



119 North Hersey Avenue  
P.O. Box 567  
Beloit, Kansas 67420  
Phone: 785-738-3551  
Fax: 785-738-2517  
www.beloitks.org

## CITY COUNCIL AGENDA

Tuesday, March 15, 2016  
7:00 p.m.

### 1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

### 2. MAYOR AND COUNCIL REPORTS

### 3. STAFF REPORTS

- A. City Attorney Report
- B. City Staff Report

### 4. PUBLIC COMMENT

- A. Greg Drum – Thanking Council for allowing him to serve on the Planning Commission

### 5. CONSENT AGENDA

- A. 3/1/2016 City Council Meeting Minutes
- B. Appropriations 3B

### 6. ORDINANCES

- A. Ordinance 2178 Dedication of Willow Springs Way
- B. Ordinance 2179 Dedication of Andy Manifold Street

### 7. RESOLUTIONS

- A. None

### 8. FORMAL ACTIONS

- A. Interim City Administrator Contract
- B. Housing Rehabilitation/Demolition CDBG Time Extension

### 9. CLOSED SESSION

- A. None

### 10. ADJOURNMENT

## WORK SESSION AGENDA

### 1. CORRESPONDENCE AND STAFF REPORTS

- A. City Attorney Report
- B. City Staff Report
- C. Treasurer's Report

### 2. DISCUSSION ITEMS

- A. The Austin Peters Group Proposals

### 3. ADJOURNMENT

**NOTE: Background information is available for review in the office of the City Clerk prior to the meeting.**

**The Public Comment section is to allow members of the public to address the Council on matters pertaining to any business within the scope of Council authority and not appearing on the Agenda. Kansas Statutes prohibit the Council from taking action on any item not appearing on the Agenda, except where an emergency is determined to exist.**



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P O Box 567  
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## Request For Public Comment

**Request to make a public comment during a scheduled City of Beloit Council Meeting.**

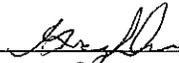
Name of Requester: Greg Drum

Address: 1858 290 rd Beloit Telephone No. 534-9523

Council Meeting to Attend: 3-15

Comment Detail: Thanking the Council for having  
me serve on the Planning Commission  
and discuss moving forward.

\_\_\_\_\_ (use reverse side if necessary).

  
\_\_\_\_\_  
Signature of Requester

### **For City Use Only**

Request rec'd by: \_\_\_\_\_ Date: \_\_\_\_\_

Added to Agenda: \_\_\_\_\_

Space provided for additional information concerning request:

## Beloit City Council Meeting Participation Guidelines

The Beloit City Council is very interested in receiving input from the citizens of Beloit. All the council members want to encourage the attendance of, and the participation by, the public in council meetings.

Citizens who want to speak during the public comment section of the agenda will:

1. Notify the City Administrator before 12:00 p.m. (noon) of the Friday preceding the next Tuesday council meeting.
2. This requirement is to allow your item to be included in the agenda and published in the official city newspaper.
3. It also provides staff members and the council time to research your issue prior to the council meeting.
4. The public comment section of the agenda will not exceed thirty (30) minutes unless the chair extends the time limit. Individual comments will be limited to three (3) minutes unless the chair grants additional time.

Citizens who wish to comment on agenda items shall:

1. Raise your hand to be recognized by the chair. Please remember that only one person can be recognized at a time.
2. Wait to be recognized by the chair before making comments.
3. After you are given the floor please keep your comments and questions as brief as possible (**five minutes or less**) and pertinent to the topic of discussion.
4. Follow up questions or comments will be allowed for clarification.
5. Please remain calm and courteous while addressing the City Council. Remember to show the same courtesy and respect that you wish to receive in return.

By adhering to these guidelines, our city council meetings will be both informative and productive.

BELOIT CITY COUNCIL MEETING MINUTES  
March 1, 2016

The Beloit City Council met in regular session on March 1, 2016 in the Council Chambers. Mayor Tom Naasz called the meeting to order at 7:00 p.m. Council Members in attendance Matt Otte, Bob Richard, Robert Petterson, Kent Miller, Rick Brown, Tony Gengler, and Lloyd Littrell. Also present were City Attorney Katie Schroeder, and City Clerk Amanda Lomax.

Department heads in attendance were Heather Hartman, Lynn Miller, Jim Bentz, Ron Sporleder, and Chris Jones.

Mayor Tom Naasz gave the invocation and the Pledge of Allegiance was recited.

Community Development Director, Heather Hartman, and Nicole McDaniel, with Regional Planning discussed sending citizen surveys in order to qualify for water quality improvement grants with Kansas Department of Commerce.

The Consent Agenda consisted of February 16, 2016 Council Meeting Minutes, February 24, 2016 Special Council Meeting Minutes, and appropriations 3A. A motion was made by Councilor Petterson and seconded by Councilor Litrell to approve the Consent Agenda in its entirety. Roll call vote yeas: Brown, Gengler, Miller, Otte, Petterson, Littrell, and Richard. Nays: None.

Mayor Naasz is recommending the hiring of Jay Newton as Interim City Administrator and to compensate Mr. Newton \$2,000.00 per week until a permanent City Administrator is hired. A motion was made by Councilor Miller and seconded by Councilor Otte to hire of Jay Newton as Interim City Administrator and to compensate Mr. Newton \$2,000.00 per week until a permanent City Administrator is hired. Motion carried 7-0. Nays: None.

Staff is recommending that Council appoint Director of Electric Operation, Ronnie Sporleder as Director#1 voting delegate and Foreman Manny Milbers as Director #2 voting delegate for the KMEA Board of Directors. A motion was made by Councilor Brown and seconded by Councilor Petterson to appoint Director of Electric Operation, Ronnie Sporleder as Director#1 voting delegate and Foreman Manny Milbers as Director #2 voting delegate for the KMEA Board of Directors. Motion carried 7-0. Nays: None.

Staff is recommending that Council appoint Director of Electric Operation, Ronnie Sporleder as Director#1 voting delegate and Foreman Manny Milbers as Alternate voting delegate for the KMGGA Board of Directors. A motion was made by Councilor Brown and seconded by Councilor Petterson to appoint Director of Electric Operation, Ronnie Sporleder as Director#1 voting delegate and Foreman Manny Milbers as Alternate voting delegate for the KMGGA Board of Directors. Motion carried 7-0. Nays: None.

A motion was made by Councilor Brown and seconded by Councilor Otte to adjourn the meeting. Motion carried 7-0. The meeting ended at 7:15 p.m.

Work Session started 7:15 p.m. Council Members in attendance were Kent Miller, Bob Richard, Matt Otte, Tony Gengler, Robert Petterson, and Lloyd Littrell. Also present were City Attorney Katie Schroeder, and City Clerk Amanda Lomax.

Department heads in attendance were Heather Hartman, Lynn Miller, Jim Bentz, Ron Sporleder, and Chris Jones.

John Brummer with Trekk Design gave Council an update on the water study. John said he is working with KDHE to move the chlorinator for a temporary fix for the taste and odor issues. John is hoping to have a full water study report so Council will know how to precede with water facility improvements in approximately 45 days.

City Attorney Katie Schroeder went over city administrator search proposals from Novak Consulting Group and The Austin Peters Group, Inc. Also enclosed was personnel policy proposal from The Austin Peters Group, Inc. Katie is going to contact Austin Peters about attending the next meeting.

Police Officer Scott Davies went over purchasing options for 3 stalker radar units.

Work Session ended: 7:48 p.m.

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TOM NAASZ, Mayor

ATTEST:

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AMANDA LOMAX, City Clerk

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>6 ABRAM READY-MIX, INC</b>								
65526	3/17/2016	3/17/2016	211.25	22602		CLARK540	211.25 ✓	Posted 0.00
		25-00-6150		6.5 TONS AB-3				
<b>1060 ACCURATE LABS</b>								
65493	3/17/2016	3/17/2016	411.48	SU23700			411.48 ✓	Posted 0.00
		51-41-6170		CHEMICALS				
<b>8 ACE HARDWARE</b>								
65435	3/17/2016	3/17/2016	5.99	487445		24229	5.99 ✓	Posted 0.00
		10-14-6000		BATTERY				
65436	3/17/2016	3/17/2016	269.67			23546		Posted
		10-11-4300		487150-BULBS			24.98 ✓	0.00
		10-11-4300		487155-BATTERIES			8.99 ✓	0.00
		10-11-4300		487159-TOILET VALVE REPAIR			23.99 ✓	0.00
		10-11-4300		487228-OILER ZOOM SPOUT			4.98 ✓	0.00
		10-11-4300		487292-TINT FOR WINDOW			39.99 ✓	0.00
		10-11-4300		487350-RECEPTACLE/CABLE/PHONE LI			50.63 ✓	0.00
		10-11-4300		487358-OCTG BOX			2.29 ✓	0.00
		10-11-4300		487634-VALVE REPAIR			23.99 ✓	0.00
		10-11-4300		487677-MINERAL SPIRITS/BLADE			14.48 ✓	0.00
		10-11-4300		487690-DUSTER			15.98 ✓	0.00
		10-11-4300		487782-STEELWOOL/POLISH/HDW			43.39 ✓	0.00
		10-11-4300		487863-TAPE			15.98 ✓	0.00
							269.67 ✓	0.00
65437	3/17/2016	3/17/2016	191.91	488013		23613	191.91 ✓	Posted 0.00
		10-11-4300		BATT/DOOR STOP/VALVE REPAIR				
65438	3/17/2016	3/17/2016	125.43	487724		24281	125.43 ✓	Posted 0.00
		53-41-4300		PAINT LINERS/COVERS/BRUSHES				
65439	3/17/2016	3/17/2016	119.81			24027		Posted
		53-41-6000		487038-SIMPLE GREEN/FILTERS			30.87 ✓	0.00
		53-41-6000		487041-GLOVES/WIRE BRUSH			88.94 ✓	0.00
							119.81 ✓	0.00
65440	3/17/2016	3/17/2016	19.98	487363		23660	19.98 ✓	Posted 0.00
		10-20-6000		CAULK				
65441	3/17/2016	3/17/2016	69.38			24297		Posted
		53-41-6000		487133-GLOVES, SPRAY			56.40 ✓	0.00
		53-41-7450		487323-SCREWDRIVERS			12.98 ✓	0.00
							69.38 ✓	0.00
65442	3/17/2016	3/17/2016	132.91			24304		Posted
		53-41-4300		487366-PATCH CONCRETE			45.98 ✓	0.00
		53-41-4300		487370-WIRE, HOLE SAW			43.98 ✓	0.00
		53-41-4300		487431-BRUSH			16.98 ✓	0.00
		53-41-6000		487603-BATTERIES, ROD			25.97 ✓	0.00
							132.91 ✓	0.00
65443	3/17/2016	3/17/2016	157.38					Posted
		51-41-6000		487631-SAWZALL BLADES			68.97 ✓	0.00
		51-41-6000		487070-SWEEPER BAGS			22.99 ✓	0.00
		51-41-6000		487410-PAINT & TAPE			54.44 ✓	0.00
		51-41-6000		487901-PAINT ROLLER			10.98 ✓	0.00
							157.38 ✓	0.00
65444	3/17/2016	3/17/2016	14.36			CLARK533		Posted
		30-00-6130		487288-STORM BOX			8.99 ✓	0.00
		10-15-6000		487438-BOLTS FOR SIGNS			5.37 ✓	0.00
							14.36 ✓	0.00
65445	3/17/2016	3/17/2016	96.14					Posted
		52-43-6000		487090-RESPIRATOR MASK			43.99 ✓	0.00
		52-43-6000		487154-PAINT BRUSHES			16.03 ✓	0.00
		52-43-6000		487320-HDW/GLUE/ROLLER COVER			13.08 ✓	0.00
		52-43-6000		487380-PAINT TRAY LINER			5.16 ✓	0.00
		52-43-6000		487452-PAINT BRUSHES			7.99 ✓	0.00
		52-43-6000		487645-TAP PLUG/HDW			9.89 ✓	0.00
							96.14 ✓	0.00

