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## CITY COUNCIL AGENDA

**Tuesday, January 20, 2015**  
**7:00 p.m.**

### 1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

### 2. MAYOR AND COUNCIL REPORTS

### 3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

### 5. PUBLIC COMMENT

### 6. CONSENT AGENDA

- A. 1/6/2015 City Council Meeting Minutes
- B. Appropriations 1B

### 7. ORDINANCES

- A. None

### 8. RESOLUTIONS

- A. Resolution 2014-3 Fee Schedule

### 9. FORMAL ACTIONS

- A. Nordic and Box Pad Bid
- B. Street Light Bid
- C. K-14 Pipe Bid

### 10. CLOSED SESSION

- A. Acquisition of Property

### 11. ADJOURNMENT

## ***WORK SESSION AGENDA***

### 1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

### 2. DISCUSSION ITEMS

- A. Purchasing Policy
- B. WAPA Resolution

### 3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**



BELOIT CITY COUNCIL MEETING MINUTES  
January 6, 2015

The Beloit City Council met in regular session on January, 6<sup>th</sup> 2015 in the Council Chambers. Mayor Tom Naasz called the meeting to order at 7:00 p.m. Council Members in attendance were Charlene Abell, Bob Richard, Kent Miller, Rick Brown, Tony Gengler, Matt Otte, Lloyd Littrell, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Lynn Miller, Ronnie Sporleder, Dave Elam, Jim Bentz, Heather Hartman, Chris Jones, and Mike Clark.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Richard thanked the city employees for his invitation to the Christmas party. Councilor Petterson regretted he could attend the city Christmas party but got to see his son who is now cancer free.

The Consent Agenda consisted of December 16, 2014 Council Meeting Minutes, December 18<sup>th</sup>, 2014 Special Meeting Minutes, and appropriations 1A. A motion was made by Councilor Littrell and seconded by Councilor Abell to approve the Consent Agenda in its entirety. Roll call vote yeas: Abell, Brown, Gengler, Miller, Otte, Petterson, Littrell, and Richard. Nays: None.

Ordinance 2159 Electric Rates was presented to Council for approval. Ordinance 2159 authorizes the city to increase electric rates three percent per year for two years. A motion was made by Councilor Brown and seconded by Councilor Miller to approve Ordinance 2159 Electric Rates. Roll call vote yeas: Richard, Abell, Petterson, Otte, Brown, and Miller. Nays: Littrell and Gengler.

Resolution 2015-1 Electric Territory Exchange was presented to Council for approval. Resolution 2015-1 is an electric territory exchange with Rolling Hills Electric and the City of Beloit. A motion was made by Councilor Littrell and seconded by Councilor Brown to approve Resolution 2015-1 Electric Territory Exchange. Roll call vote yeas: Richard, Abell, Gengler, Petterson, Littrell, Brown, Otte, and Miller. Nays: None.

Resolution 2015-2 Unfit Structure at located at 402 S Mill Street was presented to Council for approval. Resolution 2015-2 directs the property owner located at 402 S Mill Street to either repair or remove the structure on that property. A motion was made Councilor Richard and seconded by Councilor Brown to approve Resolution 2015-2 Unfit Structure at located at 402 S Mill Street. Roll call vote yeas: Richard, Abell, Gengler, Petterson, Littrell, Brown, Otte, and Miller. Nays: None.

Staff is recommending that Council allow ThyssenKrupp Elevator install two electronic door edges on the elevator in the Municipal Building in the amount of \$5,675.00. A motion was made by Councilor Miller and seconded by Council Petterson to approve the installation of the electronic door edges on the elevator from ThyssenKrupp Elevator in the amount of \$5,675.00. Motion carried 8-0. Nays: None.

A motion was made by Councilor Brown and seconded by Councilor Miller to Adjourn the Council Meeting. Motion passed 8-0. The meeting ended at 7:27 p.m.

Work Session started 7:27 p.m. Councilors present was Bob Richard, Kent Miller, Rick Brown, Tony Gengler, Matt Otte, Lloyd Littrell, Robert Petterson, and Charlene Abell. Also present were City Administrator Glenn Rodden, City Attorney Katie Cheney, and City Clerk Amanda Lomax.

Department heads in attendance were Lynn Miller, Ronnie Sporleder, Dave Elam, Jim Bentz, Heather Hartman, Chris Jones, and Mike Clark.

The annual fee schedule was presented to Council with recommended changes and will be brought back next meeting for formal approval.

Director of Electric Operations Ronnie Sporleder asked Council if they would consider approving raising starting wages for electric department personnel. A consensus was made to reconsider in the future if necessary.

Work Session ended at 8:11 p.m.

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TOM NAASZ, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>		<u>Vendor Name</u>											
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	<u>Debit</u>	<u>Credit</u>			
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>									
<b>6</b>		<b>ABRAM READY-MIX, INC</b>											
60740	12/31/2014	12/31/2014	562.01			CLARK135	1/6/2015	Posted					
	30-00-6150			18662-3.25 CU YDS. PAVEMENT					317.66 ✓		0.00		
	30-00-6150			18646-2.5 YDS PAVEMENT					244.35 ✓		0.00		
									<u>562.01 ✓</u>		<u>0.00</u>		
<b>1060</b>		<b>ACCURATE LABS</b>											
60825	1/22/2015	1/22/2015	352.54	SU21389	1/8/2015	22035	1/12/2015	Posted					
	51-41-6170			LAB REAGENTS					352.54 ✓		0.00		
<b>8</b>		<b>ACE HARDWARE</b>											
60741	12/31/2014	12/31/2014	15.99	467644	12/30/2014	21403	1/5/2015	Posted					
	51-43-6000			SAWZAL BLADE					15.99 ✓		0.00		
60742	12/31/2014	12/31/2014	37.93			CLARK136	1/6/2015	Posted					
	10-15-6000			467475-BATTERY					13.99 ✓		0.00		
	10-15-6000			467567-PAINT SUPPLIES					15.96 ✓		0.00		
	10-15-6000			467589-WHITE PAINT					7.98 ✓		0.00		
									<u>37.93 ✓</u>		<u>0.00</u>		
60744	12/31/2014	12/31/2014	35.98	467653	12/30/2014	21951	1/14/2015	Posted					
	10-18-6000			NARROW HUB WHEEL					35.98 ✓		0.00		
<b>9</b>		<b>ACKERMAN SUPPLY</b>											
60745	12/31/2014	12/31/2014	39.96	242533	12/30/2014	21954	1/14/2015	Posted					
	10-18-6000			WHEELS					39.96 ✓		0.00		
60772	1/22/2015	1/22/2015	29.99	242728	1/6/2015	CLARK137	1/13/2015	Posted					
	25-00-4330			FUEL TANK HOSE					29.99 ✓		0.00		
<b>11</b>		<b>ADVANCE INSURANCE COMPANY</b>											
60826	1/22/2015	1/22/2015	630.13			21781	1/1/2015	Posted					
	21-00-2100			ADVANCED LIFE INS. PREMIUMS					630.13 ✓		0.00		
<b>558</b>		<b>AFLAC</b>											
60648	1/2/2015	1/2/2015	506.82					Posted					
	10-00-2035			125 Plan					228.31		0.00		
	26-00-2035			125 Plan					32.40		0.00		
	51-00-2035			125 Plan					110.40		0.00		
	52-00-2035			125 Plan					5.03		0.00		
	53-00-2035			125 Plan					130.68		0.00		
									<u>506.82</u>		<u>0.00</u>		
60649	1/2/2015	1/2/2015	35.05					Posted					
	10-00-2035			AFLAC Rider					19.75		0.00		
	53-00-2035			AFLAC Rider					15.30		0.00		
									<u>35.05</u>		<u>0.00</u>		
60761	1/16/2015	1/16/2015	506.82					Posted					
	10-00-2035			125 Plan					228.31		0.00		
	26-00-2035			125 Plan					32.40		0.00		
	51-00-2035			125 Plan					108.60		0.00		
	52-00-2035			125 Plan					6.83		0.00		
	53-00-2035			125 Plan					130.68		0.00		
									<u>506.82</u>		<u>0.00</u>		
60762	1/16/2015	1/16/2015	35.05					Posted					
	10-00-2035			AFLAC Rider					19.75		0.00		
	53-00-2035			AFLAC Rider					15.30		0.00		
									<u>35.05</u>		<u>0.00</u>		
<b>767</b>		<b>AIRGAS MID SOUTH INC</b>											
60827	1/22/2015	1/22/2015	234.20	9923846162	1/1/2015	20213	1/6/2015	Posted					
	53-41-6230			LEASE RENEWAL					234.20 ✓		0.00		
<b>2373</b>		<b>ALFRED BENESCH &amp; COMPANY</b>											
60743	12/31/2014	12/31/2014	13,547.55	78584		20328	1/8/2015	Posted					
	30-00-3000			PROFESSIONAL SERV. 12-1-14 TO 12-21					13,547.55 ✓		0.00		
<b>27</b>		<b>ALSOP SAND CO., INC</b>											
60773	12/31/2014	12/31/2014	349.68			CLARK138	12/31/2014	Posted					
	25-00-6160			49.25 TON ICE CONTROL SAND					349.68 ✓		0.00		
<b>813</b>		<b>AMERIPRIDE SERVICES INC.</b>											
60828	1/22/2015	1/22/2015	74.88	2300489797	1/9/2015	CLARK148	1/13/2015	Posted					
	10-15-3000			SHOP TOWELS-RUGS					74.88 ✓		0.00		

