



119 North Hersey Avenue
P.O. Box 567
Beloit, Kansas 67420
Phone: 785-738-3551
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www.beloitks.org

CITY COUNCIL AGENDA

Tuesday, July 7, 2015

7:00 p.m.

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. MAYOR AND COUNCIL REPORTS

3. STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report
 - 1. Chad Lorenze – Bike Signage

4. PUBLIC HEARING

- A. Conflict of Interest Hearing for the Beloit Housing Rehabilitation Grant for Steve Krier and Lois Emerson

5. PUBLIC COMMENT

- A. Ann Burge – Porter House Apartments

6. CONSENT AGENDA

- A. 6/16/2015 City Council Meeting Minutes
- B. Appropriations 7A
- C. Hiring of Gregory Thiessen for the Fire Department

7. ORDINANCES

- A. 2165 Municipal Court Cost

8. RESOLUTIONS

- A. Resolution 2015-15 10th Street Improvement Petition

9. FORMAL ACTIONS

- A. Housing Bid for the Housing Rehabilitation CDBG
- B. Asphalt Bid
- C. Health Insurance Policy Renewal
- D. Comprehensive Plan

10. CLOSED SESSION

- A. None

11. ADJOURNMENT

WORK SESSION AGENDA

1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Administrator Report

2. DISCUSSION ITEMS

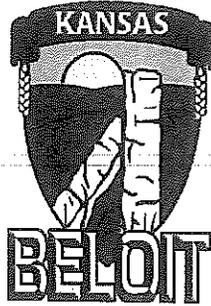
- A. FY2016 Budget Process
- B. COLA
- C. Wage and Salary Study
- D. Sewer Policy
- E. Water Rates
- F. Waste-water Utilities Extension Policies and Procedures.

3. ADJOURNMENT

NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.

The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.

119 North Hersey Avenue
P O Box 567
Beloit, Kansas 67420



Tel No (785) 738-3551
Fax No (785) 738-2517
Email beloit@nckcn.com

Request For Public Comment

Request to make a public comment during a scheduled City of Beloit Council Meeting.

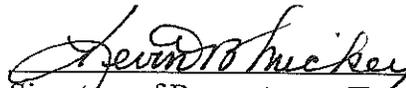
Name of Requester: Kevin B. Mickey

Address: 209 E. Main St. #306 Beloit Telephone No. 785-534-0227

Council Meeting to Attend: July 7th

Comment Detail: _____

Ann Burge CEO, Midwest Housing Equity Group, Omaha
Nebraska (Owners of THE PORTER HOUSE APTS.) wishes to
address the Council. (use reverse side if necessary).


Signature of Requester

For City Use Only

Request rec'd by: _____ Date: _____

Added to Agenda: _____

Space provided for additional information concerning request:

BELOIT CITY COUNCIL MEETING MINUTES

June 16, 2015

The Beloit City Council met in regular session on June 16, 2015 in the Trail Room in the basement of the Municipal Building. This was to accommodate the large number of public present for the meeting. Mayor Tom Naasz called the meeting to order at 7:00 p.m. Council Members in attendance were Bob Richard, Lloyd Littrell, Tony Gengler, Kent Miller, Matt Otte, Rick Brown, and Robert Petterson. Also present were City Administrator Glenn Rodden, City Attorney Katie Schroeder, and City Clerk Amanda Lomax.

Department heads in attendance were Mike Clark and Chris Jones.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Councilor Littrell was asked if the city was going to spray for mosquitos this year. City Administrator Rodden said the city doesn't plan to spray for mosquitos. Councilor Littrell said he was glad to see the city logo on all city vehicles and asked when council was going to Glenn's annual evaluation. Councilor Otte is glad to see two more businesses downtown; The Kettle and BubbaQs. Councilor Otte asked about the restrooms at the Lion's Club field as he has received a lot of complaints about the restrooms being closed. City Administrator Rodden said the restrooms are the Lion's Club responsibility and the property belongs to the USD 273 School District. Councilor Otte asked City Administrator Rodden if the North Campus streets are in compliance with current contracts. City Administrator Rodden said they were in compliance and the first phase of the project was completed on time. Councilor Petterson asked when the repairs to the railroad crossing on Hersey Avenue were going to be completed.

City Administrator Glenn Rodden reported on the following: 1. Dollar General is putting up new structure at the North Campus. 2. Law Enforcement Center is scheduled to have parking lot started in the fall. 3. The Council Retreat is scheduled for June 29th and 30th starting at 6:00 p.m. in the Sutter Room at the Municipal Building. 4. The Kansas Legislature passed a bill that would impose a property tax caps on local governments starting in 2018.

Public Comment - Carl Eilert shared his thoughts on Government and the 3 mile extra territorial jurisdiction.

Public Comment - Rebecca Crumbaker shared her thoughts on process of representation.

Public Hearing - Richard Padgett requested a public hearing regarding notices he received on his properties on Roosevelt Drive and 400 N Mill. Mr. Padgett did not appear for the public hearing.

The Consent Agenda consisted of June 2, 2015 Council Meeting Minutes, and appropriations 6B. A motion was made by Councilor Richard and seconded by Councilor Brown to approve the Consent Agenda in its entirety. Roll call vote yeas: Gengler, Richard, Brown, Littrell, Miller, Otte, and Petterson. Nays: None.

Ordinance 2164 Franchise Agreement with Rolling Hills Electric for Service to the proposed new RWD#3 Headquarters on Highway 24 was presented to Council for approval. Ordinance 2164 would allow Rolling Hills Electric to service this property and impose a 5% franchise fee on the gross receipts received. A motion was made by Councilor Gengler and seconded by Councilor Otte to approve Ordinance 2164 Franchise Agreement with Rolling Hills Electric for Service to RWD#3 Headquarters. Roll call vote yeas: Littrell, Richard, Gengler, Petterson, Otte, Brown, and Miller. Nays: None.

Ordinance 2165 Comprehensive Plan was presented to Council for approval. A motion was made by Councilor Richard and seconded by Councilor Brown to approve Ordinance 2165 Comprehensive Plan. Roll call vote yeas: Richard, Otte, and Miller. Nays: Gengler, Petterson, Littrell, and Brown. Motion failed 3-4.

Staff is recommending that Council approve the Five Year Lease Agreement with USD 273 for the Education Building located at the North Campus for the amount of \$35,000.00 per year. A motion was made by Councilor Littrell and seconded by Councilor Petterson to approve the Lease Agreement with USD 273 for the Education Building located at the North Campus for the amount of \$35,000.00 per year. The \$35,000.00 is to reimburse the city for utility costs. Motion carried 7-0. Nays: None.

Staff is recommending that Council approve the Special Event License requested by Sharon Sahlfeld for the Risin' River Festival. The event will be at the Chautauqua Park August 21st – 22nd 2015. A motion was made by Councilor Miller and seconded by Councilor Petterson to approve the Special Event License requested by Sharon Sahlfeld for the Risin' River Festival. Motion carried 6-1. Nays: Littrell.

Staff is recommending that Council approve the recommendation from the city engineer to seek bids to repair the power plant hot wells not to exceed cost of \$30,000.00. A motion was made by Councilor Petterson and seconded by Councilor Brown to approve the recommendation from the city engineer to seek bids to repair the power plant hot wells not to exceed cost of \$30,000.00. Motion carried 7-0. Nays: None.

Staff is recommending that Council approve the purchase of Heat Exchanger Oil for engine #7 from Ramsey Oil in the amount of \$10,766.00. A motion was made by Councilor Gengler and seconded by Councilor Miller to approve the purchase of Heat Exchanger Oil for engine #7 from Ramsey Oil in the amount of \$10,766.00. Motion carried 7-0. Nays: None.

Staff is recommending that Council accept the grant offer from FAA for Airport Improvement Program for the amount up to \$1,979,307.00 and to authorize City Administrator Glenn Rodden to sign for the grant documents. A motion was made by Councilor Richard and seconded by Councilor Otte to accept the grant offer from FAA for Airport Improvement Program for the amount up to \$1,979,307.00 and to authorize City Administrator Glenn Rodden to sign for the grant documents. Motion carried 7-0. Nays: None.

A motion was made by Councilor Gengler and seconded by Councilor Miller to go into closed session for the purpose of Easement Acquisition for a period of 10 minutes including the Governing Body, City Attorney Katie Schroeder, and City Administrator Glenn Rodden. Motion carried 7-0. Nays: None. Time Started 8:19 p.m. Time Ended 8:29 p.m.

A motion was made by Councilor Richard to amend the Offer of Just Compensation to Shirley Boucek and offer her the confidential appraisal amount plus \$1,200.00 for a tree allowance. This offer is for acquisition of a right of way easement and a temporary construction easement for the Highway 14 highway improvement project. The motion was seconded by Councilor Miller. Motion carried 7-0. Nays: None.

A motion was made by Councilor Brown and seconded by Councilor Gengler to adjourn the meeting. Motion carried 7-0. The meeting ended at 8:31 p.m.

Work Session started 8:31 p.m Council Members in attendance were Tony Gengler, Kent Miller, Robert Petterson, Bob Richard, Matt Otte, Rick Brown, and Lloyd Littrell. Also present were City Administrator Glenn Rodden, City Attorney Katie Schroeder, and City Clerk Amanda Lomax.

Department heads in attendance were Mike Clark and Chris Jones.

City Attorney Katie Schroeder would like to increase municipal court cost from \$75.00 to \$90.00. Council came to the consensus of increasing municipal court cost to \$100.00. Katie will prepare an ordinance next meeting to increase court costs.

Adjourned 8:36 p.m.