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>8 ACE HARDWARE (continued)</b>										
65446	3/17/2016	3/17/2016	48.96							Posted
	51-43-6130					487151-PAINT			17.99 ✓	0.00
	51-43-6130					487317-SPRAY CLEANER			12.98 ✓	0.00
	51-43-6130					487389-PAINT			17.99 ✓	0.00
	51-43-6130					487397-CREDIT FROM INV. 487397			0.00	17.99 ✓
	51-43-6130					487397-PAINT			17.99 ✓	0.00
									66.95 ✓	17.99
65449	3/17/2016	3/17/2016	22.31	487413						Posted
	51-43-6000					NIPPLE/ELBOW/PVC/HOSE BARB			7.43 ✓	0.00
	52-43-6000					NIPPLE/ELBOW/PVC/HOSE BARB			7.44 ✓	0.00
	53-43-6000					NIPPLE/ELBOW/PVC/HOSE BARB			7.44 ✓	0.00
									22.31 ✓	0.00
65450	3/17/2016	3/17/2016	25.47	487121						Posted
	51-43-6000					ICE MELT & NIPPLE			8.49 ✓	0.00
	52-43-6000					ICE MELT & NIPPLE			8.49 ✓	0.00
	53-43-6000					ICE MELT & NIPPLE			8.49 ✓	0.00
									25.47 ✓	0.00
65466	3/17/2016	3/17/2016	150.94					24324		Posted
	53-41-4300					487706-CORD, RUST REMOVER			18.98 ✓	0.00
	53-41-4300					487779-PAINT			131.96 ✓	0.00
									150.94 ✓	0.00
65467	3/17/2016	3/17/2016	39.92	488137				24332		Posted
	53-43-4300					FURNACE FILTERS			13.31 ✓	0.00
	52-43-6000					FURNACE FILTERS			13.31 ✓	0.00
	51-43-6000					FURNACE FILTERS			13.30 ✓	0.00
									39.92 ✓	0.00
65468	3/17/2016	3/17/2016	262.43					24334		Posted
	53-41-4300					487966-PAINT			27.99 ✓	0.00
	53-41-4300					488160-PAINT			133.95 ✓	0.00
	53-41-4300					488210-FILM, BRUSH			58.95 ✓	0.00
	53-41-4300					488259-PAINT			32.99 ✓	0.00
	53-41-4300					488442-HDW, PAINT			8.55 ✓	0.00
									262.43 ✓	0.00
<b>11 ADVANCE INSURANCE COMPANY</b>										
65451	3/17/2016	3/17/2016	774.53					23619		Posted
	21-00-2100					MARCH 2016 LIFE INS PREMIUMS			774.53 ✓	0.00
<b>12 AERO-MOD INC</b>										
65452	3/17/2016	3/17/2016	1,024.00	SO28698-1						Posted
	52-41-4360					AIR ACTUATORS			1,024.00 ✓	0.00
<b>2373 ALFRED BENESCH &amp; COMPANY</b>										
65550	3/17/2016	3/17/2016	2,257.41	91265				24235		Posted
	30-00-3000					PROFESSIONAL SERV 1/25/16-2/21/16			2,257.41 ✓	0.00
<b>27 ALSOP SAND CO., INC</b>										
65453	3/17/2016	3/17/2016	439.11	464202						Posted
	30-00-8100					53.55 TONS SAND			439.11 ✓	0.00
<b>2448 AMERICAN CANCER SOCIETY</b>										
65454	3/17/2016	3/17/2016	100.00					24228		Posted
	10-11-6000					RELAY FOR LIFE-BRONZE LEVEL			100.00 ✓	0.00
<b>813 AMERIPRIDE SERVICES INC.</b>										
65455	3/17/2016	3/17/2016	109.83	2300641961				23856		Posted
	10-13-4300					FLOOR MATS			109.83 ✓	0.00
65527	3/17/2016	3/17/2016	83.50	2300643837				CLARK541		Posted
	25-00-3000					SHOP TOWELS-RUGS			83.50 ✓	0.00
<b>2032 AT&amp;T</b>										
65456	3/17/2016	3/17/2016	156.79	78573838216789				23584		Posted
	51-43-5310					SEWER			156.79 ✓	0.00
65457	3/17/2016	3/17/2016	105.00	08900759485827				23583		Posted
	10-13-5310					PD INTERNET			105.00 ✓	0.00
<b>1567 ATCO INTERNATIONAL</b>										
65458	3/17/2016	3/17/2016	187.00	10454119						Posted
	51-41-6000					EXPANDING FOAM			187.00 ✓	0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
Account#	Work Order	Description	Debit	Credit				
<b>89 BELOIT TYPEWRITER EXCHANGE (continued)</b>								
65459	3/17/2016	3/17/2016	3.96	724087		23858		Posted
	10-13-6110	FOLDERS	3.96 ✓					0.00
65460	3/17/2016	3/17/2016	23.87	724077		24273		Posted
	53-41-5320	UPS	23.87 ✓					0.00
65461	3/17/2016	3/17/2016	38.99	724072		24272		Posted
	53-43-6000	PAPER	38.99 ✓					0.00
65462	3/17/2016	3/17/2016	138.86			23562		Posted
	10-11-6110	823880-FILE GUIDES	60.75 ✓					0.00
	10-11-6110	823871-FILE CLIPS	11.97 ✓					0.00
	10-11-6110	823857-FILE GUIDES/TAPE	65.94 ✓					0.00
			138.66 ✓					0.00
65463	3/17/2016	3/17/2016	5.58	724082		23666		Posted
	10-17-6800	HANG UP PUTTY	5.58 ✓					0.00
65469	3/17/2016	3/17/2016	19.10	823860		CLARK534		Posted
	10-15-6110	PAPER CLIPS/PRINTER PAPER	19.10 ✓					0.00
65470	3/17/2016	3/17/2016	22.42	724057				Posted
	51-43-6000	UPS	22.42 ✓					0.00
<b>90 JAMES BENTZ</b>								
65471	3/17/2016	3/17/2016	164.27					Posted
	52-43-5800	MILEAGE-WICJITA @.54/MILE	164.27 ✓					0.00
<b>2701 BERGMANN MADONNA</b>								
65472	3/17/2016	3/17/2016	12.00			23868		Posted
	10-13-2911	PATCHES	12.00 ✓					0.00
<b>2735 BEVERAGE CARBONATION SERVICE</b>								
65494	3/17/2016	3/17/2016	228.32	G19110				Posted
	51-41-6170	CO2	228.32 ✓					0.00
<b>669 BLADE-EMPIRE PUBLISHING</b>								
65473	3/17/2016	3/17/2016	1,189.55			23564		Posted
	10-11-5400	151550-ORDINANCE 2176	191.25 ✓					0.00
	10-11-5400	151868-ORDINANCE 2177	769.00 ✓					0.00
	10-11-5400	151453-COUNCIL AGENDA	97.15 ✓					0.00
	10-11-5400	152177-FFA SIG PAGE	10.00 ✓					0.00
	10-11-5400	152232-STATE WRESTLING	10.00 ✓					0.00
	10-11-5400	152333-COUNCIL AGENDA	80.40 ✓					0.00
	10-11-5400	152334-PLANNING COMM-ZONING	45.00 ✓					0.00
	10-11-5400	152371-DISCOUNT	0.00					13.25 ✓
			1,202.80 ✓					13.25 ✓
65474	3/17/2016	3/17/2016	258.00			24230		Posted
	10-21-5400	151690-HELP WANTED-BLTPARKS	46.90 ✓					0.00
	10-21-5400	151746-HELP WANTED-BLTPARKS	46.90 ✓					0.00
	10-21-5400	151808-HELP WANTED-BLTPARKS	46.90 ✓					0.00
	10-21-5400	151866-HELP WANTED-BLTPARKS	46.90 ✓					0.00
	10-21-5400	151982-POOL MANAGER-BLTPARKS	33.50 ✓					0.00
	10-21-5400	152036-POOL MANAGER-BLTPARKS	33.50 ✓					0.00
	10-21-5400	152327-POOL MANAGER-BLTPARKS	33.50 ✓					0.00
	10-21-5400	152369-DISCOUNT-BLTPARKS	0.00					30.10 ✓
			288.10 ✓					30.10
65475	3/17/2016	3/17/2016	75.00	152041		23626		Posted
	51-41-5400	DRINKING WATER PUBLICATION	75.00 ✓					0.00
<b>88 BLUE CROSS &amp; BLUE SHIELD INSURANCE</b>								
65476	3/17/2016	3/17/2016	55,710.53			23620		Posted
	21-00-2100	MARCH 2016 HEALTH INS.	55,710.53 ✓					0.00
<b>91 BOETTCHER SUPPLY INC</b>								
65477	3/17/2016	3/17/2016	42.34	958984-1		24318		Posted
	53-43-6000	COUPLINGS/ELBOWS/CONDUIT	42.34 ✓					0.00
65478	3/17/2016	3/17/2016	73.25	957462-1		24232		Posted
	53-41-4360	FREIGHT ON INV. 956720	73.25 ✓					0.00
65479	3/17/2016	3/17/2016	147.60	956720-1		24026		Posted
	53-41-4360	DELAY RELAY	147.60 ✓					0.00
65480	3/17/2016	3/17/2016	9.45	958848-1		23579		Posted
	10-14-4300	LAMP FOR OUTSIDE LIGHT	9.45 ✓					0.00

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City of Beloit

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	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
91	<b>BOETTCHER SUPPLY INC (continued)</b>									
65481	3/17/2016 3/17/2016	10.15	957354-1		24293					Posted
	53-41-4300		ALUM DUCT, DRYER VENT						10.15 ✓	0.00
65482	3/17/2016 3/17/2016	10.96	958567-1		24276					Posted
	53-43-6000		CONDUIT						10.96 ✓	0.00
65483	3/17/2016 3/17/2016	7.37	956562-1		CLARK535					Posted
	10-15-4310		ROCKER SWITCH						7.37 ✓	0.00
65484	3/17/2016 3/17/2016	395.26								Posted
	52-43-6000		957465-1-STRUT/CLAMP						17.86 ✓	0.00
	52-43-6000		958586-1-COIL/COIL PACK						317.18 ✓	0.00
	52-43-6000		958887-1-CONTACT KIT						60.22 ✓	0.00
									395.26 ✓	0.00
65485	3/17/2016 3/17/2016	377.00	957832-1							Posted
	51-41-4360		3 PHASE BREAKER						377.00 ✓	0.00
65486	3/17/2016 3/17/2016	229.36	958462-1							Posted
	52-41-4300		BALLAST/BULBS/NUTS						229.36 ✓	0.00
2960	<b>KARENA BOWLES</b>									
65628	3/17/2016 3/17/2016	25.00			23702					Posted
	10-00-3478		SOCCER REFUND-NO COACH						25.00 ✓	0.00
1514	<b>RAYMOND BUDKE</b>									
65528	3/17/2016 3/17/2016	4.88	7274		CLARK542					Posted
	10-15-6000		REIMBURSEMENT FOR TRASH BAGS						4.88 ✓	0.00
1258	<b>BUMPER TO BUMPER AUTO PARTS</b>									
65487	3/17/2016 3/17/2016	28.65			23855					Posted
	10-13-4310		679761-FILTER/WINSHIELD WASHER FI						14.19 ✓	0.00
	10-13-4310		680000-FILTER/WINDSHIELD WASHER I						14.46 ✓	0.00
									28.65 ✓	0.00
65488	3/17/2016 3/17/2016	114.36			24277					Posted
	53-41-4310		679573-BRAKE & CARB CLEANER						94.20 ✓	0.00
	53-41-4310		679614-RUST AWAY						20.16 ✓	0.00
									114.36 ✓	0.00
65489	3/17/2016 3/17/2016	25.78			23678					Posted
	10-18-4310		679797-WIPER BLADES						11.30 ✓	0.00
	10-20-4310		679694-FUEL PUMP						14.48 ✓	0.00
									25.78 ✓	0.00
65490	3/17/2016 3/17/2016	5.37	678577		23659					Posted
	10-18-4310		AIR FILTER						5.37 ✓	0.00
65491	3/17/2016 3/17/2016	94.21	678971		CLARK536					Posted
	25-00-4330		OIL & AIR FILTERS						94.21 ✓	0.00
65492	3/17/2016 3/17/2016	121.61			CLARK537					Posted
	25-00-4330		678629-OIL FILTER						6.85 ✓	0.00
	25-00-4330		678642-SWAY BAR LINK KIT						19.92 ✓	0.00
	25-00-4330		678643-SWAY BAR LINK KIT RETURN						0.00	19.92 ✓
	25-00-4330		678652-SWAY BAR LINK KIT						63.29 ✓	0.00
	25-00-4330		678735-FUEL LINE HOSE						27.25 ✓	0.00
	25-00-4330		678866-OIL & FUEL FILTER						24.22 ✓	0.00
									141.53 ✓	19.92 ✓
65495	3/17/2016 3/17/2016	59.52	679082							Posted
	51-43-6000		GRINDING WHEEL/BRAKE CLEANER						19.84 ✓	0.00
	52-43-6000		GRINDING WHEEL/BRAKE CLEANER						19.84 ✓	0.00
	53-43-6000		GRINDING WHEEL/BRAKE CLEANER						19.84 ✓	0.00
									59.52 ✓	0.00
65496	3/17/2016 3/17/2016	54.76	678955							Posted
	51-41-4310		HOSE/ANTIFREEZE/THERMOSTAT						54.76 ✓	0.00
65497	3/17/2016 3/17/2016	214.16								Posted
	51-43-4310		679237-BREAK BOOSTER						264.16 ✓	0.00
	51-43-4310		679266-CREDIT FROM CASTING RETUR						0.00	50.00 ✓
									264.16 ✓	50.00 ✓
65498	3/17/2016 3/17/2016	87.32								Posted
	52-41-4330		678840-FILTERS						86.21 ✓	0.00
	52-41-4330		678849-FILTERS						1.11 ✓	0.00
									87.32 ✓	0.00