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	<b>Account#</b>			<b>Work Order</b>		<b>Description</b>			<b>Debit</b>	<b>Credit</b>
<b>2032 AT&amp;T (continued)</b>										
60746	12/31/2014	12/31/2014		92.62	78573838216789	SEWER-JAN.	20295		1/8/2015	Posted
	51-43-5310								92.62 ✓	0.00
60747	12/31/2014	12/31/2014		185.24	78573820471921	N. CAMPUS-JAN.	20294		1/5/2015	Posted
	10-19-5310								185.24 ✓	0.00
<b>2809 BELOIT CAR WASH LLC</b>										
60748	12/31/2014	12/31/2014		72.02		DEC. CAR WASHES	21661		1/8/2015	Posted
	10-13-4310								72.02 ✓	0.00
<b>80 BELOIT TYPEWRITER EXCHANGE</b>										
60749	12/31/2014	12/31/2014		7.39	302267	OFFICE SUPPLIES	12/5/2014	15344	1/12/2015	Posted
	52-41-6110								7.39 ✓	0.00
60750	12/31/2014	12/31/2014		190.00	302288	PRINTER CARTRIDGES	12/9/2014	20335	1/9/2015	Posted
	10-14-6000								190.00 ✓	0.00
60751	12/31/2014	12/31/2014		1.19	307850	LEAD	12/29/2014	19708	12/29/2014	Posted
	53-43-6000								1.19 ✓	0.00
<b>2735 BEVERAGE CARBONATION SERVICE</b>										
60829	1/22/2015	1/22/2015		409.02	S854	CO2 3054 LBS	1/6/2015	22036	1/7/2015	Posted
	51-41-6170								409.02 ✓	0.00
<b>669 BLADE-EMPIRE PUBLISHING</b>										
60752	12/31/2014	12/31/2014		12.80	138318	SEWER PIPE BID		20330	1/9/2015	Posted
	51-41-5400								12.80 ✓	0.00
60753	12/31/2014	12/31/2014		816.64		138192-COUNCIL AGENDA		20331	1/9/2015	Posted
	10-11-5400					138477-COUNCIL AGENDA			83.20 ✓	0.00
	10-11-5400					138785-SILVER FOX EST. RES. 20			96.00 ✓	0.00
	10-11-5400					138325-NORTH RESOLUTION			193.05 ✓	0.00
	10-11-5400					138784-TREE ORD. RES. 2014-2			337.84 ✓	0.00
	10-11-5400					139048-DISCOUNT			121.55 ✓	0.00
									0.00	15.00
									831.64 ✓	15.00 ✓
<b>88 BLUE CROSS &amp; BLUE SHIELD INSURANCE</b>										
60830	1/22/2015	1/22/2015		51,817.71		JAN 2015 HEALTH INS. PREMIUMS		21776	1/1/2015	Posted
	21-00-2100					JAN 2015 HEALTH INS. PREMIUMS			29,593.24 ✓	0.00
	21-00-2100								22,224.47 ✓	0.00
									51,817.71 ✓	0.00
<b>2800 BLUE VALLEY COMMUNICATIONS/NETWORKS PLUS</b>										
60831	1/22/2015	1/22/2015		325.00		INV-3115-SERVICE CONTRACT-JAN		20299	1/1/2015	Posted
	10-11-3360					MOZY PRO BACK-UP -JAN			265.00 ✓	0.00
	10-11-3360								60.00 ✓	0.00
									325.00 ✓	0.00
60832	1/22/2015	1/22/2015		265.00	INV-3116	SERVICE CONTRACT-PD-JAN		21656	1/2/2015	Posted
	10-13-3360								265.00 ✓	0.00
<b>91 BOETTCHER SUPPLY INC</b>										
60754	12/31/2014	12/31/2014		2.16	890759-1	SWITCH	12/8/2014	20336	1/9/2015	Posted
	10-14-6000								2.16 ✓	0.00
60755	12/31/2014	12/31/2014		6.92	890535-1	GARDEN HOSE WASHERS	12/5/2014	21405	1/12/2015	Posted
	51-43-6000								6.92 ✓	0.00
60774	12/31/2014	12/31/2014		20.03	893034-1	CUBE W/COIL	12/31/2014	21952	1/14/2015	Posted
	10-19-4300								20.03 ✓	0.00
60775	12/31/2014	12/31/2014		16.41	889677-1	INCOMING FREIGHT FROM INV. 888924	12/1/2014	20337	1/9/2015	Posted
	53-41-4360								16.41 ✓	0.00
60776	12/31/2014	12/31/2014		794.00	892932-1	SCH40 BORE-GARD	12/30/2014	19709	12/31/2014	Posted
	53-43-8300								794.00 ✓	0.00
<b>2815 SETH BRIN</b>										
60860	1/22/2015	1/22/2015		13.00		CDL REIMBURSEMENT		19720	1/15/2015	Posted
	53-43-2400								13.00 ✓	0.00
<b>1258 BUMPER TO BUMPER AUTO PARTS</b>										
60777	12/31/2014	12/31/2014		115.70		652262-AIR FILTER		CLARK139	1/6/2015	Posted
	25-00-4330					652640-AIR LINE FITTING			51.48 ✓	0.00
	25-00-4330					652770-OIL/AIR/FUEL FILTERS			5.00 ✓	0.00
	25-00-4330								59.22 ✓	0.00
									115.70 ✓	0.00

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<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>						
<b>1091 CARD SERVICES (continued)</b>										
60778	12/31/2014	12/31/2014	26.80	5251		20320		1/8/2015	Posted	
	51-41-5320			POSTAGE				11.90 ✓		0.00
	51-41-5320			POSTAGE				14.90 ✓		0.00
								26.80 ✓		0.00
60783	12/31/2014	12/31/2014	864.40	5232		20321		1/8/2015	Posted	
	10-21-2400			LG MANUALS				292.51 ✓		0.00
	10-17-3000			BACKGROUND CHECKS				140.00 ✓		0.00
	10-11-3000			BACKGROUND CHECKS				220.00 ✓		0.00
	10-11-6110			OFFICE SUPPLIES				187.90 ✓		0.00
	10-11-6110			OFFICE SUPPLIES				23.99 ✓		0.00
								864.40 ✓		0.00
<b>124 CARRICO IMPLEMENT</b>										
60833	1/22/2015	1/22/2015	29.14	IA97931		1/7/2015	19715	1/7/2015	Posted	
	53-43-6000			GRAPHITE				29.14 ✓		0.00
60834	12/31/2014	12/31/2014	(15.40)	IA92255		10/13/2014	20339	1/10/2015	Posted	
	10-15-6000			CREDIT FOR FILTER				0.00		15.40 ✓
<b>126 CATLIN'S FRIENDLY APPELMARKET</b>										
60784	12/31/2014	12/31/2014	31.84	4862		12/30/2014	19707	12/30/2014	Posted	
	53-43-6000			WATER				10.62 ✓		0.00
	52-43-6000			WATER				10.61 ✓		0.00
	51-43-6000			WATER				10.61 ✓		0.00
								31.84 ✓		0.00
60785	12/31/2014	12/31/2014	42.18	2588		12/31/2014	CLARK139	1/6/2015	Posted	
	10-15-6000			SHOP SUPPLIES-KITCHEN/BATHROOM				42.18 ✓		0.00
<b>1200 CHEMQUEST, INC.</b>										
60835	1/22/2015	1/22/2015	1,718.75	3937		1/6/2015	20226	1/12/2015	Posted	
	53-41-6170			DRS-590 WATER TREATMENT				1,718.75 ✓		0.00
<b>2418 LAW OFFICE OF KATIE J CHENEY</b>										
60786	12/31/2014	12/31/2014	58.16	1229			20315	1/8/2015	Posted	
	10-11-6110			OFFICE EXPENSES-DECEMBER				58.16 ✓		0.00
<b>143 CITY ATTORNEY'S ASSOCIATION OF KS</b>										
60836	1/22/2015	1/22/2015	35.00	15-41		1/5/2015	20325	1/8/2015	Posted	
	10-12-5410			2015 MEMBERSHIP DUES				35.00 ✓		0.00
<b>147 MICHAEL CLARK</b>										
60837	1/22/2015	1/22/2015	28.12				CLARK149	1/15/2015	Posted	
	10-15-2911			BOOT ALLOWANCE				28.12 ✓		0.00
<b>158 COMPUTER SOLUTIONS INC</b>										
60838	1/22/2015	1/22/2015	17.95	177115		1/9/2015	CLARK150	1/13/2015	Posted	
	10-15-6110			MOUSE				17.95 ✓		0.00
<b>1358 CUNNINGHAM TELEPHONE &amp; CABLE CO</b>										
60787	1/22/2015	1/22/2015	5.00	13611			20275	12/23/2014	Posted	
	10-21-5310			POOL-JAN				5.00 ✓		0.00
60788	1/22/2015	1/22/2015	150.80	13610			20276	12/23/2014	Posted	
	10-22-5310			AIRPORT-JAN				150.80 ✓		0.00
60789	1/22/2015	1/22/2015	115.27	13609			20277	12/23/2014	Posted	
	53-43-5310			SYSTEMS-JAN				38.43 ✓		0.00
	52-43-5310			SYSTEMS-JAN				38.42 ✓		0.00
	51-43-5310			SYSTEMS-JAN				38.42 ✓		0.00
								115.27 ✓		0.00
60790	1/22/2015	1/22/2015	214.73	13094			20278	12/23/2014	Posted	
	10-18-5310			PARKS & REC-JAN				214.73 ✓		0.00
60791	1/22/2015	1/22/2015	75.30	12334			20279	12/23/2014	Posted	
	10-14-5310			FIRE DEPT.-JAN				75.30 ✓		0.00
60792	1/22/2015	1/22/2015	85.04	11856			20280	12/23/2014	Posted	
	10-13-5310			POLICE DEPT.-JAN				85.04 ✓		0.00
60793	1/22/2015	1/22/2015	339.20	11854			20274	12/23/2014	Posted	
	10-11-5310			ADMIN-JAN				339.20 ✓		0.00
60794	1/22/2015	1/22/2015	82.07	10210			20281	12/23/2014	Posted	
	26-00-5310			COMMUNITY DEV-JAN				82.07 ✓		0.00
60795	1/22/2015	1/22/2015	79.54	03362			20282	12/23/2014	Posted	
	10-15-5310			STREET DEPT.-JAN				79.54 ✓		0.00

