-CHALMERS PUMP				2,908.01 ✓		0.00
2548 ENVIRO LINE CO. INC										
59435	9/18/2014	9/18/2014	820.42	0024523-IN	8/26/2014	18327		8/29/2014	Posted	
	52-43-7490			CHECK VALVE FOR 2 1/2 HP GRINDER				820.42 ✓		0.00
2515 F & A FOOD SALES, INC.										
59436	9/18/2014	9/18/2014	112.48	1446386	8/5/2014	21525		9/9/2014	Posted	
	10-21-6190			CONCESSION ITEM				112.48 ✓		0.00
844 FAUSER OIL COMPANY										
59437	9/18/2014	9/18/2014	23,186.75	318051	8/27/2014	19376		8/27/2014	Posted	
	53-41-6260			TRUCK LOAD 87E10 UNLEADED FUEL				23,186.75 ✓		0.00
427 FOLEY EQUIPMENT INC										
59438	9/18/2014	9/18/2014	101.98	PS220003670	8/28/2014	18330		8/29/2014	Posted	
	52-43-4310			2 ELEMENTS/DROPBOX				101.98 ✓		0.00
262 GRAINGER CO										
59439	9/18/2014	9/18/2014	230.00	826432676	8/22/2014	21523		9/9/2014	Posted	
	10-19-4300			COUPLER INSERT/BODY FLANGE				230.00 ✓		0.00
2775 EMMA HAMBY										
59514	9/18/2014	9/18/2014	70.45			19585		9/4/2014	Posted	
	53-43-2911			SHOES				70.45 ✓		0.00
301 JOYCE HIGHLAND										
59440	9/18/2014	9/18/2014	42.00			19574		9/2/2014	Posted	
	53-43-6000			ROLLS FOR SAFETY MTG				10.50 ✓		0.00
	52-43-6000			ROLLS FOR SAFETY MTG				10.50 ✓		0.00
	51-43-6000			ROLLS FOR SAFETY MTG				10.50 ✓		0.00
	53-41-6000			ROLLS FOR SAFETY MTG				10.50 ✓		0.00
								42.00 ✓		0.00
340 KANSAS ASSOCIATION OF CHIEF OF POLICE										
59488	9/18/2014	9/18/2014	80.00			19820		9/12/2014	Posted	
	10-13-5410			APPLICATION FOR MEMBERSHIP-M. DA				80.00 ✓		0.00
251 KANSAS GAS SERVICE										
59441	9/18/2014	9/18/2014	61.28	200774227	9/3/2014	19773		9/3/2014	Posted	
	53-43-6210			502 E. 12TH BLDG B-GENE				61.28 ✓		0.00
59442	9/18/2014	9/18/2014	32.77	169801291	9/3/2014	19772		9/3/2014	Posted	
	51-41-6210			215B S CHESTNUT ST				32.77 ✓		0.00
59443	9/18/2014	9/18/2014	39.23	162672864	9/3/2014	19771		9/3/2014	Posted	
	10-14-6210			601 N MILL ST				39.23 ✓		0.00

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251 KANSAS GAS SERVICE (continued)								
59503	9/18/2014	9/18/2014	370.13	100270100	9/11/2014	19770	9/11/2014	Posted
	53-41-6210	POWER PLANT	120.28					0.00
	10-22-6210	AIRPORT	41.21					0.00
	10-15-6210	STREET DEPT	46.99					0.00
	10-11-6210	ADMIN	40.11					0.00
	51-41-6210	WATER PLANT	37.58					0.00
	10-18-6210	PARKS & REC	30.31					0.00
	51-43-6210	SYSTEMS	17.89					0.00
	52-43-6210	SYSTEMS	17.88					0.00
	53-43-6210	SYSTEMS	17.88					0.00
			370.13					0.00
59504	9/18/2014	9/18/2014	48.71	121850373	9/11/2014	19769	9/11/2014	Posted
	53-43-6210	SYSTEMS	12.18					0.00
	52-43-6210	SYSTEMS	12.18					0.00
	51-43-6210	SYSTEMS	12.18					0.00
	10-13-6210	SYSTEMS	12.17					0.00
			48.71					0.00
59505	9/18/2014	9/18/2014	90.68	121984891	9/11/2014	19768	9/11/2014	Posted
	10-19-6210	1720 N. HERSEY	90.68					0.00
59506	9/18/2014	9/18/2014	1,170.17	156296173	9/11/2014	19767	9/11/2014	Posted
	53-41-6210	215 S CHESTNUT	1,170.17					0.00
370 KANSAS ONE CALL SYSTEM INC								
59444	9/18/2014	9/18/2014	67.20	4080165	8/31/2014	19797	9/3/2014	Posted
	53-43-3000	LOCATES	22.40					0.00
	51-43-3000	LOCATES	22.40					0.00
	52-43-3000	LOCATES	22.40					0.00
			67.20					0.00
514 KANSAS PEACE OFFICERS ASSOCIATION								
59487	9/18/2014	9/18/2014	15.00			19819	9/12/2014	Posted
	10-13-5410	MEMBERSHIP DUES-M. DAVIES	15.00					0.00
59516	9/18/2014	9/18/2014	125.00			19818	9/12/2014	Posted
	10-13-2400	REGISTRATION FOR CONFERENCE	125.00					0.00
2416 KNCK AM/KNCK FM-NCK 94.9								
59445	9/18/2014	9/18/2014	75.00			19811	9/4/2014	Posted
	51-41-5400	WATER PLANT FOREMAN POSITION	245.00					0.00
	53-43-5400	LINEMAN ANNOUNCEMENT CREDIT PD	0.00					170.00
			245.00					170.00
389 KOHLER'S GARAGE								
59446	9/18/2014	9/18/2014	400.00	84160	8/28/2014	CLARK34	9/3/2014	Posted
	25-00-4330	HYDRAULIC VALVE TRUCK 44	400.00					0.00
394 KRIERS' AUTO PARTS								
59447	9/18/2014	9/18/2014	7.13	168813	8/14/2014	19790	8/28/2014	Posted
	10-14-4310	EXHAUST PIPE	7.13					0.00
59448	9/18/2014	9/18/2014	151.98			19765	8/26/2014	Posted
	10-13-4310	165705-LOCK TOOL	75.99					0.00
	10-13-4310	164056-LOCK TOOL	75.99					0.00
			151.98					0.00
59449	9/18/2014	9/18/2014	19.43	169705	8/26/2014	19381	9/8/2014	Posted
	53-41-7450	HYDRAULIC HOSE W/FITTINGS	19.43					0.00
59450	9/18/2014	9/18/2014	10.90	169533	8/23/2014	18896	8/28/2014	Posted
	10-13-4310	MIRROR BRACKET & ADHESIVE	10.90					0.00
59451	9/18/2014	9/18/2014	9.54	168367	8/7/2014	CLARK35	9/3/2014	Posted
	10-15-6000	EXHAUST FLEX TUBE	9.54					0.00
395 KRIZ-DAVIS CO								
59452	9/18/2014	9/18/2014	1,683.44			19578	8/27/2014	Posted
	53-43-6000	S100907861.002-ELBOWS/15 KV	609.12					0.00
	53-43-6000	S100907861.001-SHRINK KIT/SEAL ELB	970.11					0.00
	53-43-6000	S100907861.003-COLD SHRINK KIT	104.21					0.00
			1,683.44					0.00

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			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
2264	KVSV (continued)									
59453		9/18/2014	10-15-5400	9/18/2014	280.00	51-00031-0000 TRANSPORTATION DEPT. OPERATOR /	8/31/2014	19807	9/4/2014	Posted
									280.00 ✓	0.00
2754	LAW OFFICE OF KATIE CHENEY TRUST ACCOUNT									
59454		9/18/2014	10-11-6000	9/18/2014	21.71	1110 OFFICE EXPENSES-AUGUST	9/3/2014	19809	9/4/2014	Posted
									21.71 ✓	0.00
188	LAWSON PRODUCTS INC									
59455		9/18/2014	10-15-6000	9/18/2014	143.76	9302659588 DRILL BITS/BOLTS/FUSES	8/13/2014	CLARK36	9/3/2014	Posted
									143.76 ✓	0.00
428	MAR KAN SALES CO									
59456		9/18/2014	10-21-6190	9/18/2014	(43.16)	224113-CONCESSION ITEM		21526	9/9/2014	Posted
			10-21-6190			226469-CREDIT			6.84 ✓	0.00
									0.00	50.00 ✓
									6.84 ✓	50.00 ✓
424	MCHENRY ELECTRIC & SUPPLY									
59457		9/18/2014	10-20-6180	9/18/2014	24.00	012086 2 CYCLE OIL	9/3/2014	21514	9/9/2014	Posted
									24.00 ✓	0.00
59458		9/18/2014	25-00-7450	9/18/2014	649.99	11965 POLE SAW	8/18/2014	CLARK37	9/3/2014	Posted
									649.99 ✓	0.00
1160	MID STATES ENERGY WORKS INC									
59459		9/18/2014	53-41-4360	9/18/2014	11,469.31	4316 FINAL BILL BREAKER FEEDER @ POWE	9/3/2014	19386	9/8/2014	Posted
									11,469.31 ✓	0.00
465	MITCHELL COUNTY HEALTH DEPARTMENT									
59511		9/18/2014	52-43-3000	9/18/2014	485.00	4759 HEP A/B COMBO	9/4/2014	19829	9/12/2014	Posted
			52-43-3000			HEP A/B COMBO			95.00 ✓	0.00
			51-43-3000			HEP A VACCINATION			95.00 ✓	0.00
			51-43-3000			HEP A/B COMBO			65.00 ✓	0.00
			52-43-3000			HEP A/SHOTS			95.00 ✓	0.00
									135.00 ✓	0.00
									485.00 ✓	0.00
2110	MITCHELL COUNTY REGISTER OF DEEDS									
59293		9/18/2014	53-43-3000	9/18/2014	48.00	9/8/2014 ELEC UTILITY EASEMENTS FOR USD 27		18578		Ck# 70320 Printed
									48.00 ✓	0.00
342	MUNICIPAL SUPPLY INC. OF NEBRASKA									
59460		9/18/2014	30-00-8100	9/18/2014	1,176.44	0570011-IN BOLT/PLUG/RING/COVER/CAP	8/28/2014	18337	9/2/2014	Posted
									1,176.44 ✓	0.00
59461		9/18/2014	30-00-8100	9/18/2014	2,439.92	0570014-IN GATE VALVES-N CAMPUS	8/28/2014	18335	9/2/2014	Posted
									2,439.92 ✓	0.00
59462		9/18/2014	51-43-6000	9/18/2014	1,128.30	0570016-IN SHELL EXTENSIONS	8/28/2014	18336	9/2/2014	Posted
									1,128.30 ✓	0.00
1559	MURPHY TRACTOR & EQUIPMENT CO									
59463		9/18/2014	25-00-7450	9/18/2014	952.04	172901 PARTS & LABOR FOR LOADER	8/7/2014	CLARK38	9/3/2014	Posted
									952.04 ✓	0.00
1028	NCK COMMUNITY NETWORK									
59464		9/18/2014	10-11-3000	9/18/2014	60.00	63924 VIRTUAL DOMAIN RENEWAL	9/1/2014	19808	9/4/2014	Posted
									60.00 ✓	0.00
827	NETWORKS PLUS									
59465		9/18/2014	10-11-3360	9/18/2014	840.00	150472 SERVER/NETWORK-REMOTE	8/31/2014	19799	9/3/2014	Posted
									840.00 ✓	0.00
1946	OLDCASLT E PRECAST									
59466		9/18/2014	30-00-6150	9/18/2014	3,794.24	120029176 CONCRETE STORM PIPE & END SECTIC	7/29/2014	CLARK39	9/3/2014	Posted
									3,794.24 ✓	0.00
1135	PAVING MAINTENANCE SUPPLY									
59469		9/18/2014	25-00-7450	9/18/2014	2,092.00	10152034-GLASS BEADS		CLARK40	9/3/2014	Posted
			25-00-7450			10152158-PAILS OF YELLOW MARK PNT			364.00 ✓	0.00
									1,728.00 ✓	0.00
									2,092.00 ✓	0.00
523	PEPSI COLA OF SALINA									
59467		9/18/2014	10-21-6190	9/18/2014	214.00	41395326 CONCESSION ITEM	8/31/2014	21524	9/9/2014	Posted
									214.00 ✓	0.00