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	<u>Account#</u>		<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
1258	<b>BUMPER TO BUMPER AUTO PARTS (continued)</b>								
65523	3/17/2016	3/17/2016		71.35			23691		Posted
	10-20-4330				680168-BATTERY			45.83 ✓	0.00
	10-18-4330				680052-OIL/FUEL/AIR FILTER			25.52 ✓	0.00
								71.35 ✓	0.00
1091	<b>CARD SERVICES</b>								
65499	3/17/2016	3/17/2016		1,848.21	7407		23612		Posted
	10-15-2400				ASPHALT TRAINING CLASS			300.00 ✓	0.00
	53-41-5800				MEAL			14.71 ✓	0.00
	53-41-5800				HOTEL			140.74 ✓	0.00
	53-41-5800				CREDIT FOR HOTEL TAX			0.00	11.74 ✓
	53-41-5800				MEAL			16.46 ✓	0.00
	10-17-2400				CPR SUPPLIES			166.55 ✓	0.00
	53-43-5800				HOTEL X 3			287.97 ✓	0.00
	53-43-5800				HOTEL X 3			287.97 ✓	0.00
	53-41-6000				WIRE WHEELS			62.33 ✓	0.00
	10-18-2400				CPR CLASSES			81.00 ✓	0.00
	10-17-2400				CPR CLASSES			27.00 ✓	0.00
	53-41-2400				CPR CLASSES			81.00 ✓	0.00
	52-43-2400				CPR CLASSES			54.00 ✓	0.00
	53-43-2400				CPR CLASSES			27.00 ✓	0.00
	52-43-2400				CPR CLASSES			27.00 ✓	0.00
	51-43-2400				CPR CLASSES			54.00 ✓	0.00
	51-41-2400				CPR CLASSES			27.00 ✓	0.00
	10-13-2400				CPR CLASSES			81.00 ✓	0.00
	10-18-2400				CPR CLASSES			27.00 ✓	0.00
	53-41-5800				MEALS			46.61 ✓	0.00
	53-41-5800				MEALS			41.49 ✓	0.00
	10-11-6110				CREDIT ON FILING CABINET			0.00	44.88 ✓
	53-43-2400				CPR CLASSES			54.00 ✓	0.00
								1,904.83 ✓	56.62 ✓
65500	3/17/2016	3/17/2016		415.09	8199		23611		Posted
	51-41-5320				POSTAGE			8.30 ✓	0.00
	51-41-5320				POSTAGE			6.45 ✓	0.00
	51-41-5320				POSTAGE			6.80 ✓	0.00
	52-41-5800				MEAL			7.68 ✓	0.00
	52-41-6000				LADDER REPAIRS			22.60 ✓	0.00
	52-41-6000				BATTERY CHARGER			114.55 ✓	0.00
	52-43-3000				NORTAN ANTIVIRUS CREDIT			0.00	150.49 ✓
	52-41-4300				BALLAST			399.20 ✓	0.00
								565.58 ✓	150.49 ✓
65524	3/17/2016	3/17/2016		947.03	5240		23609		Posted
	53-43-3000				NORTON ANTIVIRUS RENEWAL			97.64 ✓	0.00
	53-43-5800				MEALS X 2			32.90 ✓	0.00
	53-43-5800				MEALS X 2			15.70 ✓	0.00
	53-43-5800				MEALS X 2			28.90 ✓	0.00
	53-43-5800				MEALS X 2			33.68 ✓	0.00
	53-43-5800				MEALS X 2			17.88 ✓	0.00
	53-43-6260				FUEL			38.34 ✓	0.00
	10-11-6000				BROCHURE HOLDER			8.99 ✓	0.00
	10-13-2400				CPR CLASSES			81.00 ✓	0.00
	52-43-2400				CPR CLASSES			54.00 ✓	0.00
	51-43-2400				CPR CLASSES			27.00 ✓	0.00
	53-43-2400				CPR CLASSES			54.00 ✓	0.00
	10-11-2400				CPR CLASSES			27.00 ✓	0.00
	10-15-2400				CPR CLASSES			189.00 ✓	0.00
	10-13-2400				CPR CLASSES			27.00 ✓	0.00
	53-43-2400				CPR CLASSES			27.00 ✓	0.00
	10-11-2400				CPR CLASSES			27.00 ✓	0.00
	10-21-6190				FOOD SAFETY RENEWAL-POOL CONCE			160.00 ✓	0.00
								947.03 ✓	0.00

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	<u>Account#</u>			<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>1091 CARD SERVICES (continued)</b>										
65525	3/17/2016	3/17/2016	152.15	8803		23610			Posted	
	10-13-5800			MEALS				18.62 ✓	0.00	
	10-13-6000			STORM SUPPLIES				19.53 ✓	0.00	
	10-13-6000			UNIFORM PANTS				114.00 ✓	0.00	
								152.15 ✓	0.00	
<b>124 CARRICO IMPLEMENT</b>										
65501	3/17/2016	3/17/2016	34.49	IA28388		23589			Posted	
	10-15-4330			AIR FILTER				34.49 ✓	0.00	
65502	3/17/2016	3/17/2016	295.00	IA28877					Posted	
	52-43-4420			FEB. SKID STEER RENTAL				295.00 ✓	0.00	
65503	3/17/2016	3/17/2016	15.12	IA29557		CLARK538			Posted	
	25-00-4330			PRESSURE WASHER WAND				15.12 ✓	0.00	
<b>2867 CASTEK, INC.</b>										
65529	3/17/2016	3/17/2016	361.36	009618		CLARK543			Posted	
	25-00-6090			20 GAL BONDAID				361.36 ✓	0.00	
<b>126 CATLIN'S FRIENDLY APPELMARKET</b>										
65504	3/17/2016	3/17/2016	20.88	1171		24282			Posted	
	53-43-6000			WATER				6.96 ✓	0.00	
	52-43-6000			WATER				6.96 ✓	0.00	
	51-43-6000			WATER				6.96 ✓	0.00	
								20.88 ✓	0.00	
65505	3/17/2016	3/17/2016	9.48	5246		23582			Posted	
	10-11-6000			SUPPLIES				9.48 ✓	0.00	
65506	3/17/2016	3/17/2016	101.66	6234		23668			Posted	
	10-17-6800			DRINKS FOR YOUTH BB				101.66 ✓	0.00	
65507	3/17/2016	3/17/2016	31.32	8417		24302			Posted	
	53-43-6000			WATER				10.44 ✓	0.00	
	52-43-6000			WATER				10.44 ✓	0.00	
	51-43-6000			WATER				10.44 ✓	0.00	
								31.32 ✓	0.00	
65508	3/17/2016	3/17/2016	120.72	1575		24301			Posted	
	53-41-6000			WATER/CUPS/CHARMIN/SUPPLIES				120.72 ✓	0.00	
65509	3/17/2016	3/17/2016	64.64	0362					Posted	
	52-41-6000			LAB & OFFICE SUPPLIES				64.64 ✓	0.00	
<b>142 CHAMBER OF COMMERCE</b>										
65548	3/17/2016	3/17/2016	90.00			23689			Posted	
	10-17-6800			1654-CHAMBER CHECKS				40.00 ✓	0.00	
	10-17-6800			1597-CHAMBER CHECKS				50.00 ✓	0.00	
								90.00 ✓	0.00	
<b>1200 CHEMQUEST, INC.</b>										
65510	3/17/2016	3/17/2016	2,750.47			24325			Posted	
	53-41-6170			4513-TEST STRIPS				86.47 ✓	0.00	
	53-41-6170			4517-CQ2000 LB				2,664.00 ✓	0.00	
								2,750.47 ✓	0.00	
<b>2906 CINTAS CORPORATION</b>										
65551	3/17/2016	3/17/2016	265.01	5004510180		CLARK544			Posted	
	25-00-3000			NEW & SERVICED FIRE EXTINGUISHER				265.01 ✓	0.00	
<b>2961 CRYSTAL CLINE</b>										
65629	3/17/2016	3/17/2016	25.00			23698			Posted	
	10-00-3478			SOCCER REFUND COBY-NO COACH				25.00 ✓	0.00	
<b>1358 CUNNINGHAM TELEPHONE &amp; CABLE CO</b>										
65511	3/17/2016	3/17/2016	255.64	12754		23601			Posted	
	51-41-5310			WATER PLANT				73.26 ✓	0.00	
	53-41-5310			POWER PLANT				182.38 ✓	0.00	
								255.64 ✓	0.00	
65512	3/17/2016	3/17/2016	79.89	03362		23600			Posted	
	10-15-5310			STREET DEPT				79.89 ✓	0.00	