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**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
Account#	Work Order	Description	Debit	Credit				
<b>1358 CUNNINGHAM TELEPHONE &amp; CABLE CO (continued)</b>								
60822	1/22/2015	1/22/2015	296.00	12754		20273	12/23/2014	Posted
	51-41-5310	WATER PLANT-JAN.	66.83					0.00
	53-41-5310	POWER PLANT-JAN.	229.17					0.00
			<u>296.00</u>					0.00
<b>2796 ELLIS COUNTY SHERIFF DEPARTMENT</b>								
60600	12/31/2014	12/31/2014	15.00			21668		Ck# 70736 Printed
	10-12-3000	PAPER SERVICE-201400211& 20140021	15.00					0.00
<b>1399 TERRI ENGELBERT</b>								
60796	12/31/2014	12/31/2014	247.50	#2	12/31/2014	21953	1/14/2015	Posted
	10-21-2400	LIFEGUARD CERTIFICATION INSTRUCT	247.50					0.00
<b>222 FARMWAY COOP INC.</b>								
60797	12/31/2014	12/31/2014	596.26	3840		CLARK140	12/29/2014	Posted
	10-15-6270	DIESEL FUEL	189.32					0.00
	10-15-6270	DIESEL FUEL	195.13					0.00
	10-15-6270	DIESEL FUEL	254.68					0.00
	10-15-6270	EXCISE TAX CREDIT	0.00					42.87
			<u>639.13</u>					42.87
<b>2412 FEDERAL PUBLISHING</b>								
60798	12/31/2014	12/31/2014	298.50	47677	12/22/2014	CLARK141	12/31/2014	Posted
	10-15-3000	OSHA COMPLIANCE JOURNAL	298.50					0.00
<b>236 FOUTS INSURANCE AGENCY INC.</b>								
60839	1/22/2015	1/22/2015	50.00	13973	1/2/2015	20333	1/9/2015	Posted
	10-12-5250	NOTARY BOND/BRIANNE HEIMAN	50.00					0.00
<b>243 FRASIER AND JOHNSON LLC</b>								
60840	1/22/2015	1/22/2015	277.60			21672	1/14/2015	Posted
	10-12-3000	CASE #201400154	80.00					0.00
	10-12-3000	CASE #201400189	99.20					0.00
	10-12-3000	CASE #201400177	98.40					0.00
			<u>277.60</u>					0.00
<b>537 GALLS INC/ QUARTERMASTER</b>								
60799	12/31/2014	12/31/2014	570.53			21654	1/2/2015	Posted
	10-13-4310	2898863-MEASURING WHEEL	57.34					0.00
	10-13-4310	2898864-INTERIOR LIGHT BAR	513.19					0.00
			<u>570.53</u>					0.00
60800	12/31/2014	12/31/2014	626.83	002916957	12/30/2014	21658	1/5/2015	Posted
	10-13-2911	PANTS	626.83					0.00
<b>2781 GLASS SERVICES INC.</b>								
60801	12/31/2014	12/31/2014	22,978.00	112397	12/31/2014	20326	1/8/2015	Posted
	30-00-3000	PARTIAL BILLING-WINDOWS DOWNTOWN	22,978.00					0.00
<b>271 GUARANTY ST BANK &amp; TRUST CO</b>								
60802	12/31/2014	12/31/2014	105.00		12/22/2014	20342	1/14/2015	Posted
	10-11-3000	701,710,726, 839 BOXES	105.00					0.00
<b>301 JOYCE HIGHLAND</b>								
60841	1/22/2015	1/22/2015	24.00			19714	1/6/2015	Posted
	53-43-3000	CINNAMON ROLLS-SAFETY MTG	8.00					0.00
	52-43-3000	CINNAMON ROLLS-SAFETY MTG	8.00					0.00
	51-43-3000	CINNAMON ROLLS-SAFETY MTG	8.00					0.00
			<u>24.00</u>					0.00
<b>2517 HQH2O INC.</b>								
60803	12/31/2014	12/31/2014	17.25			20340	1/13/2015	Posted
	10-13-6000	178394-WATER	5.75					0.00
	10-13-6000	178698-WATER	11.50					0.00
			<u>17.25</u>					0.00
<b>312 WAYNE HUGGINS</b>								
60804	12/31/2014	12/31/2014	52.50	562323	12/16/2014	20319	1/8/2015	Posted
	10-11-3000	MUNI LOCK REPAIR	52.50					0.00
<b>2769 KANSAS ASSOCIATION FOR COURT MANAGEMENT</b>								
60842	1/22/2015	1/22/2015	50.00			21669	1/2/2015	Posted
	10-12-5410	KACM 2015 MEMBERSHIP DUES-BRIANI	50.00					0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>340 KANSAS ASSOCIATION OF CHIEF OF POLICE (continued)</b>								
60844	1/22/2015	1/22/2015	140.00			21660	1/5/2015	Posted
	10-13-5410			3 MEMBERSHIPS-KACP			140.00 ✓	0.00
<b>357 KANSAS DEPARTMENT OF REVENUE-WPF</b>								
60856	12/31/2014	12/31/2014	2,243.11			21760	1/16/2015	Posted
	51-00-2075			WATER PROTECTION FEES OCT. DEC.			1,157.73 ✓	0.00
	51-41-5995			WATER PROTECTION FEES OCT. DEC.			1,085.38 ✓	0.00
							2,243.11 ✓	0.00
<b>370 KANSAS ONE CALL SYSTEM INC</b>								
60805	12/31/2014	12/31/2014	39.60	4120165	12/31/2014	20323	1/8/2015	Posted
	53-43-3000			LOCATES			13.20 ✓	0.00
	52-43-3000			LOCATES			13.20 ✓	0.00
	51-43-3000			LOCATES			13.20 ✓	0.00
							39.60 ✓	0.00
<b>375 KANSAS STATE TREASURER</b>								
60806	12/31/2014	12/31/2014	1,069.50			21671	1/6/2015	Posted
	10-12-3000			REINSTATEMENT FEES			162.00 ✓	0.00
	10-12-3000			JUDICIAL BRANCH EDU FUND			37.50 ✓	0.00
	10-12-3000			LAW ENFORCEMENT TRAINING FUND			120.00 ✓	0.00
	10-12-3000			COMM CORRECTIONS SUPERVIS FEE F			750.00 ✓	0.00
							1,069.50 ✓	0.00
<b>486 KDHE-BUREAU OF WATER</b>								
60843	1/22/2015	1/22/2015	17,593.57			21779	1/15/2015	Posted
	51-45-9802			METER READER LOAN			14,156.18 ✓	0.00
	51-45-9801			METER READER LOAN			3,437.39 ✓	0.00
							17,593.57 ✓	0.00
<b>389 KOHLER'S GARAGE</b>								
60807	12/31/2014	12/31/2014	845.00	84303	12/31/2014	CLARK142	12/31/2014	Posted
	25-00-4310			LEAF SPRING W/UBOLTS			845.00 ✓	0.00
60808	12/31/2014	12/31/2014	17.50	84300	12/30/2014	CLARK143	1/6/2015	Posted
	25-00-4310			IRON			17.50 ✓	0.00
60845	1/22/2015	1/22/2015	52.70	84323	1/12/2015	21407	1/13/2015	Posted
	52-43-4310			PURGE VALVE KIT			52.70 ✓	0.00
<b>394 KRIERS' AUTO PARTS</b>								
60809	12/31/2014	12/31/2014	81.93			CLARK144	1/6/2015	Posted
	25-00-4330			4925-178950-GREEN PAINT			12.78 ✓	0.00
	25-00-4330			4925-179131-AIR FILTER			69.15 ✓	0.00
							81.93 ✓	0.00
<b>395 KRIZ-DAVIS CO</b>								
60810	12/31/2014	12/31/2014	989.72			19711	12/23/2014	Posted
	53-43-8300			S101003963.001-15KVA PRO CAP			719.34 ✓	0.00
	53-43-4330			S100981601.001-BURNDY-TOOL REPAIF			270.38 ✓	0.00
							989.72 ✓	0.00
60846	1/22/2015	1/22/2015	10,555.44	S100963873.001	1/14/2015	19721	1/16/2015	Posted
	53-43-8300			225 KVA TRANSFORMER			10,555.44 ✓	0.00
<b>2289 PAT KRUSE</b>								
60812	12/31/2014	12/31/2014	833.00	410620	6/11/2014	CLARK145	12/31/2014	Posted
	10-22-7200			CONCRETE SLAB @ NEW HANGER			833.00 ✓	0.00
<b>1732 LIFELOC TECHNOLOGIES</b>								
60811	12/31/2014	12/31/2014	515.59	0190705-IN	12/23/2014	21667	12/23/2014	Posted
	10-13-7440			PORTABLE BREATH TEST/MOUTH PIEC			515.59 ✓	0.00
<b>409 LIGHT &amp; WATER UTILITIES</b>								

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
Account#	Work Order	Description	Debit	Credit				
<b>409 LIGHT &amp; WATER UTILITIES (continued)</b>								
60813	12/31/2014	12/31/2014	34,024.63			20312	1/12/2015	Posted
10-11-6220		ADMIN	3,107.98 ✓					0.00
10-11-6220		ADMIN SHARE	49.17 ✓					0.00
10-13-6220		PD SHARE	49.16 ✓					0.00
51-41-6220		WATER SHARE	49.16 ✓					0.00
10-14-6220		FIRE DEPT	259.13 ✓					0.00
10-15-6220		TRANSPORTATION	634.38 ✓					0.00
10-18-6220		PARKS & REC	1,891.03 ✓					0.00
10-20-6220		CEMETERY	412.72 ✓					0.00
10-22-6220		AIRPORT	601.90 ✓					0.00
51-41-6220		WATER PLANT	7,253.52 ✓					0.00
52-41-6220		SEWER PLANT	11,748.21 ✓					0.00
53-41-6220		POWER PLANT	182.66 ✓					0.00
51-43-6220		WATER SYSTEMS	204.44 ✓					0.00
52-43-6220		SEWER SYSTEMS	204.44 ✓					0.00
53-43-6220		SYSTEMS OP SHARE	204.44 ✓					0.00
51-43-6220		SYSTEMS OP SHARE	32.89 ✓					0.00
52-43-6220		SYSTEMS OP SHARE	32.89 ✓					0.00
53-43-6220		SYSTEMS OP SHARE	32.88 ✓					0.00
10-13-6220		PD SHARE	32.88 ✓					0.00
53-43-6220		ELECTRIC SYSTEMS	60.44 ✓					0.00
10-19-6220		NORTH CAMPUS	6,884.77 ✓					0.00
10-21-6220		POOL	95.54 ✓					0.00
			34,024.63 ✓					0.00
<b>2787 MIDWEST SERVICE BUREAU, INC</b>								
60814	12/31/2014	12/31/2014	152.80			19858	12/31/2014	Posted
53-43-3000		#5489-UTILITY COLLECTION FEES	90.00 ✓					0.00
53-43-3000		#5519-UTILITY COLLECTION FEES	62.80 ✓					0.00
			152.80 ✓					0.00
<b>467 MITCHELL CO HIGHWAY DEPT</b>								
60815	12/31/2014	12/31/2014	80.00	4085	12/29/2014	CLARK146	1/6/2015	Posted
25-00-4330		USED GUARD RAILS	80.00 ✓					0.00
<b>465 MITCHELL COUNTY HEALTH DEPARTMENT</b>								
60847	1/22/2015	1/22/2015	105.00	4891		20318	1/8/2015	Posted
52-43-3000		HEP A/B COMBO	105.00 ✓					0.00
<b>469 MITCHELL COUNTY TREASURER</b>								
60850	1/22/2015	1/22/2015	88.00			20329	1/9/2015	Posted
53-43-5600		VEHICLE REGISTRATION 982DXV	44.00 ✓					0.00
53-43-5600		VEHICLE REGISTRATION 981DXU	44.00 ✓					0.00
			88.00 ✓					0.00
<b>2447 NCK COMMERCIAL LAUNDRY INC</b>								
60816	12/31/2014	12/31/2014	105.80	234401		21653	1/2/2015	Posted
10-13-4300		CLEANING	105.80 ✓					0.00
<b>499 NCKTC</b>								
60848	1/22/2015	1/22/2015	800.00	2393	1/7/2015	19719	1/15/2015	Posted
53-43-2400		CDL TUITION	800.00 ✓					0.00
60849	1/22/2015	1/22/2015	2,250.00	2394	1/8/2015	22037	1/12/2015	Posted
51-43-3000		CDL TUITION	1,500.00 ✓					0.00
52-43-3000		CDL TUITION	750.00 ✓					0.00
			2,250.00 ✓					0.00
<b>2814 JOEY NOPENS</b>								
60859	1/22/2015	1/22/2015	13.00			21409	1/15/2015	Posted
51-43-2400		CDL REIMBURSEMENT	13.00 ✓					0.00
<b>496 NORTH CENTRAL REGIONAL PLANNING</b>								
60851	1/22/2015	1/22/2015	500.00			20334	1/9/2015	Posted
10-11-5410		2015 NCRPC MEMBERSHIP DUES	500.00 ✓					0.00
<b>1155 PLUM CREEK RESTAURANT, LLC</b>								

