



119 North Hersey Avenue
P.O. Box 567
Beloit, Kansas 67420
Phone: 785-738-3551
Fax: 785-738-2517
www.beloitks.org

CITY COUNCIL AGENDA

Tuesday, May 5, 2015
7:00 p.m.

1. CALL TO ORDER
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance
2. MAYOR AND COUNCIL REPORTS
3. STAFF REPORTS
 - A. City Attorney Report
 - B. City Administrator Report
4. PUBLIC COMMENT
 - A. None
5. PUBLIC HEARING
6. CONSENT AGENDA
 - A. 4/21/2015 City Council Meeting Minutes
 - B. Appropriations 5A
7. ORDINANCES
 - A. Ordinance 2161 Front Yard Parking
 - B. Ordinance 2162 Eminent Domain
8. RESOLUTIONS
 - A. Resolution 2015-14 GAAP Waiver
9. FORMAL ACTIONS
 - A. Codification Services with Citycode
 - B. Audit Services Contract
 - C. Cemetery Mower Bid
 - D. Fire Department Hires

10. CLOSED SESSION
 - A. Land Acquisition
11. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS
 - A. City Attorney Report
 - B. City Administrator Report
 - C. Treasurer's Report
2. DISCUSSION ITEMS
 - A. Vehicle Impound Facility
 - B. Police Department PC and IT Services
 - C. Vacant 4th Ward Council Seat
3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

BELOIT CITY COUNCIL MEETING MINUTES

April 21, 2015

The Beloit City Council met in regular session on April 21, 2015 in the Council Chambers. Mayor Tom Naasz called the meeting to order at 7:00 p.m. Council Members in attendance were Lloyd Littrell, Kent Miller, Bob Richard, Matt Otte, Robert Petterson, and Tony Gengler. Also present were City Administrator Glenn Rodden, City Attorney Katie Schroeder, and City Clerk Amanda Lomax. Absent for the meeting was Councilor Rick Brown, and Charlene Abell.

Department heads in attendance were Jim Bentz, Lynn Miller, Ronnie Sporleder, Mike Clark, Dave Elam, and Heather Hartman.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Mayor Naasz said he was receiving complaints about dogs running loose in town and has been telling residents how to report dog complaints to the city. Councilor Otte received a complaint about underage drivers around 2nd Street. Councilor Petterson said he was thankful for the rain.

City Administrator Glenn Rodden reported on the following: 1. The updated comprehensive plan is available on the city's web-site and the public hearing is scheduled for May 12th. 2. Still working on the K-14 projects easements. 3. The new police vehicles have arrived. 4. KLU had a state legislature update where a bill is proposed to impose state sales tax on utilities which have not charged since 1978. 5. The auditors are scheduled to be here May 20th-22nd.

The Consent Agenda consisted of April 7, 2015 Council Meeting Minutes, City Insurance Renewal, appropriations 4B, and Fire Department Officer Appointments. A motion was made by Councilor Miller and seconded by Councilor Otte to approve the Consent Agenda in its entirety. Roll call vote yeas: Gengler, Richard, Littrell, Miller, Otte, and Petterson. Nays: None.

A motion was made by Councilor Otte to nominate Councilor Miller as Council President. Councilor Gengler seconded the motion. Motion carried 5-1. Nays: Miller. Councilor Richard Abstained from voting.

Resolution 2015-13 Mayor Annual Appointments of City Officers was presented to Council for approval. Appointments consisted of Katie Schroeder for City Attorney, Bonnie Wilson for Municipal Court Judge, Dr Chris Marozas for Health Officer, Beloit Call for Official City Newspaper, Stewart Porter for City Engineer, Jim Bell, Aaron Lampert, and Phil Roberts for the Cemetery Endowment Board, Tammy Channell, Kelly Kimerer, and Mary Ann Kibbe for the Library Board, and Nick Richmond for the Planning Commission. A motion was made by Councilor Richard and seconded by Councilor Littrell to approve Resolution 2015-13 Mayor

Annual Appointments of City Officers. Roll call vote yeas: Richard, Gengler, Petterson, Littrell, Otte, and Miller. Nays: None.

A motion was made by Councilor Richard and seconded by Councilor Petterson to accept the resignation of Councilor Charlene Abell. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve an Electric Bid for the Downtown Rehabilitation CDBG Grant from Schaffer Electric in the amount of \$7,921.06. A motion was made by Councilor Richard and seconded by Councilor Miller to approve the Electric Bid for the Downtown Rehabilitation CDBG Grant from Schaffer Electric in the amount of \$7,921.06. Motion carried 6-0. Nays: None.

A motion was made by Councilor Richard and seconded by Councilor Petterson to un-table the purchase of the Trencher/Compactor for the Water and Waste-water Department from last council meeting. Motion carried 6-0.

Staff is recommending that Council approve the purchase of a Trencher/Compactor from Foley Equipment in the amount of \$15,300.00. A motion was made by Councilor Otte and seconded by Councilor Miller to approve the purchase of a Trencher/Compactor from Foley Equipment in the amount of \$15,300.00. Motion carried 4-2. Nays: Richard and Petterson.

Staff is recommending that Council approve the Roof Bid for the Power and Water Plant from All Tings Exterior in the amount of \$108,350.00. The roof bid is for the Water and Power Plant that got hail damage in August 2014. A motion was made by Councilor Richard and seconded by Councilor Petterson to approve the Roof Bid for the Power and Water Plant from All Tings Exterior in the amount of \$108,350.00. Motion carried 6-0. Nays: None.

Staff is recommending that Council approve the Boring Bid from Zig's Backhoe Service, LLC in the amount of \$7,678.00. The boring is for the K-14 project in front of Joe Schmitt's residence. A motion was made by Councilor Richard and seconded by Councilor Petterson to approve the Boring Bid from Zig's Backhoe Service, LLC in the amount of \$7,678.00. Motion carried 6-0. Nays: None.

Mayor Naasz called for a 5 minute break.

A motion was made by Councilor Gengler and seconded by Councilor Otte to go into closed session for the purpose of Land Acquisition for a period of 10 minutes including the Governing Body, City Attorney Katie Schroeder, and City Administrator Glenn Rodden. Motion carried 6-0. Nays: None. Time Started 7:45 p.m. Time Ended 7:55 p.m.

A motion was made by Councilor Richard and seconded by Councilor Petterson to go into closed session for the purpose of non-elected personnel for a period of 30 minutes including the Governing Body and City Attorney Katie Schroeder. Motion carried 6-0. Nays: None. Time started 8:00 p.m. Time Ended 8:30 p.m.

A motion was made by Councilor Richard to give City Administrator Glenn Rodden 60 day notice to end his employment contract. Councilor Petterson seconded the motion. Roll call vote yeas: Richard, Petterson, and Littrell. Nays: Gengler, Otte, Miller, and Mayor Naasz. Motion failed 3-4 with Mayor Naasz breaking the tie.

A motion was made by Councilor Otte and seconded by Councilor Miller to adjourn the meeting. Motion carried 6-0. The meeting ended at 8:32 p.m.

Work Session started 8:32 p.m. Council Members in attendance was Lloyd Littrell, Kent Miller, Bob Richard, Matt Otte, Robert Petterson, and Tony Gengler. Also present were City Administrator Glenn Rodden, City Attorney Katie Schroeder, and City Clerk Amanda Lomax. Absent for the meeting was Councilor Rick Brown.

Department heads in attendance were Jim Bentz, Ronnie Sporleder, Mike Clark, Dave Elam, and Heather Hartman.

Chad Lorenz and his wife Lauren gave a 30 minute presentation on bike safety and signage. They would like the Council to approve a letter to KDOT at a future meeting.

City Attorney Katie Schroeder drafted an ordinance that prohibits parking vehicles in front yards in residential areas in the city limits. She will have an ordinance for formal approval at the next meeting.

The city attorney and city staff has been looking into other alternatives to getting the city codes codified and would like Citycode to take over the codification process. Citycode sent a proposal that staff would like Council to consider next meeting.

Councilor Richard said he has already talked to Community Development Director Heather Hartman about Neighborhood Revitalization and he feels his questions were answered.