TOM NAASZ, Mayor

ATTEST:

AMANDA LOMAX, City Clerk

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
			<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
838	CONCRETE ACCESSORIES									
62573		7/9/2015	30-00-7450		349.30	0752462-IN CURING COMPOUND		CLARK280	349.30 ✓	Posted 0.00
6	ABRAM READY-MIX, INC									
62543		7/9/2015	30-00-6150 30-00-8100		3,697.92	19908-PAVEMENT N CAMPUS 19908-CONCRETE REPLACE-KRONES		20686	2,932.20 ✓ 765.72 ✓ 3,697.92 ✓	Posted 0.00 0.00 0.00
62544		7/9/2015	30-00-7200 30-00-7200 30-00-7200	7/9/2015	794.08	20032-CONCRETE 20008-CONCRETE 20012-CONCRETE		22851	170.16 ✓ 113.44 ✓ 510.48 ✓ 794.08 ✓	Posted 0.00 0.00 0.00 0.00
62545		7/9/2015	30-00-8100	7/9/2015	464.27	19869 PAVEMENT A/E		20984	464.27 ✓	Posted 0.00
62546		7/9/2015	30-00-8100 30-00-8100	7/9/2015	1,398.00	19916-CURB & GUTTER/ROCK 20090-4.25 CU. YDS 6-27		CLARK275	982.60 ✓ 415.40 ✓ 1,398.00 ✓	Posted 0.00 0.00 0.00
62548		7/9/2015	30-00-6150 30-00-6150 30-00-6150 30-00-6150 30-00-6150	7/9/2015	3,567.51	19933-1 CU. YD. PAVEMENT 20009-8 CU. YDS. PAVEMENT 20020-1.5 CU. YDS. CURB 20051-6 CU. YDS. PAVEMENT 20092-20 CU.YDS.PAVEMENT		CLARK276	97.74 ✓ 781.92 ✓ 146.61 ✓ 586.44 ✓ 1,954.80 ✓ 3,567.51 ✓	Posted 0.00 0.00 0.00 0.00 0.00 0.00
62615		7/9/2015	30-00-6150	7/9/2015	219.92	20100 2.25 CU. YDS. CURB		CLARK286	219.92 ✓	Posted 0.00
62647		7/9/2015	30-00-7200	7/9/2015	340.32	20090 CONCRETE		22853	340.32 ✓	Posted 0.00
813	AMERIPRIDE SERVICES INC.									
62549		7/9/2015	10-15-3000	7/9/2015	74.88	2300550238 SHOP TOWELS/RUGS		CLARK277	74.88 ✓	Posted 0.00
62648		7/9/2015	10-13-4300	7/9/2015	120.56	2300548624 FLOOR MATS		20936	120.56 ✓	Posted 0.00
2032	AT&T									
62550		7/9/2015	10-13-5310	7/9/2015	95.00	08900759485827 PD-INTERNET-JULY		21233	95.00 ✓	Posted 0.00
74	BELOIT MEDICAL CENTER, PA									
62551		7/9/2015	53-41-3000 53-43-3000	7/9/2015	130.00	3101480 3101480-PRE-EMPLOYMENT PHYSICAL 3101480-PRE-EMPLOYMENT PHYSICAL		21273	65.00 ✓ 65.00 ✓ 130.00 ✓	Posted 0.00 0.00 0.00
75	BELOIT MOTOR COMPANY									
62552		7/9/2015	53-43-4310	7/9/2015	1,888.69	140400 PARTS/SUPPLIES/LABOR		22276	1,888.69 ✓	Posted 0.00
2735	BEVERAGE CARBONATION SERVICE									
62553		7/9/2015	51-41-6170	7/9/2015	349.48	P14417 CO2		20692	349.48 ✓	Posted 0.00
2870	STEPHANIE BROWN									
62682		7/9/2015	10-21-6000	7/9/2015	3.50	REIMBURSEMENT FOR FOLDERS		22858	3.50 ✓	Posted 0.00
113	BUREAU OF RECLAMATION									
62554		7/9/2015	51-41-3000	7/9/2015	4,376.00	FIRST INSTALLMENT FOR OPERATION/		20688	4,376.00 ✓	Posted 0.00
62616		7/9/2015	51-41-3000	7/9/2015	17,953.50	1800446738 FIRST INSTALLMENT FOR O & M AT DAI		22554	17,953.50 ✓	Posted 0.00
2867	CASTEK									
62649		7/9/2015	25-00-6090	7/9/2015	267.57	009190 15 GALLONS BONDADE		CLARK287	267.57 ✓	Posted 0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount Invoice	Date	PO#	Date	Status
	Account#			Work Order	Description			Debit	Credit
2836 CENTRAL KANSAS CONTRACTORS (continued)									
62555	7/9/2015	7/9/2015	11,240.00				21261		Posted
	30-00-3000				DOWNTOWN REHAB PROJECT			11,240.00 ✓	0.00
2219 CITY OF БЕЛОIT									
62597	7/9/2015	7/9/2015	100.00				20806		Posted
	10-12-3320				VET BILL-CASE #201400139			100.00 ✓	0.00
431 CONTINENTAL ANALYTICAL SERVICE									
62556	7/9/2015	7/9/2015	978.00	160379			15407		Posted
	52-41-3000				YEARLY SLUDGE/SOIL 503 STATE REG'			978.00 ✓	0.00
62557	7/9/2015	7/9/2015	458.00	160664			15399		Posted
	52-41-3000				MONTHLY PLANT SAMPLE ANALYSES			458.00 ✓	0.00
1913 CROP PRODUCTION SERVICES									
62650	7/9/2015	7/9/2015	77.19	27518499			22863		Posted
	10-18-6195				GRASS SEED			77.19 ✓	0.00
1358 CUNNINGHAM TELEPHONE & CABLE CO									
62651	7/9/2015	7/9/2015	88.19	10210			21237		Posted
	26-00-5310				COMM DEV.-JULY			88.19 ✓	0.00
62652	7/9/2015	7/9/2015	79.72	03362			21238		Posted
	10-15-5310				STREET DEPT.-JULY			79.72 ✓	0.00
62653	7/9/2015	7/9/2015	340.85	11854			21239		Posted
	10-11-5310				ADMIN-JULY			340.85 ✓	0.00
62654	7/9/2015	7/9/2015	85.18	11856			21240		Posted
	10-13-5310				PD-JULY			85.18 ✓	0.00
62655	7/9/2015	7/9/2015	75.46	12334			21241		Posted
	10-14-5310				FIRE DEPT.-JULY			75.46 ✓	0.00
62656	7/9/2015	7/9/2015	222.79	13094			21242		Posted
	10-18-5310				PARKS & REC-JULY			222.79 ✓	0.00
62657	7/9/2015	7/9/2015	254.00	12754			21243		Posted
	51-41-5310				WATER PLANT-JULY			71.94 ✓	0.00
	53-41-5310				POWER PLANT-JULY			182.06 ✓	0.00
								254.00 ✓	0.00
62658	7/9/2015	7/9/2015	162.69	13610			21244		Posted
	10-22-5310				AIRPORT-JULY			162.69 ✓	0.00
62659	7/9/2015	7/9/2015	114.21	13609			21245		Posted
	53-43-5310				SYSTEMS-JULY			38.07 ✓	0.00
	52-43-5310				SYSTEMS-JULY			38.07 ✓	0.00
	51-43-5310				SYSTEMS-JULY			38.07 ✓	0.00
								114.21 ✓	0.00
62660	7/9/2015	7/9/2015	55.46	13611			21246		Posted
	10-21-5310				POOL-JULY			55.46 ✓	0.00
2865 DIVISION OF MOTOR VEHICLES									
62628	7/9/2015	7/9/2015	2.70				20807		Ck# 71380 Printed
	10-12-3000				CERTIFIED DRIVING RECORD FOR ANC			2.70 ✓	0.00
193 DOLLAR GENERAL STORE-MSC-410526									
62558	7/9/2015	7/9/2015	10.75	1000422415			21271		Posted
	10-11-6000				CUPS/NAPKINS/CREAMER			10.75 ✓	0.00
62559	7/9/2015	7/9/2015	65.45				20784		Posted
	10-21-6190				1000418276-BUNS/SWIM PANTS/COFFE			55.20 ✓	0.00
	10-21-6190				1000419373-STRAWNS/NAPKINS/DRINK M			10.25 ✓	0.00
								65.45 ✓	0.00
62560	7/9/2015	7/9/2015	49.75	1000418214			21226		Posted
	10-11-6000				KLEENEX/WATER			49.75 ✓	0.00
844 FAUSER OIL COMPANY									
62661	7/9/2015	7/9/2015	18,116.17	419608			22384		Posted
	53-41-6260				TRUCK LOAD 87 E10 UNLEADED FUEL			18,116.17 ✓	0.00
2752 FEDERAL SAFETY COMPLIANCE									
62561	7/9/2015	7/9/2015	298.50	A39257			22289		Posted
	53-41-3000				OSHA/EPA KIT-INVOICE A39257			298.50 ✓	0.00
427 FOLEY EQUIPMENT INC									

Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
427	FOLEY EQUIPMENT INC (continued)									
62562	7/9/2015 7/9/2015	12,488.94		22481						Posted
	51-43-7510					2010 WACKER TRENCH COMPACTOR			15,300.00 ✓	0.00
	51-43-7510					REIMBURSED RENTAL FEE			0.00	2,811.06 ✓
									15,300.00 ✓	2,811.06 ✓
537	GALLS INC/ QUARTERMASTER									
62662	7/9/2015 7/9/2015	101.98	003667746	20938						Posted
	10-13-2911					UNIFORMS			101.98 ✓	0.00
1934	GEISLER ROOFING INC									
62617	7/9/2015 7/9/2015	21,596.40		CLARK288						Posted
	30-00-7200					REPAIR BLUE HANGER BUILDING			21,596.40 ✓	0.00
62663	7/9/2015 7/9/2015	2,571.00		22357						Posted
	30-00-7200					SKYLIGHT PANEL REPLACEMENT			2,571.00 ✓	0.00
2659	HAWKINS									
62563	7/9/2015 7/9/2015	3,617.25	3737547	20685						Posted
	51-41-6170					ALUM SULFATE/CHLORINE/SODA HEX			3,617.25 ✓	0.00
2869	HEARTLAND ENVIRONMENTAL DISTRIBUTORS, IN									
62664	7/9/2015 7/9/2015	404.81	102168	20691						Posted
	52-43-6000					10 GALLONS SEBS			404.81 ✓	0.00
305	HISEROTE TRASH SERVICE									
62564	7/9/2015 7/9/2015	1,230.00		21227						Posted
	10-18-4300					TRASH REMOVAL			405.00 ✓	0.00
	25-00-7490					TRASH REMOVAL			255.00 ✓	0.00
	51-41-3000					TRASH REMOVAL			52.50 ✓	0.00
	53-41-3000					TRASH REMOVAL			52.50 ✓	0.00
	10-11-3000					TRASH REMOVAL			165.00 ✓	0.00
	10-13-3000					TRASH REMOVAL			75.00 ✓	0.00
	10-20-3000					TRASH REMOVAL			105.00 ✓	0.00
	53-43-3000					TRASH REMOVAL			42.00 ✓	0.00
	52-43-3000					TRASH REMOVAL			39.00 ✓	0.00
	51-43-3000					TRASH REMOVAL			39.00 ✓	0.00
									1,230.00 ✓	0.00
62565	7/9/2015 7/9/2015	1,510.00		21230						Posted
	10-18-4300					TRASH REMOVAL			685.00 ✓	0.00
	25-00-7490					TRASH REMOVAL			255.00 ✓	0.00
	51-41-3000					TRASH REMOVAL			52.50 ✓	0.00
	53-41-3000					TRASH REMOVAL			52.50 ✓	0.00
	10-11-3000					TRASH REMOVAL			165.00 ✓	0.00
	10-13-3000					TRASH REMOVAL			75.00 ✓	0.00
	10-20-3000					TRASH REMOVAL			105.00 ✓	0.00
	53-43-3000					TRASH REMOVAL			42.00 ✓	0.00
	52-43-3000					TRASH REMOVAL			39.00 ✓	0.00
	51-43-3000					TRASH REMOVAL			39.00 ✓	0.00
									1,510.00 ✓	0.00
2868	HOSFELT PAVING									
62665	7/9/2015 7/9/2015	1,600.00		CLARK278						Posted
	25-00-6160					100 TON CHIP ROCK LEFT OVER FROM			1,600.00 ✓	0.00
2517	HQH2O INC.									
62684	7/9/2015 7/9/2015	57.50		21279						Posted
	10-13-6000					191772-WATER			28.75 ✓	0.00
	10-13-6000					192051-WATER			28.75 ✓	0.00
									57.50 ✓	0.00
1440	JCI INDUSTRIES, INC									
62566	7/9/2015 7/9/2015	1,252.77	8107743	20681						Posted
	51-41-4330					DRIVE SHAFT FOR SLUDGE PUMP			1,252.77 ✓	0.00
1922	JNT COMPANY LLC									
62567	7/9/2015 7/9/2015	4,763.88	2601	21228						Posted
	10-11-3360					ANNUAL WEB HOSTING FEES/MAINTEN			4,763.88 ✓	0.00
367	KANSAS MUNICIPAL UTILITIES									
62572	7/9/2015 7/9/2015	25.00	200001028	22277						Posted
	53-43-5400					CLASSIFIED AD-APPRENTICE LINEMAN			25.00 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
370 KANSAS ONE CALL SYSTEM INC (continued)								
62666	7/9/2015	7/9/2015	73.00	5060163		21278		Posted
	53-43-3000			LOCATES-JUNE			24.34 ✓	0.00
	51-43-3000			LOCATES-JUNE			24.33 ✓	0.00
	52-43-3000			LOCATES-JUNE			24.33 ✓	0.00
							<u>73.00 ✓</u>	<u>0.00</u>
486 KDHE-BUREAU OF WATER								
62568	7/9/2015	7/9/2015	60.00			CLARK279	60.00 ✓	Posted 0.00
	10-22-3000			STORM WATER PERMIT S-S005-0012				
1887 KMEA GRDA OPERATING FUND								
62571	7/9/2015	7/9/2015	177,205.76	GRDA-BE-15-07		22270	177,205.76 ✓	Posted 0.00
	53-41-6220			JULY SERVICE				
556 KMEA WAPA OPERATING FUND								
62570	7/9/2015	7/9/2015	20,470.46	WAPA-BL-15-06		22269	20,470.46 ✓	Posted 0.00
	53-41-6220			JUNE SERVICE				
2416 KNCK AM/KNCK FM-NCK 94.9								
62667	7/9/2015	7/9/2015	175.00	15060142		21277	175.00 ✓	Posted 0.00
	53-43-5400			ELECTRIC SYSTEMS OP JOBLINE				
395 KRIZ-DAVIS CO								
62668	7/9/2015	7/9/2015	821.67	S101111078.001		22348	821.67 ✓	Posted 0.00
	53-43-4330			HUSKIE REPAIR				
1037 LATTIN AVIATION-TRAVIS LATTIN								
62569	7/9/2015	7/9/2015	1,200.00			21265	1,200.00 ✓	Posted 0.00
	10-22-3000			SERVICE CONTRACT-JULY				
409 LIGHT & WATER UTILITIES								
62547	7/9/2015	7/9/2015	31,730.62			21266		Posted
	10-11-6220			ADMIN			1,549.06 ✓	0.00
	10-11-6220			ADMIN SHARE			20.57 ✓	0.00
	10-13-6220			PD SHARE			20.57 ✓	0.00
	51-41-6220			WATER SHARE			20.56 ✓	0.00
	10-14-6220			FIRE DEPT			262.23 ✓	0.00
	10-15-6220			TRANSPORTATION			412.06 ✓	0.00
	10-18-6220			PARKS & REC			5,486.53 ✓	0.00
	10-20-6220			CEMETERY			111.04 ✓	0.00
	10-22-6220			AIRPORT			291.34 ✓	0.00
	51-41-6220			WATER PLANT			5,153.20 ✓	0.00
	52-41-6220			SEWER PLANT			10,209.42 ✓	0.00
	53-41-6220			POWER PLANT			377.96 ✓	0.00
	51-43-6220			WATER SYSTEMS			185.07 ✓	0.00
	52-43-6220			SEWER SYSTEMS			185.07 ✓	0.00
	53-43-6220			SYSTEMS OP SHARE			185.06 ✓	0.00
	51-43-6220			SYSTEMS OP SHARE			29.23 ✓	0.00
	52-43-6220			SYSTEMS OP SHARE			29.22 ✓	0.00
	53-43-6220			SYSTEMS OP SHARE			29.22 ✓	0.00
	10-13-6220			PD SHARE			29.22 ✓	0.00
	53-43-6220			ELECTRIC SYSTEMS			57.63 ✓	0.00
	10-19-6220			NORTH CAMPUS			5,620.25 ✓	0.00
	10-21-6220			POOL			1,466.11 ✓	0.00
							<u>31,730.62 ✓</u>	<u>0.00</u>
428 MAR KAN SALES CO								
62670	7/9/2015	7/9/2015	527.65			22852		Posted
	10-21-6190			257586-POP			177.89 ✓	0.00
	10-21-6190			259074-POP			349.76 ✓	0.00
							<u>527.65 ✓</u>	<u>0.00</u>
2379 NICK MARCOTTE								
62574	7/9/2015	7/9/2015	150.00			20791	150.00 ✓	Posted 0.00
	10-18-2911			BOOT ALLOWANCE				
2407 MAYER EQUIPMENT & SUPPLY, LLC								
62575	7/9/2015	7/9/2015	335.00	2015247		20985	335.00 ✓	Posted 0.00
	52-43-6000			6 BUCKETS OF STRONG SEAL				

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#		Work Order		Description				Debit	Credit
424 MCHENRY ELECTRIC & SUPPLY (continued)										
62576	7/9/2015	7/9/2015		24.60	014130		20785			Posted
	10-18-4330				REPAIR PULL ROPE				24.60 ✓	0.00
62577	7/9/2015	7/9/2015		368.55			22282			Posted
	53-43-4330				014111-REPAIR POLE SAW				293.54 ✓	0.00
	53-43-4330				014135-SHARPEN CHAIN SAW CHAINS				75.01 ✓	0.00
									368.55 ✓	0.00
62578	7/9/2015	7/9/2015		68.58	014046		22254			Posted
	53-43-6180				BAR OIL				68.58 ✓	0.00
62671	7/9/2015	7/9/2015		20.84			22855			Posted
	10-20-6180				014213-6-PK OIL MIX				12.00 ✓	0.00
	10-18-4330				014227-FILTER, SPOOL				8.84 ✓	0.00
									20.84 ✓	0.00
438 MCPHERSON CONCRETE PRODUCTS INC										
62579	7/9/2015	7/9/2015		1,332.00	10045966		20988			Posted
	30-00-8200				RING & COVERS				1,332.00 ✓	0.00
298 MID CONTINENT MANUFACTURING										
62581	7/9/2015	7/9/2015		2,526.68			22284			Posted
	53-41-4360				23355-FILTER ELEMENT				1,461.66 ✓	0.00
	53-41-4360				23350-FILTER				1,065.02 ✓	0.00
									2,526.68 ✓	0.00
2726 MID-AMERICAN RESEARCH CHEMICAL										
62580	7/9/2015	7/9/2015		190.35	0553316-IN		15403			Posted
	52-41-6000				INSECT KILLER/PROTECTIVE GLOVES				190.35 ✓	0.00
470 MITCHELL COUNTY SOLID WASTE										
62582	7/9/2015	7/9/2015		118.80	004885		15406			Posted
	52-41-3000				DISPOSAL OF GRIT SCREENINGS				118.80 ✓	0.00
62583	7/9/2015	7/9/2015		9.80	004920		CLARK281			Posted
	10-15-3000				LUMBER MATERIAL				9.80 ✓	0.00
62614	7/9/2015	7/9/2015		20,422.78			19882			Ck# 71379 Printed
	54-41-3000				TRASH COLLECTIONS				20,422.78 ✓	0.00
62672	7/9/2015	7/9/2015		8.40	004958		22857			Posted
	10-18-4300				LUMBER DISPOSAL				8.40 ✓	0.00
342 MUNICIPAL SUPPLY INC. OF NEBRASKA										
62584	7/9/2015	7/9/2015		2,439.92	0593256-IN		20993			Posted
	30-00-8100				MJ GATE VALVE				2,439.92 ✓	0.00
62585	7/9/2015	7/9/2015		611.73	0593257-IN		20994			Posted
	30-00-8100				TEE/HYDRANT EX				611.73 ✓	0.00
2301 NEX-TECH WIRELESS										
62588	7/9/2015	7/9/2015		94.88	4034577		21254			Posted
	25-00-7450				STREET DEPT.-PHONE BILL				94.88 ✓	0.00
2832 NEX-TECH, INC.										
62586	7/9/2015	7/9/2015		30.95	MLKH-2682		15404			Posted
	52-41-6110				MLKH-2682-WIRELESS MOUSE				30.95 ✓	0.00
62587	7/9/2015	7/9/2015		140.50	MA-2695		CLARK282			Posted
	10-15-6110				MA-2695-INK FOR PRINTER				140.50 ✓	0.00
750 NORTH CENTRAL AIR, INC										
62589	7/9/2015	7/9/2015		66.00	6-8-60776		22340			Posted
	53-41-4360				SWITCHES & POP-OFFS				66.00 ✓	0.00
2866 JEREMY NULF										
62673	7/9/2015	7/9/2015		150.00	307148		22290			Posted
	53-41-2911				BOOT REIMBURSEMENT				150.00 ✓	0.00
2864 NXXEM USA, LLC										
62618	7/9/2015	7/9/2015		146.70	1085141		22550			Posted
	51-41-6000				PENETRATING LUBE/SAFETY SOLVENT				146.70 ✓	0.00
62674	7/9/2015	7/9/2015		138.02	1085138		22344			Posted
	53-41-6170				SOLVENT				138.02 ✓	0.00
527 PIERCE ELECTRONICS										
62590	7/9/2015	7/9/2015		1,668.00	28211		20693			Posted
	51-41-4330				NEW MODULE FOR SOUTH TOWER LEV				1,668.00 ✓	0.00