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>		<u>Vendor Name</u>									
<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>	<u>Debit</u>	<u>Credit</u>	
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>							
<b>1155 PLUM CREEK RESTAURANT, LLC (continued)</b>											
60857	12/31/2014	12/31/2014	2,682.25	584		21764	12/31/2014	Posted			
	53-41-3000			CHRISTMAS PARTY			894.08 ✓		894.08	0.00	
	51-41-3000			CHRISTMAS PARTY			894.08 ✓		894.08	0.00	
	10-11-3000			CHRISTMAS PARTY			894.09 ✓		894.09	0.00	
							<u>2,682.25</u> ✓			0.00	
<b>536 POST MASTER</b>											
60592	12/31/2014	12/31/2014	863.42		12/30/2014	19856	12/30/2014	Ck# 70735 Printed			
	10-11-5320			UTILITY BILLING POSTAGE			863.42 ✓		863.42	0.00	
<b>321 RICOH USA, INC</b>											
60817	12/31/2014	12/31/2014	1,158.00	93867349	1/8/2015	20324		Posted			
	10-11-3360			RICOH RENTAL-JAN			1,158.00 ✓		1,158.00	0.00	
<b>3000 ERIC SHORT</b>											
60852	1/22/2015	1/22/2015	13.00			21410	1/15/2015	Posted			
	51-43-2400			CDL REIMBURSEMENT			13.00 ✓		13.00	0.00	
<b>626 SOLOMON VALLEY HOME CENTER</b>											
60818	12/31/2014	12/31/2014	41.44	10348444	12/29/2014	CLARK147	1/6/2015	Posted			
	30-00-6130			SUPPLIES FOR INLET BOXES			41.44 ✓		41.44	0.00	
<b>628 SOLOMON VALLEY VET HOSPITAL PA</b>											
60819	12/31/2014	12/31/2014	236.38	237936		20313	1/10/2015	Posted			
	10-11-3500			ANIMAL BOARDING/DISPOSAL			236.38 ✓		236.38	0.00	
60820	12/31/2014	12/31/2014	86.24	237870		21655	1/2/2015	Posted			
	10-13-3510			DOG FOOD			86.24 ✓		86.24	0.00	
<b>643 STANION WHSE ELECTRIC COMPANY</b>											
60821	12/31/2014	12/31/2014	661.34			19710	12/18/2014	Posted			
	53-43-8300			3714505-01-NORDIC 25X31			492.08 ✓		492.08	0.00	
	53-43-8300			3765258-03-DA BOLTS			169.26 ✓		169.26	0.00	
							<u>661.34</u> ✓			0.00	
<b>2079 THE SIMMONS COMPANY</b>											
60858	12/31/2014	12/31/2014	10,500.00	5821	12/31/2014	20345	1/14/2015	Posted			
	30-00-3000			APPRAISAL REPORT-KDOT HWY 14 PR			10,500.00 ✓		10,500.00	0.00	
<b>1163 TMHC SERVICES INC</b>											
60823	12/31/2014	12/31/2014	126.00	199035		20344	1/15/2015	Posted			
	10-11-3000			EAP FEE			42.00 ✓		42.00	0.00	
	10-11-3000			ADMIN FEE			84.00 ✓		84.00	0.00	
							<u>126.00</u> ✓			0.00	
60824	12/31/2014	12/31/2014	301.25	199036		20343	1/15/2015	Posted			
	10-15-3000			PRE-EMPLOYMENT TEST			70.00 ✓		70.00	0.00	
	10-15-3000			PRE-EMPLOYMENT TEST			70.00 ✓		70.00	0.00	
	10-11-3000			EAP FEE			72.00 ✓		72.00	0.00	
	10-11-3000			ADMIN FEE			89.25 ✓		89.25	0.00	
							<u>301.25</u> ✓			0.00	
<b>2413 ULLOM REPAIR</b>											
60854	1/22/2015	1/22/2015	10.00	8172	1/8/2015	CLARK150	12/31/2014	Posted			
	25-00-4330			GLAD HANDS			10.00 ✓		10.00	0.00	
<b>702 UTILITY SERVICE COMPANY</b>											
60855	1/22/2015	1/22/2015	10,139.58	357772	1/1/2015	22034	1/5/2015	Posted			
	51-41-3000			NORTH TOWER MAINTENANCE AGGRE			10,139.58 ✓		10,139.58	0.00	
<b>2067 VERIZON WIRELESS SERVICES, LLC</b>											
60853	1/22/2015	1/22/2015	45.20	9738249784		20341	1/14/2015	Posted			
	10-18-5310			PARKS & REC ON-CALL PHONE-JAN			45.20 ✓		45.20	0.00	

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>				
			202,306.28	107 Non-voided payables listed.				

Report Setup  
AP - Accounts Payable Listing : Vendor Name  
Filter Options  
Starting: 12/31/2014  
Ending: 1/22/2015  
Banks: All  
Payable Status: Posted, Printed, ACH, Recorded, Voided,  
Unpaid  
All Vendors Selected

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
January 20, 2015	RESOLUTION NO. 2015-3 Fee Schedule
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>
Administration	<input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION
	<input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

**RECOMMENDATION:**

I recommend that the Council approve Resolution No. 2015-3 Fee Schedule.

**FISCAL NOTE:**

- There is no direct cost associated with approval of this item.

**DISCUSSION:**

Passing this resolution sets the fee schedule for 2015.

Respectfully submitted,

Glenn Rodden  
City Administrator



## 2015 Fee Schedule

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF БЕЛОИТ  
ADOPTING 2015 FEE SCHEDULE

**WHEREAS**, the City of Beloit, Kansas, charges fees for activities and services offered by the City; and

**WHEREAS**, the fees are needed to ensure the City of Beloit is compensated for the use of facilities, equipment, and services; and

**WHEREAS**, after reviewing the fees, the Governing Body believes that the fees are fair to both the public and the City;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Beloit that, effective January 20th, 2015, City fees shall be as follows:

General Topic	Specific Topic	2014 Fees
<b>Administration:</b>		
Application Fees:	Variance	\$50
	Conditional Use	\$50
	Zoning Application Fees	\$50
	Plat Fee	\$50
	Building Permit Fee	.25% of estimated cost (\$25 min.)
Miscellaneous:	Economy Shop Rent	\$50 per month
	Return Check Fee	\$30
	Personnel/Operator per hour	\$30 per hour - Overtime \$45 per hour
	Commercial sign permits	\$25
	To send a fax	\$1 per page
	To make copies	\$.25 per page
	Grill (per day)	\$25
	Special Event License	\$25
	Transient Merchant Fee	\$100/day or \$400/year + \$50 Investigation Fee
Miscellaneous:	Grass Cutting	Cost + \$250 Administrative Fee for 1 <sup>st</sup> Occurrence, Cost + \$500 for 2 <sup>nd</sup> , Cost + \$750 for 3 <sup>rd</sup> and Cost + \$1,000 for 4 <sup>th</sup>
	Nuisance Abatement	Cost + \$250 Administrative Fee for 1 <sup>st</sup> Occurrence, Cost + \$500 for 2 <sup>nd</sup> , Cost + \$750 for 3 <sup>rd</sup> and Cost + \$1,000 for 4 <sup>th</sup>
Open Records Fees:	Per Page	\$0.25
	Per Quarter Hour	\$7.50
Alcohol License Fees:	Convenience/Grocery store	\$75
	Occupation tax for Class A clubs	\$125
	Occupation tax for liquor store	\$200
	Serve in and carry out	\$200
	Taverns that serve 3.2 beer	\$150
Franchise Fees:	Trash Fee	10%
	Fire Protection fees	Yearly FD mil levy + 10%
Animal Fees:	<b>Registration for pets per year:</b>	
	Spayed or Neutered	\$5
	Non spayed or Non neutered	\$50
	Not registered (after 1/31 of each year)	\$20
	Lost Tag Replacements	\$15
	Transfer Fee	\$1
	<b>If animal is taken to the pound:</b>	
	First Impoundment	\$10 + \$10/day thereafter
	Second/Subsequent Impoundment	\$20 + \$10/day thereafter
	<b>Level I Offense:</b>	
	First Offense	\$15
	Second Offense	\$30
	Third Offense	\$45
	Fourth Offense	Court
	<b>Level II Offense:</b>	
	First Offense	\$25
	Second Offense	\$50
	Third Offense	\$75
	Fourth Offense	Court
	<b>Level III Offense:</b>	
	First Offense	\$40
	Second Offense	\$80
	Third Offense	\$120
	Fourth Offense	Court
	<b>Level IV Offense:</b>	
	First Offense	\$100 + impound fees
	Second Offense	\$200 - \$500
	Removal of large dead animals	\$50
	Kenneling fees	\$10/day
	Hobby Breeder's License	\$200/year
	Reapplication for Hobby Breeder's	\$20
	Commercial Establishments	\$300/year