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527 PIERCE ELECTRONICS (continued)									
59468	9/18/2014	9/18/2014	70.00	27780	8/19/2014	19361	9/5/2014	Posted	
	53-41-3000				SERVICE CALL TO REPROGRAM DIALEI		70.00 ✓		0.00
1263 PRAIRE FIRE COFFEE ROASTERS									
59470	9/18/2014	9/18/2014	104.25	668222	8/28/2014	19380	9/8/2014	Posted	
	53-41-6000				COFFEE		104.25 ✓		0.00
59471	9/18/2014	9/18/2014	77.80	664259	8/14/2014	CLARK41	9/3/2014	Posted	
	10-15-6000				COFFEE		77.80 ✓		0.00
559 RELIABLE OFFICE SUPPLIES									
59472	9/18/2014	9/18/2014	799.96	FPT07902	8/11/2014	19363	9/5/2014	Posted	
	53-41-4360				FOUR BLACK OFFICE CHAIRS		799.96 ✓		0.00
321 RICOH USA, INC									
59508	9/18/2014	9/18/2014	1,180.83	93096818	8/31/2014	19825	9/9/2014	Posted	
	10-11-3360				SEPTEMBER RICOH RENTAL		1,180.83 ✓		0.00
2773 AMY SAHLFELD									
59513	9/18/2014	9/18/2014	22.00			19243	9/11/2014	Posted	
	10-11-5800				UTILITY CONF. MEAL PER DIEM		22.00 ✓		0.00
94 SCHENDEL PEST CONTROL									
59473	9/18/2014	9/18/2014	50.00	27492	9/3/2014	19581	9/3/2014	Posted	
	53-43-3000				416 E 12TH-BUG SPRAY		12.50 ✓		0.00
	52-43-3000				416 E 12TH-BUG SPRAY		12.50 ✓		0.00
	51-43-3000				416 E 12TH-BUG SPRAY		12.50 ✓		0.00
	10-13-3000				416 E 12TH-BUG SPRAY		12.50 ✓		0.00
							50.00 ✓		0.00
488 SCHWAB EATON BELOIT									
59474	9/18/2014	9/18/2014	671.00	14.B033	8/19/2014	CLARK42	9/7/2014	Posted	
	30-00-3000				SURVEY CONROY ADDITION		671.00 ✓		0.00
607 SHAMBURG OIL COMPANY									
59475	9/18/2014	9/18/2014	330.00	439975	8/12/2014	19347	8/13/2014	Posted	
	53-41-6180				HYDRA OIL		330.00 ✓		0.00
59476	9/18/2014	9/18/2014	304.26			19575	8/29/2014	Posted	
	53-43-6270				442215-TRK 67 DIESEL		103.18 ✓		0.00
	53-43-6270				442180-TRK 61 DIESEL		96.00 ✓		0.00
	53-43-6270				441697-DIESEL		105.08 ✓		0.00
							304.26 ✓		0.00
59477	9/18/2014	9/18/2014	213.28			19586	9/8/2014	Posted	
	53-43-6270				443320-DIESEL		123.28 ✓		0.00
	53-43-6270				441321-DIESEL		90.00 ✓		0.00
							213.28 ✓		0.00
59478	9/18/2014	9/18/2014	122.00	440455	8/15/2014	19559	8/15/2014	Posted	
	53-43-6270				DIESEL-TRK 64		122.00 ✓		0.00
59479	9/18/2014	9/18/2014	102.62	439469	8/8/2014	19555	8/8/2014	Posted	
	53-43-6270				DIESEL-TRK 63		102.62 ✓		0.00
59480	9/18/2014	9/18/2014	(40.51)	258189	8/31/2014	19828	9/9/2014	Posted	
	53-43-6270				EXCISE TAX CREDIT		0.00		40.51 ✓
59481	9/18/2014	9/18/2014	105.00	441843	8/27/2014	18326	8/29/2014	Posted	
	51-43-6270				CLEAR DIESEL		105.00 ✓		0.00
59482	9/18/2014	9/18/2014	114.95	440370	8/15/2014	18318	8/15/2014	Posted	
	51-43-4310				MT-24F		114.95 ✓		0.00
626 SOLOMON VALLEY HOME CENTER									
59483	9/18/2014	9/18/2014	123.10			21513	8/27/2014	Posted	
	10-18-4300				10337121-MATERIAL TO REPAIR BAT HC		74.16 ✓		0.00
	10-18-4300				10338021-GALV. SCREWS & BITS		48.94 ✓		0.00
							123.10 ✓		0.00
59484	9/18/2014	9/18/2014	16.76	10338174	8/29/2014	18333	9/2/2014	Posted	
	51-43-6000				T20 2" 2/CARD		16.76 ✓		0.00
59485	9/18/2014	9/18/2014	120.06			21516	9/9/2014	Posted	
	10-18-4300				10338430-SCREWS & THERMOSTAT-ML		87.28 ✓		0.00
	10-18-6000				10338423- SAW BLADES		32.78 ✓		0.00
							120.06 ✓		0.00
59486	9/18/2014	9/18/2014	398.41	10335979	8/5/2014	17860	8/12/2014	Posted	
	10-20-4300				GALV SCREWS & TRIM FOR SHED		398.41 ✓		0.00

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	Account#	Work Order		Description						
626 SOLOMON VALLEY HOME CENTER (continued)										
59489	9/18/2014	9/18/2014	167.17			CLARK43	9/7/2014	Posted		
	10-15-6000			10336229-MUD MIXER HOE PAINT SUPP			29.47 ✓		0.00	
	10-15-6000			10338221-TANK FILL VALVE			8.49 ✓		0.00	
	10-15-6000			10338193-50LBS. LIME			14.95 ✓		0.00	
	30-00-6130			10337370-4-2X8X14			55.80 ✓		0.00	
	30-00-6130			10337488-2-2X8X14			27.90 ✓		0.00	
	10-22-6000			10337776-PAINT & SUPPLIES			30.56 ✓		0.00	
							167.17 ✓		0.00	
628 SOLOMON VALLEY VET HOSPITAL PA										
59490	9/18/2014	9/18/2014	644.05			19810	9/4/2014	Posted		
	10-11-3500			232046-BOARDING & VET SERVICES			178.00 ✓		0.00	
	10-11-3500			232668-BOARDING & VET SERVICES			417.30 ✓		0.00	
	10-11-3500			234020-BOARDING			48.75 ✓		0.00	
							644.05 ✓		0.00	
639 RON SPORLEDER										
59491	9/18/2014	9/18/2014	73.49			19576	8/31/2014	Posted		
	53-43-6000			PIZZA			73.49 ✓		0.00	
643 STANION WHSE ELECTRIC COMPANY										
59492	9/18/2014	9/18/2014	446.35			19584	8/28/2014	Posted		
	53-43-6000			3705865-00-PHOTO CELLS& BLACKBUR			338.25 ✓		0.00	
	53-43-7450			3694269-00-TAMPER SHOE			108.10 ✓		0.00	
							446.35 ✓		0.00	
2776 SYN-TECH SYSTEMS, INC.										
59517	9/18/2014	9/18/2014	315.00	99171	8/15/2014	CLARK44	9/8/2014	Posted		
	10-22-4360			CARD READER BOARD			315.00 ✓		0.00	
673 THOMPSON'S OK TIRE, INC										
59493	9/18/2014	9/18/2014	276.78	1-89316	8/7/2014	15297	8/8/2014	Posted		
	52-41-6140			2 TIRES FOR PLANT PICKUP			276.78 ✓		0.00	
59494	9/18/2014	9/18/2014	12.00	1-90646	9/3/2014	19579	9/3/2014	Posted		
	53-43-6140			FIX TIRE			12.00 ✓		0.00	
59495	9/18/2014	9/18/2014	570.80	1-89805	8/18/2014	19558	8/18/2014	Posted		
	53-43-6140			TIRES-TRK 61			570.80 ✓		0.00	
59496	9/18/2014	9/18/2014	15.00	1-89815	8/15/2014	18894	8/22/2014	Posted		
	10-13-4310			PLUG PATCH			15.00 ✓		0.00	
59497	9/18/2014	9/18/2014	12.00	1-89368	8/8/2014	18329	8/29/2014	Posted		
	52-43-4310			FLAT REPAIR TRUCK 68			12.00 ✓		0.00	
59498	9/18/2014	9/18/2014	12.00	1-90479	8/29/2014	CLARK45	9/7/2014	Posted		
	10-15-5230			545 FLAT REPAIR			12.00 ✓		0.00	
2195 TIPTON SCREEN PRINTING										
59499	9/18/2014	9/18/2014	630.00			21527	9/9/2014	Posted		
	10-17-6800			FB SHIRTS			630.00 ✓		0.00	
1163 TMHC SERVICES INC										
59509	9/18/2014	9/18/2014	387.00	194667	9/9/2014	19826	9/9/2014	Posted		
	51-43-3000			PRE-EMPLOYMENT TEST			70.00 ✓		0.00	
	53-43-3000			PRE-EMPLOYMENT TEST			70.00 ✓		0.00	
	52-41-3000			PRE-EMPLOYMENT TEST			70.00 ✓		0.00	
	10-11-3000			EAP FEE			72.00 ✓		0.00	
	10-11-3000			ADMIN FEE			105.00 ✓		0.00	
							387.00 ✓		0.00	
59510	9/18/2014	9/18/2014	126.00	194666	8/31/2014	19827	9/9/2014	Posted		
	10-11-3000			EAP FEE			42.00 ✓		0.00	
	10-11-3000			ADMIN FEE			84.00 ✓		0.00	
							126.00 ✓		0.00	
1939 VAISALA										
59500	9/18/2014	9/18/2014	285.52	30203078	8/25/2014	CLARK46	9/7/2014	Posted		
	10-22-6000			PCA SUPPRESSOR AWOS			285.52 ✓		0.00	
2067 VERIZON WIRELESS SERVICES, LLC										
59507	9/18/2014	9/18/2014	45.03	9731421542	9/12/2014	19786	9/12/2014	Posted		
	10-18-5310			PARKS & REC ON CALL PHONE-SEPTEI			45.03 ✓		0.00	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>
722 WATTS AND SON (continued)								
59501	9/18/2014	9/18/2014	136.90	2602	8/28/2014	21521	9/9/2014	Posted
	10-19-4300				CONDENSOR MOTOR & RUN CAPACITC		136.90 ✓	0.00
2772 WICHITA AREA TECHNICAL COLLEGE/LEPD TRAI								
59512	9/18/2014	9/18/2014	40.00		9/8/2014	18895	9/8/2014	Posted
	10-13-2400				DUI INVESTIGATION TRAINING		40.00 ✓	0.00
758 ZEP INC.								
59502	9/18/2014	9/18/2014	223.79	9001158907	8/25/2014	19362	9/5/2014	Posted
	53-41-6000				5 GAL BUCKET OF ZEB FLOOR SHIELD		223.79 ✓	0.00
			165,185.15	213 Non-voided payables listed.				

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 9/18/2014
 Ending: 9/18/2014
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517
Email beloit@nckcn.com

Request For Public Comment

Request to make a public comment during a scheduled City of Beloit Council Meeting.

Name of Requester: Greg D'Ann
Address: 1858 290rd Beloit Telephone No. 534-9523
Council Meeting to Attend: 9-16-14
Comment Detail: How to make Beloit Grow

_____ (use reverse side if necessary).



Signature of Requester

For City Use Only

Request rec'd by: _____ Date: _____
Added to Agenda: _____

Space provided for additional information concerning request:

Beloit City Council Meeting Participation Guidelines

The Beloit City Council is very interested in receiving input from the citizens of Beloit. All the council members want to encourage the attendance of, and the participation by, the public in council meetings.

Citizens who want to speak during the public comment section of the agenda will:

1. Notify the City Administrator before 12:00 p.m. (noon) of the Friday preceding the next Tuesday council meeting.
2. This requirement is to allow your item to be included in the agenda and published in the official city newspaper.
3. It also provides staff members and the council time to research your issue prior to the council meeting.
4. The public comment section of the agenda will not exceed thirty (30) minutes unless the chair extends the time limit. Individual comments will be limited to three (3) minutes unless the chair grants additional time.

Citizens who wish to comment on agenda items shall:

1. Raise your hand to be recognized by the chair. Please remember that only one person can be recognized at a time.
2. Wait to be recognized by the chair before making comments.
3. After you are given the floor please keep your comments and questions as brief as possible (**five minutes or less**) and pertinent to the topic of discussion.
4. Follow up questions or comments will be allowed for clarification.
5. Please remain calm and courteous while addressing the City Council. Remember to show the same courtesy and respect that you wish to receive in return.

By adhering to these guidelines, our city council meetings will be both informative and productive.

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
September 16, 2014	ORDINANCE 2155 NEIGHBORHOOD REVITALIZATION
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council again approve Ordinance 2155 Neighborhood Revitalization.

FISCAL NOTE:

- There is no direct cost associated with this item.

DISCUSSION:

This is an inter-local agreement between the City of Beloit and other cities in Mitchell County to continue participating in the Neighborhood Revitalization program until October 1, 2016.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2155

AN ORDINANCE ADOPTING A NEIGHBORHOOD REVITALIZATION PLAN AND DESIGNATING A NEIGHBORHOOD REVITALIZATION AREA

WHEREAS, the City Council of the City of Beloit, Kansas, pursuant to the authority provided in K.S.A. §12-17,114 *et seq.* wishes to adopt a plan to assist in the revitalization of certain designated areas of the City of Beloit; and

WHEREAS, the City Council of the City of Beloit, Kansas pursuant to public notice did hold a public hearing on September 16, 2014 to hear and consider public comment on the Neighborhood Revitalization Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Beloit in accordance with K.S.A. §12-17,114 *et seq.*:

Section 1. Neighborhood Revitalization Plan. That the City Council does hereby adopt the Neighborhood Revitalization Plan, incorporated herein by reference, labeled Exhibit "A", consisting of an Application Process, Criteria for Determining Eligibility, and Criteria for New and Rehab Projects.