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<b>1358 CUNNINGHAM TELEPHONE &amp; CABLE CO (continued)</b>								
65513	3/17/2016	3/17/2016	115.70	13609		23599		Posted
	53-43-5310			SYSTEMS			38.57 ✓	0.00
	52-43-5310			SYSTEMS			38.57 ✓	0.00
	51-43-5310			SYSTEMS			38.56 ✓	0.00
							<u>115.70 ✓</u>	<u>0.00</u>
65514	3/17/2016	3/17/2016	89.30	10210		23598		Posted
	26-00-5310			COMM DEV			89.30 ✓	0.00
65515	3/17/2016	3/17/2016	169.91	13610		23597		Posted
	10-22-5310			AIRPORT			169.91 ✓	0.00
65516	3/17/2016	3/17/2016	274.57	13094		23596		Posted
	10-18-5310			PARKS & REC			274.57 ✓	0.00
65517	3/17/2016	3/17/2016	75.63	12334		23595		Posted
	10-14-5310			FD			75.63 ✓	0.00
65518	3/17/2016	3/17/2016	85.34	11856		23594		Posted
	10-13-5310			PD			85.34 ✓	0.00
65519	3/17/2016	3/17/2016	340.61	11854		23592		Posted
	10-11-5310			ADMIN			340.61 ✓	0.00
65520	3/17/2016	3/17/2016	5.00	13611		23593		Posted
	10-21-5310			POOL			5.00 ✓	0.00
<b>2962 JOLENE DEBOLT</b>								
65630	3/17/2016	3/17/2016	25.00			23695		Posted
	10-00-3478			SOCCER REFUND EMMA-NO COACH			25.00 ✓	0.00
<b>193 DOLLAR GENERAL STORE-MSC-410526</b>								
65330	3/17/2016	3/17/2016	88.95			23563		Posted
	10-11-6000			1000491207-WATER/COFFEE/SUPPLIES			36.00 ✓	0.00
	10-11-6000			1000495193-WATER/KLEENEX/SUPPLIE			52.95 ✓	0.00
							<u>88.95 ✓</u>	<u>0.00</u>
65552	3/17/2016	3/17/2016	18.90	1000498296		23690		Posted
	10-18-6000			COFFEE/FILTERS/MARKERS			18.90 ✓	0.00
<b>2053 EMG, INC</b>								
65521	3/17/2016	3/17/2016	1,000.00	4221		24338		Posted
	53-41-3000			ENERGY CONSULTING AGREEMENT-FE			1,000.00 ✓	0.00
<b>236 FOUTS INSURANCE AGENCY INC.</b>								
65641	3/17/2016	3/17/2016	2,373.00			24238		Posted
	10-22-5240			AIRPORT LIABILITY			2,450.00 ✓	0.00
	10-13-5220			CREDIT ON VEHICLE ADDITION			0.00	77.00 ✓
							<u>2,450.00 ✓</u>	<u>77.00 ✓</u>
<b>537 GALLS INC/ QUARTERMASTER</b>								
65522	3/17/2016	3/17/2016	248.97			23857		Posted
	10-13-2911			004914735-BADGES			233.98 ✓	0.00
	10-13-2911			004939421-NAME TAG			14.99 ✓	0.00
							<u>248.97 ✓</u>	<u>0.00</u>
<b>2963 CHRISTINA GRADIG</b>								
65631	3/17/2016	3/17/2016	75.00			23682		Posted
	10-00-3478			SOCCER REFUND-NO TEAM/COACH			75.00 ✓	0.00
<b>2964 STACEY HARDY</b>								
65632	3/17/2016	3/17/2016	25.00			23694		Posted
	10-00-3478			SOCCER REFUND JACKSON-NO TEAM/			25.00 ✓	0.00
<b>2517 HQH2O INC.</b>								
65553	3/17/2016	3/17/2016	28.75			23625		Posted
	10-13-6000			208899-WATER			17.25 ✓	0.00
	10-13-6000			209109-WATER			11.50 ✓	0.00
							<u>28.75 ✓</u>	<u>0.00</u>
<b>2965 MARCIA HUTSON</b>								
65633	3/17/2016	3/17/2016	25.00			23696		Posted
	10-00-3478			SOCCER REFUND LUKE-NO COACH			25.00 ✓	0.00
<b>2359 KANSAS CORPORATION COMMISSION</b>								

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2359	<b>KANSAS CORPORATION COMMISSION (continued)</b>									
65554	3/17/2016 3/17/2016	127.56	MARCH							Posted
	10-11-3000		Frasier/Johnson - 116 N Hersey						67.33 ✓	0.00
	10-11-3000		Darwin Wiles - 627 E 3rd						60.23 ✓	0.00
									127.56 ✓	0.00
1916	<b>KANSAS MUNICIPAL JUDGES ASSOC</b>									
65558	3/17/2016 3/17/2016	25.00			23866					Posted
	10-12-5410		MEMBERSHIP DUES JUDGE BONNIE WI						25.00 ✓	0.00
370	<b>KANSAS ONE CALL SYSTEM INC</b>									
65559	3/17/2016 3/17/2016	90.00			23622					Posted
	53-43-3000		LOCATES-FEBRUARY						30.00 ✓	0.00
	51-43-3000		LOCATES-FEBRUARY						30.00 ✓	0.00
	52-43-3000		LOCATES-FEBRUARY						30.00 ✓	0.00
									90.00 ✓	0.00
1450	<b>KANSAS STATE UNIVERSITY</b>									
65432	3/17/2016 3/17/2016	50.00			23680					Ck# 72459 Printed
	10-18-7310		TREE CITY USA REGISTRATION						50.00 ✓	0.00
486	<b>KDHE-BUREAU OF WATER</b>									
65448	3/17/2016 3/17/2016	25.00								Ck# 72462 Printed
	52-41-2400		B. HEIDEMAN-CERTIFICATION EXAM						25.00 ✓	0.00
1887	<b>KMEA GRDA OPERATING FUND</b>									
65557	3/17/2016 3/17/2016	99,171.72	GRDA-BE-16-04		24322					Posted
	53-41-6220		APRIL SERVICE						99,171.72 ✓	0.00
2140	<b>KMEA RESERVE FUND</b>									
65555	3/17/2016 3/17/2016	2,374.85	KMEA-BL-16-03		24323					Posted
	53-41-5410		2016 ANNUAL DUES						847.00 ✓	0.00
	53-41-5410		2016 REGULATORY & DISPUTE FUND						1,527.85 ✓	0.00
									2,374.85 ✓	0.00
366	<b>KMEA/KMGA</b>									
65556	3/17/2016 3/17/2016	400.00	KMGA-BE-2016-01		23623					Posted
	53-41-5410		KMGA MEMBERSHIP DUES						400.00 ✓	0.00
2966	<b>MARLA KOOPS</b>									
65634	3/17/2016 3/17/2016	25.00			23701					Posted
	10-00-3478		SOCCER REFUND ISAAC-NO COACH						25.00 ✓	0.00
2967	<b>JENNIFER KRESIN</b>									
65635	3/17/2016 3/17/2016	25.00			23681					Posted
	10-00-3478		SOCCER REFUND IAN-NO TEAM/COACH						25.00 ✓	0.00
394	<b>KRIERS' AUTO PARTS</b>									
65560	3/17/2016 3/17/2016	108.01	4925-209437		24227					Posted
	10-14-4310		MIS KIT						108.01 ✓	0.00
65561	3/17/2016 3/17/2016	6.29	4925-210724		24233					Posted
	10-13-4310		BULB						6.29 ✓	0.00
65562	3/17/2016 3/17/2016	27.02	4925-209531							Posted
	51-43-6000		DETAILER/TOWELS						27.02 ✓	0.00
65563	3/17/2016 3/17/2016	28.34	4925-210889		CLARK539					Posted
	25-00-4330		HOSE & CLAMP						28.34 ✓	0.00
395	<b>KRIZ-DAVIS CO</b>									
65564	3/17/2016 3/17/2016	206.15	S101275388.001		24341					Posted
	53-43-6000		COMPRESSION CONNECTOR						206.15 ✓	0.00
805	<b>KRONE'S SERVICE CENTER, INC</b>									
65565	3/17/2016 3/17/2016	98.23	14533							Posted
	51-43-6000		T OXYGEN/S OXYGEN						32.74 ✓	0.00
	52-43-6000		T OXYGEN/S OXYGEN						32.74 ✓	0.00
	53-43-6000		T OXYGEN/S OXYGEN						32.75 ✓	0.00
									98.23 ✓	0.00
1037	<b>LATTIN AVIATION-TRAVIS LATTIN</b>									
65566	3/17/2016 3/17/2016	1,200.00			23618					Posted
	10-22-3000		SERVICE CONTRACT-MARCH						1,200.00 ✓	0.00

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	Account#	Work Order		Description			Debit		
1980	<b>MANDY LOMAX (continued)</b>								
65567	3/17/2016	3/17/2016	178.03			23265	178.03 ✓	Posted	0.00
	10-11-6110			MINUTE & ORDIN MINUTE PAPER					
424	<b>MCHENRY ELECTRIC &amp; SUPPLY</b>								
65568	3/17/2016	3/17/2016	66.54	015673		24283	66.54 ✓	Posted	0.00
	53-43-4330			SHARPEN CHAINS/NEW CHAINS					
65569	3/17/2016	3/17/2016	135.00	015747			135.00 ✓	Posted	0.00
	52-43-4310			STARTER REBUILD					
2368	<b>MIDLAND GIS SOLUTIONS, LLC</b>								
65570	3/17/2016	3/17/2016	3,600.00	6928		24342		Posted	
	53-43-3000			ANNUAL INTEGRITY GIS WEBSITE HOS			720.00 ✓		0.00
	52-43-3000			ANNUAL INTEGRITY GIS WEBSITE HOS			720.00 ✓		0.00
	51-43-3000			ANNUAL INTEGRITY GIS WEBSITE HOS			720.00 ✓		0.00
	10-11-3000			ANNUAL INTEGRITY GIS WEBSITE HOS			720.00 ✓		0.00
	10-15-3000			ANNUAL INTEGRITY GIS WEBSITE HOS			720.00 ✓		0.00
							3,600.00 ✓		0.00
2787	<b>MIDWEST SERVICE BUREAU, INC</b>								
65571	3/17/2016	3/17/2016	89.80			116	89.80 ✓	Posted	0.00
	53-43-3000			5489-COLLECTION FEES					
1018	<b>MANFRED MILBERS</b>								
65572	3/17/2016	3/17/2016	134.11			24327	134.11 ✓	Posted	0.00
	53-41-5800			248.36 MILES @ .54/MILE					
465	<b>MITCHELL COUNTY HEALTH DEPARTMENT</b>								
65642	3/17/2016	3/17/2016	250.00	5289		24240		Posted	
	52-43-3000			HEP A-ADULT			65.00 ✓		0.00
	52-43-3000			HEP A-ADULT			65.00 ✓		0.00
	10-14-3000			HEP A/B COMBO			120.00 ✓		0.00
							250.00 ✓		0.00
2110	<b>MITCHELL COUNTY REGISTER OF DEEDS</b>								
65643	3/17/2016	3/17/2016	69.38			24243	69.38 ✓	Posted	0.00
	30-00-3000			SOFT LOAN FILING FEES-SMITH 520 N I					
470	<b>MITCHELL COUNTY SOLID WASTE</b>								
65573	3/17/2016	3/17/2016	135.00			CLARK545		Posted	
	30-00-3000			006529-SILT FENCE N. CAMPUS			79.00 ✓		0.00
	25-00-3000			006557-LUMBER			28.35 ✓		0.00
	25-00-3000			006563-LUMBER			27.65 ✓		0.00
							135.00 ✓		0.00
65574	3/17/2016	3/17/2016	8.00	003771			8.00 ✓	Posted	0.00
	52-41-3000			DISPOSAL OF SCREENINGS					
65575	3/17/2016	3/17/2016	38.15			23688		Posted	
	10-18-4300			006601-BUILDING DEMO			18.55 ✓		0.00
	10-18-4300			006599-BUILDING DEMO			19.60 ✓		0.00
							38.15 ✓		0.00
65576	3/17/2016	3/17/2016	20,222.20			114	20,222.20 ✓	Posted	0.00
	54-41-3000			TRASH COLLECTION					
2648	<b>MOSHER ADAM</b>								
65577	3/17/2016	3/17/2016	174.92				174.92 ✓	Posted	0.00
	52-43-5800			MILEAGE 304.2 MILES @.54/MILE					
2832	<b>NEX-TECH, INC.</b>								
65579	3/17/2016	3/17/2016	1,192.50			23869	1,192.50 ✓	Posted	0.00
	10-13-7460			MARCH COMPUTER BILL					
65580	3/17/2016	3/17/2016	1,359.94	MA-12562		CLARK546	1,359.94 ✓	Posted	0.00
	25-00-7450			NOTEBOOK W/MS OFFICE					
2839	<b>NEXTRUST INC.</b>								
65581	3/17/2016	3/17/2016	1,653.95	161723		23591		Posted	
	10-11-5320			UTILITY BILLS			1,390.13 ✓		0.00
	51-41-5400			WATER STANDARDS DOCUMENT			263.82 ✓		0.00
							1,653.95 ✓		0.00
496	<b>NORTH CENTRAL REGIONAL PLANNING</b>								
65644	3/17/2016	3/17/2016	700.00	2108		24241	700.00 ✓	Posted	0.00
	30-00-3000			CDBG HOUSING REHAB GRANT					