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name		Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status	
	Account#					Description			Debit	Credit	
2286	JEREN TORKELSON (continued)										
62607	52-43-2911	7/9/2015	7/9/2015	150.00		BOOT ALLOWANCE		20987	150.00 ✓	Posted 0.00	
2846	TREKK DESIGN GROUP, LLC										
62620	51-41-3000	7/9/2015	7/9/2015	1,800.00	15-00724	MIB GEOSMIN ANALYSIS/WATER PLAN		22551	1,800.00 ✓	Posted 0.00	
685	TRUCK PARTS AND EQUIPMENT										
62608	51-43-4330	7/9/2015	7/9/2015	151.86	1231630	COIL FOR PORP. VALVE		20978	151.86 ✓	Posted 0.00	
1643	UNITED INDUSTRIES INC										
62678	10-21-6170	7/9/2015	7/9/2015	169.24	0055020-IN	REAGENT,STEP		22862	169.24 ✓	Posted 0.00	
822	USA BLUE BOOK										
62609	52-41-7460	7/9/2015	7/9/2015	270.63	651353	PH PROBE LAB EQUIPMENT		15393	270.63 ✓	Posted 0.00	
702	UTILITY SERVICE COMPANY										
62683	51-41-3000	7/9/2015	7/9/2015	7,966.81	371171	INSPECTION & REPAIR OF SOUTH WAT		22555	7,966.81 ✓	Posted 0.00	
2067	VERIZON WIRELESS SERVICES, LLC										
62610	53-43-5310	7/9/2015	7/9/2015	121.21	9747466055	SYSTEMS		21257	39.87 ✓	Posted 0.00	
	52-43-5310					SYSTEMS			40.67 ✓	0.00	
	51-43-5310					SYSTEMS			40.67 ✓	0.00	
									121.21 ✓	0.00	
62611	53-41-5310	7/9/2015	7/9/2015	45.02	9747473775	POWER PLANT STAND-BY PHONE		21255	45.02 ✓	Posted 0.00	
62612	10-11-5310	7/9/2015	7/9/2015	180.63	9747435779	ADMIN		21256	115.17 ✓	Posted 0.00	
	10-20-5310					CEMETERY			65.46 ✓	0.00	
									180.63 ✓	0.00	
62679	10-13-5310	7/9/2015	7/9/2015	233.62	3257806231	PD CELL PHONES		20935	233.62 ✓	Posted 0.00	
712	WACONDA TRADER										
62613	53-43-5400	7/9/2015	7/9/2015	100.80		APPRENTICE LINEMAN JOB AD		21274	50.40 ✓	Posted 0.00	
	53-43-5400					APPRENTICE LINEMAN JOB AD			50.40 ✓	0.00	
									100.80 ✓	0.00	
722	WATTS AND SON										
62621	10-11-4300	7/9/2015	7/9/2015	24.95	3782	TOILET SEAT		21269	24.95 ✓	Posted 0.00	
728	WEIS FIRE & SAFETY EQUIPMENT CO. INC.										
62622	51-41-4330	7/9/2015	7/9/2015	267.00	146915	TEST & RECHARGE FIRE EXTINGUISHE		20694	267.00 ✓	Posted 0.00	
62623	53-41-7440	7/9/2015	7/9/2015	216.30	146913	TEST & RECHARGE FIRE EXTINGUISHE		22342	216.30 ✓	Posted 0.00	
62624	51-41-4330	7/9/2015	7/9/2015	71.00	146914	FIRE EXTINGUISHER SERVICE		20682	71.00 ✓	Posted 0.00	
62625	52-41-7440	7/9/2015	7/9/2015	260.00	146917	ANNUAL FIRE EXTINGUISHER SERVICE		15398	260.00 ✓	Posted 0.00	
62680	51-41-7440	7/9/2015	7/9/2015	500.00	147332	2 NEW FIRE EXTINGUISHERS		22552	500.00 ✓	Posted 0.00	
808	WERNER OIL COMPANY										
62681	53-43-6180	7/9/2015	7/9/2015	1,484.45	8220	HYD FLUID & DEXRON ATF		22346	494.82 ✓	Posted 0.00	
	52-43-6180					HYD FLUID & DEXRON ATF			494.82 ✓	0.00	
	51-43-6180					HYD FLUID & DEXRON ATF			494.81 ✓	0.00	
									1,484.45 ✓	0.00	
660	WICHITA WINWATER WORKS CO., INC.										
62626	30-00-8100	7/9/2015	7/9/2015	540.00	205587 00	SWIVEL ANCHOR TEE		20991	540.00 ✓	Posted 0.00	

Accounts Payable Detail Listing

City of Beloit

Vend# Vendor Name

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>				
760 ZEE MEDICAL INC (continued)								
62627	7/9/2015	7/9/2015	90.10	21302902		CLARK285		Posted
	10-15-3000			EAR PLUGS/MISC. MEDICAL			90.10 ✓	0.00

465,012.00 124 Non-voided payables listed.

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 7/9/2015
 Ending: 7/9/2015
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected

Beloit Fire Department
PO Box 567
Beloit, KS 67420
(Since 1886)

July 1, 2015

Beloit City Council
Mayor Tom Naasz
City Administrator Glen Rodden

Gentlemen:

The Beloit Fire Department requests your approval to add Gregory Thiessen to the Beloit Fire Dept.

Respectfully,

A handwritten signature in cursive script that reads "Blake A. Miller".

Blake Miller, Fire Chief

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
July 7, 2015	ORDINANCE 2165 MUNICIPAL COURT COSTS
ORIGINATING DEPARTMENT:	TYPE OF ACTION:
Police Department	<input checked="" type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve Ordinance 2165.

FISCAL NOTE:

- There is no director cost to the city.

DISCUSSION:

Passing this ordinance increases fees for the violations listed in the ordinance.

Respectfully submitted,

Glenn Rodden
City Administrator

ORDINANCE NO. 2165

AN ORDINANCE INCREASING THE ASSESSMENT OF COURT COSTS FOR THE MUNICIPAL COURT OF THE CITY OF BELOIT, KANSAS AND REPEALING ORDINANCE 2083.

WHEREAS, the City of Beloit has adopted Charter Ordinance No. 5 exempting it from K.S.A. 12-4112 and pursuant thereto the City of Beloit adopted Ordinance 1720 establishing court costs at \$25.50 for each person found guilty of a violation of the ordinances of the City of Beloit. Subsequent ordinances have increased these court costs. Upon review, the Governing Body has determined that an increase in the court costs is necessary.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

Section 1: (a) In accordance with Charter Ordinance No. 5, the court costs are increased to \$100.00 for each person found guilty of a violation of an ordinance of the City of Beloit preserving the existing exemption for parking violations, provided that no more than one court cost shall be assessed per incident, no matter the number of charged violations arising from said incident.

(b) All court costs collected by the municipal court or the clerk of the court shall be paid pursuant to Kansas Statutes and the rules, regulations and orders of the Municipal Court.

(c) All monies remaining in the hands of the municipal court or the clerk of the court after the payments as set out in subsection (b) shall be paid to the general fund of the city.

Section 2: This ordinance shall take effect and be in force from and after August 1, 2015, and its publication in the official city newspaper.

Section 3: Ordinance No. 2083 is hereby repealed.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 7^h day of July, 2015.

Tom Naasz, Mayor

ATTEST:

Amanda J. Lomax, City Clerk

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
May 6, 2014	RESOLUTION 2015-15 10 th Street Improvement Petition.
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION
Administration	<input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the City Council approve Resolution 2015-15, 10th Street Improvement Petition.

FISCAL NOTE:

- There are publication costs associated with this agenda item.

DISCUSSION:

By passing this resolution, the City agrees to build a concrete street on 10th Street. The owners of the lots have requested to pay for the materials with special assessments on the property that will be paid in ten years at a rate of 6.0% interest.

Respectfully submitted,

Glenn Rodden
City Administrator

RESOLUTION 2015-15

A RESOLUTION OF FINDING AS TO THE ADVISABILITY AND A RESOLUTION AUTHORIZING CONSTRUCTION PURSUANT TO K.S.A. 12-6a01 et seq. OF AN IMPROVEMENT CONSISTING OF A STREET IMPROVEMENT PROJECT ON 10TH STREET FROM WALNUT STREET TO POPLAR STREET IN THE CITY OF BELOIT.

Pursuant to findings of advisability made by the Governing Body of the City of Beloit, Kansas.

WHEREAS, a petition (the "Petition") was filed with the City Clerk of the Beloit, Kansas, Kansas (the "City") proposing certain internal improvements; and said Petition sets forth: (a) the general nature of the proposed improvements; (b) the estimated or probable cost of the proposed improvements; (c) the extent of the proposed improvement district to be assessed for the cost of the proposed improvements; (d) the proposed method of assessment; (e) the proposed apportionment of the cost between the improvement district and the City-at-large; and (f) a request that such improvements be made without notice and hearing as required by K.S.A. 12-6a01 *et seq.*; and

WHEREAS, the governing body of the City hereby finds and determines that said Petition was signed by the owners of record of more than one-half of the area liable for assessment for the proposed improvements, and is therefore sufficient in accordance with the provisions of K.S.A. 12-6a01 *et seq.* (the "Act").