Section 2. Designation of Neighborhood Revitalization Area. That the City Council hereby designates the real property, incorporated herein by reference, labeled Exhibit "B", which real property consists of all real property within the city limit boundaries of the City of Beloit, as the Neighborhood Revitalization Area, and finds that the following conditions exist within said Area: 1) a predominance of buildings which, by reason of dilapidation or obsolescence, are detrimental to public health, safety and welfare; 2) a substantial number of deteriorating structures which impair the sound growth of the city, retards the provision of housing and constitutes an economic liability; and 3) a predominance of buildings which, by reason of age, history or architecture, are significant and should be restored to productive use, and finds that the rehabilitation, conservation and redevelopment of said area is necessary to protect health, safety and welfare of the residents of the City of Beloit.

Section 3. Program Termination Date. The Neighborhood Revitalization Plan tax rebate program shall terminate on October 1, 2016, unless renewed prior to that date.

Section 4. This ordinance shall be in full force and effect upon publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 16th day of September, 2014.

Tom Naasz, Mayor

Attest:

Amanda Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
September 16, 2014	ORDINANCE 2156 STANDARD TRAFFICE ORDINANCE		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2156.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

The City of Beloit adopts the Standard Traffic Ordinance by ordinance every year.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2156

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF BELOIT, KANSAS; INCORPORATING BY REFERENCE THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES," EDITION OF 2014, WITH CERTAIN OMISSIONS, CHANGES AND ADDITIONS; PRESCRIBING ADDITIONAL REGULATIONS; PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE NUMBER 2131.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: INCORPORATING STANDARD TRAFFIC ORDINANCE. There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Beloit, Kansas, that certain standard traffic ordinance known as the "Standard Traffic Ordinance for Kansas Cities," Edition of 2014, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. No fewer than three copies of said Standard Traffic Ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No. 2156," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this Ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

Section 2: TRAFFIC INFRACTIONS AND TRAFFIC OFFENSES.

(a) An ordinance traffic infraction is a violation of any section of this ordinance that prescribes or requires the same behavior as that prescribed or required by a statutory provision that is classified as a traffic infraction in K.S.A. Supp. 8-2118.

(b) All traffic violations which are included within this ordinance, and which are not ordinance traffic infractions, as defined in subsection (a) of this section, shall be considered traffic offenses.

Section 3: CHANGING PROVISIONS.

Article 7. Speed Regulations, Sec. 33. Maximum Speed Limits of said Standard Traffic Ordinance and Section 16-102 of the Code of the City of Beloit are hereby modified and changed to read as follows:

(a) Except as provided in subsection (b) and except when a special hazard exists that requires lower speed for compliance with K.S.A. 8-1557, and amendments thereto, the limits specified in this subsection or established as authorized by law

shall be maximum lawful speeds, and no person shall operate a vehicle at a speed in excess of such maximum limits:

- (1) In any business district, 20 miles per hour, except where otherwise posted;
 - (2) In any residential district, 30 miles per hour, except where otherwise posted;
 - (3) In any park, 20 miles per hour, except where otherwise posted;
 - (4) In school zones between the hours of 7:00 a.m. and 4:00 p.m., 20 miles per hour, except as may be otherwise posted;
 - (5) Beginning at a point 400' east of the east curblineline of Brooklyn Avenue extended east on Asherville Road to the intersection of U.S. Highway 24, 40 miles per hour;
 - (6) On U.S. Highway 24, the maximum speed limit shall be the lawful speed as posted on such highway; and
 - (7) On U.S. Highway 14, the maximum speed limited shall be the lawful speed as outlined in above for a business district and residential district, and otherwise as posted on such highway.
- (b) The maximum speed limits established by or pursuant to this section may be altered as authorized in K.S.A. 8-1559 and K.S.A. Supp. 8-1560, and amendments thereto.
- (c) No person shall drive a school bus to or from school, or interschool or intraschool functions or activities, at a speed in excess of the maximum speed limits provided in subsection (a), except that the board of education of any school district may establish by board policy lower maximum speed limits for the operation of such district's school buses. The provisions of this subsection relating to school buses shall apply to buses used for the transportation of students enrolled in community colleges or area vocational schools, when such buses are transporting students to or from school, or fuctions or activities. (K.S.A. 8-1558, as amended)

Section 4: CHANGING PROVISIONS.

Sub-Sections (a)(4), (b) and (c) of Section 194 of said Standard Traffic Ordinance relating to third time violations of Driving While License is Canceled, Suspended, or Revoked, is hereby declared to be and is omitted and deleted.

Section 5: PENALTY FOR SCHEDULED FINES. The fine for violation of an ordinance traffic infraction or any other traffic offense for which the municipal judge establishes a fine in a fine schedule shall not be less than \$10.00 nor more than \$2,500.00, except for speeding which shall not be less than \$30.00 nor more than \$1,000.00. A person tried and convicted for violation of an ordinance traffic infraction or other traffic offense for which a fine has not been established in a schedule of fines shall pay a fine fixed by the court not to exceed \$2,500.00.

Section 6: REPEAL. Ordinance number 2131 is hereby repealed.

Section 7: EFFECTIVE DATE. This ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 16th day of September, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
September 16, 2014	ORDINANCE 2157 UNIFORM PUBLIC OFFENSE CODE
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2157.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinances.

DISCUSSION:

The City of Beloit adopts the Uniform Public Offense Code by ordinance every year.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2157

AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF BELOIT, KANSAS; INCORPORATING BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES" EDITION OF 2014, AND REPEALING ORDINANCE NUMBER 2132.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: INCORPORATING UNIFORM PUBLIC OFFENSE CODE. There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Beloit, Kansas, that certain code known as the "Uniform Public Offense Code," Edition of 2014, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. No fewer than three copies of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 2157," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this Ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the city charged with enforcement of the ordinance shall be supplied, at the cost of the city, such number of official copies of such Uniform Public Offense Code similarly marked, as may be deemed expedient.

Section 2: DELETION. Section 10.13 of Article 10 of the Uniform Public Offense Code relating to Barbed Wire is hereby omitted and deleted.

Section 3: REPEAL. Ordinance number 2132 is repealed.

Section 4: EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 16th day of September, 2014.

Tom Naasz, Mayor

ATTEST:

Amanda Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
September 16, 2014	BOBCAT LEASE		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input checked="" type="checkbox"/> RESOLUTION
Power Plant		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the council approve Resolution 2014-17 for a 2014 Bobcat Skid-Steer Loader lease agreement with BSB Leasing, Inc.

FISCAL NOTE:

- The direct cost associated with approval of this item is \$1,450.00 per year.

DISCUSSION:

The city entered into a year-to-year lease agreement with BSB Leasing, Inc August 6, 2013. This resolution renews the lease agreement for this year and Bobcat of Salina replaced the 2013 skid steer for a 2014 skid steer this summer. BSB Leasing requires a resolution to be passed each year in support of the lease agreement.

Enclosed is a letter from Power Plant Foreman Henry Eilert from last year explaining the rental lease agreement.

Respectfully submitted,

Glenn Rodden
City Administrator

City Of Beloit Power Plant
215 South Chestnut ST.
Beloit, Kansas 67420



Tel No (785) 738-5121
Fax No (785) 534-1613

To: Glenn Rodden
From: Henry Eilert

Reference Bobcat:

Glenn I was asked to type this letter explaining why we would like to lease a new bobcat; from bobcat of Salina instead of buying one. We can purchase a new bobcat for \$33,583.00, but all of the up keep would be on the city.

We can lease a bobcat for \$1,450.00 for one year. Or (12-Months) and the only up keep the city would be responsible for is changing the oil and filters.

Bobcat out of Salina would bring and change out the old bobcat with a new bobcat every year for a price right around the \$1,450.00 the price might vary just a bit from year to year.

The Bobcat that they would bring us would be a S590 Bobcat and it would come with 48" pallet forks, and a 64" bucket.

The Bobcat we have now is a Clark 530 Bobcat and the City purchased this bobcat in the early 80's and it was used then.

The bobcat is wore out from all of the use; systems operations used this bobcat for years before it came back to the power plant.

The controls are wore out along with the hydraulic pump witch leaks a lot of hydraulic oil a new hydraulic pump was estimated around \$3,000 to \$3,500 dollars to stop the hydraulic leaks.

The bobcat we have now is becoming a safety concern; the back end is to light to pick up heavy loads. Many times we have had to have someone stand on the back end when picking up heavy loads.

The new cooling system takes more water chemicals so when we order in chemical it comes in four barrels on a pallet at a time, the only way the bobcat we have now would pick up these barrels up from the back of the truck would be for us to unload one barrel at a time. And even this is risky because of the condition of the bobcat we have now.

Therefore I would like to request your permission to lease the new bobcat from bobcat out of Salina Kansas for \$1,450.00 Instead of buying one.

Thank You very much for your consideration on this matter.

Henry Eilert
Power Plant Operations Foreman
Henry Eilert

Ron Sporleader
Director of Electric Operations
Ron Sporleader

RESOLUTION 2014-17

WHEREAS, the City of Beloit, Kansas, hereinafter referred to as “City”, is entering into a Lease Agreement with BSB Leasing, Inc, hereinafter referred to as “Lessor”, and

WHEREAS, the City has carefully reviewed it’s financing requirements for the current calendar year;

NOW, THEREFORE, BE IT RESOLVED, THAT THE City be, and hereby is authorized to enter into said Lease Agreement with the Lessor for a period of one (1) year, and be it further

RESOLVED, that the City Administrator of the City be, and hereby is, authorized, empowered and directed to sign on its behalf of the above described Lease Agreement and any addenda, schedules, notes, UCC financing statements or other instruments issued under provision of the Lease and any other instrument or document which may be necessary or expedient in connection with agreement upon fulfillment of the provisions of the lease.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 16th day of September, 2014 at a meeting of the Beloit City Council the above referenced Lease Agreement was approved per the attached copy of the council minutes.

Tom Naasz, Mayor

Amanda Lomax, City Clerk

LEASE AGREEMENT

This Agreement, made and entered into the 24th day of July, 2014 by and between **BSB LEASING, INC**, of Bennington, Kansas, hereinafter referred to as "Lessor" and **City of Beloit**, of Beloit, Kansas, hereinafter referred to as "Lessee".

WITNESSETH, that for and in consideration of payment of the lease price and the other covenants hereinafter set forth, the parties hereto do hereby agree as follows:

1. **LEASE OF EQUIPMENT:** Lessor agrees to lease to Lessee and Lessee agrees to lease from Lessor the following described equipment, hereinafter referred to as the "Equipment":

**2014 BOBCAT S590 T4 Skid-Steer Loader,
SERIAL NUMBER AR9R12105**

With additional options;

- **A51 OPTION PACKAGE**
- **Radio**
- **Selectable Joystick Controls**
- **68" Low Profile Bucket**

2. **LEASE PAYMENTS:** The total amount payable by Lessee to Lessor for the equipment is determined as follows:

Total lease price is \$32,894.07 together with interest on the unpaid principal balance thereof at the rate of 4.55% per annum for a term of one year from the date of this Lease Agreement. Lease payment of \$1450.00 to be paid at execution of this Agreement. Remaining balance of principal plus accrued interest will be due and payable on or before the maturity date of July 24th, 2015.

- (a) Lessee shall have the right to prepay all or any parts of the unpaid balance of the Lease Price at any time and from time to time without penalty; provided that each such prepayment shall be applied first to the payment of accrued interest then to the payment of principal, and interest on principal amounts so prepaid shall cease when paid.

3. **LIMITATION OF LESSEE'S OBLIGATION:** It is specifically agreed that the Lessee is obligated only to pay such periodic installment payments under this Agreement as may lawfully be made from:

- (a) Funds budgeted and appropriated for such purpose during the Lessee's current budget year in effect at the date specified in Paragraph 2 hereof for such applicable installment payment or payments.
- (b) Funds made available from any lawfully operated revenue producing source.

4. **WRITTEN NOTICE OF INABILITY TO PAY AND SURRENDER OF EQUIPMENT:** Lessee shall promptly notify Lessor if it should become apparent at any time that properly budgeted and appropriated funds will not be available to pay any periodic installment payment specified paragraph 2 hereof. Within a reasonable time after the end of Lessee's budget year during which any such notice is given, or with a reasonable time after any periodic installment payment is due and unpaid, whichever first occurs, Lessor shall be entitled to take possession of the equipment and retain all sums previously paid by Lessee hereunder as rent for Lessee's use of the equipment and as liquidated damages. In such event, Lessee agrees to surrender possession of the equipment to Lessor in good condition and working order, ordinary wear and tear excepted.