# Accounts Payable Detail Listing

City of Beloit

<u>Vend#</u>	<u>Vendor Name</u>	<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>					
2864	<b>NXKEM USA, LLC (continued)</b>									
65582	3/17/2016 3/17/2016	51-41-6000	359.74 1091572 SELF LEVELING POLYURETHANE	359.74 ✓					Posted	0.00
2897	<b>OFFICE DEPOT</b>									
65583	3/17/2016 3/17/2016	10-13-6000 10-12-6110	202.13 825906412-001 OFFICE SUPPLIES OFFICE SUPPLIES	157.65 ✓ 44.48 ✓ 202.13 ✓			23867		Posted	0.00 0.00 0.00
2857	<b>OFFICE OF THE CHIEF FINANCIAL OFFICER</b>									
65578	3/17/2016 3/17/2016	10-11-2400	60.00 BASICS OF BUDGETING WORKSHOP-M	60.00 ✓			23034		Posted	0.00
2380	<b>OFFICE OF THE STATE TREASURER</b>									
65434	3/17/2016 3/17/2016	41-00-5109	76,625.01 3/3/2016 POOL REVENUE BOND INTEREST EXPE	76,625.01 ✓			23032		Ck# 72461 Printed	0.00
536	<b>POST MASTER</b>									
65584	3/17/2016 3/17/2016	10-11-6000	274.00 1 YR PO BOX RENEWAL-567	274.00 ✓			23624		Posted	0.00
1263	<b>PRAIRE FIRE COFFEE ROASTERS</b>									
65585	3/17/2016 3/17/2016	10-15-6000	43.40 821953 COFFEE	43.40 ✓			CLARK547		Posted	0.00
1118	<b>PROTECTIVE EQUIPMENT TESTING LABORATORY</b>									
65586	3/17/2016 3/17/2016	53-43-3000	3,229.75 52288 SAFETY EQUIP. TESTING	3,229.75 ✓			24319		Posted	0.00
1494	<b>RICOH USA, INC</b>									
65587	3/17/2016 3/17/2016	10-11-3000	231.55 5040782746 COPY MACHINE	231.55 ✓			24234		Posted	0.00
2818	<b>PATTY RUFENER</b>									
65588	3/17/2016 3/17/2016	53-43-3000 52-43-3000 51-43-3000 53-41-3000	36.00 SWEET ROLLS SWEET ROLLS SWEET ROLLS SWEET ROLLS	9.00 ✓ 9.00 ✓ 9.00 ✓ 9.00 ✓ 36.00 ✓			24284		Posted	0.00 0.00 0.00 0.00 0.00
575	<b>SAGE PRODUCTS</b>									
65589	3/17/2016 3/17/2016	53-43-6000 52-43-6000 51-43-6000	568.90 0060906-IN TORK TOWELS,HAND CLEANER TORK TOWELS,HAND CLEANER TORK TOWELS,HAND CLEANER	189.63 ✓ 189.63 ✓ 189.64 ✓ 568.90 ✓			24340		Posted	0.00 0.00 0.00 0.00
65590	3/17/2016 3/17/2016	53-41-6000	705.33 0060894-IN CLEAN ALL	705.33 ✓			24339		Posted	0.00
94	<b>SCHENDEL PEST CONTROL</b>									
65591	3/17/2016 3/17/2016	53-43-3000 52-43-3000 51-43-3000 10-13-3000	50.00 42456 PEST CONTROL PEST CONTROL PEST CONTROL PEST CONTROL	12.50 ✓ 12.50 ✓ 12.50 ✓ 12.50 ✓ 50.00 ✓			24285		Posted	0.00 0.00 0.00 0.00 0.00
2968	<b>JARED SCHMITT</b>									
65636	3/17/2016 3/17/2016	10-00-3478	25.00 SOCCER REFUND ELI-NO COACH	25.00 ✓			23699		Posted	0.00
2418	<b>SCHROEDER LAW OFFICE, LLC</b>									
65592	3/17/2016 3/17/2016	10-11-6110	159.63 1781 OFFICE EXPENSES-FEBRUARY	159.63 ✓			23627		Posted	0.00
488	<b>SCHWAB EATON BELOIT</b>									
65593	3/17/2016 3/17/2016	53-43-3000 53-43-3000	1,758.00 15.094-4-K-14 UTILITY RELOCATION BELOIT-MAPS FOR MISC. PROJECTS	1,285.00 ✓ 473.00 ✓ 1,758.00 ✓			24317		Posted	0.00 0.00 0.00

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>603 SEWELL'S MACHINE SHOP (continued)</b>								
65594	3/17/2016	3/17/2016	110.00	014124			110.00 ✓	Posted 0.00
	51-43-6000			STEEL				
<b>607 SHAMBURG OIL COMPANY</b>								
65595	3/17/2016	3/17/2016	82.42	519854		24231	82.42 ✓	Posted 0.00
	53-43-6270			CLEAR DIESEL				
65596	3/17/2016	3/17/2016	83.59			24271	40.00 ✓	Posted 0.00
	53-43-6270			519380-CLEAR DIESEL			43.59 ✓	0.00
	53-43-6270			519186-CLEAR DIESEL			83.59 ✓	0.00
65597	3/17/2016	3/17/2016	68.56	516799		24004	68.56 ✓	Posted 0.00
	53-43-6270			CLEAR DIESEL				
65598	3/17/2016	3/17/2016	52.16	518500		24300	52.16 ✓	Posted 0.00
	53-43-6270			CLEAR DIESEL				
65599	3/17/2016	3/17/2016	33.50	520249			33.50 ✓	Posted 0.00
	51-43-6270			CLEAR DIESEL				
65600	3/17/2016	3/17/2016	55.00	519361			55.00 ✓	Posted 0.00
	52-43-6270			CLEAR DIESEL				
65601	3/17/2016	3/17/2016	34.31	517448			34.31 ✓	Posted 0.00
	52-41-6180			ENGINE OIL				
65602	3/17/2016	3/17/2016	33.50	518513			33.50 ✓	Posted 0.00
	51-43-6270			CLEAR DIESEL				
65603	3/17/2016	3/17/2016	(51.20)	499685		24226	0.00	Posted 17.07 ✓
	53-43-6270			EXCISE TAX CREDIT-FEB.			0.00	17.07 ✓
	52-43-6270			EXCISE TAX CREDIT-FEB.			0.00	17.06 ✓
	51-43-6270			EXCISE TAX CREDIT-FEB.			0.00	51.20 ✓
<b>617 SIRCHIE FINGER PRINT LABORATORIES</b>								
65604	3/17/2016	3/17/2016	227.15	0243758-IN		23854	227.15 ✓	Posted 0.00
	10-13-6000			FINGERPRINT SUPPLIES				
<b>2972 SKARDA EQUIPMENT COMPANY INC.</b>								
65640	3/17/2016	3/17/2016	41.35	1040820		24326	41.35 ✓	Posted 0.00
	53-43-4310			ELECTRIC AIR SWITCH				
<b>2969 ALISHA SMITH</b>								
65637	3/17/2016	3/17/2016	25.00			23684	25.00 ✓	Posted 0.00
	10-00-3478			SOCCER REFUND GABE-NO TEAM/COA				
<b>626 SOLOMON VALLEY HOME CENTER</b>								
65605	3/17/2016	3/17/2016	19.48	10382918		24337	19.48 ✓	Posted 0.00
	53-41-4300			FLOOR PATCH				
65606	3/17/2016	3/17/2016	337.10			23677	61.10 ✓	Posted 0.00
	10-18-6000			10382717-RAKES			242.75 ✓	0.00
	10-20-6130			10381543-MATERIAL FOR CEMETERY			26.45 ✓	0.00
	10-20-6130			10382381-SAKRETE			6.80 ✓	0.00
	10-20-6130			10382005-WASHER & SCREWS			337.10 ✓	0.00
65607	3/17/2016	3/17/2016	124.29			23561	115.50 ✓	Posted 0.00
	10-11-4300			10382344-VCT TILE			8.79 ✓	0.00
	10-11-4300			10382289-PHONE LINE			124.29 ✓	0.00
65608	3/17/2016	3/17/2016	756.78			23679	583.41 ✓	Posted 0.00
	30-00-7200			10382502-WOOD/SCREWS/ ETC.			156.00 ✓	0.00
	30-00-7200			10382481-ROUGH CEDAR			17.37 ✓	0.00
	30-00-7200			10382527-GLUE/CORNER IRON			756.78 ✓	0.00
65609	3/17/2016	3/17/2016	15.78	10382962		23685	15.78 ✓	Posted 0.00
	10-18-6000			STAPLES				
65610	3/17/2016	3/17/2016	167.36	10382968		23686	167.36 ✓	Posted 0.00
	30-00-7200			METAL & SCREWS				

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

Pay#	Post Date	Due Date	Amount	Invoice	Date	PO#	Date	Status
	Account#	Work Order		Description			Debit	Credit
<b>626 SOLOMON VALLEY HOME CENTER (continued)</b>								
65611	3/17/2016	3/17/2016	710.82			23662		Posted
	10-20-4300			10381599-HINGE/BOLT/WOOD/PLYWOC			101.45✓	0.00
	10-20-4300			10381424-ROUGH CEDAR			156.00✓	0.00
	10-20-4300			10381809-BIT/STUD/SAKRETE/SCREWS			156.09✓	0.00
	10-20-4300			10381729-CREDIT FROM INV 10381725			0.00	75.00✓
	10-20-4300			10381725-WOOD JOINER/IRON/CORK			108.13✓	0.00
	10-20-4300			10381418-STUDS & PLYWOOD			53.33✓	0.00
	10-20-7000			10381418-STUDS & PLYWOOD			210.82✓	0.00
							785.82✓	75.00✓
65612	3/17/2016	3/17/2016	31.38	10382553				Posted
	51-43-6130			PAINT & STD & BTR			31.38✓	0.00
65613	3/17/2016	3/17/2016	267.16					Posted
	51-41-6000			10382785-PAINT/ENAMEL/ROLLER COV			148.23✓	0.00
	51-41-6000			10383225-PAINT/ENAMEL/BRUSH SET			11.99✓	0.00
	51-41-6000			10382849-POLE/ROLLER/ENAMEL/FRAI			106.94✓	0.00
							267.16✓	0.00
65614	3/17/2016	3/17/2016	180.28			CLARK548		Posted
	10-15-6000			10381726-SILICONE SEALER			5.29✓	0.00
	30-00-6130			10381748-REBAR TIES			15.99✓	0.00
	30-00-6130			10381796-FORM SNAP TIES			159.00✓	0.00
							180.28✓	0.00
65615	3/17/2016	3/17/2016	26.49	10381810				Posted
	51-43-6130			PINE & ENAMEL			26.49✓	0.00
65645	3/17/2016	3/17/2016	203.24			24011		Posted
	53-41-4300			10380956-PLYWOOD,ACQ,FOAMULAR			231.86✓	0.00
	53-41-4300			10380958-CRDEIT FROM INV 10380956			0.00	28.62✓
							231.86✓	28.62✓
<b>84 ST JOHN'S SCHOOL - CROSSWALK GUARD</b>								
65617	3/17/2016	3/17/2016	95.00			23617		Posted
	10-13-3000			CROSSWALK-19 DAYS @ 5.00			95.00✓	0.00
<b>643 STANION WHSE ELECTRIC COMPANY</b>								
65616	3/17/2016	3/17/2016	619.54			24330		Posted
	53-43-6000			4045876-00-RUBBER TAPE			205.13✓	0.00
	53-43-6000			4045885-00-METER CANS,LIGHT BULBS			414.41✓	0.00
							619.54✓	0.00
<b>2970 ASHLEY STEPHENS</b>								
65638	3/17/2016	3/17/2016	50.00			23683		Posted
	10-00-3478			SOCCER REFUND KARLEY/KERRA-NO			50.00✓	0.00
<b>2971 TYA SULLIVAN</b>								
65639	3/17/2016	3/17/2016	25.00			23700		Posted
	10-00-3478			SOCCER REFUND LANE-NO COACH			25.00✓	0.00
<b>2928 THE MITRE BOX</b>								
65646	3/17/2016	3/17/2016	16,189.00	14-HR-001		24242		Posted
	30-00-3000			HOUSING REHAB GRANT			16,189.00✓	0.00
<b>673 THOMPSON'S OK TIRE, INC</b>								
65618	3/17/2016	3/17/2016	743.12	1-115725		20883		Posted
	10-13-6140			TIRES			743.12✓	0.00
65619	3/17/2016	3/17/2016	12.18	1-115251		23560		Posted
	10-13-4310			TIRE REPAIR			12.18✓	0.00
65620	3/17/2016	3/17/2016	343.58			CLARK548		Posted
	10-15-6140			1-116045-IMPLEMENT FLAT			17.50✓	0.00
	10-15-6140			1-116133-TIRE REPAIR			30.00✓	0.00
	10-15-6140			1-116502-TIRES			296.08✓	0.00
							343.58✓	0.00