Adjourned 9:15 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>			<u>Description</u>		<u>Debit</u>	<u>Credit</u>
2357	8-MAN FOOTBALL COMMITTEE									
61991	5/7/2015 5/7/2015	55.00			20657				55.00 ✓	Posted 0.00
	10-11-5400						PROGRAM ADVERTISING			
6	ABRAM READY-MIX, INC									
61896	5/7/2015 5/7/2015	453.76	19389		22483				453.76 ✓	Posted 0.00
	30-00-8200						4 YDS 6SK ROCK			
61969	5/7/2015 5/7/2015	23,815.40			CLARK236					Posted
	30-00-6150						19301-4 CU. YDS. PAVEMENT		390.96 ✓	0.00
	30-00-6150						19318-116 CU. YARDS PAVEMENT		11,337.84 ✓	0.00
	30-00-6150						19438-113.25 CU. YDS PAVEMENT		11,069.06 ✓	0.00
	25-00-6150						19306-7.5 CU. YDS. 6SX 27		733.05 ✓	0.00
	25-00-6150						19438-1 CU. YD 6SX 27		113.44 ✓	0.00
	25-00-6150						19439-1.75 CU. YDS. 6SX 27		171.05 ✓	0.00
									<u>23,815.40 ✓</u>	<u>0.00</u>
2137	ALERT									
61893	5/7/2015 5/7/2015	280.00	9487		21739				280.00 ✓	Posted 0.00
	10-13-7440						SUPPLIES/CLASS FOR OFFICER			
2373	ALFRED BENESCH & COMPANY									
61959	5/7/2015 5/7/2015	1,412.28	81647		20652				1,412.28 ✓	Posted 0.00
	30-00-3000						PROFESSIONAL SERV. 3/23/15 TO 4/19/			
2847	API HEAT TRANSFER-BASCO									
61963	5/7/2015 5/7/2015	1,379.32	BN083112		22196				1,379.32 ✓	Posted 0.00
	53-41-6000						GASKETS & O RINGS			
2272	APPLIED CONCEPTS, INC.									
61894	5/7/2015 5/7/2015	2,212.50	267539		21748				2,212.50 ✓	Posted 0.00
	10-13-7420						RADIO SUPPLIES FOR PD VEHICLE			
2853	TRISTAN ARMSTRONG									
61986	5/7/2015 5/7/2015	48.00			20736				48.00 ✓	Posted 0.00
	10-17-6800						SOCCER REFEREE 6 GAMES @ 8.00			
2032	AT&T									
61895	5/7/2015 5/7/2015	95.00	08900759485827		20608				95.00 ✓	Posted 0.00
	10-13-5310						PD- INTERNET-MAY			
63	BELL MEMORIALS LLC									
61923	5/7/2015 5/7/2015	72.00	9308		20650				72.00 ✓	Posted 0.00
	10-14-2911						REFLECTIVE LETTERING			
2809	BELOIT CAR WASH LLC									
61899	5/7/2015 5/7/2015	173.54			20906				173.54 ✓	Posted 0.00
	10-13-4310						MARCH CAR WASHES			
75	BELOIT MOTOR COMPANY									
61900	5/7/2015 5/7/2015	88.76	44160		22182				88.76 ✓	Posted 0.00
	53-43-4310						ACTUATOR-TRUCK 75			
2735	BEVERAGE CARBONATION SERVICE									
61962	5/7/2015 5/7/2015	457.38	P14238		22484				457.38 ✓	Posted 0.00
	51-41-6170						342 LBS OF CO2			
2800	BLUE VALLEY COMMUNICATIONS/NETWORKS PLUS									
61901	5/7/2015 5/7/2015	264.60	INV-4180		20645				264.60 ✓	Posted 0.00
	10-13-3360						ANNUAL SYSTEM SHIELD			
2849	SPENCER CALLAWAY									
61987	5/7/2015 5/7/2015	48.00			20738				48.00 ✓	Posted 0.00
	10-17-6800						SOCCER REFEREE 6 GAMES @ 8.00			
1200	CHEMQUEST, INC.									
61902	5/7/2015 5/7/2015	4,776.75	4066		22180				4,776.75 ✓	Posted 0.00
	53-41-6170						WATER TREATMENT CHEMICALS			
1857	CHIEF SUPPLY/LAW ENFORCEMENT SUPPLY									
61903	5/7/2015 5/7/2015	511.79	261188		21744				511.79 ✓	Posted 0.00
	10-13-7420						2015 EXPLORER CONSOLES			
143	CITY ATTORNEY'S ASSOCIATION OF KS									
61958	5/7/2015 5/7/2015	65.00	15-574		20653				65.00 ✓	Posted 0.00
	10-12-2400						CITY ATTORNEYS SPRING MTG 2015			

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
1913 CROP PRODUCTION SERVICES (continued)								
61970	5/7/2015	5/7/2015	62.41			20742		Posted
	10-18-6195			26547052-SEED			231.56 ✓	0.00
	10-18-6195			OVERPAYMENT ON INVOICES			0.00	169.15 ✓
							231.56 ✓	169.15 ✓
2850 GAGE DEGARMO								
61988	5/7/2015	5/7/2015	108.00			20737		Posted
	10-17-6800			SOCCER REFEREE 12 GAMES @ 9.00			108.00 ✓	0.00
193 DOLLAR GENERAL STORE-MSC-410526								
61904	5/7/2015	5/7/2015	7.25	1000399869		22022		Posted
	10-17-6800			NCAA CONTEST WINNER AWARD			7.25 ✓	0.00
61905	5/7/2015	5/7/2015	6.00	1000400255		20592		Posted
	10-11-6000			TENSION RODS			6.00 ✓	0.00
61954	5/7/2015	5/7/2015	18.50	1000404105		20651		Posted
	10-11-4300			CARPET CLEANER			18.50 ✓	0.00
700 EMC INSURANCE COMPANY								
61906	5/7/2015	5/7/2015	2,500.00	LA40-Z01102321		20610		Posted
	10-11-3000			HEATH LITTRELL-DAMAGES & DEFENSI			2,500.00 ✓	0.00
2561 CADEN EMMOT								
61971	5/7/2015	5/7/2015	120.00			20740		Posted
	10-17-6800			SOCCER REFEREE 12 GAMES @ 10.00			120.00 ✓	0.00
427 FOLEY EQUIPMENT INC								
61907	5/7/2015	5/7/2015	2,273.99	M20476-02		22480		Posted
	30-00-8200			1 MONTH RENTAL ON TRENCH COMPAI			2,273.99 ✓	0.00
61972	5/7/2015	5/7/2015	20.00			CLARK237		Posted
	25-00-7450			PS220006154-FUEL CAP			44.12 ✓	0.00
	25-00-7450			CREDIT FROM INV. PS220006154			0.00	24.12 ✓
							44.12 ✓	24.12 ✓
236 FOUTS INSURANCE AGENCY INC.								
61908	5/7/2015	5/7/2015	1,820.00	14131		20643		Posted
	10-13-5220			ADD 2 2015 FORD EXPLORERS			1,820.00 ✓	0.00
1934 GEISLER ROOFING INC								
61964	5/7/2015	5/7/2015	23,446.15			20655		Posted
	30-00-7200			N. CAMPUS SCHOOL-RE-COATING			12,558.00 ✓	0.00
	30-00-7200			PORT LIBRARY-RE-COATING			10,888.15 ✓	0.00
							23,446.15 ✓	0.00
2851 SHYANN HIGGINS								
61989	5/7/2015	5/7/2015	72.00			20735		Posted
	10-17-6800			SOCCER REFEREE 9 GAMES @ 8.00			72.00 ✓	0.00
2111 HOMMAN ELECTRONICS								
61909	5/7/2015	5/7/2015	31.00	5705		21742		Posted
	10-13-7440			SHIPPING FOR WARRANTY REPAIR			31.00 ✓	0.00
2157 R J JACKSON								
61973	5/7/2015	5/7/2015	110.00			20732		Posted
	10-17-6800			SOCCER REFEREE 11 GAMES @ 10.00			110.00 ✓	0.00
2742 RYAN JACKSON								
61974	5/7/2015	5/7/2015	110.00			20733		Posted
	10-17-6800			SOCCER REFEREE 11 GAMES @ 10.00			110.00 ✓	0.00
340 KANSAS ASSOCIATION OF CHIEF OF POLICE								
61914	5/7/2015	5/7/2015	60.00			20910		Posted
	10-13-5410			CHIEF ELAM DUES			30.00 ✓	0.00
	10-13-5410			ASST. CHIEF DAVIES DUES			30.00 ✓	0.00
							60.00 ✓	0.00
375 KANSAS STATE TREASURER								
61913	5/7/2015	5/7/2015	845.00			20798		Posted
	10-12-3000			LETC FUND FOR FEB., MAR., APR.			440.00 ✓	0.00
	10-12-3000			REINSTATEMENT FEES FEB. & MAR.			405.00 ✓	0.00
							845.00 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>				
2736	KDHE-ENVIRONMENTAL LAB ACCREDITATI (continued)								
61912	51-41-3000		244.00	B7500	22478			244.00 ✓	Posted 0.00
1887	KMEA GRDA OPERATING FUND								
61910	53-41-6220		145,308.56	GRDA-BE-15-05 MAY SERVICE	20648			145,308.56 ✓	Posted 0.00
556	KMEA WAPA OPERATING FUND								
61911	53-41-6220		18,732.42	WAPA-BL-15-04 APRIL SERVICE	22161			18,732.42 ✓	Posted 0.00
2741	CHANCE KOPSA								
61975	10-17-6800		100.00	SOCCER REFEREE 10 GAMES @ 10.00	20739			100.00 ✓	Posted 0.00
395	KRIZ-DAVIS CO								
61955	53-43-6070		55,690.56	S101029740.001-TRANSFORMERS	22192			45,481.40 ✓	Posted 0.00
	53-43-6070			S101029740.003-TRANSFORMERS				8,734.19 ✓	
	53-43-6070			S1010745660.001-CAPS/ELBOWS				1,474.97 ✓	
								55,690.56 ✓	0.00
805	KRONE'S SERVICE CENTER, INC								
61915	10-13-4310		110.00	13036 2000 CHEVY SILVERADO TOW BILL	20913			110.00 ✓	Posted 0.00
2852	MATTHEW KUIACK								
61990	10-18-2911		135.13	BOOT ALLOWANCE	20728			135.13 ✓	Posted 0.00
2435	LARSON CONSTRUCTION, INC								
61976	53-43-3000		18,860.00	2646B BORING/DIGGING	22198			18,860.00 ✓	Posted 0.00
1037	LATTIN AVIATION-TRAVIS LATTIN								
61916	10-22-3000		1,200.00	SERVICE CONTRACT-MAY 2015	20639			1,200.00 ✓	Posted 0.00
409	LIGHT & WATER UTILITIES								
61953	10-11-6220		30,600.02	ADMIN	20649			2,527.26 ✓	Posted 0.00
	10-11-6220			ADMIN SHARE				39.26 ✓	
	10-13-6220			PD SHARE				39.26 ✓	
	51-41-6220			WATER SHARE				39.25 ✓	
	10-14-6220			FIRE DEPT				273.94 ✓	
	10-15-6220			TRANSPORTATION				554.03 ✓	
	10-18-6220			PARKS & REC				991.40 ✓	
	10-20-6220			CEMETERY				153.82 ✓	
	10-22-6220			AIRPORT				364.58 ✓	
	51-41-6220			WATER PLANT				6,890.72 ✓	
	52-41-6220			SEWER PLANT				10,977.03 ✓	
	53-41-6220			POWER PLANT				299.08 ✓	
	51-43-6220			WATER SYSTEMS				229.61 ✓	
	52-43-6220			SEWER SYSTEMS				229.60 ✓	
	53-43-6220			SYSTEMS OP SHARE				229.60 ✓	
	51-43-6220			SYSTEMS OP SHARE				29.80 ✓	
	52-43-6220			SYSTEMS OP SHARE				29.80 ✓	
	53-43-6220			SYSTEMS OP SHARE				29.79 ✓	
	10-13-6220			PD SHARE				29.79 ✓	
	53-43-6220			ELECTRIC SYSTEMS				56.47 ✓	
	10-19-6220			NORTH CAMPUS				6,492.31 ✓	
	10-21-6220			POOL				93.62 ✓	
								30,600.02 ✓	0.00
424	MCHENRY ELECTRIC & SUPPLY								
61917	51-43-4330		37.50	013713 LABOR ON MOTOR	21490			37.50 ✓	Posted 0.00
1018	MANFRED MILBERS								
61918	53-41-5800		322.47	560.82 MILES @ \$0.575 PER MILE	22175			322.47 ✓	Posted 0.00