5. **TITLE RETAINED AS SECURITY:** Lessor shall retain title to the equipment and as security for payment of the full lease price and interest. Lessor shall have the right to possession of the equipment on the failure of the Lessee to make any periodic installment payment in the time and manner specified in paragraph 2 hereof.

6. **INSURANCE:** Until Lessee shall have paid Lessor the entire lease price and interest due hereunder, Lessee shall insure and keep the equipment insured at all times, from loss or destruction by fire, wind storm and such other perils as may be stipulated by Lessor in an amount not less than the unpaid balance of the lease price, with appropriate endorsement to insure both Lessee and Lessor as their interest shall appear. Lessee shall provide a copy of the insurance policy with the appropriate endorsement by Lessor.
7. **HOLD HARMLESS:** Lessee agrees to reimburse Lessor for any claim or damage against Lessor arising out of the ownership or use of equipment whether or not such liability is covered by insurance.
8. **LESSOR is a 3rd party financing agent, and makes no warranty regarding the quality or condition of the equipment, and is not responsible for any defects therein.**
9. **NONASSIGNABLE:** Lessee may not assign any interest in this Agreement or the equipment at any time without the prior written consent and approval of Lessor, and any attempt to assign or transfer any such interest shall constitute a breach of this Agreement where upon Lessor shall have the same rights and remedies as if Lessee had failed to pay a periodic installment payment when due hereunder.
10. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of Kansas. To the extent that any provision of this Agreement is in conflict with applicable law, such provisions shall be deemed to be modified to comply with such law; provided that any such modification or the invalidity of any provision of this Agreement shall not affect any other provision hereof.
11. **BINDING EFFECT:** This Agreement shall be binding upon and inure to the benefit of the Lessee and Lessor and the successors and assignees of Lessor.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

LESSEE: **CITY OF BELOIT**

By


Glen Rodden, City Administrator

LESSOR: **BSB LEASING, INC**

By

Loy James, Loan Officer

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
September 16, 2014	HOUSING PLAN FOR THE HOUSING/DEMOLITION CDBG GRANT		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the City Council approve the recommended housing plan the Housing Committee has submitted.

FISCAL NOTE:

- There is no cost associated with approval of this item.

DISCUSSION:

Respectfully submitted,

Glenn Rodden
City Administrator

CITY OF

BELOIT

HOUSING PLAN

For CDBG Grant #14-HR-001

Housing Rehabilitation Plan

City of Beloit

The United States Department of Housing & Urban Development (HUD) allocates funds used by the Kansas Department of Commerce for the Community Development Block Grant (CDBG) Housing Rehabilitation program. The City of Beloit has been awarded a CDBG grant from Commerce for the purpose of housing rehabilitation within the City Limits of Beloit. The maximum amount for rehabilitation is \$25,000.00 per unit. This program is designed to provide housing rehabilitation for low- to-moderate income individuals who own (or rent) a housing unit within the target area.

Applicants will be screened and rated in accordance with eligibility criteria as set out in this Housing Rehabilitation Plan.

The target area is defined as all homes located within the city limits of Beloit.

ELIGIBILITY REQUIREMENTS

Only property located within the target area is eligible for rehabilitation. To qualify, total household income for all individuals 18 years or older living in the home must be less than the low- to-moderate income guidelines set by HUD for Mitchell County, Kansas. The eligible home must be the primary residence of the applicant for owner-occupied or rental units. For rental units, the renter must be income qualified. If the owner of the rental unit is income-qualified, the City will pay 100 percent of the rehabilitation. If the owner is above in the income guidelines, he/she must contribute 25 percent of the rehabilitation cost. The owner of the unit must also sign a rent-freeze agreement for a three-year period.

The total household income (income from all sources of family members over 18 years of age) must be less than the following Mitchell County income limitations. The program will use the updated income limits each year when they become available from HUD.

No. In Household	LMI Income
1	<u>\$ 31,600</u>
2	<u>\$ 36,100</u>
3	<u>\$ 40,600</u>
4	<u>\$ 45,100</u>
5	<u>\$ 48,750</u>
6	<u>\$ 52,350</u>
7	<u>\$ 55,950</u>
8	<u>\$ 59,550</u>

1. The real property taxes and utilities must be current for all properties
2. Hazard insurance naming the City as an additional insured in at least the amount of the rehabilitation contract will be required. If repairs are necessary to obtain the hazard insurance, then evidence will be required showing that coverage will be provided upon completion of the rehabilitation.

VERIFICATION OF INCOME ELIGIBILITY

All income information will be kept confidential.

Single Family Homes –

- Occupied Units - Applicants must qualify as low- to-moderate income (LMI) prior to the time the inspection for rehabilitation is conducted.
- Unoccupied Units – Future occupants must qualify as LMI prior to occupying or purchasing the home. The soft loan will be filed upon completion of the rehabilitation and rental agreement will be filed upon residency.

Multi-Family Homes –

- Duplex – All units must be occupied by LMI qualified persons.
- Tri- or Four-plex - 51% of the units must have occupants that qualify as LMI.

Adjusted Gross Income from the latest years IRS 1040 will be used for income verification. All income tax returns will need to be included for anyone in the household over 18 that are not attending school. The most recent tax return must be used – NO EXCEPTIONS.

TYPES OF FINANCIAL ASSISTANCE

1. Households who income-qualify will be awarded CDBG Housing Rehabilitation funds in the form of a soft or deferred loan for the full amount of the rehabilitation costs or the maximum allowed under program guidelines, whichever is less, for a three-year period.
2. A soft loan may be forgiven and considered a grant if all contractual agreements are followed.
3. The homeowners are required under CDBG guidelines to enter into a contractual agreement with the City, which will place a lien against the rehabilitated property for a three-year period to meet the guidelines as set out by the Housing Rehabilitation Plan.
4. The agreement will also stipulate that the unit must be the homeowners' primary residence (unless a rental agreement has been signed), kept and maintained in a standard condition.
5. If within the three-year lien period the homeowner should move from the housing unit, it must be sold to a low- to-moderate income person, who will occupy the unit as the primary residence and will assume the balance of the prorated lien. The City must verify the income of the person intending to purchase the home, or if the home is sold to someone other than a low- to-moderate income individual, the cost of the rehabilitation will be prorated and must be paid back into the City's Housing program by the homeowner.
6. If a homeowner dies within the three-year lien period and has no spouse, the home may be sold or rented to a low- to-moderate income household. If sold or rented to a non-LMI family, the homeowner's estate must pay back the prorated amount on the lien. For example, if the home is sold in the 13th month following completion of the rehabilitation, then 12/36 or 1/3 of the loan would be forgiven and the homeowner's estate would repay 2/3 of the original amount.

7. For unoccupied units, the soft loan will be filed upon completion of rehabilitation. Once the property is rented, the rental agreement will be filed for a three-year period. Units must be occupied by a LMI person(s).

APPLICATION SELECTION CRITERIA

Selection of homes for rehabilitation will be based on the following procedure.

A public meeting will be held to review and explain the application and grant program. Applications must be turned in to the City Clerk or Project Administrator during business hours or by mail by _____, 2014. *Properties having received a Housing Rehabilitation grant in the past 10 years are not eligible.* Applicants receiving the highest number of points receive first consideration and the rest in descending order. In the case of equal points, the earliest completed application filing date will serve as the tiebreaker. Points will be awarded as follows:

Income	Points
Less than 60% of the maximum income limit	5
Household Characteristics	
Handicapped/Disabled	5
Elderly (Age 62+)	5
Single Head of Household with dependent children	5
Each dependent in household under 18	2 each
Submitted a Pre-Application included in City's grant application	10
Guaranteed match as part of City's grant application	15
Attend Public Meeting following City grant award	5
Property Vacant 6 months or more prior to submitting application for assistance	5

The eligible households with “completed” applications will be inspected, beginning with the highest-ranked to lower ranked, continuing until the grant funds are exhausted.

After initial application intake, completed applications will be processed on a first come- first served basis.

Applications and all required documentation can be mailed or delivered to the City Clerk, City of Beloit, 119 N. Hersey Ave., Beloit, KS 66956 or the North Central Regional Planning Commission (NCRPC) PO Box 565, Beloit, KS 67420. The Project Administrator will review all documentation, qualify each applicant and assign points.

No application will be considered “complete” until all required documentation has been submitted as listed on page 15 of the application. Once all documentation has been submitted and the household has qualified, each applicant household will be sent a letter giving them their selection rank.

STANDARDS FOR IMPROVEMENTS

This program does not consist of remodeling or cosmetic repairs. The goal of the Housing

Rehabilitation program is to add 20 years to the useful life of the housing unit. Housing rehabilitation activities will include only the repairs necessary to meet the Housing Quality Standards (HQS) defined by the Housing Rehabilitation program as determined by the Housing Inspector. No cosmetic or remodeling work will be considered. Housing units considered for rehabilitation must meet the definition of a *substandard* unit and must be *suitable for rehabilitation*. Repair costs must be at least \$1,000.00

“**Sub-standard**” is defined as a housing unit that does not adequately meet Housing Quality Standards (HQS) criteria set for the following: **Building Exterior** (foundation, roof, gutters, doors, windows, and insulation) **Heating System, Plumbing System, Electrical System, and Building Interior** (ceiling, walls, floors, doors, ventilation and smoke detectors)

“**Suitable for Rehabilitation**” is defined as a substandard house for which it is technically and financially feasible to restore it to a standard condition, given the funding limits of the program.

Emergency repairs and handicapped accessibility items may be addressed on homes only on a case-by-case basis at the discretion of the Housing Board and City Council following the CDBG guidelines. Emergency repairs must be verified by the City’s Housing Inspector and must cause an immediate and overwhelming threat to the home’s occupant. The emergency repair must be brought to code standards.

Only one grant per property address will be awarded.

LIMITED/INELIGIBLE ACTIVITIES

The following activities are limited to the identified restrictions:

1. **Rental Units** – Rental Units (RU) are eligible if the tenant is income eligible. If the owner is documented income eligible, a 100 percent grant may be extended to the owner. If the owner is not income eligible, the owner must pay 25% of the cost of the contractor’s repair cost. The owner’s 25% commitment must be delivered to the City Clerk prior to the contract being executed.
2. **Self-Help** – The city will not allow self-help projects using grant funds for materials. In the event the inspector determines the home cannot be rehabilitated for the Housing Rehabilitation Limits and/or all bids on a home are above the maximum, the applicant would be permitted to accomplish part of the work, and then the property may be re-evaluated/re-bid after the applicant’s work was finished - if funding is still available.
3. **Contract for Deed** – if the occupant has a “Contract for Deed”, the following provisions will determine the legitimacy of an ownership interest: unable to use the property as collateral and must be unable to convey title to the property unless such transaction is subject to the land sales contract; legally accepted limitation of the conveyance must exist in recorded form.
 - a. The contract or ownership interest must be recorded with the County Register of Deeds.
 - b. The **seller** must be obligated to deliver to the **buyer** fee simple title to the property on full payment of the contract price, without qualification. Both **seller** and **buyer** must sign the soft loan agreement.
 - c. The **buyer** must have:
 1. Full use, possession and quiet enjoyment of the property;
 2. Equitable title to the property; and
 3. Full rights of redemption for a period of not less than 90 days unless local law affords such rights.
 4. If **buyer** moves prior to expiration of soft loan, **seller** must rent or sell unit to LMI persons or repay prorated portion of the rehabilitation costs.
4. **Living Trust** – A property titled to a Living Trust is eligible for rehabilitation, provided
 - a. Applicant(s) meet all other eligibility criteria and currently reside in a property with the title held by a “Living Trust” are eligible for rehabilitation.

- b. Income eligibility is determined by the income of the applicant/occupant.
5. **Life Estate** – if the occupant has placed the property in a “Life Estate” giving the occupant the right to live in the structure until his/her death but has assigned ownership to a 2nd party;
- a. Applicants meeting all other eligibility criteria that hold a life estate on the property, and reside in the property, are eligible for a rehabilitation grant.
 - b. Income eligibility will be determined by the income of the occupant/holder of the life estate.
 - c. The holder of the Fee Simple estate will be required to sign all grant documents. The grant conditions will provide that the grant monies, made available at the time of the rehabilitation, be due and payable upon sale or transfer of the property, and upon termination of the life estate of the current occupant.
 - d. Property in a “Life Estate” is considered a rental unit (See #1 **Rental Units** above).

The following activities are considered ineligible:

- 7. **Homes located in a flood plain** are not eligible
- 8. **Remodeling** or work not required to meet Housing Quality Standards is not eligible.
- 9. **Properties with a business** located within the residence are not eligible.
- 10. Properties having received a Housing Rehabilitation grant in the past **10 years**.
- 11. Mobile homes.