NOW, THEREFORE be it resolved by the Governing Body of the City of Beloit, Kansas, that the following findings as to the advisability of a street improvement project on 10th street from Walnut Street to Poplar Street, in the City of Beloit, Kansas, are hereby made, to-wit:

SECTION 1: That it is necessary and in the public interest to make an improvement consisting of constructing 7.0" non-reinforced concrete pavement with concrete curb and gutter and storm sewer on 10th street from Walnut Street to Poplar Street, in the City of Beloit, Kansas.

SECTION 2: That the estimated or probable cost of the foregoing improvement is \$167,365.00 with said costs including but not limited to labor, equipment, materials and engineering.

<u>Item</u>	<u>Benefit District</u>	<u>City at Large</u>
Materials	\$73,865.00	\$0.00
Engineering and Staking	\$13,500.00	\$0.00
Labor and Equipment	\$0.00	\$80,000.00
TOTALS	\$87,365.00	\$80,000.00

SECTION 3: That the Governing Body hereby further finds and finally determines that the boundaries of the improvement district against which a portion of the costs of said improvement shall be assessed are hereby established and fixed as the following legal descriptions:

- Lot 1, Block 1, Cooper Addition to the City of Beloit
- Lot 3, Block 1, Cooper Addition to the City of Beloit
- Lot 5, Block 1, Cooper Addition to the City of Beloit
- Lot 7, Block 1, Cooper Addition to the City of Beloit
- Lots 9-12, Block 5, Dodge's Addition to the City of Beloit
- Lots 1-2, Block 5, Dodge's Addition to the City of Beloit
- Lots 1-3, Block 4, Dodge's Addition to the City of Beloit
- Lots 11-12, Block 4, Dodge's Addition to the City of Beloit

SECTION 4: The method of assessment of the share of costs apportioned to the improvement district shall be:

- Lot 1, Block 1, Cooper Addition to the City of Beloit – 12.5%
- Lot 3, Block 1, Cooper Addition to the City of Beloit – 12.5%
- Lot 5, Block 1, Cooper Addition to the City of Beloit – 12.5%
- Lot 7, Block 1, Cooper Addition to the City of Beloit – 12.5%
- Lots 9-12, Block 5, Dodge's Addition to the City of Beloit – 12.5%
- Lots 1-2, Block 5, Dodge's Addition to the City of Beloit – 12.5%
- Lots 1-3, Block 4, Dodge's Addition to the City of Beloit – 12.5%
- Lots 11-12, Block 4, Dodge's Addition to the City of Beloit – 12.5%

SECTION 5: 100% of the total actual costs of Column 1 of Section 2 for the improvement shall be assessed against the improvement district. The City shall provide all labor and equipment for the improvement.

SECTION 6: The advisability of the improvements set forth above is hereby established as authorized by K.S.A. 12-6a01 et seq.

SECTION 7: Be it further resolved that the above described improvement is hereby authorized and declared to be necessary in accordance with the findings of the Governing Body as set out in this resolution.

SECTION 8: This resolution shall take effect after its passage and publication once in the official city newspaper, and shall also be filed of record in the office of the Register of Deeds of Mitchell County, Kansas.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 7th day of July, 2015.

Tom Naasz, Mayor

ATTEST:

Amanda Lomax, City Clerk

CITY OF BELOIT 10TH STREET IMPROVEMENTS

BELOIT 205

PRELIMINARY COST ESTIMATE

Project Scope: 7" Concrete Paving, Curb & Gutter, and Storm Sewer Installation

10th Street from Walnut Street to Poplar Street

Project Length: 700± feet

Pavement Width: 31 feet with Curb and Gutter

STREET IMPROVEMENT PROJECT

CITY OF BELOIT, KANSAS

Initial Cost Estimate

ITEM NO.	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	7" Concr. Pavement	430	CY	\$ 110	\$ 47,300
2	2'-6" Curb and Gutter (1350 LF)	90	CY	\$ 110	\$ 9,900
3	Inlets	2	EA	\$ 1,500	\$ 3,000
4	24" FES	2	EA	\$ 400	\$ 800
5	Storm Sewer (24" RCP)	160	LF	\$ 25	\$ 4,000
6	Waterline Relocation	1	LS	\$ 800	\$ 800
7	Asphalt Street Repair	5	TN	\$ 70	\$ 350
8	Manhole	1	EA	\$ 1,000	\$ 1,000
	Materials Cost				\$ 67,150
	Contingencies 10%				\$ 6,715
	Total Materials Cost				\$ 73,865
Overhead Costs					
	Design Engineering	1	LS	\$	12,000
	Construction Staking	1	LS	\$	1,500
Total Project Cost					\$ 87,365.00

PETITION FOR PUBLIC IMPROVEMENT

TO: The Governing Body,
City of Beloit, Kansas.

- (a) I, the undersigned, being owner of record of property liable for assessment for the following proposed improvement:

Construct 7.0" non-reinforced concrete pavement with concrete curb & gutter and storm sewer on 10th Street from Walnut Street to Poplar Street in the City of Beloit

I hereby propose that such improvement be made in the manner provided by Article 6a, Chapter 12, of the Kansas Statutes Annotated, as amended.

- (b) The estimated or probable cost of the materials and engineering for such improvement is \$87,365. The estimated or probable cost of labor and equipment is \$80,000.
- (c) The extent of the proposed improvement district to be assessed is as indicated:

Lot 1, Block 1, Cooper Addition to the City of Beloit (Ellenz)
Lot 3, Block 1, Cooper Addition to the City of Beloit (Harr)
Lot 5, Block 1, Cooper Addition to the City of Beloit (Olson)
Lot 7, Block 1, Cooper Addition to the City of Beloit (Cooper)
Lots 9-12, Block 5, Dodge's Addition to the City of Beloit (Jensby)
Lots 1-2, Block 5, Dodge's Addition to the City of Beloit (Pillard)
Lots 1-3, Block 4, Dodge's Addition to the City of Beloit (Bouray)
Lots 11-12, Block 4, Dodge's Addition to the City of Beloit (MGZ Enterprises, LLC)

- (d) The proposed method of assessment of the share of costs apportioned to the improvement district shall be 12.5% paid by the owners, to-wit:

Lot 1, Block 1, Cooper Addition to the City of Beloit (Ellenz) – 12.5%
Lot 3, Block 1, Cooper Addition to the City of Beloit (Harr) – 12.5%
Lot 5, Block 1, Cooper Addition to the City of Beloit (Olson) – 12.5%
Lot 7, Block 1, Cooper Addition to the City of Beloit (Cooper) – 12.5%
Lots 9-12, Block 5, Dodge's Addition to the City of Beloit (Jensby) – 12.5%
Lots 1-2, Block 5, Dodge's Addition to the City of Beloit (Pillard) – 12.5%
Lots 1-3, Block 4, Dodge's Addition to the City of Beloit (Bouray) – 12.5%
Lots 11-12, Block 4, Dodge's Addition to the City of Beloit (MGZ Enterprises) – 12.5%

to be paid as follows: special assessment with accrued interest at a rate of six percent (6.0%) levied concurrent with general taxes and payable in ten (10) annual installments.

- (e) The proposed apportionment of total costs is: One Hundred Percent (100%) of the total costs of materials and engineering shall be assessed against the improvement district. The City shall provide all labor and equipment for the improvement.
- (f) I further propose that such improvement be made without notice and hearing as required by K.S.A. 12-6a04(1) as amended.

NOTICE TO PETITION SIGNERS

No name may be withdrawn from this petition after the governing body commences consideration of the petition or later than seven days after this petition has been filed with the city clerk, whichever occurs first. (K.S.A. 12-6a04)

This petition will be found sufficient if signed by either:

- (a) a majority of the resident owners of record of property liable for assessment under the proposal;
- (b) the resident owners of record of more than one-half of the area liable for assessment under the proposal; or
- (c) the owners of record, whether resident or not, of more than one-half of the area liable to be assessed under the proposal. (K.S.A. 12-6a04)

Respectfully submitted,

Craig S. Ellenz
Craig S. Ellenz

6-22-15
Date

Trenton Harr
Trenton Harr

6-22-15
Date

Michelle Harr
Michelle Harr

6-22-15
Date

Shane W. Olson
Shane W. Olson

6-25-15
Date

Julie R. Olson
Julie R. Olson

6-25-15
Date



Michael A. Cooper

6-23-2015

Date

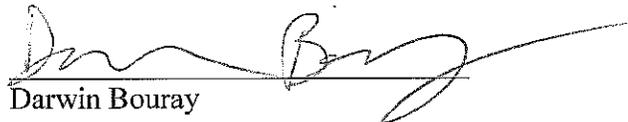
MGZ Enterprises, LLC

By _____
Gerald Zimmer, Member

Date

James A. Pillard

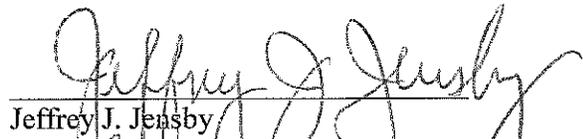
Date



Darwin Bouray

6-22-2015

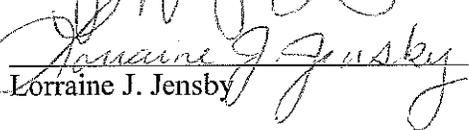
Date



Jeffrey J. Jensby

6-22-2015

Date



Lorraine J. Jensby

6-22-2015

Date

REQUEST FOR COUNCIL ACTION

DATE:

July 7, 2015

TITLE:

Housing Bid For The Housing Rehabilitation CDBG Grant

ORIGINATING DEPARTMENT:

Administration Department

TYPE OF ACTION:

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

RECOMMENDATION:

I recommend that the city council approve the attached bid tab for the CDBG Housing Rehabilitation Bids.

FISCAL NOTE:

- There is no cost to the city for approving this item.

DISCUSSION:

Carol Torkelson will attend the meeting to answer any questions on the CDBG Grant.

Respectfully submitted,

Glenn Rodden
City Administrator

**Beloit CDBG Rehabilitation/Demolition Bids
June 25, 2015 Bid Opening**

Housing Board Bid Award Recommendations

Rehab Bids

Client	1st	Amount	Combined Bid	2nd	Amount	Combined Bid
#Frohling 108 E. 6th	M & R Building Abilene	\$ 23,250	/	Kansas Sand & Const. Salina	\$ 22,300	/
#Reynolds* 110 E. 6th	M & R Building Abilene	\$ 10,850	\$ 34,100	Kansas Sand & Const. Salina	\$ 12,200	\$ 34,500
Blass 312 S. Poplar	Kansas Sand & Const. Salina	\$ 24,540	/	M & R Building Abilene	\$ 28,300	/
Smith 520 N. Mill	The Mitre Box Beloit	\$ 31,396	/	Kansas Sand & Const. Salina	\$ 34,600	/
Soler 406 N. Chestnut	The Mitre Box Beloit	\$ 21,144	/	Kansas Sand & Const. Salina	\$ 21,450	/
Williams** 222 W. 3rd	Kansas Sand & Const. Salina	\$ 34,650	/	None		/

#Award based on combined bid as this is a duplex unit.