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	<u>Account#</u>					<u>Description</u>			<u>Debit</u>	<u>Credit</u>
2788	GARRETT MISHLER (continued)									
61977	5/7/2015 5/7/2015 10-17-6800	40.00		20734		SOCCER REFEREE 4 GAMES @ 10.00			40.00 ✓	Posted 0.00
456	MITCHELL COUNTY COMMUNICATIONS CENTER									
61919	5/7/2015 5/7/2015 10-14-3000	300.00		20606		EDISPATCH PROGRAM-ANNUAL PAY			300.00 ✓	Posted 0.00
470	MITCHELL COUNTY SOLID WASTE									
61920	5/7/2015 5/7/2015 52-41-3000	8.00	003504	15379		DISPOSAL OF SCREENINGS			8.00 ✓	Posted 0.00
474	ALLEN MONG									
61921	5/7/2015 5/7/2015 53-43-2911	150.00	303038	22187		REIMBURSEMENT FOR BOOTS			150.00 ✓	Posted 0.00
342	MUNICIPAL SUPPLY INC. OF NEBRASKA									
61967	5/7/2015 5/7/2015 51-43-6000	284.75	0588231-IN	21498		REPAIR CLAMPS			284.75 ✓	Posted 0.00
1559	MURPHY TRACTOR & EQUIPMENT CO									
61922	5/7/2015 5/7/2015 10-20-7450 51-43-7510	1,650.00	309256	22482		BACKHOE BUCKET FOR JOHN DEERE BACKHOE BUCKET FOR JOHN DEERE			825.00 ✓ 825.00 ✓ <hr/> 1,650.00 ✓	Posted 0.00 0.00 0.00
2447	NCK COMMERCIAL LAUNDRY INC									
61924	5/7/2015 5/7/2015 10-13-4300	109.83	237379	21738		CLEANING SERVICE			109.83 ✓	Posted 0.00
2301	NEX-TECH WIRELESS									
61925	5/7/2015 5/7/2015 25-00-7450	94.88	3949597	20647		STREET DEPT.-PHONE BILL			94.88 ✓	Posted 0.00
2380	OFFICE OF THE STATE TREASURER									
61961	5/7/2015 5/7/2015 53-45-4722	74,487.50		20699		REVENUE BOND-COOLING TOWER-INT			74,487.50 ✓	Posted 0.00
527	PIERCE ELECTRONICS									
61992	5/7/2015 5/7/2015 53-43-4330	370.50	28126	22191		SIREN REPAIRS/OL CHARGES/SERVICE			370.50 ✓	Posted 0.00
1263	PRAIRE FIRE COFFEE ROASTERS									
61926	5/7/2015 5/7/2015 53-43-6000 52-43-6000 51-43-6000	89.54	736966	22183		COFFEE COFFEE COFFEE			29.85 ✓ 29.85 ✓ 29.84 ✓ <hr/> 89.54 ✓	Posted 0.00 0.00 0.00
61978	5/7/2015 5/7/2015 10-15-6000	82.80	736974	CLARK238		COFFEE			82.80 ✓	Posted 0.00
2425	PROTOCOLL, LLC									
61927	5/7/2015 5/7/2015 10-13-5310	364.00		21745		APRIL PHONE SERVICE			364.00 ✓	Posted 0.00
559	RELIABLE OFFICE SUPPLIES									
61928	5/7/2015 5/7/2015 10-13-6110	241.46	BB857600	21741		TONER			241.46 ✓	Posted 0.00
575	SAGE PRODUCTS									
61929	5/7/2015 5/7/2015 53-43-6000 52-43-6000 51-43-6000	332.32	0056915-IN	22185		HAND CLEANER HAND CLEANER HAND CLEANER			110.78 ✓ 110.77 ✓ 110.77 ✓ <hr/> 332.32 ✓	Posted 0.00 0.00 0.00
61956	5/7/2015 5/7/2015 53-41-6000	82.00	0056914-IN	22188		AIR DEODORIZERS			82.00 ✓	Posted 0.00
488	SCHWAB EATON BELOIT									
61930	5/7/2015 5/7/2015 30-00-3000	648.00	14.B051	20613		EASEMENT SURVEY-SW CORNER SEC.			648.00 ✓	Posted 0.00
61931	5/7/2015 5/7/2015 53-43-3000	360.00	14.B067B	20611		CASEYS GENERAL STORE ELECTRIC E			360.00 ✓	Posted 0.00

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
		<u>Account#</u>		<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
488	SCHWAB EATON BELOIT (continued)									
61965	5/7/2015	5/7/2015	350.00	PROJECT #BELOI	20654				350.00 ✓	Posted
	30-00-3000			ENGINEERING SERV. KDOT WATERLINI						0.00
2845	SHOPKO STORES OPERATING CO., LLC									
61933	5/7/2015	5/7/2015	28.08	234907	20908				28.08 ✓	Posted
	10-13-6000			WET JET SUPPLIES						0.00
61934	5/7/2015	5/7/2015	43.30	234987	20593				43.30 ✓	Posted
	10-11-6000			WATER/SUPPLIES						0.00
61980	5/7/2015	5/7/2015	15.98	4080	CLARK239				15.98 ✓	Posted
	10-15-6000			PRINTER PAPER						0.00
1991	SIMPSON FARM ENTERPRISES									
61979	5/7/2015	5/7/2015	53.56	20553B	21501				53.56 ✓	Posted
	51-43-7500			VALVE TEMP METER						0.00
952	SOLOMON VALLEY EAGLES									
61935	5/7/2015	5/7/2015	50.00		20646				50.00 ✓	Posted
	10-11-5400			CAR SHOW ADVERTISING						0.00
628	SOLOMON VALLEY VET HOSPITAL PA									
61936	5/7/2015	5/7/2015	43.62	240350	21746				43.62 ✓	Posted
	10-13-3510			DOG FOOD						0.00
1919	SPECIALTY POOL PRODUCTS									
61937	5/7/2015	5/7/2015	465.98	005021181	15377				465.98 ✓	Posted
	52-41-6170			CHLORINE TABLETS						0.00
84	ST JOHN'S SCHOOL - CROSSWALK GUARD									
61938	5/7/2015	5/7/2015	95.00		20641				95.00 ✓	Posted
	10-13-3000			CROSSWALK-19 DAYS @ 5.00						0.00
643	STANION WHSE ELECTRIC COMPANY									
61939	5/7/2015	5/7/2015	319.55	3840771-00	22172				319.55 ✓	Posted
	53-43-6000			COVERS/SPLIT BOLTS/TAPE/MACHINE						0.00
61940	5/7/2015	5/7/2015	488.24		22179				488.24 ✓	Posted
	53-43-6000			3840793-00-ELASTIMOLD					423.42 ✓	0.00
	53-43-6000			3840771-01-PLASTIC COVERS/BOLTS					64.82 ✓	0.00
									488.24 ✓	0.00
61981	5/7/2015	5/7/2015	1,359.15		22199				1,307.48 ✓	Posted
	53-43-6000			3849997-01-JUNCTIONS/CAPS/ELBOW/E						0.00
	53-43-6000			3849997-00-SPLIT BOLTS					51.67 ✓	0.00
									1,359.15 ✓	0.00
2740	SUMMER KIDS CAFE									
61941	5/7/2015	5/7/2015	150.00		20604				150.00 ✓	Posted
	10-11-6000			DONATION						0.00
2830	SUNSHINE INDUSTRIAL INC									
61982	5/7/2015	5/7/2015	232.75	37681	CLARK240				232.75 ✓	Posted
	30-00-6150			DIAMOND BLADES						0.00
2478	SelectAccount									
61932	5/7/2015	5/7/2015	31.00		20614				31.00 ✓	Posted
	21-00-2100			PARTICIPANT FEE						0.00
2195	TIPTON SCREEN PRINTING									
61983	5/7/2015	5/7/2015	1,645.56		20731				1,645.56 ✓	Posted
	10-17-6800			SOCCER SHIRTS & SOCKS						0.00
2846	TREKK DESIGN GROUP, LLC									
61952	5/7/2015	5/7/2015	837.60	15-00287	22479				837.60 ✓	Posted
	51-41-3000			WATER TESTING FOR TASTE & ODOR						0.00
1491	UNIVERSITY OF KANSAS-KLETG									
61942	5/7/2015	5/7/2015	135.00	LE150220-37122-I	21743				135.00 ✓	Posted
	10-13-2400			SCHOOL-J. DAVIS						0.00
822	USA BLUE BOOK									
61984	5/7/2015	5/7/2015	837.19	616983	15376				837.19 ✓	Posted
	52-41-4360			DISSOLVED OXYGEN METER						0.00
697	USD 273									
61943	5/7/2015	5/7/2015	370.50		20640				370.50 ✓	Posted
	10-13-3000			CROSSWALK-19 DAYS @ 19.50						0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
2067	VERIZON WIRELESS SERVICES, LLC (continued)							
61944	5/7/2015	5/7/2015	131.37	9744106403		20616		Posted
	53-43-5310			SYSTEMS			50.03 ✓	0.00
	52-43-5310			SYSTEMS			40.67 ✓	0.00
	51-43-5310			SYSTEMS			40.67 ✓	0.00
							131.37 ✓	0.00
61945	5/7/2015	5/7/2015	45.02	9744114265		20617		Posted
	53-41-5310			POWER PLANT STAND-BY PHONE			45.02 ✓	0.00
61946	5/7/2015	5/7/2015	180.63	9744075551		20618		Posted
	10-11-5310			ADMIN			115.17 ✓	0.00
	10-20-5310			CEMETERY			65.46 ✓	0.00
							180.63 ✓	0.00
61947	5/7/2015	5/7/2015	233.62	3230501014		20909		Posted
	10-13-5310			PD CELL PHONES			233.62 ✓	0.00
1333	VFW POST 6242							
61948	5/7/2015	5/7/2015	1,680.00			20605		Posted
	10-11-6000			FLAGS			1,680.00 ✓	0.00
712	WACONDA TRADER							
61949	5/7/2015	5/7/2015	21.00	24164		21747		Posted
	10-13-6110			BUSINESS CARDS			21.00 ✓	0.00
2629	WAGeworks							
61950	5/7/2015	5/7/2015	77.00	125A10389244		20607		Posted
	10-11-3000			MONTHLY ADMIN FEE-MARCH			77.00 ✓	0.00
2848	WATKINS CALCARA, CHTD.							
61966	5/7/2015	5/7/2015	171.00	15739		20656		Posted
	10-11-3000			LITRELL VS. CITY OF BELOIT			171.00 ✓	0.00
728	WEIS FIRE & SAFETY EQUIPMENT CO. INC.							
61951	5/7/2015	5/7/2015	150.00	145858		20904		Posted
	10-13-7440			ANNUAL EXTINGUISHER SERVICE			150.00 ✓	0.00
2627	WICHITA CONCRETE PIPE COMPANY							
61957	5/7/2015	5/7/2015	2,326.25			21495		Posted
	30-00-8200			10048373-MANHOLES/N. CAMPUS ADDIT			857.85 ✓	0.00
	30-00-8200			10048408-MANHOLES/N. CAMPUS ADDIT			1,468.40 ✓	0.00
							2,326.25 ✓	0.00
660	WICHITA WINWATER WORKS CO., INC.							
61985	5/7/2015	5/7/2015	340.00	204495 00		21499		Posted
	51-43-6000			REPAIR CLAMPS			340.00 ✓	0.00