	Reapplication for Comm. Establishments	\$30
	Private Guard Dog License	\$100/year
	Commercial Guard Dog Service License	\$400/year
<b>Police Department:</b>	Special Use Permit	No Charge
	<b>Police Reports:</b>	
	Accidents	\$5
	Criminal (Front Page Only)	\$0.25
<b>Parks and Rec.:</b>		
	Co-ed Volleyball	Varies by # of teams
	Co-ed Softball	Varies by # of teams
	Adult Programs	Varies by program
	Youth Programs	Varies by program
	Cotton Candy machine	\$25 per day + \$25 deposit
<b>Chautauqua Park:</b>	White Building (Reserve)	\$50/day + \$50 deposit
	Gazebo (Reserve)	\$25/day + \$25 deposit
	Camping	By donation
<b>Municipal Building:</b>	Tables	\$5/table/day + \$50 deposit
	Chairs	\$.50 per day + \$50 deposit
	Not pick up between 8-5, no help loading, not clean	\$25 extra rental
<b>Room Rental:</b>	Deposit for any key	\$50
	Club sports team renting Gym at available times	2 months \$100 Deposit + \$100 Rental, 3 months \$100 Deposit + \$150 Rental
	<b>Gym: Deposit Fee Does NOT Guarantee all Dates</b>	
	School deposit	\$1,000
	Private - For Profit/Business	\$100 Deposit + \$125 Rental
	Private - Non-Profit	\$100 Deposit + \$75 Rental
	Community Activity	\$100 Deposit + on City Agreement
	<b>Conference Room:</b>	
	Private - For Profit/Business	\$50 Deposit + \$50 Rental
	Private - Non-Profit	\$50 Deposit + \$50 Rental
	Community Activity	\$50 Deposit + on City Agreement
	<b>Trail Room:</b>	
	Private - For Profit/Business	\$50 Deposit + \$50 Rental
	Private - Non-Profit	\$50 Deposit + \$50 Rental
	Community Activity	\$50 Deposit + on City Agreement
	<b>Sutter Room:</b>	
	Private - For Profit/Business	\$100 Deposit + \$125 Rental
	Private - Non-Profit	\$100 Deposit + \$75 Rental
	Community Activity	\$100 Deposit + on City Agreement
	<b>Entire Basement:</b>	
	Private - For Profit/Business	\$200 Deposit + \$225 Rental
	Private - Non-Profit	\$200 Deposit + \$150 Rental
	Community Activity	\$100 Deposit + on City Agreement
<b>Cemetery:</b>	Standard Burial (opening and closing)	\$400
	Burial after hours, holidays, weekends	add \$150.00
	Infant Burial	\$100
	Cremation	\$150
	Cremation over 24 X 24	\$200
	Grave spaces	\$300
	Veteran & spouse grave spaces in Soldier Square	\$0
	Transfer of Deeds	\$25
<b>Sports Complex:</b>	Concession Stand: per event	25 + \$50.00 Deposit
	Concession Stand: per Season	\$100 + \$50 Deposit
	Season Key Deposit	\$50
	Field Marking (private use)	\$25
	Field Rental for Lights (private use)	\$25
<b>Swimming Pool:</b>	Daily Admittance:	2 years and under - Free with accompanied adult (over 18) must be in swim diaper if not potty trained
		3 -17 years \$4.00
		18-61 years \$6.00
		62 and over \$2.00
	Individual Seasonal Pass	before 5/9/14 \$60.00
	Individual Seasonal Pass	5/9/14 and after \$85.00
	Family Seasonal Pass	before 5/9/14 (2 adults and 4 kids) \$175.00
	Family Seasonal Pass	before 5/9/14 Option 1 - Each additional family's child - \$25.00 up to \$225.00
	Family Seasonal Pass	5/9/14 and after (2 adults and 4 kids) \$200.00
	Family Seasonal Pass	5/9/14 and after Option 1 - Each additional family's child - \$25.00 up to \$250.00
		Option 2 - The family's babysitter an additional \$50.00 per person with consent form
	Day Care Provider	\$30.00 for a seasonal pass used when supervising day care children only
	Private Swim Lessons	Both teacher and student needs to pay the admission/have a pass and file form with pool manager.

City Sponsored Swim Lesson	Will depend on current cost
Pool Parties:	
All inclusive features	Under 50 admissions \$200.00 for 1.5 hours
	50 to 100 admissions \$250.00 for 1.5 hours
	Over 100 admissions \$300.00 for 1.5 hours
	Concession Stand Open - an additional \$25.00
Pool without lazy river	Under 50 admissions \$150.00 for 1.5 hours
	50 to 100 admissions \$150.00 for 1.5 hours
	Over 100 admissions \$200.00 for 1.5 hours
	Concession Stand Open - an additional \$25.00
Toddler Party	Only toddler sections open - 25 Children maximum with 10 adults for 1 hour \$50.00
<b>Transportation:</b>	
Transportation Operator:	\$30 per hour - Overtime \$45 per hour
Barricades:	
Business	\$30
Non-Business	\$0
Vehicle Usage Rates:	Description of Vehicle Proposed Fees (per hour)
<b>Parks &amp; Rec</b>	
1976 Ford Bus	\$15 + cost of operator
2002 GMC 1 Ton Dump Truck	\$20 + cost of operator
1985 Ford 1 Ton Dump Truck	\$20 + cost of operator
1996 Ford 1 Ton Service Pickup	\$20 + cost of operator
1996 IHC Tandem Dump Truck	\$60 + cost of operator
2010 ¾ Ton Dump Truck	\$20 + cost of operator
1977 Chevy 2 Ton Flatbed	\$40 + cost of operator
1997 Johnston Sweeper	\$70 + cost of operator
1967 2 Ton Oil Distributor	\$50 + cost of operator
1983 GMC Oil Distributor	\$50 + cost of operator
2003 GMC 2500 HD 4X4	\$25 + cost of operator
2004 Ford 1 Ton Service Truck	\$35 + cost of operator
8 x 12 Tilt-Trailer	\$15 + cost of operator
1985 GMC 2 Ton Flatbed	\$40 + cost of operator
Airport Courtesy Car	\$20 + cost of operator
Portable Welder	\$15 + cost of operator
1969 Chevy 1 Ton Water Truck	\$20 + cost of operator
1989 Caterpillar Motor Grader	\$75 + cost of operator
1979 Ford 545 Utility Tractor	\$35 + cost of operator
1987 Caterpillar 916 Loader	\$75 + cost of operator
2011 J.D. 524K Loader	\$75 + cost of operator
2002 (310 SG) J.D. Backhoe	\$75 + cost of operator
Sullair Air Compressor plus tools	\$30 + cost of operator
Self Propelled Concrete Saw	\$25 + cost of operator
1982 Chevy 10 cy. Dump Truck	\$50 + cost of operator
1982 IHC 7 cy. Dump Truck	\$40 + cost of operator
1994 Ford Service Truck	\$35 + cost of operator
2008 Ford Pickup	\$20 + cost of operator
1994 Belarus Tractor	\$35 + cost of operator
2002 Vibratory Packer	\$60 + cost of operator
Ferguson Rubber Tired Roller	\$25 + cost of operator
2000 Freightliner Semi	\$60 + cost of operator
Gomaco Curb Machine	\$75 + cost of operator
2012 Bobcat Skid Steer	\$40 + cost of operator
2007 Crafcoc Crack Sealer	\$30 + cost of operator
Chevy Dump Truck	\$40 + cost of operator
Water Service Truck F550	\$50 + cost of operator
Sewer Service 1 Ton	\$50 + cost of operator
2000 GMC 1 Ton Pickup-Sewer	\$30 + cost of operator
1998 446B CAT Backhoe-Sewer	\$75 + cost of operator
Allis Front Loader - WW Plant	\$75 + cost of operator
Sewer Rodder	\$60 + cost of operator
Generator for sewer lift stations	\$35 + cost of operator
2000 Ford F350 - Water	\$35 + cost of operator
2009 Vac-Con Sewer Truck	\$100 + cost of operator
2001 Dodge Ram 1500 - Water Plant	\$30 + cost of operator
Pole Drill Rig	\$50 + cost of operator
Rock n' Roller Concrete Stamper	\$25 + cost of operator
Scarifier	\$60 + cost of operator
Farm Tractor	\$20 + cost of operator
Tractor and Mower	\$35 + cost of operator
Hand Mower	\$10 + cost of operator
Weed Eater	\$10 + cost of operator
Tapping Machine	\$15 + cost of operator
Pipe Saw	\$15 + cost of operator
Boring Machine (push pull)	\$75 + cost of operator

	Boring Machine (auger)	\$75 + cost of operator
	Filter and Equipment	\$50 + cost of operator
	Fire Truck	\$150 + cost of operator
	Barricade	\$30 per day
Utility/Cut Fee:	Asphalt/Concrete	\$150 + materials
	Brick	\$200 + materials
	Gravel	\$100 + materials
Utilities:	Deposit	\$150
	Transfer Service	\$30
	<b>Reconnect Fee:</b>	
	If shut off for non payment	\$75 + tax
	After 5pm or on weekends	\$75 + tax +\$75
<b>Operations:</b>		
<b>Water:</b>	<b>Meters:</b>	
	3/4"	Free
	All sizes greater than 3/4"	Cost of Meter
	<b>Tapping Fees:</b>	
	3/4"	\$150
	1"	\$150
	1 1/2"	\$350
	2"	\$550
	4"	\$900
	6"	\$1,200
	Out-of-City Hook-up Fee	\$1,400
	Impact Fee	\$400
Sewer	Tapping Fees	\$250.00 if city crew taps
	Impact Fees	\$450
	Out-of-City Hook-up Fee	\$1,400
Electric	<b>Temporary electric Connect Fee:</b>	
	Inside City Limits (per 6 months)	\$100
	Outside City Limits (per 6 months)	\$200
	<b>Out-of-City Hook-up Fee</b>	\$1600 per project
	<b>Electric Impact Fees:</b>	
	Transformer KVA will be rated at 4 premises of equal load size.	
	If transformer is not situated for this, below price may be multiplied by 4.	
	<b>1/0 240V</b>	
	<b>Amperes</b>	
	0 to 60	\$200
	61 to 100	\$250
	101 to 150	\$350
	151 to 200	\$400
	201 to 400	\$450
	401 to 600	\$500
	601 to 800	\$550
	801 to 1,000	\$600
	Over 1,000 – per each additional thousand amperes or fraction thereof	\$600
	<b>3/0 208 or 240V</b>	
	<b>Amperes</b>	
	0 to 60	\$200
	61 to 100	\$300
	101 to 150	\$400
	151 to 200	\$500
	201 to 400	\$600
	401 to 600	\$700
	601 to 800	\$800
	801 to 1,000	\$900
	Over 1,000 – per each additional thousand amperes or fraction thereof	\$900
	<b>3/0 480V</b>	
	<b>Amperes</b>	
	0 to 60	\$350
	61 to 100	\$450
	101 to 150	\$550
	151 to 200	\$650
	201 to 400	\$750
	401 to 600	\$850
	601 to 800	\$950
	801 to 1,000	\$1,050
	Over 1,000 – per each additional thousand amperes or fraction thereof	\$1,050
	Electric Operator	\$30 per hour - Overtime \$45 per hour
	After hour transfer of elec service	\$200.00 minimum & \$45 per operator per hour
	Crimping Tool Hand Hydraulic	\$50 first 2 hours then \$30 per hour
	2014 Bobcat Skidsteer - Plant	\$30 + cost of operator
	1977 Ford Dump Truck	\$40 + cost of operator
	Ford 1 Ton - Steve's Truck	\$30 + cost of operator
	Chevy Pickup - Ron's Truck	\$30 + cost of operator