1163 **TMHC SERVICES INC**

# Accounts Payable Detail Listing

City of Beloit

**Vend# Vendor Name**

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Status</u>
	<u>Account#</u>	<u>Work Order</u>		<u>Description</u>			<u>Debit</u>	<u>Credit</u>
<b>1163 TMHC SERVICES INC (continued)</b>								
65621	3/17/2016	3/17/2016	462.00	214501		24237		Posted
	52-43-3000			PRE-EMPLOYMENT TEST-S. MOORE			75.00 ✓	0.00
	53-43-3000			PRE-EMPLOYMENT TEST-E. FLYNN			75.00 ✓	0.00
	53-43-3000			PRE-EMPLOYMENT TEST-J. GRUBER			75.00 ✓	0.00
	10-11-3000			EAP FEE			72.00 ✓	0.00
	10-11-3000			ADMIN FEE			165.00 ✓	0.00
							462.00 ✓	0.00
<b>65622 3/17/2016 3/17/2016 243.50 214500 24239</b>								
	52-43-3000			PRE-EMPLOYMENT TEST-D. LANGHAM			75.00 ✓	0.00
	10-11-3000			EAP FEE			42.00 ✓	0.00
	10-11-3000			ADMIN FEE			126.50 ✓	0.00
							243.50 ✓	0.00
<b>2941 US CELLULAR</b>								
65623	3/17/2016	3/17/2016	26.90	0124436519		23853		Posted
	10-13-5310			PD PHONE			26.90 ✓	0.00
<b>697 USD 273</b>								
65625	3/17/2016	3/17/2016	351.00			23616		Posted
	10-13-3000			CROSSWALK-18 DAYS @ 19.50			351.00 ✓	0.00
<b>410 UTILITIES</b>								
65624	3/17/2016	3/17/2016	654.94			115		Posted
	10-13-6220			CITY SHARE OF JAIL UTILITIES			654.94 ✓	0.00
<b>734 WESCO RECEIVABLES CORP</b>								
65626	3/17/2016	3/17/2016	122.06	075712		24320		Posted
	53-43-6000			GUY GRIPS			122.06 ✓	0.00
<b>660 WICHITA WINWATER WORKS CO., INC.</b>								
65627	3/17/2016	3/17/2016	3,136.00	21061800				Posted
	51-43-7500			METERS W/MI-NOD			3,136.00 ✓	0.00

**325,694.09 193 Non-voided payables listed.**

Report Setup  
 AP - Accounts Payable Listing : Vendor Name  
 Filter Options  
 Starting: 3/17/2016  
 Ending: 3/17/2016  
 Banks: All  
 Payable Status: Posted, Printed, ACH, Recorded, Voided  
 All Vendors Selected



## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
March 15, 2016	ORDINANCE 2178 ACCEPTING THE DEEDS AND DEDICATION TO THE CITY OF БЕЛОIT FOR WILLOW SPRINGS WAY
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b> <input checked="" type="checkbox"/> <b>ORDINANCE</b> <input type="checkbox"/> <b>RESOLUTION</b>
Administration	<input type="checkbox"/> <b>FORMAL ACTION</b> <input type="checkbox"/> <b>OTHER</b>

### RECOMMENDATION:

I recommend that the Council approve Ordinance 2178 Accepting the Deeds and Dedication to the City of Beloit for Willow Springs Way.

### FISCAL NOTE:

- There is only publication cost associated with adopting Ordinance 2178.

### DISCUSSION:

Adopting Ordinance 2178 dedicates and opens Willow Springs Way for public use forever.

Respectfully submitted,

Tom Naasz,  
Mayor



## ORDINANCE NO. 2178

AN ORDINANCE ACCEPTING THE DEEDS OF DEDICATION TO THE CITY OF BELOIT KANSAS, AND CONFIRMING THE DEDICATION OF SAID STREET SET FORTH THEREIN, AND NAMING SAID STREET **WILLOW SPRINGS WAY**, AND OPENING SAID STREET TO THE PUBLIC USE FOREVER.

**WHEREAS**, Solomon Valley Economic Development, Inc., did by written deed of dedication dedicate the real estate described herein in Section 1 to the City of Beloit, Kansas for the use of the public forever to be used as a street;

**WHEREAS**, Donald and Carol Heiland, did by written deed of dedication dedicate the real estate described herein in Section 2 to the City of Beloit, Kansas for the use of the public forever to be used as a street;

**WHEREAS**, the City of Beloit, has owned the real estate described herein in Section 3 for some time and deems it necessary to dedicate the real estate to be used as a street;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

**Section 1.** That the Deed of Dedication from Solomon Valley Economic Development, Inc., dated February 18, 2016 and recorded in the Mitchell County Register of Deeds at Book 132, Pages 384-385, is approved and accepted, and that the dedication to public use forever of said street thereon shown, is hereby accepted and confirmed, and that the street shall be known as "**Willow Springs Way**," said property being fully described as follows:

A tract of land in the Northwest Quarter of the Northwest Quarter (NW/4 NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W) of the Sixth P.M., City of Beloit, Mitchell County, Kansas, more particularly described as follows; Commencing at the Northwest Corner of the Northwest Quarter (NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W); thence southerly along the West Line of said Northwest Quarter (NW/4) on a bearing of S 1°44'00" E, a distance of 1039.87 feet; thence perpendicular to said West Line on a bearing of N 88°16'00" E a distance of 389.28 feet to the POINT OF BEGINNING; thence on a bearing of N 52°26'28" E a distance of 855.12 feet to a point 270.00 feet west of the East Line of the Northwest Quarter of the Northwest Quarter (NW/4 NW/4) of Section Four (4) Township Seven South, Range Seven West (T7S-R7W); thence parallel with

and 270.00 feet west of said East line on a bearing of S 1°04'34" E a distance of 74.62 feet; thence S 52°26'28" W a distance of 830.15 feet; thence N 19°38'46" W a distance of 63.06 feet to the Point of Beginning, containing 1.2 acres, more or less.

**Section 2.** That the Deed of Dedication from Donald and Carol Heiland, dated January 29, 2016 and recorded in the Mitchell County Register of Deeds at Book 132, Pages 351-352, is approved and accepted, and that the dedication to public use forever of said street thereon shown, is hereby accepted and confirmed, and that the street shall be known as "**Willow Springs Way**," said property being fully described as follows:

A tract of land in the Northwest Quarter of the Northwest Quarter (NW/4 NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W) of the Sixth P.M., City of Beloit, Mitchell County, Kansas, more particularly described as follows; Commencing at the Northwest Corner of the Northwest Quarter (NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W); thence southerly along the West Line of said Northwest Quarter (NW/4) on a bearing of S 1°44'00" E, a distance of 1039.87 feet; thence perpendicular to said West Line on a bearing of N 88°16'00" E a distance of 33.00 feet to the Easterly Right of way of Kansas Highway 14, said point being the POINT OF BEGINNING; thence continuing along the previous course a distance of 356.28 feet; thence S 19°38'46" E a distance of 63.06 feet; thence S 88°16'00" W a distance of 375.67 feet to a point on the Easterly Right of way of Kansas Highway 14; thence along said right of way on a bearing of N 1°44'00" W a distance of 60.00 feet to the Point of Beginning, containing 0.5 acres more or less.

**Section 3.** That the following described tract owned by the City of Beloit shall be dedicated to public use forever as a street and that the street shall be known as "**Willow Springs Way**," said property being fully described as follows:

A tract of land in the Northwest Quarter of the Northwest Quarter (NW/4 NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W) of the Sixth P.M., City of Beloit, Mitchell County, Kansas, more particularly described as follows; Commencing at the Northwest Corner of the Northwest Quarter (NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W); thence southerly along the West Line of said Northwest Quarter (NW/4) on a bearing of S 1°44'00" E, a distance of 1039.87 feet; thence perpendicular to said West Line on a bearing of N 88°16'00" E a distance of 389.28 feet thence on a bearing of N 52°26'28" E a distance of 855.12 feet to a point 270.00 feet west of the East Line of the Northwest Quarter of the Northwest Quarter (NW/4 NW/4) of Section Four (4) Township Seven South, Range Seven West (T7S-R7W) said point being the POINT OF BEGINNING; thence parallel with and 270.00 feet west of said East line on a bearing of N 1°04'34" W a distance of 426.66 feet to a point on the Southerly Right of way of US Highway 24; thence along said Southerly Right of Way on a bearing of S 86°42'29" E a distance of 60.17 feet; thence S 1°04'34" E along a line 210.00 feet West of and parallel with the East Line of said Northwest Quarter of the Northwest Quarter (NW/4 NW/4) a distance of 452.33 feet; thence S 52°26'28" W a distance of 74.62 feet; thence N 1°04'34" W a distance of 74.62 feet to the Point of Beginning, containing 0.7 acres more or less.

**Section 4.** That the City Clerk shall file a certified copy of this ordinance in the offices of the County Clerk and of the Register of Deeds of Mitchell County, Kansas, to be recorded as provided by K.S.A. 14-423.

**Section 5.** That this Ordinance shall take effect and be in force from and after its passage, approval and publication in the official city newspaper, and upon recording as set forth in Section 4.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 15<sup>th</sup> day of March, 2016.

---

Tom Naasz, Mayor

ATTEST:

---

Amanda J. Lomax, City Clerk



**COPY**

**MAP OF TRACTS**  
 Tracts in the NW/4 of the NW/4 of Sec. 4,  
 TTS-R7W, City of Beloit, Mitchell County, Kansas

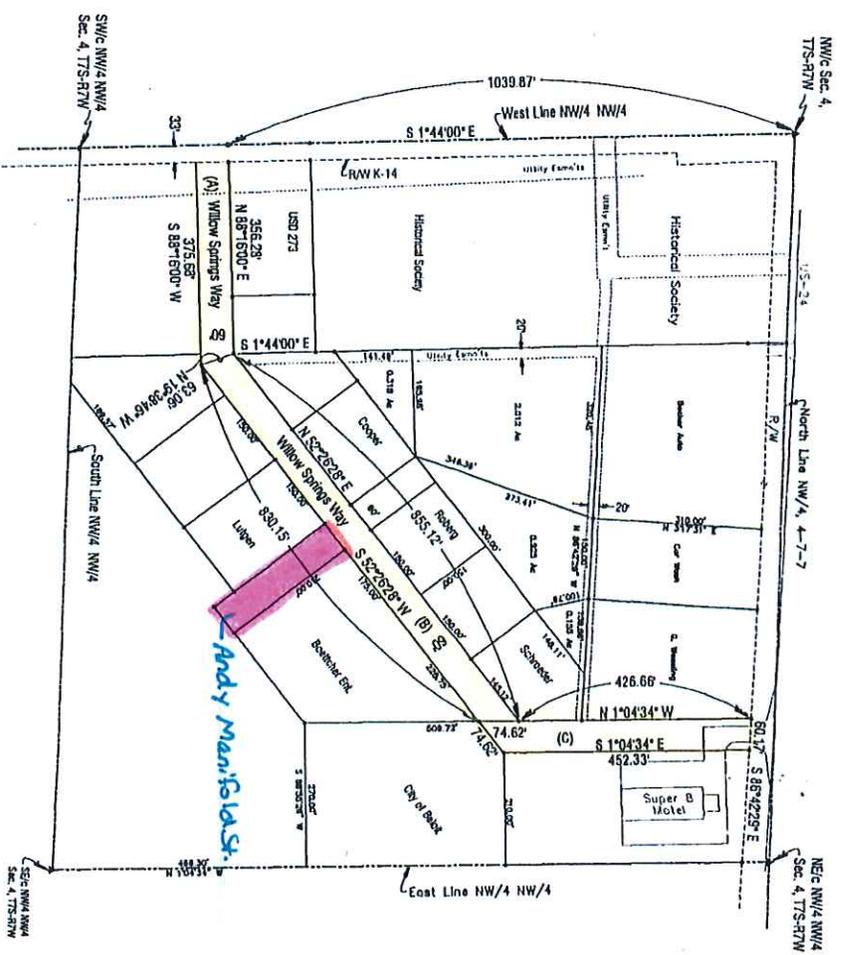
State of Kansas, Mitchell County  
 This instrument was filed for  
 Record on February 02, 2016 02:40:00 PM  
 Recorded in Book 119 Page 362-363  
 Fee: \$26.00 201600102



Jami Eck  
 Tami Eck, Register of Deeds

**Surveyor Certification**  
 I, Randy S. Stroeda, a Land Surveyor Licensed by the State of Kansas, do hereby certify that this drawing represents the results of a survey of the described property and that this drawing and said survey were performed by me or under my responsible charge.  
 Date of Survey: 2-2-2016  
 Field Book: \_\_\_\_\_

Randy S. Stroeda, PS  
 Kansas License No. 1276



**NOTE:** No monuments set this survey. This is a completion of previous field surveys, all monuments shown were set by myself in previous surveys.