431,763.57 96 Non-voided payables listed.

Report Setup

AP - Accounts Payable Listing : Vendor Name

Filter Options

Starting: 5/7/2015

Ending: 5/7/2015

Banks: All

Payable Status: Posted, Printed, ACH, Recorded, Voided

All Vendors Selected

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 5, 2015	ORDINANCE 2161 FRONT YARD PARKING		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input checked="" type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2161 prohibiting parking motor vehicles on front yards in residential areas and on handicap or access ramps within the City of Beloit.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance. Violations of this ordinance will have fines imposed of \$100.00 plus court costs for the first offense, \$200.00 plus court costs for the second offense, and \$300.00 plus court costs for the third offense within a calendar year.

DISCUSSION:

Passing this ordinance allows the code enforcement officer to prohibit residents from parking vehicles in front yards within the city limits.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2161

AN ORDINANCE OF THE CITY OF BELOIT, KANSAS, RELATING TO THE PROHIBITION OF PARKING MOTOR VEHICLES ON FRONT YARDS IN RESIDENTIAL AREAS AND ON HANDICAP OR ACCESS RAMPS WITHIN THE CITY OF BELOIT, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: Parking on front yards prohibited.

- (a) No person shall park any motor vehicle, as defined by the Standard Traffic Ordinance as adopted from time to time, on a front yard of a residential property as such terms are defined in the City Zoning Code, except temporarily to load or unload property or by a licensed contractor actively engaged in work on the property. The front yard includes all of the area between the structure and the curb, less any driveway or off-street parking which meets the requirements of the City Zoning Code. A corner lot has two front yards.
- (b) A person convicted of a violation of this section shall pay a fine of \$100.00 plus court costs for the first offense within a calendar year; \$200.00 plus court costs for a second offense within a calendar year; \$300.00 plus court costs for a third or any subsequent offense within a calendar year.

Section 2: Parking on handicap ramps prohibited.

- (a) Except when in compliance with laws or at the direction of a police officer, no person shall park any motor vehicle or drive any vehicle upon any handicap ramp or access ramp in the City of Beloit, Kansas.
- (b) A person convicted of a violation of this section shall pay a fine of \$100.00 plus court costs for the first offense within a calendar year; \$200.00 plus court costs for a second offense within a calendar year; \$300.00 plus court costs for a third or any subsequent offense within a calendar year.

Section 3: All parts of the City Code conflicting with the provisions of this Ordinance are hereby repealed.

Section 4: This Ordinance shall take effect and be in full force from and after its passage and one publication in the official city newspaper.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 5th day of May, 2015.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:

May 5, 2015

TITLE:

ORDINANCE 2162 EXERCISE OF EMINENT DOMAIN

ORIGINATING DEPARTMENT:

Administration

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2162.

FISCAL NOTE:

- There is no direct cost associated with passing this ordinance.

DISCUSSION:

The City of Beloit has been awarded a KDOT grant to improve K-14 Highway. The City has negotiated in good faith with landowners to acquire easements for this project. Three landowners have chosen not to accept our offers of just compensation and they have forced the city to use the power of eminent domain to acquire the needed permanent and temporary construction easements needed to complete this project. Passing this ordinance allows the city to proceed with the planned K-14 construction project.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2162

AN ORDINANCE OF THE CITY OF BELOIT, KANSAS, ORDERING THROUGH THE EXERCISE OF EMINENT DOMAIN THE CONDEMNATION AND APPROPRIATION OF CERTAIN INTERESTS IN CERTAIN REAL ESTATE IN MITCHELL COUNTY, KANSAS, FOR THE IMPROVEMENT OF THE DRAINAGE, GRADING, AND HIGHWAY SURFACE OF A PORTION OF KANSAS HIGHWAY 14, ALSO KNOWN AS NORTH INDEPENDENCE AVENUE, AND FOR THE LOCATION, CONSTRUCTION, OPERATION, AND MAINTENANCE OF UTILITIES ALONG SUCH HIGHWAY, ALL PURSUANT TO K.S.A. 26-201.

WHEREAS, the Governing Body of the City of Beloit, Kansas, did on April 7, 2015, adopt Resolution No. 2015-12, thereby finding, determining, and resolving it to be necessary and in the public interest to exercise its power of eminent domain to appropriate for public use and purpose certain interests in certain real estate in Mitchell County, Kansas, needed by the City for K-14 Highway Improvements and Utility System Improvements along K-14 Highway, and all equipment and facilities appurtenant thereto, said project commonly known as the K14 Geometric Improvement Project.

WHEREAS, the Governing body has heretofore authorized and ordered a survey by a competent engineer of the interests in the lands to be condemned and said survey has been made and filed with the City Clerk for the City of Beloit.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

SECTION 1: The above-stated recitals are incorporated herein by reference and shall be as effective as if set forth in full.

SECTION 2: The Governing Body hereby affirms all of its prior orders and declarations regarding the necessity for the appropriation through the exercise of eminent domain of certain real estate interests for the use of said City for the purpose of improvement of the drainage, grading, and highway surface of a portion of Kansas Highway 14, also known as North Independence Avenue, and for the location, construction, operation, and maintenance of utilities along such highway, and all equipment and facilities appurtenant thereto, in conjunction with the K-14 Geometric Improvement Project.

SECTION 3: The certain interests in certain real estate to be taken by eminent domain for such public purposes are described in detail in Exhibit A, which is affixed hereto and incorporated herein by reference as if set forth in full.

SECTION 4: The certain interests in the certain real estate described in Section 3, *supra*, are hereby ordered condemned for the purposes and for the use described in Section 2, *supra*.

SECTION 5: The City Attorney, for and on behalf of the Governing Body, is hereby authorized and directed to file, under the Eminent Domain Procedures Act, K.S.A. 26-501 *et seq.* a verified petition in the District Court of Mitchell County, Kansas, Twelfth Judicial District, for the condemnation and appropriation of the certain interests in certain real estate described in Section 3, *supra*, together with Resolution No. 2015-12 of the City of Beloit, Kansas, and to do all things necessary for the condemnation and acquisition of said interests in real estate for the K-14 Geometric Improvement Project.

SECTION 6: This ordinance shall constitute the final order exercising eminent domain and setting forth the condemnation of the interests in the real estate described herein and the purpose for which the same shall be used.

SECTION 7: This ordinance shall be in full force and effect from and after its passage and publication according to law.

PASSED and **ADOPTED** by the Governing Body and signed by the Mayor this 5th day of May, 2015.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

APPROVED AS TO FORM AND LEGALITY:

Katie J. Schroeder, City Attorney

Exhibit A
Legal Descriptions
K-14 Geometric Improvement Project

INTERESTS TO BE ACQUIRED

Tract 1 - One Permanent Right of Way Easement and One Temporary Construction Easement:

Shirley A. Boucek
401 E. Court, Apt. A
Beloit, KS 67420

Permanent Right of Way Easement

A strip of land in the South Half of the Northeast Quarter (S1/2, NE1/4) of Section Five (5), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point on the South line of the said Northeast Quarter that is South 88°14'22" West, 33.00 feet from the Southeast corner of said Northeast Quarter (NE1/4), said point being on the West right of way line of Kansas Highway K-14; thence continuing along said South line of the Northeast Quarter, South 88°14'22" West, 41.00 feet; thence parallel to the East line of said Northeast Quarter (NE1/4), North 01°45'55" West, 67.11 feet; thence North 88°14'05" East, 16.00 feet; thence North 01°45'55" West, 114.98 feet; thence North 88°14'05" East, 25.00 feet to a point on the said West line of Kansas Highway K-14; thence along said West line, South 01°45'55" East, 182.09 feet to the Point of Beginning.

Said tract contains 5626 square feet (0.13 acres) more or less.

Temporary Construction Easement

A strip of land in the South Half of the Northeast Quarter (S1/2, NE1/4) of Section Five (5), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point that is North 01°45'55" West, 182.09 feet and South 88°14'05" West, 58.00 feet from the Southeast corner of said Northeast Quarter; thence parallel to the East line of said Northeast Quarter, South 01°45'55" East, 114.98 feet; thence South 88°14'05" West, 16.00 feet; thence North 01°45'55" West, 114.99 feet; thence North 88°14'05" East, 16.00 feet to the Point of Beginning.

Said tract contains 1840 square feet (0.04 acres) more or less.