	Ford Large Bucket Truck (newest)	\$110 + cost of operator
	Ford Small Bucket Truck	\$75 + cost of operator
	Ford Large Bucket Truck	\$110 + cost of operator
	Ford Digger Derrick	\$90 + cost of operator
	GMC Digger Derrick	\$90 + cost of operator
	Case-Davis Small Trencher	\$35 + cost of operator
	John Deere Skidsteer	\$30 + cost of operator
	Vermeer Large Trencher	\$75 + cost of operator
	Vermeer Chipper for trees	\$25 + cost of operator
	Unit 10	\$30.00 + cost of operator
	1981 GMC 7 cy. Dump Truck	\$40 + cost of operator
Light Pole Fees:	Pole Setting	\$1,000
	100 HPS or LED Security Light	\$12.60 per month in city limits
	100 HPS or LED Security Light	\$13.86 per month out of city limits
	250 HPS Security Light	\$18.90 per month in city limits
	250 HPS Security Light	\$20.79 per month out of city limits
	Pole intersection	Wood=free / Metal= \$1,300

**PASSED AND ADOPTED** at a regular meeting of the Governing Body of the City of Beloit and signed by the Mayor this 20th day of January, 2015.

\_\_\_\_\_  
TOM NAASZ, Mayor

ATTEST:

\_\_\_\_\_  
AMANDA J. LOMAX, City Clerk





## REQUEST FOR COUNCIL ACTION

**DATE:**

January 20, 2015

**TITLE:**

Nordic and Box Pad Bid

**ORIGINATING DEPARTMENT:**

Electric Department

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

**RECOMMENDATION:**

I recommend that the city council approve the Nordic and Box Pad Bid from Kriz-Davis in the amount of \$9,409.19.

**FISCAL NOTE:**

Funding is available under Electric Systems Division 53-43-8300. This line item has a budget in 2015 of \$150,000.

Kriz-Davis Co.	\$9,409.19
Stanion Wholesale Electric	\$6,775.00

**DISCUSSION:**

The materials will be used at the North Campus, the Beloit Elementary School, and the Spencer Pearson buildings.

Respectfully submitted,

Glenn Rodden  
City Administrator



502 East 12<sup>th</sup> Street  
Beloit, Kansas 67420



Tel No (785) 738-3781  
Fax No (785) 738-2290

**TO:** City Administrator and City Council

**FROM:** Ronald Sporleder  
Director of System Operations

**RE:** Nordic & Box Pads Bid L-032722

**DATE:** January 9, 2015

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Glenn and City Council,

I am recommending we approve the Kriz-Davis Nordic & Box Pad Bid for \$9,409.19. I want to go with Kriz-Davis because Stanion made a bid for Nordic 150s not Nordic 350s. The Nordics will help complete projects at North Campus, Dennis Lutgen, BES grade School, and Spencer Pearson buildings. This will be coming out of 53-43-8300 fund.

**Kriz-Davis \$9,409.19**  
**Stanion \$6,775.00**

Ronald Sporleder  
Director of Systems Operation



## CITY OF BELOIT

119 North Hersey  
Box 567  
Beloit, Kansas 67420

The City of Beloit, Kansas, 119 North Hersey, Box 567, Beloit, Kansas, will be accepting bids at the office of the City Clerks until:

**TIME: 3:00 PM**

**DATE: January 14, 2015**

For the purchase of the following item(s)/ material(s): **Nordic & Box Pads Bid L-032722**

All items(s)/ material(s) are to be bid FOB, Beloit, Kansas. This bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

All bids submitted in an envelope are to be prominently marked: Nordic & Box Pads Bid L-032722

**All bids submitted by fax or email will need to have a follow up signed bid in an envelope and is to be prominently marked:**

**Nordic & Box Pads Bid or L-032722**

All bids received by the closing date and time will be publicly opened and read aloud at the time and date above in the office of the City Clerk, 119 North Hersey, Beloit, Kansas.

The City of Beloit, reserves the right to select the best bid, waiver formalities and reject any and all bids.

For additional information on bid specifications, contact Ronnie Sporleder at System Operations Department, (785) 738-3781.

For additional information on results of the bid opening, contact the Office of the City Clerk, (785) 738-3551

Mandy Lomax  
Director of Finance / City Clerk

# PROPOSAL SHEET

## FOR BID L - 032722

I propose to supply the City of Beloit, Kansas with the item(s) or material(s) listed in this bid for a total purchase price of \$ 6,775.00 this is FOB, 502 E. 12<sup>th</sup> Street, Beloit, Kansas 67420-0567.

Estimated delivery time: See Attached Sheet

I understand that this bid is to be guaranteed for no less than fifteen (15) days from the date of bid opening.

BIDDER (NAME OF FIRM) Staxion Wholesale Electric

AUTHORIZED SIGNATURE Bernie Wirth

TELEPHONE 785-628-8722 DATE 12/23/14

## The City of Beloit needs

- 6 ea. Nordic 350
  - MG-101-x-x
- 3 ea. 3 Phase Box Pads
  - GS-67-59-36RT-MG-52x18
- 4 ea. Single Phase Box Pads
  - CBP-37-43-15A

# PROPOSAL SHEET

## FOR BID L - 032722

I propose to supply the City of Beloit, Kansas with the item(s) or material(s) listed in this bid  
for a total purchase price of \$ 9,409.19 this is FOB, 502  
E. 12<sup>th</sup> Street, Beloit, Kansas 67420-0567.

Estimated delivery time: 8-9 Weeks After Receipt of Order

I understand that this bid is to be guaranteed for no less than fifteen (15) days from the date  
of bid opening.

BIDDER (NAME OF FIRM) Kriz-Davis Company

AUTHORIZED SIGNATURE \_\_\_\_\_

TELEPHONE (785) 827-4497 DATE 1/2/2015

## **CITY OF BELOIT**

119 North Hersey  
Box 567  
Beloit, Kansas 67420

The City of Beloit, Kansas, 119 North Hersey, Box 567, Beloit, Kansas, will be accepting bids at the office of the City Clerks until:

**TIME: 3:00 PM**

**DATE: January 14, 2015**

For the purchase of the following item(s)/ material(s): **Nordic & Box Pads Bid L-032722**

All items(s)/ material(s) are to be bid FOB, Beloit, Kansas. This bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

All bids submitted in an envelope are to be prominently marked: Nordic & Box Pads Bid L-032722

All bids submitted by fax or email will need to have a follow up signed bid in an envelope and is to be prominently marked:

**Nordic & Box Pads Bid or L-032722**

All bids received by the closing date and time will be publicly opened and read aloud at the time and date above in the office of the City Clerk, 119 North Hersey, Beloit, Kansas.

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For additional information on results of the bid opening, contact the Office of the City Clerk, (785) 738-3551

Mandy Lomax  
Director of Finance / City Clerk

## The City of Beloit needs

- 6 ea. Nordic 350

1 IN Stock 15 on order

- MG 101-x-x

- 3 ea. 3 Phase Box Pads

8-9 WKS Lead Time

- GS-67-59-36RT-MG-52x18

- 4 ea. Single Phase Box Pads

IN Stock

- CBP-37-43-15A

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>		
January 20, 2015	Street Light Bid		
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>	<input type="checkbox"/> <b>ORDINANCE</b>	<input type="checkbox"/> <b>RESOLUTION</b>
Electric Department		<input checked="" type="checkbox"/> <b>FORMAL ACTION</b>	<input type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the city council approve the Street Light Bid from Stanion Wholesale in the amount of \$11,994.00.

### FISCAL NOTE:

Funding is available under Electric Systems Division 53-43-8300 (FY 2015 Budget \$150,000.00).

Stanion Wholesale Electric	\$11,994.00
Wesco	\$12,884.40
Kriz-Davis Co.	\$12,600.00
Boettcher Supply	No bid

### DISCUSSION:

The LED street lights will replace 175 watt Mercury vapor street lights.

Respectfully submitted,

Glenn Rodden  
City Administrator



502 East 12<sup>th</sup> Street  
Beloit, Kansas 67420



Tel No (785) 738-3781  
Fax No (785) 738-2290

**TO: Beloit City Council**  
**FROM: Ronald Sporleder Director of Operation**  
**RE: L.E.D STREET LIGHT BID**

**DATE: 1/12//2015**

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We are asking permission, to order 120 Cooper 48 Watt. Street lights. To replace the 175 watt Mercury Vapor ( ENERGY HOGS.) We asked to budget 20.000 dollars .to start the replacement program, and we got 16.000 dollars. Street lights our charged of as line loss. This is added to our light bill. This is budged under 53-43-4390 I recommend the low bid of Stanion Wholesale at 11,994.00 we had three bids returned .

Stanion Wholesale	\$11,994.00
Wesco	\$12,884.40
Kriz Davis	\$ 12,600.00
B0ettcher Supply	No Bid

Ronald Sporleder  
Director of Systems Operation



**City of Beloit**

The System Operations Department would appreciate you giving us a quote on the material listed below.( or equal)

**Please Fax to (785) 738- 2290 BY .1/9/2015**

Quantity 120ea

Description COOPER #CRTK-A-AO8-E-120-5-SR-A

# 99.95EA

Total Cost FOB City of Beloit \$

# 11,994.00

Company Name

Stanion Wholesale Electric

Name

Remie Watts

Phone #

800-397-8722

**Quote will be Ship To: City of Beloit, 502 E. 12<sup>th</sup> 67420**

**Phone (785) 738-3781**

**fax (785) 738-2290**

**Director of System Operations**

Ronald Sporleder



## City of Beloit

The System Operations Department would appreciate you giving us a quote on the material listed below.( or equal)

**Please Fax to (785) 738- 2290 BY .1/9/2015**

Quantity 120ea

Description COOPER #CRTK-A-AO8-E-120-5-SR-A

Total Cost FOB City of Beloit \$ \$107.37 ea or (\$12,884.40)

Company Name WESCO

Name Mitch Meyer

Phone # 816-448-9239 or 712-255-7634

**Quote will be Ship To: City of Beloit, 502 E. 12<sup>th</sup> 67420**  
**Phone (785) 738-3781 fax (785) 738-2290**

**Director of System Operations**  
Ronald Sporleder



**City of Beloit**

JAN 0 6 2015

The System Operations Department would appreciate you giving us a quote on the material listed below.( or equal)

**Please Fax to (785) 738- 2290 BY .1/9/2015**

Quantity 120ea

Description COOPER #CRTK-A-AO8-E-120-5-SR-A

Total Cost FOB City of Beloit \$12,600.00 \_\_\_\_\_

Company Name: Kriz-Davis Company \_\_\_\_\_

Name: Luke Racette \_\_\_\_\_

Phone # (785) 827-4497 \_\_\_\_\_

**Quote will be Ship To: City of Beloit, 502 E. 12<sup>th</sup> 67420**

**Phone (785) 738-3781**

**fax (785) 738-2290**

**Director of System Operations**

Ronald Sporleder



## REQUEST FOR COUNCIL ACTION

**DATE:**

January 20, 2015

**TITLE:**

Water, Sewer Pipe, and Fitting Bid

**ORIGINATING DEPARTMENT:**

Water and Waste-Water Department

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

**RECOMMENDATION:**

I recommend that the city council approve the Water, Sewer Pipe, and Fittings Bid from HD Supply in the amount of \$27,720.97.