**Schwab Eaton**  
 101 South Hill Street  
 PO Box 2801 | Beloit, KS 67420  
 785-736-2725 | 785-736-2004 |  
 page 1 of 2



## REQUEST FOR COUNCIL ACTION

**DATE:**

March 15, 2016

**TITLE:**

ORDINANCE 2179 ACCEPTING THE DEEDS AND DEDICATION TO THE CITY OF БЕЛОIT FOR ANDY MANIFOLD STREET

**ORIGINATING DEPARTMENT:**

Administration

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

**RECOMMENDATION:**

I recommend that the Council approve Ordinance 2179 Accepting the Deeds and Dedication to the City of Beloit for Andy Manifold Street.

**FISCAL NOTE:**

- There is only publication cost associated with adopting Ordinance 2179.

**DISCUSSION:**

Adopting Ordinance 2179 dedicates and opens Andy Manifold Street for public use forever.

Respectfully submitted,

Tom Naasz,  
Mayor



## ORDINANCE NO. 2179

AN ORDINANCE ACCEPTING THE DEED OF DEDICATION TO THE CITY OF BELOIT KANSAS, AND CONFIRMING THE DEDICATION OF SAID STREET SET FORTH THEREIN, AND NAMING SAID STREET **ANDY MANIFOLD STREET**, AND OPENING SAID STREET TO THE PUBLIC USE FOREVER.

**WHEREAS**, Solomon Valley Economic Development, Inc., did by written deed of dedication dedicate the real estate described herein to the City of Beloit, Kansas for the use of the public forever to be used as a street;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BELOIT, KANSAS:

**Section 1.** That the Deed of Dedication from Solomon Valley Economic Development, Inc., dated January 25, 2016 and recorded in the Mitchell County Register of Deeds at Book 132, pages 335-336, is approved and accepted, and that the dedication to public use forever of said street thereon shown, is hereby accepted and confirmed, and that the street shall be known as "**Andy Manifold Street**," said street being fully described as follows:

A tract of land in the Northwest Quarter of the Northwest Quarter (NW/4 of the NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W) of the Sixth P.M., City of Beloit, Mitchell County, Kansas, more particularly described as follows; Commencing at the Northwest Corner of the Northwest Quarter (NW/4) of Section Four (4), Township Seven South, Range Seven West (T7S-R7W); thence along the West Line of said Northwest Quarter (NW/4) on a bearing of 1°44'00" E a distance of 1039.87 feet; thence perpendicular to said West Line on a bearing of N 88°16'00" E along the North Right of way of Willow Springs Way a distance of 389.28 feet; thence N 52°26'28" E along said North Right of way a distance of 350.00 feet; thence perpendicular to said Right of way on a bearing of S 37°33'32" E a distance of 60.0 feet to the POINT OF BEGINNING; thence continuing along previous course a distance of 256.96 feet; thence N 52°26'28" E a distance of 60.00 feet; thence N 37°33'32" W a distance of 256.96 feet to the South Right of way of Willow Springs Way; thence along said South Right of way on bearing of S 52°26'28" W a distance of 60.00 feet to the Point of Beginning, containing 0.35 acres more or less.

**Section 2.** That the City Clerk shall file a certified copy of this ordinance in the offices of the County Clerk and of the Register of Deeds of Mitchell County, Kansas, to be recorded as provided by K.S.A. 14-423.

**Section 3.** That this Ordinance shall take effect and be in force from and after its passage, approval and publication in the official city newspaper, and upon recording as set forth in Section 2.

PASSED and ADOPTED by the Governing Body and signed by the Mayor this 15<sup>th</sup> day of March, 2016.

\_\_\_\_\_  
Tom Naasz, Mayor

ATTEST:

\_\_\_\_\_  
Amanda J. Lomax, City Clerk

## REQUEST FOR COUNCIL ACTION

<b>DATE:</b>	<b>TITLE:</b>
March 15, 2016	INTERIM CITY ADMINISTRATOR CONTRACT
<b>ORIGINATING DEPARTMENT:</b>	<b>TYPE OF ACTION:</b>
Administration	<input type="checkbox"/> ORDINANCE <input type="checkbox"/> RESOLUTION <input checked="" type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER

### RECOMMENDATION:

I recommend that the Council approve the enclosed contract with Jay Newton as Interim City Administrator until a permanent City Administrator is hired.

### FISCAL NOTE:

- There direct cost is \$2,000.00 per week.

### DISCUSSION:

Mr. Newton is a retired city/county administrator and now does interim city administrator work. His latest interim work was in Greensburg, Kansas while they were under reconstruction from an F-5 tornado. Mr. Newton worked with numerous agencies during this time including U.S Department of Agricultural, Federal Emergency Management Agency, and KDOT. The City of Greensburg thinks very highly of Mr. Newton and even had him back in between city administrators in 2015.

Respectfully submitted,

Tom Naasz,  
Mayor



## **INTERIM CITY ADMINISTRATOR EMPLOYMENT AGREEMENT**

THIS AGREEMENT made and entered into this 15<sup>th</sup> day of March, 2016, by and between the City of Beloit, State of Kansas, a municipal corporation, hereinafter called the "City," as the party of the first part and Jay P. Newton, Jr., hereinafter called "Interim City Administrator," as the party of the second part, both of whom understand and agree to the following:

WITNESSETH:

WHEREAS, the City desires to contract for the professional services of said Jay P. Newton, Jr. as Interim City Administrator of the City of Beloit, and;

WHEREAS, Jay P. Newton, Jr. desires to accept employment as the Interim City Administrator of the City of Beloit, Kansas, subject to the terms and conditions of this Employment Agreement; and;

NOW THEREFORE, in consideration of the mutual covenants herein contained, the parties thereto agree as follows;

### **SECTION 1. DUTIES**

The City hereby agrees to employ Jay P. Newton, Jr. as Interim City Administrator of said City to perform the function and duties specified in the Statutes of the State of Kansas and by the City Ordinances presently in effect at the time this agreement and the job description of the City Administrator attached hereto as Exhibit "A" and incorporated by reference, and to perform such other legally permissible and proper duties and functions as the City Governing Body shall from time to time assign.

### **SECTION 2. TERM**

This agreement shall be on a weekly basis beginning March 21, 2016 until the City employs a new permanent City Administrator, it being the parties' understanding that such permanent employment may not occur until October 1, 2016, and that the parties anticipate the agreement to continue until that date or until the new permanent City Administrator takes office, whichever first occurs. If it becomes necessary to do so, the parties may, by mutual agreement, extend the term of this agreement. Either party may terminate this Agreement at any time. The Interim City Administrator shall be an "at will" employee and is not guaranteed continued employment.

### **SECTION 3. SALARY**

A. The City agrees to pay the Interim City Administrator for his services rendered a weekly salary in the sum of Two Thousand Dollars (\$2,000.00), payable in installments at the same time as the employees of the City are paid.

B. The Interim City Administrator shall receive reimbursement for any mileage when driving his own vehicle for any actual business and reimbursement for any expenses incurred on behalf of the City pursuant to the City's policy for payment of such expenses and in accordance with the State of Kansas prescribed rate for reimbursement.

C. The Interim City Administrator shall receive no other benefits or compensation other than the aforesaid salary, except reimbursement for mileage when his vehicle is used for City business and when there are actual business expenses incurred on behalf of the City pursuant to the City's policy for payment of such expenses.

D. The City shall remove all necessary and directed withholdings from the payroll check of the Interim City Administrator.

#### **SECTION 4. HOURS OF WORK**

A. It is acknowledged that the Interim City Administrator must devote a great deal of time outside of normal business hours on business for the City, and to that end the Administrator shall be allowed to establish an appropriate work schedule. That having been said, the Administrator shall typically work during normal City of Beloit business hours, Monday through Friday of each week, but shall also attend other required meetings before or following normal working hours.

B. The Interim City Administrator shall not work in any other job or employment, consulting or other non-city connected business without the express prior approval of the Governing Body.

C. The Interim City Administrator shall wear appropriate professional attire whenever representing the City in his capacity as Interim City Administrator.

#### **SECTION 5. INDEMNIFICATION**

The City agrees to defend and indemnify the Interim City Administrator, to the extent permitted by law and the terms and conditions of the City's policy of insurance, in all legal actions both state and federal arising out of the performance of such duties that are within the scope of the Interim City Administrator's position.

#### **SECTION 6. CONTRACT TERMINATION**

A. In the event the Interim City Administrator is terminated by the City, the City shall not be obligated to pay the Interim City Administrator any compensation beyond the date of termination or severance.

B. In the event the Interim City Administrator voluntarily resigns his position, he shall give the City fourteen (14) working days advance notice, unless the parties otherwise agree.

**SECTION 7. INTERFERENCE**

It is understood that the elected Governing Body, when in session, by law, acts as the corporate body and only voice of the City when determining policy and giving direction to members of the city organization. Personnel policies of the City shall be carried out in accordance with adopted personnel policies and the job description of the City Administrator. The Governing Body or any of its members shall not request the Interim City Administrator to appoint or remove any employee of the city. The Governing Body and its members shall deal with employees through the Interim City Administrator and shall not give orders to city employees, either publicly or privately.

**SECTION 8. GENERAL PROVISIONS**

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Interim City Administrator.

C. This agreement shall be construed and enforced in accordance with the laws of the State of Kansas.

D. If any provision, or any portion thereof, contained in this agreement is held to be Unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Beloit, Kansas has caused this agreement to be signed and executed on its behalf by its Mayor and duly attested by its City Clerk, and the Interim City Administrator has signed this agreement, both in duplicated the day and year first above written.

CITY OF BELOIT, KANSAS

By \_\_\_\_\_  
Tom Naasz, Mayor

\_\_\_\_\_  
Jay P. Newton, Jr., Interim City Administrator

ATTEST:

\_\_\_\_\_  
Mandy Lomax, City Clerk

\_\_\_\_\_  
Katie Schroeder, City Attorney



## POSITION DESCRIPTION

Class Title: CITY ADMINISTRATOR  
Department: ADMINISTRATION  
Date: June 1979; February 2009

Grade Number:  
Location: CITY HALL

### GENERAL PURPOSE

Directs and coordinates activities of all departments; administers policies and procedures established by the City Council.

### SUPERVISION RECEIVED

Works under the supervision of the Governing Body.

### SUPERVISION EXERCISED

Supervises all City employees via department head meetings and staff meetings.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

Manage, direct, control and supervise all the administrative departments and services of the city.

Recommend to the Mayor the City Council and other boards for hiring and discharging appointive officers and employees.

Prepare and submit the annual budget of the Governing Body and keep it fully, completely and timely advised as to the financial condition of the City.

Supervise, direct and assign the duties of all appointive officers and employees.

Exercise general supervision and control over all city purchases and expenditures in accordance with the budget and such policies as may be established by the Governing Body.

Responsible for care and management of all city-owned land, property, buildings and equipment.

Develop and prepare such planning, short-range as well as long-range, as the Governing Body shall request and shall submit such planning to the Governing Body for action.

Attend all meetings of the Governing Body and such other meetings of commission and other organizations as the Governing Body shall designate and shall regularly report on the status of the City and its services to the Governing Body.

Make such recommendations to the Governing Body as are deemed necessary for effective administration of all City services.

Be responsible for the proper and efficient discharge of the duties of all City administrative officers and employees.

Perform such other duties as the Governing Body may direct.