“WALK-AWAY” POLICY

If the initial inspection and cost estimate for bringing the home to Housing Quality Standards (HQS) indicates that the cost of rehabilitation is expected to exceed the \$30,000 limitation, the homeowner will be notified. The application will be considered a “walk away” **until**:

- 1. The homeowner has completed some of the repairs and the estimate of the remaining work would be at or just above \$25,000. The homeowner is responsible in notifying the City when the work is completed so the property can be re-inspected. The Housing Inspector must examine and verify the work has been completed.
- 2. If the homeowner is unable to make the repairs they may provide the necessary additional funds within 30 days after they are notified. If the funds or commitment for the funds has not arrived at the City within the allotted time; the City will cancel the application, close the file, and “walk away” from the property.

If the final cost estimate is \$25,000 or just above, the property will be included in the next bidding process. Homeowners will be notified within 10 days after the bid opening if the lowest contractor bid for their home exceeds the \$25,000 limitation. In that event, the applicant will have the option to supply the additional funds or perform some of the work to reduce the cost.

The applicant will be given 15 days to supply the city with a work plan or the additional funding. If the work plan or funds have not been deposited with the City within the allotted time, the City will cancel the application, close the file, and “walk away” from the property.

Lead-base paint (LBP) risk assessment inspections will be completed after the Housing Quality Standards (HQS) inspection, if the estimated cost for repairs is below \$25,000.

The family must relocate if the LBP risk assessment shows lead paint will be disturbed and the

repairs cannot be done with containment of the dust, allowing the family use of the bathroom, cooking and sleeping facilities. Refusal to relocate will be grounds to "walk away".

Children, age 7 or younger, will be required to relocate if lead activity is necessary, even if containment is possible. Refusal to relocate will be grounds to "walk away".

LEAD-BASED PAINT REQUIREMENTS

The homeowner, tenant, contractor, City, Housing Board, Project Administrator and Housing Inspector will be required to follow all regulations of all state and federal regulations regarding lead-based paint hazards. The appropriate regulations as outlined in 24 CFR Part 35 subpart J are hereby made a part of this plan.

Participation in the Housing Rehabilitation program is voluntary for all parties. All property proposed for rehabilitation, and built prior to 1978, will be inspected for lead-based paint.

The City will require that children younger than 7 years of age living in a house built prior to 1978 be tested for an elevated blood lead level if a hazardous lead level has been identified in the Lead Assessment. If an applicant refuses to allow the child's blood to be tested, the City may elect not to rehabilitate the home.

The City is not required to pay any expenses for relocation of the household that may be required by lead-based paint activities during construction. However, the City recognizes that if relocation is required, it could produce a degree of hardship on the household. It will be the policy of the program to provide the household with \$ 50.00 per day relocation expense allowance for the household. This allowance will be paid for the actual days the members are **required** to be out of the home. If a family voluntarily relocates during rehabilitation, when relocation is not required, it will be the policy of the City to not pay any relocation expenses.

LEAD-BASED PAINT PRECAUTIONS

All occupants of property to be rehabilitated will be notified of the following:

1. All households will receive "Protect Your Family from Lead in Your Home" and "Renovation Right" pamphlets.
2. All households will receive a copy of the risk assessment report to sign within 15 days after the risk assessment is completed.
3. If hazardous lead-base paint is present, the household will receive a "Lead Hazard Reduction Notice" within 15 days after work is completed.
4. All households, which have been identified as having lead-base paint hazards; will receive a copy of the "Lead Hazard Clearance Notice".
5. If lead-base paint is present, children under the age of seven years residing in the home, will be required to have a blood test for elevated levels of lead.
6. Elderly Homeowners, 62 or older, may sign a waiver to remain in their home during the lead hazard reduction activities. All others may remain if the lead reduction area(s) can be contained and residents can have access to safe eating, bathroom & sleeping facilities.
7. Relocation costs to a lead safe dwelling may be paid out of grant funds when the risk assessment show lead hazards in areas where repairs will be done with or without containment and a restroom, cooking and sleeping facilities are not available.
8. A Relocation fee of \$50.00 per day will be paid to the motel when relocation is mandatory.

ROLES AND RESPONSIBILITIES

Homeowner/Tenant

Once a voluntary application is made for housing rehabilitation; the applicant is obligated to abide by all the rules and regulations of the Housing Rehabilitation Program and allow the rehabilitation work to be performed on his/her home in accordance with the Housing and Lead Hazard Control Plans, the CDBG Material Specifications and the CDBG Housing Quality Standards guidelines.

When making application to the Beloit housing program, the homeowner and/or tenant shall agree to.....

1. Complete a Property Owners' Soft Loan or Rental Agreement along with the application.
2. Remove all animals and all obstacles from inside and outside of the house in order to view and subsequently work on the dwelling. This may include removing any stored items from working areas, pictures and decorative items from the interior walls, cutting weeds or saplings that may obscure the exterior foundation, or hauling away items stacked in or around the house.
3. Grant access to the dwelling during normal working hours for the initial inspection, pre-bid conference inspections, rehabilitation work, ongoing inspections of the work, and State monitoring visit.
4. Provide electricity, heat and water to the contractor at no cost.
5. Sign a waiver of liability for the property identified in the application.
6. Provide proof of property insurance in an amount of not less than \$25,000 with the City listed as an additional insured, and must keep the dwelling insured for the three-year soft loan period.
7. Complete a Property owners' Soft Loan Agreement (Attachment B) or Property Owner Rental Agreement (Attachment C).
8. Provide documentation of Lead Blood Level for every child under seven (7), prior to HQS inspection if available or upon notification after the lead assessment.
9. Relocate should it become necessary in order to perform the lead hazard work.
10. Attend the last inspection of all the work and upon a satisfactory final inspection, sign the Certificate of Completion. *(If the homeowner has questions or comments on any of the work, it should be reported and resolved prior to the final inspection)*
11. Fill out an application and supply income documentation for the weatherization program to access additional funds for the energy conversation work.
12. Maintain the property in good condition and repair so it will not become a substandard property.
13. If requested, the homeowner must make the home available at a CDBG monitoring visit.

GRIEVANCE POLICY

All complaints, grievances or concerns regarding civil rights, fair housing, the City Council, the Project Administrator, City Clerk, the Housing Inspector, the contractor(s), the contractor's workmanship, the bid procedure(s), the awarding of the contracts etc. shall follow the grievance policy included in this application. All grievances and concerns should first be made in writing to the City Clerk. The City Clerk will then observe the following procedure:

Level 1

The City Clerk receives a written complaint.

The City Clerk contacts the Project Administrator if the controversy is regarding workmanship, client treatment or contractor misunderstandings. The Project Administrator will contact the Housing Inspector and contractor to meet on site and address the client or contractor concerns. A written resolution will be made to the complainant and a copy of the resolution will be forwarded to the City Clerk.

The City Clerk will immediately advance the complaint to level 2 if the complaint is on fair housing, civil rights, procurement or an environmental issue.

The complainant has the right to appeal the decision and must do so in writing to the City Clerk within five days from the date of the written resolution.

Level 2

The written complaint concerning fair housing, civil rights, procurement, the environment or an appeal of a previous decision will be reviewed by the Housing Board with the assistance of the Mayor, City Clerk, with the assistance of the Project Administrator and the City Attorney. If the complaint is a fair housing or civil rights concern, the City may submit the complaint to the Kansas Human Rights Commission, 130 South Market, Suite 7050, Wichita, Kansas, 67202, for investigation and resolution. After review, a written decision will be made to the complainant and the City Council.

The complainant has the right to appeal the decision and must do so in writing to the City Clerk within five days from the date of the written resolution.

Level 3

The City Clerk receives a written appeal from the complainant. The City Council will review the appeal with assistance from the City Attorney and Project Administrator. All written evidence will be made available to the City Council for their deliberation. The City Council shall present a written resolution to the complainant within 15 days of the date the appeal was received.

All grievances/concerns regarding this project should first be made in writing. The letter must be submitted to the City Clerk. The City Clerk will then refer the complaint to the appropriate party(ies) to resolve the dispute. Written notice will be given to the complainant within 15 days. If the grievance remains unsolved after this action, the Project Administrator, Housing Inspector, contractor and the homeowner will review the situation. Subsequently, a written recommendation of resolution will be forwarded to the Housing Board.

If this problem still cannot be resolved, the Housing Board will make disposition of the complaint from documentation that the complainant, Housing Inspector, contractor and/or Project Administrator have submitted. Any of the involved parties may be called to appear before the Housing Board for clarification of the matter. At the time the Housing Board agrees, as a group, to make disposition of

the complaint, they must in writing state their disposition and how it was determined. The Housing Board will then meet with the City Council to state their disposition of the complaint. The governing body will then review the complaint at the next City Council meeting. The City Council will determine at that meeting if the Housing Board's decision is acceptable or unacceptable. If it is unacceptable, the City Council has the right to overturn the decision of the Housing Board. At that time the final disposition will be made in writing to the complainant.

Final responsibility for the Housing Rehabilitation program rests with the City. The City will be involved with the Housing Rehabilitation program, perform duties as necessary and will have the final decision in local matters involving this grant.

DRAFT COPY

Certifications

1. Conflict of Interest Policy

The City of Beloit will follow the Kansas Department of Commerce (KDOC) conflict of interest policy which covers the following persons: city employee(s), elected or appointed officials, agents, consultants' officers or any immediate family member or business partner of the aforementioned, and any designated public agencies or sub-recipients which are receiving funds from the Community Development Block Grant (CDBG) program.

2. Final Responsibility

The City of Beloit acknowledges it has total responsibility for the Housing Rehabilitation program. The Beloit governing body will be involved with the Housing Rehabilitation program, perform duties as necessary and will have the final decision in local matters involving this grant.

3. Amendments to the Housing Plan

The City of Beloit agrees that any amendments of the policies and procedures contained in the approved Beloit Housing Plan shall be submitted to the Kansas Department of Commerce for approval. The City of Beloit also agrees that when changes in the CDBG guidelines would adversely affect Housing Rehabilitation program applications already under review, such application will be evaluated under the Community Development Block Grant (CDBG) guidelines in effect at the time of application.

Adoption of the Certifications; the Beloit Housing Rehabilitation and Demolition Plans; and Contractor Standards and Guidelines; and Housing Quality Standards

Upon review of the three CDBG certification statements plans and standards let it now be known:

The CDBG certification statements, the Beloit Housing Plans and all related attachments was approved and adopted by the Beloit City Council on the _____ day of _____, 2014.

By: _____

Mayor of Beloit

Attest: _____

(Seal)

Beloit City Clerk

Application Follows

DUPLICATE COPY

CITY OF БЕЛОIT

APPLICATION FOR HOUSING REHABILITATION

APPLICANT & SPOUSE'S NAME: _____

ADDRESS: _____

TELEPHONE: (HOME:) _____ (WORK) _____

HOUSEHOLD COMPOSITION (list the head of your household and all members who live in your home. **Give relationship to head of household, such as Spouse, son, daughter, male friend, female friend, etc.** More room? – Continue on back of this page.

	Full Name	Relationship	Age
1			
2			
3			
4			
5			
6			
7			

1. Total number in your household: _____ Is everyone listed? _____

If not, please explain: _____

2. Are there any Disabled persons in your household? Yes () No () Number ()

(a disabled person is defined as a person "who has a physical or mental impairment which substantially limits one or more of the person's major life activities, has a record of such impairment or is regarded as having such an impairment")
Place an (*) by the name of the disabled person(s).

3. Ethnic/Racial Background of Primary Income Earner (please check one):

- WHITE BLACK/AFRICAN AMERICAN BLACK/AFRICAN AMERICAN & WHITE
 AMERICAN INDIAN/ALASKA NATIVE ASIAN ASIAN & WHITE
 AMERICAN INDIAN/ALASKAN NATIVE & WHITE
 AMERICAN INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AMERICAN
 NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER BALANCE/OTHER

4. Ethnicity: Hispanic Non-Hispanic

5. Is the head of the household Female? () No () Yes

6. Does the same child (age 6 or under) visit in your home for more than 3 hours a day at least 2 days of each week ? () Yes () No **(this is needed for the lead paint rules)**

7. INCOME ELIGIBILITY

A. MONTHLY Gross Income: _____ Source of Income: (wages, SSN, etc) _____

Myself \$ _____ from _____
Spouse \$ _____ from _____
Other \$ _____ from _____
Total \$ _____

Name & address of employers of the household members

I HEREBY RELEASE THE STATE OF KANSAS, THE CITY OF BELOIT AND THE NORTH CENTRAL REGIONAL PLANNING COMMISSION, BELOIT, KS FROM ANY AND ALL CLAIMS OF LIABILITY ARISING FROM CITY OF BELOIT'S HOUSING PROJECT.