**FISCAL NOTE:**

Funding is available under CIP fund 30-00-8100 and 30-00-8200 (FY 2015 Budget \$90,000) for water and waste-water construction line items.

HD Supply	\$27,720.97
Municipal Supply	\$28,033.08
Wichita WinWater	\$28,807.20

**DISCUSSION:**

The water and sewer pipe will be used for the K-14 Geometric Improvement project.

Respectfully submitted,

Glenn Rodden  
City Administrator



To: Glenn Rodden, Mayor and Council

From James Bentz (Director of Water/Wastewater Operations)

K-14 Water and Sewer pipe and fitting Bid

As we are proceeding with the K-14 drainage Project. Both the Water and Sewer will need to be moved to stay out of drainage area and comply with KDOT rules for distance from roadway. I put out bids for both Water and Sewer pipe and fittings for this project. The Bids came back as follows.

Municipal Supply	\$28,033.08
HD Supply	\$27,720.97
Wichita WinWater	\$28,807.20

After reviewing the bids and confirming that all specifications have been met. I recommend we accept the bid from HD Supply in the amount of \$27,720.97. The cost of materials for this bid will be covered by the 2015 CIP fund for both Water and Wastewater construction.



## ITEMS FOR COUNCIL DISCUSSION

**DATE:**

January 20, 2015

**TITLE:**

WORK SESSION DISCUSSION

### DISCUSSION:

Items for discussion at your January 20, 2015 Work Session will include the following:

1. Purchase Policy – I would like to discuss the city's purchase policy with the city council in order to clarify where city workers can and cannot purchase goods and services. True Value Hardware store has closed the city's charge account because the owner believes that city workers have been prohibited from making purchases at his store. That was the owner's decision. Attached is a copy of the city's current purchase policy.
2. Resolution No. This resolution is an agreement with the Western Area Power Administration (WAPA). WAPA provides the City of Beloit with hydro-power. It is the intent of WAPA to extend the current contract for power supply for an additional 30 year term past the current contract term ending September 30, 2024. Passing this resolution will extend our agreement to purchase hydro-power to 2054.

Respectfully submitted,

Glenn Rodden  
City Administrator



## POLICY STATEMENT

SUBJECT: PURCHASING RULES AND REGULATIONS

DATE: August 6, 2013

### Policy Statement

The acquisition of all goods and/or services made by or on behalf of the City of Beloit, its departments, officials and authorized agents shall be made by the City in accordance with the Purchasing Procedures, and in a manner and method which provides for the most proficient and effective expenditure of City taxpayer and the prevention of waste, conflict and corruption; provides for accurate auditable documentation; provides for equal access and opportunity, in an open and competitive market environment, to all suppliers without regard to factors unrelated to quality, cost and availability of the goods and/or services; and which complies fully with all applicable Federal, State and Local laws, rules and regulations.

### Section I – Purchasing Procedure

Within budget authorizations all contracts for goods and services necessary for the operation of the City shall be made through the use of sequentially numbered purchase order requisitions formal contracts approved by the Mayor and the City Council. Authorized agents who may purchase for the City are the Mayor, City Administrator, City Clerk, Department Heads and their respective designated representatives.

No purchase order requisition is authorized unless it is certified by an authorized agent that the goods or services are necessary and proper for City purposes as permitted by statute and ordinances governing expenditures of City funds and under penalties there from, that such purchase is within budget authorizations, that such purchase be within authorized agent limitations hereinafter delineated and that procedures required by this policy are followed.

### Section II – Protection of Purchased Goods and Services

All items purchased by authorized agents of the City shall be properly received, accounted for, stored and used under the direction of appropriate administration personnel. Strict accountability for the proper use of equipment, goods and services will be required. All items of a capital nature with a value over \$3,000, shall be accounted for by an asset inventory by item, original value, location and responsible department official so that at all times the various assets of the City are under appropriate accountability. All purchases must be receipted upon delivery by authorized agents of the City and attested to that the goods or services were received as specified and that appropriate payment is so authorized.

### Section III – Payment Process Requirement for Purchases

A properly executed purchase order requisition may be processed for payment by City Accounting personnel upon receipt of a copy of the issued purchase order requisition and a copy of the goods and services receipt. Payment may be made when it is determined that proper procedures have been followed, budget restrictions met and purchase limitations adhered to.

Section IV – Purchasing Authorization

Authorized agents are permitted to purchase goods and services for the City within limits as follows:

- A. Department Heads and their designated representatives are authorized to issue a purchase order for an amount not to exceed \$1,500.
- B. The City Administrator or his/her designated representative is authorized to issue a purchase order for an amount up to \$5,000. However for these specific items the City Administrator may purchase up to the amount listed:

Diesel Fuel.....	\$25,000
Gasoline.....	\$25,000
Road Oil.....	\$25,000
Water Treatment Chemicals.....	\$15,000

- C. The Mayor is authorized to issue a purchase order for an amount up to \$10,000, in an emergency when the special powers and duties of the Mayor may be assumed as he/she may so specify.
- D. All purchase orders, except those specified in “B” above, exceeding \$5,000, except in emergencies, shall be authorized only by the Mayor and the City Council. All emergency purchases shall be reported to the City Council as soon as possible.
- E. In any situation declared by an authorized agent to be an emergency where by the necessary and efficient operation of the city is in jeopardy and/or to save life, preserve health or protect property, said authorized agent is directed to assume the limitation of purchase authority designated hereinafter for the City Administrator within administrative guidelines to be established.

Section V – Price Quotations and Bidding

The following provisions shall be followed to insure fair and competitive purchasing for the City:

- A. **Competitive Quotes.** All purchase orders issued for amounts of \$1,501 to \$5,000, shall be signed by the City Administrator or his/her designated representative and shall be issued only after receiving competitive price quotations. The purchase shall be made through the firm or person providing the lowest and best quote.
- B. **Competitive Bids.** For all purchases or contracts in excess of \$5,000, sealed bids shall be obtained and no purchase orders shall be issued for any item over \$5,000 without the approval of the Mayor and City Council. A minimum of ten (10) calendar days shall elapse from the time a notice is published in the official newspaper giving the date, time and place where bids will be opened and the place where specifications may be obtain *and* has been sent to at least three (3) appropriate bidders before bids may be opened. The purchase or contract shall be awarded to the best qualified bidder as determined by the Mayor and City Council.
- C. **Emergency Purchases.** If a purchase or contract in excess of \$10,000, is of an emergency nature, the bid procedure may be waived and a price quotation procedure followed. In no case, under emergency conditions, shall any contract obligating the City in total to an amount in excess of \$10,000, be entered into without prior approval of the Mayor. All such emergency purchases shall be reported in writing to the Mayor and City Council as soon as possible.

**D. Bid Procedure Exceptions.** When it is in the best interest of the City, a single supplier or contract may be selected to provide goods and services under the following conditions:

1. The supplier provides a special line of equipment or service not available from other suppliers in the Beloit area or is a single distributor in a given jurisdiction for the type of equipment desired.
2. The item or service to be purchased is for the repair or replacement of parts to existing equipment or to be compatible with existing equipment requiring that the service or purchase be provided by a recognized supplier or dealer of the product.
3. Where the proven quality of a product or service is substantially above all other suppliers of a like product or service in the area.
4. A contract for professional services that in the opinion of the appropriate Department would be best served by contracting with a specific individual or firm.

#### Section VI – Quantity Purchasing

Authorized agents shall review the needs for supplies of materials and services and will be expected to purchase in quantity to obtain the most effective use of the budgeted allocations. The City Administrator shall be consulted as to volume purchasing and joint bidding possibilities for common departmental needs.

#### Section VII – Local Firm Preference

In all cases it is the purchasing policy of the City of Beloit that where purchases may be made from a firm located within Beloit, that firm will be encouraged to bid or quote on City purchases and if submitting a bid for an amount equal to the lowest bid, the Beloit firm or person shall receive preference in purchase or contract awarding.

#### Section VIII – Administrative Rules

The City Administrator is authorized and directed to issue any administrative rules, guidelines or procedures as deemed appropriate for the execution of this policy.

#### Section IX – Qualifications of bids and or Proposals

All bids and or proposals must meet specified qualifications of the bid or proposal notices to be accepted.

1. Bids will be awarded to the “lowest responsible bidder” based on the following criteria:
  - a. Performance of vendor
  - b. Service provided promptly without delay
  - c. Quality of past performance with the City
  - d. Financial resources of vendor
  - e. Compliance with laws and ordinances
  - f. Quality of supplies of services offered
  - g. The City shall have the authority to require bid deposits be submitted
2. Bids submitted after the bid deadline will not be opened or considered

3. Bid tabulations should be filed/attached with project or service contracts or with invoice for equipment purchases. Original bid documents are to be maintained by the City Clerk.
4. Construction contracts for capital improvements shall be approved by the City Council prior to execution, as should change orders to existing contracts.