*Recommendation to waive bid irregularities for mid-addition of the M & R bid.

**Award contingent on State approval for a sole source bid.

City of Beloit Housing Rehabilitation Grant

Date: June 25, 2015

Time: 11:01 a.m

Location: Beloit Council Chambers, Municipal Building

	Contractor	Frohling 108 E. 6th St.	Reynolds 110 E. 6th St. <i>Misadded</i>	Blass 321 S. Poplar <i>+ ALT 6400</i>	L. Smith 520 N. Mill <i>Misadded</i>	Soler 406 N. Chestnut <i>Misadded</i>	Williams 222 S. 3rd
1.	M & R Building Abilene	23,250	11,050	21,900		23,400	
2.	Walnut Creek Const. Glen Elder	33,180	16,000			38,090	
3.	Kansas Sand & Const. Salina	22,300	12,200	19,040	35,500	21,450	34,650
4.	Mitre Box Beloit	24,493	12,703		31,396	21,144	
5.	B & R Contracting Beloit			24,550		24,870	
6.							
7.							

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:
July 7, 2015	ASPHALT OIL BID COVER
ORIGINATING DEPARTMENT:	TYPE OF ACTION: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION
Transportation Department	<input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the council approve the Asphalt Oil Bid from Vance Brothers, Inc for the amount of \$35,889.60.

FISCAL NOTE:

- The direct cost associated with approval of this item is \$35,889.60. This item will be funded through the Special Highway Fund (25-00-6090) in our 2015 budget.

Vance Brothers, Inc.	\$35,889.00
Asphalt Fuel and Supply LLC	\$35,982.00
Coastal Energy Corporation	\$37,099.20

DISCUSSION:

This is the city's annual bid for asphalt oil for chipping and sealing streets.

Respectfully submitted,

Glenn Rodden
City Administrator

Transportation Department
312 South Pine Street
Beloit, Kansas. 67420



Tel No (785) 738-3633
Fax No. (785) 738-2517
Beloitmclark@nckcn.com

Transportation Department Memo

To: Glenn Rodden

From: Mike Clark

Re: MC-800 Bid

Date: June 30 2015

Glenn,

The Department recently requested bids for 12000 gallons of MC-800 Asphalt oil. This oil is used in conjunction with our chip and seal program.

We requested bids from three different vendors this year, and received three bids back.

Vance Brothers, Inc.

For a total price of **\$35,889.60** Computes to **\$2.9908** Per gallon delivered

Asphalt + Fuel Supply LLC.

For a total price of **\$35,982.00** Computes to **\$2.9985** Per gallon delivered

Coastal Energy Corp.

For a total price of **\$37,099.20** Computes to **\$3.0916** Per gallon delivered

We recommend that we accept the lowest bid from **Vance Brothers, Inc.**

Funds are available in Special highway fund **25-00-6090**.

Thanks.

Transportation Dept.

MUST USE THIS FORM FOR BID

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

SECTION 1

Minimum Specifications:

(1) 12,000 gallons of MC-800
Asphalt oil

(2) Freight

(3) Pump Charge

SECTION 2

Bidder Proposal

\$ 2.80/Gallon

\$ 0.18/Gallon

\$ 65.00

PROPOSAL

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (**Asphalt Oil, MC-800**) for a total purchase price of \$ 35,890.00 . This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm):

Vance Brothers, Inc

Authorized Signature:

[Signature]

Telephone Number:

800-821-8549

Date:

6/24/15

2.9908 PER GAL, WITH PUMP CHG.

MUST USE THIS FORM FOR BID

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

SECTION 1

SECTION 2

Minimum Specifications:

Bidder Proposal

(1) 12,000 gallons of MC-800
Asphalt oil

\$ 2.70

(2) Freight

\$ 0.286

(3) Pump Charge

\$ 75.00

PROPOSAL

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (Asphalt Oil, MC-800) for a total purchase price of \$ 2.986. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm):

Asphalt & Fuel Supply, LLC

Authorized Signature:

Tom McDonnell

Telephone Number:

913-338-0340

Date:

June 17, 2015

2.9985 PER GAL. WITH PUMP CHG.

MUST USE THIS FORM FOR BID

Bidder shall complete every space in section 2, bidder's proposal column, with a price.

SECTION 1

Minimum Specifications:

(1) 12,000 gallons of MC-800
Asphalt oil

(2) Freight

(3) Pump Charge

SECTION 2

Bidder Proposal

\$ 3.08

\$ NA

\$ 70

PROPOSAL

I propose to supply the City of Beloit, Kansas. With the item(s) / material(s) listed in this bid (Asphalt Oil, MC-800) for a total purchase price of \$ 36,960.00 ^{\$3.08}. This is FOB, Beloit, Kansas,

I understand that this bid is to be guaranteed for no less than thirty (30) days from the date of bid opening.

Bidder (Name of Firm): Coastal Energy Corp

Authorized Signature: Chad Odle

Telephone Number: 417-469-2771

Date: 6-23-15

3.0916 PER GAL WITH PUMP CHG.

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
July 7, 2015	HEALTH INSURANCE		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

I recommend that the Council approve the bid for fully funded health insurance in an amount of \$715,000 from Blue Cross/Blue Shield. I also recommend that the Council maintain the employer rate at 85% and employee contribution rate at 15%.

FISCAL NOTES:

- The direct cost of this item is approximately \$715,000. This cost will vary depending on the actual number of contracts (employee participants) and the designation (family, single) of each contract.
- Funding for this type of item was included in the 2015 fiscal year budget in an amount of \$730,000.00, line item 21-00-2100 (Employee Benefit Fund-general-Medical Insurance).
- Revenue from this type of item was included in the 2015 budget line item 21-00-3682 (Employee Benefit Fund-general-Employee Contribution). This revenue comes from a monthly employee contribution of 15% of the health insurance premium and will vary on a monthly basis.

DISCUSSION:

Attached is a quote from Blue Cross/Blue Shield for health insurance. The City of Beloit offers employees two (2) options.

Respectfully submitted,

Glenn Rodden
City Administrator

HEALTH CARE OPTIONS AVAILABLE FOR SEPTEMBER 1, 2015 THROUGH AUGUST 31, 2016

DEDUCTIBLE OF \$500/\$1000 THEN 20% COINS TO \$2,500/\$5,000

COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	85% CITY PORTION	15% EMPLOYEE PAYOUT	Deduction Per Pay Check	Employee Portion / year
EMP/CHILDREN	\$ 826.41	\$ 80.61	\$907.02	\$770.97	\$136.05	\$62.79	\$ 1,632.64
FAMILY	\$ 1,277.11	\$ 120.53	\$1,397.64	\$1,187.99	\$209.65	\$96.76	\$ 2,515.75
IND/SPOUSE	\$ 843.65	\$ 74.85	\$918.50	\$780.73	\$137.78	\$63.59	\$ 1,653.30
SINGLE	\$ 392.95	\$ 34.91	\$427.86	\$363.68	\$64.18	\$29.62	\$ 770.15

DOES HAVE PRESCRIPTION DRUG CO INSURANCES

HIGH DEDUCTIBLE HEALTH PLAN

Prescription Drugs subject to deductible

Qualifies for H S A	HEALTH	DENTAL	BENEFIT AMOUNT	100% CITY PORTION	0% EMPLOYEE PAYOUT	Deduction Per Pay Check	Employee Portion / year
EMP/CHILDREN	\$682.52	\$80.61	\$763.13	\$763.13	\$0.00	\$0.00	\$ -
FAMILY	\$1,054.63	\$120.53	\$1,175.16	\$1,175.16	\$0.00	\$0.00	\$ -
IND/SPOUSE	\$696.74	\$74.85	\$771.59	\$771.59	\$0.00	\$0.00	\$ -
SINGLE	\$324.63	\$34.91	\$359.54	\$359.54	\$0.00	\$0.00	\$ -

HEALTH CARE OPTIONS AVAILABLE FOR SEPTEMBER 1, 2014 THROUGH AUGUST 31, 2015

DEDUCTIBLE OF \$500/\$1000 THEN 20% COINS TO \$2,000/\$5,000

COVERAGE LEVEL	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	85%	15%	Deduction	Employee
					EMPLOYEE PAYOUT	Per Pay Check	Per Pay Check	Portion / year
EMP/CHILDREN	\$ 823.93	\$ 74.73	\$898.66	\$763.86	\$134.80	\$62.21	\$	1,617.59
FAMILY	\$ 1,275.19	\$ 111.54	\$1,386.73	\$1,178.72	\$208.01	\$96.00	\$	2,496.11
IND/SPOUSE	\$ 844.49	\$ 69.03	\$913.52	\$776.49	\$137.03	\$63.24	\$	1,644.34
SINGLE	\$ 393.23	\$ 32.21	\$425.44	\$361.62	\$63.82	\$29.45	\$	765.79

DOES HAVE PRESCRIPTION DRUG CO INSURANCES

HIGH DEDUCTIBLE HEALTH PLAN

Prescription Drugs subject to deductible

Qualifies for H S A	HEALTH	DENTAL	BENEFIT AMOUNT	CITY PORTION	97%	3%	Deduction	Employee
					EMPLOYEE PAYOUT	Per Pay Check	Per Pay Check	Portion / year
EMP/CHILDREN	\$712.96	\$74.73	\$787.69	\$764.06	\$23.63	\$10.91	\$	283.57
FAMILY	\$1,103.38	\$111.54	\$1,214.92	\$1,178.47	\$36.45	\$16.82	\$	437.37
IND/SPOUSE	\$730.75	\$69.03	\$799.78	\$775.79	\$23.99	\$11.07	\$	287.92
SINGLE	\$340.33	\$32.21	\$372.54	\$361.36	\$11.18	\$5.16	\$	134.11



BELOYT CITY EMPLOYEES
High-Deductible Health Plan
Comprehensive¹ for Medical

Effective September 01, 2015 - August 31, 2016

Maximum benefits are available when services are received from Blue Choice providers. Your financial responsibility is based on the provider network you select. **Non-Blue Choice & Non-CAP:** Difference between the payment allowance and provider charge, additional 20% coinsurance amount, deductible, coinsurance or copay amount. **CAP (Non-Blue Choice):** Additional 20% coinsurance amount,* deductible, coinsurance or copay amount. **Blue Choice:** Deductible, coinsurance or copay amount.
*Limited to a combined \$2,000 per person, \$4,000 two-or-more persons each benefit period.