Tract 2 - One Permanent Right of Way Easement and One Temporary Construction Easement:

Fred and Betty Chapman
1507 N. Independence
Beloit, KS 67420

Permanent Right of Way Easement

A strip of land in the North Half of the Southeast Quarter (N1/2, SE1/4) of Section Five (5), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point on the West right of way line of Kansas Highway K-14 that is South 88°14'22" West, 33.00 feet from the Northeast corner of said Southeast Quarter (SE1/4); thence along said West right of way line, South 01°45'38" East, 330.00 feet; thence South 88°14'22" West, 25.00 feet; thence parallel to the East line of said Southeast Quarter (SE1/4), North 01°45'38" West, 272.11 feet; thence South 88°14'22" West, 16.00 feet; thence North 01°45'38" West, 57.89 feet to a point on the North line of said Southeast Quarter (SE1/4); thence along said North line, North 88°14'22" East, 41.00 feet to the Point of Beginning.

Said tract contains 9176 square feet (0.21 acres), more or less.

Temporary Construction Easement

A strip of land in the North Half of the Southeast Quarter (N1/2, SE1/4) of Section Five (5), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point on the North line of the said Southeast Quarter that is South 88°14'22" West, 74.00 feet from the Northeast corner of said Southeast Quarter (SE1/4); thence South 01°45'38" East, 57.89 feet; thence parallel to the East line of said Southeast Quarter, South 88°14'22" West, 20.00 feet; thence parallel to the East line of said Southeast Quarter (SE1/4), North 01°45'38" West, 57.89 feet to a point on the North line of said Southeast Quarter (SE1/4); thence along said North line, North 88°14'22" East, 20.00 feet to the Point of Beginning.

Said tract contains 1158 square feet (0.027 acres) more or less.

Tract 3 - One Permanent Right of Way Easement and One Temporary Construction Easement:

Fred L. Chapman
1507 N. Independence
Beloit, KS 67420

Permanent Right of Way Easement

A strip of land in the Northeast Quarter (NE1/4) of Section Five (5), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point on the West right of way line of Kansas Highway K-14 that is North 01°45'55" West, 182.09 feet and South 88°14'05" West, 33.00 feet from the Southeast corner of said Northeast Quarter; thence continuing South 88°14'05" West, 20.00 feet; thence parallel to the East line of said Northeast Quarter (NE1/4), North 01°45'55" West, 580.02 feet; thence North 88°14'05" East, 20.00 feet to the said West right of way line of Kansas Highway K-14; thence along said West line, South 01°45'55" East, 580.02 feet to the Point of Beginning.

Said tract contains 11, 600 square feet (0.27 acres) more or less.

Temporary Construction Easement

A strip of land in the Northeast Quarter (NE1/4) of Section Five (5), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point that is North 01°45'55" West, 332.11 feet and South 88°14'05" West, 53.00 feet from the Southeast corner of said Northeast Quarter; thence continuing South 88°14'05" West, 10.00 feet; thence parallel to the East line of said Northeast Quarter (NE1/4), North 01°45'55" West, 40.00 feet; thence North 88°14'05" East, 10.00 feet; thence South 01°45'55" East, 40.00 feet to the Point of Beginning.

Said tract contains 400 square feet (0.01 acres) more or less.

Tract 4 - One Permanent Right of Way Easement, One Permanent Utility Easement, and Two Temporary Construction Easements:

Ronald H. Tice
2419 O Road
Beloit, KS 67420

Permanent Right of Way Easement

A strip of land in the Northwest Quarter (NW1/4) of Section Four (4), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point on the South line of the said Northwest Quarter that is South 87°33'26" East, 33.09 feet from the Southwest corner of said Northwest Quarter said point being on the East right of way line of Kansas Highway K-14; thence along said East line of Kansas Highway K-14, North 01°45'55" West, 764.54 feet; thence North 88°14'05" East, 32.00 feet; thence South 01°45'55" East, 766.89 feet to a point on the South line of said Northwest Quarter; thence along said South line of the Northwest Quarter, North 87°33'26" West, 32.09 feet to the Point of Beginning.

Said tract contains 24,503 square feet (0.56 acres) more or less.

Permanent Utility Easement

A strip of land in the Northwest Quarter (NW1/4) of Section Four (4), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point on the South line of the said Northwest Quarter that is South 87°33'26" East, 65.18 feet from the Southwest corner of said Northwest Quarter, said point being on the proposed East right of way line of Kansas Highway K-18; thence along the proposed East right of way line of Kansas Highway K-14, North 01°45'55" West, 456.89 feet; thence North 88°14'05" East, 10.00 feet; thence South 01°45'55" East, 457.63 feet to a point on the South line of said Northwest Quarter; thence along said South line of the Northwest Quarter, North 87°33'26" West, 10.03 feet to the Point of Beginning.

Said tract contains 4572.64 square feet (0.105 acres) more or less.

Temporary Construction Easement

A strip of land in the Northwest Quarter (NW1/4) of Section Four (4), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point on the South line of the said Northwest Quarter that is South 87°33'26" East, 75.20 feet from the Southwest corner of said Northwest Quarter, said point being on the East line of a proposed permanent easement; thence along the East line of said proposed permanent easement, North 01°45'55" West, 47.63 feet; thence North 88°14'05" East, 10.00 feet; thence South 01°45'55" East, 48.36 feet to a point on the South line of said Northwest Quarter; thence along said South line of the Northwest Quarter, North 87°33'26" West, 10.03 feet to the Point of Beginning.

Said tract contains 480 square feet (0.011 acres) more or less.

Temporary Construction Easement

A strip of land in the Northwest Quarter (NW1/4) of Section Four (4), Township Seven (7) South, Range Seven (7) West of the 6th P.M., Mitchell County, Kansas described as follows:

BEGINNING at a point that is North 01°45'55" West, 122.11 feet and North 88°14'05" East, 75.00 feet from the Southwest corner of said Northwest Quarter, said point being on the East line of a proposed permanent easement; thence along the said East line of a proposed permanent easement, North 01°45'55" West, 330.00 feet; thence North 88°14'05" East, 15.00 feet; thence South 01°45'55" East, 330.00; thence South 88°14'05" West, 15.00 feet to the Point of Beginning.

Said tract contains 4950.33 square feet (0.114 acres) more or less.

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
March 5, 2015	RESOLUTION 2015-14 WAIVER OF GAAP ACCOUNTING
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Administration	<input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Resolution No. 2015-14 Waiver of GAAP Accounting for FY2014.

FISCAL NOTE:

- There is no cost associated with approving this resolution. In fact, the cost of our annual audit has actually decreased since cash basis audits are less time-consuming than GAAP-based audits.

DISCUSSION:

Attached is Resolution No. 2015-14, a waiver of GAAP Accounting for the fiscal year 2014. According to K.S.A. 75-1120a, municipalities are required to use fiscal and accounting procedures in the preparation of annual financial statements that conform to generally accepted accounting principles (GAAP). However, K.S.A. 75-1120a also contains a provision that allows municipalities to request a waiver from this requirement. The governing body must pass a yearly resolution requesting a waiver from the State of Kansas Director of Accounts and Reports. This request "shall be granted" provided the request meets certain conditions including:

- GAAP financial statements have "no significant value to the governing body or members of the general public of the municipality."
- As long as the provisions of "revenue bonds ordinances or resolutions or other ordinances or resolutions of the municipality do not require GAAP financial statements."

There are several differences between GAAP audits and cash basis audits. One is that fixed assets (buildings, land, and equipment) are not accounted for in a cash basis audit. Another significant difference is balance sheets showing items such as receivables, inventories, and deferred revenue are not presented. Our current audit firm estimates that only one or two of the municipalities that they audit actually prepare GAAP audits. The rest of their clients use cash basis audits. We utilized a cash basis audit since FY2004 and found the process and the results to be acceptable. A cash basis is more consistent with our daily accounting practices as well. This should simplify our annual audit and hopefully continue to make it more understandable.

Respectfully submitted,

Glenn Rodden
City Administrator

RESOLUTION 2015-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELOIT
WAIVER OF GAAP ACCOUNTING**

WHEREAS, the City of Beloit, Kansas, has determined that the financial statements and financial reports for the year ended 2014 be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of Beloit and

WHEREAS, there are no revenue bond ordinances or resolutions of the municipality that require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended December 31, 2014.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Beloit as follows:

The City Council requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to City of Beloit for the year ended December 31, 2014.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of Beloit to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

PASSED AND ADOPTED at a regular meeting of the Governing Body of the City of Beloit and signed by the Mayor this 5th day of May, 2015.

Tom Naasz, Mayor

ATTEST:

Amanda Lomax, Director of Finance/City Clerk



REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 5, 2015	Codification		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the proposal from Citycode to codify the City of Beloit's City Code and keep the codes updated.

FISCAL NOTE:

- Funding for the codification service will have a base cost of \$2,250.00 and an annual fee of \$1,250.00 for up-to-date service going forward. The funding would come from Administration's Professional Services 10-11-3000.

DISCUSSION:

The City of Beloit's codes have not been formally adopted since 1986. Then in 1992 and 2002 the process has been started but never completed. The League of Kansas Municipalities has had our code for 5 years and still we do not have a completed product or a date of completion. Citycode can have our code completed within 3-4 months after receiving our documents and have them available online for anybody to look at with internet access. Going forward any time the city adopts an ordinance that affects our codes Citycode will update our code within 48 hours after receiving a digital copy from the city clerk.

Respectfully submitted,

Glenn Rodden
City Administrator

CODIFICATION SERVICES AGREEMENT

THIS CODIFICATION SERVICES AGREEMENT by and between CITYCODE FINANCIAL LLC, a limited liability company duly organized and existing under the laws of the State of Kansas (hereinafter referred to as “Citycode”) and the CITY OF BELOIT, KANSAS, a municipal corporation of the State of Kansas (hereinafter the “Municipality”).

<p style="text-align: center;">PART ONE CODIFICATION SERVICES</p>

- 1) **CODIFICATION OF ORDINANCES.** Citycode will, under the supervision of the Municipality’s attorney, codify or recodify the Municipality’s ordinances (hereinafter referred to as the “Code”). The Municipality will forward any existing code and ordinances, including charter ordinances, subsequently enacted for inclusion in the new Code. Citycode requests that any previous code and ordinances be furnished electronically (e-mail, CD, etc.) in word processing format, if such format is available or can be obtained by the Municipality.
- 2) **LEGAL RESEARCH, REVIEW AND ORGANIZATION.** Citycode will assign an attorney to work with the Municipality’s attorney. All recommendations are intended for use by the Municipality’s attorney, and as such should not be considered legal advice to a non-attorney. Citycode’s attorney will:
 - a) Research and compare the existing code, if any, and subsequent ordinances to be included in the new Code, with existing state law to determine whether any conflicts, preemptions, or inconsistencies exist.
 - b) Update all state law references and append new references as necessary.
 - c) Research the provisions of the Code and subsequent ordinances to determine if there are inconsistencies, conflicts or obsolete provisions.
 - d) Make recommendations as to the inclusion, modification and organization of the existing code, if any, and subsequent ordinances.
 - e) Drafts of the Code will be available online, in hard copy (printed) form, or in digital format (PDF or Microsoft Word) upon request.

