



119 North Hersey Avenue  
 P.O. Box 567  
 Beloit, Kansas 67420  
 Phone: 785-738-3551  
 Fax: 785-738-2517  
 E-mail: info@beloitks.org

**CODES & ORDINANCES**

**APPLICATION FOR TRANSIENT  
 MERCHANT LICENSE**

Date: \_\_\_\_\_, 20\_\_\_\_

**APPLICATION FOR TRANSIENT MERCHANT LICENSE**

Incomplete applications will not be approved

**OWNER:**

Owner's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Home Address: \_\_\_\_\_ Alternate Phone No.: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_ E-mail: \_\_\_\_\_

**BUSINESS INFORMATION:**

Owner's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Description: \_\_\_\_\_

Goods to be traded: \_\_\_\_\_

Length of time you have been engaged in this business: \_\_\_\_\_

Business Address: \_\_\_\_\_ Number: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_ E-mail: \_\_\_\_\_

Location of Goods: \_\_\_\_\_

Kansas Sales Tax Number: \_\_\_\_\_

Location of Activity in Beloit: \_\_\_\_\_

Inclusive Dates of Activity: (from) \_\_\_\_/\_\_\_\_/\_\_\_\_ (to) \_\_\_\_/\_\_\_\_/\_\_\_\_

Method of Delivery: \_\_\_\_\_

**We require the owner/applicant to provide the following items:**

Credentials from the person, firm, corporation or association whom the applicant represents or is employed by; and

A copy of a paid personal property tax receipt from the Mitchell County Treasurer or another county treasurer in the State of Kansas for all goods or merchandise brought into Mitchell County from outside the State of Kansas to be sold or disposed of in a place of business occupied for their sale.

Signature of Employer: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**FEES:**

Investigation fee: \$50.00      Daily License fee: \$100.00      Annual License fee: \$400.00



**APPLICANT:**

Applicants (driver) Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Alternate Phone No.: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_ E-mail: \_\_\_\_\_

Drivers License #: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Social Security #: \_\_\_\_\_  Photo  Fingerprint card

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Gender:  Male  Female Complexion: \_\_\_\_\_ Hair color: \_\_\_\_\_

Vehicle Year/Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

Tag Number: \_\_\_\_\_ VIN: \_\_\_\_\_

Kansas Sales Tax Number: \_\_\_\_\_

Have you been convicted of any crime involving moral turpitude or any felony in the last two years?  Yes  No

If yes, explain criminal activity: \_\_\_\_\_

Give Two Character References:

Name	Street	City, State, Zip	Phone #

Name	Street	City, State, Zip	Phone #

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Signature of Judge or Notary is required before application will be approved.**

Sworn to positively before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Judge-Notary Public: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_

Local Police Investigation:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Investigation Conducted by:

Approved: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Chief of Police, City of Beloit

Reason for disapproval: \_\_\_\_\_  
\_\_\_\_\_