Member Pays	
Deductible (per group anniversary benefit period)	\$3,000/\$6,000 individual/two-or-more persons
Coinsurance (Member portion for most services)	\$0
Maximum Out-of-Pocket (includes copays, deductible and coinsurance where applicable)	\$6,350/\$12,700 individual/two-or-more persons after the maximum out-of-pocket amount has been reached, eligible benefits will be paid at 100% of the allowed amount for the remainder of the benefit period.

Doctor's Office Visits	
Home and office visits	Subject to deductible (includes eye exams)
Preventive care as defined by the Affordable Care Act	<ul style="list-style-type: none"> Subject to 100% of the allowable charge. Some of the services include: <ul style="list-style-type: none"> Routine screenings Preventive immunizations Well-women visits/screenings Contraceptive methods

Drug Coverage	
Prescription Drugs & Mail order	Subject to deductible, then covered with BlueRX Card \$15/\$50/\$75. Mail order is 2 1/2 x copay. The quantity per prescription shall be the greater of a 34-day supply or 100 unit dosage, if defined as a maintenance drug.

Medical Services	
Emergency medical transportation	Subject to deductible
Inpatient surgery physician/surgical	Subject to deductible
Inpatient facility fee	Subject to deductible
Outpatient surgery physician/surgical	Subject to deductible
Outpatient lab and radiology	Subject to deductible
Advanced imaging	Subject to deductible
Emergency room	Subject to deductible
Accidental Injury Services	Subject to deductible

Recovery/Special Needs	
Outpatient rehabilitation	Subject to deductible
Hospice	Subject to deductible

Recovery/Special Needs	
Home health care	Subject to deductible
Mental Health	
Mental Illness & Substance Use Disorders Inpatient Services	Requires pre-admission certification from New Directions Behavioral Health at 1-800-952-5906
Subject to deductible	
Outpatient Services	Subject to deductible
Other	
Maximum lifetime benefit	Unlimited
Eligible dependents	Covered to age 26

Monthly Premium		
Type of Coverage	Health	Dental Total
Employee	\$324.63	\$34.91
Employee/Child	\$682.52	\$80.61
Employee/Spouse	\$696.74	\$74.85
Family	\$1054.63	\$120.53
		\$1175.16

RCBSKS reserves the right to adjust premiums accordingly should enrollment vary from the census.

Exclusions: The following procedures and all related services and supplies are not covered under this program. Services provided directly for or relative to diseases or injuries caused by or arising out of acts of war, insurrection, rebellion, armed invasion, or aggression; duplicate benefits provided under federal, state or local laws, regulations or programs, except Medicaid; cosmetic or reconstructive surgery (except as stated in the certificate); any keratinotomy procedures; charges for personal items; convalescent or custodial/maintenance care or rest cures; blood or payments to donors of blood; any service or supply related to the medical management of obesity except for eligible preventive services; charges for services by immediate relatives or by members of your household; acupuncture and admissions for acupuncture; services related to temporomandibular joint dysfunction syndrome over the amount specified in the certificate; services or supplies related to sex changes, sexual dysfunctions or inadequacies; any medically-aided insemination procedure; services related to the reversal of sterilization procedures; mental illness or substance use disorder services provided by a non-eligible provider; hearing aids; eyeglasses or contact lenses (except after the removal of contact); unnecessary services and admissions; services or supplies which are experimental or investigative in nature; services not specifically listed as benefits in the certificate; services covered and payable by any medical expense payment provision of any automobile insurance policy.

This is a brief summary of the coverage available under this program. It is not a legal document. The exact provisions of the benefits and exclusions are contained in the certificate.



**BELOIT CITY EMPLOYEES
Comprehensive Major Medical**

Effective September 01, 2015 - August 31, 2016

Maximum benefits are available when services are received from Blue Choice providers. Your financial responsibility is based on the provider network you select. **Non-Blue Choice & Non-CAP:** Difference between the payment allowance and provider charge, additional 20% coinsurance amount, deductible, coinsurance or copay amount **CAP (Non-Blue Choice):** Additional 20% coinsurance amount,* deductible, coinsurance or copay amount **Blue Choice:** Deductible, coinsurance or copay amount
*Limited to a combined \$2,000 per person, \$4,000 two-or-more persons each benefit period.

Member Pays	
Deductible (Per group anniversary benefit period)	\$500/\$1,000 individual/two-or-more persons
Coinsurance (Member portion for most services)	20% of allowed amounts after deductible has been met
Coinsurance Maximum	\$2,500/\$5,000 individual/two-or-more persons
Maximum Out-of-Pocket (includes copays, deductible and coinsurance where applicable)	\$6,350/\$12,700 individual/two-or-more persons after the maximum out-of-pocket amount has been reached, eligible benefits will be paid at 100% of the allowed amount for the remainder of the benefit period.

Doctor's Office Visits	
Home and office visits	\$35 copay per visit (includes eye exams)
Preventive care as defined by the Affordable Care Act	Paid at 100% of the allowable charge. Some of the services include: Routine screenings Preventive immunizations Well-women visits/screenings Contraceptive methods

Drug Coverage	
Prescription Drugs & Mail order	Ribex Card \$15/\$30/\$45; Mail order is 2 1/2 x copay. The quantity per prescription shall be the greater of a 34-day supply or 100 unit dosage, if defined as a maintenance drug.
Medical Services	
Emergency medical transportation	Subject to deductible/coinsurance
Inpatient surgery physician/surgical	Subject to deductible/coinsurance
Inpatient facility fee	Subject to deductible/coinsurance
Outpatient surgery physician/surgical	Subject to deductible/coinsurance

Outpatient lab and radiology	Pays at 100% to a combined maximum of \$300 for each covered person, each benefit period then subject to deductible/coinsurance
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Medical Services	
Advanced imaging	Pays at 100% to a combined maximum of \$300 for each covered person, each benefit period then subject to deductible/coinsurance
Emergency room	\$100 copay then subject to deductible/coinsurance
Accidental Injury Services	Pays 100% up to \$1,000 per person each benefit period, then subject to deductible/coinsurance
Recovery/Special Needs	
Outpatient rehabilitation	Subject to deductible/coinsurance
Hospice	Subject to deductible/coinsurance
Home health care	Subject to deductible/coinsurance
Mental Health	
Mental/behavioral health inpatient services	Requires pre-admission certification from New Directions Behavioral Health at 1-800-952-5906
Outpatient Services	\$35 office visit copay
Other	
Maximum lifetime benefit	Unlimited
Eligible dependents	Covered to age 26

Type of Coverage	Health	Dental	Total
Employee	\$392.95	\$34.91	\$427.86
Employee/Child	\$626.41	\$80.61	\$907.02
Employee/Spouse	\$843.65	\$74.85	\$918.50
Family	\$1277.11	\$120.53	\$1397.64

BCBSKS reserves the right to adjust premiums accordingly should enrollment vary from the census.

Exclusions: The following procedures and all related services and supplies are not covered under this program. Services provided directly for or relative to diseases or injuries caused by or arising out of acts of war, insurrection, rebellion, armed invasion, or aggression; duplicate benefits provided under federal, state or local laws, regulations or programs, except Medicaid; cosmetic or reconstructive surgery (except as stated in the certificate); any keratotomy procedures, charges for personal items, convalescent or custodial/maintenance care or rest cures; blood or payments to donors of blood; any service or supply related to the medical management of obesity except for eligible preventive services; charges for services by immediate relatives or by members of your household; acupuncture and admissions for acupuncture; services related to temporomandibular joint dysfunction syndrome over the amount specified in the certificate; services or supplies related to sex changes, sexual dysfunctions or inadequacies; any medically-added immunization procedure; services related to the reversal of sterilization procedures; mental illness or substance use disorder services provided by a non-eligible provider; hearing aids; eyeglasses or contact lenses (except after the removal of contact); unnecessary services and admissions; services or supplies which are experimental or investigative in nature; services not specifically listed as benefits in the certificate; services covered and payable by any medical expense payment provision of any automobile insurance policy.

This is a brief summary of the coverage available under this program. It is not a legal document. The exact provisions of the benefits and exclusions are contained in the certificate.

REQUEST FOR COUNCIL ACTION

DATE:	TITLE:		
July 7, 2015	Comprehensive Plan		
ORIGINATING DEPARTMENT:	TYPE OF ACTION:	<input type="checkbox"/> ORDINANCE	<input type="checkbox"/> RESOLUTION
Administration		<input checked="" type="checkbox"/> FORMAL ACTION	<input type="checkbox"/> OTHER

RECOMMENDATION:

The Planning Commission is recommending that the Council approve Ordinance 2165 adopting the Comprehensive Plan as written.

FISCAL NOTE:

- There is no direct cost associated with passing this item.

DISCUSSION:

At the previous council meeting the city council had the opportunity to discuss the comprehensive plan as recommended by the planning commission. After receiving input from the public and discussion with the staff, the council decided not to pass the ordinance on a 4 to 3 vote. The council now has the opportunity to make changes to the plan and return the plan to the planning commission for further approval. The planning commission will meet on July 14th to consider changes to the plan made by the council. The planning commission will forward its recommendation back to the city council to be considered at the July 21st city council meeting.