## DESIRED MINIMUM QUALIFICATIONS

### Education and Experience:

(A) Graduation from a four (4) year college with major course work in public administration, political science, planning or related disciplines, some experience in municipal administration, extensive experience in administration and supervision, preferably in government agencies;

(B) Graduate work in public administration, planning and related areas may be accepted as partial credit toward experience or any other combination that gives the required knowledge, ability and skills.

### Necessary Knowledge, Skills and Abilities:

(A) Extensive knowledge of the practices and procedures of public administrative governmental structure; budgeting and financial control; risk management and public finance.

(B) Extensive knowledge of the formulation of short, mid and long range planning for municipalities and other governmental agencies.

(C) Ability to express ideas and concepts verbally and in writing.

(D) Ability to supervise and motivate employees.

(E) Ability to analyze complex problems and issues and formulate solutions and alternate solutions.

(F) Ability to present complex problems and issues to a wide range of audience.

(G) Ability to represent the city in front of panels and groups.

(H) Ability to meet the public with tact and courtesy.

(I) Ability to write and apply for federal, state and private grants.

(J) Ability to work independently, establish priorities, exercise judgment and meet deadlines.

## SPECIAL REQUIREMENTS

(A) A valid State driver's license or ability to obtain one within three months.

(B) Must be bondable.

## TOOLS AND EQUIPMENT USED

Personal computer, including word processing, spreadsheets and desktop publishing; phone; copy machine; fax machine.

## PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or listen use hands to finger, handle or feel objects, tools or controls and reach with hands and arms. The employee is occasionally required to stand or walk.

The employee occasionally must lift and/or move up to 25 pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

#### WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is typical of the modern office, and is generally quiet to moderately noisy.

#### SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

THE DUTIES LISTED ABOVE ARE INTENDED ONLY AS ILLUSTRATIONS OF THE VARIOUS TYPES OF WORK THAT MAY BE PERFORMED. THE OMISSION OF SPECIFIC STATEMENTS OF DUTIES DOES NOT EXCLUDE THEM FROM THE POSITION IF THE WORK IS SIMILAR, RELATED OR A LOGICAL ASSIGNMENT TO THE POSITION.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## REQUEST FOR COUNCIL ACTION

**DATE:**

March 15, 2016

**TITLE:**

Time Extension For The Housing Rehabilitation CDBG Grant

**ORIGINATING DEPARTMENT:**

Administration Department

**TYPE OF ACTION:**

ORDINANCE

RESOLUTION

FORMAL ACTION

OTHER

**RECOMMENDATION:**

The Housing Board is recommending that the city council approve the 6 month time extension for the CDBG Housing Rehabilitation Project making the new completion date October 31, 2016.

**FISCAL NOTE:**

- There is no cost to the city for approving this item.

**DISCUSSION:**

The time extension will allow the city to complete the project with a total of 14 housing rehabs and 8 demos with a new completion date of October 31, 2016.

Respectfully submitted,

Tom Naasz,  
Mayor



119 North Hersey Avenue  
Beloit, Kansas 67420  
785-738-3551  
785-738-2517 (fax)



CITY OF BELOIT  
Email: [mlomax@beloitks.org](mailto:mlomax@beloitks.org)  
[www.beloitks.org](http://www.beloitks.org)

March 15, 2016

LeAnn W. Thurman  
Kansas Department of Commerce  
1000 SW Jackson Street, Ste 100  
Topeka, KS 66612-1354

Re: City of Beloit #14-HR-001

Dear Ms. Thurman:

The City of Beloit is requesting a Contract Amendment on the above referenced grant. The reason for this request is for a 6 month Time Extension to allow the homes identified and in process to be rehabilitated. The City has currently completed 8 demolition units and 3 rehab homes. Contractors are currently working on 2 additional homes, awards have been made on others and the final 2 homes are in process. The additional time will allow the City to complete project with 14 rehabs and 8 demos.

Two executed copies of the Contract Amendment/Request forms are enclosed along with this letter. Please contact the City or project administrator, Carol Torkelson, if you have any questions regarding this request. Thank you for your consideration.

Sincerely,

Tom Naasz, Mayor  
City of Beloit

Enclosures



**INSTRUCTIONS: SUBMIT TO COMMERCE TWO ORIGINALLY SIGNED COPIES WITH COVER LETTER CONTAINING REASON(S) FOR REQUEST.**

**CONTRACT AMENDMENT/REQUEST #2**

Grantee Name: City of Beloit Grant #: 14-HR-001  
 Address, City, Zip: 119 N. Hersey Ave, Beloit, KS 67420

Date of Request: March 15, 2016  
 Contract Award Date: May 1, 2014  
 Current Completion Date: April 30, 2016

**Check as Applicable:**  
**Time Extension**   
**Budget Amendment**   
**Work Scope**

If requesting time extension, indicate amount of time needed to complete the project and give explanation below. Additional 6 months needed. New completion date October 31, 2016.

For budget change(s), enter each line item -- **regardless of whether budget item changed or not**. If approved, this new project budget will supersede any previous budget(s).

No.	Activity Item	Existing Grant Budget	Revised Grant Budget	% Change
TOTALS				

Explanation of Request (attach additional sheets, if needed):  
 Time Extension request is allow additional time for the rehabilitation units identified to be completed that are in process and allow the City to finish the project with 14 rehab units and 8 demo units.

The amendment shall become effective on \_\_\_\_\_, 20\_\_\_\_. All other terms and conditions of the contract or any amendments thereto, shall remain unchanged. IN WITNESS WHEREOF, the parties hereto execute this agreement.

\_\_\_\_\_  
 Authorized Signature – Chief Elected Official  
 Tom Naasz, Mayor  
 \_\_\_\_\_  
 Typed Name and Title

Kansas Department of Commerce  
 \_\_\_\_\_  
 CDBG Program

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date



**City of Beloit - 2015 4th Quarter Treasurers Report**

<b>Fund</b>	<b>Beginning Balance</b>	<b>Revenue</b>	<b>Expense</b>	<b>Ending Balance</b>
General	444,376.00	371,872.29	586,551.77	229,696.52
Employee Benefit	172,933.44	558,360.95	355,633.92	375,660.47
Library	40,103.44	3,090.10	20,000.00	23,193.54
Special Parks and Recreation	64,476.46	3,294.18	153.85	67,616.79
Equipment Reserve	427.85	-	-	427.85
Special Highway	69,926.00	26,400.84	11,826.30	84,500.54
Economic Development	8,287.14	14,375.00	18,957.06	3,705.08
Capital Improvement Fund	708,128.19	232,507.98	492,784.17	447,852.00
Law Enforcement Trust Fund	5,774.09	17,912.66	7,289.00	16,397.75
Fire Equipment Reserve	22,675.57	6.31	-	22,681.88
Police Department Capital Reserve Fund	511.12	-	-	511.12
Fire Department Capital Reserve Fund	80,230.99	-	-	80,230.99
Neighborhood Revitalization	-	-	-	-
Water Fund	16,207.49	636,802.14	315,774.31	337,235.32
Water Pollution Treatment	212,592.32	246,661.86	202,730.57	256,523.61
Electric Utility	1,264,712.65	1,596,308.63	1,423,034.04	1,437,987.24
Refuse	74,256.63	68,025.46	67,554.10	74,727.99
Elec Plant & Equip Replacement	227,521.71	55,814.25	-	283,335.96
Water Plant/Equip Replacement	191,001.60	46,065.24	175,000.00	62,066.84
WPC Plant & Equipment Replacement	215,220.48	19,851.00	-	235,071.48
Cable	-	-	-	-
Cemetery Endowment	45,979.76	312.04	69.79	46,222.01
<b>TOTALS</b>	<b>3,865,342.93</b>	<b>3,897,660.93</b>	<b>3,677,358.88</b>	<b>4,085,644.98</b>
<b>Outstanding Debt:</b>				
Sewer Plant Loan	185,473.54			
AMR Loan with KDHE	239,925.94			
PBC Revenue Bonds	4,515,000.00			
General Obligation Bonds	470,000.00			
General Obligation Temporary Notes	1,650,000.00			
Revenue Bonds (Power Plant Projects)	3,585,000.00			
Revenue Bond - Electric Utility System	120,000.00			
Total Debt	<u>10,765,399.48</u>			



City of Beloit  
 2015 Budget and Fund Balances  
 December 31, 2015

Budgeted Funds	2015 Budgeted Expenditures	YTD Expenditures 12/31/2015	YTD Budget % Expended	2015 Budget Revenue	YTD Revenue 12/31/2015	YTD Budget % Received	Cash Balance 12/31/2015	Encumbrance 12/31/2015	Unencumbered Cash 12/31/2015	Budget Authority Remaining
General	\$2,659,530.00	\$2,420,496.44	91.01%	\$2,610,303.00	\$2,557,033.32	97.96%	\$229,696.52	\$53,928.75	\$175,767.77	\$239,033.56
Employee Benefit	\$1,328,142.00	\$1,232,816.76	92.82%	\$1,051,007.00	\$1,277,789.80	121.58%	\$375,660.47	\$7,072.46	\$368,588.01	\$95,325.24
Library	\$184,324.00	\$171,672.04	93.14%	\$182,299.00	\$174,996.13	95.99%	\$23,193.54		\$23,193.54	\$12,651.96
Special Parks and Recreation	\$41,013.00	\$2,573.62	6.28%	\$12,722.00	\$15,170.24	119.24%	\$67,616.79		\$67,616.79	\$38,439.38
Special Highway	\$132,840.00	\$92,253.70	69.45%	\$99,490.00	\$102,056.08	102.58%	\$84,500.54	\$7,164.56	\$77,335.98	\$40,586.30
Economic Development	\$77,375.00	\$73,611.39	95.14%	\$76,921.00	\$76,741.00	99.77%	\$3,705.08		\$3,705.08	\$3,763.61
Law Enforcement Trust Fund	\$23,319.00	\$25,332.00	108.63%	\$5,010.00	\$25,675.97	512.49%	\$16,397.75		\$16,397.75	-\$2,013.00
Fire Equipment Fund	\$24,488.00	\$0.00	0.00%	\$23,000.00	\$22,681.88	98.62%	\$22,681.88		\$22,681.88	\$24,488.00
Water Fund	\$1,626,661.00	\$1,382,631.58	85.00%	\$1,343,350.00	\$1,378,994.95	102.65%	\$337,235.32	\$39,975.80	\$297,259.52	\$244,029.42
Water Pollution Treatment	\$1,029,623.00	\$997,920.38	96.92%	\$954,125.00	\$964,501.57	101.09%	\$256,523.61	\$46,473.70	\$210,049.91	\$31,702.62
Electric Utility	\$6,450,081.00	\$5,675,951.93	88.00%	\$5,980,500.00	\$5,907,539.68	98.78%	\$1,437,987.24	\$255,221.14	\$1,182,766.10	\$774,129.07
Refuse	\$329,173.00	\$273,859.97	83.20%	\$281,500.00	\$279,633.74	99.34%	\$74,727.99	\$20,253.84	\$54,474.15	\$55,313.03
Capital Improvement		\$1,274,132.07		\$752,500.00	\$1,130,011.64	150.17%	\$447,852.00	\$15,462.08	\$432,389.92	
Police CIP Fund		\$0.00		\$100.00	\$100.99	100.99%	\$511.12		\$511.12	
General Fund Equip Reserve					\$427.85		\$427.85		\$427.85	
Fire CIP Fund					\$80,230.99		\$80,230.99		\$80,230.99	
Bonds		\$1,374,418.07			\$284,866.46		\$1,130,925.24		\$1,130,925.24	
Electric Equipment Fund		\$74,172.00		\$223,257.00	\$223,257.00		\$283,335.96		\$283,335.96	
Water Equipment Fund		\$0.00		\$183,261.00	\$9,260.96		\$62,066.84		\$62,066.84	
Waste-water Fund		\$0.00		\$79,404.00	\$79,404.00		\$235,071.48		\$235,071.48	
Cemetery Endowment Fund	\$0.00	\$0.00	0.00%	\$0.00	\$1,662.04		\$46,222.01		\$46,222.01	
	\$13,906,569.00	\$15,071,841.95	108%	\$13,858,749.00	\$14,511,377.45	105%	\$5,216,570.22	\$445,552.33	\$4,771,017.89	\$1,557,449.19