Property owner Signature Date Property owner Signature Date

NOTE: **No application will be processed without the following documents:**

1. Proof of household income for all occupant(s) age 18 & older. Copy of last filed Income tax form 1040 (front & back of 1040 only). In the case of no tax return, documentation of Social Security benefits will be accepted.
2. Signed Authorization to Release information (attachment A)
3. Verification of property ownership (**deed must be registered at the register of deeds office in property owners name**).
4. Verification of current property insurance.
5. Verification of most recent paid real estate taxes (need receipt of 1st half or full payment of property taxes paid in December and /or May).
6. Verification of paid utility bills.
7. Signed "Soft Loan" Agreement (Attachment B)
8. Signed Rental Agreement – **if dwelling is a rental unit** (Attachment C)
9. Signed Lead Paint Notification (Attachment D) & Pre-Renovation Pamphlet (Attachment E)

DATE RECEIVED BY CITY / NCRPC: _____

Date received all above supporting documentation: _____ Approved () Rejected()

Reason for Rejection: _____

Signed: _____ date _____

(Attachment A)

Authorization to Release Information

To: _____

Re: _____
Account or Other Identifying Number

I/we have applied for or obtained a grant from the Beloit Housing Program (BHP). As a part of the process, BHP may verify information contained in my request for assistance and in other documents required in connection with the request.

I authorized you to provide to BHP, for verification purposes, the following applicable information:

- Past and present employment or income records.
- Bank accounts, stock holdings, royalties and any other asset balances
- Social Security, Railroad Retirement, Annuity, IRA, 401K stipend(s)
- Utility payment records
- Loan information
- Medical Records regarding LBP blood levels.

If the request is for a loan, I further authorize the BHP to order a consumer credit report and verify other credit information.

I understand that under the Right to Financial Privacy Act of 1978, 12 U.S.C. 3401, et seq., Beloit Housing Program (BHP) is authorized to access my financial records held by financial institutions in connection with the consideration or administration of assistance to me. I also understand that financial records involving my application will be available to the BHP without further notice or authorization, but will not be disclosed or released by BHP to another Government agency or department or used for another purpose without my consent except as required or permitted by law.

The information BHP obtains is only to be used in the processing of my request for assistance.

A copy of this authorization may be accepted as an original.

Your prompt reply is appreciated.

Applicant Signature	Date	Applicant Signature	Date
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SUBSCRIBED AND SWORN TO before me this _____ day of _____ 20_____

Notary Public: _____

My appointment expires: _____, _____

(Attachment B)

SOFT LOAN AGREEMENT

THIS AGREEMENT made this _____ day of _____, 201_, by and between City of Beloit (hereinafter the CITY) and _____ along with _____ as married or unmarried person(s) (herein after referred to as the PROPERTYOWNER)

WHEREAS, the CITY is authorized to administer CDBG rehabilitation grants utilizing dollars authorized by and provided through the State of Kansas and the Department of Housing and Urban Development; and

WHEREAS, the PROPERTY OWNER has applied to the CITY to be provided funding through the CDBG grant program; and

WHEREAS, the CITY has determined that PROPERTY OWNER is qualified for receipt of a rehabilitation grant in accordance with all program rules; and

WHEREAS, the CITY has the responsibility as the disbursing agent for the proper expenditure of certain federal dollars; and

WHEREAS, the PROPERTY OWNER desire that the CITY disburse CDBG grant dollars in accordance with the grant application; and

WHEREAS, the CITY has disbursed \$ _____ in CDBG rehabilitation dollars to the PROPERTY OWNER;

WHEREAS, in accordance with the above recitals, the PROPERTY OWNER agree as follows;

1. That the correct legal description for the real property is as follows:
2. To continue to own and occupy and or rent the structure repaired with CDBG funds for a period of three (3) years after the issuance of a Certificate of Completion; and
3. To maintain the rehabilitated property in a "standard condition" so as to prevent substantial destruction of the improvements due to the negligence of PROPERTY OWNER; and upon breach of any of the aforesaid covenants, PROPERTY OWNER agree to repay the CITY, a sum of money to be computed as follows:

Years after Completion	% of Amount of Soft Loan
1	25 - 36/36ths
2	13 - 24/36ths
3	1 - 12/36ths

4. The PROPERTY OWNER further covenants and agree that if the structure is totally

Property Owner Rental Agreement

THIS AGREEMENT made this _____ day of _____, 201_, by and between City of Beloit (hereinafter the CITY) and _____ along with _____ as married or unmarried person(s) (herein after referred to as the PROPERTY OWNER)

WHEREAS, the CITY is authorized to administer CDBG rehabilitation grants utilizing dollars authorized by and provided through the State of Kansas and the Department of Housing and Urban Development; and

WHEREAS, the PROPERTY OWNER has applied to the CITY to be provided funding through the CDBG grant program for the repair of a rental property; and

WHEREAS, the CITY has determined the tenant's household and/or the PROPERTY OWNER is qualified for receipt of a rehabilitation grant in accordance with all program rules; and

WHEREAS, the CITY has the responsibility as the disbursing agent for the proper expenditure of certain federal dollars; and

WHEREAS, the PROPERTY OWNER desire that the CITY disburse CDBG grant dollars in accordance with the grant application; and

WHEREAS, the CITY has disbursed \$ _____ in CDBG rehabilitation dollars to the PROPERTY OWNER;

NOW THEREFORE, in accordance with the above recitals, the PROPERTY OWNER agree as follows;

1. That the correct legal description for the real property is as follows:
2. To continue to own and rent the property repaired with CDBG funds to LMI tenants for a period of three (3) years after the verification of a income qualified tenant; and
3. To maintain the current rent structure of \$ _____ for present and future tenants (annual federal cost of living increase is allowed), or the Fair market Rent (FMR) as published by HUD for the County, whichever is less.
4. PROPERTY OWNER agrees not to discriminate against persons on the basis or race, creed, color, sex, age or national origin in the renting or leasing of the property repaired

Confirmation of Receipt of Lead Pamphlet

I have received a copy of the pamphlet, *Protect Your Family From Lead In Your Home*, informing me of the potential risk of the lead hazard exposure from renovation activity to be performed in my dwelling unit. I received this pamphlet before the work began.

Printed name of person certifying lead pamphlet delivery

Date

Signature of person certifying lead pamphlet delivery

Pre-Renovation Form

Occupant Confirmation

Pamphlet Receipt

I have received a copy of the lead hazard information pamphlet informing me of the potential risk of the lead hazard exposure from renovation activity to be performed in my dwelling unit. I received this pamphlet before the work began.

Owner-occupant Opt-out Acknowledgement

(A) I confirm that I own and live in this property, that no child under the age of 6 resides here, that no pregnant woman resides here, and that the property is not a child-occupied facility.

Note: A child resides in the primary residence of his or her custodial parents, legal guardians, foster parents, or informal caretaker if the child lives and sleeps most of the time at the caretaker's residence.

Note: A child-occupied facility is a pre-1978 building visited regularly by the same child, under 6 years of age, on at least two different days within any week, for at least 3 hours each day, provided that the visits total at least 60 hours annually.

If Box A is checked, check either Box B or Box C, but not both.

(B) I request that the renovation firm use the lead-safe work practices required by EPA's Renovation, Repair, and Painting Rule; or

(C) I understand that the firm performing the renovation will not be required to use the lead-safe work practices required by EPA's Renovation, Repair, and Painting Rule.

Printed name of owner-occupant

Signature of owner-occupant

Signature Date

Renovator's Self Certification Option (for tenant-occupied dwellings only)

Instructions to Renovator: If the lead hazard information pamphlet was delivered but a tenant signature was not obtainable, you may check the appropriate box below.

Declined — I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below at the date and time indicated and that the occupant declined to sign the confirmation of receipt. I further certify that I have left a copy of the pamphlet at the unit with the occupant.

Unavailable for signature — I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below and that the occupant was unavailable to sign the confirmation of receipt. I further certify that I have left a copy of the pamphlet at the unit by sliding it under the door or by (fill in how pamphlet was left). _____

Printed name of person certifying

Attempted delivery date

Signature of person certifying lead pamphlet delivery

Unit Address

Note Regarding Mailing Option — As an alternative to delivery in person, you may mail the lead hazard information pamphlet to the owner and/or tenant. Pamphlet must be mailed at least 7 days before renovation. Mailing must be documented by a certificate of mailing from the post office.

**Contractor Guidelines
For The City of Beloit
Housing Rehabilitation Program**

In order to be eligible to work on houses in the City of Beloit Housing Rehabilitation program, contractors must meet the following program requirements.

I. Contractor Eligibility

- A. Contractors are placed on the Bidders List through contact with the City or Project Administrator.
- B. Contractors will be asked to provide work and credit references.
- C. Contractors must have good references.
- D. Contractors must be in good standing which means they will not appear on the Department of Labors debarment list.

II. Contractor Requirements

- A. Contractors must comply with all federal and state guidelines, rules, regulations and orders issued by the U.S. Department of Housing & Urban Development, the U.S. Department of Labor, and the Kansas Department of Commerce governing the City of Beloit Housing Rehabilitation program.
- B. Contractors may not work on more than one house in the City at one time, unless the dollar value of a housing rehabilitation contract is less than \$2,500; except under special exceptions granted by the City Council.
- C. Contractors shall provide and shall require any subcontractors to provide certificates or other evidence of insurance prior to signing a contract certifying that for the period covered by any contract all contractors and subcontractors carry:
 - 1. Workmen's Compensation Insurance for all owners, employees and employees of subcontractors engaged in work on the premises, in accordance with Kansas Workmen's Compensation Laws.
 - 2. Manufacturers and Contractors Public Liability Insurance with limits of \$100,000/\$300,000 to protect the contractor, his subcontractors, and the owners, as their interest may appear, against claims for injury to, or death of, one or more than one person, due to accidents which may occur or result from operations under any contract; such insurance shall cover the use of all equipment, machinery, hoists and motor vehicles used in the performance of work.

3. Property damage insurance in an amount not less than \$25,000 to protect the contractor, his subcontractors and the owners, as their interests may appear, from claims for property damage that might arise from operations under any contract.
 4. Any and all additional insurance required by the laws of the State of Kansas.
 5. Documentation that they are a KDHE licensed renovation firm.
 6. All workers on the job site must have completed an approved LSWP training and be a certified renovator.
 7. If roofing work will be performed, the firm and sub-contractor that will be performing the roofing improvement must be certified roofers.
- D. An invitation to bid will be sent to all contractors. Those contractors interested will be sent a bid package which will include:
1. Instructions to bidders, which will include bid tour date and bid opening.
 2. The final bid specifications for each house.
 3. A required Bid Proposal form for each house.
 4. A notice of where lead hazards have been identified.
- E. Contractors send sealed bids to the Beloit City Clerk.
- F. Bid selection will be determined by the following factors for each house:
1. Lowest bid.
 2. Each contractor will not be awarded more than three contracts per bid opening, unless waived by the governing body.
 3. Low bid on individual line items selected for inclusion in the final contract document specifications.
 4. Quality of workmanship on previous projects.
 5. Performance on previous contracts with federal and state funds.
 6. References supplied by the contractor.
- G. City Council approves the best bid.
- H. Requesting change orders must be done through the inspector.
- I. The Accounts Payable deadline is the Wednesday before the City Council meeting on the 1st or 3rd Tuesday of each month. Payment is then issued on the Thursday following the Council meeting.

Housing Quality Standards

The Housing Inspector will inspect to health and safety issues, structural integrity and energy efficient according to HUD's cost effective guidelines. The Housing Inspector may eliminate work items to comply with the maximum cost, if the homeowner can not fill the gap. Inspection protocol will satisfy HUD requirements.

Standards

1. Utilities shall be provided for each property or project, including water, sewer, and electrical utilities. Approvable utilities include:
 - a. State approved city/Rural Water District (RWD) or county supplied water, sewer, electrical and gas utilities.
 - b. Privately owned water, sewer, electrical and gas utilities that have been approved by the state and local public institutions for use for residential dwellings.
 - c. For structures connected to an on-site water well, water must be tested and meet water quality standards for drinking water as required by the Kansas Department of Health & Environment (KDHE) for public water supplies; or water supply must be connected to an on-site package disinfecting facility and water must not contain toxic substances determined, in the concentrations present, to be harmful to human health by the KDHE or the Environmental Protection Agency (EPA).
 - d. For structures connected to existing on-site septic systems, the design of the system shall ensure that effluent from the septic system and disposal field is not discharging into public and private drinking water supplies, stagnating in pools on the surface or backing up into the residences. For septic systems installed, grantees are required to obtain a permit from the applicable state agency involved. Construction specifications shall follow guidelines established by the applicable state agency.
 - e. For structures connected to on-site propane tanks, propane lines connecting the tank to the building shall conform to Building Officials and Code administrators (BOCA) codes.
 - f. Structures connected to gas, propane, water, electrical or sewer shall be connected with piping or conduit that is not corroded, does not leak, or is otherwise not allowed by these standards. Bare steel gas lines must be inspected for safety by a local gas company and repaired, if necessary. The inspection report must be in each file.
2. Structural: All floors, stairs, ceiling or other load bearing structural members shall be free of hazards that would indicate a potential for the building or individual members of the building to collapse.
3. Roofs: Roofs shall be repaired or replaced if they have serious defects indicating the potential for structural collapse or if they allow the infiltration of significant amounts of water or air. If repaired, all critical joints in exterior roof construction shall be protected

by appropriately installed sheet metal, flashing material or rubberized roofing membrane.