(PASSED BY FORMAL ACTION IN 8-6-2013 COUNCIL MEETING)

**Western Area Power Administration  
Rocky Mountain Region (RMR)  
Loveland Area Projects – 2025 Power Marketing Initiative  
Firm Electric Service Allocation Assignment Agreement**

**AGREEMENT NUMBER AND EFFECTIVE DATE:**

(To be completed and assigned by Western)

Agreement No.		Effective Date:	
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**ORIGINAL ALLOCATION HOLDER (“ALLOTTEE”):**

(To be completed by ALLOTTEE)

Company/Municipality Name:		City of Beloit	
Type of Organization:		Municipal	
Street Address:	119 N. Hersey Ave	Point of Contact:	Glenn Rodden
City:	Beloit	Title:	City Administrator
State:	Kansas	Office Phone Number:	785-738-3551
Zip:	67420	Cell Phone Number:	785-738-0301
State Formed/Organized Under:		E-mail:	grodden@beloitks.org

**ASSIGNED ALLOCATION HOLDER (“ASSIGNEE”):**

(To be completed by ASSIGNEE)

Company Name:		Kansas Municipal Energy Agency	
Type of Organization:		Joint Action Agency	
Street Address:	6300 W. 95th Street	Point of Contact:	Jannsen Bruse
City:	Overland Park	Title:	Mgr, Projects and Assets
State:	Kansas	Office Phone Number:	913-660-0231
Zip:	66212	Cell Phone Number:	913-787-6568
State Formed/Organized Under:		E-mail:	bruse@kmea.com

**RELATIONSHIP OF ALLOTTEE TO ASSIGNEE:**

(To be Completed by ASSIGNEE)

Member of Joint Action Agency
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- PREAMBLE:** This Agreement is made pursuant to the Acts of Congress approved June 17, 1902 (32 Stat. 388); August 4, 1977 (91 Stat. 565); October 24, 1992 (106 Stat. 2776, 2799-2803); August 8, 2005 (119 Stat. 594); other acts that specifically apply to the projects involved; and acts amendatory or supplementary to the foregoing Acts, among the UNITED STATES OF AMERICA, acting by and through the Administrator, Western Area Power Administration, Department of Energy, hereinafter called “Western,” represented by the officer executing this Agreement or a duly appointed successor; ALLOTTEE; and ASSIGNEE, hereinafter sometimes collectively called the Parties.

## 2. EXPLANATORY RECITALS:

- 2.1 Western has allocated Federal hydropower capacity and energy from the Loveland Area Projects (LAP) under the provisions of the Post-1989 General Power Marketing and Allocation Criteria as supplemented, extended, and amended (Marketing Plan).
- 2.2 ALLOTTEE met the general eligibility criteria for an entity receiving an allocation and has been allotted a LAP Allocation under the Marketing Plan.
- 2.3 ALLOTTEE and ASSIGNEE requested that Western assign ALLOTTEE's LAP Allocation to ASSIGNEE. Western approved the ALLOTTEE's LAP Allocation assignment to ASSIGNEE, under the condition that the ALLOTTEE's LAP Allocation shall revert back to the ALLOTTEE at the ALLOTTEE's sole request.
- 2.4 ASSIGNEE and Western have a current LAP Firm Electric Service Contract, which includes the ALLOTTEE's existing LAP Allocation.
- 2.5 Western published the Final LAP 2025 Power Marketing Initiative (2025 PMI) in the Federal Register on December 30, 2013 (78 FR 79444). The 2025 PMI extends the Marketing Plan through September 30, 2054, and amends several Marketing Plan principles.
- 2.6 Western's current LAP Firm Electric Service Contracts expire at the end of the calendar day on September 30, 2024, and new contracts must be executed to provide continued service after the current contracts expire. ASSIGNEE will execute a new LAP Firm Electric Service Contract with Western for the period beginning October 1, 2024, through the end of the calendar day on September 30, 2054 (the 2025 PMI Contract).
- 2.7 Western, ALLOTTEE, and ASSIGNEE would like to continue the assignment of ALLOTTEE's LAP Allocation to ASSIGNEE for inclusion in ASSIGNEE's 2025 PMI Contract.

## 3. AGREEMENT:

- 3.1 ALLOTTEE assigns to ASSIGNEE, pursuant to the terms of this Agreement, ALLOTTEE'S LAP Allocation in effect as of October 1, 2024, as adjusted by the provisions of the Marketing Plan (2025 PMI Allocation).
- 3.2 Western and ASSIGNEE will incorporate ALLOTTEE's 2025 PMI Allocation and this Agreement into the ASSIGNEE's 2025 PMI Contract.
- 3.3 ASSIGNEE further represents any agreement between ASSIGNEE and ALLOTTEE related to the 2025 PMI Allocation will be consistent with the terms of the 2025 PMI Contract and this Agreement, and specifically shall include the substance of the provisions in Sections 3 and 4 of this Agreement. To the extent any such agreement conflicts with the 2025 PMI Contract or this Agreement, the 2025 PMI Contract shall control, then this Agreement, and last, any agreement between ASSIGNEE and ALLOTTEE.

3.4 Termination of this Agreement:

3.4.1 The ALLOTTEE may unilaterally terminate this Agreement by giving Western and the ASSIGNEE written notice of its intent to do so at least One Hundred Eighty (180) calendar days prior to the effective date of the termination.

3.4.2 This Agreement may be terminated by written agreement of ALLOTTEE, ASSIGNEE, and Western.

3.4.3 In the event ASSIGNEE's 2025 PMI Contract terminates for any reason, this Agreement shall be deemed terminated concurrently with termination of the ASSIGNEE's 2025 PMI Contract. ASSIGNEE will notify ALLOTTEE if the ASSIGNEE'S 2025 PMI Contract has terminated.

3.4.4 In the event of termination of this Agreement:

3.4.4.1 ALLOTTEE will provide written notice to Western of its desire to do one of the following:  
(a) execute a 2025 PMI Contract or (b) assign its 2025 PMI Allocation to another ASSIGNEE, or  
(c) take such other action allowed by Western. Any action ALLOTTEE requests must meet the requirements of the Marketing Plan and is subject to written approval by Western.

3.4.4.2 Western will confirm ALLOTTEE's firm electric service allocation as adjusted by the Marketing Plan.

3.4.4.3 Upon termination of this Agreement pursuant to Section 3.4.1 or 3.4.2 of this Agreement, the ASSIGNEE agrees that its 2025 PMI Contract will be modified to reflect the termination of the assignment of ALLOTTEE'S 2025 PMI Allocation.

3.5 This Agreement only covers the assignment of ALLOTTEE's 2025 PMI Allocation beginning October 1, 2024. For issues related to any assignment of ALLOTTEE's LAP Allocation in effect for the time period prior to October 1, 2024, ALLOTTEE should refer to the applicable assignment documents and LAP Firm Electric Service Contract for that time period. If ALLOTTEE, however, terminates all or part of its LAP Allocation or 2025 PMI Allocation prior to October 1, 2024, such termination shall result in a modification or termination of this Agreement, whichever is applicable. Notwithstanding the above, all Parties agree that any prior LAP Allocation assignment dealing with the ALLOTTEE's LAP Allocation, including any between ALLOTTEE and ASSIGNEE, terminates at the end of the calendar day on September 30, 2024, if not otherwise terminated prior to that date.

4. TERM OF AGREEMENT: This Agreement will become effective upon execution by the Parties, and will terminate at the end of the calendar day on September 30, 2054; Provided, That this Agreement may terminate under the earlier provisions set forth in Section 3.4 of this Agreement.
5. GENERAL POWER CONTRACT PROVISIONS: The General Power Contract Provisions (GPCP) effective September 1, 2007, attached hereto, are hereby made a part of this Agreement the same as if they had been expressly set forth herein; Provided, That Provisions 2 through 30 shall not be applicable hereunder; Provided further, That the word "Contractor" in the GPCP refers to each the ALLOTTEE and ASSIGNEE.

6. **AUTHORITY TO EXECUTE:** Each individual signing this Agreement certifies that the Party represented has duly authorized such individual to execute this Agreement that binds and obligates the Party.

**ALLOTTEE:**

Name: Tom Naasz

Title: Mayor

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ASSIGNEE:**

Name: Bob Poehling

Title: General Manager

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**WESTERN AREA POWER ADMINISTRATION:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**RESOLUTION**  
(To be completed by ALLOTTEE)

BE IT RESOLVED by the City Council of the Beloit  
(Official Name of City/Town)

that Tom Naasz  
(Name of Official Signing Agreement on Behalf of City/Town)  
Beloit  
(Official Name of City/Town), the attached Firm Electric Service Allocation

Assignment Agreement (Agreement), among the Western Area Power Administration, ASSIGNEE,  
and Beloit  
(Official Name of City/Town (ALLOTTEE) of Agreement), which was duly presented to the City Council,  
and which Agreement is hereby approved.

(State of Kansas )  
(Insert State)

) ss

(County of Mitchell )  
(Insert County)

I, Amanda Lomax  
(Name of City Clerk), the duly appointed and qualified City Clerk of the  
Beloit  
(Official Name of City/Town), do hereby certify that the foregoing is a true, accurate,  
and complete copy of a resolution duly passed and adopted at a regular meeting of the City Council  
of the Beloit  
(Official Name of City/Town), held on February 3rd  
(Month and Day), 2015  
(Year).

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature of City Clerk)

(SEAL)

Title: City Clerk

**CERTIFICATE**

(To be completed by ASSIGNEE)

I, Bob Poehling, certify that I am the General Manager of ASSIGNEE,  
(Name of Official Signing Certificate) (Official's Title)

the association/organization/entity named as Kansas Municipal Energy Agency herein;  
(Official Name of Association/Organization/Entity)

that Bob Poehling, who signed the above Agreement on behalf of  
(Name of Official Signing Agreement on Behalf of ASSIGNEE)

ASSIGNEE was then its General Manager; and that said Agreement was duly  
(Title of Official Signing Agreement)

signed for and on behalf of ASSIGNEE by authority of its governing body and is within the  
scope of its corporate powers.

(SEAL)

By: \_\_\_\_\_  
(Signature of Official Signing Certificate)

Name: Bob Poehling - General Manager

Address: 6300 W. 95th Street

Overland Park, Kansas 66212

Date: \_\_\_\_\_



# **Western Area Power Administration (WAPA)**

Power Marketing Initiative (PMI)





# History

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- WAPA -- Federal Hydro resource
- Began October 1, 1989
- In 1997, WAPA agreements extended to October 1, 2024
- WAPA PMI-2010*ish* —extension of current agreement to 2054



- 5 year resource pool re-allocation to 10 year
  - 1% reduction in 2024, 2034 and 2044
  - Candidates for WAPA energy dwindling, consequently, so is need for a 5 year re-allocation process
- Cost based rates will continue, currently:
  - Demand--\$5.43/kW-Month
  - Energy--\$.02071/kWh





# Timeline

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- WAPA would like to have agreements in place by the end of this year.
  - Still working on simple document that will need execution at the city level
- Contract would not be effective until 2024, although proposed new agreement signed in 2014



## Why Now?

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- WAPA has approval now at the DOE to extend existing agreements
- WAPA doesn't want to wait until 2023
  - Possible change of heart with the approval process at the Federal level
- WAPA will continue with cost-based rates
  - Future expenditures are related to infrastructure maintenance