- 3) **CONFERENCE WITH ATTORNEY.** A Citycode attorney will travel to the Municipality for a conference with the Municipality's governing body, attorney, and other interested officials, upon request.
 - a) The conference will be utilized to discuss issues relating to Citycode's research, review and organization of the Code. Citycode's attorney will make recommendations with respect to the issues discussed.
 - b) Following the conference, Citycode's attorney will implement the changes to the Code agreed upon at the conference. A revised draft of the Code will be made available to the Municipality's attorney and interested officials along with a memorandum outlining such changes.
 - c) If travel exceeds one round trip, additional mileage will be reimbursed by the Municipality to Citycode.

- 4) **EDITORIAL WORK.** The Code will be prepared to include:
 - a) Chapter arrangement. Each chapter of the Code shall include all ordinances of the same subject matter. Within each chapter, ordinances and sections thereof will be arranged in a logical and orderly fashion. Chapters will be broken down into articles and sections as appropriate.
 - b) Table of Contents. A table of contents will list the chapters and articles of the Code with references to the page number on which each begins.
 - c) Catchphrase. Each section will be preceded by a catchphrase describing the content of the section.
 - d) Phraseology. Citycode will review sections for modern and proper phraseology in addition to a review of spelling and sentence structure.
 - e) Historical notes. Where appropriate, historical notes will be added to the Code to reference the original source of a section, e.g., previous code section, ordinance number, state statute, etc.

- 5) **PRINTING AND BINDING.** When the final modifications are complete, Citycode will print and bind the Code.
 - a) Copies. Ten copies of the Code will be provided to the Municipality on 8.5 x 11 inch paper. Additional copies will be provided for an additional charge.
 - b) Page Format. Citycode will provide a single column layout with headers and footers containing page numbers and descriptive text, where appropriate.
 - c) Binding. Citycode will deliver the ten copies of the completed Code in three-ring, D-ring or similar binders. Other binder types may be available

and can be provided at no or some additional cost.

- d) Separator Tabs. Citycode will furnish separator tabs for the bound Code indicating each chapter and other relevant sections.
- 6) **OFFICIAL ADOPTION.** Upon completion of the foregoing, Citycode will ship the Code as directed by the Municipality. Citycode's attorney will provide the Municipality with a suggested adopting ordinance. Upon approval of the adopting ordinance, the Municipality will send a copy to Citycode for its files.
- 7) **CODE IN DIGITAL FORMAT.** Upon request, Citycode will provide the Code in digital format (on CD or via email). Digital formats include PDF and Microsoft Word versions.
- 8) **CODE ON THE INTERNET.** Upon adoption of the Code, Citycode will include the Municipality's Code on Citycode's affiliated website, www.citycode.net or www.countycode.net, where appropriate. The Code on the Internet will be available to anyone with Internet access. A search engine will allow for easy access to relevant sections of the Code.

PART TWO ALWAYS UP-TO-DATE SERVICE

- 1) **INTERNET SUPPLEMENTATION.** Upon adoption of each subsequent ordinance (after adoption of the Code described in Part One), the Municipality shall forward said ordinance to Citycode. Electronic format via email is preferred. If the ordinance is applicable to the Code, and it properly amends existing sections or properly creates new sections of the Code, Citycode will update the Code on the Internet as soon as reasonably possible (typically within 48 hours).
- 2) **PRINT SUPPLEMENTATION.** Citycode will keep the Code up-to-date by publication of Supplements that contain pages of the Code affected by subsequently adopted ordinances. Supplements will be provided on an annual basis.
- 3) **DIGITAL SUPPLEMENTATION.** Upon request, Citycode will provide the latest version of the Code in digital format (on CD or via email). Digital formats include PDF and Microsoft Word versions.
- 4) **REVIEW OF SUBSEQUENT ORDINANCES TO BE CODIFIED.** Citycode will review each subsequent ordinance forwarded by the Municipality as part of the Always Up-to-Date Service. Pages of the Code containing provisions that are specifically repealed or amended by ordinance shall be reprinted to remove such repealed or amended provisions and to insert the new ordinance sections. Should Citycode detect conflicts, inconsistencies or duplications in the Code as a result of the new ordinances, the Municipality will be notified so that remedial action may be taken.

- 5) **ANNUAL RENEWAL; ALTERATION; TERMINATION.** The Always Up-to-Date Service provided under this Part Two shall be in full force and effect for a period of one year after adoption of the Code. Thereafter, the Always Up-to-Date Service will be renewed annually upon payment by the Municipality of the annual fee. Terms may be altered during the annual renewal upon agreement of both parties. The Always Up-to-Date Service may be cancelled at any time by either party upon sixty (60) days' written notice.

QUOTATION SHEET

PART ONE – CODIFICATION SERVICE (Printed, Web and Digital)

Base Cost	\$ 2,250.00
Total for Codification Services	\$ 2,250.00

PART TWO – ALWAYS UP-TO-DATE SERVICE (Printed, Web and Digital)

Annual Fee	\$ 1,250.00
Total for Always Up-to-Date Service	\$ 1,250.00

Terms of Payment for Codification Service: Due upon signing.

Terms of Payment for Always Up-to-Date Service: 1st annual fee due at adoption and delivery of Code (pro-rated if in the middle of the year); subsequent annual fees will be billed at year end.

Kansas Municipal Bonds | Codes | News
www.citycode.com

City of Beloit : Codification Services Agreement

This proposal shall be valid for a period of ninety (90) days from the date appearing below.

Submitted by:

CITYCODE FINANCIAL LLC

By 
Larry Kleeman, President

April 10, 2015

Accepted by:

CITY OF BELOIT, KANSAS

By: _____

Title: _____

Attest:

By: _____
City Clerk

Date: _____

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 5, 2015	AUDIT FIRM SELECTION
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Administration	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the FY2014 audit agreement with Clubine and Rettele in an amount not to exceed \$8,500.00 and designate the Director of Finance/City Clerk to oversee their services.

FISCAL NOTE:

- The direct cost of this item is approximately \$8,500.00.
- Funding for this type of item was included in the 2014 budget in various line items, including 10-11-3310 (General Fund-Administration-Audit). The audit amount is split between the four major funds (General, Electric, Water, and Wastewater)

DISCUSSION:

Every year the City's financial statements from the previous year are audited. For the past nine years, the City had a contract with Clubine and Rettele, from Salina, to perform this duty. Contact was not made with any other firms this year.

Clubine and Rettele are requesting that the City "designate a qualified management-level individual to be responsible and accountable for overseeing their services." While the audit is taking place, Clubine and Rettele staff will be in the City Office going through financial documents for several days. City staff will assist them with any requests they may have. Clubine and Rettele have done a good job for us in the past and City staff works well with their staff.

Respectfully submitted,

Glenn Rodden
City Administrator

CLUBINE & RETTELE CHARTERED

Certified Public Accountants



Robert I. Clubine, CPA
David A. Rettele, CPA
Jay D. Langley, CPA, CGMA
Jon K. Bell, CPA
Leslie M. Corbett, CPA, CGMA
Stacy J. Osner, CPA

Marci K. Fox, CPA
Linda A. Suelter, CPA
Valerie K. Linenberger, CPA
Johnna R. Vosseller, CPA

218 South Santa Fe
P.O. Box 2267
Salina, Kansas
67402-2267

Salina
785 / 825-5479
Salina Fax
785 / 825-2446

Ellsworth
785 / 472-3915
Ellsworth Fax
785 / 472-5478

April 21, 2015

City of Beloit
Mayor and City Council
119 N Hersey
Beloit, KS 67420

We are pleased to confirm our understanding of the services we are to provide the City of Beloit, Kansas, for the year ended December 31, 2014. We will audit the financial statement of the City of Beloit and its related municipal entity, Beloit Port Library, as of and for the year ended December 31, 2014.

We have been engaged to report on the regulatory-required supplementary information (RRSI) that accompanies the City of Beloit's financial statement. We will subject the following RRSI to the auditing procedures applied in our audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statement as a whole:

- 1) Schedule 1, Summary of Regulatory Basis Expenditures – Actual and Budget
- 2) Schedule 2, Schedules of Regulatory Basis Receipts and Expenditures – Actual and Budget
- 3) Schedule 3, Schedule of Regulatory Basis Receipts and Expenditures – Agency Funds
- 4) Schedule 4, Schedule of Regulatory Basis Receipts and Expenditures – Related Municipal Entity

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statement is fairly presented, in all material respects, in conformity with the *Kansas Municipal Audit and Accounting Guide* (KMAAG) and the accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from accounting principles generally accepted in the United States of America (GAAP) and to report on the fairness of the RRSI referred to in the second paragraph when considered in relation to the financial statement as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the KMAAG, and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinion. If our opinion on the financial statement is other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the financial statement and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual (_____), with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statement and related notes; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statement of the respective Summary Statement of Receipts, Expenditures, and Unencumbered Cash of the City of Beloit in conformity with the KMAAG and the practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which is a regulatory basis of accounting, the practices of which differ from GAAP.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations. .

It is our understanding that management and the governing body have taken appropriate action through the adoption of a resolution pursuant to K.S.A. 75-1120a(c) to waive the statutory requirement to prepare its annual financial statement in accordance with GAAP, and have elected to prepare the financial statement (special purpose financial statement) in accordance with a special purpose framework consistent with the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State of Kansas (Kansas Cash Basis Law, K.S.A. 10-1101 et seq., and the Kansas Budget Law, K.S.A. 79-2925 et seq.) as regulated by the State in the KMAAG.