4. Weatherization: All water piping in non-insulated spaces shall be insulated so as to keep them from freezing. All foundation crawl spaces shall be enclosed to prevent pipes from freezing in the winter. Pipes shall not be insulated with asbestos material. All asbestos insulating material shall be replaced with non-asbestos material or encapsulated with high-temperature paint or other EPA approved material.
5. Lead-Base Paint: The issue of lead-base paint must be addressed in every house built prior to 1978 receiving rehabilitation assistance in all HUD programs. See attached regulations. These lead-base paint regulations are applicable as to the amount of dollars spent on the housing rehabilitation activity.
6. Heating Appliances: All mechanical equipment shall be inspected for faulty operation, fire and other hazards. Repairs and replacement shall be made as needed and necessary to eliminate the hazard. Heating facilities shall be provided for each living unit. All new installations of heating appliances shall comply with the manufacturer's recommendations for installation and placement. All gas, propane, liquid and solid fuel burning appliances must be vented to the outer air.

Existing masonry chimneys or metal flues shall not have cracks or holes that permit smoke or fumes to be discharged. Deteriorated pipes or chimneys that have been determined by the inspector or the grantee to constitute a potential threat to the safety of the occupant shall be replaced. Existing unlined masonry chimneys which permit flames or fumes to be discharged should be removed and corrosion-resistant pipe one inch less in diameter than the interior of the chimney, or shall be lined with terra cotta. Vent pipes shall slope upward not less than $\frac{1}{4}$ " per foot.

Any asbestos-containing materials wrapped around vent pipes shall be removed or encapsulated with high temperature paint. Asbestos removal procedures shall conform to EPA regulations.

All heating applications shall be located in unconfined spaces that will provide adequate combustion air as recommended by the manufacturer of the appliances. Located in a confined space, adequate ventilation between the confined area and unconfined space shall be provided to allow adequate combustion air to enter the confined space.

7. Solid Fuel Burning Appliances: All existing chimneys and vents for solid fuel burning appliances shall be cleaned as part of the rehabilitation process. All chimneys and vents for solid fuel burning appliances shall terminate at least two feet above any part of the roof located horizontally with ten feet of the chimney or vent.

- a. Metal Flues: (1) Solid fuel burning appliances (wood, coal, etc.) shall be vented so that single walled pipe shall have at least 16" clearance from combustible material; (2) double walled pipe shall have at least 8" clearance from combustible material; and (3) triple walled pipe shall have at least 2" clearance from combustible material. Double walled insulated stainless steel pipe shall have at least 3" clearance from combustible material. All pipe-venting solid fuel-burning appliances shall have been approved by Underwriters Laboratories to withstand heat of 1,500 degrees or more for three hours. All galvanized pipe shall be of #10 thickness or of superior fire resistance.
 - b. Masonry Chimneys: Existing masonry chimneys being used to vent solid fuel burning appliances shall be constructed of at least 8" of solid masonry around the vent below the roofline and 4" of solid masonry around the vent above the roofline. Combustible material above the roofline shall have at least 2" clearance from the flue built of less than 8" of solid masonry. All such chimneys shall be lined with terra cotta or firebrick.
 - c. Placement: Solid fuel burning heaters shall not be placed within 36" of any unprotected walls or within 18" of an unprotected floor. Protection of walls and floors may be provided with or without ventilated spaces between the protection and the wall. Ventilating spaces shall consist of one-inch space between a listed noncombustible material and the wall. Spacers and ties between the material and the wall shall be noncombustible and shall be resistant to heat conduction. Spacers shall not be placed between the appliances and the wall. With wall protection and ventilated space, clearance between the appliances and the wall may not be less than 12". With wall protection and no ventilated space, clearance between the appliance and wall may not be less than 24" unless more than 4" of solid masonry is used as the protection.
8. Plumbing: Plumbing systems shall operate free of clogging and shall not have cross connections that permit contamination of water supplies or back siphoning between fixtures.
 - a. Water and sewer lines shall be free of major leaks that cause serious and persistent levels of rust or contamination of the water, or which damage other elements of the building. All water lines in unheated areas shall be insulated so as to keep them from freezing.
 - b. All natural and liquid propane gas piping shall be free of leaks. Pipes feeding each individual gas fueled appliance shall have a shut-off valve. Gas lines shall be free of corrosion that potentially could cause a gas leak soft copper piping and other non-rigid piping shall not be used in replacing and installing natural gas lines. Soft copper piping used in installing or replacing propane gas lines shall not be located in areas where it is accessible to tampering by children or located in passageways where it can be potentially kicked, stepped on or bent, so as to cause leakage of gas around flange connections.

9. Electrical: Existing wiring and electrical equipment, where its continued service is contemplated, shall not be a potential source of electrical hazard or ignition of combustible materials. Wherever potential hazards are determined to be present, replacement of existing wiring or equipment shall be made. Existing facilities that are inadequate to meet anticipated demand shall be replaced to meet that demand. Inadequate facilities include the use of power strips if more than two appliances are used regularly by that outlet. Hazards such as broken wiring, non-insulated wiring, frayed wiring, a light fixture hanging from an electrical wire without other visible means of support, missing cover plates on switches, outlets and junction boxes exposed to the occupants of the dwelling or which are covered with combustible material, knob and tube, aluminum or obsolete wiring systems, badly corroded outlets, exposed fuse box connections, and overloaded circuits evidenced by frequently blown fuses, shall be eliminated.
 - a. New electrical work shall be installed using the appropriate provisions of the National Electrical Code as it has existed with the last ten years. Not less than two general lighting circuits (15 amp) and one appliance circuit (20 amp) shall be provided.
10. Bathroom
 - a. Commode: Bathrooms must have a working commode for the exclusive use of the occupant. The commode must be connected to a water supply and sewer. The commode must not leak, have clogged water lines or have a sewer line that is clogged or backs up.
 - b. Lavatory: Bathrooms must have a fixed wash basin or lavatory that is permanently and securely fastened to the wall. The lavatory must be equipped with hot and cold running water and have a working drain with a gas trap.
 - c. Bathtubs and Showers: Bathrooms must be equipped with a working tub or shower with hot and cold running water and have a working drain with a gas trap.
11. Termite Treatment: Chemicals applied as termite treatment shall only be applied to a house by a person that is a licensed commercial applicator. Persons who are licensed shall not assign persons who are not licensed responsibility for treating a house. Grantees shall keep documentation showing that the person chosen to undertake termite treatment is a licensed applicator. EPA has banned use of chlordane; therefore it is also not allowed on HUD funded rehabilitation projects.
12. Materials: All materials shall be installed in locations and for purposes that are recommended by the manufacturer of the materials.
13. Smoke Detectors: All units shall be equipped with at least one hard-wired operating smoke detector (if the unit is being rewired) or a battery-operated smoke detector located near the sleeping quarters, and on each level of the house, including basement.

14. Weatherization Standards: All houses shall be equipped with the following weatherizing improvements:
- a. Windows: All windows shall be equipped with two layers of glass (storm windows count as one layer) and glass panes shall be intact. Windows shall not allow the significant entry of air or water into the structure from around the windows, sashes or window casings. Window casing that are replaced shall be filled with insulation.
 - b. Doors: All exterior doors shall be weather stripped. Weather stripped doors that allow the significant entry of air or water into the structure shall be replaced or repaired to eliminate this problem.
 - c. Ceiling Insulation: Ceiling insulation shall be provided over all habitable areas. Combustible materials, such as bead board or Styrofoam, shall not be used for attic insulation. All ceiling shall be insulated to at least R-30 or as can be determined for a particular structure using HUDS's Cost Effective Energy Conservation Standards for Rehabilitation Programs.
 - d. Sidewall Insulation: All sidewalls shall be insulated to R-11 or better or as can be determined for a particular structure using HUDS's Cost Effective Energy Conservation Standards for Rehabilitation Programs. Walls in spaces heated with solid fuel-burning heating appliances are exempt from this requirement. Sidewall insulation shall not be installed using bead board, Styrofoam or other combustible materials. When exterior walls are repaired by, removing existing sheathing or interior wall covering, insulation shall be provided by the exposed portion of the wall cavity, a vapor barrier shall be provided on the warm side of the cavity or furring when insulation is added.
15. Access to the Unit
- a. Where access to the structure is outdoors and more than 12" above grade, steps shall be provided for all-weather access to the building and constructed so as to provide safety and reasonable durability.
 - b. Where access to the unit is on the interior of the structure, each unit shall not have its only access through another unit.
 - c. A primary entrance readily accessible to the handicapped in accordance with the provisions of ANSI A117.1 shall be provided to any residential structure intended for occupancy by the physically handicapped.
16. Dilapidated Elements: All dilapidated portions of the existing properties which are not economically repairable or which are not of historic significance and which pose safety hazards to the occupants of the dwelling shall be removed from the building.
17. Dirt and Debris: Properties that are rehabilitated shall be free of dirt, debris or other unsightly elements that are the result of the rehabilitation process.
18. Light and Ventilation
- a. Ventilation: Natural ventilation of spaces such as attics, enclosed basements and crawl spaces, shall be provided by openings of sufficient sizes to overcome

dampness and minimize the effect of conditions to decay and deterioration of the structure, and prevent excess heat in attics. Exterior openings shall be effectively screened where needed.

- b. Ventilation of utility spaces: Utility spaces which contain solid, liquid or gas-burning heat-producing or air conditioning equipment shall be ventilated to allow adequate combustion air.
- c. Windows: There shall be at least one operable window in the living room and bedrooms. Kitchens and bathrooms not having an operable window shall have a working ventilation system.

19. Doors and Access Openings

- a. Exterior Doors: Exterior doors installed will have safety locks.
- b. Stairways: All stairways shall provide for safety of ascent and descent and shall be equipped with handrails at an appropriate height for the owner of the residence. Risers shall not be more than 12" in height and not less than 10" in width, unless conditions make the installation of risers less than 12" in height impossible.

20. Structural Components: All structural components of the building shall be in sound condition and considered serviceable for the expected full life of the rehabilitated buildings. Individual structural members in seriously deteriorated condition shall be replaced.

- a. Ceilings: Ceilings shall not have large cracks or holes that allow significant entry of air into the unit. Ceilings shall not buckle or bulge, have missing parts or have loose surface materials other than paper.
- b. Interior Wall Conditions: Interior walls shall not have loose structural members, large holes (over 1" x 1" in size), or allow the significant infiltration of air or water into the structure.
- c. Floor Conditions: Floors shall not have threats to safety (e.g. tripping) or large cracks or holes that allow substantial drafts to enter the structure. Floors shall not significantly move under walking stress and shall not have damaged or missing parts such as: floor joists, band joists, plates and sub-flooring.
- d. Foundations: Foundations shall provide for the adequate support of structural members and loads placed upon them. Foundations shall prevent the entrance of water or excessive moisture. Serious defects shall be repaired and cracks effectively sealed. Foundation walls shall not allow the significant entry of ground water. "Significant" means that the majority of the basement floor or crawl space area is covered with ground water. Any new footings installed shall provide for subsurface drainage away from the foundation.
- e. Drainage: Any deficiencies in proper grading, guttering or paving adjacent to the building shall be corrected to assure surface drainage away from the basement or crawl space.

- f. Exterior Walls: Exterior walls shall provide safe and adequate support for all loads placed upon them and shall prevent the excessive infiltration of air or moisture. Serious defects shall be repaired and cracks effectively sealed.
- g. Roofs: All roofs shall have suitable watertight and reasonable durable covering free of holes, cracks, excessively worn surfaces or other defects that would indicate the potential for significant infiltration of air, water or excessive moisture. Repairs to roofs shall be completed in accordance with new construction standards unless the area to be repaired is less than 1/10 of the surface of the roof. If gutters, soffits, fascia or other elements allow the significant entry of water or air into the structure, they shall be replaced to eliminate this problem. Roofs should not need replacement for at least a five-year period.

21. Kitchens and Baths

- a. Kitchens: Kitchens must be supplied with a sink that has hot and cold running water. Sinks should have a working drain with a gas trap and must be securely fastened to the wall. Kitchens must have a stove or a range with an oven. Top burners and oven must be operable. A refrigerator must be present and working and it must maintain a temperature low enough so that food does not spoil over a reasonable period of time.
- b. Bathrooms: Bathtub and shower bases shall be appropriately sealed to prevent water from damaging the floor. Bathroom floors shall be covered with a waterproof covering. Showers or tubs installed in housing for the elderly and handicapped shall be provided with two grab bars installed to sustain a dead weight of 250 pounds for five minutes. Tub or shower bottom surfaces shall be slip resistant. Shower enclosure areas shall be tiled or covered with a waterproof surface from the floor to five feet above the floor. Barriers shall exist between all drains and water supplies on bathroom fixtures to ensure that wastewater does not flood water supply systems.