Respectfully submitted,

Glenn Rodden
City Administrator

ITEMS FOR COUNCIL DISCUSSION

DATE:	TITLE:
July 7, 2015	WORK SESSION DISCUSSION

DISCUSSION:

Items for discussion at your July 7th, 2015 Work Session will include the following:

1. 2016 Budget Process. Staff would like to discuss the city budget with the city council.
2. Cost of Living Allowance (COLA). The Bureau of Labor Statistics (BLS) reports that during the last 12 months the Consumer Price Index (CPI) for all urban consumers has risen 1.7 percent. Staff is recommending that the council authorizes a 1.7 percent cost of living allowance for city workers.
3. Wage and Salary Plan. The City of Beloit needs to update its pay plan. The last pay study that was in 2009. Staff is requesting permission to request bids from consultants to perform another study that would bring our compensation up to date.
4. Outside Water Rates. Enclosed is a proposal to raise water rates for outside of the city limits customers.
5. Outside Sewer Rates. Enclosed is a proposal to raise sewer rates for outside of the city limits customers.
6. Wastewater Utilities Extension Policies and Procedures. Enclosed is the first draft of a new policy for extending sewer service to new customers. This policy would make it mandatory for anyone seeking sewer service from the City of Beloit to annexation into the city limits. This policy does not impact existing wastewater customers.

Respectfully submitted,

Glenn Rodden
City Administrator

City/County	COLA	Merit	Step Plan	Pool/Other	Notes
Augusta		3%			
Edwardsville			3%		
De Soto		3%			
Cherryvale		3%			Based on performance evaluation
Seneca		3%			
Kechi	2.50%	2%			Merit with supervisor review and approval.
Tonganoxie		4%			Merit figure is subject to positive performance review.
Goddard				5%	Historically 4% (2% Cola - 2% Merit); Governing Body splits in Dec.
Maize					Austin Peters is currently reviewing pay structure.
Marysville				\$0.25/hr	
Junction City	2%				
Bonner Springs	2%	1-2%			COLA determined by the KC CPI
Manhattan	1.50%		2%		
Chapman	2%	2%			Merit based on performance evaluation.
Cowley County		5%			Nothing in prior year.
Valley Center	1.5-2%				Considering merit.
Derby	1%	2%			
Baldwin City					3% recommended increase. Type unspecified
Russell	2%	3%*			*Up to \$0.50/hr or 3% based on performance valuation.
Hiawatha	2%				
Mulvane	3%*	2.50%			*3% max COLA (COLA based on Social Security COLA)
Wakeney	1.50%	1.50%			
El Dorado		3%			Budget 3% but merit is awarded between 0 and 6%
Pittsburg	0%	0%			Increases every other year. None in 2016
Hutchinson		3.35%			Merit for eligible employees
Hesston	1.90%	2.30%			COLAs for all employees; Merit with supervisor approval
Quinter	2%	3%			
Lakin		3.20%			Merit based on performance.
Winfield	1.25%			1.5%*	*Increase at the top end of each salary scale.
North Newton					1% budgeted increase. Type unspecified
Garden City				2%*	*Provides opportunity for 1.58%-4% raise based on performance.
South Hutchinson		3%			

CURRENT RESIDENTIAL/COMMERCIAL OUTSIDE CITY LIMITS

Water Use	4,500
Base Rate	\$ 19.78 \$ 19.78
\$4.00/1,000 gallons	\$ 0.004 \$ 18.00
Sub-Total	\$ 37.78
Franchise Fee	3.50% \$ 1.32
Average PCA	1.7401 \$ 1.74
Total	\$ 40.84

Sewer Use	4,500
Base Rate	\$ 16.69 \$ 16.69
\$4.65/1,000 gallons	\$ 0.00465 \$ 20.93
Sub-Total	\$ 37.62
Franchise Fee	2.25% \$ 0.85
Average PCA	2.7786 \$ 2.78
Total	\$ 41.24

PROPOSED RESIDENTIAL/COMMERCIAL OUTSIDE CITY LIMITS

Water Use	4,500
Base Rate	\$ 35.00 \$ 35.00
\$7.50/1,000 gallons	\$ 0.0075 \$ 33.75
Sub-Total	\$ 68.75
Franchise Fee	3.50% \$ 2.41
Average PCA	1.7401 \$ 1.74
Total	\$ 72.90

Sewer Use	4,500
Base Rate	\$ 35.00 \$ 35.00
\$7.50/1,000 gallons	\$ 0.0075 \$ 33.75
Sub-Total	\$ 68.75
Franchise Fee	2.25% \$ 1.55
Average PCA	2.7786 \$ 2.78
Total	\$ 73.08

WASTEWATER UTILITIES EXTENSION POLICIES AND PROCEDURES

The purpose of this policy is to set out in detail aspects of the administration and operation of the wastewater utility service area. It is expected that additional subjects relating to administration of the wastewater system can be added after that utility has been placed in operation.

Article 1. Annexation Policy

A. Procedure for providing for annexation of property to be served by the city wastewater system.

B. It shall be the policy of the City of Beloit to extend the municipal limits of the City to all property owners who are located outside of the corporate limits of the City and within the Utility Service Area who desire sewer service. To obtain such utility service, the property owner/developer will enter into an agreement with the City of Beloit to voluntarily annex to the municipal boundaries the property to be served from City sewer lines at such time, if ever, such property becomes contiguous to property located within the municipal boundaries of the City of Beloit. The annexation agreement shall be in recordable form, and shall contain the following information:

1) A complete legal description of the property to be annexed.

2) A certified copy of the deed to the site to establish ownership.

3) A statement to the effect that at such time that the property becomes contiguous to property located within the municipal limits of the City, the owner of the property shall perform such necessary acts, execute such necessary documents, and comply with such necessary procedures as shall be required to voluntarily annex the property within the municipal limits of Beloit.

Article. 2. Utility Extension Policy

A. Procedures for requesting utility service to properties located within the City's Utility Service Area but outside of the corporate limits. Extension of sewer service to properties lying outside of and non-contiguous to the corporate limits of the City of Beloit shall be approved by the City Council.

The City Administrator, or his/her designee, shall approve the extension of utility service to properties located within the City limits, and properties lying outside the City limits where service is available. The following procedure shall apply to all applications for utility service to properties located outside the corporate limits of the City:

1) The owner of record of the property to be served by the utility must formally request, in writing, that the City provide utility service to the site. To initiate the request, the owner shall contact the City Administrator and provide the following information:

- a) A project location map and complete legal description of the property;
- b) A certified copy of the deed to the site to establish ownership;
- c) A detailed description of the proposed land use intended for the site;
- d) An estimate of the daily wastewater demands of the subject property.

2) For properties where service is not available, the required information shall be furnished to the City Administrator at least 30 days prior to the Council meeting at which the request for utility service is to be considered.

3) The owner shall execute a "Petition for Utility Service" and submit it to the City Administrator in order to receive consideration for a request for utility service. The execution of the "Petition for Utility Service" obligates the property owner to construct the utility system in compliance with the following conditions:

a) All utility construction within the subject property shall be constructed in accordance with the City of Beloit Subdivision Regulations titled, "Sanitary Sewers."

b) All costs associated with extension of City of Beloit utility services to the subject property shall be made at no expense to the City, except for the need for over-sizing of certain utilities, as described below.

B. Responsibility for Costs of Utility Construction

1) In cases where a utility extension will benefit other property owners and/or developments, the City may consider the following options in undertaking the utility extension:

a) If Capital Improvement Funds are not immediately available to the City, the property owner/developer may prepay the entire cost of the extension. A Developer's Agreement between the City and property owner/developer shall be executed, providing that the property owner will be reimbursed for the over-sizing costs from other users connecting into such extension within a five year period, and/or from the property owner/developer's impact fees. Such reimbursement may be made up to 100 percent of the cost of over-sizing the extension, or 100 percent of the total income from collected impact fees, whichever is the lesser.

b) The City and the property owner/developer may enter into a Developer's Agreement whereby the City, assuming capital improvement funds are then available, may pay the cost of the improvement above those funds received in the form of impact

fees from the property owner/developer and other owners immediately benefiting from the line extension (optional). Prior to Project approval the owner/developer shall provide the City with a letter of credit or other collateral acceptable to the City that guarantees that the City will be reimbursed with the remaining cost of the extension over a 5-year period, in equal annual payments.

c) In the event the property owner is the only potential user of the proposed utility extension, the owner shall initially pay 25% of the total impact fees in advance, based upon full development of the property, and such additional sums as are required to fully fund the improvement.

2) In the case where a proposed utility extension will not benefit other property owners, the property owner shall be responsible for all costs of the improvement.

C. Over-sizing of Portions of Utility Systems

1) Where the City elects to oversize any utility facility the City shall reimburse the property owner/developer for the documented cost differential directly attributable to such over-sizing.

2) Determination of that portion of the extension cost paid by the City shall be based upon a comparative cost analysis prepared by the Department of Public Works based upon three (3) bids from qualified contractors, submitted to the Department of Public Works.

Article 3. Local Waste-Water Systems

The requirements relating to construction of local sewers within new developments are enumerated in the following Sections. Prior to preparing construction plans, the property owner/developer, or their engineers shall contact the Water/Wastewater Department to determine the availability of sewer service to the proposed development area. Design and construction of utilities shall conform to the standards promulgated in the latest issues of Standards of American Society for Testing Materials and ASTM Specifications, American Water Works Association Specifications, and pertinent State and County regulations

A. Requirements for Approval of Local Sewer Systems

1) After the local sewer lines and appurtenances are constructed in a public right-of-way or easement, the completed improvements shall be inspected and accepted by the City for ownership and maintenance via a Formal Letter of Dedication. The parts of the sewer services that lie within private property are the responsibility of the developer/owner, who shall maintain and operate that portion of the utility system.

B. Sewage Pumping and Lift Station Policy

The purpose of this policy is to encourage developers to plan the expansion of wastewater systems in an orderly manner, and to limit the number of sewage pumping stations that are proposed to be maintained by the City.

1) Requirements: The following listed minimum requirements shall be met in order for the City to give favorable consideration to accepting maintenance responsibility for a wastewater pumping station:

a) The pumping station must be accessible from a paved road, readily accessible to public utilities;

b) The pumping station site and force main easements shall be dedicated to the City;

c) The pumps and motors utilized in the pumping station shall be of a manufacture, capacity, and specifications that meet the approval of the Department of Public Works;

d) For non-residential developments, the proposed development must be capable of processing, at a minimum, an average wastewater flow of 35,000 gallons per day;

e) Where the sizing of the pumping station, pumps, motors and force main is dependent upon the station serving future additional phases of development, the owner/developer shall provide adequate documentation of the estimated future flows and timing of the construction of the additional station capacity.

f) In the event the above conditions cannot be met, the maintenance responsibility for the operation of the pumping station shall remain private.

g) Whether privately or publicly maintained, the pumping rate of all pumping or lift stations shall be restricted to the peak design flow of the gravity system receiving the force main discharge.