Management understands and acknowledges the following with regards to the special purpose financial statement:

- The purpose for using the KMAAG regulatory basis framework is to comply with the statutory provisions applicable to the entity for preparation of the financial statement on a basis of accounting other than GAAP;
- The financial statement is intended for general use;
- Management has taken appropriate steps to determine that the KMAAG regulatory basis framework is acceptable in the circumstances for meeting its annual financial statement reporting needs;
- Informative disclosures will be included in the financial statement that are appropriate to the KMAAG regulatory basis framework, including:
 - A description of the KMAAG regulatory basis framework, including a summary of significant accounting policies, and how the framework differs from GAAP
 - Informative disclosures similar to those required by GAAP for items contained in the special purpose financial statement that is the same as, or similar to, the financial statement prepared in accordance with GAAP
 - Any additional disclosures beyond those specifically required by the KMAAG regulatory basis framework that may be considered necessary to achieve fair presentation of the special purpose financial statement
 - Management has chosen to include financial information of the following related municipal entity in its financial statement:
 - Beloit Port Library

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statement or other documents.

With regard to the electronic dissemination of the audited financial statement, including the financial statement published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Auditor's Responsibilities

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the

financial statement is free of material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors are limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statement and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatements of the financial statement and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statement is free of material misstatements, we will perform tests of the City of Beloit's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

We will also be responsible for the following with regards to the audit of the financial statement:

- For complying with all auditing standards generally accepted in the United States of America as relevant to and adapted to the circumstances of the audit of the special purpose financial statement
- For evaluating whether the special purpose financial statement is suitably titled, adequately refers to or describe the KMAAG regulatory basis framework, include a summary of significant accounting policies, adequately describes how the KMAAG regulatory basis framework differs from GAAP in qualitative terms, and includes the appropriate informative disclosures as described in Management's Responsibilities above
- For evaluating whether the special purpose financial statement achieves fair presentation with regards to the KMAAG regulatory basis framework and forming the appropriate opinion on the special purpose financial statement taken as a whole
- For expressing an opinion as to the fair presentation of the financial statement in accordance with GAAP, in addition to expressing an opinion about whether the financial statement is prepared in accordance with the KMAAG regulatory basis framework, due to the fact that the special purpose financial statement is intended for general use

Engagement Administration, Fees, and Other

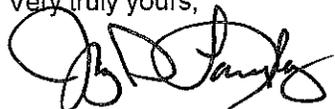
We understand that your employees will locate any documents selected by us for testing.

Jay D. Langley is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, not including expenses will not exceed \$8,500.00. In addition we will bill any assistance with the budget at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the

experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered upon the completion of our field work and are payable on delivery of our audit report. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City of Beloit, Kansas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Clubine and Rettele, Chartered

RESPONSE:

This letter correctly sets forth the understanding of the City of Beloit, Kansas.

By: _____

Title: _____

Date: _____

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
May 5, 2015	Mower Bid		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Cemetery		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the city council approve the mower bid from Carrico Implement in the amount of \$12,500.00.

FISCAL NOTE:

Funding will come from the Cemetery Budget line item 10-20-7450. As of May 1st 10-20-7450 has a balance of \$14,562.76.

Carrico Implement Co.	\$12,500.00
Professional Turf Products	\$20,078.84

DISCUSSION:

The Cemetery's current mower will be transferred to the Waste-water Department.

Respectfully submitted,

Glenn Rodden
City Administrator

Lynn Miller
Director of Parks and Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517

DEPARTMENT OF PARKS AND RECREATION MEMORANDUM

TO: Glenn Rodden
City Administrator

FROM: Lynn Miller
Director of Parks and Recreation

RE: Mower Recommendation

DATE: April 27, 2015

I received the following sealed bids to purchase a replacement mower for the Cemetery. The Cemetery's current mower was transferred to the Sewer Department (since it was a front deck) and the Transportation Department received the P&R's mower.

Professional Turf Products	\$20,078.84
Carrico Implement Co.	\$12,500.00

Bid notices were sent to the following and published in the Beloit Call:

Carrico Implement Co.
Jewell Implement
Boettcher Enterprises
KanEquip, Inc.
Mid-Kansas Outdoor Power
All Seasons
Straub International

I recommend the acceptance of the bid from Carrico Implement, Co. for the *John Deere* mower.

This was budgeted in the Cemetery Budget line item: 10-20-7450

Thank you for your consideration.
Lynn Miller, Director of Parks and Recreation

Lynn Miller
Director of Parks & Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2270
Fax No (785) 738-2517
Email millerparks@nckcn.com

Bid Form

Bidder shall complete bid form, indicate with a check mark items being bid exactly as specified or a description to indicate any deviation from the specifications.

Minimum Specifications:

<i>Mid mount mower</i>	<u>✓</u>
<i>Hydrostatic Transmission</i>	<u>✓</u>
<i>Folding ROPS</i>	<u>✓</u>
<i>60" side discharge deck</i>	<u>✓</u>
<i>Water-cooled diesel engine (minimum 36 HP)</i>	<u>✓</u>
<i>Hydraulic/electric deck lift</i>	<u>✓</u>
<i>Hour meter/ Fuel gauge</i>	<u>✓</u>
<i>12 gallon fuel capacity or more</i>	<u>✓</u>
<i>Shaft driven deck</i>	<u>✓</u>
<i>3 year warranty</i>	<u>✓</u>

Trade In:

2003 John Deere 1445
6' deck with side discharge
2582.8 hours

I propose to supply the City of Beloit, Kansas with a Mower meeting the above specifications **with the trade in** for a total purchase price of \$ 12,500.00 this is FOB, Beloit, Kansas.

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (name of company): CARRICO IMPLEMENT
Authorized signature: Craig Ellery
Telephone number: 785-738-5744
Date: 4-24-15

New Z997R Diesel ZTrak™ Mower meets the latest emission standards and has improved comfort and performance features

Print



Z997R Diesel ZTrak with 72-in. (183-cm) Mower Deck



Z997R with 60-in. (152-cm) Rear-Discharge Mower Deck

The new John Deere Z997R Diesel ZTrak Mower replaces the 997 for model year 2015. It has changes to meet the latest engine emission standards and improved comfort and convenience features to reduce operator fatigue.

The Z997R is well-suited for use by government agencies, private contractors, and large-property owners. It is orderable with the following factory-installed mower decks:

- 60-in. (152-cm) 7-Iron™ PRO Side Discharge
- 60-in. (152-cm) 7-Iron Mulch On Demand™ PRO Side Discharge
- 60-in. (152-cm) Rear Discharge
- 72-in. (183-cm) 7-Iron PRO Side Discharge

Key features

- Liquid-cooled, three-cylinder diesel engine with a gross 37.4 hp* (27.5 kW) meets Final Tier 4 emission standards and has plenty of power and torque for superior performance with a variety of available mower decks. It is the most powerful diesel zero-turn-radius mower on the market.
- Kanzaki™ DUP 175B dual-unitized hydraulic pump and TG0310 18.9-cu in. (310-cc) wheel motors from Parker Ross provide a heavy-duty drive system for reliability and long life.
- Easy-to-operate controls are color-coded and easy to locate and use.
- Shaft and gearbox mower drive is efficient and durable to minimize cost and maximize uptime.
- Superior operator comfort is offered with the latest-design seat options for maximum comfort and productivity.
- Serviceability is designed-in to save time and encourage regular maintenance to keep the machine operating at peak performance and minimize downtime and repair cost. The Z997R is Service ADVISOR™ equipped.
- Flat-free front caster wheels reduce downtime.
- Two seat options are available, including a fully-adjustable suspension seat.

*Gross power per SAE J1995, PS at 3000 rpm. Engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's Web site for additional information.

Kanzaki is a trademark of Kanzaki Kokyukoki Manufacturing Company.

Pricing

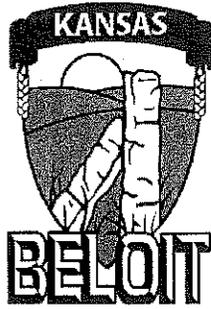
Pricing can be viewed on JDMINT.

Availability

Orders for the Z997R can be placed immediately. Shipments are scheduled to begin January 2015.

Effective Date : 08-Jan-2015

Lynn Miller
Director of Parks & Recreation
119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-2270
Fax No (785) 738-2517
Email millerparks@nckcn.com

Bid Form

Bidder shall complete bid form, indicate with a check mark items being bid exactly as specified or a description to indicate any deviation from the specifications.

Minimum Specifications:

Mid mount mower	<input checked="" type="checkbox"/>
Hydrostatic Transmission	<input checked="" type="checkbox"/>
Folding ROPS	<input checked="" type="checkbox"/>
60" side discharge deck	<input checked="" type="checkbox"/>
Water-cooled diesel engine (minimum 36 HP)	<u>35 HP</u>
Hydraulic/electric deck lift	<input checked="" type="checkbox"/>
Hour meter/ Fuel gauge	<input checked="" type="checkbox"/>
12 gallon fuel capacity or more	<u>11.5 Gal.</u>
Shaft driven deck	<input checked="" type="checkbox"/>
3 year warranty	<u>2-Year</u>

Trade In:

2003 John Deere 1445
6' deck with side discharge
2582.8 hours

I propose to supply the City of Beloit, Kansas with a Mower meeting the above specifications with the trade in for a total purchase price of \$ \$20,078.84 this is FOB, Beloit, Kansas.

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (name of company):

Professional Turf Products
10935 Eicher Dr
Lenexa, KS 66219

Authorized signature:

Karl C. Labis

Telephone number:

913-599-1449

Date:

4-21-2015

Beloit Fire Department

(SINCE 1886)

Beloit City Council
119 N. Hersey
Beloit, KS. 67420

4/27/15

Dear Council

The Beloit Fire Dept request your approval of CJ McChesney and Daniel Perez III to the Beloit Fire Dept.

Sincerely Blake Miller
Fire Chief

A handwritten signature in cursive script that reads "Blake Miller".