22. Plumbing

- a. Domestic Hot Water Heating and Storage: Each building or unit within the building shall have domestic hot water in quantities sufficient for the needs of the occupants. Existing water heating and storage equipment shall be in good serviceable condition. Gas water heaters shall not be installed in bathrooms or rooms designed and used for sleeping purposes. All fuel-burning water heaters shall be connected to a vent leading to the exterior of the building. As required for venting of heating equipment, vents shall not have cracks or holes that allow fumes to be discharged. All water heaters shall have a shutoff valve on the water supply line close to the heater. All water heaters shall have a temperature/pressure relief valve and discharge pipe.
- b. Water and Sewer Lines: All water and sewer lines that have the potential for major leaks that could cause serious and persistent levels of rust or contamination of the water, or which potentially could damage other elements

of the building, should be replaced. Sewer lines servicing a building shall be equipped with a clean-out screw. Building wastewater shall be appropriately vented to the outside air to prevent the buildup of gases in the sewer line. All water supply lines feeding toilets, sinks, showers, lavatories, hot water heaters and other plumbing fixtures shall be installed with shutoff valves. All lead water and waste disposal lines shall be replaced with non-lead material. Lead base solder shall not be used to connect copper water supply lines. Gas traps will be provided for washing machine waste disposal lines unless airtight connections have been made.

23. Mechanical: Heating facilities shall be provided for each living unit, which is safe to operate, economical to operate and are free from objectionable drafts. Flue connections shall not allow exhaust gases to enter the living areas. Fuel tanks shall not be in close proximity to heat sources (at least 10 feet, or the standard recommended by the manufacturer or regulating code). Combustible materials shall not be stored in close proximity to heat sources or flues.
24. Electrical: All habitable rooms and other spaces requiring electrical service shall be provided with a system of wiring, wiring devices, and equipment to safely provide electrical energy for proper illumination, appliances, resident security and other electrical equipment. There shall be at least two working outlets or one working outlet and one light switch in kitchens, corridors, bathrooms, bedrooms, utility rooms and living rooms. At least 100 amp service shall be provided for houses that have 200-volt receptacles.

City of Beloit

Residential Structure

Demolition Plan

DEMOLITION PLAN

Beloit, Kansas, 2014

1. Target Area Location: \$32,500.00 in CDBG funds has been budgeted for demolition and site clearance of dilapidated and unsafe housing units within the City Limits of Beloit.
2. Structure Eligibility: Upon a request to demolish an unsafe, dangerous or blighted structure, the Inspector shall certify that the structure to be demolished is in condemnable condition and presents a hazard to public health and safety. A structure not deemed condemnable by the Inspector shall not be eligible for this program.
3. Eligible Activities: Structures that are in condemnable condition will be removed under this plan. Structures to be removed using CDBG funds will be within the target area and would comply with Beloit's Voluntary Demolition program. These activities would result in the improvement of the health and safety of the residents. A completed demolition shall include the following: the removal of the dilapidated residential structure(s), the removal and capping off of the sewer, gas and water lines to where they enter the structure, complete removal of all cement or block foundation material, the removal of all demolition debris including old sewer, water and gas lines, the back fill any holes and the final leveling of the site.
4. Ineligible Activities: Any activity, which does **not** result in the removal of a blighting influence or improving the health and safety of the citizens of Beloit.
5. Expenditure Limits: The maximum amount allowed, per demolition using grant funds, will be \$6,500 per unit.
6. Application Procedures: Applications will be accepted from all citizens for demolition of dilapidated structures. Applications must be turned in to the City Clerk or Project Administrator during business hours or by mail by _____, 2014. Applicants receiving the highest number of points receive first consideration and the rest in descending order. A maximum of 2 applications per property owner per application period will be considered. The initial application period ends _____, 2014. Additional application periods will be announced as needed. In the case of equal points, the earliest completed application filing date will serve as the tiebreaker. Points will be awarded as follows:

Income	Points
Less than 60% of the maximum income limit	5
Household Characteristics	
Submitted a Pre-Application included in City's grant application	10
Structure for demolition on multiple lots (points awarded on lots greater than 1)	2 per additional lot

Each Property Owner(s) or structure must meet the criteria listed below:

- The Property Owner(s) shall show proof of ownership of the property and paid property taxes.
- A housing unit will qualify for demolition if: a) it has not been occupied for a minimum of 3 months or b) the housing inspector has certified the dwelling can not be rehabilitated for less than 75% of the Fair Market Value. No viable housing unit will be demolished.
- Property Owner(s) shall remove all items of value and turn the structure over to the city by signed affidavit.

The final determination of recipients and work to be done will be dependent upon findings of the preliminary inspections, cost estimates and contractor bids.

7. Role of Property Owner(s): Property Owner(s) agree to allow the demolition work and to provide access to the property by the demolition personnel. Access will be required for preliminary inspections, pre-bid conference inspections, demolition and ongoing inspection of work. A waiver of liability must be completed for each property, which is included in the application. Upon completion of the demolition, the PROPERTY OWNER(S) shall maintain the property and keep all foliage mowed.
8. Complaint Procedures: All complaints or concerns regarding civil rights, fair housing the administrator, inspector, contractor or the workmanship on this project should first be made in writing to the Beloit City Clerk. The City Clerk will then determine the appropriate source to contact to resolve the dispute. If the grievance remains unresolved after fifteen days, the grievance will be reviewed by Housing Board Chairman and the Mayor with the assistance of the Administrator and/or the Inspector, (if they have not been named in the complaint). A written recommendation of resolution will be forwarded to the Beloit City Council.

Any unresolved civil rights and fair housing issues will be forwarded to the Kansas Human Relations Office, Salina, KS for investigation and resolution.

9. Demolition Contract Procedures: Procurement procedures of the CDBG program must be used for procurement of services, materials and products. Competitive sealed bids for demolition will be taken for individual properties.
 - Bids will be solicited from known suppliers and notices to bidders will be publicly advertised. All parties interested in bidding will be provided with clear and accurate description of the technical requirements of the service to be procured, as well as any other requirements which offer's must fulfill, and all other factors to be used in evaluating bids or proposals.
 - In the event an insufficient number of bids are received, or the bids are unacceptable, the work may be re-bid or alternative procurement procedures may be used, such as the Small Purchases procedures or Non-Competitive negotiations.

- Awards shall be made only to responsible contractors who possess the potential ability to perform successfully under the terms and conditions of a proposed procurement. Consideration shall be given to price, as well as such matters as contractor integrity, compliance with public policy, record of past performance and financial and technical resources.
- All bids will be reviewed and awarded by the Beloit City Council.

10. Amendments to the Demolition Plan: The City may amend provisions of the Demolition Plan with the concurrence of the Governing Body and KDOC.

Adoption of the Demolition Plan

This Demolition Plan and all related attachments were approved by the City Council of the City of Beloit on the _____ day of _____, 2014.

City of Beloit

BY: _____
Mayor

ATTEST: _____
City Clerk

APPLICATION FOR DEMOLITION

1. PROPERTY OWNER (s) NAME: _____
Property Owner Property Owner

ADDRESS: _____
TELEPHONE: (HOME:) _____ (WORK) _____

2. NUMBER OF PERSONS IN HOUSEHOLD: _____ disabled? () yes () No
Household income (from latest 1040 tax form) \$ _____ a copy of tax form
must be submitted for point assignment.

3. ETHNIC/RACIAL BACKGROUND OF PRIMARY INCOME EARNER (Please check one):
 WHITE BLACK/AFRICAN AMERICAN BLACK/AFRICAN AMERICAN & WHITE
 AMERICAN INDIAN/ALASKA NATIVE ASIAN ASIAN & WHITE
 AMERICAN INDIAN/ALASKAN NATIVE & WHITE
 AMERICAN INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AMERICAN
 NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER BALANCE/OTHER

4. Ethnicity: Hispanic Non-Hispanic

5. WHAT IS THE ADDRESS OF THE PROPERTY TO BE DEMOLISHED?
_____, Beloit, KS

6. WHAT STRUCTURES DO YOU WANT DEMOLISHED? ___house ___garage ___shed(s)___ all
other _____

7. IS THERE A WELL OR SEPTIC TANK LOCATED ON THE PROPERTY? ___ Yes ___ No
If yes, attach map where the well and/or septic is located.

✦ Attach a copy of the demolition property's deed and proof of paid property tax.

Certifications:

I CERTIFY, AS THE ABOVE PROPERTY OWNER, THAT ALL INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE. IF THE APPLICATION IS APPROVED, I AUTHORIZE DEMOLITION TO BE ACCOMPLISHED UNDER THIS CDBG PROJECT AND WILL PROVIDE ACCESS TO THE PROPERTY, AS REQUIRED, BY DEMOLITION PERSONNEL

I/ WE CERTIFY THAT ALL ITEMS OF VALUE WILL HAVE BEEN REMOVED AND THE STRUCTURE WILL BE READY FOR DEMOLITION ON OR BEFORE _____.

Applicant – Print Name Applicant Signature Date

Applicant – Print Name Applicant Signature Date

SUBSCRIBED and SWORN TO before me this _____ day of _____ 20____.

Notary Public

My Appointment expires: _____

Demolition Permission

Date: _____

TO: City of Beloit
119 N. Hersey Ave.
Beloit, KS 67420

PERMISSION and authority is hereby granted to the City of Beloit upon the following described (from deed) real estate to-wit:

Otherwise, known as _____
and the undersigned agrees that the City of Beloit, Kansas, or its assigns, may move, remove, relocate, raze or destroy the structure or structures located on the property owned by the undersigned.

The undersigned further bargains and sells unto the City of Beloit, Kansas, all of the structures and salvageable materials of whatever nature and description produced by the removal of said structure or structures.

The undersigned hereby certifies that the undersigned is the owner in fee simple of said real estate and said premises are free and clear of all liens and encumbrances of whatever kind and nature except:

The undersigned certifies the property listed above has been vacant for no less than 90 days (3months) of this agreement.

The undersigned further releases and discharges the City of Beloit, Kansas, from any and all claims, rights or damages caused by reason of such removal, relocation or destruction.

SIGNED THIS _____ DAY OF _____, 20____.

SIGNATURE OF OWNERS:

Subscribed and sworn to me this ____ day of _____, 20____.

NOTARY: _____

My Commission Expires: _____

0011012021

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
September 16, 2014	BOILER CHEMICALS
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Parks and Recreation	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the council approve a chemical price quote from Reaction Engineering.

FISCAL NOTE:

- The direct cost associated with approval of this item is \$11,979.00 from line item 10-19-6170.

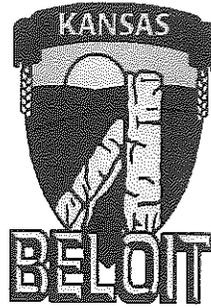
DISCUSSION:

The chemicals are for the boiler at the North Campus.

Respectfully submitted,

Glenn Rodden
City Administrator

Lynn Miller
Director of Parks and Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2270
Fax No (785) 738-2517
Email: millerparcs@nckcn.com

September 10, 2014

To: Glenn Rodden and Council
From: Lynn Miller, Director of Parks and Recreation

We are again preparing for the upcoming heating season at North Campus and will need to purchase the chemicals to run the high-pressure boiler. This will include the chemicals for the boiler and the steam line treatment. We have purchased these chemicals from Reaction Engineering, Inc. since the time the Parks and Recreation Department took over the responsibility for the boiler and would like to continue to purchase from them. There are several reasons we would like to purchase these chemical from the one source:

- Reaction Engineering comes on a monthly basis and does in-depth chemical checks that we do not perform on a daily basis. Their checks allow us to maintain the chemicals at the desired level for the boiler/steam line.
- The steam lines and pumps would need to be flushed if we change chemicals due to the different chemical make-up.
- Reaction Engineering service has been very helpful when we have had occasions when our daily chemical tests were outside the desired limits. They have been in contact with us by phone or have come to do their own extra analysis to get us back into the desired limits.
- The State of Kansas used Reaction Engineering as their chemical provided so the same chemicals have been used in this boiler since it was put into operation.

I am attaching the price list from Ron Heironimus, Director of Engineering for Reaction Engineering and would like approval for this purchase. This purchase would be from line item 10-19-6170 for \$11,979.00 and approx. shipping cost of \$500.00.

Thanks

A handwritten signature in black ink that reads "Lynn Miller". The signature is written in a cursive, flowing style.

Lynn Miller



FAX

Date: September 10, 2014

To: Lynn Miller

From: Reaction Engineering

Number of pages: |

9-10-2014

Lynn,

Here are the numbers you requested.

(4) 55 gallons of RXN-3020 @ \$1913 \$7652

(3) 30 gallons of RXN-59 @ \$1436 \$4308

(1) RXN-552 Starch acid @ \$19

Estimated frt. - \$500

Let me know if I can be of further help.

Thanks,

Ron H.
Reaction Engineering

ITEMS FOR COUNCIL DISCUSSION

DATE:

September 16, 2014

TITLE:

WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your September 16, 2014 Work Session will include the following:

1. Police Vehicles – Chief of Police Dave Elam will present police vehicles bids.

Respectfully submitted,

Glenn Rodden
City Administrator