City of Beloit - 2015 1st Quarter Treasurers Report

Fund	Beginning Balance	Revenue	Expense	Ending Balance
General	94,853.06	1,105,928.60	650,490.31	550,291.35
Employee Benefit	323,614.97	311,440.74	282,866.70	352,189.01
Library	20,303.47	113,298.74	6,720.35	126,881.86
Special Parks and Recreation	55,020.17	5,748.77	-	60,768.94
Equipment Reserve	427.85	-	-	427.85
Special Highway	74,000.03	24,978.62	13,820.80	85,157.85
Economic Development	537.51	25,995.50	18,822.26	7,710.75
Capital Improvement Fund	648,013.24	197,104.54	161,715.80	683,401.98
Law Enforcement Trust Fund	16,053.78	4,007.44	9,488.00	10,573.22
Fire Equipment Reserve	-	16,310.85	1,069.71	15,241.14
Police Department Capital Reserve Fund	410.13	2,021.99	1,995.00	437.12
Fire Department Capital Reserve Fund	80,230.99	-	-	80,230.99
Neighborhood Revitalization	-	-	-	-
Water Fund	369,136.56	293,380.27	614,424.15	48,092.68
Water Pollution Treatment	289,389.62	238,074.55	307,016.78	220,447.39
Electric Utility	1,241,077.08	1,450,969.84	1,433,643.51	1,258,403.41
Refuse	52,386.59	68,838.12	48,188.29	73,036.42
Elec Plant & Equip Replacement	134,250.96	55,814.25	-	190,065.21
Water Plant/Equip Replacement	52,805.88	46,065.24	-	98,871.12
WPC Plant & Equipment Replacement	155,667.48	19,851.00	-	175,518.48
Cable	-	-	-	-
Cemetery Endowment	44,559.97	669.79	-	45,229.76
TOTALS	3,652,739.34	3,980,498.85	3,550,261.66	4,082,976.53
Outstanding Debt:				
Sewer Plant Loan	275,544.91			
AMR Loan with KDHE	254,428.21			
PBC Revenue Bonds	4,515,000.00			
General Obligation Bonds	470,000.00			
General Obligation Temporary Notes	1,665,000.00			
Revenue Bonds (Power Plant Projects)	3,750,000.00			
Revenue Bond - Electric Utility System	120,000.00			
Total Debt	<u>11,049,973.12</u>			

City of Beloit
2015 Budget and Fund Balances
March 31, 2015

Budgeted Funds	2015 Budgeted Expenditures	YTD Expenditures 3/31/2015	YTD Budget % Expended	2015 Budget Revenue	YTD Revenue 3/31/2015	YTD Budget % Received	Cash Balance 3/31/2015	Budget Authority Remaining
General	\$2,659,530.00	\$540,694.12	20.33%	\$2,610,303.00	\$1,073,782.44	41.14%	\$550,291.35	\$2,118,835.88
Employee Benefit	\$1,328,142.00	\$277,016.98	20.86%	\$1,051,007.00	\$305,591.02	29.08%	\$352,189.01	\$1,051,125.02
Library	\$184,324.00	\$0.00	0.00%	\$182,299.00	\$106,578.39	58.46%	\$126,881.86	\$184,324.00
Special Parks and Recreation	\$41,013.00	\$0.00	0.00%	\$12,722.00	\$5,748.77	45.19%	\$60,768.94	\$41,013.00
Special Highway	\$132,840.00	\$8,336.72	6.28%	\$99,490.00	\$24,978.62	25.11%	\$85,157.85	\$124,503.28
Economic Development	\$77,375.00	\$18,822.26	24.33%	\$76,921.00	\$25,995.50	33.80%	\$7,710.75	\$58,552.74
Law Enforcement Trust Fund	\$23,319.00	\$9,488.00	40.69%	\$5,010.00	\$4,007.44	79.99%	\$10,573.22	\$13,831.00
Fire Equipment Fund	\$24,488.00	\$0.00	0.00%	\$23,000.00	\$15,241.14	66.27%	\$15,241.14	\$24,488.00
Water Fund	\$1,626,661.00	\$555,641.60	34.16%	\$1,343,350.00	\$287,801.47	21.42%	\$48,092.68	\$1,071,019.40
Water Pollution Treatment	\$1,029,623.00	\$265,641.08	25.80%	\$954,125.00	\$241,884.88	25.35%	\$220,447.39	\$763,981.92
Electric Utility	\$6,450,081.00	\$976,759.39	15.14%	\$5,980,500.00	\$1,367,488.36	22.87%	\$1,258,403.41	\$5,473,321.61
Refuse	\$329,173.00	\$48,109.41	14.62%	\$281,500.00	\$70,019.56	24.87%	\$73,036.42	\$281,063.59
Neighborhood Revitalization	\$0.00	\$0.00	0.00%	\$0.00	\$0.00			
	\$13,906,569.00	\$2,700,509.56	19%	\$12,620,227.00	\$3,529,117.59	28%	\$2,808,794.02	\$11,206,059.44

ITEMS FOR COUNCIL DISCUSSION

DATE:

May 5, 2015

TITLE:

WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your May 5th, 2015 Work Session will include the following:

1. Vehicle Impound.

The police department is proposing to move the vehicle impound yard from its current location on the North Campus to the pole yard on the east side of Highway 24. The current location is too close to lots that the city wants to sell and develop on the North Campus. The new location will be less visible to the public and more secure.

2. Police Department PC and IT Services.

The police department would like to enter into a contract with Next-Tech (formerly Computer Solutions, Inc.) for hardware and software support. Cheryl Budke from Next Tech will attend the next council meeting to explain how this proposal works. A copy of the services agreement is enclosed.

3. Vacant Council Seat.

Charlene Abell has resigned from the city council with 3 years left of her term. According to State Statute 14-204, the governing body appoints the next member of the council to fill unexpired term.

Respectfully submitted,

Glenn Rodden
City Administrator

**Investment Proposal
Technology as a Service (TaaS)**

April 10, 2015

Beloit Police Department

114 S. Campbell
Beloit, KS 67420
785-738-2203

Solution Scope

Nex-Tech proposes to provide Beloit Police Department (Customer) with a turnkey solution for their PC and IT needs. As part of the solution, Nex-Tech not only provides the customer with all of the required equipment, we provide maintenance, service, and support of each component for the term of the agreement. In addition, we will proactively monitor each component, administer patch updates, and provide managed Anti-Virus. Nex-Tech is also proposing to provide a server to provide the customer with Active Directory so they can set policies / user as well as provide some additional resources, centralized file storage, and print sharing.

Qty. Covered Components

4	Desktop Computer Office 2013, and a UPS (no monitor)	\$326.00/ Month
1	Local Server with Windows Server 2012 Standard	\$285.00/ Month
1	Local Backup to a NAS with Off-Site Backup to Nex-Tech's Data Center	\$195.00/ Month
1	Infrastructure with Firewall, Wireless, Switch, Dave Elam, Scott Davies PC, Etc.	\$272.00/ Month
1	Nex-Tech Certified Installation, Configuration, and Testing	Included

TaaS Services and Functionality

- Data transfer and migration from existing systems to new equipment
- Training on new systems
- Remote monitoring with proactive support
- Remote diagnostics
- Detailed reporting (Monthly) on the following
 - Failed Login Attempts
 - Server statistics (Hard drive usage, CPU utilization, and core operation)
- Configure user accounts (Administrator, power users, and end users)
- Patch Management of each covered component
- All service calls, training, maintenance, and support are covered as part of the agreement

Investment Breakdown

36 Month Investment.....\$1,078.00 / Month

ACTUAL SHIPPING AND SALES TAX WILL BE APPLIED TO YOUR FINAL INVOICE

Please note that circumstances may occur beyond Nex-Tech's control and management, causing the investments presented to change. However, the investments presented above are valid for thirty (30) days from the above date. Representation is pursuant to a valid and current Nex-Tech Terms and Conditions Agreement being on file.

The Nex-Tech Standard Terms and Conditions document is made an integral part of this Agreement. The Client has read, signed and understands both this Agreement and the Terms and Conditions document, and acknowledges such by signature below. All prices specified are designated in per month charges unless otherwise stated. At no time will Nex-Tech be liable for any lost work, productivity or data.

Acceptance Signatures

(Authorized Signature)

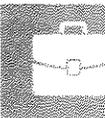
(Nex-Tech Authorized Signature)

(Authorized Printed)

(Authorized Printed)

(Date)

(Date)



Nex-Tech Technology as a Service (TaaS)

Desktop PC

Includes business-class PC, MS Office Standard & AntiVirus.

\$81.50/PC x Qty 4..... = \$326.00

Local Server

Server located on customer premise. Includes server hardware with 8 GB of RAM, Windows Server OS, and 2 TB storage.

\$285/Server x Qty 1..... = \$285.00

\$195/Server Onsite/Offsite Backup x Qty 1..... = \$195.00

Firewall (10 Node)

Includes monitoring and annual network analysis = \$129.00

Wireless

Wireless access point \$25/ea. X 1..... = \$25.00

Dave Elam & Scott Davies – PC's – Managed = \$118.00

This would include patch management, support, Labor, & AV. Any hardware replacement would be Billable. When new hardware is purchased it could be Added to above quoted configuration.

- Installation and configuration
- Antivirus, Patching, and Monitoring
- Transfer of data from existing equipment
- Ongoing support for term of contract
- UPS Battery Backup/Surge Protection



Nex-Tech TaaS includes:

Technology as a Service Monthly Price (36 month term).....\$1,078.00

Every product listed in Nex-Tech's Technology as a Service agreement includes installation, configuration and registration of hardware/software. Training is also provided by our certified technicians.

Please Note: All prices specified are designated in per month charges unless otherwise stated. All hardware provided by this service will be covered by warranty during the term of this Agreement. All Nex-Tech agreements carry a minimum one-year term unless otherwise stated. Thirty day prior notice required to cancel agreement. At no time will Nex-Tech be liable for any lost work, productivity or data. Customer must provide media for 3rd party software installations.

In the event of a service issue, contact Nex-Tech Business Concierge at (800) 588-6649 or (785) 621-2800.

The Nex-Tech Standard Terms and Conditions document is made an integral part of this Agreement. The Client has read, signed and understands both this Agreement and the Terms and Conditions document, and acknowledges such by signature below.

Company Name: Beloit Police Department _____

Contact Name (Please Print): Dave Elam _____

Contact Email Address: bpdchief@nckcn.com _____

Address: 114 S. Campbell, Beloit, KS 67420

Phone Number: 785-738-2203

Customer Authorized Signature: _____ Date: _____